

OCTOBER 2, 2017

The regular Council meeting was held at the M.S. Bailey Center with Mayor Bob McLean presiding with Councilmembers Cook, Jenkins, Kuykendall, Neal, Roth, and Young. The Interim City Manager and the City Attorney were also present. News media present were Randy Stephens from WLBG and Judith Brown from the Laurens Advertiser. Notice was mailed and emailed to all local news media on September 25, 2017.

INVOCATION Mayor McLean asked Council and the audience to stand and observe a moment of silence for the victims in Los Vegas. The invocation was given by Reverend Jim Roberts from Westminster Presbyterian Church.

PLEDGE ALLEGIANCE Mayor McLean asked Council and the audience to stand and recite the Pledge of Allegiance.

MINUTES Mayor McLean asked Council to approve the minutes from September 18. Motion was made by Councilmember Young to approve the September 18, 2017 minutes and seconded by Councilmember Cook. The vote was unanimous.

CITY MANAGER'S REPORT Mayor McLean recognized Mr. Dale Satterfield, Interim City Manager. Mr. Satterfield stated that the first item on the agenda is the approval of the Proclamations proclaiming October 1-7 as Public Power Week, October 8-14 as Fire Prevention Week, October 23-31 as Red Ribbon Week, October as Breast Cancer Awareness Month, October as Crime Prevention Month, October as Domestic Violence Awareness Month, October as Dyslexia Awareness Month, and the first Friday in November as Arbor Day. Councilmember Kuykendall made a motion to approve the Proclamations and seconded by Councilmember Cook. The vote was unanimous.

FIRST READING ORDINANCE BLUE LAWS Mr. Satterfield stated that the next item on the agenda is the first reading of an Ordinance to temporarily suspend the application of Sunday sales prohibitions within the corporate limits of the City of Clinton. Mr. Satterfield stated that this Ordinance allows the merchants in Clinton to open on Sundays in order to compete with other merchants in Laurens County. Motion was made by Councilmember Cook to approve the first reading of an Ordinance to suspend the Blue Laws and seconded by Councilmember Young. The vote was unanimous.

SECOND READING ORDINANCE TRANSFER PROPERTY 901-35-01-040 Mr. Satterfield stated that the next item on the agenda is the second reading of an Ordinance to transfer a ten acre site tax map number 901-35-01-040 located next to the BP Gas Station on Highway 72 east to the Clinton Economic Development Corporation (CEDC). Councilmember

Kuykendall made a motion to approve the second reading of an Ordinance to transfer property tax map number 901-35-01-040 to the CEDC and seconded by Councilmember Cook. The vote was unanimous.

**ACCOMMODATIONS
TAX ADVISORY
COMMITTEE**

Mr. Satterfield stated that each year the State collects Accommodations Taxes from hotels in South Carolina and then in turn gives the revenues back to the Cities. Mr. Satterfield stated that if Clinton receives \$50,000 or more in Accommodations Taxes then the City must form a Committee to disburse the funds. Mr. Satterfield stated that the funds must be used for tourism. Mr. Satterfield stated that the Accommodations Tax Advisory Committee has met and reviewed the applications from agencies for the use of the funds. Mr. Satterfield recognized Ms. Kay Addison, Accommodations Tax Advisory Committee Chairman, to go over the disbursement of the funds.

Ms. Addison stated that the Committee only received three applications. Ms. Addison stated that the Committee recommends the funds to be disbursed as follows: The Flight of the Dove is to receive \$5,000. Ms. Addison stated that this event brings in many people from all over the State to Clinton. The Bronze Train Ticket Heritage Walk would receive \$12,500. Ms. Addison stated that this program is similar to the little mouse Greenville uses in its downtown area. Ms. Addison stated that Greenville gives you a map and you go through the downtown area trying to locate the little mouse. Ms. Addison stated that the \$12,500 would go toward printing the maps and the bronze trains for the downtown area. Ms. Addison stated that the City of Clinton would receive \$178,953 for a Welcome Center. Councilmember Jenkins stated that this is first time she had heard about the Welcome Center. Councilmember Jenkins asked where would the Center be located and Mr. Satterfield stated on the Industrial Supply property. Mayor McLean asked if the City owned the property. Mr. Satterfield stated that the City owned the property where the Center would be located. Mayor McLean asked if the City has this much money why did not the City do this before. Mr. Satterfield stated that the funds have been in an account for the last several years and the money has not been requested. Mayor McLean asked why and Mr. Satterfield stated that he did not know. Councilmember Jenkins asked when this would go into effect in regards to the Welcome Center. Mr. Satterfield asked Mr. Threatt, Assistant City Manager, to discuss the project. Mayor McLean asked if the City had to spend all of the funds and Ms. Morrow, Finance Director, stated yes. Mayor McLean stated that the City was being fined by the State about \$5,000 per year for not spending the funds. Mayor McLean stated that the City fell to file and the City was fined. Mr. Threatt stated that the City is at a point if the City does not spend the funds then the State would take the funds away. Mr. Threatt stated that the Welcome Center is part of the Industrial Supply Complex

Plan. Mr. Threatt stated the City received a \$25,000 grant from the Municipal Association to develop a Master Plan. Mr. Threatt stated that the Welcome Center would be the first part of the Master Plan. Mayor McLean asked if the City could use the funds to locate a Farmers Market behind the M.S. Bailey Center. Mr. Threatt stated that the City has already issued an application for the funds based on the Industrial Supply Complex Plan. Mr. Threatt stated that the funds have to be used for tourism. Mr. Threatt stated that the funds have to be used on a tourism project that would bring in people up to fifty miles away to Clinton. Ms. Morrow stated that the State has a TURK Committee which oversees the disbursement of the Accommodations Taxes by each City. Ms. Morrow stated that the members of the City's Accommodations Tax Advisory Committee are Jamie Adair, Janice Long, Marcia McElveen, Amit Paul, Heather Tiller, Dianne Wyatt, and Kay Addison. Ms. Morrow stated that if an application is not submitted then you could not receive any funds. Ms. Morrow stated that the TURK Committee has informed the City to disburse all of the funds this year. Ms. Morrow stated that the Accommodations Tax Advisory Committee met this week and disbursed the funds and Council would have to approve the recommendation from the Committee. Mayor McLean asked if Council could use the City of Clinton's portion for what we want. Mayor McLean stated that Council did not know anything about the Welcome Center and Council should have been asked to give input about how the City would spend its own money. Ms. Morrow stated that this is money from the State and it is not our money to spend. Councilmember Jenkins asked how long was it advertised in the paper and Ms. Morrow stated two weeks.

Councilmember Young asked if the Welcome Center would be in the parking lot next to Industrial Supply. Mr. Threatt stated the Welcome Center would be on the other side of the parking lot. Mr. Threatt presented Council with the plans showing the location of the Welcome Center. Mr. Threatt stated that half of the Welcome Center would be enclosed and half of the building would be open. Mr. Threatt stated that the available funds would allow the City to start the Welcome Center because the City would have to implement the Industrial Supply Complex Plan in phases. Councilmember Neal asked if this is the first time Council has seen these plans. Mr. Threatt stated that the original plan does show a Welcome Center and the City has been working on these plans for a year. Councilmember Roth asked if the City would use future Accommodations Taxes to finish the Welcome Center. Mr. Threatt stated that these funds as well as private funds would build the Center. Councilmember Young asked if the architecture of the building would be the same as the current depot. Mr. Threatt stated that the Welcome Center would have more features of the original depot that use to stand

on the property in 1950. Mr. Threatt stated that the Welcome Center could have a kitchen and be rented out or be used as a Farmers Market or a stage for entertainment. Councilmember Kuykendall asked how long did it take to accumulate the funds and Ms. Morrow stated four years. Councilmember Kuykendall asked how much was the City fined for not using the funds and Ms. Morrow stated the City was not fined the first year and \$3,000 the second year but \$5,000 per year after the second year. Ms. Morrow stated that the funds stay in a separate checking account and it is audited every year. Mayor McLean asked if the City collects \$50,000 per year and Ms. Morrow stated the City collects \$82,000 per year. Mayor McLean stated that he has been on Council since 2009 and he does not remember addressing this matter before tonight. Ms. Addison, Administrative Assistant, stated recommendations came before Council in 2009 and 2011 regarding the Accommodations Taxes. Councilmember Kuykendall asked if City staff had in place a plan to disburse these funds in the future and Ms. Morrow stated yes. Councilmember Cook stated either Council agrees with the Accommodations Taxes Advisory Committee or does not accept their recommendations. Councilmember Cook stated that Council could not make decisions on how to spend the funds. Councilmember Cook stated that if Council does not agree with the recommendations then all Council would do is send it back to the Committee and they would have to start over. Councilmember Cook stated that delaying the decision to approve the recommendations would not help because Council would have to send it back to the Committee. Councilmember Roth stated that the Advisory Committee made their recommendations based on the applications. Councilmember Roth stated that the Committee would have to receive additional applications in order to change their recommendations. Motion was made by Councilmember Jenkins to accept the recommendations from the Accommodations Taxes Advisory Committee and seconded by Councilmember Cook. The vote was unanimous.

**POLICY
RETIREE
RE-HIRE**

Mr. Satterfield stated that the next item on the agenda is the approval of the Retiree Re-Employment Policy. Mr. Satterfield stated that it has been a practice in the past to allow an employee to retire and then be re-hired. Mr. Satterfield stated that this practice is not addressed in the employee's handbook. Mr. Satterfield stated that the policy states that all City employees are at will and may resign or be terminated at any time with or without notice or cause.

Mr. Satterfield stated that the City wanted a policy that lays out the application process for a retired employee who seeks to be rehired. Mr. Satterfield stated that all employees including retiree re-hires are considered an at will employee. Mr. Satterfield stated that this policy

gives guidelines for any employee to use when requesting to be re-hired such as a thirty day notice and the employee would be subject to the routine application and interview process. Mr. Satterfield stated that the retiree re-hire would be treated as an external applicant and not an internal applicant. Mr. Satterfield stated that the retiree re-hire would serve a probationary period and the employee is not guaranteed a rehire to their previous position or salary. Motion was made by Councilmember Young to approve the Retiree Re-Hire Policy and seconded by Councilmember Cook. The vote was unanimous.

**ADMINISTRATIVE
BRIEFING
SANITATION TRUCK**

Mr. Satterfield stated that the current budget has funds to purchase a new garbage truck. Mr. Satterfield stated that before moving forward with the purchase City staff compared the City's cost of sanitation pick-up to an outside vendor. Mr. Satterfield stated that the City included personnel costs, benefits, cost of the garbage truck and maintenance on the garbage truck and the roll out garbage carts. Mr. Satterfield stated that City staff also included overhead such as payroll, accounts payable, finance and administration. Mr. Satterfield stated that it cost the City approximately \$240,000 per year to provide sanitation pickup. Mr. Satterfield stated that City staff asked three contractors the cost to provide sanitation pickup and only received an answer from one. Mr. Satterfield stated that the contractor stated they would charge the City \$7.50 per customer per month. Mr. Satterfield stated that the City currently charges \$7.84 per customer for sanitation pickup. Mr. Satterfield stated that the City picks up more than residential garbage and that is why citizens are charged \$13 per month. Mr. Satterfield stated that he recommends retaining the sanitation pickup because the customer has a relationship with the City and would be able to get in touch with City staff about a problem. Mr. Satterfield stated that the City also runs an Exceptions List for sanitation pickup. Mr. Satterfield stated that if a citizen has a doctor's statement about a medical condition that prevents them from rolling their cart to the curb then the City will pick up their cart at their house. Councilmember Jenkins asked how often does the City replace their garbage trucks and Mr. Satterfield stated that the City would try to get twelve to fifteen years of service out of the truck. Mayor McLean asked how many garbage trucks does the City have and Mr. Satterfield stated two. Mr. Satterfield stated that the City runs a primary garbage truck but keeps a second truck as a spare. Mayor McLean asked how much does the City lose in sanitation costs. Mr. Satterfield stated that the City has to look at not just the sanitation cost but the cost to pick up debris. Mr. Satterfield stated that the City transfers about \$260,000 per year to the Sanitation Fund. Mayor McLean asked if City staff has looked at the one arm bandit truck that uses one arm to pick up garbage carts. Mr. Satterfield stated that City staff has

looked at the truck but the purchase cost as well as the maintenance cost on the arm is high. Mayor McLean stated that City staff should make sure that the rolls out carts are serviceable. Mayor McLean stated that if the cart does not have wheels then it is extremely hard on the personnel. Councilmember Cook thanked Mr. Satterfield for investigating using an outside contractor. Motion was made by Councilmember Young to proceed with the purchase of a Sanitation Truck as outlined in the current budget and seconded by Councilmember Kuykendall. The vote was unanimous.

STEERING COMMITTEE Mr. Satterfield stated that on a weekly basis City staff face issues regarding the Public Safety Building. Mr. Satterfield stated that the Public Safety Building has roof leaks as well as plumbing leaks throughout the building. Mr. Satterfield stated that recently the City had issues with the HVAC system at the Public Safety Building in that asbestos was detected while making repairs to the system. Mr. Satterfield stated that City staff needs direction on what to do with the Public Safety Building. Mr. Satterfield asked Council to form a Steering Committee that includes three Councilmembers and City staff to research the Public Safety Building and the Fire Sub-Station. Mayor McLean asked if Council would include the American Legion Hut in the discussion. Councilmember Kuykendall stated that he has toured the Public Safety Building and have seen the issues that City staff faces. Councilmember Kuykendall stated that Council is in the middle of deciding on a new City Manager and the new City Manager should be a part of the discussion concerning the Public Safety Building. Councilmember Jenkins stated that Council could form the Steering Committee and Councilmember Kuykendall stated that he would like to see the new City Manager pick who should serve on the Steering Committee. After some discussion Council decided to receive the Steering Committee request as information.

EXECUTIVE SESSION Motion was made by Councilmember Cook to go into executive session to discuss one contractual matter related to the City of Clinton Recreation Project and return to open session on the call of the chair and seconded by Councilmember Neal. The vote was unanimous.

OPEN SESSION Mayor McLean declared Council back in open session. Mayor McLean stated that one contractual matter was discussed and no action was taken.

MAYOR'S REPORT Mayor McLean stated that Friday October 6, 2017 the City would host their annual Health Fair at the Community Building from 7:30 AM to 11:30 AM. Mayor McLean stated that Council would hold a Special Called Meeting at 6:00 PM at the M.S. Bailey Center. Mayor McLean stated that

the City is hosting a Fall Spooktacular on Saturday October 28 from 10:00 AM to 2:00 PM at the M.S. Bailey Center. Mayor McLean stated that the next scheduled Council meeting is Monday November 6, 2017 at 6:00 PM.

ADJOURN

With there being no further business before Council motion was made by Councilmember Cook to adjourned and seconded by Councilmember Neal. The vote was unanimous.

CITY CLERK

MAYOR