

NOVEMBER 2, 2015

The regular Council meeting was held at the M.S. Bailey Municipal Center Building at 6:00 PM with Mayor Bob McLean presiding with Councilmembers Cook, Byrd, Jenkins, Kuykendall, Scarborough, and Young. News media present were Larry Franklin from the Clinton Chronicle, Randy Stephens from WLBG and Judith Brown from GoClinton.com. Notice was mailed and emailed to all local news media on Tuesday, October 27, 2015.

- INVOCATION** The invocation was given by Reverend Kenny Moore from Davidson Street Baptist Church.
- PLEDGE
ALLEGIANCE** Mayor McLean requested Council and the audience to stand and recite the Pledge of Allegiance.
- MINUTES** Mayor McLean asked Council to approve the minutes from October 5. Motion was made by Councilmember Scarborough to approve the October 5, 2015 minutes and seconded by Councilmember Kuykendall. The vote was unanimous. Councilmember Jenkins made note of an error in the October 5, 2015 minutes but could not find her notes on the error. Councilmember Jenkins rescinded her comments.
- BILL TYLER** Mayor McLean stated that the next item on the agenda is to recognize Mr. Bill Tyler, local photographer, for thirty years in business. Mayor McLean stated that Mr. Tyler requested to put this off until next month because Mr. Tyler had to work.
- PROCLAMATIONS
ALZHEIMER DISEASE
DIABETES AWARENESS
HOSPICE
LUNG CANCER
PANCREATIC CANCER
SMALL BUSINESS** Mayor McLean recognized Mr. Stovall, City Manager. Mr. Stovall stated that the first item on the agenda is the approval of Proclamations proclaiming November as Alzheimer Disease Awareness Month, Diabetes Awareness Month, Hospice of Laurens County Month, Lung Cancer Awareness Month, Pancreatic Cancer Awareness Month, and November 28, 2015 as Small Business Saturday. Motion was made by Councilmember Young to approve the Proclamations and seconded by Councilmember Byrd. The vote was unanimous.
- HOSPICE
LAURENS COUNTY** Mayor McLean recognized two representatives from Hospice of Laurens County. Mayor Mclean read and presented them with the approved Proclamation proclaiming November as Hospice of Laurens County Month.
- SECOND READING
ORDINANCE
BLUE LAWS** Mr. Stovall stated that the next item on the agenda is the second reading of an Ordinance to temporarily suspend the application of Sunday Sales prohibitions within the Corporate limits of the City of Clinton. Mr. Stovall stated that this is the second reading before Council and City staff recommends Council approving the Ordinance. Councilmember Byrd made a motion to approve the second reading of an Ordinance suspending the Blue Laws for six months and seconded by Councilmember Young. The vote was unanimous.
- FIRE CONTRACT** Mr. Stovall stated that the next item on the agenda is to authorize the City Manager to execute a contract for the provision for fire services to unincorporated areas of Laurens County by the City of Clinton's Department of Public Safety. Mr. Stovall stated that the Fire Contract is an annual contract in which Laurens County agrees to pay the City of Clinton \$283,940 for fire services. Motion was made by Councilmember Cook to authorize the City Manager to execute the Fire Contract with Laurens County for an annual payment of \$283,940 and seconded by Councilmember Jenkins. The vote was unanimous.

- ADMINISTRATIVE BRIEFING** Mr. Stovall stated that the next item on the agenda is the administrative briefing. Mr. Stovall stated that the first item is a capital project update.
- FRONTAGE ROAD** Mr. Stovall stated that the electric work on the frontage road is complete for the exception of a Punch List. Mr. Stovall stated that after the Punch list is completed the only thing left is the paving of the intersection of the frontage road and Highway 56.
- PAVING PLAN** Mr. Stovall stated that the next item on the Capital Projects update is the Paving Plan. Mr. Stovall stated that the City contracted with AECOM to complete a Paving Plan report. Mr. Stovall stated that the City asked AECOM to grade City owned streets within the City's limits and create a Paving Plan and the cost to repair the roads. Mr. Stovall stated that the City would use the Paving Plan to determine which roads to repair and how much to budget for these projects. Mr. Stovall stated that after the Paving Plan was completed the City was contacted by CTC (Laurens County Transportation Commission) to submit the City's recommendations for paving in Clinton. Mr. Stovall stated that the plan before Council was determined by the Paving Plan score for each road, the cost of the project, and the number of houses and traffic on the road. Mr. Stovall stated that the two City streets recommended to the CTC is Buice Circle and Baldwin Circle. Mr. Stovall stated that the Paving Plan scored Buice Street 52 points out of 100 points to repair 400 feet of roadway for a cost of \$41,226. Mr. Stovall stated that the Paving Plan scored Baldwin Circle 43 points to repair 380 feet of roadway for a cost of \$25,981. Mr. Stovall stated that the CTC has received a one time allocation of funds to be used on State roads. Mr. Stovall stated that the City has made a recommendation for three State roads in the City to receive the State funds. Mr. Stovall stated that the first State road is South Broad from the intersection of Carolina Avenue and Broad Street to the City limits at Houser Circle. Mr. Stovall stated that the paving plan is 9,400 feet of roadway with a cost of \$640,308 to repair the road. Mr. Stovall stated that the next State road is Main Street from the intersection with Whitten Center to Richloom for a cost of \$1,127,360. Mr. Stovall stated that the last State road is Holly Street for a cost of \$185,697. Council-member Jenkins asked where is Holly Street located. Mr. Stovall stated that Holly Street runs south from Maple Street to Elm Street
- SEWER CONSENT ORDER** Mr. Stovall stated that the next Capital Project update is the Sewer Consent Order from DHEC. Mr. Stovall stated that the City has not received any word from DHEC concerning the Consent Order. Mr. Stovall stated that the City has completed projects from the six month report submitted to DHEC in October. Mr. Stovall stated that the Corrective Action Plan (CAP) was developed and submitted to DHEC in June, the CMOM audit was completed in February and a CMOM Program was developed based on the results from the findings from the audit. Mr. Stovall stated that the City is in the process of creating a Right-of-Way Department which would be implemented in January 2016. Mr. Stovall stated that the City has purchased a new vehicle to be utilized by the Sewer System crew to be used in the maintenance of the Sewer Lift Stations. Mr. Stovall stated that the City has developed a Wastewater Collection System Maintenance Manual and the City has added Mission Communications to ten Sewer Pump Stations. Mr. Stovall stated that the automated communications system would alert personnel of any type of spike at the Sewer Pump Stations so the City could address problems in the early stages. Mr. Stovall stated that the City conducted CCTV inspections on 4,200 LF (linear feet) of the Collection System.

Mr. Stovall stated that the City conducted smoke testing in their system to identify potential sources of I&I infiltration based on run time data from the Florida Street Pump Station. Mr. Stovall stated that corrective action options for repair or replacement are being investigated. Mr. Stovall stated that the City completed a point repair on the sewer line on Main Street which resulted in the replacement of 40 LF of Sewer Collection Line. Mr. Stovall stated that the City has replaced 250 LF of sewer line. Mr. Stovall stated that the City submitted a RIA application for sewer line replacement on Copeland Street and the City plans to submit a Sewer Project in the spring to CDBG. Councilmember Byrd asked if the smoke testing was centered on one particular area of Clinton and Mr. Stovall stated no.

HYDRANT FLUSHING

Mr. Stovall stated that the next item on the Administrative Briefing agenda is the Hydrant Flushing update. Mr. Stovall stated that the City is divided into seven zones and five of the zones have been completed. Mr. Stovall stated that the new method of hydrant testing reduces the discoloration to customer's water. Mr. Stovall stated that 495 hydrants were tested and the City found fifty hydrants that did not appear on maps or had been recorded in our system. Mr. Stovall stated that the City repaired fifteen hydrants. Mr. Stovall stated that the positive results from the hydrant flushing are identified hydrants currently not on system maps and all the hydrants were entered into the new Munis Fixed Asset System so the City could track maintenance and testing of hydrants in the future. Mr. Stovall stated that higher chlorine residuals were recorded in areas post testing which would reduce chemical costs associated with water treatment. Mr. Stovall stated that the hydrant flushing resulted in a cleaner Distribution System and only one hydrant was found that was 100% inoperable. Mr. Stovall stated that less than five customers contacted the City with complaints about the hydrant flushing which is lower than in previous years.

**PROPOSED
SANITATION
SCHEDULE**

Mr. Stovall stated that the next item on the Administrative Briefing is the proposed Sanitation schedule adjustments. Mr. Stovall stated that City staff would ask for formal approval regarding the schedule change in December. Mr. Stovall stated that the City proposes converting from a five day Sanitation pickup to a four day Sanitation pickup and convert from a five day Grapple Truck pickup to a four day Grapple Truck pickup. Mr. Stovall stated that the City is also proposing reducing the Vacuum Truck operation to a weekly service from October 15 to February 15 and then go to a service every other week from February 15 to October 15. Mr. Stovall stated that the proposed schedule offers equipment and personnel cost advantages and also gives the City the opportunity to address deficiencies in other areas. Mr. Stovall stated that the Sanitation Department is responsible for light commercial and residential waste, white goods, manmade debris, limbs, leaves, grass, litter, electronics recycling, and recycling. Mr. Stovall stated that the Street Department is responsible for signs, potholes, street repairs, street sweeping, and mowing. Mr. Stovall stated that the Park Department is responsible for park maintenance, beautification, and downtown landscaping. Mr. Stovall stated that the Street and Sanitation Department are also responsible for other services such as snow removal, downed tree removal, disaster response, and setting up and taking down special events. Mr. Stovall stated that the Street and Sanitation Department includes one Division Manager, one lead Heavy Equipment Operator (HEO), four HEO, and five technicians. Mr. Stovall stated that the department employs one part-time HEO and three part-time technicians.

Mr. Stovall stated that currently the Sanitation Department uses three full-time employees Monday through Friday but would convert to Monday through Thursday starting in January. Mr. Stovall stated that currently the Street Department employs four full-time personnel Monday through Friday to operate the Grapple Truck but would convert their schedule to Tuesday through Friday starting in January. Mr. Stovall stated that the Street Department uses one employee on the Vacuum truck Monday through Friday but would convert the schedule to every week October 15 through February 15 and go to a every other week pick-up starting February 16 to October 14. Mr. Stovall stated that one advantage to making the change in the schedule is equipment. Mr. Stovall stated that the new schedule creates a scheduled weekly down time for the Grapple Trucks and the Sanitation Trucks so that preventative and needed maintenance could be performed without impacting service delivery. Mr. Stovall stated that the new schedule reduces the operating hours for the Leaf Truck by 34% which helps reduce the cost of operating the truck and would extend the life of the truck. Mr. Stovall stated this change would reduce the number of days per year the City has to run two Sanitation Trucks simultaneously due to Holiday scheduling from ten days per year to two days per year. Mr. Stovall stated that some advantages in the new schedule in regards to personnel are reduces labor costs associated with the Sanitation Department and it would shift these costs to other operations. Mr. Stovall stated that the personnel shift would save \$44,500 in labor costs annually. Mr. Stovall stated that the City would move personnel from the Sanitation Department to other units in the Street Department. Mr. Stovall stated that the new schedule provides for back-up crews for the Grapple Truck and the Sanitation Truck at least two days per week so that other functions are not compromised if personnel assigned to the Grapple Truck or Sanitation Truck are not available. Mr. Stovall stated that the schedule frees personnel to spend time on other projects the Street Department is responsible for. Mr. Stovall stated that the new schedule provides 1,968 additional HEO hours annually and 1,664 additional technician hours annually. Mr. Stovall stated that the new schedule also reduces the impact of the holiday routes. Mr. Stovall stated that the schedule reduces the Holiday route personnel costs from \$3,650 to \$730. Mr. Stovall stated that the advantages to the customer are improves efficiency, improves equipment maintenance, provides additional labor to tackle other projects without adding additional cost to customers, allows room for growth, and simplifies the Holiday schedule. Mr. Stovall stated that City staff has already outlined the new routes and City staff would request formal approval from Council in December. Mr. Stovall stated that the City would meet with business customers who have a high sanitation volume about the new schedule in December. Mr. Stovall stated that the City would notify customers through flyers and door hangers distributed to homes in December by Meter Readers. Mr. Stovall stated that the City would also use social media, radio, ad, flyers, and newspaper ads throughout December. Mr. Stovall stated that the City wishes to implement the plan on January 4, 2016. Councilmember Jenkins stated that her trash is picked up every Wednesday does the new plan call for the trash to be picked up every other week. Mr. Stovall stated that the City would pick up trash every week but under the new plan your pick up day may change. Mr. Stovall stated that the City hopes customers would put their man-made material out at the same time as their trash can. Mr. Stovall stated that the Sanitation personnel could then alert the Grapple Truck which areas to ride through for a pick up. Mr. Stovall stated that this would prevent the Grapple Truck from having to go down every street.

Councilmember Byrd asked how often the City would pick up electronic items. Mr. Stovall stated that the City did pick up these items on a quarterly basis but that was not working so the City picks the material up on a as needs basis. Mr. Stovall stated that if the electronic material is damaged then the City cannot pick it up and it is up to the citizen to take to the landfill. Councilmember Byrd stated that the City should alert customers about not damaging the electronic material before putting it out for pick up. Mayor McLean stated that it will be their liability to pick up and the City will make you pick it up. Mayor McLean stated that the customer can take it to the Transfer Station in the trunk of their car and the Transfer Station would take it. Mr. Stovall stated that the City cannot pick up damaged electronic material and Mayor McLean stated that he knows the City cannot pick up the material but the homeowner can. Mayor McLean stated that the City needs to tell the homeowner if it is busted then the City is not going to pick it up and the customer cannot leave the material on the street for six months. Mayor McLean stated that they do not understand that and they think the City would pick it up. Councilmember Kuykendall asked if the City Manager has reviewed this plan with City staff and Mr. Stovall stated yes. Councilmember Kuykendall asked how City staff was responding to the new plan. Mr. Stovall stated that City staff started discussing this new plan in the summer and researched how effective the new plan would be. Mayor McLean stated that the City has certain areas of town that the Street Department cannot service because the street is a parking lot. Mayor McLean stated that we need to come up with some kind of plan that on Thursday your car needs to be off the street, like they do in Charleston, because we are running the Leaf Truck down your street .Mayor McLean stated that is the only way to keep the streets clean because there are ninety cars parked on both sides of the street as you go down the street. Mayor McLean stated that we need to come up with some kind of plan to say if the homeowner wants it clean you have to help the City.

**ELECTRIC
APPLIANCES**

Mr. Stovall stated that the last item on the Administrative Briefing is the sales of electric appliances and other items. Mr. Stovall stated that while researching this matter it became more complicated than City staff anticipated. Mr. Stovall stated that Cities were granted the right in 2014 to be involved in certain energy efficiency sales. Mr. Stovall stated that City staff was unable to find legislation allowing a municipality to sell appliances and energy efficient supplies but the City could not find legislation prohibiting it. Mr. Stovall stated that during the October PMPA meeting this issue was discussed and it appears that no Member City or CPW was engaged in selling appliances. Mr. Stovall stated that PMPA has agreed to request a legal opinion regarding this issue. Mr. Stovall stated that City staff also looked into the matter of helping citizens convert to natural gas. Mr. Stovall stated that there is a State law (Section 58-37-50) that addresses the issue agreements for energy efficiency. Mr. Stovall stated that this law prohibits Natural Gas or Electric providers from coming into a home with the intent of converting the energy usage by dumping a portion of the current energy used by the homeowner. Mr. Stovall stated that the City is seeking legal advice concerning this matter.

**RULES OF PROCEDURE
COMMITTEE
SECOND READING
CITY CODE**

Mayor McLean stated that the Rules of Procedure Committee recommends Council approve the second reading of an Ordinance to amend Article II Sections 2-36 through 2-220 of the City Code pertaining to City Council, generally; City Council, meeting; City Council, Ordinance, Resolutions, and Proclamations; Officers and Employees, generally; Officers and Employees, Manager; and Officers and Employees, City Clerk.

Motion was made by Councilmember Scarborough to approve the second reading of the amendment to the City Code. No second was required since the recommendation comes from a Committee. The vote was unanimous.

EXECUTIVE SESSION

Motion was made by Councilmember Byrd to enter into executive session to discuss one personnel matter relating to the Water Treatment Division, one personnel matter relating to the appointment of Boards and Commission, one personnel matter relating to the Department of Administrative Services, one personnel matter relating to the Economic Development department, one economic development matter regarding Project opportunity, one contractual matter regarding the contract between the City and PMPA and return to open session on the call of the chair and seconded by Councilmember Jenkins. The vote was unanimous.

OPEN SESSION

Mayor McLean declared Council back in open session. Mayor McLean stated that four personnel matters, one economic development matter, and one contractual matter were discussed and no action was taken.

**PLANNING
COMMISSION
APPOINTMENT**

Motion was made by Councilmember Kuykendall to appoint Mr. Ford Talbert to the Planning Commission to fill a current term until December 2015 and seconded by Councilmember Scarborough. Councilmember Jenkins stated that this appointment is to fill out an unexpired term and Mayor McLean agreed. Councilmember Scarborough stated that Mr. Talbert would be eligible for reappointment in January. The vote was unanimous.

MAYOR'S REPORT

Mayor McLean thanked City staff for the Halloween Spooktacular event downtown. Mayor McLean stated that the crowd was spectacular and a huge success. Mayor McLean thanked Ms. Addison, Administrative Assistant, and Mary-Wallace Riley, Special Projects, and anyone else who worked on the project. Mayor McLean stated that the Laurens County Oyster Roast will be held on Thursday, November 12 at 5:00 PM. Mayor McLean stated that the Planning Commission will meet on Monday, November 16 at 6:30 PM in regards to an annexation request. Mayor McLean stated that the Christmas Tree Lighting Ceremony will be Thursday, December 3, 2015 at 6:00 PM downtown. Mayor McLean stated that there will be hot chocolate, carriage rides, and a visit from Santa Claus. Mayor McLean stated that Saturday, December 5, 2015 is the annual Christmas Parade at 10:00 AM. Mayor McLean stated that the next Council meeting is Monday, December 7, 2015 at 7:00 PM. Mayor McLean commended the City's Law Enforcement for the recent drug sweep in town. Mayor McLean stated that there were thirty arrests and eight-three warrants issued. Mayor McLean stated that sends a message that drugs will not be tolerated in our Community.

**COUNCILMEMBER
REPORT**

Councilmember Cook asked if the December Council meeting was at 6:00 PM since the Mayor stated 7:00 PM. Mayor Mclean confirmed the December Council meeting would be held at 6:00 PM.

Councilmember Young thanked City staff for the Halloween event and the drug sweep.

Councilmember Jenkins stated that she missed the Halloween event but understood that it went well. Councilmember Jenkins thanked the City staff for working on the event.

Councilmember Kuykendall stated that he is excited to learn about the new proposed Sanitation schedule. Councilmember Kuykendall stated that it show as an Administration that the City is constantly looking at areas to improve upon. Councilmember Kuykendall stated that the City has invested a lot of money in equipment that needs to be maintained and the City needs to take steps to extend the life of the equipment. Councilmember Kuykendall stated that by looking at areas the City could improve upon is a step in the right direction.

Councilmember Scarborough stated that he agreed with Councilmember Kuykendall's comments concerning the Sanitation schedule. Councilmember Scarborough commended Mr. Stovall and City staff on the actions the City has already taken to address the Sewer Consent Order. Councilmember Scarborough stated that even though the City has not heard from DHEC it will be in the City's favor to do as much as the City can before hearing from DHEC.

ADJOURN

With there being no further business before Council motion was made by Councilmember Jenkins to adjourn and seconded by Councilmember Byrd. The vote was unanimous.

CITY CLERK

MAYOR