

## **JUNE 1, 2020**

The regular Council meeting was held at the M.S. Bailey Center at 6:00 PM with Mayor Bob McLean presiding with Councilmembers Cook, Jenkins, Kuykendall, Neal, Roth and Walsh. The meeting was held in-person for Council and City staff only. Local news media were given access to view the meeting through a live feed on the City's Facebook. Notice was emailed to all local news media on May 29, 2020.

- INVOCATION**                    The invocation was given by Councilmember Walsh.
- MINUTES**                        Mayor McLean asked Council to approve the minutes from May 4, 8, and 12. Motion was made by Councilmember Cook to approve the May 4, 2020 Council meeting minutes, May 8, 2020 Special Called meeting minutes, and the May 12, 2020 Budget Workshop meeting minutes and seconded by Councilmember Kuykendall. The vote was unanimous.
- PLEDGE ALLEGIANCE**        Mayor McLean asked Council and City staff to stand and recite the Pledge of Allegiance.
- PRESS RELEASES**  
**FIREWORKS DISPLAY**        Mayor McLean stated that he would like to read two press releases the City has prepared in which one will inform the public about the upcoming fireworks display after Clinton High Senior Night at Wilder Stadium on June 3, 2020 beginning at 9:00 PM. Mayor McLean stated that the fireworks display would be hosted by Main Street Clinton. Mayor McLean stated that appropriate social distancing protocols will be enforced and the City hopes this will give students and their families an additional avenue to celebrate their achievement amid the ongoing COVID-19 pandemic. Mayor McLean stated that graduating from high school at any time is an accomplishment worth celebrating. Mayor McLean stated that the obstacles and challenges these students have overcome these last few months make their graduation quite exceptional. Mayor McLean stated that whether these students continue their education in the fall or go straight into the workforce the City wishes them well in all their future endeavors because they are the City's future. Mayor McLean stated that the second press release addresses several inaccuracies in a recent article in the Clinton Chronicle regarding the proposed budget FY 2020-21. Mayor McLean stated that this statement would also be on the City's website. Mayor McLean stated that the City feels it is important for the public to have a true account of how their tax dollars are proposed to be spent in the next fiscal year. Mayor McLean stated that the City would like to make the following corrections in that the first inaccuracy is the City balances the budget with a 12% rate hike. Mayor McLean stated that this is a false statement. Mayor McLean stated that Renee Morrow, Finance Director, considers the City's revenues before expenses.

(Page 2)

Mayor McLean stated that the proposed budget was balanced by cutting expenses not by raising the rates. Mayor McLean stated that the proposed budget only increased by .87% from last year. Mayor McLean stated that the headline creates a false impression that the City has increased its spending at the taxpayers' expense. Mayor McLean stated that another inaccurate statement concerns the 12% Water Rate increase. Mayor McLean stated that the Water Rate is not a major driver of the proposed budget. Mayor McLean stated that this increase equals \$333,000 which is only 1.38% of the proposed budget. Mayor McLean stated that the 12% increase amounts to an extra \$1.50 to \$2.00 increase per month for the average customer. Mayor McLean stated that the proposed budget includes over \$517,000 in Water System repairs and maintenance. Mayor McLean stated that the City's revenues are based on a Rate Study that an outside consultant compiled for the City several years ago. Mayor McLean stated that one of the intentions of the Rate Study was to make each City operated utility is self-sustaining. Mayor McLean stated that at the time of the Rate Study the Water System and the Sewer System were dependent on the Electric Utility to cover a portion of the expenses. Mayor McLean stated that over the last four years the City has not increased the Electric Rates but actually lowered the Electric Rates once. Mayor McLean stated that at the time of the Rate Study the City's Water Rates were some of the lowest rates in South Carolina. Mayor McLean stated that the rate increase proposed for the fiscal year 2020-21 was actually proposed by the Rate Study to be considerably higher. Mayor McLean stated that the City has reviewed the Water Rates across the State and the City of Clinton will still be at a competitive rate after the increase. Mayor McLean stated that the proposed budget does not increase property taxes. Mayor McLean stated that another inaccuracy relates to the Police and Fire budgets. Mayor McLean stated that the Police and Fire budgets have revenue items that offset the major portion of the increases to the budget. Mayor McLean stated that the Police Department in conjunction with School District 56 did receive grant funds from the State to increase the number of School Resource Officers. Mayor McLean stated that the State mandates the new Officers be added to the City's budget. Mayor McLean stated that the City has also received an increase in revenue from School District 56 to cover an additional School Resource Officer. Mayor McLean stated that these grants and revenues for the Police budget equal \$210,000 which again works to offset the increases to the Police budget. Mayor McLean stated that the City's health insurance for employees increased over 6% for the next fiscal year. Mayor McLean stated that when a budget is labor intensive like the Police Department and the Fire Department the costs associated with personnel have a greater effect.

(Page 3)

Mayor McLean stated that due to social distancing the City's Budget Workshop on May 12, 2020 was held virtually and streamed on the City's Facebook page. Mayor McLean stated that the Budget Workshop is still available for our residents to view the information for themselves and at the time of this press release the Budget Workshop has received 674 views. Mayor McLean stated that through this pandemic all meetings of City Council have been streamed on our Facebook page. Mayor McLean stated that the City will continue to ensure the work of City Council is accessible to the public.

**PROCLAMATIONS  
NATIONAL SAFETY**

Mayor McLean stated that the next item on the agenda is the approval of a Proclamation proclaiming June as National Safety Month. Motion was made by Councilmember Kuykendall to approve the Proclamation and seconded by Councilmember Neal. The vote was unanimous.

**RESOLUTION  
CEDC  
SPEC BLD**

Mayor McLean stated that the next item on the agenda is a Resolution supporting the transfer of Economic Development funds to the Clinton Economic Development Corporation (CEDC). Mayor McLean stated that \$250,000 would be transferred for the Speculative Building. Mayor McLean stated that these funds come from the \$281,976 the City received from the Clinton Newberry Gas Authority for economic development. Councilmember Neal made a motion to approve the transfer of \$250,000 to the CEDC for the Speculative Building and seconded by Councilmember Roth. The vote was unanimous.

**ORDINANCE  
COVID-19**

Mayor McLean stated that the next item on the agenda is for Council to consider renewing the Emergency Ordinance relating to the COVID-19 pandemic. Councilmember Roth asked the time limit for this Ordinance and Mayor McLean stated that the Ordinance would have to be renewed every sixty days. Motion was made by Councilmember Jenkins to approve the COVID-19 Ordinance and seconded by Councilmember Kuykendall. The vote was unanimous.

**RHYTHM ON THE RAILS**

Mayor McLean stated that the next item on the agenda is for Council to discuss Rhythm on the Rails. Mr. Cannon, City Manager, recognized Ms. Alducin, Main Street Director, to discuss the upcoming event. Ms. Alducin stated that the original date for the Rhythm on the Rails was May 15-16 but due to the COVID-19 outbreak and on the advice of the Governor the City delayed the event. Ms. Alducin stated that City staff changed the date for the Rhythm on the Rails to June 19-20. Ms. Alducin stated that City staff is working to ensure the safety of everyone involved with the event.

(Page 4)

Ms. Alducin stated that City staff announced the change in dates on April 29, 2020 which would have allowed Council two opportunities, the May 4<sup>th</sup> Council meeting and the May 12<sup>th</sup> Budget Workshop, to discuss the new date and discuss any recommendations regarding the event. Ms. Alducin stated that the City re-negotiated new contracts and has been successful in retaining the vendors for the event. Ms. Alducin stated that sanitizer stations would be located throughout the event and hand sanitizer wipes would be available to everyone attending the event. Ms. Alducin stated that the City's Fire Department would inspect the food vendors to ensure the vendors are in compliance with DHEC. Ms. Alducin stated that DHEC does not inspect vendors at events so that is why the Fire Department will inspect the food vendors. Ms. Alducin stated that City staff would space the vendors fifteen feet apart and also have markings to help keep people standing in line apart. Ms. Alducin stated that the BBQ competitors would be moved from West Main to Vance Park. Ms. Alducin stated that on May 20, 2020 the Governor opened attractions and City staff moved forward with the Rhythm on the Rails. Ms. Alducin stated that if the City cancels this event the City would incur a cost of \$50,000. Ms. Alducin stated this event is for the citizens of Clinton and this is an opportunity to show how strong our Community is. Councilmember Jenkins asked how would City staff keep the six feet distance and Ms. Alducin stated that the streets would be marked. Councilmember Jenkins asked who would be wearing masks and gloves. Ms. Alducin stated that the food vendors would be wearing gloves but masks are optional. Ms. Alducin stated that City staff would ask the vendors to wear a mask but the City cannot enforce this rule. Councilmember Walsh stated that when the City made the decision to delay the event the matter was never presented to Council for discussion and Ms. Alducin agreed. Ms. Alducin stated that City staff held several discussions regarding the event and after the Governor lifted the ban on attractions City staff wanted to move forward with the event. Councilmember Walsh asked Mr. Allan Wham, City Attorney, for a legal point of view about the event. Mr. Wham stated that there is not a standard answer because some Cities are moving forward and some Cities are not. Mayor McLean stated that the Governor lifted the ban on many attractions. Councilmember Walsh stated that the in-patient COVID-19 cases have been on the rise. Mayor McLean stated that no one is required to come to the event. Councilmember Roth stated that this is a fluid situation and Council could make decision about the event further in the month.

Councilmember Roth stated that the City could move forward with the event but if necessary close the event if further information comes before Council that merits that decision. Councilmember Roth stated that Council could review the situation at the June 15, 2020 Special Called meeting. Councilmember Walsh stated that the Community has opened up and there are more in-patient cases of COVID-19. Councilmember Roth stated that the welfare of our citizens is more important than the \$50,000. After some discussion Council decided to make a final decision on Rhythm on the Rails at the June 15, 2020 meeting. Councilmember Walsh asked if June 15, 2020 be enough time to notify the vendors and Ms. Alducin stated yes. Councilmember Cook asked if City staff has checked with the City's insurance company in regards to the liability of holding this event and if so does the City have a written statement from the insurance company. Ms. Alducin stated that Mr. Entrekin, Risk Management, has spoken with the City's insurance company but does not know if the City has a written statement. Councilmember Cook stated that Council would need to see the written statement from the insurance company. Councilmember Cook asked if the vendors who ae bringing rides would clean between each ride. Ms. Alducin stated that these vendors would clean the rides every thirty minutes.

**CITY MANAGER'S  
REPORT**

**BUDGET  
FY 2020-21**

Mayor McLean recognized Mr. Cannon. Mr. Cannon stated that the first item under his reports is to discuss the proposed budget for the fiscal year ending June 30, 2021. Mr. Cannon recognized, Ms. Renee Morrow, Finance Director, to discuss the budget. Ms. Morrow stated that she would like to address some of the questions asked at the Budget Workshop held on May 12, 2020. Ms. Morrow stated that the budget totals have not changed since the last Budget Workshop. Ms. Morrow stated that the first question from the Budget Workshop was to change the name of the expense account Morale and Welfare. Ms. Morrow stated that this expense account has been changed to Employee Recognition and Appreciation which is the purpose for this expense. Ms. Morrow stated that the last time the Strategic Plan was updated was February, 5, 2017 for the 2017-18 budget. Councilmember Roth asked if the City reviews the budget after the fiscal year is over and Ms. Morrow stated yes. Ms. Morrow stated that the budget review does not happen until July since the City has to wait until the fiscal year is closed. Ms. Morrow stated that another question concerned why citizens could get an extra garbage can for the price of one.

(Page 6)

Ms. Morrow stated that currently the City does not have a count of citizens who have two garbage cans but the City could track this information and review this matter at a later date. Ms. Morrow stated that since the City does not know who has an extra can the City would not know the revenue impact this would have. Mayor McLean stated that the City charges for the third can and Ms. Morrow agreed. Councilmember Roth stated that he thought Council decided to charge for the second can at the Budget Workshop and Ms. Morrow stated that it was discussed but no decision was made. Councilmember Roth stated that the charge for the third can is \$8.50 and Mr. Meadors, Public Works Director stated the \$8.50 charge would take effect in the new fiscal year. Mr. Meadors stated that citizens pay \$14.50 for garbage pickup which includes two cans. Mayor McLean stated that a citizen who has two carts are putting more trash out and is still paying the same price as a home with just one cart. Councilmember Kuykendall asked how would the City keep up with the extra carts. Mr. Meadors stated that currently the City tracks homes with three carts but not two. Councilmember Jenkins asked if a citizen has three carts but just uses one during the month is the customer still charged for three carts and Mr. Meadors stated yes. Mr. Meadors stated that the Sanitation driver does not know how many carts a home has because the citizen may not put all three carts out at once and may just put one or two out at a time. Councilmember Cook stated that Council should continue with the current charges for the garbage cans and give City staff time to come up with a way to track the carts which would allow Council to see a better picture of the program. Mayor McLean stated that City staff should inform customers of the upcoming change in the garbage can charges. Councilmember Walsh stated that the City should work toward re-opening the Recycling Center. Mr. Cannon stated that the Recycling Center at Charlottes Road is open. Ms. Morrow stated that another issue is why should a customer pay for the meter charges on an Irrigation Meter that is only used a portion of the year. Ms. Morrow stated that the current Water Meter charge is \$15.00 and a possible solution is the citizen pay for the months when watering is prevalent. Ms. Morrow stated that citizens would be charged \$7.50 per month for their Irrigation Meters. Ms. Morrow stated that this would impact the budget by \$20,000. Ms. Morrow stated that the Miscellaneous Revenue Expense account and the Customer Connections Expense account would cover this deficit. Ms. Morrow stated that another question from the Budget Workshop related to increasing the employee's COL by 1%.

(Page 7)

Ms. Morrow stated that a possible solution is to plan for this increase the next fiscal year because adding 1% to the COL would be an additional \$80,000. Ms. Morrow stated that in order to add the 1% to the COL the City would have to cut the budget. Ms. Morrow stated that Council asked City staff to set aside funds for the anticipated water deficit that would result from LCWSC leaving the City's Water System. Ms. Morrow stated that City staff would set up a Reserve Fund and try to set aside funds throughout the year as the impact of COVID-19 lessons. Mayor McLean asked when would LCWSC leave the City's Water System and Mr. Cannon stated next year. Mayor McLean asked how much water supply the City would lose and Mr. Cannon stated about one million gallons per day. Councilmember Cook asked how much revenue would the City lose. Mr. Meadors stated that LCWSC uses about half of what the City produces per month. Mr. Meadors stated that LCWSC pays the City anywhere from \$30,000 to \$60,000 per month depending on the weather. Councilmember Cook stated that he would like for Council and City staff to look over the revenues and expenses after the first six months of the new budget to see how COVID-19 has affected the budget and what could be done about setting aside reserves. Mayor McLean stated that the City's contract with PMPA is the City must pay for the electricity regardless if the City uses it. Mayor McLean asked if any new positions are in the proposed budget. Mayor McLean stated that the City has an advertisement for a HR Assistant in the paper. Mayor McLean stated that what once was one job became two and now three. Mayor McLean stated that he envisioned one person handling Human Resource and Benefits. Mayor McLean stated that this department does not need three employees. Mr. Cannon stated that the City needs personnel capable of handling Human Resource and Benefits. Mayor McLean stated that this position is a one person job not three people. Mayor McLean stated that if this position is in the budget then he probably would not vote for the budget. Mr. Cannon stated that the current existing Human Resource Manager is looking at retirement and the City would need someone qualified for that position. Councilmember Walsh asked if City staff could provide a list of what positions need to be filled and which positions need to be filled because of retirement. Mr. Cannon stated that his office needs an Administrative Assistant and personnel to work in Human Resource and Benefits with the employee taking over that role when the Human Resource Director retires. Councilmember Jenkins asked if the City needed a Grant Writer and Mr. Cannon stated no. Mr. Cannon stated that it is more cost effective to contract a Grant Writer than hire one.

(Page 8)

Mr. Cannon stated that the expense for an Administrative Assistant in Human Resource is just for half a year because it would take time to hire someone. Mayor McLean stated that the City needs someone with certification for the Human Resource position and not an assistant.

**SECOND READING  
BLUE LAWS**

Mr. Cannon stated that the next item on the agenda is the second reading of an Ordinance to temporarily suspend the application of the Sunday Sales prohibitions (Blue Laws) within the corporate limits of the City of Clinton and other matters related. Mr. Cannon stated that Council has to approve this Ordinance every six months which allows businesses to operate on Sunday. Motion was made by Councilmember Walsh to approve the second reading of Ordinance approving the Blue Laws and seconded by Councilmember Cook. The vote was unanimous.

**TRAVEL POLICY**

Mr. Cannon stated that the next item on the agenda is a discussion regarding the City's Travel Policy. Mr. Cannon stated that a member of Council requested City staff to look at the current Travel Policy and come up with a new Travel Policy. Councilmember Jenkins stated that the Travel Policy she received was not completely put together. Councilmember Jenkins stated that Council needs to see a whole policy before voting on it. Mayor McLean stated that he agreed with Councilmember Jenkins in that this is not a complete policy. Mayor McLean stated that the policy does not cover mileage or travel. Mayor McLean stated that the Travel Policy needs guidelines in regards to travel and hotels. Mayor McLean stated that in the past Council has attended meetings in Greenville and have gone the day before and spent the night in a hotel. Mayor McLean stated the Travel Policy should address those types of issues. Mayor McLean stated that Council is discussing the budget and saving money and that should start with Council. Mayor McLean stated that the proposed Travel Policy is vague and Mr. Cannon stated that he would work on the Travel Policy.

**ADMINISTRATIVE  
BRIEFING**

**GARY STREET**

Mr. Cannon stated that the next item on the agenda is the City Manager's briefing. Mr. Cannon stated that he would like to give Council updates on some projects. Mr. Cannon stated that the City is finishing the Gary Street Sewer Line Project and paving would begin. Mr. Meadors stated that the City would pave from Centennial Street to Parker Street which is the City's portion of Gary Street. Mayor McLean stated that the paving must be done by June 30, 2020 and Mr. Meadors agreed. Councilmember Jenkins stated that the large trucks heading for Sterilite are still going down Gary Street. Mayor McLean asked where the City stood on the Recreation Complex Project.

**RECREATION  
COMPLEX**

Mayor McLean stated that the City purchased the property in October of 2018 with no progress in twenty months. Mayor McLean stated that he would like to see Council get a weekly report on the progress being made at the Recreation Complex. Mr. Cannon stated that the project is waiting on a SCDHEC Permit. Mayor McLean stated that the City should be aggressive in making sure the permit is complete. Councilmember Kuykendall asked who was the City Manager in contact with concerning the DHEC Permit and Mr. Cannon stated Threilko who is the contractor for the project. Mr. Cannon stated that the contractor states that they have submitted their required paperwork. Mayor McLean asked about information relating to the South Broad Street underground utilities project. Mr. Higgs, Assistant City Manager, stated that this project was part of the Penny Sales Tax proposal sent to Laurens County which would be voted on in November.

**S BROAD STREET**

Mayor McLean stated that he has the name of the contact person at AT&T and someone needs to get in touch with her. Mr. Higgs stated that the City could pull that proposal and move forward with it. Mr. Higgs stated that City staff could contact AT&T but the City would not move forward with the project until the City finds out if the Referendum passes in November. Mayor McLean asked City staff to contact AT&T and find out what the City needs to do and Mr. Higgs agreed. Mr. Cannon stated that the City received a \$500,000 RIA Grant to be applied in the Clinton Mill area. Mr. Cannon stated that the City has also submitted a request for \$750,000 of CDBG funds. Mr. Cannon stated that the Pine Street Park Project would be finished by the end of June. Mayor McLean stated that the Clinton Chronicle reported that the \$750,000 CDBG funds were for Lydia Mill and was a partnership with LCWSC which is incorrect. Mayor McLean stated that these funds would also be for Clinton Mill and the City would not partner with LCWSC on this project. Mr. Cannon stated that the City received \$250,000 for the Gary Street Project which the remaining funds would be used on Florida Street toward Infiltration issues. Mr. Cannon stated that the City has applied for a State Revolving Loan for a Sewer System Study which would include smoking the Sewer lines. Councilmember Roth asked if the City had equipment to do this work and Mr. Cannon stated yes. Mayor McLean stated that repairing the Sewer lines is very important because for every three inches of rain going into the Sewer System the City loses \$110,000. Mr. Cannon stated that the City has completed the testing on the City's 2" Water Meters and have also tested the City's Electric Meters at Presbyterian College and these meters comply with APPA standards. Mr. Cannon stated that the EDA would award funds to be used for infrastructure as it relates to economic development with an 80 -20 match. Mr. Cannon stated that the funds would be used on Exit 52 and Exit 54 with a cost of twelve million.

**GRANTS**

Marvin Moss, Economic Development Director, stated that the funds would be used to rebuild the Pump Station behind the Speculative Building and upgrades on the Millers Fork and Sand Creek Pump Stations. Mr. Moss stated that the City could seek grants from agencies to help with the two million dollar match if the City is awarded the EDA grant. Mr. Moss stated that this EDA Infrastructure Grant would allow the City to expand their economic development efforts on Exit 52 and 54. Councilmember Jenkins asked the City Manager about the Martha Dendy Project and Mr. Cannon stated that the project would be discussed in executive session. Councilmember Cook asked for an update on the SCDHEC Consent Order at the June 15, 2020 Council meeting and Mr. Cannon agreed. Councilmember Cook stated that he would like to discuss the projects submitted to the Sales Tax Commission and how would the City move forward with these projects if the Referendum does not pass. Mr. Higgs stated that the Sales Tax Commission is still working on their Capital Projects list and he hopes to have the list soon.

**EXECUTIVE SESSION**

Motion was made by Councilmember Kuykendall to enter into executive session to discuss personnel matters relating to the Office of the City Manager and a contractual matter relating to the sale and purchase of Real Property and return to open session on the call of the chair and seconded by Councilmember Neal. The vote was unanimous.

**OPEN SESSION**

Mayor McLean called Council back in open session and stated that personnel matters and a contractual matter were discussed and no action was taken.

**MARTHA DENDY**

Councilmember Jenkins made a motion to approve and adopt a Resolution for the future transfer of the Martha Dendy property to the 501-C Friends of Martha Dendy Group and seconded by Councilmember Kuykendall. The vote was unanimous.

**RECREATION  
COMMITTEE  
SPLASH PAD**

Mayor McLean stated that the Recreation Committee met on May 28, 2020 which included City staff, YMCA staff and Board Members and pool architects to discuss the proposed Splash Pad. Mayor McLean stated that the group would meet again on June 11, 2020 to discuss the costs associated with the project.

**COUNCILMEMBER  
REPORT**

Councilmember Walsh asked about the Connectivity Plan. Mr. Higgs stated that the Recreation Committee would be meeting in the near future to discuss the project. Councilmember Walsh stated that several citizens have reached out to her about volunteering at the Recycling Center.

(Page 11)

Mr. Higgs stated that the City needs to determine the liability of having volunteers at the Recycling Center and once that information is gathered then Council could decide how to proceed with the program.

Councilmember Roth thanked the City Manager and staff for their work on the proposed budget. Councilmember Roth thanked City personnel for working through the COVID-19 pandemic. Councilmember Roth stated that he appreciates the preparation for the Rhythm on the Rails. Councilmember Roth thanked Police Chief Ledda for the letter relating to the ongoing issues in the Country.

Councilmember Jenkins thanked City staff and Council for taking necessary precautions to stay safe during COVID-19. Councilmember Jenkins stated that she appreciated the letter from Police Chief Ledda.

Councilmember Cook asked if Council could reschedule the August 3, 2020 Council meeting to August 10, 2020 and after some discussion Council agreed to move the August Council meeting to August 10, 2020.

Councilmember Kuykendall stated that he has received requests from citizens on how the City handles certain code violations especially in Clinton Mill. Councilmember Kuykendall stated that this area is dangerous and needs attention. Councilmember Kuykendall stated that the City needs to make sure the City is doing all it can to enforce the current codes. Councilmember Kuykendall encouraged the City to focus their attention in this area because children play in this area and could get hurt and Mr. Higgs agreed. Mr. Higgs stated that he has met with the Code Enforcement Officer to provide data on what type of Code Enforcement is going on within the City. Mr. Higgs stated that once the Inspection Department puts this data together he would share it with Council. Mayor McLean stated that he has brought this property to City staff's attention since 2013. Mayor McLean stated that the building and property is a disgrace. Mr. Higgs stated that he has been over to the property and he agrees with Council on how it looks. Mr. Higgs stated that the City would look into the necessary steps to move forward with making the owner comply with City codes. Councilmember Neal stated that she goes by the property daily and it looks bad.

**MAYOR'S REPORT**

Mayor McLean stated that there is a misunderstanding relating to the scope of Council's duties. Mayor McLean stated that the City operates under the Council-Manager form of government.

(Page 12)

Mayor McLean stated that six City Council members are elected from six geographical located districts of the City and the Mayor is elected at-large. City Council acts as a legislative body and establishes the laws and sets policy within the City. The City Manager is charged with the administration of City operations and the delivery and execution of the mandates and policies by City Council. Mayor McLean stated that under the Council-Manager form of government the Council has the power to appoint the City Manager, City Attorney, City Judges and members of various boards and commissions. While the City Council maintains the important power of appointing and hiring the highest levels of the City government staff individual Councilmembers and the City Council body as a whole have no role with regarding individual City employees. Mayor McLean stated that City Councilmembers are meant to act as part of the full Council and not individually. City Council acts by conducting public meetings to discuss or act upon a matter over which the body has supervision, control, jurisdiction or advisory power. Mayor McLean stated that when an individual member of City Council takes unilateral action, acting outside the scope of the full Council or not in the public domain, they are acting outside the sanction of the law. Mayor McLean stated that the City Manager is charged with supervising and overseeing individual employees of the City. Mayor McLean stated that members of City Council acting either as a body or individually have no authority to interfere with the employment or responsibilities of City staff. Mayor McLean stated that if Council does not like the way something is being handled then their recourse lies with the City Manager who is the Administrative Official. Mayor McLean stated that regarding the City Attorney and the use of his services the City Attorney represents the City Council as a body and not individual members of Council. The City Attorney owes an ethical duty to the City Council as a whole. If an individual member of City Council seeks the advice of the City Attorney especially for something that affects or may affect the interest of the City then the City Attorney likely has an ethical obligation to share the information with the full Council as necessary to protect the City's interest. Mayor McLean stated that contact with the City Attorney should be done at the blessing of the City Council as a full body and to act otherwise puts this body and the City Attorney in a very difficult and uncomfortable situation. Mayor McLean stated that in order to avoid putting the City Attorney and City staff in uncomfortable situations individual Councilmembers should refrain from such direct contact. We need to let the City Manager do his job and if he does not do so or does not do so to our collective likely then we have recourse for that. Same goes with the City Attorney.

(Page 13)

**ADJOURN**

With there being no further business before Council motion was made by Councilmember Kuykendall to adjourn and seconded by Councilmember Neal. The vote was unanimous.

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CITY CLERK

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**MAYOR**