

DECEMBER 7, 2015

The regular Council meeting was held at M.S. Bailey Municipal Center building at 6:00 PM with Mayor Bob McLean presiding with Councilmembers Cook, Byrd, Jenkins, Kuykendall, Scarborough, and Young. The City Attorney and the City Manager were present. News Media present were Larry Franklin from the Clinton Chronicle, Randy Stephens from WLBG, and Judith Brown from the Laurens Advertiser. Notice was mailed and emailed to all local news media on Monday, December 1, 2015.

- INVOCATION** The invocation was given by Reverend Jerry Harris from the Clinton Church of Christ.
- PLEDGE ALLEGIANCE** Mayor McLean asked Council and the audience to stand and recite the Pledge of Allegiance.
- MINTUES** Mayor McLean asked Council to approve the minutes from November 2. Motion was made by Councilmember Cook to approve the November 2, 2015 minutes and seconded by Councilmember Jenkins. The vote was unanimous. Mayor McLean asked Council to approve the minutes of the special called meeting on November 23. Motion was made by Councilmember Kuykendall to approve the November 23, 2015 minutes and seconded by Councilmember Young. The vote was six to one with Councilmember Jenkins recusing herself because she was not present at the meeting.
- RECOGNIZE MISS HEART USA** Mayor McLean asked Council to recognize Chelsea Owens, Miss Heart of the USA Queen of Hearts. Mayor McLean presented Miss Owens with a plaque honoring her efforts to raise 10,000 non-perishable food items for the Columbia flood victims.
- RECOGNIZE BILL TYLER** Mayor McLean stated that the next item on the agenda is the recognition of Mr. Bill Tyler, local photographer, for his 30 years of business. Mayor Mclean stated that since Mr. Tyler was not present Council would table the matter until a later date.
- CITIZEN ADDRESS COUNCIL BOB BRYANT STERLITE PARK** Mayor McLean recognized Mr. Bob Bryant. Mr. Bryant stated that he is before Council on the behalf of the Laurens County Trail Association in favor of the creation of the Sterlite Park. Mr. Bryant stated that the Laurens County Trail Association has been in existence for two years and is made up of individuals throughout Laurens County that support green spaces in Laurens County. Mr. Bryant stated that the Laurens County Trail Association is excited about the proposed trail at Sterlite which would be a great green space for outside activities. Mr. Bryant stated that the quality of people's lives improve with outdoor activities. Mr. Bryant stated that the Sterlite Park would be a demonstrative trail and hopefully connect to the Swamp Rabbit Trail in the future. Mr. Bryant stated that the proposed trail could also be expanded to include restroom facilities and parking. Mr. Bryant stated that the proposed project could be a way for groups in the Community to help with the construction of the park. Mayor McLean thanked Mr. Bryant and the Laurens County Trail Association for all they do to improve the quality of life.
- PROCLAMATION DRUNK & DRUGGED PREVENTION** Mayor McLean recognized Mr. Stovall, City Manager. Mr. Stovall stated that the first item on the agenda is a Proclamation proclaiming December as Drunk and Drugged Driving Prevention Month. Motion was made by Councilmember Jenkins to approve the Proclamation and seconded by Councilmember Byrd. The vote was unanimous.

**UTILITY BILLING
CUSTOMER
ASSISTANCE**

Mr. Stovall stated that the next item on the agenda is the implementation of a Utility Billing Customer Assistance Program and to authorize the City Manager to develop an MOA with United Ministries regarding the management of the Utility Customer Assistance Program. Mr. Stovall stated that this program was identified during the 2015-16 budget with the idea to provide a utility bill payment assistance program that allows customers to donate funds to support those struggling to pay their utility bills. Mr. Stovall stated that the Utility Billing Customer Assistance Program is part of a larger program called Small Changes Matters Program. Mr. Stovall stated that the first component of this program is to implement the Demand Side Management Program (DSM). Mr. Stovall stated that the second component of the program is Energy Conservation. Mr. Stovall stated that the City is communicating conservation actions to customers through the focus letter that is sent out with the utility bill each month. Mr. Stovall stated that the third component is Clinton Community cares in which the Utility Billing Assistance Program is part of. Mr. Stovall stated that the Utility Billing Customer Assistance program allows citizens to add a charge in the increments of .50 cents to \$10.00 to their utility bill each month. Mr. Stovall stated that the City retains and deposits these funds with the partner association which would be United Ministries. Mr. Stovall stated that United Ministries would utilize their established processes to distribute the funds to customers. Mr. Stovall stated that the funds are returned to the City to credit towards the customer's utility bill. Mr. Stovall stated that the City decided to partner with United Ministries because United Ministries is located in Clinton, staffed by Clinton volunteers, and this program currently has a Utility Assistance Program in place and can provide access to other sources of assistance as needed. Mr. Stovall stated that some communities directly assist customers but the City is not prepared to analyze individual financial conditions and City staff believes since the City is the bill collector then it would be better if a third party distributes the funds. Mr. Stovall stated that the City of Clinton's utility customers would benefit from the funds and United Ministries would distribute the funds under their current process. Mr. Stovall recognized Mr. Melvin Bailey from United Ministries. Mr. Bailey stated that any citizen who requests assistance must fill out an application regarding their income and expenses. Mr. Bailey stated that United Ministries offers assistance in money management to the customer. Mr. Bailey stated that United Ministries helps a citizen every twelve months with a limit of three times until the citizen reaches the age of 62. Mr. Bailey stated that before the citizen could come back for a second assistance the citizen goes through a Money Savings Tip class. Mr. Bailey stated that United Ministries have helped 350 families this year in the City of Clinton. Councilmember Byrd asked if United Ministries made an exception to helping citizens more than three times. Mr. Bailey stated that United Ministries would look at the situation and discuss options with the citizen. Councilmember Byrd asked if after the first assistance the citizen is required to take the class and Mr. Bailey stated yes. Mr. Bailey stated that most of United Ministries' clients make \$10,000 or less each year. Mr. Stovall stated that City staff is looking at ways to assist citizens in need and partnering with United Ministries is one of the ways the City could help citizens with their utility bills. Mayor McLean asked if the money would be held in a separate account and Mr. Bailey stated the funds would be held in a separate account. Mayor McLean asked what would happen if the City built a substantial surplus how that would be handled. Mr. Bailey stated that the City would not build a surplus.

Mayor McLean stated that citizens are helped only once a year and the funds may build up. Mr. Bailey stated that if that happens then United Ministries would address the issue. Mr. Stovall stated that if the City builds up a surplus then City staff would negotiate with United Ministries to distribute the surplus. Mayor McLean stated that people who pay by bank draft do not get a bill to check off and send a check in. Mayor McLean asked how would this be handled. Mr. Stovall stated that citizens would sign up for the program and the charge would be added to the utility bill every month. Mr. Stovall stated that customers who use a bank draft receive a utility bill each month. Mr. Stovall stated that the City would get the word out about this program through the newspaper. Councilmember Jenkins asked if the 350 citizens United Ministries helped this year was it for their utility bills and Mr. Bailey stated yes. Councilmember Cook asked if the contributing customer would receive some type of certificate stating the total amount of their donation. Councilmember Cook asked who would provide the information for a tax credit and Mr. Stovall stated that the City could keep track of the contributions and the tax credit would come from the United Ministries. Motion was made by Councilmember Scarborough to authorize the City Manager to implement a voluntary add on line item to the utility bill to allow citizens to donate funds toward assisting customers who are unable to pay their bills and authorize the City Manager to negotiate and enter into an MOA/MOU with United Ministries to allow United Ministries to serve as the distributing partner of the City funds using their criteria and personnel to manage the program and seconded by Councilmember Kuykendall. The vote was unanimous.

AUDIT FY 2014-15

Mr. Stovall stated that the next item on the agenda is the comprehensive annual financial report for the fiscal year ending June 30, 2015. Mr. Stovall recognized Ms. Sheryl Medders from McKinley, Cooper. Mr. Stovall thanked Ms. Renee Morrow, Chief Financial Officer and her staff and Joey Meadors, Administrative Services for their work on the audit. Ms. Medders stated that she would be going over five major points to the audit with Council. Ms. Medders stated that the first point in the audit is the Certificate of Achievement for 2013-14 and this is the twenty-sixth year the City has received this award. Ms. Medders stated that receiving this award is not just a given but is earned by the City and the Finance Department should be commended for their work throughout the year. Ms. Medders stated that the second point is the Auditor's Opinion. Ms. Medders stated that the Auditor's Opinion verifies the Financial Statements being fairly stated. Ms. Medders stated that management is responsible for the contents and the presentation of the Financial Statements. Ms. Medders stated that it is the auditor's responsibility to audit the Financial Statements in accordance with generally accepted auditing standards. Ms. Medders stated that the auditor's opinion states whether the Financial Statements are fairly stated and McKinley, Cooper states that the Financial Statements for 2014-15 are fairly stated. Ms. Medders stated that the next point is the Statement of Net Position. Ms. Medders stated that the statement has two columns which are the Governmental and Business. Ms. Medders stated that the Net Position is the difference between the assets and the liabilities. Ms., Medders stated that the statement shows what the City has invested in capital assets and then the amounts that are restricted. Ms. Medders stated that the overall Net Position of the Governmental Fund is good. Ms. Medders stated that the Net Position for the General Fund is \$6,753,643 and the Net Position for the Utility Fund is \$10,857,227. Ms. Medders stated that three million of the Net Position in the Governmental fund is largely restricted to debt service, tourism, and Public Safety.

Ms. Medders stated that the unrestricted Net Position in the Governmental Fund is a negative amount. Ms. Medders stated that the major factor of the negative Net Position is the low tax revenues compared to the Governmental services the City offers such as police and fire protection. Ms. Medders stated that the restricted amounts in the Utility Fund are for capital projects. Ms. Medders stated that the City has a healthy Net Position which is related to maintaining and following the budget. Ms. Medders stated that she wanted to point out the liabilities associated with GASB 68 which are \$4,131,331 for the General Fund and \$2,940,586 for the Utility Fund. Ms. Medders stated that GASB stands for Governmental Accounting Standards Board which requires government agencies to record on their books the impact of funding pensions for employees. Ms. Medders stated that members and employees pay money into a plan which is the SC Retirement System in the City's case these funds promise benefits to employees. Ms. Medders stated that it is GASB 68 intent to show a more realistic picture of employee's benefits. Ms. Medders stated that this amount may change over the course of time and would impact the City's Financial Statements because the plan assets are recorded at fair market value. Ms. Medders stated that State law requires the City to pay just their portion for the year and the City would not be able to pay off or pay down on the pension liability. Mr. Stovall stated that the City's Net Position is good but it does not mean that the City has seventeen million dollars in the bank. Mr. Stovall stated that the Net Position includes land, equipment, and buildings. Mr. Stovall stated that the City's financial situation has been improving over the past five years. Motion was made by Councilmember Scarborough to approve the Resolution approving the Financial Statements for the fiscal year 2014-15 and seconded by Councilmember Young. The vote was unanimous.

**RESIDENTIAL
SANITATION**

Mr. Stovall stated that the next item on the agenda is approval to make changes to the residential sanitation policies. Mr. Stovall stated that City staff presented the changes to the sanitation schedule in November to Council. Mr. Stovall stated that the City currently uses three full-time employees to run the Sanitation Trucks Monday through Friday. Mr. Stovall stated that the City would like to change the schedule to four days a week running the truck Monday through Thursday. Mr. Stovall stated that the City currently runs the Grapple Trucks Monday through Friday with four full-time employees and their schedule would change to four days a week running the Grapple Truck Tuesday through Friday. Mr. Stovall stated that the City runs the Vacuum Truck with one full-time employee Monday through Friday and the City would like to change this schedule to every week from October 15 through February 15 and then run the Vacuum Truck every other week from February 16 through October 14. Mr. Stovall stated that the City would like to implement the new schedules on January 4, 2016. Mr. Stovall stated that this new schedule creates scheduled weekly down time for the Grapple Trucks and the Sanitation Trucks so that preventive maintenance can be performed without impacting service delivery. Mr. Stovall stated that the new schedule reduces the operating hours for the Leaf Vacuum Truck by 34% which reduces the cost of operation, wear and tear, and extends the life of the truck. Mr. Stovall stated that the new schedule reduces the number of days per year the City has to run two Sanitation Trucks simultaneously due to holiday scheduling from ten days per year to two days per year which reduces the operational costs of the Sanitation Trucks. Mr. Stovall stated that the new schedule reduces the labor costs associated with Sanitation and shifts those costs to other operations.

Mr. Stovall stated that the new schedule provides back-up crews for the Grapple Trucks and the Sanitation Trucks at least two days per week so that other functions are not compromised if personnel are not available. Mr. Stovall stated that the new schedule allows personnel to spend more time on other projects. Mr. Stovall stated that Heavy Equipment Operators would have an additional 1,968 hours annually and crewmen would have an additional 1,664 hours annually to work on other Street and Sanitation projects. Mr. Stovall stated that the new schedule reduces the personnel cost for the holiday routes from \$3,650 to \$730. Mr. Stovall stated that the new schedule improves efficiency for the customer and the City would place additional labor on other projects. Mr. Stovall stated that the new schedule simplifies the holiday schedule and the new schedule allows room for growth. Mr. Stovall stated that if a customer's garbage pick-up day is Monday then the customer would place his garbage can, limbs, and debris on the curb by Sunday night. Mr. Stovall stated that the Garbage Truck would come by Monday and pick up the garbage cans and then note on their GPS the other debris on the curb. Mr. Stovall stated that this message alerts the Grapple Trucks on which routes need a pick up. Mr. Stovall stated that the on-board computer system allows the Grapple Trucks to go to specific routes and not spend time riding down every street to find debris. Mr. Stovall stated that if a customer places their man-made items on the curb Monday and not Sunday then the Grapple Trucks would pick up the debris if the truck goes down that street. Mr. Stovall stated that if the GPS system does not alert the Grapple Truck about the pick-up then the debris would not be picked up until the following week. Mr. Stovall stated that City staff has already developed new routes and the new schedule is being presented to Council in December. Mr. Stovall stated that City staff would meet in December with business customers who have a high sanitation volumes to tailor or make changes in a way to minimize the impact on their business. Mr. Stovall stated that the City plans to notify customers about the new schedule through flyers and door hangers, notifications placed on the garbage cans, social media, radio, and newspaper ads. Councilmember Young asked if the Sanitation personnel would be trained to pick up the bags along with the garbage containers. Mr. Stovall stated that it has not been the City's policy to pick up bags along with the containers. Councilmember Young stated that someone in his Ward called about the issue. Councilmember Young stated that the City tells customers to put items on the street and the City would pick the items up. Mr. Stovall stated that the current practice is not to pick up a bag along with the container because of safety issues. Mr. Stovall stated that the bag may contain sharp items that would cut personnel and the bag may have an item in it too heavy to lift. Mr. Stovall stated that the City does not require any heavy lifting in the Sanitation Department because the Sanitation Trucks do the lifting. Mr. Stovall stated that this issue usually occurs during the holidays and the Sanitation crew has been notified to accommodate customers in this matter but be careful picking up the bags. Mr. Stovall stated that the City needs to educate the customer and not spend a lot of time enforcing the City's policy. Councilmember Young stated that the Sanitation's GPS would notify the Grapple Trucks about grass clippings with the 911 address. Mr. Stovall stated that the GPS would locate the closest 911 address to the grass clippings and the Grapple Truck would ride down that block to find the grass clippings. Mr. Stovall stated that does not mean the Grapple Truck would ride down the entire street but just the block the GPS has located. Councilmember Young asked if the frequency of how garbage and debris is picked up would change. Mr. Stovall stated that the only change is the frequency in how often the City runs the Vacuum Truck.

Mr. Stovall stated that the Vacuum Truck would run every week from October 15 to February 15 and then every other week from February 16 to October 14. Mr. Stovall stated that the City did a test run in July with the Vacuum Truck and ran the truck every other week. Mr. Stovall stated that the City received only one call about the change in the schedule. Councilmember Young stated that certain areas in Clinton put out a lot of grass clippings and with an every other week service the clippings would pile up and may go down the storm drain. Councilmember Young asked if the City had two Vacuum Trucks. Mr. Stovall stated that the City had one Vacuum Truck that was operational and the other truck was purchased in 1999 which the City struggles to keep operational. Councilmember Jenkins stated that she lived on a dead end street and citizens dump debris at the end of the street. Councilmember Jenkins stated that under the new schedule her pick up day is Friday. Councilmember Jenkins stated that if someone dumps items on Friday night then it would be a whole week before the debris is picked up. Councilmember Jenkins asked what could be done about people especially non-residents dumping at the end of her street. Mr. Stovall stated that would be a Law Enforcement issue and Public Safety would have to catch non-residents dumping the debris. Mr. Stovall stated that the City would come and pick up the debris and then try to find out who is dumping the debris. Mayor McLean asked what is the City's policy on picking up landscaping debris by landscape companies. Mr. Stovall stated that there is an Ordinance that states the City does not pick up debris left by landscape companies unless it is a small amount. Mayor McLean stated that we would pick up their weekly debris as if the homeowner had left it themselves. Mr. Stovall stated that the City does not want to pick up their weekly debris but if a contractor puts out a limb or grass clippings then the City would pick it up. Mayor McLean stated that since we are going to do all of this advertising part of Lydia Mills biggest problem is trees that drop a tremendous amount of leaves and the streets stay covered in leaves. Mayor McLean asked if the City could send out that on every Thursday your car has to be off the street so we can run our equipment down the street to keep your street clean and if you do not get your car off the street then we will have it towed. Mayor McLean stated we need to educate people because he gets so many complaints about leaves but you go down there and see 150 cars parked in the street. Mr. Stovall stated that the City does not have the personnel to run down every street in the city every week. Mr. Stovall stated that City staff would have to come up with a schedule and to communicate the schedule to citizens. Mr. Stovall stated that City staff would work on that issue after the City implements the new sanitation schedule and Mayor McLean stated that he wanted to be part of the plan. Mr. Stovall stated that the City would not implement any type of plan without Council's approval and Council would have to approve an Ordinance concerning parking restrictions. Mayor McLean stated that Charleston requires cars to be off the streets to clean the streets and that may be the only way to keep these areas clean. Mr. Stovall stated that if the City requires a citizen to move their car on a certain day then the City needs to make sure they have the personnel to handle the schedule. Mayor McLean stated that we are doing a schedule now and he thought we could put that in the same schedule. Mr. Stovall stated that the proposed schedule is weekly and the City does not have the personnel or equipment to sweep every street on a weekly basis. Councilmember Cook asked where the appropriate place to put debris is. Councilmember Cook asked if a citizen should place the debris in the street or on the sidewalk.

Mr. Stovall stated that the City does not want the debris under any power lines since the Grapple Truck uses a crane to pick up the debris. Mr. Stovall stated that the citizen should not block the sidewalk with the debris and far away from the curb so the Grapple Truck can pick up the debris. Mr. Stovall stated that the City would like for citizens to be aware of power lines, pedestrian safety and storm drains when putting debris out. Councilmember Cook stated that if a citizen places the debris in the street and a car hits the debris who would be at fault since the debris would be sitting out longer. Mr. Stovall stated that the debris needs to be placed on the curb and not on the sidewalk or in the street. Mayor McLean stated that the streets are a terrible place because I have seen limbs out there its dark and the limbs are six feet high. Councilmember Cook stated that if you have a car in the other lane and you could not adjust to the debris or you may not see the debris in time and you may hit the debris. Councilmember Cook stated that the new schedule is good but the City may have to refine the schedule. Mr. Stovall stated that the new schedule does not change where people put debris. Councilmember Cook stated that the City was picking up more often and Mr. Stovall stated that the City is still picking up every week. Councilmember Cook stated that the Vacuum Truck's schedule would change from February to October and Mr. Stovall stated that the only thing picked up every other week during that time is grass clipping. Councilmember Jenkins stated that the City needs to remind citizens about the recycling center. Councilmember Young stated that he wanted to make a point about the landscaping debris in that if an elderly citizen has someone cut their grass and the City requires the landscape company to haul the grass clippings off then the landscape company would add that charge to the customer. Councilmember Young stated that the City would be adding an additional burden to a citizen. Mr. Stovall stated that it is a policy decision Council has to make and a previous Council passed an Ordinance dealing with this issue. Councilmember Young stated that he wanted to bring this matter up because he provided landscaping services to elderly citizens and he thinks it is unfair to add the cost of hauling off the debris to the customer. Councilmember Young stated that the Ordinance needs to be looked at because if someone has lived in Clinton thirty years and has paid taxes then why should they be burdened with that additional cost. Councilmember Byrd stated that the good judgement should be used when deciding how much debris to leave on the curb. Mayor McLean stated that we are getting off track because we are looking at changing the sanitation schedule and not discuss the whole Sanitation Department. Motion was made by Councilmember Byrd to approve the new sanitation schedule beginning January 4, 2016 and seconded by Councilmember Jenkins. The vote was unanimous. Mayor McLean stated that applauded the City Manager and his staff for trying something and if it works good and if it does not work we will back up and punt.

**CREDIT CARD
PROCESSOR**

Mr. Stovall stated that the next item on the agenda is to authorize the City Manager to initiate a contract with Birdgepay/AMS as the City's credit card processor. Mr. Stovall stated that the City's current vendor is SC.GOV and the current fees are \$1.00 plus 1.7% of the transaction. Mr. Stovall stated that since January 1, 2015 the City has processed 3554 credit card transactions totaling \$703,731.71 with a total assessed fee of \$15,517. Mr. Stovall stated that the City incurs a cost associated with processing and accepting credit card payments. Mr. Stovall stated that these fees are passed on to the customers that generate the fees. Mr. Stovall stated that there are no fees associated with using cash, check, or a draft to make a payment to the City.

Mr. Stovall stated that the City needs to make a change because credit cards are transitioning to different security protocols which will require the replacement of the City's credit card reading devices regardless of the vendor the City would use. Mr. Stovall stated that the City's new software system is designed to work with a set of preferred vendors and our current vendor's system does not interface with Munis. Mr. Stovall stated that the City has two vendors to choose from which are Open Edge and Bridgepay/AMS. Mr. Stovall stated that Open Edge charges a service fee of 2.5% and Bridgepay/AMS charges a service fee of 2.35%. Mr. Stovall stated that City staff recommends going with Bridgepay/AMS. Mr. Stovall stated that the current system assesses an average fee per use of \$4.37 and Bridgepay would access an average fee of \$4.65 per average transaction. Councilmember Scarborough made a motion to authorize the City Manager to enter into a contract with Bridgepay/AMS as the City's credit card processor and seconded by Councilmember Byrd. The vote was unanimous.

**ADMINISTRATIVE
BRIEFING**

Mr. Stovall stated that the next item on the agenda is the administrative briefing of the Utility Response Plan, the budget, Council calendars for 2016 and the Road Resurfacing Study results. Mr. Stovall stated that the Utility Rate Response Plan has three categories which are short-term actions, mid-term actions and long-term actions. Mr. Stovall stated that in October 2015 the City had completed 38% of the short-term actions of the Utility Rate Response Plan and 50% of the plan was still in progress. Mr. Stovall stated that in December 2015 the City has completed 46% of the short-term actions with 46% of the short-term actions still in progress and 8% of the plan yet to be started. Mr. Stovall stated that some short-term highlights are increased communications. Mr. Stovall stated that customers have received a rate transparency in their utility bills, online, and brochures. Mr. Stovall stated that the City has adjusted their policy to assist customers in that during a certain time period the late penalties were reduced or eliminated, increased assistance options and extensions, and the Administrative Fee was eliminated. Mr. Stovall stated that another short term action is to reduce the impact of the PPCA charge. Mr. Stovall stated that in October 2015 the City had complete 0% of the mid-term actions and 50% of the mid-term actions were in progress with 50% of the plans not started. Mr. Stovall stated that in December 2015 the City had completed 8% of the mid-term actions and 50% of the mid-term actions were in progress with 42% of the plan not started. Mr. Stovall stated that some of the highlights for the mid-term actions were the City began a Rate Study and a Citizen Task Force. Mr. Stovall stated that another mid-term action was to create a DSM Program, a Solar Program, and a Distributed Generation Program. Mr. Stovall stated that in October 2015 the City had completed 0% of the long-term actions and 23% of the long-term actions were in progress with 77% of the plans not started. Mr. Stovall stated that in December 2015 0% of the long-term actions were completed and 23% of the long-term actions were in progress with 77% of the plan not started. Mr. Stovall stated that the highlights of the long-term actions were to reach out to consultants at the Federal level, meet with State and Federal Legislators and communicate the facts about the City's challenges, and seek opportunities to adjust and shift revenues. Mr. Stovall stated that the next item to discuss is the budget and Council calendars. Mr. Stovall presented Council with dates for the Council meetings and budget workshop dates. Mr. Stovall stated that the July Council meeting has a tentative date of July 18th and the September Council meeting has a tentative date of September 12th.

**UTILITY RATE
RESPONSE PLAN**

CALENDAR

**ROAD RESURFACING
STUDY**

Mr. Stovall presented Council with dates in regards to the budget development and budget approval. Mr. Stovall asked Council to look over these dates because City staff would ask for a formal approval of the dates at the January Council. Mr. Stovall stated that the next item to discuss is the Road Resurfacing Study results. Mr. Stovall stated that the results of the study would be given to Council as well as put on the City's website for the public to review. Mr. Stovall stated that AECOM reviewed the City streets and selected State roads, conducted a Windshield Survey and reviewed the different condition factors and scored each factor, with the total score of 100 as being the best and the score of 0 as being the worst. Mr. Stovall stated that the study ranked roads in these categories which are very good, good, fair, poor and very poor. Mr. Stovall stated that 15% of 3.5 centerline miles were ranked very good, 37% of 8.8 centerline miles were ranked good, 28% of centerline miles were ranked fair, and 20% of 4.6 centerline miles were ranked poor and very poor. Mr. Study stated that the roads ranked poor and very poor would cost \$2,019,880 to repair with the cost per centerline mile being \$439,105. Mr. Stovall stated that the cost to repair a road ranked fair is \$2,601,406 with the cost per centerline mile being \$400,216. Mr. Stovall stated that two City roads in Clinton scored a 0. Mr. Stovall stated that the challenge the City faces in determining which roads to repair comes in trying to balance cost with how many citizens would benefit from the road repair and the traffic on the road. Mr. Stovall stated that City staff would research the poor roads and give a recommendation to Council on the road repair schedule during the budget workshops. Councilmember Jenkins asked if Council could have a list of City roads and Mr. Stovall stated he would. Councilmember Young asked if City staff rode with AECOM during their study and Mr. Stovall stated no. Mr. Stovall stated that City staff did follow the engineers to access the road and see if the City's opinion of the road matched AECOM. Councilmember Jenkins asked if Council would receive a copy of the Council and budget meeting calendar and Mr. Stovall stated yes.

AMEND AGENDA

Councilmember Scarborough made a motion to change the order of the agenda to discuss the Recreation Committee report before Council goes into executive session and seconded by Councilmember Young. The vote was unanimous.

**RECREATION
COMMITTEE
STERLITE PARK**

Mayor McLean recognized Councilmember Scarborough. Councilmember Scarborough stated that the Recreation Committee met on December 4, 2015. Councilmember Scarborough stated that the Recreation Committee recommends to Council to use up to \$70,000 in Hospitality Tax funds to create Sterlite Park which would include a trail and the pond already on the property would be stocked with fish. Councilmember Scarborough stated that the Recreation Committee recommends that Council would give the City Manager the authority to start the process of creating the Sterlite Park. Councilmember Scarborough stated that the Recreation Committee would like to see restroom facilities as well as a parking lot and the City work with the Laurens County Trail Association because that organization would be able to apply for grants for this project. Councilmember Scarborough stated that Sterlite Park would be a great way to get citizens outside and enjoy the outdoors and fishing. Mayor McLean stated that the motion comes from a committee and does not require a second. Councilmember Young asked if the City could have the City Attorney look into the City's liability in regards to the pond. Mayor McLean stated that the City could look for corporate sponsors and the liability is already there because we already have a pond.

Councilmember Young asked if the Recreation Committee discussed lighting for the park. Councilmember Scarborough stated that currently the park would only be used in the day time. Councilmember Kuykendall asked if there was a possibility to use adjacent property to expand the park in the future and Councilmember Scarborough stated yes. Councilmember Jenkins asked where were the funds coming from and Councilmember Scarborough stated the Hospitality Tax funds. Mayor McLean stated that the motion was to authorize the City Manager to use up to \$70,000 in Hospitality Tax funds to create the Sterlite Park. The vote was unanimous.

EXECUTIVE SESSION Motion was made by Councilmember Byrd to go into executive session and discuss one economic development matter regarding Project opportunity, one personnel matter regarding appointments to boards and committees, one contractual matter relating to city owned property located on Pine Street, and one contractual matter relating to downtown development and return to open session on the call of the chair and seconded by Councilmember Young. The vote was unanimous.

OPEN SESSION Mayor McLean declared Council back in open session. Mayor McLean stated that Council discussed one economic development matter, one personnel matter, and two contractual matters and no action was taken.

**APPOINTMENTS
BOARDS
COMMISSIONS** Councilmember Kuykendall made a motion to appoint the following individuals to the Planning Commission with terms beginning on January 1, 2016 and ending on December 31, 2018: Doug Hendricks and Austin Barnes for a second term; Ford Talbert for a first term; Jeff Dewitt to a third term by exercising the special exemption to appoint individuals to a third term afforded to City Council by Ordinance and seconded by Councilmember Jenkins. The vote was unanimous.

**DISPOSITION
PROPERTY
PINE STREET** Mayor McLean stated that the next item on the agendas is the disposition of property on Pine Street. Motion was made by Councilmember Cook to rent the property on Pine Street to Mr. Jim Stedman on a short term basis for one year and the City retain ownership of the property and seconded by Councilmember Byrd. Mayor McLean stated that we may need to amend the motion because he is only renting half of the building for that price so we need to go back and change the motion. Councilmember Cook made a motion to state the City would rent half of the building to Mr. Jim Stedman for one year and the City would retain possession of the building and seconded by Councilmember Byrd. The vote was unanimous.

**CEDC
DOWNTOWN
REDEVELOPMENT** Mayor McLean stated that the next item on the agenda is to consider funding to the CEDC to support downtown redevelopment efforts on Broad Street and Main Street. Councilmember Scarborough made a motion to authorize the City Manager to transfer \$130,000 from the City's Economic Development Fund to the Clinton Economic Development Corporation with the purpose of promoting efforts to redevelopment downtown including to but not limited to the acquisition of property as directed by the CEDC Board of Directors and seconded by Councilmember Young. The vote was unanimous.

**ADVISORY PANEL
UTILITY RATES**

Motion was made by Councilmember Byrd to create an Advisory Panel that would be responsible for reviewing rate structures and rates for Clinton's utilities for the purpose of making recommendations to Clinton regarding the utility rates as Clinton undertakes the effort to reconstruct our rates furthermore the Panel would consist of one representative from the City's three largest utility customers, three members of City Council, which would be Councilmembers Young and Scarborough and Mayor McLean, six members appointed from the public at large with a restriction the members be a City of Clinton utility customer, two representatives from the City's wholesale utility provider, City Manager, Public Works Director, Director of Administrative Services, and the Finance Director and the panel would consist of eighteen members and would be disbanded after one year unless Council takes action to continue the Advisory Panel and the following customers are Mike Gower, Nancy Catsburg, Jeff Dewitt, Boss Howard, Sophia Gilliam, and Bud Marchant and seconded by Councilmember Scarborough. The vote was unanimous.

MAYOR'S REPORT

Mayor McLean thanked City staff for the Christmas lights on the poles and also for the Tree Lighting Ceremony and the Christmas parade. Mayor McLean stated that he received many complements. Mayor McLean stated that the streets are clean and look good. Mayor McLean stated that Thursday, December 10 at 6:00 PM the City would hold their annual Christmas Dinner at the First Presbyterian Church. Mayor McLean stated that the next Council meeting is Monday, January 4, 2016 at 6:00 PM. Mayor Mclean stated that 74 years ago our nation came under attack at Pearl Harbor. Mayor McLean stated that President Franklin D Roosevelt stated that it was a day that would live in infamy. Mayor McLean stated that we should remember those who lost their lives at Pearl Harbor because we are still under attack whether some people recognize it or not.

**COUNCILMEMBER'S
REPORT**

Councilmember Scarborough stated that he wanted to say how well the Christmas lights around town look. Councilmember Scarborough thanked City staff for taking the old Christmas lights and refurbishing them. Councilmember Scarborough thanked Ms. Addison, Administrative Assistant, for her work on the Christmas parade.

Councilmember Kuykendall stated that the spirit of Christmas is alive and well in Clinton which was evident at the Tree Lighting Ceremony. Councilmember Kuykendall stated that he is excited about the matters Council approved and talked about tonight and he hopes that citizens view these matters as positive steps Council is taking. Councilmember Kuykendall stated that rescheduling the Sanitation services is a move in the right direction.

Councilmember Jenkins thanked the City staff for all their hard work for the City and the citizens. Councilmember Jenkins thanked City staff for the Christmas decorations around town. Councilmember Jenkins stated that the reason she did not vote for the second set of minutes was because she was not present for that meeting.

Councilmember Young thanked City staff for their work on the events during the Holiday season. Councilmember Young stated that it would be nice to plan events to draw citizens out so they could see all of the lights and decorations. Councilmember Young stated that many citizens attended the events but there could be more. Councilmember Young stated that he has also noticed the curbs are clean.

Mayor McLean stated that we are going on three hours here and I remember some of my minutes from 2009 we basically did proclamations and adjourned. Mayor McLean stated that we were out in about fifteen or twenty minutes. Mayor McLean stated that this is progress this is what we are supposed to be here to do. Mayor McLean stated that he appreciated everybody on Council and their input and Mr. Stovall and his staff. This is what we are here for.

ADJOURN

With there being no further business before Council motion was made by Councilmember Byrd to adjourn and seconded by Councilmember Scarborough. The vote was unanimous.

CITY CLERK

MAYOR