



**City of Clinton Department of Administrative Services**

**Division of Utility Billing**

300 W. Pitts Street  
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**UTILITY DEPOSIT AGREEMENT**

The City of Clinton, in order to protect the financial integrity of the City’s utility systems, shall require customers to provide a deposit in order to obtain service in accordance with the following requirements and policies.

The required deposit amount will be determined according to the level of service provided and the results of a third party service which accesses the applicant’s credit reports and applies calculations to return a prediction of the likelihood that the applicant will become delinquent or past due on a utility bill. Customers will be classified into three classes of customers based on the results of the credit analysis. The required deposits will be as follows:

Credit Risk	Electric Deposit	Water Deposit	Sewer Deposit	Total
RED – High Risk	\$150	\$50	\$50	\$250
YELLOW – Medium Risk	\$125	\$25	\$25	\$175
GREEN – Low Risk	\$0	\$0	\$0	\$0

An applicant whose credit history is good, as determined by the third-party service or by the customer’s established payment history with the city, will not be required to provide a deposit to initiate service. For a customer to be exempt from the provision of a deposit based on their payment history with the City of Clinton, the customer must have no less than twenty-four (24) months payment history with the city with no more than one (1) late fee and no service disruptions due to nonpayment of a utility bill.

A fee of \$30.00 is charged for all returned checks and bank drafts with insufficient funds.

An applicant may have the required deposit payment reduced by 50% if that applicant agrees to utilize automatic bank draft services in order to pay their utility bill. If a bank draft payment is to be made or is returned for any reason, including but not limited to, insufficient funds or closing of the account without providing a new account or updated account information. The City of Clinton will require the customer to pay the remaining 50% of the deposit in accordance with existing payment policies before continuing service.

A customer who chooses not to provide a social security number or other required identity information required in order to conduct the credit analysis shall be required to pay a deposit of \$200 for electrical, \$75 for water service, and \$75 for sewer service. This is a total of \$350.00.

A customer who maintains an account in good standing for more than six (6) months shall have their deposit returned when they choose to discontinue service and close their utility account. Deposits shall not accrue interest. After a two (2) year period, a customer may request a review of their account and if the account is in good standing and has no more than one (1) late fee and no service disruptions due to non-payment of utility charges, the customer may have their deposit refunded by applying it to their utility account. Deposits refunded in this manner may not be used to offset a late payment for the purpose of avoiding an involuntary service interruption.

In addition to the security deposit, a customer is required to pay an account set up fee in the amount of \$45, and an inspection fee that ranges for \$10 to \$25. These fees are non-refundable. All fees must be paid prior to services being connected.

The undersigned account holder declares that he/she has read the above statements and agrees to the terms as stated:

\_\_\_\_\_  
Account Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Service Representative

\_\_\_\_\_  
Date