

**MINUTES
CLINTON TREE COMMISSION
MODAY, JULY 31, 2017**

- MEMBERS PRESENT** Jeff DeWitt, Chairperson
Susan Raynal, Vice Chairperson
GW Dailey
Susan Galloway
- MEMBERS ABSENT** Sara Hill
- STAFF PRESENT** Dale Satterfield, Interim City Manager
Amanda Addison, Executive Assistant
Mary Wallace Riley, Special Projects
- MEDIA PRESENT** No media were present
Notice of the meeting was emailed to the media on July 25, 2017.
- CALL TO ORDER** Chairman DeWitt called the July 31, 2017 meeting of the Clinton Tree Commission to order.
- RULES OF PROCEDURE** Chairman DeWitt stated that the second item on the agenda is the consideration of rules of procedure. Chairman DeWitt stated that we will vote on the final copy of the Rules of Procedure at a later date.
- TREE ORDINANCE** Chairman DeWitt stated that the next item on the agenda is to review the Clinton Tree Ordinance. There was discussion about the definition of a street tree. There was discussion about violations for tree damage. Ms. Riley stated that the only thing that applies to this commission is 83-32 – Tree commission. Chairman DeWitt stated that the Tree Commission was established three years ago.
- Chairman DeWitt stated that scope of the review of the Tree Commission is limited to a review of facts bearing on whether a person is or is not in compliance with the Tree ordinance.
- TREE CARE PLAN** Chairman DeWitt stated that the next item on the agenda is the tree care plan. Chairman DeWitt stated that the Tree Care Plan has been around for eight years and is in need of being updated. Ms. Galloway stated that she understands that the tree care plan has an inventory of all public trees but it would need to be updated.
- ARBOR DAY PLANNING** Chairman DeWitt stated that Susan Galloway has information on the Arbor Day planning. Ms. Galloway stated that the state Arbor Day is the first Friday in December, however; the City of Clinton

needs to proclaim Arbor Day as the first Friday in November in order to have the Tree City USA, Treeline USA, and Tree Campus USA status.

MOTION

Ms. Galloway made a motion to recommend to the City Council of the City of Clinton to proclaim Arbor Day as the first Friday in November. Ms. Raynal seconded the motion and the motion passed with unanimous vote.

CHAIRMAN'S REPORT

Chairman DeWitt had no reports or recommendations to bring before the Commission.

MEMBERS' REPORTS

There were no reports or recommendations from the Commission Members.

ADJOURNMENT

There being no further business to come before the Board, Ms. Raynal made a motion to adjourn the meeting. Mr. Dailey seconded the motion and the meeting was adjourned.