



City of Clinton Annual Budget

Fiscal Year
2018-2019



CLINTON
South Carolina



GOVERNMENT FINANCE OFFICER'S ASSOCIATION ANNUAL BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Clinton

South Carolina

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

TABLE OF CONTENTS

INTRODUCTORY SECTION 1

<i>GFOA Award</i>	5
<i>Table of Contents</i>	7
<i>City Council & Management</i>	9
<i>Organizational Chart</i>	11
<i>Budget Message</i>	13

COMMUNITY PROFILE 21

POLICY & PLANNING 29

<i>Strategic Priorities</i>	31
<i>Statement of Financial Policies</i>	37
<i>Debt Service</i>	40
<i>Financial Management Systems</i>	44
<i>Budget Process & Amendments</i>	45
<i>Budget Schedule</i>	51
<i>Principle Revenue Sources</i>	52

SUMMARY 60

<i>Revenue & Expenditure Summary</i>	62
<i>Summary of Changes in Fund Balance</i>	67
<i>Personnel Authorizations</i>	69

GENERAL FUND 73

<i>General Fund Summary</i>	75
<i>General Fund Revenue Detail</i>	79
<i>Mayor & Council</i>	84
<i>OCM: City Administration</i>	86
<i>DCED: Economic Development</i>	92
<i>DAS: Municipal Court</i>	96
<i>OCM: Legal Services</i>	99
<i>OCM: Finance</i>	100
<i>DPS: Public Safety</i>	104
<i>DPW&U: Streets</i>	109
<i>DPW&U: Parks, Recreation, Cem.</i>	112
<i>OCM: Clinton Museum</i>	115
<i>OCM: Inspections & Planning</i>	118
<i>OCM: Accommodations</i>	121

UTILITY FUND 122

<i>Utility Fund Summary</i>	124
<i>Utility Fund Revenue Detail</i>	127
<i>DPW&U: Public Works Administration</i>	135
<i>OCM: Information Technology</i>	138
<i>DAS: Utility Billing</i>	142
<i>DPW&U: Electric Distribution</i>	146
<i>DPW&U: Right of Way Maintenance</i>	151
<i>DPW&U: Sewer</i>	154
<i>DPW&U: Storm Sewer</i>	158
<i>DPW&U: Water Distribution</i>	161
<i>DPW&U: Water Treatment</i>	166
<i>DAS: Fleet Services</i>	169
<i>OCM: Risk Management</i>	172
<i>DPW&U: Sanitation</i>	176

SUPPLEMENTAL 179

<i>Sources and Uses of Funds</i>	181
<i>Glossary of Terms</i>	182
<i>Chart of Accounts</i>	186

SPECIAL FUNDS 200

<i>Inflow and Infiltration</i>	202
<i>Economic Development</i>	204
<i>Capital Equipment Replacement</i>	206

CAPITAL IMPROVEMENT PLAN 207

<i>Fiscal Year 18-19</i>	212
<i>Fiscal Year 19-20</i>	213
<i>Fiscal Year 20-21</i>	214
<i>Fiscal Year 21-22</i>	215
<i>Fiscal Year 22-23</i>	216

ABBREVIATIONS:

<i>OCM:</i>	<i>Office of the City Manager</i>
<i>DCD:</i>	<i>Department of Community Development</i>
<i>DAS:</i>	<i>Department of Administrative Services</i>
<i>DPS:</i>	<i>Department of Public Safety</i>
<i>DPW&U:</i>	<i>Department of Public Works & Utilities</i>

CITY COUNCIL & MANAGEMENT TEAM

CITY COUNCIL

Mr. Robert T. McLean
Mayor

Mr. Daniel O. Cook, Jr.
Councilmember Ward 1

Mrs. Shirley Y. Jenkins
Councilmember Ward 2

Ms. Robbie N. Neal
Councilmember Ward 3

Mr. Gary I. Kuykendall
Councilmember Ward 4

Mr. Ronnie D. Roth
Councilmember Ward 5

Mr. Jimmy M. Young
*Mayor Pro Tempore,
Councilmember Ward 6*

MANAGEMENT TEAM

Mr. Bill Ed Cannon
City Manager

Mrs. Renee Morrow
Chief Financial Officer

Mr. Robin Morse
Director of Public Safety

Mr. Dale Satterfield
Director of Public Works

Mr. Joey Meadors
Director of Administrative Services

Mr. Allen Wham
City Attorney

CITY OF CLINTON ORGANIZATION



CITY MANAGER'S BUDGET REPORT

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019 (FY 2018/2019) which totals \$29,996,175. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and significant effort from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

Planning for FY 2018/2019 was a significant challenge for city staff due to the continued slow economic growth in our community coupled with the fact that many deferred maintenance items and capital equipment replacements have reached a point where they must be addressed in order to ensure proper service delivery going forward. Many of these items were deferred due to the economic situation in our community for several years. Significant impacts on our local budget stem from decisions made at the state level, most notable the continued withholding of local government fund payments to the city from the state of approximately \$50,000 per year, and the increase in retirement contributions as mandated by the state to cover losses in the state's defined benefit pension plan. Another significant challenge faced in preparing the budget was the need to continue to provide revenue in the sewer utility to fund the expected capital improvement costs associated with the Sanitary Sewer Consent Order the City of Clinton entered into with the South Carolina Department of Health and Environmental Control in 2014.

I am grateful for the progressive foresight that City Council has shown during the budget planning process and I am also thankful for the efforts of our department directors and senior staff. Together, we believe this budget moves the city towards the strategic vision laid out by council, enables us to continue to provide a quality level of service to our citizens, and is a lean and balanced budget that outlines achievable goals and objectives for the upcoming year.

BUDGET SUMMARY

The proposed balanced 2018/2019 budget of \$29,996,175 is a 0.43% increase from the approved 2017/2018 budget. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and the significant effort put forth from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

The current economic situation presented significant challenges during the development of this budget. Lower revenues in some areas and steadily increasing operational costs required difficult decisions to be made in the process of preparing this budget. These decisions include reducing and/or delaying capital expenditures and reducing operational expenditures where possible. When reductions are made, it is the goal of city staff to propose those reductions without adversely affecting the lives and safety of our customers and citizens.

Despite these economic challenges, this budget demonstrates the Mayor and Council's strategic objectives outlined during each annual strategic planning retreat. The core objectives are to create a city of exceptional

infrastructure, grow the economy, develop and maintain sustainable revenue sources, develop a first class city for our residents, and promote community development.

FY 18/19						
	2015 - 2016	2016 - 2017	2016 - 2017	2017 - 2018	2018-2019	
	Approved Budget	Actual	Approved Budget	Approved Budget	Requested Budget	
General Fund Revenues	\$ 6,107,255	\$ 6,860,983	\$ 6,336,118	\$ 6,693,510	\$ 6,700,840	
General Fund Expenses	\$ 5,920,317	\$ 6,178,017	\$ 6,285,374	\$ 6,693,510	\$ 6,700,840	
Surplus	\$ 186,937	\$ 682,966	\$ 50,744	\$ 0	\$ 0	
Utility Fund Revenues	\$ 22,103,197	\$ 22,007,941	\$ 22,398,306	\$ 23,172,868	\$ 23,295,335	
Utility Fund Expenses	\$ 22,290,134	\$ 21,609,571	\$ 22,449,050	\$ 23,172,868	\$ 23,295,335	
Surplus	\$ (186,937)	\$ 398,370	\$ (50,744)	\$ (0)	\$ 0	
Total Revenues	\$ 28,210,452	\$ 28,868,924	\$ 28,734,424	\$ 29,866,378	\$ 29,996,175	
Total Expenses	\$ 28,210,452	\$ 27,787,588	\$ 28,734,424	\$ 29,866,378	\$ 29,996,175	
Surplus	\$ (0)	\$ 1,081,336	\$ 0	\$ (0)	\$ 0	

GENERAL FUND

For many years, the general fund has had to rely on significant revenues transferred from the utility funds to offset the cost of operations in the primarily general fund departments. As we go forward, it is critical that we work to provide adequate general fund revenue sources that will allow for the reduction in the utility revenue transfer rate, so that those utility funds can be used to offset future utility rate increases and repair critical infrastructure components, and so that adequate reserves can be generated in the general fund. One of City Council's primary goals for the City has been to create and sustain stable sources of revenue, and City Council has instructed the city staff to try to make general fund operations as self-sufficient as possible. I am pleased to present for your consideration a balanced budget that provides for very limited revenue adjustments that directly impact our citizens. For the upcoming fiscal year, city staff propose the following revenue adjustments:

- **Property Taxes:** Only the 1.021 CPI% increase was included for property tax increase for general operations. The millage will increase from 107.5 to 109.7 as a result of the CPI%, as allowed by state laws. Continued use of the Local Option Sales Tax to fund public safety training and equipment acquisition.
- **Inspection & Planning Fees:** No changes.
- **Business License Fees:** No rate changes, however, City Council approved the replacement of the current business license structure with a NASICs compliant program which reduced the number

of business classes and will periodically adjust rates based on a business's profitability as provided by the Internal Revenue Service. Such a shift should not result in an increase or decrease in overall revenue, but such a change would cause some business to see the fees associated with business licenses increase and other would receive a discount on those fees.

Significant highlights of the General Fund budget include:

- **Funding to Address Deferred Maintenance Issues and Capital Equipment Replacement:** For many years, the city has deferred maintenance on key facilities due to funding concerns, however, we can no longer continue to practice deferred maintenance without incurring significant future costs. For the upcoming fiscal year, the general fund includes funding to continue with a fifth year of sidewalk replacement and a third year of paving. It also includes funding to replace aging technology and to continue to improve the public safety fleet. The Department of Public Safety facility is of significant concern, and funds are included in the FY18/19 budget to provide options to rehabilitate that facility and possibly explore construction of a Fire Sub Station near the Interstate.
- **Community Facility and Program Development:** During Fiscal Year 2019, the city will begin to develop new community recreational facilities. Funding for this project is included in the proposed budget. Funding for supporting special events remains at the FY 17/18 level.
- **Pursuit of Standards Leading to Higher Organizational Performance Through Benchmarking and Strategic Planning:** Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing boards.
- **Support for Economic Growth:** The city completed an economic development strategic planning effort in 2015 and will implement the plan through 2019. In addition, the City implemented a Main Street Clinton program based on the nationally successful National Trust model to improve community vibrancy and improve the business climate in downtown Clinton as outlined in the strategic plan.
- **Achieving Financial Stability:** The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. During Fiscal Year 19, the City will once again fund reserve funds, depreciation funds, and future capital replacement funds in an effort to improve the fiscal health of the organization.

UTILITY FUND

Although the 2018/2019 Utility Fund includes an increase in revenues and expenditures from the previous year, the increase in revenues is based on a multi-year review of trends in our utility operations and is not from a utility rate adjustment. However, this budget does include the adoption of a rate restructuring plan that was developed

by an outside consultant with the purpose of reducing the electric utility rate and restructuring other programs to make each utility self-sufficient and eliminate cross subsidization in the utility operation.

Significant highlights of the Utility Fund budget include:

- Public Outreach and Education:** As the cost of providing utility services continues to rise across our nation, the need to provide more education to consumers about things they can do to keep their costs as low as possible and help the utility reduce costs becomes increasingly critical to the success of publicly owned utilities such as those owned by the City of Clinton. To that end, continued funding for educational efforts and Public Power Week, the Successful FirePower program, public outreach efforts and education programs are included in the budget proposal.
- Exceptional Infrastructure Funding:** Funds are provided for addressing the council mandate to create a city with exceptional infrastructure in order to address ageing infrastructure issues in the electric, water, sewer, and water filtration budgets. Specifically, the funding includes funding for enhanced security measures and sensitive infrastructure locations, facility improvement funds to address backlogs on facility maintenance, funds for elevated tank maintenance, continued upgrades to information technology infrastructure, and completion of the conversion of our existing thirty year old utility billing software to a new, more secure and more customer friendly, operating platform. In addition, the city will continue with efforts associated with improving and maintaining the sewer system with the long term goal of satisfactorily meeting the requirements of the South Carolina Department of Health and Environmental Control imposed sewer consent order.
- Improving Customer Service:** Quality customer service must be a cornerstone of our operation, and the city proposes to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed. During the 3rd quarter of FY 18, Council voted to change a part time position to fulltime to reduce the number of missed phone calls. This position has been included in the FY 18-19 Budget.

STAFFING & COMPENSATION

The 2018/2019 budget presented herein includes salary adjustments that include cost of living increases at an average rate of 2%, based on Salary Ranges. The intent was to increase the lower salary ranges closer to the midpoints of the respective ranges., based on years of service. The lower ranges received a higher percentage increase than the higher paid employees. The effective date will be July 1, 2017. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget.

Position Additions:	Streets/ Parks	2 Positions
	Right of Way/Maintenance	1 Position
	Sewer Collections/Water Distribution	2 Positions

	IT Sewer GIS Mapping	1 Positon
	Fleet Services	1 Positon
	Risk Management	1 Part time Position
	Utility Billing	.5 Position
Position Reductions:	Community Development	1 Position

Position reductions as related to Sanitation. Note: Personnel were placed in the new Vacant positions presented above.

CAPITAL IMPROVEMENTS/PURCHASES

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

Requests in the 2018/2019 budget include a variety of building improvements and equipment requests with a funding level of \$863,937 for the General Fund and \$1,016,000 for the Utility Fund with a total proposed capital expenditure of \$1,879,937. Details are listed in each individual department as well as in the Capital Improvements section of this document.

DEBT

This budget includes funding required to meet existing debt obligations of the City of Clinton. Detailed information regarding current debt, debt limits, and projected debt payments are included in the Debt section of this document and a summary is provided below.

Fund	Bonds	Leases	Balance		FY 19 Payments
			June 30, 2018	June 30, 2019	
General Fund	\$100,000	\$ 161,746	\$261,746	\$159,577	\$ 107,810
Utility Fund	\$ 5,119,683	\$ 555,977	\$ 5,675,660	\$ 8,544,664	\$ 1,085,366
TOTAL	\$ 5,219,683	\$ - \$ 717,723	\$ 5,937,406	\$ 8,704,241	\$ 1,193,176

CONCLUSION

This proposed budget for Fiscal Year 2018/2019 presented to the Mayor and City Council efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department directors in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton. The proposed budget is balanced, and a balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bill Ed Cannon', with a stylized flourish at the end.

Bill Ed Cannon
City Manager



City of Clinton Annual Budget

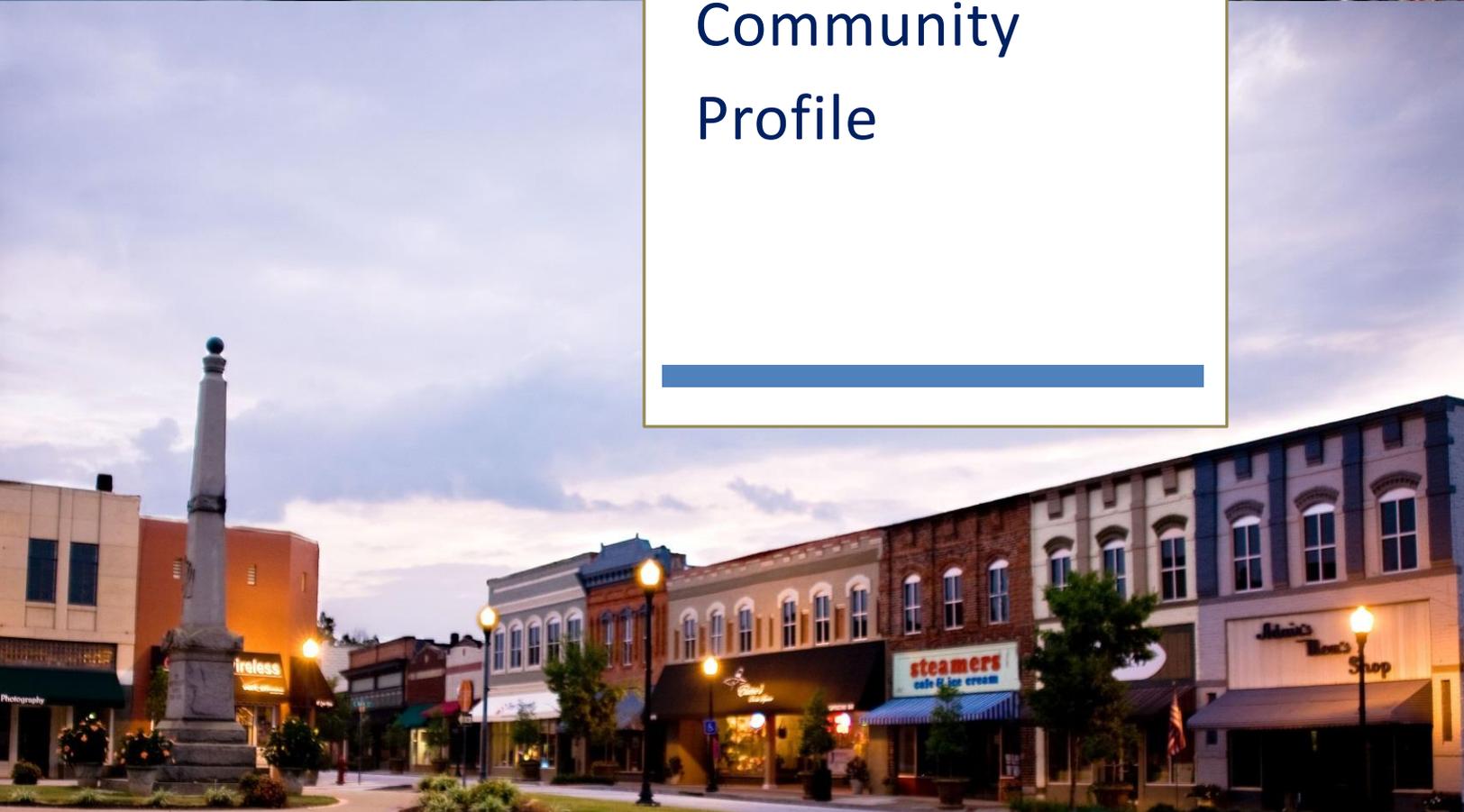
Fiscal Year
2018-2019



CLINTON
South Carolina



Community Profile



COMMUNITY PROFILE

HISTORY

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was chartered in 1852.



Figure 1: Downtown Clinton in the early 1900s

LOCATION AND DESCRIPTION



Figure 2: Clinton is located in Laurens County, South Carolina

The City of Clinton is truly the gateway to Upstate South Carolina, located just forty-five minutes south of Greenville or Spartanburg, sixty minutes north of Columbia and just two hours from the Charleston port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of 8,637 and presently covers a land area of 10 square miles. Since 2010, the city’s population has increased by 1.4 percent, which makes Clinton the second fastest growing community in Laurens County, second only to golden triangle community Fountain Inn.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton Business Association, Laurens County Development Corporation, Upstate SC Alliance, Clinton YMCA, and the Clinton Economic Development Corporation.



Figure 3: Downtown Clinton in 2012. Photograph courtesy of Daniel Hartley.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff members.

EDUCATION

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College (“PC”) is a top-ranked Carnegie One Liberal Arts College affiliated with the Presbyterian Church (USA). The *Washington Monthly* ranked Presbyterian College as number twenty-six in 2009 among all

colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.



Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of approximately 1000 undergraduates. Presbyterian College graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy began classes in the fall of 2010. This four year graduate school located in downtown Clinton has a full enrollment of 320 students. In early 2016, the college announced an effort to establish a new graduate level health school to train future Physician's Assistants.

Figure 4: Laurens County School District 56 holds the record for consecutive SC State Science Olympiad Championships

CULTURE

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, a highly successful outdoor concert series, called Town Rhythms, is hosted by the City of Clinton, as well as several annual festivals.

In early 2013, the City of Clinton entered into a partnership with the Thornwell Home for Children to utilize Thornwell's Gilliam Center as a community performing arts facility. The facility features an auditorium which seats more than 300 and offers space for performing arts events and lectures.

RECREATION

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from the City of Clinton and a long term goal of constructing a network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiast ample opportunities to partake of their hobbies. Lake Greenwood is located just a short twenty minute drive from the Southern end of Clinton, while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill, a South Carolina State Park, located just north of Clinton. The Clinton Textile Heritage Exhibit is located in the M.S. Bailey Municipal Center and features the history and heritage of mill operations in and mill village life in Clinton. The avid golfer can play at nearby Musgrove Mill, or at any number of

courses in the region. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School, and Presbyterian College.

HEALTHCARE

Healthcare in the community is exceptional, with the Laurens County Memorial Hospital, a unit of the Greenville Hospital System, recognized as one of South Carolina's most progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well. In addition to the hospital, in early 2013 Self Memorial of Greenwood opened a satellite facility located in Laurens County. Greenville Hospital System also operates a progressive doctor's office facility in downtown Clinton.

BUSINESS AND INDUSTRY

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing, and distribution markets. The County has a diverse job base with no dependence on any one industry.

Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, Presbyterian Home, Presbyterian College, and Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, CCL - Label, Shaw Industries, and PLD, Inc. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base but has been hit especially hard by the loss of textile jobs. The economic slowdown of the last few years has also hurt the other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

LONG-TERM PLANNING

The City of Clinton completed the National Citizen Survey and developed a strategic plan in 2016 to guide city operations through 2020. The plan incorporates input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, public safety, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate

infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies. In 2015, the City completed the process of creating a multi-year economic development strategic plan designed to spur growth and development.

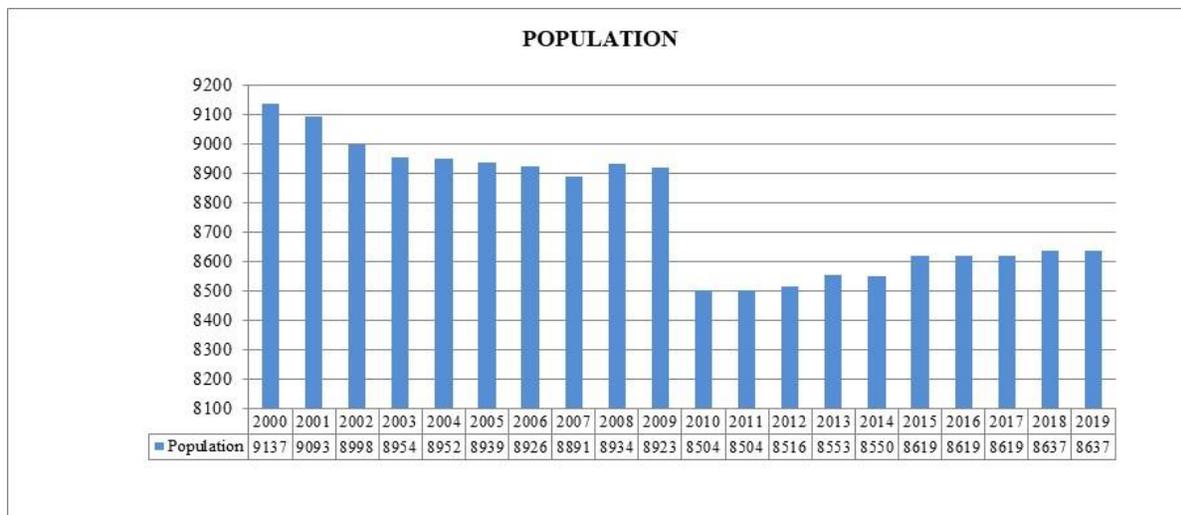
Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City. In 2017, the City of Clinton was one of only two communities in the state awarded the opportunity to join the Main Street South Carolina Program. The program is an intense three year effort designed to improve the downtown business climate and vitality of the community by implementing the successful four point approach to revitalization developed by the National Trust for Historic Preservation.

COMMUNITY DEMOGRAPHICS

POPULATION

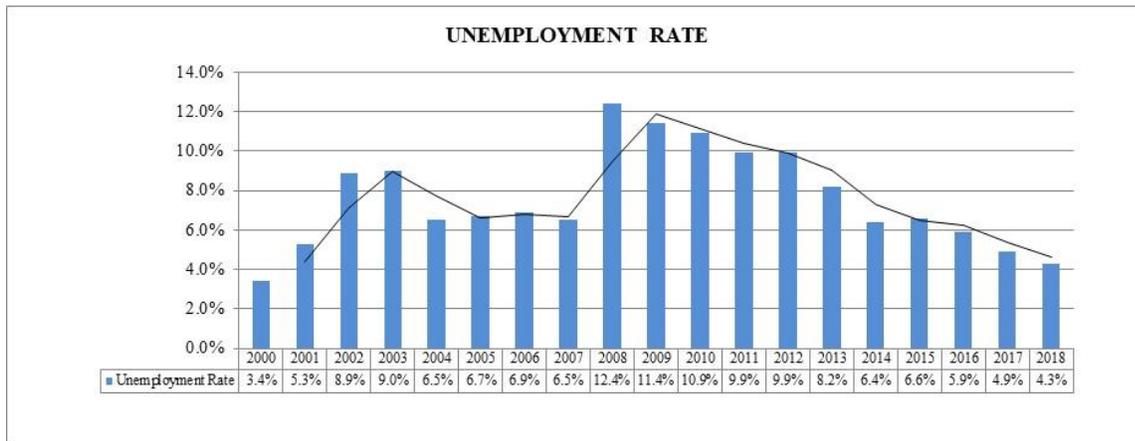
The population in the City of Clinton has declined over the years but is currently growing. In 2000, the U.S. Census Bureau reported the population of Clinton to be 9,137. By the 2010 census, population had declined to 8,489, which was a decrease of seven percent. Recent estimates place the city population at 8,453 individuals.

Figure 5: Population change in the City of Clinton between 2000 and 2019:



UNEMPLOYMENT RATE:

In 2000, the unemployment rate in the City of Clinton was only 3.4%, but by 2010 it had climbed to 12.3%. The chart below shows how the unemployment rate has changed over time in Clinton. The current unemployment rate 4.3%.



CLIMATE

The average annual temperature is 60.8 degrees Fahrenheit (F) with an average rainfall of 45.71 inches per year.

<i>Average January Minimum Temperature (degrees Fahrenheit)</i>	29
<i>Average July Maximum Temperature (degrees Fahrenheit)</i>	91
<i>Days with maximum of 90 degrees F or above</i>	36
<i>Days with minimum of 32 degrees F or below</i>	66

THE UTILITY SYSTEM

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes slightly more than 4,000 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Director of the Department of Public Works & Utilities is responsible for all three systems and reports directly to the City Manager.

ELECTRIC SYSTEM

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery points and two 4.16 kV distribution substations.

The City is a member of Piedmont Municipal Power Agency (PMPA). PMPA is a joint action agency made up of ten cities which together jointly own 25% of Nuclear Reactor No. 2 at the Catawba Nuclear Power Station in York County, South Carolina. The power station is operated by Duke Energy on behalf of the owners. The city receives the majority of its power through PMPA from its ownership share in the nuclear facility, but also receives power from hydroelectric sources managed by the Southeastern Power Agency (SEPA) and through a supplemental power purchase agreement between PMPA and Santee Cooper.

**Number of Customers
Electric System
Last Ten Fiscal Years**

2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069
2014	3,999
2015	4,020
2016	4,045
2017	4,093
2018	4,040

WATER SYSTEM

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

Presently, the water system unit consists of one water treatment plant and 104 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has a pumping capacity of 10 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

**Number of Customers
Water System
Last Ten Fiscal Years**

2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,154
2015	4,208
2016	4,043
2017	4,093
2018	4,040

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of the ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the pH level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

**Number of Customers
Sewer System
Last Ten Fiscal Years**

2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,154
2015	4,208
2016	4,043
2017	4,093
2018	4,040

The water treatment plant laboratory was constructed in 1958. A Class C Water Operator or above is required to be at the plant at all times. Class C is the third highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

SEWER SYSTEM

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves over 4,000 customers with approximately 64 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004 and amended in 2011 and 2012. Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.

Excessive Sanitary Sewer Overflows in 2012 and 2013 led to the City entering into a voluntary consent order with the State of South Carolina's Department of Health and Environmental Control. The consent order requires the city to undertake a full evaluation of the sewer system and develop a repair and upgrade plan.



City of Clinton Annual Budget

Fiscal Year
2018-2019



CLINTON
South Carolina



POLICY &
PLANNING



POLICY AND PLANNING

STRATEGIC PRIORITIES

The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the four departments of the City – Public Works, Public Safety, Administrative Services, and Community & Economic Development.

Goals and objectives as outlined by the Mayor and City Council fit into one of five overarching themes:



For each theme, City Council has developed a visioning statement outlining the purpose for the priority and the focus area. As part of the 2018/2019 budget process, the City Council participated in exercises to refine and outline key policy efforts associated with each theme to be addressed FY 2020. In addition, Council agreed and identified, through consensus, key issues to be addressed during FY 19 which were added to the goals associated with current ongoing projects. The four departments of the City of Clinton address these visioning statements and strategic goals by incorporating the performance portion of the budget at the beginning of each budget division. The division budgets are formatted so the reader finds the significant achievements of each division first. Next, the performance measurements that have been used to monitor these goals are shown, if applicable. Finally, the funds that are to be appropriated for the division are presented. The visioning statement and goals are outlined on the following pages.



Exceptional Infrastructure

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.



Grow the Economy

We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.



Develop and Maintain Sustainable Revenue Sources

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.



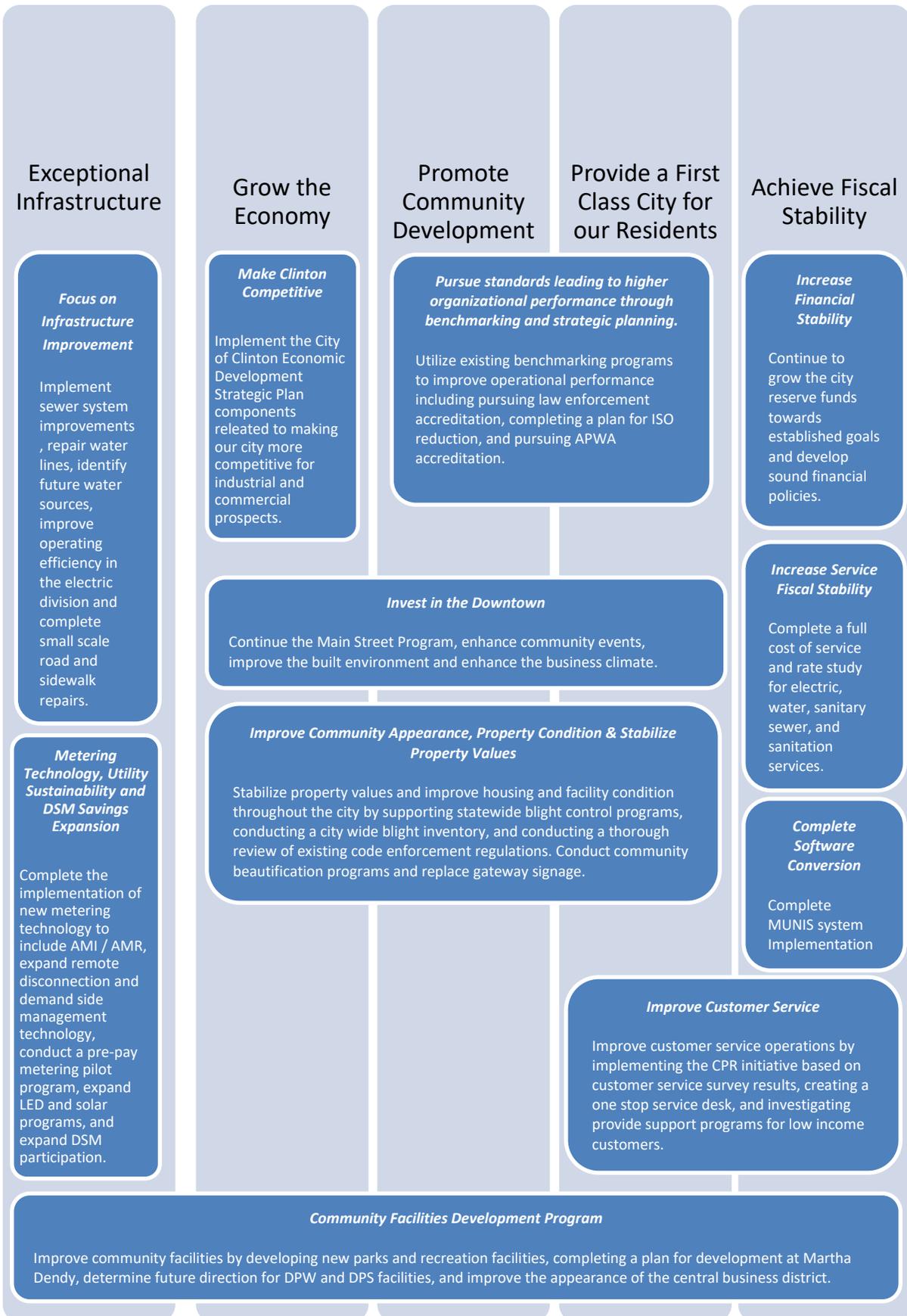
Promote Community Development

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.



Provide a First Class City for our Residents

We will promote programs, projects, and initiatives that are designed to allow for the strategic planning of city services, that are inclusive and diverse and serve all of our citizens, that allow us to benchmark ourselves against other communities, and that ultimately result in a culture of constant improvement that is responsive to the needs of the resident, citizen, taxpayer, and utility rate payer / owner.



MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:

- Completing the construction and engineering for sewer service at I26 Commerce Park.
- Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce.
- Working with economic development partners to market the city for future economic development opportunities.

INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years of several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 19, the city will implement the recommendations from the full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.

INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community, and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 19 the City will:

- Implement a Main Street Clinton program.
- Stabilize the D.E. Tribble complex for future use.
- Host of series of events designed to attract individuals to the downtown business core.
- Complete the master planning of the Industrial Supply complex.

FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 19, the city will address several key infrastructure issues including:

- Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition.
- Determining a long range future for raw water resources.
- Repairing and replacing the Skyland Drive water line.
- Replacing utility poles and installing trip savers to reduce the impact of system blinks.
- Continuing to reclaim Right of Way.
- Fund small scale street repaving and sidewalk repair.
- Replace water and sewer lines, including those under Broad Street.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties

and code violations and conducting community beautification efforts. This will be accomplished using multiple strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous four fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the Building Permits component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to continue to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and enhancing customer service training for employees.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 19 is the fifth year of a multi- year implementation of new metering systems, and the work will continue through Fiscal Year 19 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2018. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2019, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, identify funding strategies for the Martha Dendy facility, and complete the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds; either budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.

FINANCIAL POLICIES

The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs. By inclusion in the budget document, it is understood that these policies are adopted by City Council in conjunction with the budget.

OPERATING BUDGET POLICIES

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- The City defines a balanced budget as one that is achieved when the City has enough fiscal discipline to be able to equate revenues with expenditures over the business cycles.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues.
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting. The City will seek to establish all user rates, fees and charges at levels related to the costs (operating, direct, indirect and capital) of providing its services. The City will review these rates, fees and charges annually in the budget process and target amounts that are expected to produce revenues sufficient to fully fund the costs of providing potable water, sewer and electric services.
- For the Enterprise fund, as necessary, the City will review its rate structure with an independent consultant that is skilled in the development of utility rates. Fees, as necessary, (water, sewer and electric fees, capacity fees, tap fees, etc.) may also be reviewed by the independent consultant.
- One time Revenues shall not be relied upon for sustained operations.

INVESTMENT POLICIES

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.

- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- An independent audit will be performed annually.
- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

TRANSFER POLICY

- It is the policy of the City to allocate funds to and otherwise reimburse the General Fund for costs attributable to the Enterprise Fund. To the extent any transfer from the Enterprise Fund to the General Fund is made under the methodology established herein, such transfer amount shall only be made from those Revenues which constitute surplus funds under the provisions of the Bond As a part of the annual budget process, the City shall determine the annual transfer from the Enterprise Fund to the General Fund based upon its omnibus allocation methodology, the components of which consist of the following (as further described below): (1) Cost of Service, (2) Operations Fee, and (3) Payment in Lieu of Tax.
 - 1) Cost of Service Allocation. The City shall budget annually, based on the City's review of the costs incurred by the General Fund to support the operations of the Enterprise Fund, a cost of services allocation for the benefit of the Enterprise Fund. The cost of services allocation assumes that the System is an outside, third-party contractor, which is independent of the City and its General Fund operations. The methodology used to determinate cost of services shall be based on personnel time of City staff, building usage (on a per square foot-basis), actual material costs and services provided.
 - 2) Operations Fees. The City shall budget annually a service fee that equals the fee that would have been paid by the Enterprise Fund had services of the System been provided by a private, investor-owned utility. The operations fee shall be calculated by multiplying all Revenues of the System made within the City's corporate boundaries by five percent (5%) or such other percentage as determined by the Council.
 - 3) Payment in Lieu of Taxes. The City shall budget annually a payment in lieu of taxes that approximates the amount of ad valorem taxes that would have been paid had services of the System been provided by a private, investor-owned utility. The payment in lieu of taxes shall be calculated by multiplying the total capital assets of the System (as reported in the City's most recent audited financial statements) by 10.5% (or any other appropriate assessment ratio) and then by the then-applicable the City-wide tax rate. The resulting product shall be multiplied by the estimated percentage of fixed assets of the System that are located within the City's corporate boundaries.

CAPITAL ASSETS

- Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as follows:
- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

RESERVED AND UNRESERVED FUND BALANCE POLICIES

The policy, (adopted by City Council on March 7, 2011), in accordance with GASB 54, will ensure the City maintains adequate fund balance and reserves in the City's Governmental and Utility Funds to provide the capacity to:

- Provide sufficient cash flow for daily financial needs.
- Secure and maintain investment grade bond ratings.
- Provide adequate reserves to offset significant economic downturns or revenue shortfalls.
- Provide adequate reserves for unforeseen expenditures related to emergencies.

Fund Balance for the City's Funds will be comprised of the following categories:

- Nonspendable- amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted-amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
- Committed-amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - Amounts set aside based on self-imposed limitations established and set in place prior to fiscal year-end, but can be calculated after the fiscal year-end.
 - Limitation imposed at the highest level and requires the same action to remove or modify.
 - Ordinances that lapse at fiscal year-end.
- Assigned-amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned-amounts that are not reported in any other classification.

The Governmental Fund will be the only fund that has unassigned fund balance. All other funds will be used as designated by the original intent.

UNASSIGNED FUND BALANCE

- The City of Clinton will strive over a 3-5 year period to accumulate a fund balance equal to 17% of the budgeted Governmental Fund expenditures. After this fund balance is achieved the unassigned balance maintained during the following fiscal years should not fall below 8% of the budgeted operating Governmental Fund Expenditures.

- To the extent that the Total Fund unassigned fund balance exceeds 17% the balances may be utilized to fund capital requests or reduce the outstanding debt of the City.
- Management is expected to manage the budget so that revenue shortfalls and expenditures do not impact the units total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from the total budgeted revenues or expenditures then the unassigned fund balance can be reduced by action from the City Council and the City Council will adopt a plan at that time to return spendable fund balance back to the required level.
- The order of expenditure must be classified. The City shall spend funds from restricted fund balance first, and then committed fund balance, assigned fund balance and lastly unassigned fund balance. Whenever multiple revenue sources are available, the City will use resources in this order (as deemed by the agency granting funds or bond ordinances): bond proceeds, Federal funds, State funds, local county funds, and city funds. The City Manager may deviate from this order when it best meets the needs of the City.
- Utility Funds – Even though GASB 54 does not impact enterprise funds, the City will strive to maintain unrestricted net assets greater than 8% of the total operating revenues at fiscal year-end after the desired reserves are achieved. These reserves are for operations and future capital improvements.

RESTRICTIONS, RESERVATIONS AND DESIGNATIONS OF NET ASSETS FOR THE UTILITY FUND

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Bond funds and other encumbered balances will continue to fund existing projects.

Designations for funding of planned projects in the future periods will reduce the financial demands placed upon a subsequent periods

DEBT SERVICE

Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

It should also be noted that, total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws of the State of South Carolina. The City's current bonded debt is at less than 2% of assessed values of the taxable property. The details of each debt obligation the City has for fiscal year 18/19 are listed below:

GENERAL OBLIGATION BONDS AND GENERAL FUND CAPITAL LEASES

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30,2017	Balance June 30,2018	Balance June 30,2019
General Obligation Bonds:			
\$450,000 General Obligation Bonds. Annual maturities of \$40,000 to \$51,000 through 2020 and an annual interest rate of 3.02%.	\$ 147,000	\$ 100,000	\$ 51,000
Total general obligation bonds	\$147,000	\$100,000	\$51,000
Capital Lease Obligations:			
\$167,380 Street Sweeper capital lease for 3 yrs . Annual payments of \$57,038 including interest of 1.45%.	\$ 56,233	\$ -	\$ -
\$315,157 Fire Truck capital lease for 5 yrs . Annual payments of \$55,790 including interest of 1.750%.	\$ 213,728	\$ 161,746	\$ 108,577
Total lease obligations	\$269,961	\$161,746	\$108,577
Total General Fund Debt	\$416,961	\$261,746	\$159,577
Notes Payable:			
\$967,405 for the purchase Land held for resale(EDC). Variable payments for 10 Years interest of 4.75% paid by City.(1)	\$ 165,218	\$ -	\$ -
Total Government Debt	\$582,179	\$261,746	\$159,577

REVENUE BONDS AND UTILITY FUND CAPITAL LEASES

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30,2017	Balance June 30,2018	Balance June 30,2019
Revenue Bonds:			
\$4,000,000 2011 Combined Utility System Improvement Revenue Bonds. Due in annual Maturities of \$114,000 to \$951,000 through 2023 an annual interest rate of 3.32%.	\$ 3,274,000	\$ 3,139,000	\$ -
\$6,902,000 2017 Combined Utility System Improvement Revenue Bonds. Due in annual Maturities of \$73,000 to \$862,000 through 2028 an annual interest rate of 2.36	\$ -	\$ -	\$ 6,829,000
\$4,224,433.50 2012A Combined Utility System Improvement And refunding bonds. Annual maturities of 294,258 to \$692,856 through 2020 and an annual interest rate of 1.88%.	\$ 2,643,020	\$ 1,980,683	\$ 1,301,262
Total Utility Revenue Bonds	\$ 5,917,020	\$ 5,119,683	\$ 8,130,262
Capital Lease Obligations:			
\$46,300 Tractor & Mower capital lease for 5 yrs . Annual payments of \$12,304 including interest of 2.60%.	\$ 46,300	\$ 35,073	\$ 23,681
\$116,880 Knucle Boom truck capital lease for 5 yrs . Annual payments of \$24,971 including interest of 2.060%.	\$ 116,880	\$ 94,485	\$ 71,650
\$81,200 Wheeled Jaruff ROW capital lease for 5 yrs . Annual payments of \$17,291 including interest of 2.060%.	\$ 81,200	\$ 65,745	\$ 49,808
\$219,876 Altec Bucket Truck capital lease for 5 yrs . Annual payments of \$46,603 including interest of 1.930%.	\$ 219,876	\$ 177,753	\$ 134,581
\$152,432 Bucket Truck capital lease for 5 yrs . Annual payments of \$26,879 including interest of 1.780%.	\$ 102,635	\$ 77,651	\$ 52,223
\$117,409 Skidsteer Row Equip. Lease for 5 yrs. Annual payments of \$24,834 including interest rate of 1.98%.	\$ 94,608	\$ 71,648	\$ 48,232
Total lease obligations	\$ 661,499	\$ 522,355	\$ 380,175
Total Utility Fund Debt	\$ 6,578,519	\$ 5,642,038	\$ 8,510,437
Grand Total for City	\$ 7,160,698	\$ 5,903,784	\$ 8,670,014

While the preceding schedules address the principal for each current fiscal year, the following schedules show the entire amount (principal and interest) of debt that is due by fund year and type of debt.

DEBT SERVICE MATURITIES BY FISCAL YEAR TO INCLUDE PRINCIPAL AND INTEREST

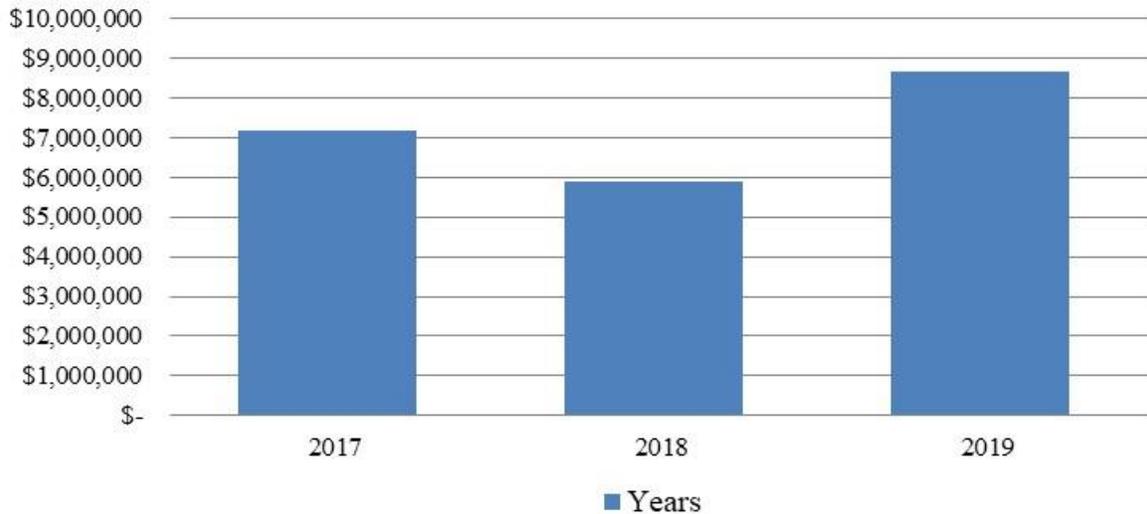
DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

FY Ending June 30,	GENERAL FUND		
	2010 GO Bond	Capital Leases	Total General Fund Debt
	\$450,000 Bonds	Various Equipment	Principal/Interest
2018	-	-	-
2019	52,020	55,790	107,810
2020	52,540	55,790	108,330
2021		55,790	55,790
	<u>\$ 104,560</u>	<u>\$ 167,370</u>	<u>\$ 271,930</u>

DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

FY Ending June 30,	UTILITY FUND				Total City Debt By Fiscal Year
	2017 Bonds	2012A Bond	Capital Leases	Total Utility Debt	
	Electric/Water \$6,902,000	Refinancing/ Electric/ Water \$4,224,434	Various Equipment	Principal/Interest	
2019	215,164	717,320	152,882	1,085,366	1,193,176
2020	312,890	619,844	152,882	1,085,616	1,193,946
2021	933,280		152,882	1,086,162	1,141,952
2022	984,942		101,169	1,086,111	1,358,041
2023	902,952			902,952	902,952
2024	903,426			903,426	903,426
2025	903,452			903,452	903,452
2026	903,030			903,030	903,030
2027	903,158			903,158	903,158
2028	902,816			902,816	902,816
	<u>\$ 7,865,110</u>	<u>\$ 1,337,164</u>	<u># \$ 559,815</u>	<u>\$ 9,762,089</u>	<u>\$ 10,305,949</u>

Total Debt by Year



CITY OF CLINTON GOVERNMENTAL FUND – TOTAL DEBT MARGIN COMPUTATION

June 30, 2017

Total Assessed Value	\$ 11,573,117
Debt Limit (8% of the Assessed Value)	\$ 925,849
Current General Bonded Debt	\$ <u>(147,000)</u>
Legal Debt Margin	<u>\$778,849</u>

FINANCIAL MANAGEMENT SYSTEMS

FORM OF GOVERNMENT

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

BUDGETARY AND ACCOUNTING SYSTEMS

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

BUDGETING

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual balanced budget by ordinance prior to July 1. The City defines a balanced budget as the fiscal discipline to be able to equate the revenues with expenditures over the business cycles. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets. This control is used as a management device throughout the year. The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting. The following section discusses the basis of accounting for the City.

BASIS OF ACCOUNTING

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues that are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due or when funds have been made available for payment. At fiscal year-end, the Comprehensive Annual Financial Statements are prepared using the modified accrual method on the basis consistent with Generally Accepted Accounting Principles (GAAP).

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred. As mentioned in regards to the Governmental fund, the proprietary fund prepares the audited Comprehensive Annual Financial Statements in accordance with (GAAP) while using the accrual basis of accounting for the statements.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

GOVERNMENTAL FUND

Governmental Funds are used to account for all or most of a government's general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

GENERAL FUND

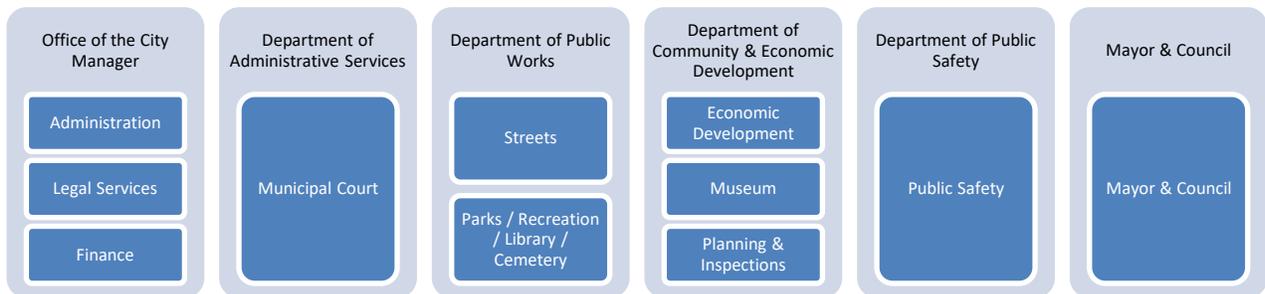
The General Fund is the City's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. The General Fund is the Main Fund for the Governmental sector as all revenues and expenditures in the Governmental sector ultimately flow through this fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety. In the Budget Summary, charts can be found that show the Actual Budget for two years.

DESCRIPTION OF GENERAL FUND DIVISIONS

<u>Mayor and City Council:</u>	The body that sets policy
<u>Administration:</u>	Administration for entire city government
<u>Economic Development:</u>	Recruits and retains industry and business that lead to job creation and property tax base enhancement
<u>Municipal Court:</u>	Administration and adjudication of local and state laws

<u>Legal Services:</u>	Provides advice and counsel the Mayor and City Council and City staff.
<u>Finance:</u>	Collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management, financial statements, payroll, general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control.
<u>Public Safety:</u>	Enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims’ advocacy; animal control; training and certification; fire prevention; fire suppression.
<u>Streets:</u>	General repair and maintenance of City streets, sidewalks, curbs and gutters.
<u>Parks/Recreation/Library/Cemetery:</u> Maintenance of City-owned parks, library, and cemetery.	
<u>Museum:</u>	Protect, preserve, interpret, and display historically relevant artifacts.
<u>Planning and Inspections:</u>	Plan for the growth of the City; enforcement of building and property maintenance codes and ordinances.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

DESCRIPTION OF SPECIAL REVENUE DIVISIONS

<u>Accommodations Tax Fund:</u>	Monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City.
<u>Local Hospitality Fee Fund:</u>	A 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities.
<u>Economic Development:</u>	Funds used by the City to promote and pursue economic development inside the City.
<u>CERF (Capital Equipment):</u>	Funds used by the City to replace capital equipment.
<u>SII (Sewer Inflow & Infiltration):</u>	Funds used by the City to purchase equipment and perform projects to reduce the impact of inflow and infiltration on the city's sanitary sewer system.

ENTERPRISE FUNDS

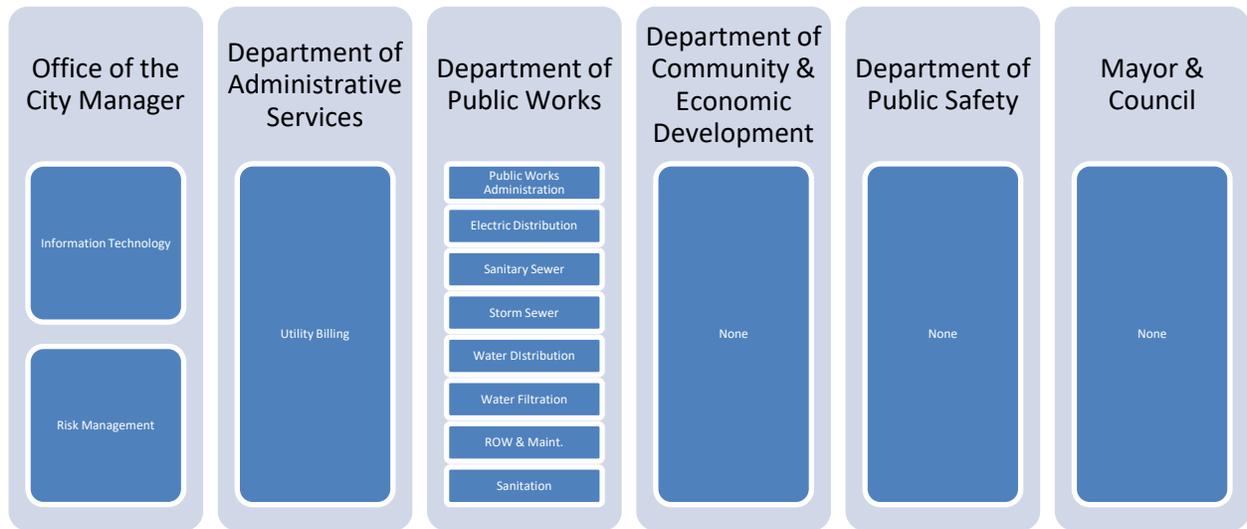
The Enterprise Funds are the major funds used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

DESCRIPTION OF ENTERPRISE FUNDS AND DIVISIONS

<u>Public Works Administration:</u>	Administration of the public works and utilities division.
<u>Information Technology:</u>	Provides management and support for technology, computers, servers, hardware, and software. Also provides Geographic Information System services.
<u>Utility Billing:</u>	Collection of utility payments; utility meter reading and billing.
<u>Sanitation:</u>	Collection and disposal of refuse, including cellulose
<u>Electric Distribution:</u>	Manages the safe and efficient distribution of electricity.
<u>Sanitary Sewer:</u>	Operations and maintenance of the City's sewer collection systems.
<u>Storm Sewer:</u>	Operations and maintenance of the City's storm sewer systems.
<u>Water Distribution:</u>	Operations and maintenance of the City's water distribution systems.

<u>Water Filtration:</u>	Operation and maintenance of the City’s Water Treatment Facility.
<u>Right of Way Maintenance:</u>	Maintenance of the City’s Right of Ways for Infrastructure.
<u>Fleet Maintenance:</u>	General repair and maintenance of the City’s fleet.
<u>Risk Management:</u>	Preservation of the City’s human and physical assets through controlling loss exposure, training, and safety initiatives.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



BUDGET PROCESS AND AMENDMENTS

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. *A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.*

The budget process begins in December when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Chief Finance Officer and the City Manager prepare revenue estimates for both the current and the next fiscal years.

Then each department head meets individually with the City Manager and the Chief Finance Officer to review department budgets and capital expenditure requests. During these meetings, the goals of each department are

reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

BASIS OF BUDGETING

The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting.

BUDGET AMENDMENTS

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

A Budget Amendment may be initiated by unforeseen occurrences, such as an unexpected Revenue Receipt or unforeseen expenditure beyond the control of the City. The Finance Department should be notified of the request to amend the budget. Then, Finance determines if the request will require additional funding or if only a budget transfer is needed. The amendment is then sent to the City Manager who either approves the transfers within the fund or adds the request to the City Council agenda if the amendment requires additional funding outside of the approved Budget. Upon approval, the Budget is then updated in the Accounting System.

BUDGET CALENDAR

A detailed budget calendar is included below.

FY 18 – 19 Budget Calendar

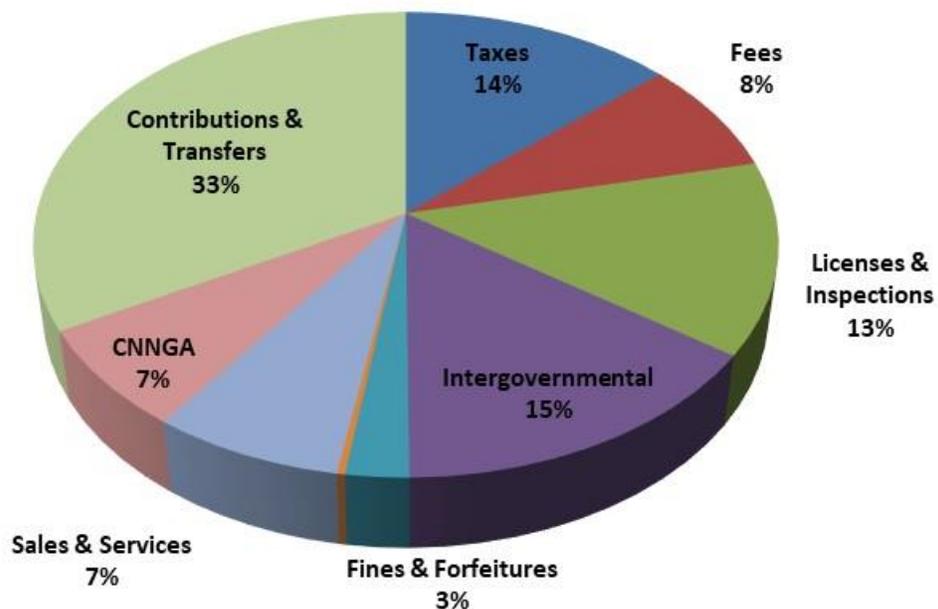
<u>Date</u>	<u>Action</u>
<i>January 8, 2018</i>	<i>City Council Meeting / Regular Meeting</i>
<i>January 9, 2018</i>	<i>Departments receive capital budget forms</i>
<i>January 23, 2018</i>	<i>Receive draft midyear financial report for review</i>
<i>January 26, 2018</i>	<i>Departments receive non-capital FY 19 Budget Forms</i>
<i>January 26, 2018</i>	<i>Capital Budget Requests turned in by Departments to Finance</i>
<i>February 5, 2018</i>	<i>City Council Meeting</i>
<i>February 8-9, 2018</i>	<i>City Departments Capital Budget Sessions</i>
<i>February 9, 2018</i>	<i>All budget requests due from Departments</i>
<i>February 19-20, 20178</i>	<i>Departmental Budget Meetings</i>
<i>March 5, 2018</i>	<i>City Council Meeting</i>
<i>April 2, 2018</i>	<i>City Council Meeting/ Regular Meeting</i> <ul style="list-style-type: none"> • <i>Draft Budget issued to City Council</i>
<i>April 9, 2018</i>	<i>City Council Workshop</i> <ul style="list-style-type: none"> • <i>Key Annual Priorities</i> • <i>General Fund Revenues and Expenditures</i> • <i>Special Fund Expenditure Plan</i>
<i>May 7, 2018</i>	<i>City Council Workshop (Prior to Regular Meeting)</i> <ul style="list-style-type: none"> • <i>Revisions</i> • <i>Salary reviews</i>
<i>May 7, 2018</i>	<i>City Council Meeting / Regular Meeting</i> <ul style="list-style-type: none"> • <i>Budget Revisions</i> • <i>First Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2018-2019 Annual Operating Budget</i>
<i>June 4, 2018</i>	<i>City Council Meeting / Regular Meeting</i> <ul style="list-style-type: none"> • <i>Public Hearing for Fiscal Year 2018-2019 Annual Operating Budget</i> • <i>Second Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2018-2019 Annual Operating Budget</i>

PRINCIPAL REVENUE SOURCES

GENERAL FUND

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.

General Fund Revenue

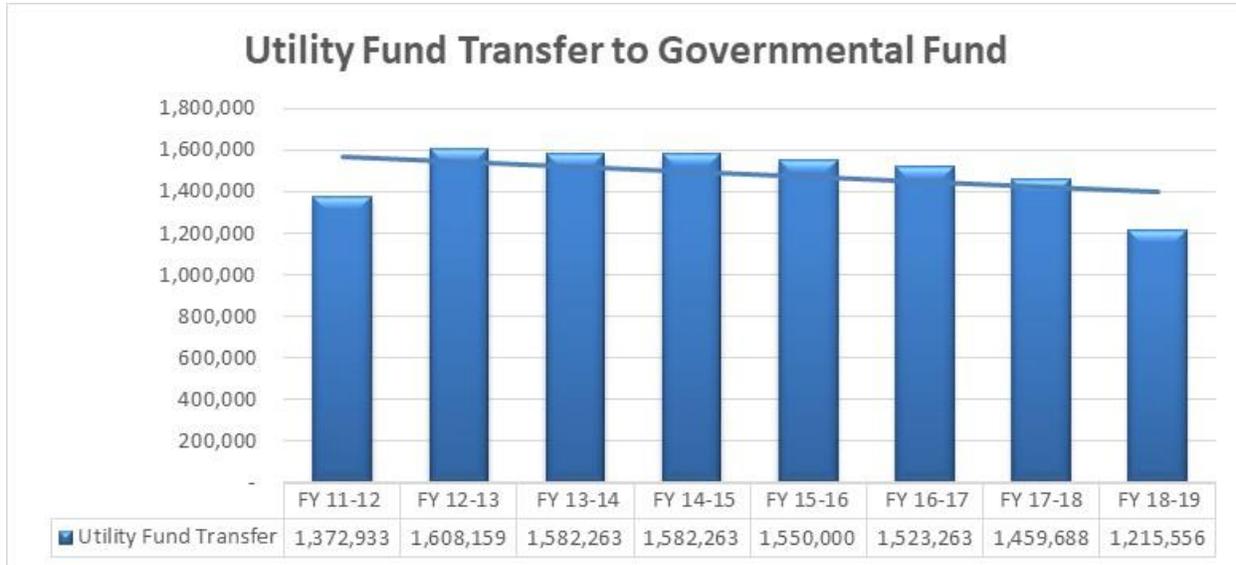


Major revenue sources within the General Fund are described below:

INTERNAL CONTRIBUTIONS AND TRANSFERS

Internal contributions and transfers account for the largest single revenue source, comprising 33% of all General Fund revenues. These contributions and transfers include direct contributions to the City's General Fund from the Utility system's revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of less than 8% of electric, water, and sewer revenues. At the end of Fiscal Year 16-17, Staff reviewed the

Transfer Policy. The amount transferred is based on a “fee In Lieu of taxes” calculation and the amount paid for a Business License, as if the Utility Fund was a privately owned Utility.



INTERGOVERNMENTAL REVENUES

Intergovernmental revenues account for 15% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 69% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Through a City Council Resolution, 71% of local options sales tax proceeds are dedicated to lowering property taxes within the City of Clinton, therefore as local option sales tax grows, property tax revenue must decrease.

LICENSES AND INSPECTIONS

Licenses and Inspections revenues account for 13% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 88% of this category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton, business license revenue should increase.



SALES AND SERVICES

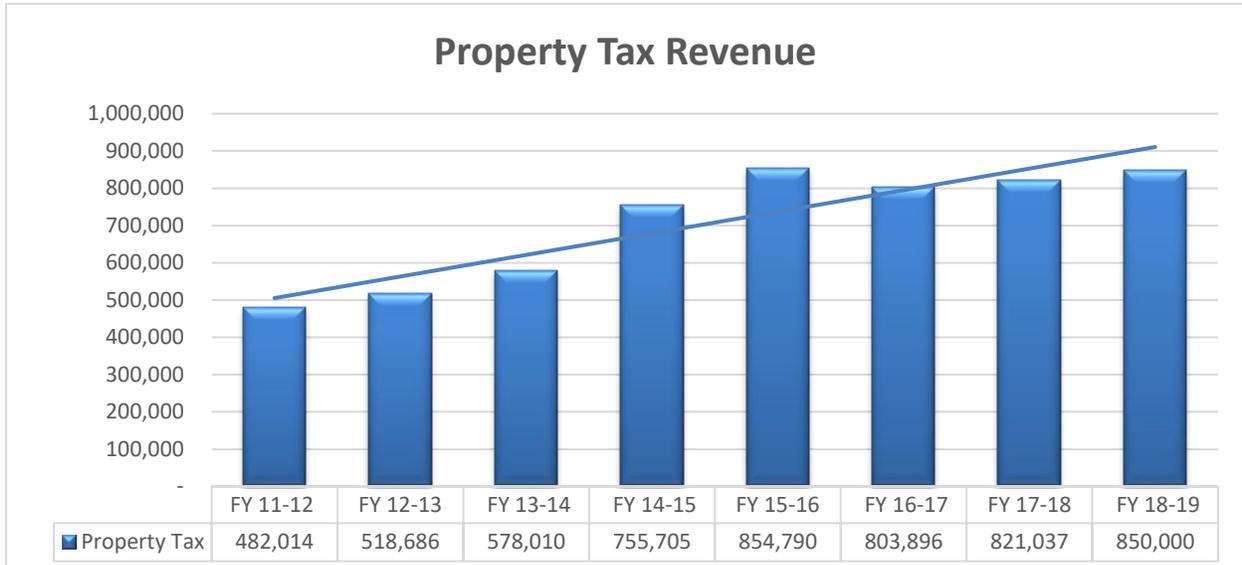
Sales and Services revenue accounts for 7% of the total General Fund budget, which is primarily composed of the Laurens County fire contract (57%).



PROPERTY AND VEHICLE TAX

Property and vehicle tax revenue only accounts for 13% of Clinton’s General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway to improve Clinton’s tax base

by recruiting and retaining businesses and industry within the corporate limits of Clinton. For the past two years the city has retained 29% of the Local Option Sales Tax to fund Public Safety services and equipment replacement. For FY 2018-2019, the city budget only has a tax increase equal to the CPI of 1.021%.

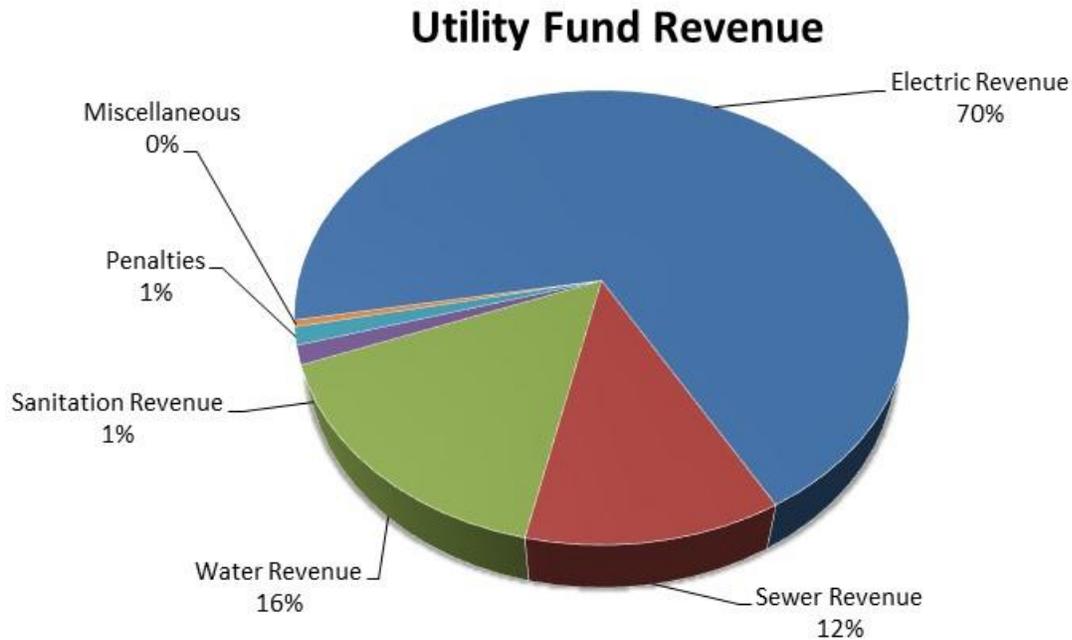


CLINTON NEWBERRY NATURAL GAS AUTHORITY

Clinton Newberry Natural Gas Authority revenue accounts for 7% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNNGA and are budgeted each year by its board of directors. This funding relationship exists because the CNNGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties. Since the revenue stays fairly level, no chart will be displayed.

UTILITY FUND

The City's Utility Fund is comprised primarily of revenue from Electric, Water, Sanitation and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also make every effort remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.



ELECTRIC REVENUE

Electric revenue accounts for 70% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

The City has also has seen a decreasing trend in the number of electric customers and has no one major utility customer and has had annual rate increases as needed in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

Number of Customers Electric System Last Ten Fiscal Years

2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069
2014	3,999
2015	4,020
2016	4,045
2017	4,093
2018	4,040

WATER & SEWER REVENUE

Water Revenue accounts **for 14% of the overall Utility System revenue**. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year.

Sewer Revenue accounts **for approximately 11% of all Utility System Revenue**. The sewer rates are divided into segments. The first segment is a base charge and a collection rate and is designed to offset the costs of operating and maintains the existing sewer system. The second component is a treatment charge which is based on the charges that the Laurens County Water & Sewer Commission charges to treat, by contract, the sewer generated by the City of Clinton.

Number of Customers Sewer System Last Ten Fiscal Years

2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,154
2015	4,208
2016	4,043
2017	4,093
2018	4,040

Number of Customers Water System Last Ten Fiscal Years

2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,151
2015	4,208
2016	4,043
2017	4,093
2018	4,040

SANITATION FUND

The City of Clinton has provided residential and limited commercial garbage collection and charged \$13 per month for residential pick-up. Refuse collection has increase from 2,365 tons per year collected in 2004 to 3,900 tons collected in 2012 – an increase of over 67% in eight years. Due to the increased consciousness of the citizens of Clinton the amount collected last year decreased to 2,900. This budget explores the possibility of outsourcing Refuse collection. The rate will be basically a pass through, but will include the cost of the City’s Landfill.

UTILITY RATE DETERMINATIONS

In determining rates for all utilities, the City of Clinton used a rate consultant who provided a Cost of Service study. The rates calculated by this consultant are used in this budget. The Mayor and City Council as well as City Staff evaluate three primary areas:

- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

COST EFFICIENCY

The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. Utility rates are designed to recover the cost of providing the utility service and provide a return on investment to the citizens.

COMPETITIVENESS

City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City’s utility rates is the size of the utility system. Because Clinton’s customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers. The charts below compare the approved FY 17/18 utility rates with the proposed FY 18/19 utility rates and the utility rates of other utility systems in the region. Water and Sewer rate data is readily available in our region; however electric rate utility comparisons are more difficult to perform due to the fact that cooperatives and investor owned electric utilities are not required to release rate information to non-customers.

AFFORDABILITY

The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind.

Monthly Impact of Tax & Utility Rates on a Typical Residential Household

Type	2012/2013	2013/2014	2014/2015	2015/2016	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	Notes
Electricity	\$ 135.08	\$ 142.76	\$ 153.64	\$ 153.64	\$ 153.64	\$ 144.61	\$ 144.61	\$ 144.61	\$ 145.51	\$ 145.51	1
Sewer	\$ 33.85	\$ 34.52	\$ 37.06	\$ 37.06	\$ 37.06	\$ 39.71	\$ 42.43	\$ 45.40	\$ 46.08	\$ 46.76	2
Water	\$ 18.24	\$ 18.48	\$ 19.85	\$ 19.85	\$ 20.39	\$ 30.26	\$ 32.42	\$ 34.35	\$ 44.42	\$ 45.86	2
I & I	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	
<i>Sanitation</i>	\$ 11.00	\$ 12.00	\$ 12.50	\$ 12.50	\$ 13.00	\$ 14.00	\$ 15.00	\$ 16.00	\$ 17.50	\$ 19.00	5
Taxes	\$ 32.52	\$ 32.50	\$ 34.50	\$ 35.83	\$ 35.83	\$ 35.83	\$ 36.55	\$ 36.55	\$ 36.55	\$ 36.55	3
Local Opti	\$ (28.56)	\$ (23.04)	\$ (23.04)	\$ (23.04)	\$ (23.04)	\$ (23.04)	\$ (23.58)	\$ (23.58)	\$ (23.58)	\$ (23.58)	
Public Works Fee				\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	\$ 1.67	4
Total	\$ 205.12	\$ 220.22	\$ 237.52	\$ 240.52	\$ 241.55	\$ 246.04	\$ 252.10	\$ 258.00	\$ 271.15	\$ 274.77	

- Notes**
- 1:Based on average use of 903 kwh per month.
 - 2:Based on 4,800 gallons per month
 - 3:Based on a home value of \$100,000
 - 4:Represents a \$20 per year fee
 - 5: The new rate for FY 18-19 will be determined by the cost to outsource Refuse Pick up.



City of Clinton Annual Budget

Fiscal Year
2018-2019



CLINTON
South Carolina



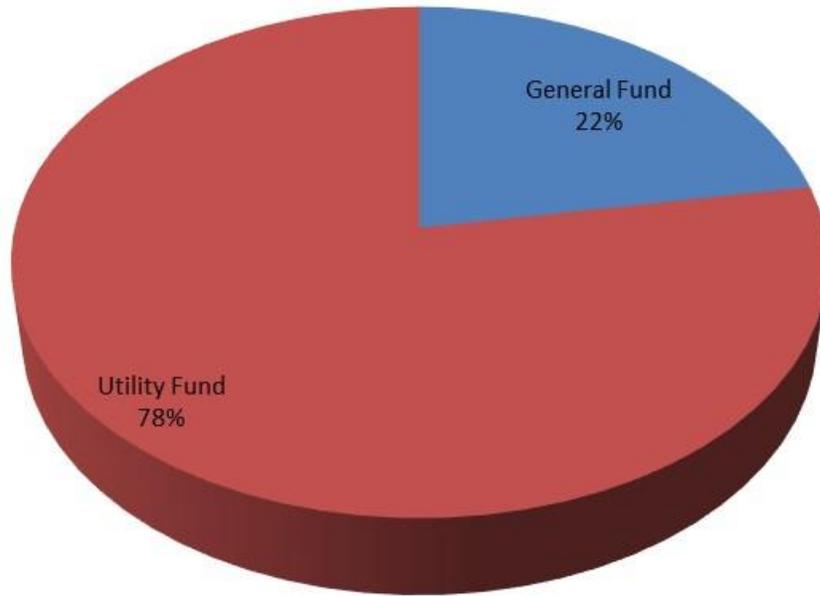
BUDGET SUMMARY & PERSONNEL AUTHORIZATIONS



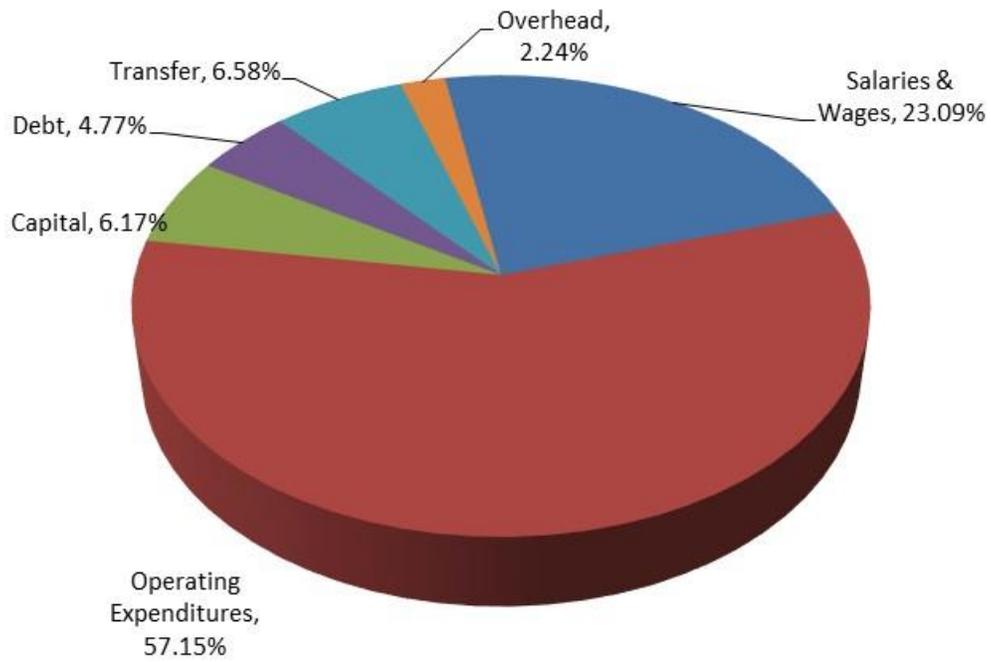
Revenue & Expenditure Summary

	2015 - 2016		2016 - 2017		2017 - 2018		2018-2019	
	Approved Budget		Actual		Approved Budget		Requested Budget	
General Fund Revenues	\$ 6,107,255	\$ 6,860,983	\$ 6,336,118	\$ 6,693,510	\$ 6,700,840			
General Fund Expenses	\$ 5,920,317	\$ 6,178,017	\$ 6,285,374	\$ 6,693,510	\$ 6,700,840			
Surplus	\$ 186,937	\$ 682,966	\$ 50,744	\$ 0	\$ 0			
Utility Fund Revenues	\$ 22,103,197	\$ 22,007,941	\$ 22,398,306	\$ 23,172,868	\$ 23,295,335			
Utility Fund Expenses	\$ 22,290,134	\$ 21,609,571	\$ 22,449,050	\$ 23,172,868	\$ 23,295,335			
Surplus	\$ (186,937)	\$ 398,370	\$ (50,744)	\$ (0)	\$ 0			
Total Revenues	\$ 28,210,452	\$ 28,868,924	\$ 28,734,424	\$ 29,866,378	\$ 29,996,175			
Total Expenses	\$ 28,210,452	\$ 27,787,588	\$ 28,734,424	\$ 29,866,378	\$ 29,996,175			
Surplus	\$ (0)	\$ 1,081,336	\$ 0	\$ (0)	\$ 0			

Budget FY 18-19



BOTH FUNDS Expenditures by Category



Consolidated Financial Summary for Current and Prior Year Budget

General Fund Revenue

	2017-18 Budget	2018-2019 Budget	% Diff.
Taxes	\$ 873,647	\$ 902,609	3.32%
Fees	500,000	530,000	6.00%
Licenses & Inspections	856,000	896,000	4.67%
Intergovernmental	958,000	1,013,000	5.74%
Fines & Forfeitures	162,000	162,000	0.00%
Interest Income	15,000	20,000	33.33%
Sales & Services	455,243	490,243	7.69%
CNNGA	480,000	475,000	-1.04%
Other Financing Sources	2,393,620	2,211,987	-7.59%
TOTAL GENERAL FUND	\$ 6,693,510	\$ 6,700,839	0.11%

General Fund Expenses

Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT		
	2017-18 Budget	2017-18 Budget	% Diff.	2017-18 Budget	2017-18 Budget	% Diff.	2017-18 Budget	2017-18 Budget	% Diff.	2017-18 Budget	2017-18 Budget	% Diff.	2017-18 Budget	2017-18 Budget	% Diff.
DEPARTMENTS	\$ 127,625	\$ 113,566	-11.02%	\$ 65,025	\$ 69,016	6.14%	\$ 62,600	\$ 44,550	-28.83%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Mayor & City Council	936,921	587,692	-36.60%	283,805	262,885	-8.02%	349,459	176,850	-49.39%	-	90,937	#DIV/0!	-	57,020	-80.45%
City Administration	332,511	258,176	-22.36%	162,211	107,926	-33.47%	170,300	150,250	-11.77%	-	-	0.00%	-	-	0.00%
Economic Development	169,625	169,451	-0.10%	79,525	80,751	1.54%	90,100	88,700	-1.55%	-	-	0.00%	-	-	0.00%
Municipal Court	54,500	60,000	10.09%	-	-	0.00%	54,500	60,000	10.09%	-	-	0.00%	-	-	0.00%
Legal Services	515,579	505,973	-1.86%	238,779	238,841	0.03%	276,800	267,132	-3.49%	-	-	0.00%	-	-	0.00%
Finance	3,118,731	3,273,024	4.95%	2,353,650	2,510,846	6.68%	475,541	492,638	3.60%	170,000	150,000	-11.76%	119,540	119,540	0.00%
Public Safety	328,953	489,537	48.82%	130,254	208,477	60.05%	70,950	79,800	12.47%	56,450	160,000	183.44%	71,299	41,260	-42.13%
Streets	789,091	911,658	15.53%	93,043	185,210	99.06%	263,048	293,448	11.56%	433,000	433,000	0.00%	-	-	0.00%
Parks/Recreation/Library	43,833	25,247	-42.40%	15,458	15,772	2.03%	18,375	9,475	-48.44%	10,000	-	0.00%	-	-	0.00%
Museum	245,292	265,666	8.31%	149,942	149,966	0.02%	95,350	115,700	21.34%	-	-	0.00%	-	-	0.00%
Planning & Inspections	40,850	40,850	0.00%	-	-	0.00%	40,850	40,850	0.00%	-	-	0.00%	-	-	0.00%
Accommodations															
TOTAL	\$ 6,693,510	\$ 6,700,840	0.11%	\$ 3,573,691	\$ 3,829,690	7.16%	\$ 1,967,873	\$ 1,819,393	-7.55%	\$ -669,450	\$ 833,937	24.57%	\$ -482,496	\$ 217,820	-54.86%

Consolidated Financial Summary for Current and Prior Year Budget

Utility Fund Revenue Summary			
	2017-18 Budget	2018-2019 Budget	% Diff.
Utility Sales	\$2,400,810	\$ 22,862,635	170%
Interdepartmental utility sales	-	-	0.00%
Hookup fees	43,100	43,100	0.00%
Penalties	295,000	315,000	678%
Miscellaneous	33,959	74,600	78.92%
Total Operating Revenues	\$23,172,869	\$ 23,295,335	0.53%

Utility Fund Expenses																					
Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT			TRANSFERS			OVERHEAD		
	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.	2017-18 Budget	2018-2019 Budget	% Diff.
DEPARTMENTS	\$ 794,680	\$ 1,211,473	54.30%	\$ 156,729	\$ 156,242	-0.31%	\$ 242,950	\$ 261,691	0.00%	\$ 35,000	\$ 35,000	0.00%	\$ 330,000	\$ 758,539	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Public Works Administration	628,949	397,202	-46.39%	355,333	192,240	-45.33%	139,675	305,231	186.53%	20,000	-	-100.00%	20,000	31,971	-100.00%	95,922	-	-100.00%	-	-	-100.00%
Sanitation	300,443	503,440	32.33%	145,243	192,240	32.36%	166,200	157,200	-5.42%	65,000	150,000	130.77%	4,000	4,000	0.00%	-	-	0.00%	-	-	0.00%
IT Department	656,580	696,116	6.02%	492,997	506,283	2.70%	152,750	177,000	15.88%	8,000	10,000	25.00%	2,833	2,833	0.00%	-	-	0.00%	-	-	0.00%
Utility Billing	15,015,184	14,673,291	-2.28%	533,633	572,903	7.36%	12,484,369	12,021,579	-3.71%	125,000	238,000	90.40%	459,954	486,192	5.70%	1,079,567	872,615	-19.17%	332,660	482,002	44.89%
Electric Distribution	367,543	481,519	31.01%	305,843	324,654	6.15%	61,700	71,250	15.48%	-	16,000	0.00%	-	69,615	0.00%	-	-	0.00%	-	-	0.00%
Right of Way Maintenance	2,047,706	1,979,346	-3.31%	187,351	280,144	49.53%	1,598,750	1,281,100	-19.87%	40,000	194,000	385.00%	6,167	6,167	0.00%	164,155	140,389	-14.48%	50,383	77,546	53.06%
Sanitary Sewer	8,600	11,600	34.88%	-	-	0.00%	8,600	11,600	34.88%	-	-	0.00%	-	-	0.00%	-	-	0.00%	-	-	0.00%
Storm Sewer	1,246,757	1,394,916	4.66%	228,745	330,401	44.44%	301,150	309,500	2.77%	132,500	243,000	83.40%	301,848	107,582	-64.56%	215,966	202,551	-6.21%	66,548	111,882	68.12%
Water Distribution	1,802,395	1,756,326	-2.56%	538,545	528,065	-1.93%	685,203	692,437	1.06%	75,000	31,000	-58.67%	505,647	504,824	-0.23%	-	-	0.00%	-	-	0.00%
Water Filtration	135,726	233,686	72.17%	67,776	118,236	74.45%	7,950	16,450	106.92%	60,000	99,000	0.00%	-	-	0.00%	-	-	0.00%	-	-	0.00%
Maintenance	99,006	106,420	7.49%	71,881	88,745	23.46%	27,125	17,015	-34.84%	-	-	#DIV/0!	-	-	0.00%	-	-	0.00%	-	-	0.00%
Risk Management																					
TOTAL	\$23,172,868	\$ 23,295,335	0.53%	\$3,084,096	\$ 3,097,913	0.45%	\$ 15,896,422	\$ 15,322,713	-3.61%	\$ 560,500	\$ 1,016,000	81.27%	\$ 1,628,449	\$ 1,971,723	21.08%	\$ 1,555,610	\$ 1,215,555	-21.76%	\$ 449,791	\$ 671,430	49.28%

Governmental Fund - Fund Balance				FY 17/18	
FY Ending June 30,					
	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18	
Revenues					
Taxes	\$ 816,733	\$ 906,530	\$ 831,744	\$ 873,646	
Licenses and Permits	\$ 721,000	\$ 929,584	\$ 826,000	\$ 856,000	
Intergovernmental revenues	\$ 926,000	\$ 995,429	\$ 926,000	\$ 958,000	
Fines and forfeitures	\$ 192,000	\$ 189,202	\$ 197,600	\$ 162,000	
Accommodations tax	\$ 70,000	\$ 232,147	\$ 100,000	\$ 100,000	
Hospitality tax	\$ 310,000	\$ 418,175	\$ 400,000	\$ 400,000	
Charges for services	\$ 495,256	\$ 404,123	\$ 478,507	\$ 455,244	
Contributions	\$ 635,000	\$ 626,240	\$ 635,000	\$ 870,218	
Interest	\$ 5,000	\$ 32,966	\$ 5,000	\$ 15,000	
Miscellaneous	\$ -	\$ 144,957			
Total Revenues	\$ 4,170,989	\$ 4,879,353	\$ 4,399,851	\$ 4,690,108	
Expenditures					
	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18	
Current					
General Government	\$ 1,829,030	\$ 1,430,093	\$ 1,659,142	\$ 1,950,954	
Public safety	\$ 3,014,160	\$ 2,997,758	\$ 3,058,948	\$ 3,118,731	
Streets	\$ 217,555	\$ 227,163	\$ 354,515	\$ 328,953	
Museum	\$ 60,236	\$ 38,263	\$ 50,033	\$ 43,833	
Culture and recreation	\$ 409,608	\$ 430,476	\$ 770,956	\$ 789,091	
Planning & Inspection	\$ 241,160	\$ 186,987	\$ 238,211	\$ 245,292	
Capital Outlay	\$ -				
Debt Service					
Principal retirement	\$ 148,569	\$ 52,188	\$ 153,569	\$ 216,657	
Interest	\$ -	\$ 11,353			
Total Expenditures	\$ 5,920,318	\$ 5,374,282	\$ 6,285,374	\$ 6,693,510	
Revenues Under Expenditures	\$ (1,749,329)	\$ (494,929)	\$ (1,885,523)	\$ (2,003,402)	
Other Financing Sources					
Proceeds from capital leases *		\$ -			
Issuance of Long term Debt		\$ -			
Proceeds from sale of capital assets		\$ -			
Operating transfers in					
Overhead allocation transfer	\$ 386,267	\$ 386,267	\$ 386,267	\$ 543,714	
Contributions transfer	\$ 1,550,000	\$ 1,465,000	\$ 1,550,000	\$ 1,459,688	
Operating transfers out		\$ -			
Total Other Financing Sources and Uses	\$ 1,936,267	\$ 1,851,267	\$ 1,936,267	\$ 2,003,402	
Net Change in Fund Balance	\$ 186,938	\$ 1,356,338	\$ 50,744	\$ (0)	
Fund Balance - Beginning of Year		\$ 4,503,623			
Fund Balance - End of Year		\$ 5,859,961			

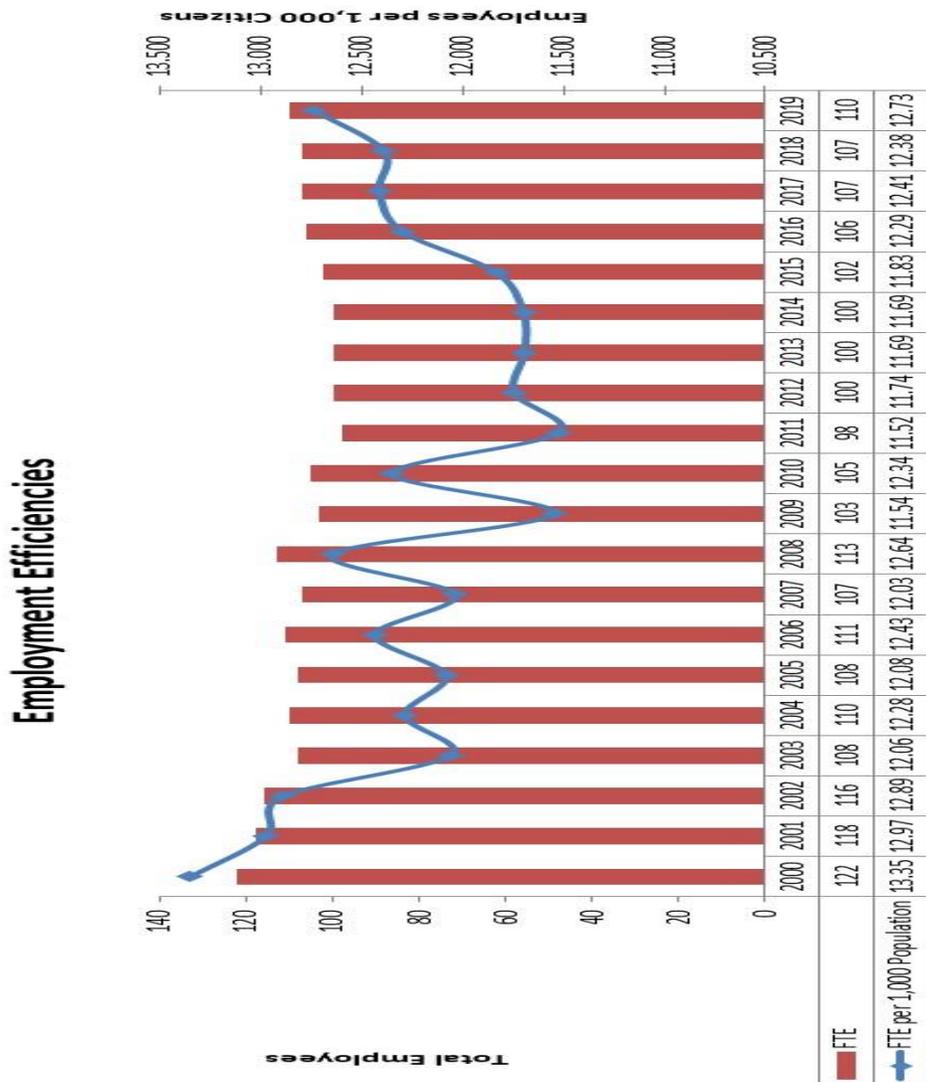
Utility Fund Balance		FY 17/18			
FY Ending June 30,					
	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18	
Revenues					
Utility Sales	\$ 21,699,498	\$ 20,896,354	\$ 22,129,606	\$ 22,764,169	
Interdepartmental utility sales	\$ -	\$ 647,229	\$ -	\$ -	
Hookup fees	\$ 43,100	\$ 55,845	\$ 43,100	\$ 43,100	
Penalties	\$ 295,000	\$ 222,819	\$ 175,000	\$ 295,000	
Miscellaneous	\$ 65,600	\$ 65,283	\$ 50,600	\$ 70,600	
Total Operating Revenues	\$ 22,103,198	\$ 21,887,530	\$ 22,398,306	\$ 23,172,869	
Expenditures					
	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18	
Public works administration department	\$ 802,051	\$ 551,807	\$ 782,149	\$ 784,679	
Sanitation department	\$ 548,438	\$ 470,866	\$ 488,160	\$ 535,028	
IT department	\$ 191,217	\$ 161,774	\$ 330,782	\$ 380,443	
Utility billing department	\$ 605,352	\$ 592,632	\$ 606,124	\$ 656,580	
Electric distribution department	\$ 13,576,415	\$ 13,147,062	\$ 13,595,663	\$ 13,602,956	
Right of Way Maintenance	\$ 244,874	\$ 77,120	\$ 297,859	\$ 367,543	
Sanitary sewer department	\$ 1,811,866	\$ 1,592,500	\$ 1,835,796	\$ 1,832,268	
Water distribution department	\$ 752,129	\$ 549,042	\$ 724,164	\$ 964,243	
Water plant department	\$ 1,617,640	\$ 1,131,080	\$ 1,716,140	\$ 1,802,395	
Storm sewer department	\$ 6,100	\$ 12,115	\$ 2,600	\$ 8,600	
Maintenance department	\$ 70,652	\$ 77,326	\$ 65,206	\$ 135,726	
Risk management department	\$ 127,136	\$ 104,110	\$ 94,879	\$ 99,006	
Depreciation		\$ 981,965			
Total Operating Expenses	\$ 20,353,870	\$ 19,449,400	\$ 20,539,522	\$ 21,169,467	
Operating Income	\$ 1,749,327	\$ 2,438,130	\$ 1,858,785	\$ 2,003,402	
Nonoperating Revenues (Expenses)					
Interest revenue		\$ 16,857			
Interest expense		\$ (183,261)			
Bond issue cost amortization		\$ -			
Total Nonoperating Revenues (Expenses)		\$ (166,404)			
Income Before Transfers	\$ 1,749,327	\$ 2,271,726	\$ 1,858,785	\$ 2,003,402	
Capital Contributions-federal grants/state funds		\$ 12,849			
Transfers to Other Funds	\$ (1,936,267)	\$ (2,001,267)	\$ (1,909,529)	\$ 2,003,402	
Net Income	\$ (186,939)	\$ 283,308	\$ (50,744)	\$ (0)	
Prior Period Adjustment		\$ -			
Net Assets - Beginning of Year	\$ 9,480,597	\$ 9,480,597	\$ 9,763,905	\$ 9,576,966	
Net Assets - End of Year	\$ 9,293,658	\$ 9,763,905	\$ 9,576,966	\$ 9,526,222	

PERSONNEL AUTHORIZATIONS

SUMMARY

The City of Clinton has had a 10% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.73 employees to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community. There are 3 additional employees for the FY 18 / 19 year.



Personnel Overview - FTE Only

	2014-2015 Approved	2015-2016 Approved	2016-2017 Approved	2017-2018 Proposed	2018-2019 Proposed
Mayor & City Council	0	0	0	0	0
City Administration	3	3	3	3	3
Economic Development	1	2	2	2	2
Municipal Court	1	1	1	1	1
Legal Services	0	0	0	0	0
Finance	3	3	3	3	3
Public Safety	40	42	42	42	42
Streets	4	3	3	3	4
Parks/Recreation/Library/Ceme	2	1	1	1	3
Museum	0	0	0	0	0
Planning & Inspections	2	2	2	2	2
General Fund	56	57	57	57	60

	Approved	Approved	Approved	Proposed	Proposed
Public Works Administration	2	2	2	2	2
Utility Billing	9	9	9	9	10
Sanitation	6	7	7	7	0
IT	1	1	2	2	3
Electric Distribution	9	8	8	8	8
Maintenance / Right of Way	0	4	4	4	5
Sanitary Sewer	5	4	4	4	6
Storm Sewer	2	0	0	0	0
Water Distribution	3	5	5	5	6
Water Filtration	7	7	7	7	7
Maintenance	1	1	1	1	2
Risk Management	1	1	1	1	1
Utility Fund	46	49	50	50	50
Total Organization	102	106	107	107	110





City of Clinton Annual Budget

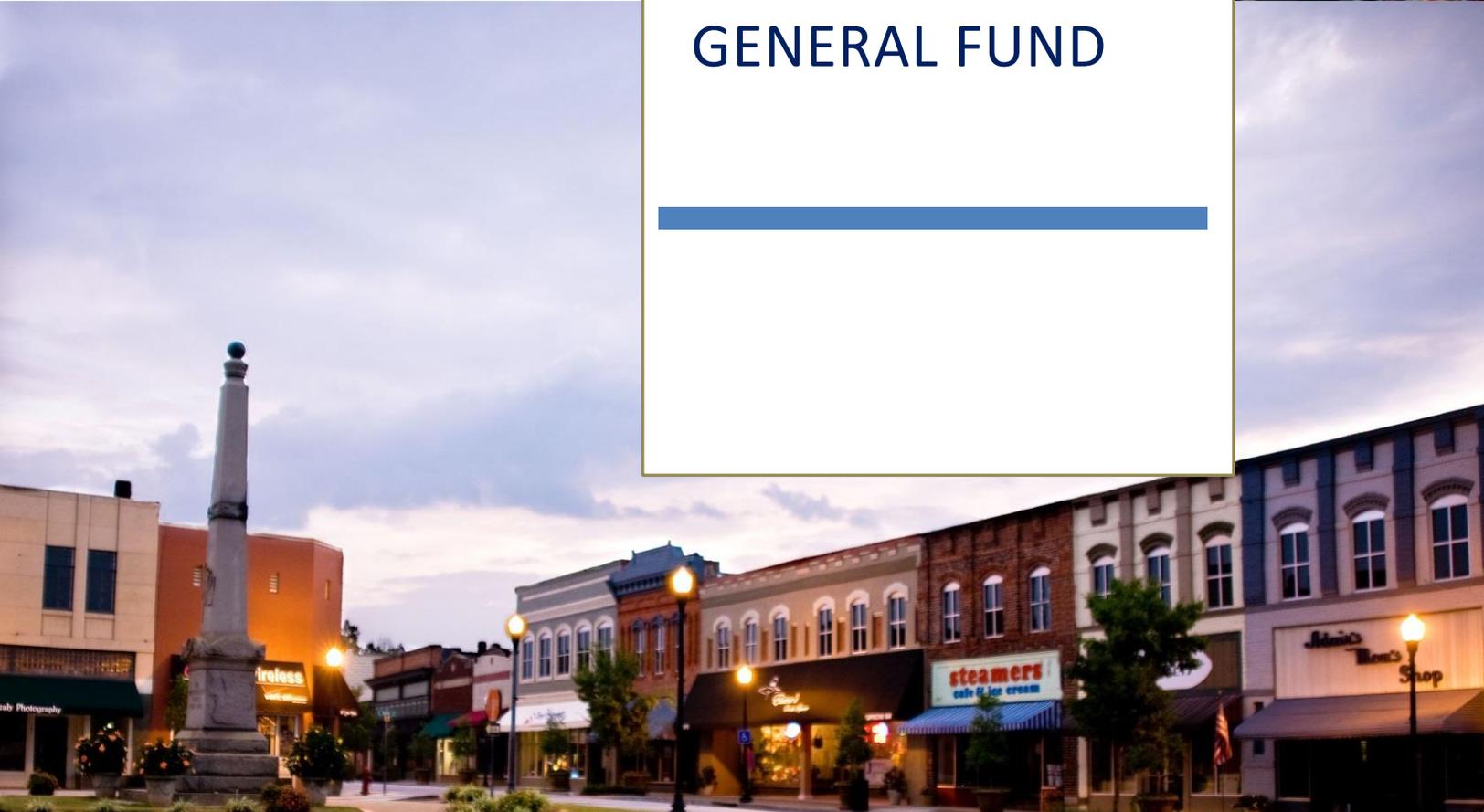
Fiscal Year
2018-2019



CLINTON
South Carolina



GENERAL FUND

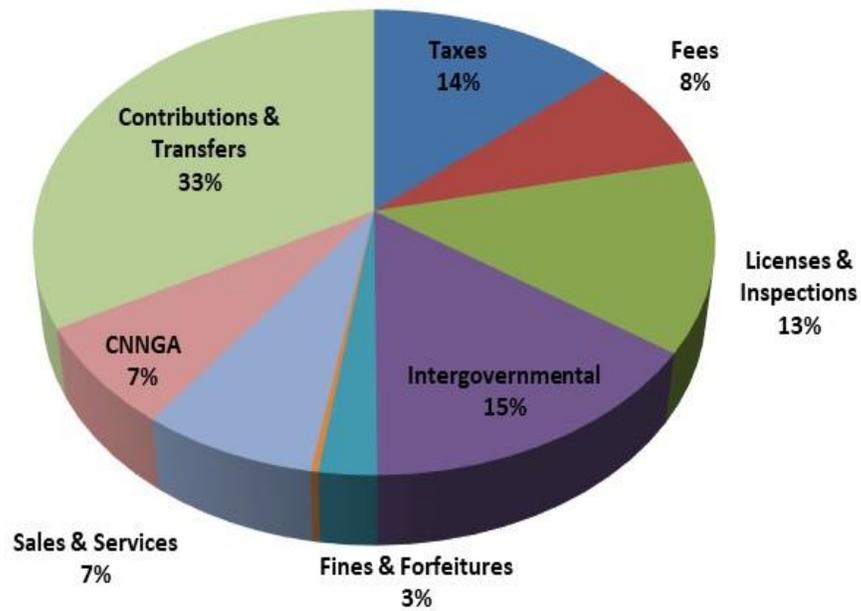


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GENERAL FUND SUMMARY

GENERAL FUND REVENUE SUMMARY

General Fund Revenue



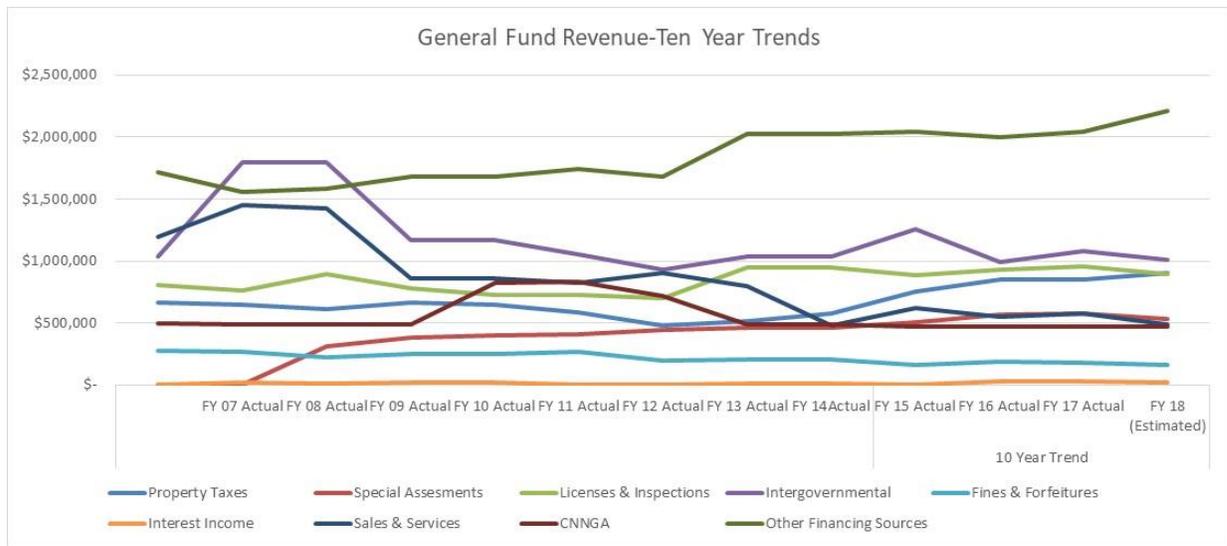
General Fund Revenue FY 18/19

Taxes	\$	902,609
Fees	\$	530,000
Licenses & Inspections	\$	896,000
Intergovernmental	\$	1,013,000
Fines & Forfeitures	\$	162,000
Interest	\$	20,000
Sales & Services	\$	490,244
CNINGA	\$	475,000
Contributions & Transfers	\$	2,211,987
General Fund Revenue	\$	6,700,840

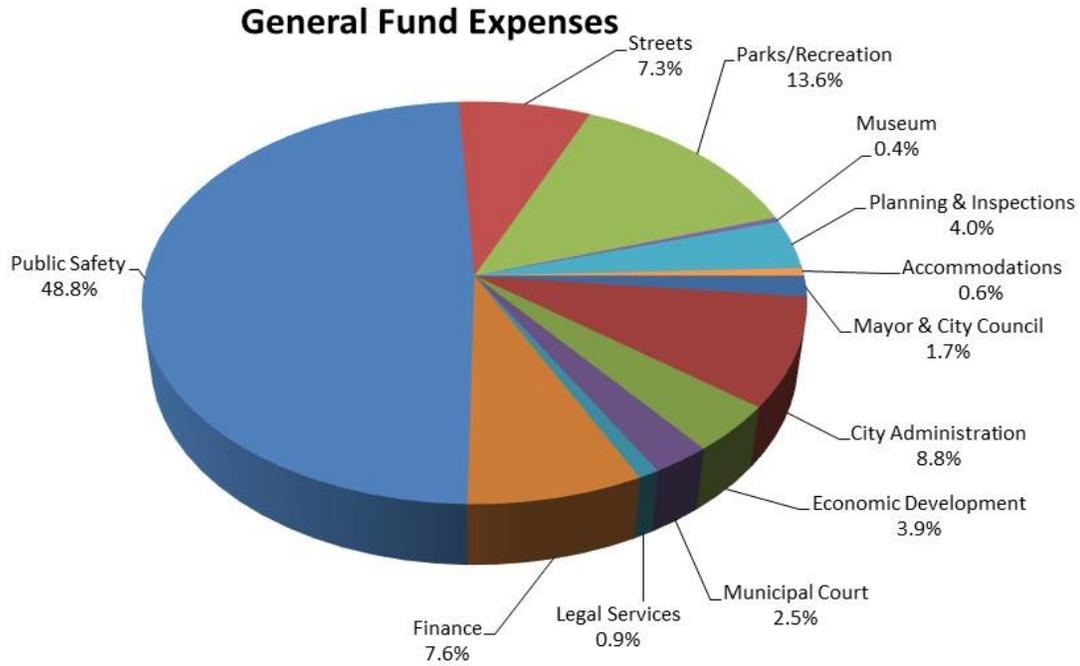
GENERAL FUND REVENUE DETAIL

General Fund Revenue							FY 18/19
	2015-2016 Approved Budget	2015-2016 Actual Revenue	2016-2017 Approved Budget	2016-2017 Actual Revenue	2017-2018 Approved Budget	2018-2019 Requested Budget	Difference From Previous Year
Property Taxes	\$ 816,744	\$ 906,530	\$ 831,744	\$ 855,636	\$ 873,646	\$ 902,609	\$ 28,963
Special Assessments	\$ 380,000	\$ 567,322	\$ 500,000	\$ 581,702	\$ 500,000	\$ 530,000	\$ 30,000
Licenses & Inspections	\$ 721,000	\$ 929,584	\$ 826,000	\$ 960,475	\$ 856,000	\$ 896,000	\$ 40,000
Intergovernmental	\$ 926,000	\$ 995,429	\$ 926,000	\$ 1,077,090	\$ 958,000	\$ 1,013,000	\$ 55,000
Fines & Forfeitures	\$ 192,000	\$ 189,202	\$ 197,600	\$ 176,551	\$ 162,000	\$ 162,000	\$ -
Interest Income	\$ 5,000	\$ 32,966	\$ 5,000	\$ 33,086	\$ 15,000	\$ 20,000	\$ 5,000
Sales & Services	\$ 495,244	\$ 549,080	\$ 505,244	\$ 574,210	\$ 455,244	\$ 490,244	\$ 35,000
CNNGA	\$ 480,000	\$ 476,240	\$ 480,000	\$ 471,966	\$ 480,000	\$ 475,000	\$ (5,000)
Other Financing Sources	\$ 2,091,267	\$ 2,001,267	\$ 2,064,530	\$ 2,047,267	\$ 2,393,620	\$ 2,211,987	\$ (181,633)
TOTAL GENERAL FUND	\$ 6,107,255	\$ 6,647,620	\$ 6,336,118	\$ 6,777,983	\$ 6,693,510	\$ 6,700,840	\$ 7,330

GENERAL FUND REVENUE TRENDS



GENERAL FUND EXPENDITURE SUMMARY



General Fund Expenses	FY 18/19
Mayor & City Council	\$ 113,566
City Administration	\$ 587,692
Economic Development	\$ 258,176
Municipal Court	\$ 169,451
Legal Services	\$ 60,000
Finance	\$ 505,973
Public Safety	\$ 3,273,024
Streets	\$ 489,537
Parks/Recreation	\$ 911,658
Museum	\$ 25,247
Planning & Inspections	\$ 265,666
Accommodations	\$ 40,850
Total Expenditures	\$ 6,700,840

GENERAL FUND EXPENSES DETAIL

General Fund Expenses								FY 18/19
	2016-2017	Through	FY 17-18	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19
	Actual	December	Year	Approved	Approved	Approved	Requested	Requested
		2017	End	Budget	Budget	Budget	Budget	Increase
			Projections					
Mayor & City Council	\$ 104,187	\$ 54,186	\$ 99,376	\$ 97,868	\$ 107,690	\$ 127,625	\$ 113,566	\$ (14,059)
City Administration	746,080	434,983	840,652	896,527	580,799	926,921	587,692	(339,229)
Economic Development	290,145	134,677	269,331	267,495	321,099	332,511	258,176	(74,335)
Municipal Court	209,482	78,192	156,456	153,946	179,212	169,625	169,451	(174)
Legal Services	31,577	26,386	52,772	44,000	61,000	54,500	60,000	5,500
Finance	490,595	245,333	509,236	476,912	522,061	515,579	505,973	(9,606)
Public Safety	3,285,223	1,702,764	3,348,354	3,014,160	3,058,948	3,118,731	3,273,024	154,293
Streets	300,617	154,532	268,176	217,555	354,515	328,953	489,537	160,584
Parks/Recreation/Library/Ce	395,169	203,442	834,843	409,608	770,956	789,091	911,658	122,568
Museum	12,284	14,921	29,842	60,236	50,033	43,833	25,247	(18,586)
Planning & Inspections	249,614	120,457	243,416	241,160	238,211	245,292	265,666	20,374
Accommodations	88,933	-	70,000	40,850	40,850	40,850	40,850	-
TOTAL	\$ 6,203,905	\$ 3,169,873	\$ 6,722,453	\$ 5,920,317	\$ 6,285,374	\$ 6,693,510	\$ 6,700,840	\$ 7,330

GENERAL FUND EXPENSES BY CATEGORY

General Fund Expenses						FY 18/19
	Salaries & Wages	Operating Expenditures	Capital	Debt	Total	
Mayor & City Council	\$ 69,016	\$ 44,550	\$ -	\$ -	\$ 113,566	
City Administration	\$ 262,885	\$ 176,850	\$ 90,937	\$ 57,020	\$ 587,692	
Economic Development	\$ 107,926	\$ 150,250	\$ -	\$ -	\$ 258,176	
Municipal Court	\$ 80,751	\$ 88,700	\$ -	\$ -	\$ 169,451	
Legal Services	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	
Finance	\$ 238,841	\$ 267,132	\$ -	\$ -	\$ 505,973	
Public Safety	\$ 2,510,846	\$ 492,638	\$ 150,000	\$ 119,540	\$ 3,273,024	
Streets	\$ 208,477	\$ 79,800	\$ 160,000	\$ 41,260	\$ 489,537	
Parks/Recreation/Library/Cemetery	\$ 185,210	\$ 293,448	\$ 433,000	\$ -	\$ 911,658	
Museum	\$ 15,772	\$ 9,475	\$ -	\$ -	\$ 25,247	
Planning & Inspections	\$ 149,966	\$ 115,700	\$ -	\$ -	\$ 265,666	
Accommodations	\$ -	\$ 40,850	\$ -	\$ -	\$ 40,850	
TOTAL	\$ 3,829,690	\$ 1,819,393	\$ 833,937	\$ 217,820	\$ 6,700,840	
Percentages	57%	27%	12%	3%	100%	

GENERAL FUND REVENUE DETAIL

General Fund Revenue							FY 18/19
	2015-2016 Approved Budget	2015-2016 Actual Revenue	2016-2017 Approved Budget	2016-2017 Actual Revenue	2017-2018 Approved Budget	2018-2019 Requested Budget	Difference From Previous Year
Current Property Tax	\$ 711,000	\$ 747,680	\$ 711,000	\$ 690,872	\$ 721,037	\$ 740,000	\$ 18,963
Vehicle Tax	\$ 55,000	\$ 107,110	\$ 70,000	\$ 113,024	\$ 100,000	\$ 110,000	\$ 10,000
Public Works Fees	\$ 50,744	\$ 51,740	\$ 50,744	\$ 51,740	\$ 52,609	\$ 52,609	\$ -
Total Property Taxes	\$ 816,744	\$ 906,530	\$ 831,744	\$ 855,636	\$ 873,646	\$ 902,609	\$ 28,963
Local Hospitality	\$ 310,000	\$ 418,175	\$ 400,000	\$ 425,339	\$ 400,000	\$ 420,000	\$ 20,000
Local Accommodations	\$ 70,000	\$ 149,147	\$ 100,000	\$ 156,363	\$ 100,000	\$ 110,000	\$ 10,000
Total Special Assessments	\$ 380,000	\$ 567,322	\$ 500,000	\$ 581,702	\$ 500,000	\$ 530,000	\$ 30,000
Business License	\$ 620,000	\$ 770,289	\$ 725,000	\$ 819,804	\$ 750,000	\$ 790,000	\$ 40,000
Franchise Fees	\$ 76,000	\$ 78,840	\$ 76,000	\$ 79,199	\$ 76,000	\$ 76,000	\$ -
Permits & Inspections	\$ 25,000	\$ 80,455	\$ 25,000	\$ 61,472	\$ 30,000	\$ 30,000	\$ -
Total Licenses & Inspections	\$ 721,000	\$ 929,584	\$ 826,000	\$ 960,475	\$ 856,000	\$ 896,000	\$ 40,000
State Shared Revenue	\$ 180,000	\$ 183,150	\$ 180,000	\$ 192,281	\$ 180,000	\$ 190,000	\$ 10,000
LOST	\$ 650,000	\$ 701,048	\$ 650,000	\$ 737,802	\$ 675,000	\$ 700,000	\$ 25,000
PMPA Grant	\$ 28,000	\$ 27,231	\$ 28,000	\$ 16,875	\$ 28,000	\$ 28,000	\$ -
State Accommodations	\$ 68,000	\$ 83,000	\$ 68,000	\$ 83,676	\$ 75,000	\$ 75,000	\$ -
Law Enforcement Grants	\$ -	\$ 1,000	\$ -	\$ 34,382	\$ -	\$ -	\$ -
PARD Grants	\$ -	\$ -	\$ -	\$ 12,074	\$ -	\$ 20,000	\$ 20,000
Total Intergovernmental	\$ 926,000	\$ 995,429	\$ 926,000	\$1,077,090	\$ 958,000	\$ 1,013,000	\$ 55,000
Fines & Forfeitures	\$ 180,000	\$ 175,857	\$ 180,000	\$ 162,412	\$ 150,000	\$ 150,000	\$ -
Fees & Assessments	\$ 12,000	\$ 13,345	\$ 17,600	\$ 14,139	\$ 12,000	\$ 12,000	\$ -
Total Fines & Forfeitures	\$ 192,000	\$ 189,202	\$ 197,600	\$ 176,551	\$ 162,000	\$ 162,000	\$ -
Interest Income	\$ 5,000	\$ 32,966	\$ 5,000	\$ 33,086	\$ 15,000	\$ 20,000	\$ 5,000
Sale of Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Fire Contract	\$ 279,744	\$ 283,940	\$ 279,744	\$ 289,278	\$ 279,744	\$ 279,744	\$ -
Sale of Cemetery Lots	\$ 500	\$ 1,200	\$ 500	\$ 700	\$ 500	\$ 500	\$ -
Sale of Equipment	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 40,000	\$ 35,000
CSX ROW Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rental Income	\$ 60,000	\$ 53,270	\$ 60,000	\$ 52,246	\$ 55,000	\$ 55,000	\$ -
Misc	\$ 40,000	\$ 144,957	\$ 50,000	\$ 163,841	\$ 50,000	\$ 50,000	\$ -
SRO Program	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Fire Service Fee	\$ 50,000	\$ 5,713	\$ 50,000	\$ 8,145	\$ 5,000	\$ 5,000	\$ -
Total Sales & Services	\$ 495,244	\$ 549,080	\$ 505,244	\$ 574,210	\$ 455,244	\$ 490,244	\$ 35,000
CNNGA Contributions	\$ 475,000	\$ 476,240	\$ 475,000	\$ 471,966	\$ 475,000	\$ 475,000	\$ -
CNNGA Sponsorship	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ (5,000)
CNNGA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total CNNGA	\$ 480,000	\$ 476,240	\$ 480,000	\$ 471,966	\$ 480,000	\$ 475,000	\$ (5,000)
Contributions - Utility	\$ 1,550,000	\$ 1,465,000	\$ 1,523,263	\$ 1,511,000	\$ 1,459,688	\$ 1,215,556	\$ (244,132)
Contributions - ED	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Overhead Allocation - Sanitation					\$ 93,922	\$ -	\$ (93,922)
Overhead Allocation - PW	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267	\$ 449,792	\$ 671,431	\$ 221,639
Museum Reimbursement	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
CEDC Payment					\$ 75,000	\$ 75,000	\$ -
Other/LCTC Paving Grant					\$ 165,218	\$ 100,000	\$ (65,218)
Total Other Financing	\$ 2,091,267	\$ 2,001,267	\$ 2,064,530	\$ 2,047,267	\$ 2,393,620	\$ 2,211,987	\$ (181,633)
TOTAL GENERAL FUND	\$ 6,107,255	\$ 6,647,620	\$ 6,336,118	\$ 6,777,983	\$ 6,693,510	\$ 6,700,840	\$ 7,330

PROPERTY & VEHICLE TAXES

Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

Market Value is determined by the Laurens County Assessor's Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.

Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.

Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The current City millage is 109.7 mils. The City of Clinton has adopted a local option sales tax which is partially to provide property tax relief. The sales tax fluctuates each year and 71% of collections are credited back to the property owner to reduce their property taxes.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage. Please note that this total tax bill is reduced by Local Option Sales Tax as discussed in item B under Intergovernmental Funds. The example below is for illustration purposes only:

(Market Value x Assessment Ratio x Millage Rate) – Local Options Sales Tax Credit = Tax Owed

	Market Value	\$ 100,000
X	Assessment Ratio	4%
=	Assessed Value	\$ 4,000
X	Millage Rate	0.109.7
=	Subtotal	\$ 439
-	Local Option Sales Tax Credit	\$ 283
=	Property Tax	\$156

Public Works Fee

The City of Clinton also charges a public works fee assessed at \$20.00 per parcel on all real estate parcels within the city. The revenue from this fee supports capital equipment replacement in the sanitation division.

LOCAL HOSPITALITY & ACCOMMODATIONS FEES

The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

LICENSES & INSPECTION FEES

Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer's Office.

Franchise Fees - Clinton collects 5% of gross proceeds from companies like Charter Communications for operations inside the City of Clinton.

Permits & Inspections – In accordance with the International Building Code, Clinton has established permit and inspection fees:

Inspection Fees	Amount
Administrative Fee (No Inspection Required)	\$10.00
Residential Inspection	\$25.00
Commercial / Industrial Inspection	\$50.00

Building Permit Fees:

Construction / Renovation Cost Range	Base Fee	Additional Fee Per Thousand	Notes
\$100.00 to \$1,000.00	\$17.25	\$0.00	
\$1,000.01 to \$50,000.00	\$17.25	\$5.75	
\$50,000.01 to \$100,000.00	\$299.00	\$4.60	A
\$100,000.01 to \$500,000.00	\$529.00	\$3.45	B
\$500,000.01 to Maximum	\$1,909.00	\$2.30	C

Notes:

- A Base fee of \$299.00 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof.
- B Base fee of \$529.00 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof.
- C Base fee of \$529.00 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof.

INTERGOVERNMENTAL

State Shared Revenue – These funds are based on both the State’s total budget for the previous year as well as the City’s population. Funds are distributed quarterly.

Local Option Sales Tax – Laurens County, which includes the City, adopted a local option sales tax in 1999 to offset the citizens’ property taxes. The tax is 1%, and the revenue received is a reduction to the property tax bill received by citizens.

PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.

State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State. These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.

FINES & FORFEITURES

The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

SALES & SERVICES

County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.

Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

# of Plots Purchased	City Resident	Non-Resident
1	\$ 400.00	\$ 700.00
2	\$ 700.00	\$ 1,200.00
3	\$ 950.00	\$ 1,600.00
4	\$ 1,150.00	\$ 1,900.00
5	\$ 1,355.00	\$ 2,200.00
6	\$ 1,550.00	\$ 2,500.00
Add \$200 for each additional grave after 6.		

Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.

Rental Income – The City of Clinton leases portions of its property to various organizations. A current lease exists with Laurens County School District 56.

Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.

CLINTON NEWBERRY NATURAL GAS AUTHORITY

CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.

OTHER FINANCING SOURCES

Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support. A history of this transfer is shown in the table below. The City has made a concerted effort to gradually reduce the utility system contribution. For this fiscal year, the Finance office followed guidelines and policies set forth by Bond Ordinance and calculated the transfer based on the Assets and revenues of the Utility fund, as if it was a private entity; thereby, the contribution will be reduced by almost \$244,132, or approximately 17%.

Utility	2012-2013 Adopted	2013-2014 Adopted	2014-2015 Adopted	2015-2016 Adopted	2016-2017 Adopted	2017-2018 Proposed	2018-2019 Proposed
Electric	\$1,266,285	\$1,271,784	\$1,271,784	\$1,239,521	\$1,212,784	\$1,079,567	\$ 872,615
Water	\$ 196,018	\$ 168,112	\$ 168,112	\$ 168,112	\$ 168,112	\$ 215,966	\$ 202,552
Sewer	\$ 145,897	\$ 142,367	\$ 142,367	\$ 142,367	\$ 142,367	\$ 164,155	\$ 140,389
Sanitation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$1,608,200	\$1,582,263	\$1,582,263	\$1,550,000	\$1,523,263	\$1,459,688	\$1,215,556

Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.

Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.

Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

MAYOR AND COUNCIL

MAYOR AND COUNCIL

MISSION

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

GOALS AND OBJECTIVES

To set the vision and provide policy direction for the City of Clinton and to provide support to the City staff charged under state law with enacting that vision and with implementing approved policy.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	0	0	0	0	0	0	0	0
Part - Time	7	7	7	7	7	7	7	0
Total	7	7	7	7	7	7	7	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 60,537	\$ 26,578	\$ 53,156	\$ 55,968	\$ 65,090	\$ 65,025	\$ 69,016	\$ 3,991	6%
Operating Expenditures	43,650	27,608	46,220	41,900	42,600	62,600	44,550	(18,050)	-29%
Capital Outlay Request	-	-	-	-	-	-	-	-	0%
TOTAL	\$ 104,187	\$ 54,186	\$ 99,376	\$ 97,868	\$ 107,690	\$ 127,625	\$ 113,566	\$ (14,059)	-13%

The 2018-2019 Mayor and City Council budget has a \$14,059 decrease from the approved 2018-2019 budget due to the removal of \$20,000 to cover costs associated with the search for a new city manager.

CAPITAL REQUESTS

There are no capital requests in the 2018-2019 Mayor and City Council budget.

DEBT SERVICE

There is no debt service included in the 2018-2019 Mayor and City Council budget.

MAYOR & COUNCIL 220400

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 28,760	14,450	\$ 28,900	\$ 28,550	\$ 28,100	\$ 28,100	\$ 28,100	\$ -	0%
50400 SOCIAL SECURITY	1,979	1,095	2,190	2,184	2,150	2,150	2,150	-	0%
50500 SC RETIREMENT	4,639	1,851	3,702	3,038	3,088	3,810	3,768	(42)	-1%
50700 WORKMENS COMPENSAT	1,146	390	780	257	787	791	905	114	14%
51741 GROUP HEALTH INS.	23,968	8,774	17,548	21,896	30,922	30,169	34,088	3,919	13%
51750 GROUP LIFE-SC RETIREMI	45	18	36	43	43	5	5	-	0%
TOTAL	\$ 60,537	\$ 26,578	\$ 53,156	\$ 55,968	\$ 65,090	\$ 65,025	\$ 69,016	\$ 3,991	6%
Operational Expenditure									
52100 OFFICE SUPPLIES	\$ 867	\$ 50	\$ 100	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	0%
52125 PRINTING EXPENSE	-	-	-	150	150	150	-	(150)	-100%
52130 POSTAGE	521	9	18	100	100	100	100	-	0%
52720 BLDG & GROUND MAINT.	1,313	-	-	-	-	-	-	-	0%
53300 ADVERTISING LEGAL NOTICES	-	-	235	-	-	-	-	-	0%
53623 UTILITIES PURCHASED	1,756	205	410	2,000	2,000	2,000	2,000	-	0%
53630 POWER CONSUMED	2,400	1,200	2,400	1,100	1,800	1,800	2,400	600	33%
53635 TELEPHONE	4,274	2,093	4,186	3,000	3,000	3,000	4,000	1,000	33%
54010 ELECTION	2,467	-	-	-	-	-	-	-	0%
54031 LOCAL ASSISTANCE	5,500	5,000	10,000	10,000	10,000	10,000	10,000	-	0%
54040 MEMBERSHIP DUES	100	-	2,500	2,500	2,500	2,500	2,500	-	0%
54042 TRAVEL	10,699	15,000	15,000	15,000	15,000	15,000	12,000	(3,000)	-20%
54045 MORALE AND WELFARE	11,577	1,503	6,275	4,000	4,000	4,000	7,500	3,500	88%
54050 INCIDENTAL EXPENSE	2,175	2,548	5,096	4,000	4,000	24,000	4,000	(20,000)	-83%
TOTAL	\$ 43,650	\$ 27,608	\$ 46,220	\$ 41,900	\$ 42,600	\$ 62,600	\$ 44,550	\$ (18,050)	-29%
Total Expenditures									
Salaries and Wages	\$ 60,537	\$ 26,578	\$ 53,156	\$ 55,968	\$ 65,090	\$ 65,025	\$ 69,016	\$ 3,991	6%
Operating Expenditures	43,650	27,608	46,220	41,900	42,600	62,600	44,550	(18,050)	-29%
Capital Outlay Request	-	-	-	-	-	-	-	-	0%
TOTAL	\$ 104,187	\$ 54,186	\$ 99,376	\$ 97,868	\$ 107,690	\$ 127,625	\$ 113,566	\$ (14,059)	-13%

OCM: CITY ADMINISTRATION

OFFICE OF CITY MANAGER: CITY ADMINISTRATION

MISSION

The Administration Department's mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

SIGNIFICANT ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed Streetscape Phase IV on North Broad Street Implemented strategies outlined the Sewer Corrective Action Plan to improve sewer condition. Completed engineer in regards to repairing and replacing the Sunset Drive water line. Replaced utility poles and installing trip savers to reduce the impact of system blinks. Continued to reclaim Right of Way. Installed control valve at critical junctions on the water system. Funded small scale street repaving and sidewalk repair. Continued to replace water and electric meters.
Grow the Economy	<ul style="list-style-type: none"> Improved the entrance to Corporate Park II Improved the entrance to Corporate Park III Completed the construction of a development ready pad at I26 Commerce Park Completed a speculative building through a public private partnership at I26 Commerce Park Supported countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce Awarded South Carolina Main Street status.
First Class City	<ul style="list-style-type: none"> Hosted more than 20 events downtown. Applied to begin the three year process of law enforcement accreditation. Reduced ISO ratings from 4 to 2.
Achieve Fiscal Stability	<ul style="list-style-type: none"> Completed a cost of service and rate analysis. Continued to implement the MUNIS operating system.
Promote Community Development	<ul style="list-style-type: none"> Supported statewide efforts to provide cities with tools to clear blight. Secured contract services to identify opportunities to improve the public safety facility on North Broad Street. Completed concept planning for the Marth Dendy Park facility.

PRIMARY GOALS AND OBJECTIVES FOR FY 2019

Primary Objectives	<p>MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:</p> <ul style="list-style-type: none"> • Completing the construction and engineering for sewer service at I26 Commerce Park. • Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce. • Working with economic development partners to market the city for future economic development opportunities. <p>INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years of several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 18, the city will implement the recommendations from the full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.</p> <p>INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.</p> <p>INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community, and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 18 the City will:</p> <ul style="list-style-type: none"> • Support a Main Street Clinton program. • Stabilize the D.E. Tribble complex for future use. • Host of series of events designed to attract individuals to the downtown business core. • Complete the master planning of the Industrial Supply complex. <p>FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 18, the city will address several key infrastructure issues including:</p> <ul style="list-style-type: none"> • Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition. • Determining a long range future for raw water resources. • Repairing and replacing the Skyland Drive water line. • Replacing utility poles and installing trip savers to reduce the impact of system blinks, plus autolinks to isolate outages
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- Continuing to reclaim Right of Way.
- Fund small scale street repaving and sidewalk repair.
- Replace water and sewer lines, including those under Broad Street.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations and conducting community beautification efforts. This will be accomplished using multiple strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous three fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the utility billing component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to continue to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and enhancing customer service training for employees.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 18 is the fifth year of a multi- year implementation of new metering systems, and the work will continue through Fiscal Year 18 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2018. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2018, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, identify funding strategies for the Martha Dendy facility, and complete the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	2	2	2	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0	0
Total	2	2	2	3	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 254,074	\$ 91,039	\$ 182,078	\$ 242,194	\$ 252,380	\$ 285,805	\$ 262,885	\$ (22,920)	-8%
Operating Expenditures	355,639	230,507	431,700	495,764	169,850	419,459	176,850	(242,609)	-58%
Debt Service	52,188	80,937	161,874	148,569	153,569	221,657	147,957	(73,700)	-33%
Capital Outlay Request	84,180	32,500	65,000	10,000	5,000	-	-	-	100%
TOTAL	\$ 746,080	\$ 434,983	\$ 840,652	\$ 896,527	\$ 580,799	\$ 926,921	\$ 587,692	\$ (339,229)	-37%

Significant changes in the Administration budget include a reduction for salaries and benefits that previously provided City Council with negotiating room when selecting compensation for a new city manager. The increased debt payment allows Council to consider the rehabilitation of the City Buildings. The transfer to the Sanitation utility is eliminated since the City is Considering the outsourcing of Refuse Collection.

DEBT SERVICE

The Administration Department's budget includes an annual debt service payment as described below:

- General Obligation Debt 2010– annual payment of \$52,020. Note: This Debt will have one more year after 2018-2019.
- General Obligation Debt 2018 – estimated annual payment of \$90,937.

CAPITAL FUNDING

No capital funding is requested in FY 19.

ADMINISTRATION **FY 18/19**

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 180,017	\$ 58,482	\$ 116,964	\$ 181,134	\$ 184,729	\$ 206,181	\$ 192,304	\$ (13,877)	-7.51%
50110 SALARIES	5,223	4,642	9,284	-	-	1,000	1,000	-	0.00%
50400 SOCIAL SECURITY	13,398	4,829	9,658	13,585	14,132	15,773	14,711	(1,062)	-7.51%
50500 SC RETIREMENT	23,525	8,442	16,884	13,857	20,302	28,094	25,922	(2,172)	-10.70%
50700 WORKMENS COMPENSAT	3,770	1,885	3,770	3,705	3,000	3,829	3,906	77	2.57%
51741 GROUP HEALTH INS.	27,926	12,729	25,458	29,641	29,941	30,619	24,753	(5,866)	-19.59%
51750 GROUP LIFE-SC RETIREME	214	30	60	272	277	309	288	(21)	-7.51%
Total Wages	\$ 254,074	\$ 91,039	\$ 182,078	\$ 242,194	\$ 252,380	\$ 285,805	\$ 262,885	\$ (22,920)	-9.08%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	\$ 4,565	\$ 1,641	\$ 3,282	\$ 2,600	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
52120 PRINTER LEASE	10,077	3,536	7,072	10,000	-	10,000	10,000	-	0%
52125 PRINTING EXPENSE	214	222	444	800	500	500	500	-	0%
52130 POSTAGE	664	306	612	2,000	2,000	2,000	2,000	-	0%
52210 CLEANING SUPPLIES	2,070	505	1,010	-	-	-	-	-	0%
52220 FUEL OIL LUBRICATION	54	40	80	1,500	1,500	1,500	-	(1,500)	-100%
52221 VEHICLE REPAIRS	-	-	-	500	250	250	-	(250)	-100%
52222 VEH TIRE PURCHASE/REP	-	-	-	-	500	250	-	(250)	0%
52223 VEHICLE MAINTENANCE	91	-	-	-	250	250	-	(250)	0%
RADIO MAINT	413	-	-	-	-	-	-	-	0%
52720 BLDG & GROUND MAINT.	9,544	6,264	12,528	-	-	-	-	-	0%
EQUIP MAINT. - SERVICE	465	-	-	-	-	-	-	-	0%
53000 PROF SERVICE	88,229	10,022	20,044	-	-	-	-	-	0%
53277 SOFTWARE MAINTENANC	-	-	6,000	-	-	-	6,000	6,000	0%
53225 PUBLIC ACCESS/Internet	1,400	8,590	10,000	9,600	9,600	9,600	9,600	-	0%
53300 ADVERTISING LEGAL NO	34,622	20,780	30,000	15,750	15,000	15,000	30,000	15,000	100%
53555 BOND INSURANCE	-	-	-	250	250	250	250	-	0%
53623 UTILITIES PURCHASED	3,325	1,522	3,044	2,500	2,500	2,500	2,500	-	0%
53630 POWER CONSUMED	22,656	10,755	21,510	10,000	10,000	10,000	10,000	-	0%
53635 TELEPHONE	6,075	1,608	3,216	4,000	4,000	4,000	4,000	-	0%
53782 State Accom Taxes	-	-	-	-	-	-	-	-	0%
54015 ANNEXATIONS	-	-	-	500	500	-	-	-	#DIV/0!
CULTURAL	32,409	-	-	-	-	-	-	-	0%
ED EXPENSES	9,000	-	-	-	-	-	-	-	0%
54043 Car Allowance	-	-	-	-	-	-	6,000	-	0%
54040 MEMBERSHIP DUES	8,629	630	4,000	5,000	5,000	4,000	6,000	2,000	50%
54041 PROFESSIONAL DEVELOP	447	803	5,000	6,000	6,000	5,000	6,000	1,000	20%
54042 TRAVEL	6,848	3,441	7,500	10,000	10,000	7,500	7,500	-	0%
54046 SPECIAL EVENTS	5,918	5,296	6,000	4,000	4,000	4,000	6,000	2,000	50%
54050 INCIDENTAL EXPENSE	11,127	15,867	18,000	10,000	10,000	7,500	7,500	-	0%
54069 LAURENS COUNTY DEV C	(50)	-	-	5,000	-	-	-	-	0%
55069 WEBSITE GRANT	-	-	-	1,000	1,000	1,000	1,000	-	0%
SANITATION FUND TRAN.	-	131,179	262,358	-	-	262,359	-	(262,359)	0%
56055 GENERAL OBLIG BOARD	51,829	-	-	-	-	-	-	-	0%
57071 LOCAL HOSP TAX TRANSF	-	-	-	310,000	-	-	-	-	0%
57072 LOCAL A-TAX TRANSFER	37,519	-	-	9,764	-	-	-	-	0%
55073 GRANT EXPENSES	-	-	-	-	-	-	-	-	0%
57250 DEPRECIATION FUN	5,000	2,500	-	-	-	-	-	-	0%
TOTAL	\$ 353,139	\$ 225,507	\$ 421,700	\$ 420,764	\$ 94,850	\$ 349,459	\$ 116,850	(238,609)	-68%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY	-	-	-	\$ -	-	-	\$ -	-	0%
55044 CAPOUT FAC	19,180	-	-	5,000	5,000	-	-	-	#DIV/0!
56030 PURCHASE LAND-VANCE	-	55,023	110,046	96,741	96,741	165,218	-	(165,218)	-100%
56055 GENERAL OBLIG BOND 20	52,188	25,914	51,828	51,828	51,828	51,439	52,020	581	1%
GENERAL OBLIG BOND 18-19	-	-	-	-	-	-	90,937	-	0%
57200 CONTINGENCY/RESERVE	60,000	30,000	60,000	60,000	60,000	60,000	60,000	-	0%
57250 DEPRECIATION FUND	5,000	2,500	5,000	5,000	5,000	5,000	5,000	-	0%
57255 INS RESERVE	2,500	5,000	10,000	15,000	15,000	10,000	-	(10,000)	-100%
TOTAL	\$ 138,868	\$ 118,437	\$ 236,874	\$ 233,569	\$ 233,569	\$ 291,657	\$ 207,957	\$ (83,700)	-29%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 254,074	\$ 91,039	\$ 182,078	\$ 242,194	\$ 252,380	\$ 285,805	\$ 262,885	\$ (22,920)	-8%
Operating Expenditures	355,639	230,507	431,700	495,764	169,850	419,459	176,850	(242,609)	-58%
Debt Service	52,188	80,937	161,874	148,569	153,569	221,657	147,957	(73,700)	-33%
Capital Outlay Request	84,180	32,500	65,000	10,000	5,000	-	-	-	100%
TOTAL	\$ 746,080	\$ 434,983	\$ 840,652	\$ 896,527	\$ 580,799	\$ 926,921	\$ 587,692	\$ (339,229)	-37%

DCD: COMMUNITY & ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY DEVELOPMENT: COMMUNITY & ECONOMIC DEVELOPMENT

MISSION

The Community and Economic Development Divisions' mission is to strengthen the City's economy through job creation, business location and retention, redevelopment, and tourism.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed the landscaping of the Frontage Road Completed a plan for interchange enhancements on I-26 and will complete the landscaping of one interstate interchange. Completed Streetscape Phase IV.
Grow the Economy	<ul style="list-style-type: none"> Completed the construction of a 100,000 sf development pad, a 75,000 sf speculative building, and an entrance road at the I-26 Commerce Park. Performed product development upgrades at Clinton Corporate Park III Continued the partnership with Retail Strategies for recruiting retail to our city.
First Class City	<ul style="list-style-type: none"> Rebranded Celebrate Clinton as Rhythm on the Rails as a signature Spring Festival. Hosted more than twenty special events of various sizes. Awarded the opportunity to implement the National Main Street Approach in downtown Clinton.

PERFORMANCE MEASURES

Economic Development / Industrial Development Measures

Measure	FY15	FY16	FY17
Number of RFIs Clinton was submitted on (Multiple Sites in Clinton could have been submitted on a project)	26	9	20
No product to submit	Data Not avail.	20	11
Number of retention visits	5	4	4
Number of outreach efforts	91	25	126

Community Facility Use

Facility	FY14	FY15	FY16	FY17
Legion Hut / Veteran's Hall	22	29	25	14
Community Building	67	113	22	64

Special Events Permits

Permit Type	Permits Requested/Approved FY14	Permits Requested/Approved FY15	Permits Requested/Approved FY16	Permits Requested/Approved FY17
Special Use / Events Permits	23/23	31/31	39/39	33/33

Special Events

Event Type	Events FY15	Events FY16	Events FY17
Holiday Related Events	6	5	5
Town Rhythms	4	5	7
Whiten Center Partnership Events	3	3	3
P.C. Partnership Events	2	2	2
Youth Events	2	6	6
Other	1	5	5
Festivals	1	2	2

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete planning for expansion of water and sewer service of the I26 Commerce Park.
Grow the Economy	<ul style="list-style-type: none"> Actively market the 100,000 sf development pad and 75,000 sf speculative building at the I-26 Commerce Park. Continue the partnership with Retail Strategies for recruiting retail to our city. Continue to implement objectives outlined in the economic development strategic plan.
First Class City	<ul style="list-style-type: none"> Expand Rhythm on the Rails programs. Host twenty special events of various sizes. Implement the National Main Street Approach in downtown Clinton.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	0	0	0	2	2	2	1	(1)
Part - Time	0	0	0	0	1	1	1	0
Total	0	0	0	1	3	3	2	(1)

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 136,051	\$ 67,788	\$ 132,975	\$ 126,095	\$ 162,449	\$ 162,211	\$ 107,926	\$ (54,285)	-33%
Operating Expenditures	144,316	66,889	136,356	141,400	158,650	170,300	150,250	(20,050)	-13%
Capital Outlay Request	9,778	-	-	-	-	-	-	-	0%
TOTAL BUDGET	\$ 290,145	\$ 134,677	\$ 269,331	\$ 267,495	\$ 321,099	\$ 332,511	\$ 258,176	\$ (74,335)	-23%

The Community and Economic Development Department budget decreased by \$74,335 as compared to the previous year primarily due to deletion of one position and the initial cost to landscape the I-26 – Exit 54 interchange.

CAPITAL FUNDING

There are no capital funds allocated in the Economic Development Division.

DEBT SERVICE

There is no debt service the Economic Development Division.

COMMUNITY & ECONOMIC DEVELOPMENT

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 100,241	47,868	\$ 95,736	\$ 94,960	\$ 123,592	\$ 120,654	\$ 68,910	\$ (51,744)	-43%
50110 OVERTIME SALARIES	\$ 469	1,526	\$ 3,050				\$ 3,000		
50400 SOCIAL SECURITY	7,174	3,577	7,324	7,264	9,455	9,230	5,272	(3,958)	-43%
50500 SC RETIREMENT	11,274	6,607	10,445	10,360	13,583	16,361	9,241	(7,120)	-44%
50700 WORKMENS COMPENSATION	3,950	1,975	3,950	1,929	1,500	4,000	1,061	(2,939)	-73%
51741 GROUP HEALTH INS.	12,848	6,157	12,314	11,440	14,134	11,785	20,339	8,554	73%
51750 GROUP LIFE-SC RETIREMENT	95	78	156	142	185	181	103	(78)	-43%
									0%
TOTAL	\$ 136,051	\$ 67,788	\$ 132,975	\$ 126,095	\$ 162,449	\$ 162,211	\$ 107,926	\$ (57,285)	-35%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	917	92	400	500	500	400	400	-	0.00%
52120 PRINTER LEASE	-	-	150	150	150	150	-	(150)	-100.00%
PRINTING EXPENSE	-	67	250	250	250	250	250	-	0.00%
52130 POSTAGE	133	78	156	1,500	750	700	700	-	0.00%
52220 FUEL OIL LUBRICATION	36	-	-	500	-	-	100	100	0.00%
53030 Professional Services	4,346	1,800	3,600						
53277 SOFTWARE MAINT	3,145	3,425	6,850		8,000	7,000	7,000	-	0.00%
53300 ADVERTISING LEGAL NOTICES	7,518	2,779	5,558	4,000	1,000	1,500	1,500	-	0.00%
ED ADVERTISING	4,224	3,420	6,840		10,000	10,000	10,000	-	
ENGINEERING / CONSULTING	-	-	-	-	20,000	20,000	15,000	(5,000)	
53623 UTILITIES PURCHASED	-	-	-	500	500	500	500	-	0.00%
53635 TELEPHONE	2,253	1,234	2,468	1,200	2,200	1,500	1,500	-	0.00%
54028 ECON. DEV. EXPENSE	3,410	56	112						
54029 ECON DEV CORP	8	-	-	-	-	-	-	-	0.00%
54032 MAIN STREET CLINTON	50,535	20,488	50,000	65,000	50,000	50,000	50,000	-	0.00%
54040 MEMBERSHIP DUES	1,061	916	1,832	1,800	1,800	1,800	1,800	-	0.00%
54041 EMPLOYEE TRAINING	2,738	622	2,000	2,000	2,000	2,000	2,000	-	0.00%
54042 TRAVEL	6,489	1,298	5,000	2,500	10,000	10,000	8,000	(2,000)	-20.00%
54046 SPECIAL EVENTS	57,140	30,194	50,000	50,000	50,000	50,000	50,000	-	0.00%
54050 INCIDENTAL EXPENSE	269	270	540	1,500	1,500	1,500	1,500	-	0.00%
54069 LAURENS COUNTY DEV CORP	-	-	-	3,000	-	-	-	-	0.00%
54090 INDUSTRIAL PARK PROGRAM	95	150	600	7,000	-	13,000	-	(13,000)	0.00%
TOTAL	\$ 144,316	\$ 66,889	\$ 136,356	\$ 141,400	\$ 158,650	\$ 170,300	\$ 150,250	\$ (20,050)	-12%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55024 Capital - Equipment	9,732	-	-	-	-	-	-	-	0.00%
55044 Capital - Facility	47	-	-	-	-	-	-	-	-
TOTAL	\$ 9,778	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 136,051	\$ 67,788	\$ 132,975	\$ 126,095	\$ 162,449	\$ 162,211	\$ 107,926	\$ (54,285)	-33%
Operating Expenditures	144,316	66,889	136,356	141,400	158,650	170,300	150,250	(20,050)	-13%
Capital Outlay Request	9,778	-	-	-	-	-	-	-	0%
TOTAL BUDGET	\$ 290,145	\$ 134,677	\$ 269,331	\$ 267,495	\$ 321,099	\$ 332,511	\$ 258,176	\$ (74,335)	-23%

DAS: MUNICIPAL COURT

DEPARTMENT OF ADMINISTRATIVE SERVICES: MUNICIPAL COURT

MISSION

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Working with the Department of Public Safety and an outside contractor, the division has begun the process of reviewing the future space and security needs of the court.
Fiscal Stability	<ul style="list-style-type: none"> Examined the feasibility of taking all fines and fees at the customer service desk at the municipal center and determined that state regulations regarding court officer training in would make this impossible at this time, however, additional CSRs will be cross trained in court operations.
First Class City	<ul style="list-style-type: none"> All magistrates and staff completed state required training Managed the court in a fair, equitable, and efficient manner.

PERFORMANCE MEASURES

COURT CASE PROCESSING

Type	Number of Cases- FY15	Number of Cases- FY16	Number of Cases- FY17
Jury Trails	5	9	7
Jury Trials (Guilty)	2	8	3
Jury Trials (Not Guilty)	3	1	4
Bench Trials	821	802	731
Bench Trials (Guilty)	781	794	718
Bench Trials (Not Guilty)	40	8	13
NoI Prose	219	502	532
Bond Forfeiture	186	128	146
Total Cases	1907	1826	1883

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete plan for courtroom office and room remodeling.
First Class City	<ul style="list-style-type: none"> All magistrates and staff will complete state required training Manage the court in a fair, equitable, and efficient manner.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	1	1	1	1	1	1	1	0
Part - Time	3	3	3	3	3	3	3	0
Total	4	4	4	4	4	4	4	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 73,059	\$ 36,267	\$ 72,534	\$ 69,696	\$ 76,612	\$ 79,525	\$ 80,751	\$ 1,226	2%
Operational	136,423	41,925	83,922	84,250	102,600	90,100	88,700	(1,400)	-2%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 209,482	\$ 78,192	\$ 156,456	\$ 153,946	\$ 179,212	\$ 169,625	\$ 169,451	\$ (174)	0%

CAPITAL FUNDING

The Municipal Court has no capital funding for this fiscal year.

DEBT SERVICE

The Municipal Court Division has no existing debt.

MUNICIPAL COURT

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 29,604	\$ 14,500	\$ 29,000	\$ 28,820	\$ 29,413	\$ 30,306	\$ 30,700	\$ 394	1%
50101 SALARIES- CONTRACT	32,000	16,000	32,000	27,000	32,000	32,000	32,000	-	0%
50400 SOCIAL SECURITY	2,222	1,093	2,186	2,161	2,250	2,318	2,349	30	1%
50500 SC RETIREMENT	3,352	1,931	3,862	6,010	6,749	8,449	8,408	(41)	0%
50700 WORKMENS COMPENSAT	108	54	108	131	361	350	1,030	680	194%
51741 GROUP HEALTH INS.	5,700	2,659	5,318	5,532	5,795	6,008	6,170	162	3%
51750 GROUP LIFE-SC RETIREMI	72	30	60	42	44	93	94	1	1%
Total	\$ 73,059	\$ 36,267	\$ 72,534	\$ 69,696	\$ 76,612	\$ 79,525	\$ 80,751	\$ 1,226	2%
Operational Expenditure									
52100 OFFICE SUPPLIES	1,096	85	170	500	500	500	500	-	0%
52110 OFFICE EQUIP-MAINTNEN	-	-	-	-	-	-	-	-	-
52120 PRINTER LEASE	1,425	85	170	1,000	700	600	400	(200)	-33%
52125 PRINTING EXPENSE	-	-	-	750	750	600	-	(600)	-100%
52130 POSTAGE	1,455	455	910	150	150	750	1,000	250	33%
52210 CLEANING SUPPLIES	-	-	-	150	100	100	-	(100)	-100%
52720 BLDG & GROUND MAINT.	60	-	-	300	300	300	-	(300)	-100%
53260 UNIFORMS	30	-	-	300	300	150	-	(150)	-100%
53300 ADVERTISING LEGAL NO ¹	-	-	-	200	200	200	-	(200)	-100%
UTILITIES PURCHASED	-	-	-	-	-	-	-	-	0%
53630 POWER CONSUMED	3,757	2,135	4,270	4,000	4,000	3,500	3,500	-	0%
53635 TELEPHONE	734	332	664	1,000	1,000	800	700	(100)	-13%
54040 MEMBERSHIP DUES	435	50	500	500	500	500	500	-	0%
54041 EMPLOYEE TRAINING	1,065	864	1,400	1,400	1,400	1,400	1,400	-	0%
54042 TRAVEL	1,933	1,003	2,006	3,000	3,000	3,000	3,000	-	0%
54050 INCIDENTAL EXPENSE	4,517	766	1,532	200	200	200	200	-	0%
54101 STATE FINE TRANSFER	102,944	29,074	58,148	50,000	70,000	60,000	60,000	-	0%
54110 POLICE FINES- REFUNDS	1,461	433	866	8,000	6,000	4,000	4,000	-	0%
54111 JURY DUTY FEES	720	330	660	800	1,500	1,500	1,500	-	0%
54112 VICTIM'S RIGHTS	14,790	6,313	12,626	12,000	12,000	12,000	12,000	-	0%
Total	\$ 136,423	\$ 41,925	\$ 83,922	\$ 84,250	\$ 102,600	\$ 90,100	\$ 88,700	\$ (1,400)	-2%
Capital Expenditure									
55044 CAPITAL FACILITIES	-	-	-	-	-	-	-	-	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures									
Salaries and Wages	\$ 73,059	\$ 36,267	\$ 72,534	\$ 69,696	\$ 76,612	\$ 79,525	\$ 80,751	\$ 1,226	2%
Operational	136,423	41,925	83,922	84,250	102,600	90,100	88,700	(1,400)	-2%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 209,482	\$ 78,192	\$ 156,456	\$ 153,946	\$ 179,212	\$ 169,625	\$ 169,451	\$ (174)	0%

OCM: LEGAL SERVICES

OFFICE OF THE CITY MANAGER: LEGAL SERVICES

MISSION

The mission of the Legal Services division is to serve as legal counsel and provide legal services to the Mayor and City Council, Office of the City Manager, boards and commissions, and all departments of the City of Clinton.

BUDGETARY ANALYSIS

LEGAL SERVICES

FY 18/19

Operational Expenditure	2016-2017 Actual	Through December 2017	FY 17-18	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19	Percentage Difference
			Year End Projections	Approved Budget	Approved Budget	Approved Budget	Requested Budget	Requested Increase	
53000 PROF SERVICE	\$ -	\$ 10,022	\$ 20,044	\$ 25,000	\$ 25,000	\$ 18,500	\$ 20,000	\$ 1,500	8%
53020 LEGAL SERVICES	31,577	16,364	32,728	18,000	35,000	35,000	40,000	5,000	14%
54040 MEMBERSHIP DUES	-	-	-	100	100	100	-	(100)	-100%
54042 TRAVEL	-	-	-	900	900	900	-	(900)	-100%
TOTAL LEGAL	\$ 31,577	\$ 26,386	\$ 52,772	\$ 44,000	\$ 61,000	\$ 54,500	\$ 60,000	\$ 5,500	10%

CAPITAL REQUESTS

There are no capital requests in the Legal Services Division.

DEBT SERVICE

There is no debt service in the Legal Services Division.

OCM: FINANCE

OFFICE OF THE CITY MANAGER – DIVISION OF FINANCE & BUDGET

MISSION

The Division of Finance & Budget’s mission is to provide administrative leadership, support and direction for all programs related to the management of the fiscal assets of the City of Clinton. The Office of Finance & Budget serves as the division which provides the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Office of Finance provides accounting, financial reporting and internal control services to City departments and is responsible for management of the budget, audit, and provision of fiscal controls, cash management, accounts payable, accounts receivable and payroll functions of the City.

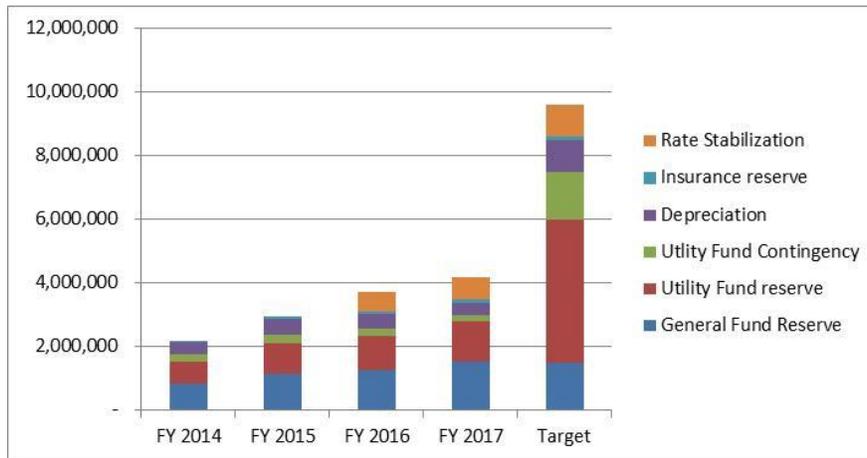
ACHIEVEMENTS

Fiscal Stability	<ul style="list-style-type: none"> Continued to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency creating a combined reserve fund in excess of \$2.8 million. Continued to transfer to the utility stabilization fund based on the purchased power adjustment. The current balance in the fund is \$650,000 with the goal of a stable balance of 1,000,000. Utilized LOST funds to provide capital improvement funds for the Department of Public Safety.
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PERFORMANCE MEASURES

Award / Recognition	Consecutive Years
GFOA Certificate of Excellence in Financial Reporting	28
GFOA Certificate of Excellence in Budget	8

Year	Gen. Fund Reserve	Utility Fund Reserve	Insurance Fund Reserve	Depreciation	Utility Fund Contingency	Rate Stabilization Fund	Total
FY 17 (Current)	\$1,546,072	\$1,255,178	\$113,765	\$358,267	\$203,984	\$712,745	\$4,190,011
Target	\$1,500,000	\$4,500,000	\$100,000	\$1,000,000	\$1,500,000	\$1,000,000	\$9,600,000



PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability	<ul style="list-style-type: none"> Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. Complete the LOST (Local Option Sales Tax) adjustment analysis and renew LOST adjustment for an additional twelve (12) month period. Continue to grow rate stabilization to \$1,000,000. Renew the Public Works Fee for collection through County/City Tax bills. Establish a Separate Capital Projects(Construction Fund) for FY 2018. Update Economic Development Accounting based on purpose of funds as opposed to purpose of funds in FY 2005. Update Business License rate structure in line with neighboring city by changing from SICS codes to NAISCS codes.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the implementation of the Utility Billing portion of the Tyler Munis Software system

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	3	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0	0
Total	3	3	3	3	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 243,394	\$ 122,123	\$ 243,746	\$ 223,112	\$ 232,398	\$ 238,779	\$ 238,841	62	0%
Operational	247,200	123,210	265,490	253,800	279,663	276,800	267,132	(9,668)	-3%
Capital	-	-	-	-	10,000	-	-	-	0%
Total	\$ 490,595	\$ 245,333	\$ 509,236	\$ 476,912	\$ 522,061	\$ 515,579	\$ 505,973	\$ (9,606)	-2%

CAPITAL REQUESTS

The Office of Finance & Budget has no capital requests for FY 18/19.

DEBT SERVICE

There is no debt service in the Office of Finance & Budget.

FINANCE										FY 18/19
	2016-2017	Through	FY 17-18 Year	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19	Percentage	
	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference	
		2017	Projections	Budget	Budget	Budget	Budget	Increase		
Salaries & Wages										
50100 SALARIES	179,868	90,254	180,508	175,640	179,174	181,751	181,631	(120)	0%	
50110 Overtime	-	250	-	-	-	250	250			
50400 SOCIAL SECURITY	12,959	6,531	13,062	13,282	13,707	13,904	13,895	(9)	0%	
50500 SC RETIREMENT	24,087	12,043	24,086	16,555	19,691	24,645	24,357	(289)	-1%	
50700 WORKMENS COMPENSAT	2,515	1,441	2,882	2,825	4,600	2,870	2,859	(11)	0%	
51741 GROUP HEALTH INS.	23,670	11,490	22,980	14,604	15,070	15,086	15,577	491	3%	
51750 GROUP LIFE-SC RETIREMI	295	114	228	206	156	273	273	(0)	0%	
Total	\$ 243,394	\$ 122,123	\$ 243,746	\$ 223,112	\$ 232,398	\$ 238,779	\$ 238,841	\$ 62	0%	
Operational Expenditure										
52100 OFFICE SUPPLIES	1,571	140	280	2,000	2,000	2,000	1,600	(400)	-20%	
52120 PRINTER LEASE	1,135	174	348	450	450	450	450	-	0%	
52125 PRINTING EXPENSE	4,143	2,716	5,432	5,500	5,500	5,500	5,500	-	0%	
52130 POSTAGE	531	58	116	1,500	1,500	1,500	1,100	(400)	-27%	
52210 CLEANING SUPPLIES	715	25	50	1,500	50	50	50	-	0%	
52240 SAFETY MATERIAL	-	-	-	50	-	-	-	-	#DIV/0!	
52720 BLDG & GROUND MAINT.	22,695	13,343	26,686	21,000	30,000	30,000	27,000	(3,000)	-10%	
52725 EQUIP MAINT. - SERVICE	-	-	-	3,500	1,000	1,000	-	(1,000)	-100%	
53000 PROF SERVICE	30,705	6,662	16,000	16,000	16,000	16,000	16,000	-	0%	
53025 BANKING SERVICES	200	255	510	500	500	500	500	-	0%	
53277 SOFTWARE MAINTENANC	7,929	2,803	12,000	12,000	12,000	12,000	10,000	(2,000)	-17%	
53550 PROPERTY INSURANCE	70,468	40,090	80,180	60,000	63,947	67,000	68,000	1,000	1%	
53623 UTILITIES PURCHASED	1,569	205	410	1,100	1,100	1,100	1,300	200	18%	
53630 POWER CONSUMED	4,041	2,135	4,270	5,000	5,000	5,000	4,300	(700)	-14%	
53635 TELEPHONE	1,763	876	1,752	1,000	1,600	1,600	1,800	200	13%	
53820 POSTAGE MACHINE-RENT	1,298	1,000	2,000	600	1,000	1,000	1,000	-	0%	
54040 MEMBERSHIP DUES	490	706	1,412	800	800	800	800	-	0%	
54041 EMPLOYEE TRAINING	325	-	1,000	1,000	1,000	1,000	1,000	-	0%	
54042 TRAVEL	54	-	1,000	1,000	1,000	1,000	1,000	-	0%	
54050 INCIDENTAL EXPENSE	8,562	7,000	7,000	300	300	300	300	-	0%	
SANITATION SERVICES	20,916	7,500	15,000	-	20,916	15,000	15,000	-	0%	
54085 GASB 45 CURRENT FUNDI	68,091	37,522	75,044	85,000	80,000	80,000	76,432	(3,568)	-4%	
54086 GASB 45 FUTURE FUNDIN	-	-	15,000	34,000	34,000	34,000	34,000	-	0%	
Total	\$ 247,200	\$ 123,210	\$ 265,490	\$ 253,800	\$ 279,663	\$ 276,800	\$ 267,132	\$ (9,268)	-3%	
Capital Expenditure										
55023 CAPITAL OUTLAY-EQUIP.	-	-	-	-	10,000	-	-	-	0%	
55024 CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	
Total	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	0%	
Total Expenditures										
Salaries and Wages	\$ 243,394	\$ 122,123	\$ 243,746	\$ 223,112	\$ 232,398	\$ 238,779	\$ 238,841	62	0%	
Operational	247,200	123,210	265,490	253,800	279,663	276,800	267,132	(9,668)	-3%	
Capital	-	-	-	-	10,000	-	-	-	0%	
Total	\$ 490,595	\$ 245,333	\$ 509,236	\$ 476,912	\$ 522,061	\$ 515,579	\$ 505,973	\$ (9,606)	-2%	

DPS: PUBLIC SAFETY

DEPARTMENT OF PUBLIC SAFETY

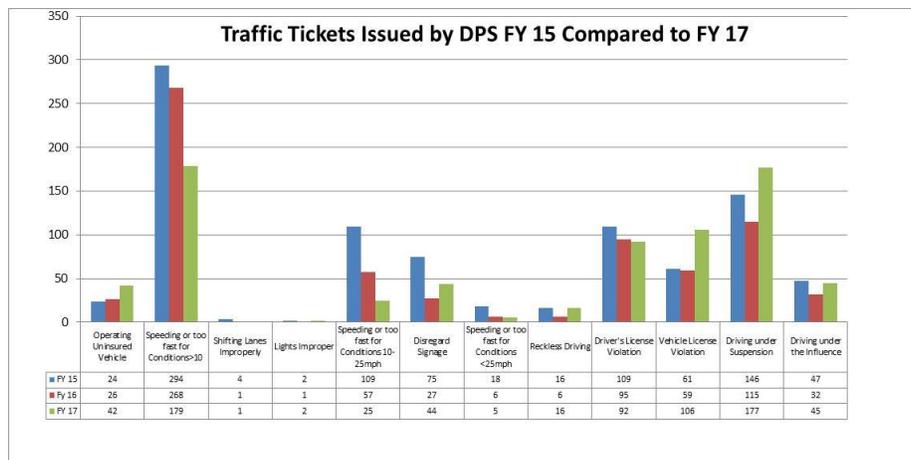
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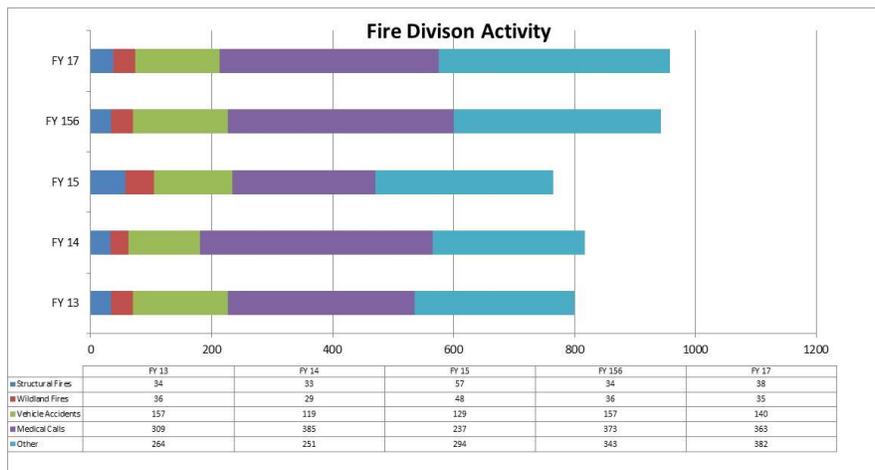
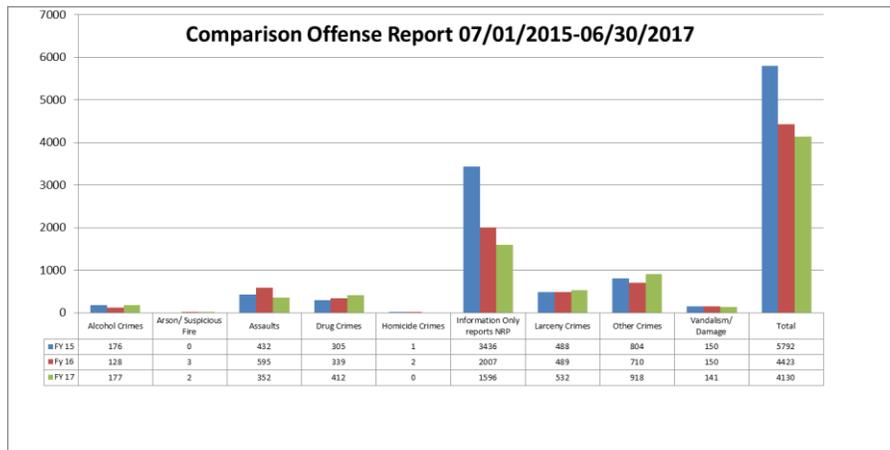
The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to improve the safety, security, and well-being of residents.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed remodel and upgrade of dispatch office. Repaired brick plaza in front of main facility. Repaired fire bay damage caused by flooding. Painted courtroom. Installed septic tank and drain field at department training facility. Completed upgrade to department training tower to allow for repelling training. Replaced several pieces of critical operational equipment including patrol cars (2), a cascade system, trench rescue equipment, a rescue engine, body cameras, vests, turnout gear, AEDs, and completed the upgrade of department radios to P-25 compliance.
First Class City	<ul style="list-style-type: none"> Applied for Law Enforcement Accreditation. Reduced Fire ISO from 4 to 2. Department personnel received advance training in active shooter scenarios, technical rescues, addressing flammable liquids and gases, and other areas. Fire Division provided 73 outreach programs which reached 3,400 citizens.

PERFORMANCE MEASURES





PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete an analysis of existing facilities and develop a facility replacement or repair plan to address roof replacement (critical), generator replacement (critical), HVAC replacement (critical), employee workspace, evidence storage, and records storage.
First Class City	<ul style="list-style-type: none"> Complete State Law Enforcement Accreditation efforts.
Fiscal Stability	<ul style="list-style-type: none"> Continue with equipment replacement to achieve a stable and predictable equipment replacement program. Plan for the replacement of aging radio and communications systems.
Promote Community Development	<ul style="list-style-type: none"> Continue to enforce crime statutes, provide emergency response, rescue, and fire suppression at the highest achievable levels. Continue to conduct public outreach programs, including National Night Out throughout the city.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	45	38	44	42	42	42	42	0
Part - Time	21	21	21	21	21	21	21	0
Total	66	59	65	63	63	63	63	0

Note: Two FTE positions are allocated but are not funded for FY 17, FY 18 and FY 19. Those positions are Narcotics Investigator and Fire Captain / Fire Marshal.

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 2,342,637	\$ 1,225,298	\$ 2,413,596	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 2,510,846	\$ 157,196	7%
Operational	593,379	291,254	539,286	463,531	475,341	475,541	492,638	17,097	\$0
Capital	229,739	154,337	275,932	180,000	180,000	170,000	150,000	(20,000)	-11%
Debt	\$ 119,468	\$ 31,875	\$ 119,540	\$ 89,540	\$ 89,540	\$ 119,540	\$ 119,540	- \$	-
Total	\$3,285,223	\$ 1,702,764	\$ 3,348,354	\$ 3,014,160	\$ 3,058,948	\$ 3,118,731	\$ 3,273,024	\$ 154,293	5%

The 2018-2019 Public Safety Department has a total increase of \$154,283 in expenditures from last year, primarily due to an increase in salaries and the increased costs passed on to the city by the state in regards to the South Carolina Law Enforcement Officers Retirement System. There is also an increase in the Debt section due to the depreciation payments charged to the department to recoup the expenditure of \$280,000 from the Capital Equipment Replacement Fund to purchase a replacement fire engine in 2017.

CAPITAL REQUESTS

The Public Safety Department is requesting \$150,000 for capital expenditures.

- Buildings: \$90,000 for Jail rehabilitation and Storage Buildings.
- Vehicles: \$90,000 for the purchase and outfit of two police vehicles. An additional (one) police vehicle will be purchased by financing the purchase from funds in the CERF (Capital Equipment Replacement Fund). Additional funds were included in the depreciation fund contribution to allow for the repayment of 25% of the purchase price each year for the next four years.
- Other Capital equipment will be purchased through LOST funds that are outlined at the end of the budget.

DEBT SERVICE

The Public Safety Department had a total annual debt service as follows:

- \$55,790 – Lease / purchase payment for a 2015 Fire Engine
- \$30,000 – CERF (Capital Equipment Replacement Fund) payment for the purchase of a 2008 Fire Engine using CERF monies. (CERF=Deprecation Funds)
- \$33,750 - CERF (Capital Equipment Replacement Fund) payment for the purchase of patrol cars using CERF monies.

PUBLIC SAFETY

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 1,591,304	\$ 827,400	\$ 1,617,800	\$ 1,507,422	\$ 1,504,709	\$ 1,523,637	\$ 1,605,963	\$ 82,326	5%
50110 OVERTIME SALARIES	46,347	25,614	51,228	40,000	50,000	50,000	50,000	\$ -	0%
50400 SOCIAL SECURITY	121,990	66,154	132,308	118,378	121,766	123,214	129,512	\$ 6,298	5%
50500 SC RETIREMENT	12,793	7,753	15,506	8,168	6,180	15,506	15,334	\$ (172)	-1%
50600 SC POLICE RETIREMENT	205,047	120,859	241,718	192,181	206,060	237,888	245,091	\$ 7,203	3%
50700 WORKMENS COMPENSATION	80,230	40,217	80,434	104,922	94,750	86,000	128,966	\$ 42,966	50%
50800 UNEMPLOYMENT CLAIMS	193	-	-	500	1,800	1,800	1,800	\$ -	0%
50900 PART-TIME FIREFIGHTER PA'	32,019	11,743	23,486	37,000	37,000	37,000	37,000	\$ -	0%
51741 GROUP HEALTH INS.	245,865	122,788	245,576	266,866	285,669	272,351	290,596	\$ 18,245	7%
51750 GROUP LIFE-SC RETIREMENT	23	45	90	160	160	160	160	\$ -	0%
51760 ACCIDENTAL DEATH INS	3,332	1,347	2,694	2,746	2,986	3,047	3,212	\$ 165	5%
51770 GROUP LIFE-SC RETIREMENT \$	3,494	1,378	2,756	2,746	2,986	3,047	3,212	\$ 165	5%
Total	\$2,342,637	\$ 1,225,298	\$ 2,413,596	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 2,510,846	\$ 157,196	7%
Operational Expenditure									
52100 OFFICE SUPPLIES	2,636	632	1,264	2,500	2,500	3,200	3,000	(200)	-6%
52105 MATERIALS/SUPPLIES FILM/DEVELOPING	3,916	2,046	4,092	3,500	4,000	4,000	4,000	-	0%
52112 AMMUNITION	3,467	-	5,638	3,500	3,500	3,500	3,500	-	0%
52120 PRINTER LEASE	7,021	2,819	-	8,000	8,000	8,000	8,000	-	0%
52125 PRINTING EXPENSE	-	-	590	500	500	500	500	-	0%
52130 POSTAGE	842	295	590	750	750	750	750	-	0%
52210 CLEANING SUPPLIES	10,904	4,938	9,876	8,500	8,500	8,500	8,500	-	0%
52220 FUEL OIL LUBRICATION	68,790	42,418	84,836	95,000	80,000	77,000	77,000	-	0%
52221 VEHICLE REPAIRS	354	-	-	-	-	-	-	-	0%
52222 VEH TIRE PURCHASE/REPAIR	11,819	3,196	6,392	14,000	14,000	10,000	10,000	-	0%
52223 VEHICLE MAINTENANCE	41,796	27,387	54,774	40,000	40,000	40,000	40,000	-	0%
52225 RADIO MAINT	23,722	8,450	16,900	24,000	28,000	28,000	26,000	(2,000)	-7%
52230 MEALS FOR PRISONERS	2,500	-	-	3,000	3,000	3,000	3,000	-	0%
52235 TRUSTEE MAINTENANCE	18,546	9,219	18,438	20,000	20,000	20,000	20,000	-	0%
52240 SAFETY MATERIAL	73	-	-	1,500	1,500	1,500	1,500	-	0%
52300 SPECIAL RESPONSE TEAM-DI	1,204	-	-	1,500	1,500	1,500	1,500	-	0%
52305 SUPPORT EQUIPMENT	51,692	21,952	43,904	25,000	25,000	25,000	40,000	15,000	60%
52305 SUPPORT EQUIPMENT LOST	11,914	25,264	50,528	-	-	-	-	-	-
52400 SMALL TOOLS EQUIPMENT	1,010	732	1,464	800	1,000	1,000	1,000	-	0%
52720 BLDG & GROUND MAINT.	28,603	11,330	22,660	19,000	20,000	25,000	24,000	(1,000)	-4%
52725 EQUIP MAINT. - SERVICE	3,113	4,023	8,046	6,500	6,500	6,500	6,500	-	0%
52920 FIRE PREVENTION	4,030	773	1,546	2,500	4,000	4,000	4,000	-	0%
53000 PROF SERVICE	21,511	-	-	-	-	-	-	-	-
53121 RADIO MAINT	-	-	-	-	-	-	-	-	-
53226 JUVENILE COSTS	1,350	1,750	3,500	1,500	1,550	1,550	1,550	-	0%
53231 PRISONER HOUSING	2,800	175	350	3,000	3,000	3,000	3,000	-	0%
53260 UNIFORMS	13,808	12,629	25,258	18,000	17,000	18,000	15,000	(3,000)	-17%
53275 SLED COMPUTER	7,332	3,219	6,438	8,500	8,500	8,500	8,500	-	0%
53277 Software Maint	24,124	-	-	-	9,560	9,560	14,857	5,297	55%
53300 ADVERTISING LEGAL NOTICI	609	775	1,550	850	850	850	850	-	0%
53402 EXPLORER PROGRAM GAS	-	-	-	500	1,500	1,500	1,500	-	0%
53623 UTILITIES PURCHASED	18,222	5,147	10,294	10,000	10,000	10,000	10,000	-	0%
53630 POWER CONSUMED	62,650	33,515	67,030	52,000	52,000	52,000	52,000	-	0%
53635 TELEPHONE	7,816	3,331	6,662	14,500	14,500	14,500	14,500	-	0%
53900 ANIMAL CONTROL-POUND	56,152	29,476	29,467	15,000	25,000	25,000	25,000	-	0%
54040 MEMBERSHIP DUES	2,087	226	452	3,000	3,000	3,000	3,000	-	0%
54041 EMPLOYEE TRAINING	3,748	3,625	7,250	7,000	7,000	7,000	7,000	-	0%
54042 TRAVEL	5,909	1,130	2,260	2,000	2,500	3,000	4,000	1,000	33%
54050 INCIDENTAL EXPENSE	24,780	4,405	8,810	8,000	8,000	8,000	8,000	-	0%
54051 MEDICAL EXPENSES	18,619	14,296	14,296	15,000	15,000	15,000	17,000	2,000	13%
54054 FIRST RESPONDER	8	180	1,500	2,000	1,500	1,500	1,500	-	0%
54300 911 EXPENSES	23,802	11,901	22,631	22,631	22,631	22,631	22,631	-	0%
Total	\$593,379	\$ 291,254	\$ 539,286	\$ 463,531	\$ 475,341	\$ 475,541	\$ 492,638	\$ 17,097	4%

	2016-2017	Through	FY 17-18 Year	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19	Percentage
Capital Expenditure	Actual	December	End	Approved	Approved Budget	Approved Budget	Requested	Requested	Difference
		2017	Projections	Budget			Budget	Increase	
55023 CAPITAL OUTLAY-EQUIPMEI	25,557	12,431	90,000	90,000	90,000	90,000	-	(90,000)	-100%
55024 CAPITAL-VEHICLES	83,248	80,000	80,000	80,000	80,000	80,000	90,000	10,000	13%
55027 CAPITAL-LOST	87,072	52,966	105,932					-	0%
55044 CAPITAL OUTLAY-FACILITIE	33,862	8,940	-	10,000	10,000	-	60,000	60,000	#DIV/0!
Total	\$229,739	\$ 154,337	\$ 275,932	\$ 180,000	\$ 180,000	\$ 170,000	\$ 150,000	\$ (20,000)	-12%

	2016-2017	Through	FY 17-18	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19	Percentage
Debt Service/ Fund Transfers	Actual	December	Year	Approved	Approved	Approved	Requested	Requested	Difference
		2017	End	Budget	Budget	Budget	Budget	Increase	
56070 NOTE PAYMENT-FIRE TRUCK	55,718	-	55,790	55,790	55,790	55,790	55,790	-	0.00%
57250 DEPRECIATION FUND	63,750	31,875	63,750	33,750	33,750	63,750	63,750	-	0.00%
Total Debt	\$ 119,468	\$ 31,875	\$ 119,540	\$ 89,540	\$ 89,540	\$ 119,540	\$ 119,540	\$ -	0.00%

Total Expenditures	2016-2017	Through	FY 17-18 Year	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 18-19	Percentage
	Actual	December	End	Approved	Approved Budget	Approved Budget	Requested	Requested	Difference
		2017	Projections	Budget			Budget	Increase	
Salaries and Wages	\$ 2,342,637	\$ 1,225,298	\$ 2,413,596	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 2,510,846	\$ 157,196	7%
Operational	593,379	291,254	539,286	463,531	475,341	475,541	492,638	17,097	\$0
Capital	229,739	154,337	275,932	180,000	180,000	170,000	150,000	(20,000)	-11%
Debt	\$ 119,468	\$ 31,875	\$ 119,540	\$ 89,540	\$ 89,540	\$ 119,540	\$ 119,540	\$ -	-
Total	\$3,285,223	\$ 1,702,764	\$ 3,348,354	\$ 3,014,160	\$ 3,058,948	\$ 3,118,731	\$ 3,273,024	\$ 154,293	5%

DPW&U: STREETS

DEPARTMENT OF PUBLIC WORKS & UTILITIES: STREETS

MISSION

The mission of the Streets Division is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City’s streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide quality street & sidewalk maintenance, and replaced 783 feet of sidewalk. Completed pavement condition survey report. Replaced 778 Linear feet of sidewalk. Received Grant from DHEC for purchase of new equipment for Mosquito control. Obtained funding for asphalt replacement on 1200 ft. of City Streets.
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PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. Obtain additional state funds for road maintenance.
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PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	4	4	4	3	2	2	4	2
Part - Time	0	0	0	2	0	0	0	0
Total	4	4	4	5	2	2	4	2

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 151,123	\$ 68,441	\$ 136,882	\$ 58,188	\$ 150,616	\$ 130,254	\$ 208,477	\$ 78,223	60%
Operational	70,393	38,404	74,255	82,950	66,600	70,950	79,800	8,850	12%
Debt	57,038	-	57,039	18,217	71,299	71,299	41,260	(30,039)	-42%
Capital	22,063	47,687	-	58,200	66,000	56,450	160,000	103,550	183%
Total	\$ 300,617	\$ 154,532	\$ 268,176	\$ 217,555	\$ 354,515	\$ 328,953	\$ 489,537	\$ 160,584	45%

The 2018 – 2019 Street Department budget has a total increase of \$160,884 in departmental expenditures due to changes in personnel and in capital expenditures. Two employees have been added.

CAPITAL REQUESTS

The Street Division budgeted \$160,000 for capital expenditures of which \$150,000 is designated to perform sidewalk and roadway repair. The remaining funds are for the down-payment of \$10,000 for a Back Hoe.

DEBT SERVICE

The Streets Division has an estimated annual debt service amount of \$27,000 for the lease on the 2018-19 Back Hoe.

STREETS - 240470

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 99,814	\$ 42,377	\$ 84,754	\$ 35,230	\$ 94,797	\$ 77,205	\$ 124,180	\$ 46,975	61%
50110 OVERTIME SALARIES	10,954	7,853	15,706	7,000	7,000	7,000	7,000	-	0%
50200 LABOR FOR SPECIAL		21	42						
50220 OVERTIME FOR SPECIAL	383	285	570						
50400 SOCIAL SECURITY	334	4,163	8,326	3,231	7,787	6,442	10,035	3,594	56%
50500 SC RETIREMENT	14,246	6,053	12,106	4,607	11,187	11,418	17,591	6,173	54%
50700 WORKMEN'S COMPENSA	3,583	1,545	3,090	2,157	10,807	10,000	18,582	8,582	0%
50800 UNEMPLOYMENT CLAIMS	-	-	-	50	50	50	50	-	0%
51741 GROUP HEALTH INS.	21,596	6,059	12,118	5,850	18,922	18,023	30,852	12,829	71%
51750 GROUP LIFE-SC RETIREMI	213	85	170	63	65	116	186	70	61%
Total	\$ 151,123	\$ 68,441	\$ 136,882	\$ 58,188	\$ 150,616	\$ 130,254	\$ 208,477	\$ 78,223	60%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	163	77	154	50	150	200	200	-	0%
52130 POSTAGE	212	73	146	100	100	100	150	50	50%
52190 CHEMICALS	3,257	1,413	2,826	2,500	3,000	3,000	3,000	-	0%
52195 MOSQUITO CONTROL	1,194	10	1,000	1,000	1,000	1,000	1,000	-	0%
52196 FERTILIZER & GRASS SEE	356	141	500	500	500	500	500	-	0%
52210 CLEANING SUPPLIES	141	228	300		50	100	300	200	0%
52220 FUEL OIL LUBRICATION	22,443	14,490	28,980	38,000	25,000	25,000	30,000	5,000	20%
52221 VEHICLE REPAIRS	9,597	3,021	6,042	15,000	10,000	10,000	10,000	-	0%
52222 VEH TIRE PURCHASE/REP	2,220	21	42	1,900	1,900	1,900	1,900	-	0%
52223 VEHICLE MAINTENANCE	1,461	908	1,816	3,000	3,000	3,000	3,000	-	0%
52225 RADIO MAINT	-	-	-	200	200	200	200	-	0%
52226 EQUIPMENT Repairs	-	3,007	6,014			1,500	1,500	-	
52227 EQUIPMENT MAINTENAN	-	472	944			1,500	1,500	-	
52228 EQUIPMENT TIRES	-	-	-			500	-	(500)	
52240 SAFETY MATERIAL	2,941	677	1,354	700	1,000	1,000	1,500	500	50%
52254 SIGN MAINTENANCE	800	398	796	1,000	1,000	1,500	1,500	-	0%
52400 SMALL TOOLS EQUIPMEN	4,099	410	820	2,000	2,000	2,000	2,000	-	0%
52720 BLDG & GROUND MAINT.	3,495	6	12	250	250	500	500	-	0%
52726 STREET MAINTENANCE	8,860	5,417	10,834	10,000	10,000	10,000	10,000	-	0%
SAFETY CONSULTANT							3,000	3,000	
53260 UNIFORMS	1,576	686	1,372	2,500	3,000	3,000	3,000	-	0%
53277 SOFTWARE MAINTENANC	-	3,595	3,595					-	0%
53300 ADVERTISING LEGAL NO	504	526	1,052	300	300	300	1,000	700	233%
53620 GAS	1,254	138	276	550	550	550	550	-	0%
53630 POWER CONSUMED	1,934	851	1,702	1,600	1,600	1,600	1,600	-	0%
53635 TELEPHONE	2,027	657	1,314	1,000	1,000	1,000	1,000	-	0%
54042 TRAVEL	-	20	40	50	250	250	150	(100)	-40%
54050 INCIDENTAL EXPENSE	617	782	1,564	250	250	250	250	-	0%
54051 MEDICAL EXPENSES	1,241	380	760	500	500	500	500	-	0%
Total	\$ 70,393	\$ 38,404	\$ 74,255	\$ 82,950	\$ 66,600	\$ 70,950	\$ 79,800	\$ 8,850	12%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,450	\$ 10,000	\$ 3,550	0%
55024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 43,200	\$ -	\$ -	\$ -	\$ -	0%
55041 Capital - Paving & Sidewalks	\$ 22,063	\$ 47,687	\$ 95,374	\$ 15,000	\$ 60,000	\$ 50,000	\$ 150,000	\$ 100,000	200%
55044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 22,063	\$ 47,687	\$ 95,374	\$ 58,200	\$ 66,000	\$ 56,450	\$ 160,000	\$ 103,550	183%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
56064 NOTE PMT - street sweeper	57,038	-	57,039	18,217	57,039	57,039	-	(57,039)	-100%
56064 Note payment_caterpillar-backhoe							27,000	27,000	
57250 Depreciation Fund	14,260	7,130	14,260		14,260	14,260	14,260	-	0%
Total Debt	\$ 57,038	\$ -	\$ 57,039	\$ 18,217	\$ 71,299	\$ 71,299	\$ 41,260	\$ (30,039)	-100%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 151,123	\$ 68,441	\$ 136,882	\$ 58,188	\$ 150,616	\$ 130,254	\$ 208,477	\$ 78,223	60%
Operational	70,393	38,404	74,255	82,950	66,600	70,950	79,800	8,850	12%
Debt	57,038	-	57,039	18,217	71,299	71,299	41,260	(30,039)	-42%
Capital	22,063	47,687	-	58,200	66,000	56,450	160,000	103,550	183%
Total	\$ 300,617	\$ 154,532	\$ 268,176	\$ 217,555	\$ 354,515	\$ 328,953	\$ 489,537	\$ 160,584	45%

DPW&U: PARKS, RECREATION, LIBRARY, & CEMETERY

DEPARTMENT OF PUBLIC WORKS: PARKS, RECREATION, LIBRARY, AND CEMETERY

MISSION

The mission of the Parks & Recreation Division is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City's parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide quality park maintenance. Provided maintenance for Rosemont Cemetery. Repaired basketball courts at Oak Street Park, Pine Street Park, Josh and Ella Savage Park and installed sidewalk at Lydia – Bailey Children's Park. Obtained a PRT grant for Equipment replacement in Ella Savage Park.
First Class City	<ul style="list-style-type: none"> Martha Dendy park design and concept plan for community building completed.

PERFORMANCE MEASURES

PRCL MEASURES

Measure	FY15	FY16	FY17
Parks Acreage (Open)	22.4	26.9	26.9
Park Acreage per 1000 Residents	2.6	3.11	3.11
Parks Under Development or Held for Future Growth	4	5	5
Park Acreage Under Development or Held for Future Growth	93.3	88.8	88.8
Libraries	1	1	1
Publicly Owned Cemeteries	1	1	1
National Avg. Park Acreage per 1000 Residents	12.9	12.9	12.9

**Parks under development include Recreation Park, Sterilite Park, Miller's Fork Greenway, and Martha Dendy Park, and Lydia Center Park.*

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality park maintenance.
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	<ul style="list-style-type: none"> • Provide maintenance for Rosemont Cemetery. • Improve park safety and appearance by replacing park signage, identifying safety issues, preparing plans to address them, and completing plans for two parks. • Begin the development of new recreational facilities. • Complete Clean Up of Lydia Village Green. • Replace swings at Savage Park. • Mulch all parks and eliminate sand in play areas. • Install borders as needed and replace some equipment at Pinehaven, Savage, and Calvert Avenue Parks • Implement a landscape crew in this division.
First Class City	<ul style="list-style-type: none"> • Develop a financing plan for the Martha Dendy park facility. • Complete development plans for at least two city parks.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
			Year End Projections						
Full - Time	3	2	2	2	1	1	3	2	
Part - Time	0	0	0	5	4	4	4	0	
Total	3	2	2	3	5	5	7	2	

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
Salaries and Wages	\$ 144,348	\$ 72,517	\$ 145,034	\$ 119,560	\$ 97,558	\$ 93,043	\$ 185,210	\$ 92,168	94%	
Operational	250,821	126,878	271,215	281,548	262,898	263,048	293,448	30,400	12%	
Capital	-	4,047	418,594	8,500	410,500	433,000	433,000	-		
Total	\$ 395,169	\$ 203,442	\$ 834,843	\$ 409,608	\$ 770,956	\$ 789,091	\$ 911,658	\$ 122,568	16%	

The 2017 – 2018 Parks, Recreation, Library and Cemetery budget has a total increase of \$122,568 in expenditures from last year primarily due to increased funding for the addition of employees to maintain the landscaping at the I-26 interchange and help with the beautification of the parks. Also, the YMCA funding increased \$30,000.

CAPITAL REQUESTS

The Parks & Recreation Division requests capital funding of \$433,000 for the following:

- \$400,000 – Partial payment for the development of recreational park facility.
- \$8,000 – Replace an existing lawn mower.
- \$25,000 – Replacement of playground equipment.

DEBT SERVICE

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Division.

PARKS, RECREATION, LIBRARY & CEMETERY 240471

FY 18/19

Salaries & Wages	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
50100 SALARIES	\$ 92,548	\$ 47,772	\$ 95,544	\$ 93,514	\$ 70,805	\$ 66,596	\$ 123,470	\$ 56,874	85%	
50110 OVERTIME SALARIES	17,150	5,981	11,962	1,000	1,000	1,000	1,000	-	0%	
50200 LABOR FOR SPECIAL	173									
50220 OVERTIME FOR SPECIAL	1,329	859	1,718							
50400 SOCIAL SECURITY	8,505	4,163	8,326	7,230	5,493	5,171	9,522	4,351	84%	
50500 SC RETIREMENT	12,217	6,053	12,106	3,843	7,891	9,166	16,691	7,525	82%	
50700 WORKMENS COMPENSAT UNEMPLOYMENT CLAIMS	2,921	1,545	3,090	4,829	6,448	5,000	10,540	5,540		
51741 GROUP HEALTH INS.	9,293	6,059	12,118	9,091	5,795	6,008	23,800	17,792	296%	
51750 GROUP LIFE-SC RETIREME	212	85	170	53	126	101	187	85	84%	
Total	\$ 144,348	\$ 72,517	\$ 145,034	\$ 119,560	\$ 97,558	\$ 93,043	\$ 185,210	\$ 92,168	99%	

Operational Expenditure	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
52100 OFFICE SUPPLIES	15	-	-	25	25	25	25	-	0%	
52210 CLEANING SUPPLIES	-	-	-	100	100	100	-	(100)	-100%	
52220 FUEL OIL LUBRICATION	350	136	272	3,500	3,500	3,500	1,500	(2,000)	-57%	
52221 VEHICLE REPAIRS	896	-	-	1,300	1,500	1,500	1,000	(500)	-33%	
52222 VEH TIRE PURCHASE/REP	322	121	242	500	500	500	500	-	0%	
52223 VEHICLE MAINTENANCE	1,470	229	458	500	500	500	500	-	0%	
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0%	
52226 EQUIPMENT REPAIRS	3,262	2,228	4,456	-	-	-	-	-		
52227 EQUIPMENT MAINTENAN	-	395	790	-	-	-	-	-		
52228 EQUIPMENT TIRES	-	-	-	-	-	-	-	-		
52240 SAFETY MATERIAL	62	194	388	200	500	500	500	-	0%	
52400 SMALL TOOLS EQUIPMEN	1,000	1,621	3,242	1,500	1,500	1,500	1,500	-	0%	
52720 BLDG & GROUND MAINT.	2,404	432	864	2,000	2,000	2,000	2,000	-	0%	
52727 PARK MAINTENANCE	11,242	4,681	20,000	20,000	20,000	20,000	20,000	-	0%	
52930 PARKS	-	7,497	7,497	-	-	-	-	-	0%	
52940 UPTOWN BEAUTIFICATIO SAFETY CONSULTANT	6,745	1,424	6,000	6,000	6,000	6,000	6,000	3,000	3,000	
53260 UNIFORMS	539	-	1,500	1,250	1,500	1,500	1,500	-	0%	
53440 TREES GAS	1,925	-	-	4,173	4,173	4,173	4,173	-	0%	
53630 POWER CONSUMED	19,185	8,548	17,096	12,500	12,500	12,500	12,500	-	0%	
53635 TELEPHONE	463	205	410	-	-	-	-	-		
53722 GILLIAM CENTER	1,390	182	8,000	18,000	8,000	8,000	8,000	-	0%	
53740 CLINTON LIBRARY MAIN	19,360	8,985	20,000	30,000	20,000	20,000	20,000	-	0%	
53910 YMCA - CITY PROGRAM	180,000	90,000	180,000	180,000	180,000	180,000	210,000	30,000	17%	
54041 TRAINING	192	-	-	-	450	600	600	-		
54042 TRAVEL	-	-	-	-	150	150	150	-	0%	
Total	\$ 250,821	\$ 126,878	\$ 271,215	\$ 281,548	\$ 262,898	\$ 263,048	\$ 293,448	30,400	12%	

Capital Expenditure	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
55023 CAP OUTLAY-EQUIP/parks	-	-	10,500	-	10,500	33,000	33,000	-	0%	
55024 CAP OUTLAY-VEHICLES	-	-	-	-	-	-	-	-	0%	
55057 CAP OUTLAY-Grant	-	4,047	8,094	8,500	-	-	-	-	#DIV/0!	
55044 CAP OUTLAY-FACILITY	-	-	400,000	-	400,000	400,000	400,000	-	4000%	
Total	\$ -	\$ 4,047	\$ 418,594	\$ 8,500	\$ 410,500	\$ 433,000	\$ 433,000	\$ -	0%	

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
Salaries and Wages	\$ 144,348	\$ 72,517	\$ 145,034	\$ 119,560	\$ 97,558	\$ 93,043	\$ 185,210	\$ 92,168	94%	
Operational	250,821	126,878	271,215	281,548	262,898	263,048	293,448	30,400	12%	
Capital	-	4,047	418,594	8,500	410,500	433,000	433,000	-		
Total	\$ 395,169	\$ 203,442	\$ 834,843	\$ 409,608	\$ 770,956	\$ 789,091	\$ 911,658	\$ 122,568	16%	

DCD: MUSEUM

DEPARTMENT OF COMMUNITY DEVELOPMENT: MUSEUM

MISSION

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

ACHIEVEMENTS

Exceptional Infrastructure

- Rewired Griffin House, home of the Clinton Museum, and made other facility improvements to stabilize the 100 year old structure.

PERFORMANCE MEASURES

MUSEUM OPERATIONS MEASURES

Measure	FY14	FY15	FY16	FY17
Museum Annual Operating Hours	168	455 hours	455 hours	87 hours
Museum Annual Attendance	689	857	825	160
Cost to Operate Per Visitor	\$35.58	\$37.96	\$73.01	\$69.48
Grants Applied For	10	2	0	0
Grants Awarded	0	0	0	0

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City

- Obtain Preserve America status for the City of Clinton.
- Complete an exhibit design and interpretative plan.
- Complete a full inventory of the museum.
- Restore the museum to operational status.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	0	0	0	0	0	0	0	0
Part - Time	2	2	2	1	1	1	1	0
Total	2	2	2	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 3,124	\$ -	\$ -	\$ 15,361	\$ 15,458	\$ 15,458	\$ 15,772	\$ 314	2%
Operational	9,160	14,921	29,842	12,875	14,575	18,375	9,475	(8,900)	-48%
Capital	-	-	-	32,000	20,000	10,000	-	(10,000)	-100%
Total	\$ 12,284	\$ 14,921	\$ 29,842	\$ 60,236	\$ 50,033	\$ 43,833	\$ 25,247	\$ (18,586)	-42%

The Museum Budget decreased by 18,586 due to the elimination of Capital expenditures and a reduction of Building and Grounds maintenance.

CAPITAL REQUESTS

The Museum has no capital fund requests for FY 18-19.

DEBT SERVICE

The Museum has no existing debt.

MUSEUM 476

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 2,587	\$ -	\$ -	\$ 12,890	\$ 12,977	\$ 12,977	\$ 12,977	\$ -	0%
50400 SOCIAL SECURITY	213	-	-	986	986	986	986	-	0%
50500 SC RETIREMENT	318	-	-	1,406	1,426	1,426	1,740	-	0%
50700 WORKMENS COMPENSAT	-	-	-	60	50	50	50	-	0%
51750 GROUP LIFE-SC RETIREMI	6	-	-	19	19	19	19	-	0%
Total	\$ 3,124	\$ -	\$ -	\$ 15,361	\$ 15,458	\$ 15,458	\$ 15,772		0%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	-	-	-	-	500	-	-	-	0%
52210 CLEANING SUPPLIES	-	-	-	150	150	150	150	-	0%
52720 BLDG & GROUND MAINT.	2,952	4,381	8,762	5,000	5,000	10,000	5,000	(5,000)	-50%
53260 UNIFORMS	-	-	-	100	100	100	-	(100)	-100%
53620 GAS	227	450	900	900	900	900	300	(600)	-67%
JANITORIAL SERVICES					1,200	-	-	-	
53624 ALARM SYSTEMS	452	341	682	500	500	500	500	-	0%
53630 POWER CONSUMED	2,623	822	1,644	5,000	5,000	5,000	1,800	(3,200)	-64%
53635 TELEPHONE	664	205	410	225	225	225	225	-	0%
53950 CULTURAL MUSEUM	1,942	8,722	17,444						
54040 MEMBERSHIP DUES	-	-	-	-	500	500	500	-	0%
54041 EMPLOYEE TRAINING	299	-	-	500	500	500	500	-	0%
54042 TRAVEL	-	-	-	500	500	500	500	-	0%
Total	\$ 9,160	\$ 14,921	\$ 29,842	\$ 12,875	\$ 14,575	\$ 18,375	\$ 9,475	\$ (8,900)	(0)

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55044 Capital-Facilities	-	-	-	32,000	20,000	10,000	-	(10,000)	-100%
Total	\$ -	\$ -	\$ -	\$ 32,000	\$ 20,000	\$ 10,000	\$ -	\$ (10,000)	-100%

DCD: INSPECTIONS & PLANNING

DEPARTMENT OF COMMUNITY DEVELOPMENT: INSPECTIONS & PLANNING

MISSION

The mission of the Office of Inspections & Planning is to promote sustainable and high quality development and protect the lives and property of our citizens within the City of Clinton through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

ACHIEVEMENTS

First Class City	<ul style="list-style-type: none"> Worked closely with developers to implement the rehabilitation of three dilapidated, vacant, or abandoned buildings in the downtown business district
Promote Community Development	<ul style="list-style-type: none"> Continued to pursue the demolition of dilapidated properties and demolished 23 properties during FY 16. Successfully implemented an abandoned car amnesty program resulting in the removal of over 75 abandoned and derelict vehicles.

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new and objectives for the next fiscal year.

Promote Community Development	<ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties. Redevelop the code enforcement ordinance and process to improve property maintenance efforts. Determine the feasibility of creating a demolition revolving loan fund. Increase adherence to the comprehensive plan and prepare for required comprehensive plan development to be completed by 2020. Identify key blighted structures and focus efforts on resolving those cases.
Grow the Economy	<ul style="list-style-type: none"> Develop and market a list of incentives currently available to rehabilitate dilapidated buildings.

PERFORMANCE MEASURES

INSPECTIONS & PLANNING MEASURES

Measure	FY15	FY16	FY17
Building Permits Issued	172	76	149
Demolition Permits issued	5	2	2

Total Construction Cost / Investment	\$3,639,285	\$13,913,313	\$9,043,228
Total Permit Fees	\$18,512	\$56,569	\$48,023
Number of Construction Inspections	300	67	23
Number of Occupancy Inspections	212	326	266
Number of Commercial Construction Inspections	17	55	17
Number of Temporary Cert. of Occupancy Issued	163	102	213
Number of Administrative Cert. of Occupancy Issued	499	131	458
Total Cert. of Occupancy Fees Collected	\$12,575	\$11,905	\$13,334
Structures Demolished	19	23	23
Sign Violations	64	55	82
Significant Code Violations Investigated	26	477	400
Code Enforcement Court Cases	6	27	13
Zoning Cases	40	14	26
Planning Cases	21	6	7
Business License Issued	200	463	548
Cost of Service Per Citizen	\$25.96	\$27.92	28.40

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
			Year End Projections						
Full - Time	3	3	3		2	2	2	2	0
Part - Time	0	0	0		0	0	0	0	0
Total	3	3	3		2	2	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
			Year End Projections							
Salaries and Wages	\$ 160,335	\$ 77,388	\$ 154,776		\$ 140,610	\$ 143,411	\$ 149,942	\$ 149,966	\$ 24	0%
Operational	89,279	43,069	88,640		100,550	94,800	95,350	115,700	20,350	21%
Capital	-	-	-		-	-	-	-	-	0%
Total	\$ 249,614	\$ 120,457	\$ 243,416		\$ 241,160	\$ 238,211	\$ 245,292	\$ 265,666	\$ 20,374	8%

There are no significant changes to the Inspections and Planning budget from FY 2017-2018 to FY 2018-2019 other than additional funds for the comprehensive plan and Municipal Code enhancements.

CAPITAL FUNDING

The Office of Inspections & Planning has no capital request funding for the fiscal year.

DEBT SERVICE

The Office of Inspections & planning has no existing debt.

PLANNING & INSPECTIONS - 480 **FY 18/19**

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 113,767	\$ 54,911	\$ 109,822	\$ 107,311	\$ 109,520	\$ 110,563	\$ 110,563	\$ -	0%
50400 SOCIAL SECURITY	8,196	3,989	7,978	8,209	8,378	8,458	8,458	-	0%
50500 SC RETIREMENT	15,271	7,323	14,646	11,708	12,036	14,992	14,826	(166)	-1%
50700 WORKMENS COMPENSAT	7,020	3,509	7,018	6,709	4,350	6,500	6,500	-	0%
50800 UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	-	0%
51741 GROUP HEALTH INS.	15,895	7,587	15,174	6,513	8,962	9,296	9,486	190	2%
51750 GROUP LIFE-SC RETIREMI	185	69	138	160	164	133	133	-	0%
Total Wages	\$ 160,335	\$ 77,388	\$ 154,776	\$ 140,610	\$ 143,411	\$ 149,942	\$ 149,966	\$ 24	\$ 0

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	781	82	164	400	400	400	400	-	0%
52120 PRINTER LEASE	1,235	458	916	1,200	1,200	1,200	1,200	-	0%
52125 PRINTING EXPENSE	237	-	-	500	500	500	250	(250)	-50%
52130 POSTAGE	689	178	356	600	500	500	500	-	0%
52210 CLEANING SUPPLIES	-	65	130	-	-	-	-	-	0%
52220 FUEL OIL LUBRICATION	1,900	316	632	3,100	2,000	3,100	2,500	(600)	-19%
52221 VEHICLE REPAIRS	135	-	-	750	750	1,000	1,000	-	0%
52222 VEH TIRE PURCHASE/REP	478	-	-	250	250	500	500	-	0%
52223 VEHICLE MAINTENANCE	86	10	20	400	400	600	600	-	0%
RADIO MAINT	-	-	-	-	-	-	-	-	0%
52720 BLDG & GROUND MAINT.	2,026	142	284	-	-	-	300	300	0%
52725 EQUIP Maintenance	-	-	-	-	-	-	-	-	0%
53030 PROF SERVICES-ENGINEE	1,351	-	5,000	5,000	5,000	2,500	2,500	-	0%
Comprehensive Plan/Municode	-	-	-	-	-	-	17,000	17,000	-
53260 UNIFORMS	808	602	1,204	800	800	800	800	-	0%
53277 SOFTWARE MAINTENANC	1,759	1,812	3,624	-	2,000	2,000	2,000	-	0%
53300 ADVERTISING LEGAL NO	75	-	202	500	500	500	500	-	0%
TREES	-	-	-	-	-	-	-	-	0%
53555 BOND INSURANCE	-	-	-	200	200	200	200	-	0%
53623 UTILITIES PURCHASED	1,569	205	410	2,600	2,600	2,600	500	(2,100)	-81%
53630 POWER CONSUMED	6,249	2,792	5,584	4,750	4,750	6,000	6,000	-	0%
53635 TELEPHONE	3,255	1,296	2,592	4,000	4,000	4,000	3,000	(1,000)	-25%
53800 CODE ENFORCEMENT	58,755	21,753	33,000	25,000	33,000	33,000	40,000	7,000	21%
54040 MEMBERSHIP DUES	220	292	500	500	500	500	500	-	0%
54041 EMPLOYEE TRAINING	715	250	500	2,500	2,500	2,500	2,500	-	0%
54042 TRAVEL	797	766	1,532	2,000	2,000	2,000	2,000	-	0%
54050 INCIDENTAL EXPENSE	367	590	590	250	250	250	250	-	0%
54052 CODE BOOKS ETC	-	700	1,400	250	700	700	700	-	0%
54053 LOT CLEARING	5,792	10,760	25,000	25,000	25,000	25,000	25,000	-	0%
55400 PLANING ADMINISTRATIC	-	-	5,000	20,000	5,000	5,000	5,000	-	0%
Total	\$ 89,279	\$ 43,069	\$ 88,640	\$ 100,550	\$ 94,800	\$ 95,350	\$ 115,700	\$ 20,350	21%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
5023 Capital Equipment	-	-	-	-	-	-	-	-	0%
5024 Capital- Vehicles	-	-	-	-	-	-	-	-	0%
5044 Capital-Facilities	-	-	-	-	-	-	-	-	0%
Total	-	-	-	-	-	-	-	-	0%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 160,335	\$ 77,388	\$ 154,776	\$ 140,610	\$ 143,411	\$ 149,942	\$ 149,966	\$ 24	0%
Operational	89,279	43,069	88,640	100,550	94,800	95,350	115,700	20,350	21%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 249,614	\$ 120,457	\$ 243,416	\$ 241,160	\$ 238,211	\$ 245,292	\$ 265,666	\$ 20,374	8%

OCM: ACCOMMODATIONS

OFFICE OF CITY MANAGER: ACCOMMODATIONS

ACCOMMODATIONS TAX- 605								FY 18/19	
	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
54700 GENERAL FUND ALLOCATION	82,933	-	25,000	12,255	12,255	12,255	12,255	-	0.00%
54701 GENERAL FUND-5%	-	-	2,250					-	0.00%
54702 PROMOTION FUND-30%	-	-	13,500					-	0.00%
54703 TOURISM	6,000	-	29,250	28,595	28,595	28,595	28,595	-	0.00%
Total	\$ 88,933	\$ -	\$ 70,000	\$ 40,850	\$ 40,850	\$ 40,850	\$ 40,850	\$ -	



City of Clinton Annual Budget

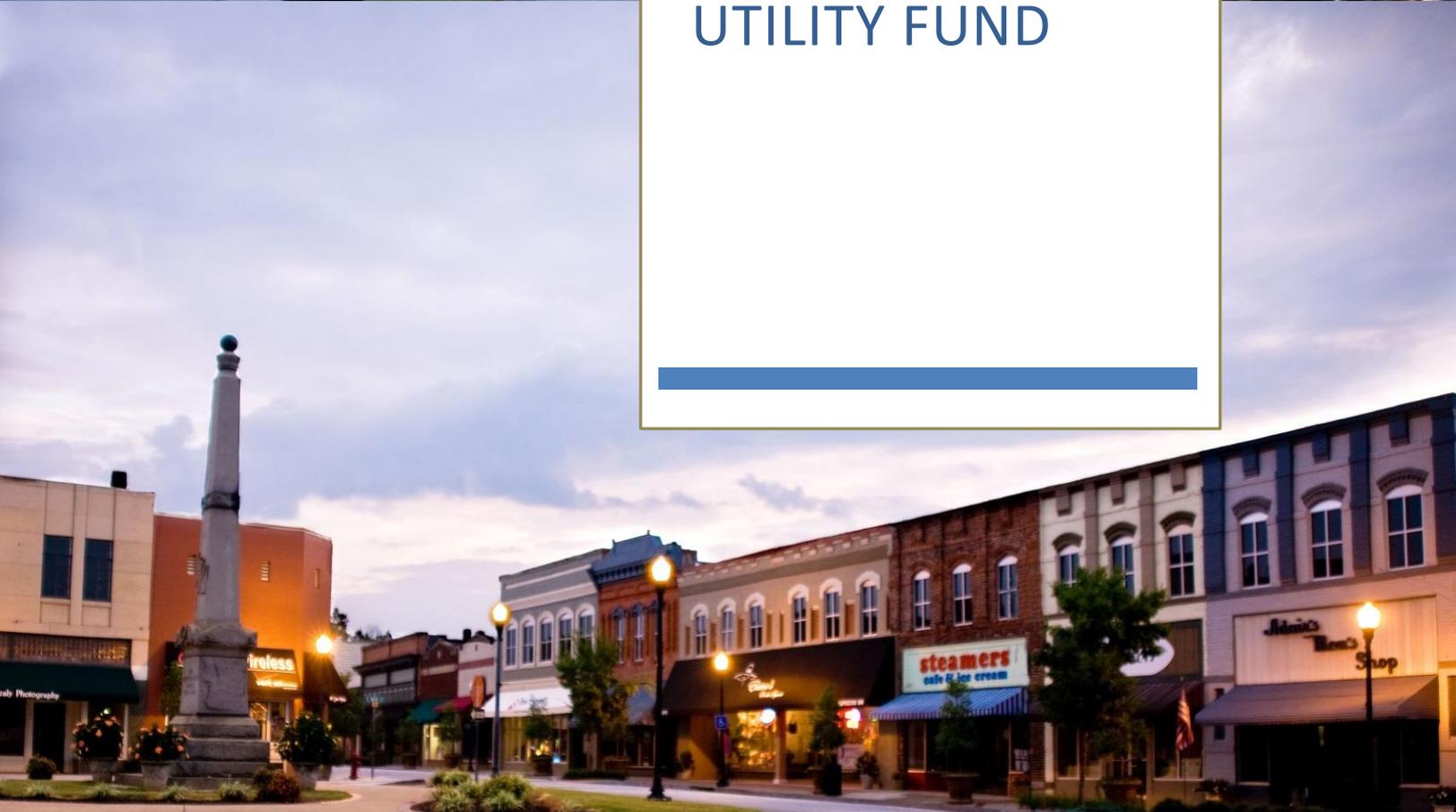
Fiscal Year
2018-2019



CLINTON
South Carolina



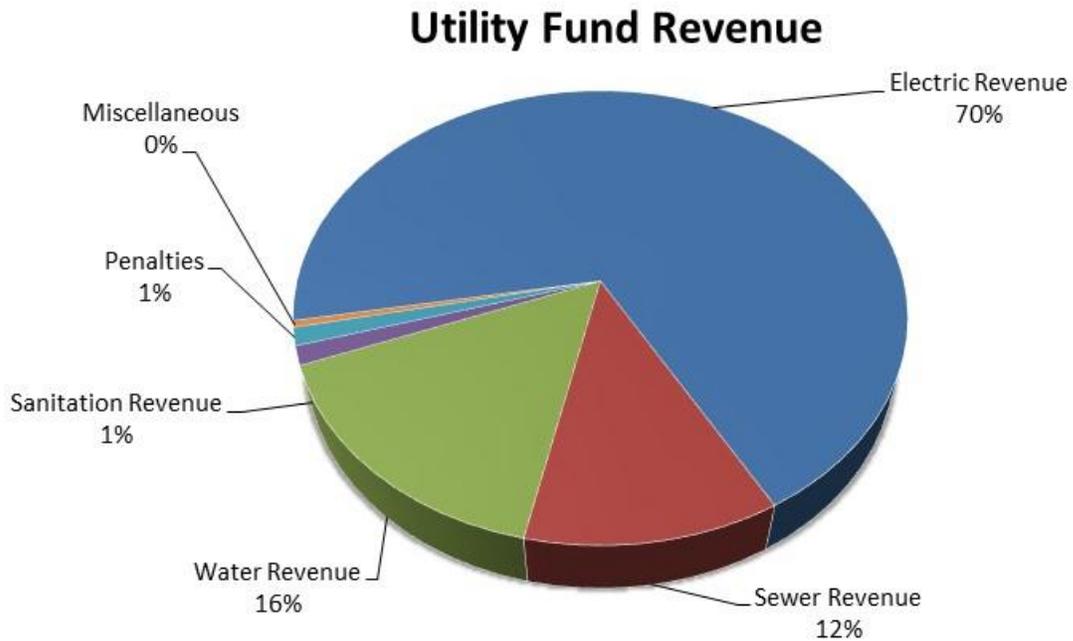
UTILITY FUND



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UTILITY FUND SUMMARY

UTILITY FUND REVENUE SUMMARY

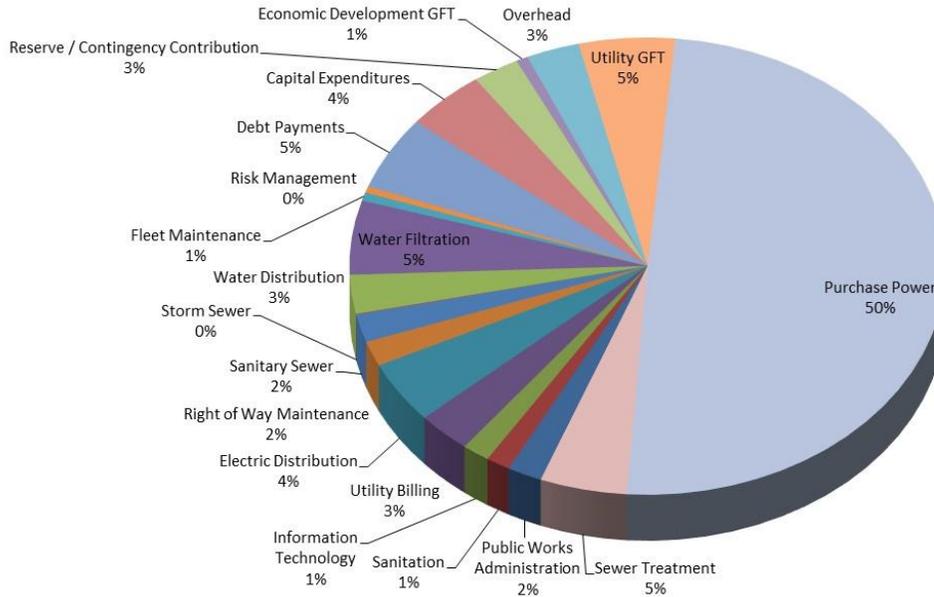


Utility Fund Revenue		FY 18/19
Electric Revenue	\$	16,206,393
Sewer Revenue	\$	2,706,390
Water Revenue	\$	3,665,720
Sanitation Revenue	\$	312,231
Penalties	\$	295,000
Miscellaneous	\$	109,600
Total	\$	23,295,334

	2015-2016 Requested Budget	2016-2017 Actual	Through December 2017	Year End Projections 2018	2016-2017 Approved Budget	2017-2018 Approved Budget	2018-2019 Requested Budget	Requested Increase	Percentage Difference
41100 Electric Revenue	\$ 16,606,068	\$ 15,557,731	\$ 8,012,505	\$ 16,025,010	\$ 16,488,591	\$ 16,201,267	\$ 16,206,393	\$ 5,126	0.03%
41200 Sewer Revenue	2,230,000	2,076,244	1,087,448	2,174,896	2,230,000	2,463,502	2,552,456	88,954	3.61%
41201 Sewer Tap Fees	2,100	1,400	700	1,400	2,100	2,100	2,100	-	0.00%
41250 Sewer I & I	170,000	148,532	74,980	149,960	170,000	186,525	151,835	(34,690)	-18.60%
41300 Water Revenue	2,328,330	2,253,248	1,642,114	3,284,228	2,300,000	3,214,451	3,636,120	421,669	13.12%
41301 Water Tap Fees	6,000	15,204	1,975	2,500	6,000	6,000	6,000	-	0.00%
41XXX DSM reimbursement							20,000		
41310 Fire Protection Charges	3,600	4,016	2,083	4,166	3,600	3,600	3,600	-	0.00%
44510 Residential Garbage	291,000	369,947	154,254	308,508	333,000	335,227	312,231	(22,996)	
44550 Commercial Roll Out	67,000	30,238	14,025	28,050	70,000	72,738		(72,738)	
44400 Garbage Containers	3,500	3,024	1,700	3,400	3,500	3,500		(3,500)	312,231
44530 Sanitation Services Contract G	-	30,916	10,458	20,916	30,916	21,000		(21,000)	312,231
Trfr from GF for Sanitaion	-	-	131,180	262,360	-	262,359		(262,359)	
41400 Penalties Collected	295,000	257,764	112,915	225,830	175,000	295,000	295,000	-	0.00%
41420 Miscellaneous Revenue	45,000	214,309	20,624	41,248	30,000	45,000	45,000	-	0.00%
41500 Material & Equipment Sales	5,000	-	-	5,000	5,000	10,000	10,000	-	0.00%
41600 Customer Connections	35,000	53,022	26,075	52,150	35,000	35,000	35,000	-	0.00%
41610 Yard Light Installations		-	-	-	-	-	-	-	0.00%
41700 Cable Vision - Pole Rental	8,000	12,992	-	12,000	8,000	8,000	12,000	4,000	50.00%
41700 Bell South - Pole Rental	1,600	-	-	-	1,600	1,600	1,600	-	0.00%
44190 Sale of Equipment	5,000	-	-	-	5,000	5,000	5,000	-	0.00%
Grants		461,270							0.00%
44300 Interest Income	1,000	40,712	-	25,000	1,000	1,000	1,000	-	0.00%
44600 FEMA ASSISTANCE		4,283							
Interdepartmental sales	-	506,129	-	-	500,000	-	-	-	0.00%
TOTAL	\$ 22,103,197	\$ 22,040,981	\$ 11,293,036	\$ 22,626,622	\$ 22,398,306	\$ 23,172,868	\$ 23,295,334	\$ 102,466	0.44%

UTILITY FUND EXPENSES SUMMARY

Utility Fund Expenses



Utility Fund Expenses FY 18/19

Public Works Administration	\$	437,933
Sanitation	\$	305,231
Information Technology	\$	349,440
Utility Billing	\$	683,283
Electric Distribution	\$	1,024,703
Right of Way Maintenance	\$	395,904
Sanitary Sewer	\$	461,244
Storm Sewer	\$	11,600
Water Distribution	\$	639,901
Water Filtration	\$	1,220,502
Fleet Maintenance	\$	134,686
Risk Management	\$	106,420
Debt Payments	\$	1,213,184
Capital Expenditures	\$	1,016,000
Reserve / Contingency Contrit	\$	588,539
Economic Development GFT	\$	150,000
Overhead	\$	671,430
Utility GFT	\$	1,215,555
Purchase Power	\$	11,569,779
Sewer Treatment	\$	1,100,000
Total	\$	23,295,334

UTILITY FUND REVENUE DETAIL

ELECTRIC REVENUE

All utility rates were based on a cost of service study by GDS & Associates. The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

RESIDENTIAL RATE

Basic Facilities Charge – per month:	\$20.00
Energy Charge – per kwh:	\$0.1380
DSM Energy charges—per kwh:	\$0.13524

ELECTRIC GENERAL SERVICE

Basic Facilities Charge – per month:	\$32.65
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$9.25
Energy Charge – per kwh	
First 3,000 kwh:	\$0.1831
Over 3,000 kwh:	\$0.1037

ELECTRIC LARGE GENERAL SERVICE

Basic Facilities Charge – per month:	\$46.08
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$13.65
Energy Charge – per kwh	
For the first 125 kw kw of billing demand	
First 3,000 kwh	\$0.2000
Next 87,000 kwh	\$0.1034
Over 90,000 kwh	\$0.0620
For the next 275 kwh over kw of billing demand	
First 140,000 kwh	\$0.0935
Next 60,000 kwh	\$0.0836
Over 200,000 kwh	\$0.0755
For all over 400 kwh per kw of billing demand	

First 1,000,000 kwh \$0.0740

SEWER REVENUE

The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer, the geographic location of the customer within the system, and includes three components: 1.) a readiness to serve charge; 2.) a collection charge; and 3.) a treatment charge. The readiness to serve charge and the collection charge are designed to recover the cost associated with the operations and maintenance of the system. The treatment charge is passed through to the customer at the rate that the Laurens County Water & Sewer Commission, which treats the city's sewer by contract, charges the city per thousand gallons.

Charge Type	Inside City Customer	Outside City Customer
<i>Readiness to Serve Charge (Minimum Bill)</i>	\$ 9.65	\$ 14.48
<i>Wastewater Collection Charge - per 1,000 gallons</i>	\$ 3.16	\$ 4.74
<i>Wastewater Treatment Charge - per 1,000 gallons</i>	\$ 3.67	\$ 3.67
<i>Total Monthly Charge - per 1,000 gallons (does not include Readiness to Serve Charge)</i>	\$ 6.83	\$ 8.41

Sewer Tap Fees

The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

Tap Size	Inside City Customer	Outside City Customer
<i>4 inch tap</i>	\$700.00	\$1,050.00
<i>Over 4 inch tap</i>	Cost	Cost + 50 %

Sewer I & I

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer	\$3.00 Per month
Institutional Sewer Customer	\$8.00 per month
Commercial Sewer Customer	\$3.00 Per month plus \$0.0005 per gallon of metered water

Sewer Treatment Surcharge

During 2014, the City of Clinton entered in a voluntary sewer consent order with the South Carolina Department of Health and Environmental Control due to excessive Sanitary Sewer Overflows. The overflows were primarily caused by system clogs due to fats, oils, grease, and tree roots and the fact that a significant amount of inflow and infiltration was overwhelming the system. In some cases, the city was billed for treating more sewer than the water treatment plant could produce in water into the system. The cost of treatment fluctuated based on weather and other factors requiring the city to dip into funds reserved for system maintenance to pay the treatment charges received from the city's third party sewer treatment vendor. In order to make the system financially viable, stabilize revenue, and ensure that funding is available for system improvement, the FY 16 budget included a "Treatment Cost Adjustment Charge" (TCA). The TCA is calculated every six months based on the cost of treatment and a surcharge is assessed on each sewer bill per 1,000 gallons to make up for any shortfalls between what is collected by the volumetric treatment rate and what is charged for treatment. In the event that the treatment rate collects more revenue than is billed, the TCA contains a mechanism for refunding the customers.

WATER REVENUE

The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power. The Readiness to Serve Charge is based on the size of the meter which is the minimum that will be billed, as shown in the chart below:

Meter Size	Inside City Customer	Outside City Customer
$\frac{3}{4}$ " or smaller	\$12.50	\$22.50
1"	27.03	50.02
1 $\frac{1}{2}$ "	47.03	87.88
2"	83.40	156.70
3"	165.20	311.54
4"	274.27	517.97
6"	546.96	1,034.09
8"	910.54	1,722.25
10"	1,546.82	2,926.52

User charge (per 1,000 gallons):

Consumption Amount	Inside City Customer	Outside City Customer
First 500,000 Gallons	\$4.15	\$6.23
Next 4,500,000 Gallons	4.15	6.23

Irrigation Rates

Meter Size	Irrigation Rates iNSIDE CITY	Irrigation Rates OUTSIDE CITY
$\frac{3}{4}$ " or smaller	\$ 10.00	\$ 12.50

1"	21.80	27.03
1 ½"	37.77	47.03
2"	66.93	83.40
3"	132.57	165.20
4"	220.17	274.27
6"	439.12	546.96
8"	730.85	910.54
10"	1,241.87	1,546.82

User charge (per 1,000 gallons):

Consumption Amount	Irrigation Rates	Irrigation Rates
First 500,000 Gallons	\$3.80	\$4.15
Next 4,500,000 Gallons	3.80	4.15
Over 5,000,000 Gallons	3.80	4.15

Water Tap Fees

The City of Clinton charges residential and commercial customers to tap onto the City's water lines.

Tap Size	Inside City Customer	Outside City Customer
¾"	\$700.00	\$1,050.00
1"	900.00	1,350.00
1 ½ "	1,000.00	1,500.00
2" and over	Cost	Cost + 50%
¾" irrigation Meter	225.00	325.00

Fire Protection Charges

The City of Clinton provides Fire Protection service to 50 customers, paid through the customers' monthly utility statements.

Size of Service	Inside City Customer	Outside City Customer
6" and Under	\$104.40	\$156.60
8"	\$194.40	\$327.84
10 "	\$552.00	\$783.00
12" and over	\$745.80	\$1,118.40

SANITATION FEES AND SERVICES

Residential Garbage

The City of Clinton provides garbage services and building material pick – up to the City’s customers. Collections fees are included on customers’ utility statements.

Residential Garbage Service	Amount (Monthly)
Residential (one pick up per week for 2 cans)	TBD
Residential (additional can beyond 2)	
Building Material Fee (minimum charge – estimated provided by staff for large pick-ups)	\$30.00

Garbage Penalties

The City of Clinton charges a penalty for late payment of residential garbage collection fees.

Commercial Roll-out

The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers’ utility statements. The City of Clinton does NOT provide large commercial container/bin services.

Commercial Garbage Service	Amount (Monthly)
Commercial (one pick up per week for 2 cans)	TBD
Commercial (additional can beyond 2)	TBD
Building Material Fee (minimum charge – estimated provided by staff for large pick-ups)	\$30.00

Garbage Containers

The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.

Sanitation Services

The Sanitation Department maintains, and collects sanitation for the City of Clinton General Fund and Utility Fund Divisions.

PENALTIES

The City of Clinton charges a 10% penalty on the total utility charges if a customer's bill is paid after the due date stated on the customer's utility statement. For those services that are disconnected, an additional \$25.00 fee would be charged for reconnections. The City of Clinton charges a \$250.00 tamper fee towards a customer account when field personnel are able to discern whether an electric or water meter has been tampered with. In addition to the \$250 per occurrence, the city retains the right to prosecute meter tampering to the fullest extent allowed under the law.

MISCELLANEOUS REVENUE

Revenue not normally budgeted is accounted for in this line-item.

MATERIAL & EQUIPMENT SALES

The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

CUSTOMER CONNECTIONS

The City of Clinton charges customers a connection fee for power and water services.

Service	Connection Fee	Note
Residential Power/Water or Water Only	\$45.00	C
Temporary Power/ Water	\$130.00	C
Commercial/Industrial	\$350.00	ABC

NOTES:

A: Minimum Bill For Commercial/ Industrial is \$100

B: Negotiated Utility Agreement required-only on new delivery points.

C: Customers disconnected for nonpayment are charged a \$25.00 fee.

YARD LIGHT INSTALLATIONS

The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

POLE RENTAL

The City of Clinton receives funds from Charter Communications and AT&T for attaching their lines to the City's utility poles.

SALE OF EQUIPMENT

The City of Clinton occasionally sells surplus equipment to the general public. Sales are conducted by public auction either live, sealed or on the internet.

UTILITY FUND REVENUES & EXPENDITURES BY CATEGORY

Utility Fund Revenue										FY 18/19	
	2015-2016 Requested Budget	2016-2017 Actual	Through December 2017	Year End Projections 2018	2016-2017 Approved Budget	2017-2018 Approved Budget	2018-2019 Requested Budget	Requested Increase	Percentage Difference		
41100 Electric Revenue	\$ 16,606,068	\$ 15,557,731	\$ 8,012,505	\$ 16,025,010	\$ 16,488,591	\$ 16,201,267	\$ 16,206,393	\$ 5,126	0.03%		
41200 Sewer Revenue	2,230,000	2,076,244	1,087,448	2,174,896	2,230,000	2,463,502	2,552,456	88,954	3.61%		
41201 Sewer Tap Fees	2,100	1,400	700	1,400	2,100	2,100	2,100	-	0.00%		
41250 Sewer I & I	170,000	148,532	74,980	149,960	170,000	186,525	151,835	(34,690)	-18.60%		
41300 Water Revenue	2,328,330	2,253,248	1,642,114	3,284,228	2,300,000	3,214,451	3,636,120	421,669	13.12%		
41301 Water Tap Fees	6,000	15,204	1,975	2,500	6,000	6,000	6,000	-	0.00%		
41XXX DSM reimbursement							20,000				
41310 Fire Protection Charges	3,600	4,016	2,083	4,166	3,600	3,600	3,600	-	0.00%		
44510 Residential Garbage	291,000	369,947	154,254	308,508	333,000	335,227	312,231	(22,996)			
44550 Commercial Roll Out	67,000	30,238	14,025	28,050	70,000	72,738		(72,738)			
44400 Garbage Containers	3,500	3,024	1,700	3,400	3,500	3,500		(3,500)	312.231		
44530 Sanitation Services Contract G	-	30,916	10,458	20,916	30,916	21,000		(21,000)	312.231		
Trfr from GF for Sanitaion	-	-	131,180	262,360	-	262,359		(262,359)			
41400 Penalties Collected	295,000	257,764	112,915	225,830	175,000	295,000	295,000	-	0.00%		
41420 Miscellaneous Revenue	45,000	214,309	20,624	41,248	30,000	45,000	45,000	-	0.00%		
41500 Material & Equipment Sales	5,000	-	-	5,000	5,000	10,000	10,000	-	0.00%		
41600 Customer Connections	35,000	53,022	26,075	52,150	35,000	35,000	35,000	-	0.00%		
41610 Yard Light Installations			-	-	-	-	-	-	0.00%		
41700 Cable Vision - Pole Rental	8,000	12,992	-	12,000	8,000	8,000	12,000	4,000	50.00%		
41700 Bell South - Pole Rental	1,600	-	-	-	1,600	1,600	1,600	-	0.00%		
44190 Sale of Equipment	5,000	-	-	-	5,000	5,000	5,000	-	0.00%		
Grants		461,270							0.00%		
44300 Interest Income	1,000	40,712	-	25,000	1,000	1,000	1,000	-	0.00%		
44600 FEMA ASSISTANCE		4,283									
Interdepartmental sales	-	506,129	-	-	500,000	-	-	-	0.00%		
TOTAL	\$ 22,103,197	\$ 22,040,981	\$ 11,293,036	\$ 22,626,622	\$ 22,398,306	\$ 23,172,868	\$ 23,295,334	\$ 102,466	0.44%		

Utility Fund Expenditure										FY 18/19	
	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference		
Public Works Administration	\$ 757,758	\$ 394,988	\$ 739,564	\$ 802,051	\$ 782,149	\$ 784,679	\$ 1,211,472	\$ 426,793	54%		
Sanitation Department	\$ 531,719	\$ 287,568	\$ 465,360	\$ 548,438	\$ 488,160	\$ 628,950	\$ 337,202	\$ (291,748)			
IT Department	227,792	178,309	386,506	191,217	330,782	380,443	503,440	122,997	32%		
Utility Billing	660,389	319,263	688,019	605,352	606,124	656,580	696,116	39,537	6%		
Electric Distribution	15,003,352	7,589,910	15,392,829	15,113,283	15,105,794	15,015,183	14,673,291	(341,892)	-2%		
Right of Way Maintenance	337,811	185,854	371,708	244,874	297,859	367,543	481,519	113,977	31%		
Sanitary Sewer	1,693,140	760,642	1,497,281	1,992,991	2,016,921	2,047,006	1,979,346	(67,660)	-3%		
Storm Sewer	3,289	2,762	5,114	6,100	2,600	8,600	11,600	3,000	35%		
Water Distribution	1,065,143	569,978	1,074,301	970,402	942,437	1,246,757	1,304,916	58,158	5%		
Water Filtration	1,720,259	859,181	1,718,962	1,617,640	1,716,140	1,802,395	1,756,326	(46,069)	-3%		
Maintenance	97,706	55,316	110,632	70,652	65,206	135,726	233,686	97,960	72%		
Risk Management	92,591	44,028	98,056	127,136	94,879	99,006	106,420	7,414	7%		
TOTAL	\$ 22,190,949	\$ 11,247,799	\$ 22,548,332	\$ 22,290,136	\$ 22,449,050	\$ 23,172,868	\$ 23,295,334	\$ 122,466	1%		

Utility Fund Expenditure - Category	FY 18/19
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	Operating		Capital	Debt	Transfer	Overhead	Total
	Salaries & Wages	Expenditures					
Public Works Administration	\$ 156,242	\$ 261,691	\$ 35,000		\$ 758,539	\$ -	\$ 1,211,472
Sanitation Department	-	305,231	-	31,971	-	-	337,202
IT Depsrtnent	192,240	157,200	150,000	4,000	-	-	503,440
Utility Billing	506,283	177,000	10,000	2,833	-	-	696,116
Electric Distribution	572,903	12,021,579	238,000	486,192	872,615	482,002	14,673,291
Right of Way Maintenance	324,654	71,250	16,000	69,615	-	-	481,519
Sanitary Sewer	280,144	1,281,100	194,000	6,167	140,389	77,546	1,979,346
Storm Sewer	-	11,600	-	-	-	-	11,600
Water Distribution	330,401	309,500	243,000	107,582	202,551	111,882	1,304,916
Water Filtration	528,065	692,437	31,000	504,824	-	-	1,756,326
Maintenance	118,236	16,450	99,000	-	-	-	233,686
Risk Management	88,745	17,675	-	-	-	-	106,420
TOTAL	\$ 3,097,913	\$ 15,322,713	\$ 1,016,000	\$ 1,213,184	\$ 1,974,094	\$ 671,430	\$ 23,295,334
Percentages	13%	66%	4%	5%	8%	3%	100%

DPW&U: PUBLIC WORKS ADMINISTRATION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: PUBLIC WORKS ADMINISTRATION

MISSION

The mission of the Public Works Administration Division is to provide administrative leadership, supervision, support and direction for all programs in the Public Works and Utilities Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

SIGNIFICANT ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Managed our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector for 100% of extended outages. Implemented recommendations in regards to sewer maintenance and management.
Fiscal Stability	<ul style="list-style-type: none"> Completed Rate Study and presented it to the Rate Task Force Committee

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

Exceptional Infrastructure	<ul style="list-style-type: none"> Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector for 100% of extended outages. Continue to implement recommendations in regards to sewer maintenance and management. Develop priority list for water line repair and replacement. Complete GIS mapping of water, sewer, and electrical utility facilities. Partner with Public Safety to complete a facility analysis and plan for future needs at public works and utilities facilities.
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PERSONNEL ANALYSIS

Personnel	2014-2015 Actual	Through December 2015	FY 15-16 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Requested Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	4	4	4	2	2	2	2	0
Part - Time	0	0	0	0	0	0	0	0
Total	4	4	4	2	2	2	2	0

BUDGETARY ANALYSIS

	2016-2017 Actual	Through December 2012	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
SALARIES & WAGES	\$ 166,752	\$ 77,728	\$ 155,456	\$ 148,022	\$ 154,199	\$ 156,729	\$ 156,242	(487)	-0.32%
OPERATIONAL	316,061	121,973	215,698	280,000	262,950	262,950	261,691	(1,259)	-0.48%
CAPITAL	37,425	16,877	35,000	29,029	35,000	35,000	35,000	-	0.00%
DEBT / TRANSFER	237,521	178,410	333,410	345,000	330,000	330,000	758,539	428,539	129.86%
TOTAL	\$ 757,758	\$ 394,988	\$ 739,564	\$ 802,051	\$ 782,149	\$ 784,679	\$ 1,211,472	\$ 426,793	54.57%

The Public Works Administration Department increased by \$426,793 primarily due to the increase of Reserve fund contributions due to a one year credit from our power provider.

CAPITAL FUNDING

The Public Works Administration budgeted \$35,000 for capital expenditures which will be used in facility projects to improve the quality of the public works facility at 1219 Gary Street.

DEBT SERVICE

There currently is no debt service budgeted in the Public Works Administration budget and the totals represent transfer to various reserve funds the Reserve fund increased contributions due to a one year credit from our power provider

PUBLIC WORKS ADMINISTRATION 600

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 126,404	\$ 62,003	\$ 124,006	\$ 122,115	\$ 124,574	\$ 126,463	\$ 125,503	\$ (960)	-0.76%
50400 SOCIAL SECURITY	9,599	5,134	10,268	9,341	9,530	9,674	9,601	(73)	-0.76%
50500 SC RETIREMENT	13,715	8,905	17,810	13,323	13,691	17,148	16,830	(318)	-1.89%
50700 WORKMENS COMPENSATION	3,204	1,602	3,204	3,060	6,218	3,254	4,120	866	21.02%
51741 GROUP HEALTH INS.	13,568	-	-	-	-	-	-	-	0.00%
51750 GROUP LIFE-SC RETIREMENT	262	84	168	183	186	190	188	(1)	-0.76%
TOTAL	\$ 166,752	\$ 77,728	\$ 155,456	\$ 148,022	\$ 154,199	\$ 156,729	\$ 156,242	\$ (487)	-0.31%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	1,071	291	582	600	600	700	700	-	0.00%
52120 PRINTER LEASE	1,704	1,750	3,500	3,500	3,500	3,500	3,500	-	0.00%
52125 PRINTING EXPENSE	449	-	-	100	100	100	100	-	0.00%
52130 POSTAGE	380	31	62	700	700	600	300	(300)	-50.00%
52210 CLEANING SUPPLIES	1,771	2,542	5,084	3,500	3,500	3,500	3,800	300	8.57%
52220 FUEL OIL LUBRICATION	1,519	757	1,514	1,800	1,800	1,800	1,800	-	0.00%
52221 VEHICLE REPAIRS	1,000	271	542	300	300	300	300	-	0.00%
52222 VEHICLE TIRE PURCH	745	-	-	-	500	-	-	-	0.00%
52223 VEHICLE MAINTENANCE	31	-	-	-	100	100	100	-	0.00%
52225 RADIO MAINT	-	-	-	100	100	100	100	-	0.00%
52240 SAFETY MATERIAL	883	409	818	500	1,200	1,200	1,200	-	0.00%
52400 SMALL TOOLS EQUIPMENT	553	-	-	250	250	250	250	-	0.00%
52720 BLDG & GROUND MAINT SAFETY CONSULTANT	37,425	527	1,054	-	-	-	3,000	3,000	-
53025 BANKING SERVICES	20,493	10,016	20,032	5,000	5,000	5,000	5,000	-	0.00%
53030 PROF SERVICES-ENGINEERS	18,807	10,445	20,890	30,000	30,000	30,000	30,000	-	0.00%
53260 UNIFORMS	47	-	-	150	150	150	150	-	0.00%
53277 SOFTWARE MAINTENANCE	-	-	-	1,100	1,100	1,100	1,100	-	0.00%
53300 ADVERTISING LEGAL NOTICE	4,661	276	552	300	300	300	500	200	66.67%
53550 PROPERTY INSURANCE	91,755	41,424	82,848	102,350	87,000	87,000	87,000	-	0.00%
53630 POWER CONSUMED	994	392	784	1,000	1,000	1,000	1,000	-	0.00%
53635 TELEPHONE	1,908	858	1,716	3,400	3,400	2,000	2,000	-	0.00%
53670 SANITATION SERVICES	10,000	-	-	-	10,000	10,000	-	-	0.00%
54040 MEMBERSHIP DUES	1,691	1,393	2,786	550	550	550	550	-	0.00%
54041 EMPLOYEE TRAINING	2,101	475	950	7,500	7,500	7,500	6,500	(1,000)	-13.33%
54042 TRAVEL	5,721	987	1,974	3,000	3,000	3,000	3,000	-	0.00%
54045 MORALE AND WELFARE	5,706	1,715	3,430	2,000	2,000	2,000	3,000	1,000	50.00%
54050 INCIDENTAL EXPENSE	2,505	3,245	6,490	7,200	7,200	7,200	7,200	-	0.00%
54xxx UTILITY REBATE PROGRAM	-	1,045	2,090	-	10,000	10,000	10,000	-	NA
54051 MEDICAL EXPENSES	-	-	-	100	100	100	100	-	0.00%
54085 GASB 45 CURRENT FUNDING	56,653	43,124	58,000	75,000	52,000	53,900	59,441	5,541	10.28%
54086 GASB 45 FUTURE FUNDING	45,487	-	-	30,000	30,000	30,000	30,000	-	0.00%
TOTAL	\$ 316,061	\$ 121,973	\$ 215,698	\$ 280,000	\$ 262,950	\$ 262,950	\$ 261,691	\$ (1,259)	0%

	2016-2017 Actual	Through December 2012	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAP EQUIPMENT	37,425	-	-	-	-	-	-	-	0.00%
55044 CAP OUTLAY-FACILITY IMPM	-	16,877	35,000	29,029	35,000	35,000	35,000	-	0.00%
TOTAL	\$ 37,425	\$ 16,877	\$ 35,000	\$ 29,029	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	0.00%

	2016-2017 Actual	Through December 2012	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
57020 MARKET DEVELOPMENT	27,402	23,410	23,410	20,000	20,000	20,000	20,000	-	0.00%
57030 CONTRIBUTION-ECON DEV	150,000	75,000	150,000	150,000	150,000	150,000	150,000	-	0.00%
57200 CONTINGENCY/RESERVE	119	50,000	100,000	115,000	100,000	100,000	528,539	428,539	428.54%
57250 DEPRECIATION FUND	50,000	25,000	50,000	50,000	50,000	50,000	50,000	-	0.00%
57255 INS RESERVE	10,000	5,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
TOTAL	\$ 237,521	\$ 178,410	\$ 333,410	\$ 345,000	\$ 330,000	\$ 330,000	\$ 758,539	\$ 428,539	129.86%

OCM: INFORMATION TECHNOLOGY

OFFICE OF THE CITY MANAGER: INFORMATION TECHNOLOGY

MISSION

The mission of the Information Technology Office is to provide support to all city offices and departments in the use, maintenance, and operation of computer systems and other related technology. This office is also responsible for the management and operation of the city's GIS programs and mapping.

ACCOMPLISHMENTS

Exceptional Infrastructure

- Began the process of developing a comprehensive cyber security plan that will guide future budget and policy decisions.
- Continued with the four year computer replacement and rotation plan.
- Continued the installation of TYLER / MUNIS operating systems.
- Expanded new communications radio system to include Right of Way and Streets & Sanitation.
- Implemented a comprehensive Geographic Information System program.

PERFORMANCE MEASURES

EQUIPMENT MEASURES

Type	FY15	FY16	FY17
Computers	83	110	95
Cell Phones	37	46	49
iPads/Tablets	14	18	19
Switches / Routers	14	14	15
Primary Servers	3	5	6
Virtual Servers	10	10	10
Cloud Hosted Servers	Data unaval.	5	5

SERVICES

Type	FY15	FY16	FY17
Computer Users	124	131	138
Helpdesk Issues	PMPA: 251	PMPA: 175	PMPA: 369
Requiring Outside Assistance	MUNIS: 177	MUNIS: 218	MUNIS: 256
GIS Maps Developed	84	129	77
Onsite Server Data	NA	2330 GB	13117 GB *
Hosted Server Data	NA	150 GB	834 GB **

*ADDED DPS WATCHGUARD & CITY CAMERA SYSTEMS

**ADDED OFFSITE DPS LAWTRAKS (CJIS REQUIREMENT) & AECOM GIS SERVER

COMMUNICATIONS / PHONE SYSTEM

Type	Inbound Calls	Outbound Calls	Total Calls
Phone Calls –FY 15	104,300	74,281	178,581
Phone Calls –FY 16	165,636	95,110	260,746
Phone Calls -- FY 17	92,886	91,308	184,194

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Goals and Objectives of the Information Technology Office are as follows:

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the development of a comprehensive cyber security plan that will guide future budget and policy decisions. Continue with the four year computer replacement and rotation plan. Complete the installation of TYLER / MUNIS operating systems. Improve security in and around city facilities through proper applications of technology.
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PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	1	1	1	1	2	2	3	1
Part - Time	0	0	0	0	0	0	0	0
Total	1	1	1	1	2	2	3	1

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
SALARIES & WAGES	\$ 125,030	\$ 71,456	\$ 142,912	\$ 76,617	\$ 130,482	\$ 145,243	\$ 192,240	46,997	36.02%
OPERATIONAL	98,762	48,318	126,524	42,100	46,300	166,200	157,200	(9,000)	-19.44%
DEPRECIATION FUND	4,000	2,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
CAPITAL	-	56,535	113,070	68,500	150,000	65,000	150,000	85,000	56.67%
TOTAL	\$ 227,792	\$ 178,309	\$ 386,506	\$ 191,217	\$ 330,782	\$ 380,443	\$ 503,440	\$ 122,997	32.33%

The FY 18 / 19 budget contains an increase of \$122,997 in funding primarily due to the addition of one employee and additional Capital needs as outlined in the next section.

CAPITAL FUNDING

The Information Technology Office has the following capital funds allocated:

Capital Items Funded	IT
Laptops, IT equipment replacements	
Security: Cameras (\$1000 each) and Access Control (\$2000 each)	
DPS Cameras (24)	\$ 24,000
DPW/WTP Cameras (10)	\$ 10,000

BMC Cameras (6)	\$	6,000
DPW Access (6 doors: Front Door, 2 Side Doors, 2 IT Closets, WTP 2 doors)	\$	20,000
DPS Access (5 doors: Main, Fire, Sally Port, IT Upstairs, IT Down Stairs) ?	\$	10,000
BMC Access (3 IT Doors)	\$	6,000
Water Tanks (3 Cameras)	\$	3,000
Raw Water Basin Cameras (2) and Access (1)	\$	4,000

DEBT SERVICE

There currently is no debt service budgeted in the Information Technology budget. Depreciation is funded at \$4,000.

INFORMATION TECHNOLOGY 608

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 92,923	\$ 52,321	\$ 104,642	\$ 55,272	\$ 95,736	\$ 105,404	\$ 136,738	\$ 31,334	32.73%
50400 SOCIAL SECURITY	6,980	4,042	8,084	4,228	7,324	8,063	10,460	2,397	32.73%
50500 SC RETIREMENT	10,437	6,983	13,966	6,030	10,521	14,293	18,337	4,044	38.43%
50700 WORKMENS COMPENSAT	2,058	1,029	2,058	1,782	2,000	2,052	4,934	2,882	144.10%
51741 GROUP HEALTH INS.	12,434	7,015	14,030	9,222	14,757	15,304	21,607	6,303	42.71%
51750 GROUP LIFE-SC RETIREMI	198	66	132	83	144	126	164	38	26.11%
TOTAL	\$ 125,030	\$ 71,456	\$ 142,912	\$ 76,617	\$ 130,482	\$ 145,243	\$ 192,240	46,997	32.36%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	154	339	1,580	300	300	2,000	2,000	-	0.00%
52130 POSTAGE	78	19	38	50	50	50	50	-	0.00%
52220 FUEL OIL LUBRICATION	335	149	298	650	650	650	650	-	0.00%
52221 VEHICLE REPAIRS	-	-	-	-	200	200	200	-	0.00%
52222 VEH TIRE PURCHASE/REP	-	-	-	-	-	-	-	-	0.00%
52223 VEHICLE MAINTENANCE	25	-	-	200	200	200	200	-	0.00%
52390 Computerr related purchase	39,717	1,481	2,962	-	-	-	-	-	-
52400 SMALL TOOLS EQUIPMEN	10,720	1,186	2,372	5,000	9,000	9,000	9,000	-	0.00%
52725 EQUIP MAINT. - SERVICE	131	135	270	5,000	5,000	5,000	5,000	-	0.00%
52225 RADIO MAINT	2,087	-	500	-	-	500	500	-	100.00%
53278 SOFTWARE MAINT GIS	1,917	1,786	10,000	-	-	10,000	30,000	20,000	100.00%
53279 CYBER SECURITY PRGRA	-	2,799	10,000	-	-	10,000	1,000	(9,000)	100.00%
53276 MICROSOFT LICENSES	-	29,453	42,000	-	-	42,000	21,000	(21,000)	100.00%
53270 PROF SERVICES-SOFTWARE-MUNIS	-	6,991	30,000	-	-	30,000	20,000	(10,000)	100.00%
53030 PROF SERVICES-PMPA Ne	38,047	875	20,000	20,000	20,000	40,000	40,000	-	0.00%
53260 UNIFORMS	36	381	600	400	400	600	600	-	0.00%
53630 POWER CONSUMED	793	393	786	500	500	500	500	-	0.00%
53635 TELEPHONE	2,211	362	724	3,000	3,000	3,000	14,000	11,000	366.67%
54040 MEMBERSHIP DUES	301	22	500	500	500	500	500	-	0.00%
54041 EMPLOYEE TRAINING	535	531	1,062	2,500	2,500	5,000	5,000	-	0.00%
54042 TRAVEL	599	708	1,416	2,000	2,000	5,000	5,000	-	0.00%
54050 INCIDENTAL EXPENSE	1,075	708	1,416	2,000	2,000	2,000	2,000	-	0.00%
TOTAL	\$ 98,762	\$ 48,318	\$ 126,524	\$ 42,100	\$ 46,300	\$ 166,200	\$ 157,200	\$ (9,000)	-5.42%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIP	-	56,535	113,070	68,500	150,000	65,000	150,000	85,000	56.67%
55023 CAPITAL FACILITIES	-	-	-	-	-	-	-	-	0.00%
55024 CAPITAL-VEHICLES	-	-	-	-	-	-	-	-	0.00%
TOTAL	\$ -	\$ 56,535	\$ 113,070	\$ 68,500	\$ 150,000	\$ 65,000	\$ 150,000	\$ 85,000	130.77%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
57250 DEPRECIATION FUND	4,000	2,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
TOTAL	\$ 4,000	\$ 2,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
SALARIES & WAGES	\$ 125,030	\$ 71,456	\$ 142,912	\$ 76,617	\$ 130,482	\$ 145,243	\$ 192,240	46,997	36.02%
OPERATIONAL	98,762	48,318	126,524	42,100	46,300	166,200	157,200	(9,000)	-19.44%
DEPRECIATION FUND	4,000	2,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
CAPITAL	-	56,535	113,070	68,500	150,000	65,000	150,000	85,000	56.67%
TOTAL	\$ 227,792	\$ 178,309	\$ 386,506	\$ 191,217	\$ 330,782	\$ 380,443	\$ 503,440	\$ 122,997	32.33%

DAS: UTILITY BILLING

DEPARTMENT OF ADMINISTRATIVE SERVICES: UTILITY BILLING

MISSION

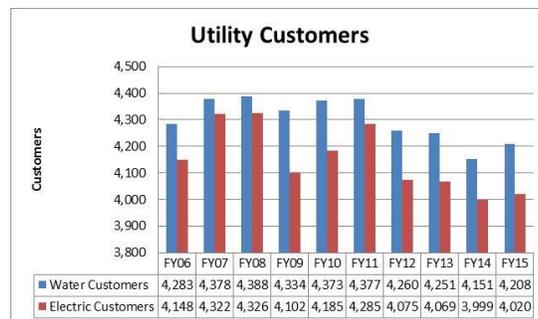
The Utility Billing Division's mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities' charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The Utility Billing Division is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

ACHIEVEMENTS

First Class City	<ul style="list-style-type: none"> Updated website with corrected information. Issued newsletter to the public twelve times per year. Conducted reviews and revisions of selected utility billing policies.
Promote Community Development	<ul style="list-style-type: none"> Expanded participation in the bill assistance program.
Exceptional Infrastructure	<ul style="list-style-type: none"> Continued with conversion to AMI / AMR and TANTULUS Expanded participation in the DSM program.

PERFORMANCE MEASURES

UTILITY BILLING MEASURES



Measure	FY16	FY17
Online/phone credit card payments	3290	4470
Over the counter credit card payments	1437	1037
Assistance payments from GLEAMS	175	97
Assistance payments from Salvation Army	2	0
Assistance payments from United Ministries	88	330
Residential Water Meters Changed	4214	Complete
Commercial Water Meters Changed	30	72
Residential Electric - Tantalus meters installed	1705	300

Residential Electric - Radio Read meters installed	2394	0
Electric- General Service Demand Customers	608	597
Electric Large General Service Customers	9	9
Internal Bill	64	0
DSM Switches installed	257	504
Clinton Community Cares pledges received	37	10

WAREHOUSING STATISTICS

Fiscal Year	Anticipated Inventory	Physical Count	Difference	Percentage
FY 11	\$625,162	\$577,411	(\$47,751)	(7.6%)
FY 12	\$627,040	\$597,222	(\$29,818)	(4.7%)
FY 13	\$548,275	\$570,888	\$22,614	4.1%
FY14	\$599,728	\$557,366	(\$42,392)	(7.6%)
FY15	\$615,785	\$599,728	(\$16,057)	(2.6%)
FY16	\$716,351	\$699,394	\$16,957	2.3%

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> Update website and customer service televisions with new and current information. Issue newsletter to the public twelve times per year. Conduct reviews and revisions of selected utility billing policies. Expand training programs for customer service employees.
Promote Community Development	<ul style="list-style-type: none"> Expand participation in the bill assistance program. Encourage solar expansion. Develop plan to provide energy audit services.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete conversion to AMI / AMR and TANTULUS Expand participation in the DSM program. Complete field test of Pay AS You Go Metering.
Fiscal Stability	<ul style="list-style-type: none"> Complete utility billing conversion to MUNIS. Expand MDM portal to all large general service customers. Implement a customer service guarantee.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	6	6	8	9	9	9	10	1
Part - Time	0	0	0	0	1	1	0	-1
Total	6	6	8	9	10	10	10	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 464,727	\$ 221,715	\$ 443,430	\$ 410,969	\$ 461,349	\$ 492,997	\$ 506,283	13,287	2.70%
Operational	192,829	86,132	194,796	147,550	131,942	152,750	177,000	24,250	15.88%
Capital	-	10,000	46,960	44,000	10,000	8,000	10,000	2,000	0.00%
Depreciation Debt	2,833	1,416	2,833	2,833	2,833	2,833	2,833	-	0.00%
Total	\$ 660,389	\$ 319,263	\$ 688,019	\$ 605,352	\$ 606,124	\$ 656,580	\$ 696,116	\$ 39,537	6.02%

The 2018-2019 Utility Billing Department budget has a total increase of \$39,637 in expenditures from last year. Significant changes include the following line items:

- Salaries and Wages increased by \$13,287 due to the impact of changes to the state pension plan and proposed salary adjustments. Also, one position was changed from Part time to Full time as approved earlier by Council.
- Professional services increased by \$16,000 to fully fund a pay-as-you-go pilot program for utility services.

CAPITAL BUDGET

The following items are included in the Capital Budget:

- Funding of \$10,000 including funding to upgrade offices in the municipal center to customer service offices.

DEBT SERVICE

There are no items budgeted in Debt Service for Utility Billing.

UTILITY BILLING 610 **FY 18/19**

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 327,983	\$ 157,862	\$ 315,724	\$ 284,949	\$ 338,725	\$ 339,750	\$ 348,357	\$ 8,607	2.53%
50110 OVERTIME SALARIES	3,892	1,525	3,050	8,500	8,500	8,500	8,500	-	0.00%
50119 AMR OT	1,031	818	1,636	-	-	-	-	-	0.00%
50220 OVERTIME FOR SPECIAL	2,205	-	-	-	-	-	-	-	-
50190 METER BONUS	-	-	-	-	-	-	-	-	0.00%
50400 SOCIAL SECURITY	24,141	11,597	23,194	22,450	26,563	26,641	27,300	658	2.47%
50500 SC RETIREMENT	37,078	18,156	36,312	31,388	37,226	47,223	47,855	632	1.34%
50700 WORKMENS COMPENSATION	5,472	3,000	6,000	10,598	5,998	6,118	7,424	1,306	21.35%
50800 UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	62,413	28,569	57,138	52,652	43,730	64,347	66,420	2,073	3.22%
51750 GROUP LIFE-SC RETIREMENT	514	188	376	432	607	418	428	10	2.47%
Total	\$ 464,727	\$ 221,715	\$ 443,430	\$ 410,969	\$ 461,349	\$ 492,997	\$ 506,283	\$ 13,287	2.70%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	2,699	1,169	2,338	2,100	1,800	1,800	1,800	-	0.00%
52110 OFFICE EQUIP - MAINT.	3,662	1,078	2,156	-	-	-	-	-	-
52113 EQUIPMENT LEASE	0	-	-	-	-	-	-	-	0.00%
52120 PRINTER LEASE	4,419	2,223	4,446	4,300	4,300	4,300	3,500	(800)	-18.60%
52125 PRINTING EXPENSE	2,745	711	1,422	400	500	500	500	-	0.00%
52126 BILL PRINT	9,491	5,185	10,370	34,000	10,800	10,800	10,800	-	0.00%
52127 FOCUS NEWSPAPER PRINT	3,589	1,232	2,464	5,000	7,392	5,000	1,800	(3,200)	-64.00%
52130 POSTAGE	17,749	9,777	19,554	25,000	21,000	21,000	18,000	(3,000)	-14.29%
52210 CLEANING SUPPLIES	66	14	28	500	500	500	500	-	0.00%
52220 FUEL OIL LUBRICATION	4,241	2,035	4,070	6,000	4,500	4,000	5,000	1,000	25.00%
52221 VEHICLE REPAIRS	2,883	-	-	500	500	500	500	-	0.00%
52222 VEH TIRE PURCHASE/REPAIR	601	15	30	400	400	400	600	200	50.00%
52223 VEHICLE MAINTENANCE	739	590	1,180	500	500	700	700	-	0.00%
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0.00%
52240 SAFETY MATERIAL	10	10	20	500	500	500	600	100	20.00%
52400 SMALL TOOLS EQUIPMENT	2,639	2,175	4,350	500	500	1,000	4,000	3,000	300.00%
52720 BLDG & GROUND MAINT.	12,446	52	104	3,000	3,000	3,000	2,000	(1,000)	-33.33%
52725 EQUIP MAINT. - SERVICE	1,094	547	1,094	4,000	-	-	-	-	#DIV/0!
53030 PROF SERVICES DSM installation prepay metering	29,680	18,400	36,800	-	-	20,000	20,000	-	0.00%
53050 COLLECTIONS-BILLS	5,617	3,219	6,438	-	10,000	7,500	7,500	-	0.00%
53051 CREDIT CHECK SERVICES	2,963	1,625	3,250	-	3,000	3,000	3,000	-	0.00%
53100 ITRON MVRS LINE	2,720	724	1,448	-	2,500	2,500	2,500	-	0.00%
53260 UNIFORMS	1,946	946	1,892	3,000	2,500	2,500	2,500	-	0.00%
53277 SOFTWARE MAINTENANCE	32,007	1,934	26,150	26,150	26,150	26,150	26,150	-	0.00%
53400 PROMOTIONAL ADV	500	-	-	-	-	-	2,000	2,000	-
53623 UTILITIES PURCHASED	1,569	175	350	2,500	2,000	2,000	2,000	-	0.00%
53630 POWER CONSUMED	10,777	5,925	11,850	8,000	9,000	11,000	11,000	-	0.00%
53635 TELEPHONE	5,372	1,958	3,916	7,000	7,000	7,000	6,000	(1,000)	-14.29%
53820 POSTAGE MACHINE-RENT PCI	900	861	1,722	1,600	1,000	1,000	2,500	1,500	150.00%
54040 MEMBERSHIP DUES	74	75	400	400	400	400	400	-	0.00%
54041 EMPLOYEE TRAINING	500	500	1,000	3,000	3,000	3,000	3,000	-	0.00%
54042 TRAVEL	2,506	2,506	5,012	2,500	2,500	2,500	3,000	500	20.00%
54049 LOC ASST C	925	575	1,150	5,000	5,000	5,000	5,000	-	0.00%
54050 INCIDENTAL EXPENSE	12,382	12,806	25,612	1,000	1,000	1,000	1,000	-	0.00%
54051 MEDICALEXP	159	-	-	-	-	-	150	150	0.00%
54045 MORALE AND WELFARE Customer Service Guarantee/customer appreciation	-	-	-	-	-	3,500	3,500	-	-
54100 REFUNDS AND CORRECTIONS	13,157	7,090	14,180	700	700	700	8,000	7,300	1042.86%
Total	\$ 192,829	\$ 86,132	\$ 194,796	\$ 147,550	\$ 131,942	\$ 152,750	\$ 177,000	\$ 24,250	15.88%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55024 Capital Outlay Request-VEHICLES	\$ -	-	36,960	34,000	\$ -	-	-	-	#DIV/0!
55044 Capital Outlay Request-FACILITIE	\$ -	10,000	10,000	10,000	10,000	8,000	10,000	2,000	25.00%
Total	\$ -	\$ 10,000	\$ 46,960	\$ 44,000	\$ 10,000	\$ 8,000	\$ 10,000	\$ 2,000	25.00%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
DEBT/DEPRECIATION									
57250 DEPRECIATION FUND	2,833	1,416	2,833	2,833	2,833	2,833	2,833	-	0.00%
Total	\$ 2,833	\$ 1,416	\$ 2,833	\$ 2,833	\$ 2,833	\$ 2,833	\$ 2,833	\$ -	0.00%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 464,727	\$ 221,715	\$ 443,430	\$ 410,969	\$ 461,349	\$ 492,997	\$ 506,283	\$ 13,287	2.70%
Operational	192,829	86,132	194,796	147,550	131,942	152,750	177,000	24,250	15.88%
Capital	-	10,000	46,960	44,000	10,000	8,000	10,000	2,000	0.00%
Depreciation Debt	2,833	1,416	2,833	2,833	2,833	2,833	2,833	-	0.00%
Total	\$ 660,389	\$ 319,263	\$ 688,019	\$ 605,352	\$ 606,124	\$ 656,580	\$ 696,116	\$ 39,537	6.02%

DPW&U: ELECTRIC DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: ELECTRIC DISTRIBUTION

MISSION

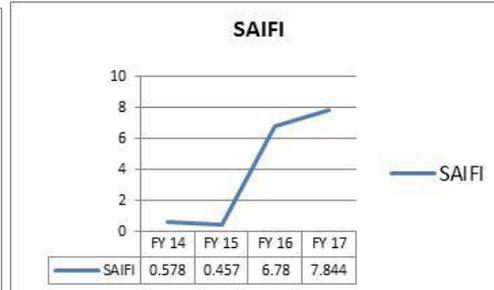
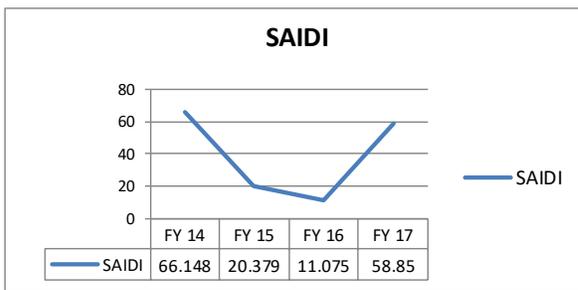
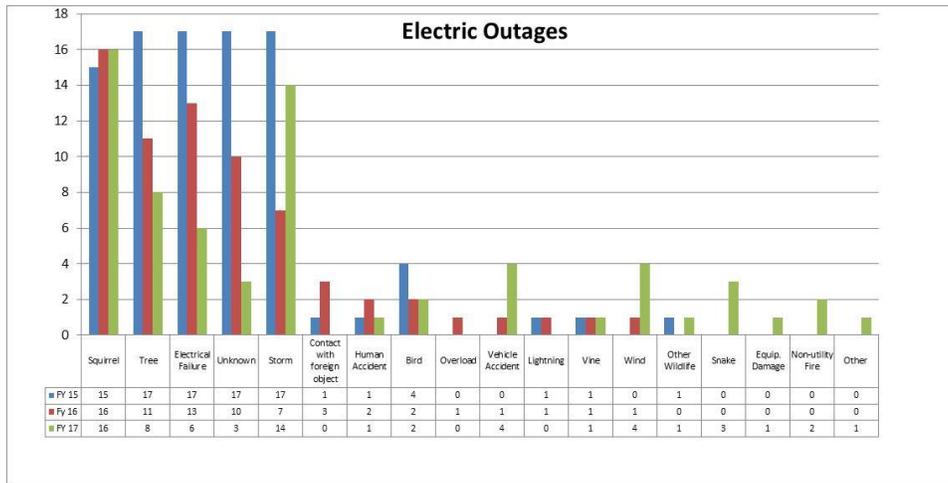
The Electric Distribution Department’s mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

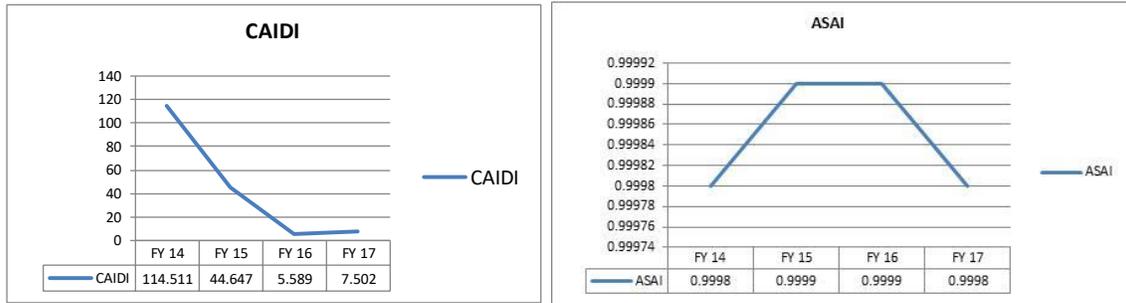
ACHIEVEMENTS

Exceptional Infrastructure

- Converted 305 Streetlights to LED.
- Designed and engineered project to install solar on city facilities.
- Replaced 20 damaged utility poles
- Installed all required virtual collection devices to support Tantulus system rollout.

PERFORMANCE MEASURES





PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	Objectives
	<ul style="list-style-type: none"> Install nine trip saver to reduce extended outages and increase system reliability. Install fifteen auto link units to isolate outages to smaller sections of the distribution system. Change out 100 poles Install forty-five residential transformers to convert the 4 kv area to 25 kv. Replace 325 streetlights with LED streetlights. Convert Willard Road light circuit to underground service. Install a solar pilot project on a city owned facility.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2012	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	10	9	9	9	8	8	8	0
Part - Time	0	0	0	0	0	0	0	0
Total	10	9	9	9	8	8	8	0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 532,577	\$ 281,757	\$ 563,514	\$ 596,575	\$ 573,353	\$ 533,633	\$ 572,903	\$ 39,270	7%
Operational	12,478,425	6,320,513	12,610,216	12,488,468	12,488,468	12,484,369	12,021,579	(462,790)	-4%
Capital	92,168	22,261	181,935	66,000	126,000	125,000	238,000	113,000	90%
Debt	398,221	259,265	491,720	425,372	407,842	459,954	486,192	26,238	6%
Transfer	1,204,613	539,784	1,212,784	1,239,521	1,212,784	1,079,567	872,615	(206,952)	-19%
Overhead	297,348	166,330	332,660	297,347	297,347	332,660	482,002	149,342	45%
Total	\$ 15,003,352	\$ 7,589,910	\$15,392,829	\$15,113,283	\$ 15,105,794	\$ 15,015,183	\$ 14,673,291	\$ (341,892)	-2%

The 2018 – 2019 Electric Distribution budget has a total decrease of \$341,892 in expense. Significant changes include the following line items.

- Debt payments increased to support the lease purchase cost of a digger derrick unit.
- Allocation to the General Fund Transfer decreased by \$206,952 as part of the city’s corrected methodology for the calculation that reduced the utility fund transfer to the general fund.

- The overhead allocation calculation also was included in the new approach to the transfers to the General Fund. So, the amount to the General Fund increased based on the actual dollars and time spent by the General fund to serve the Utility fund.
- The operational Costs reduced due to the credit that our power provider to the city monthly. This decrease if offset in the Public Works Department.

CAPITAL FUNDING

The Electric Distribution Department requests \$238,000 in capital expenditures for the following:

- System Improvements: \$110,000 to support system improvements including conversion of Scada to RTAC, installation of trip savers / sectionalizers / auto links, and 4kv system upgrades, pole replacements.
- Safety: \$15,000 to complete the required arch flash study update.
- Equipment: Mini Excavator for \$58,000
- Vehicle: Downpayment of a Bucket Truck for \$80,000

DEBT SERVICE

There is \$486,192 budgeted for debt service in the Electric Distribution Department:

- Depreciation / capital equipment replacement fund contribution: \$50,000
- Note Payment for 55' WH Bucket Truck: \$26,811. This is the fourth of six payments.
- Bond payment: \$322,778. This includes the 2012A, and 2017 bonds for the portion allocated to the Electric Department.
- Note Payment for Digger / Derrick Truck \$46,603. This is the second of five payments.
- Note Payment for Bucket Truck: \$40,000. This is the estimate for the purchase of a new bucket truck that is mentioned in the Capital Outlay section.

ELECTRIC DISTRIBUTION 700

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 316,712	\$ 176,810	\$ 353,620	\$ 390,520	\$ 404,662	\$ 356,189	\$ 387,172	\$ 30,983	8.70%
50110 OVERTIME SALARIES	38,438	31,396	62,792	20,000	20,000	20,000	20,000	-	0.00%
50200 LABOR FOR SPECIAL	10,508	1,190	2,380						
50220 OVERTIME FOR SPECIAL	17,701	4,094	8,188						
50400 SOCIAL SECURITY	28,128	1,588	3,176	31,405	32,487	28,778	31,149	2,370	8.24%
50500 SC RETIREMENT	42,078	28,548	57,096	44,788	46,670	51,011	54,602	3,591	7.04%
50700 WORKMENS COMPENSATION	26,065	13,033	26,066	44,963	20,000	26,203	28,370	2,167	8.27%
51741 GROUP HEALTH INS.	52,413	24,828	49,656	64,283	48,927	51,000	51,000	-	0.00%
51750 GROUP LIFE-SC RETIREMENT	532	270	540	616	607	451	611	159	35.30%
Total	\$ 532,577	\$ 281,757	\$ 563,514	\$ 596,575	\$ 573,353	\$ 533,633	\$ 572,903	\$ 39,270	7.36%
Operational Expenditure									
52010 MATERIAL SALES	-	-	-	2,000	2,000	2,000	-	(2,000)	-100.00%
52100 OFFICE SUPPLIES	357	15	30	300	300	600	200	(400)	-66.67%
PRINTER LEASE	-	-	-						0.00%
52125 PRINTING EXPENSE	95			100	100	100	100	-	0.00%
52130 POSTAGE	256	70	140	300	300	300	300	-	0.00%
52210 CLEANING SUPPLIES	708	231	462	250	250	250	500	250	100.00%
52220 FUEL OIL LUBRICATION	20,909	13,232	26,464	25,500	12,500	12,500	27,000	14,500	116.00%
52221 VEHICLE REPAIRS	12,695	9,501	19,002	30,000	30,000	30,000	30,000	-	0.00%
52222 VEH TIRE PURCHASE/REPAIR	5,545	1,630	3,260	4,000	4,000	4,000	4,000	-	0.00%
52223 VEHICLE MAINTENANCE	3,899	1,094	2,188	10,000	10,000	10,000	5,000	(5,000)	-50.00%
52225 RADIO MAINT	666	-	-	500	500	500	500	-	0.00%
52226 EQUIPMENT REPAIRS	5,091	7,670	15,340			5,000	5,000		
52227 EQUIPMENT MAINTENANCE	5,391	-	-			5,400	5,400		
52228 EQUIPMENT TIRES	765	-	-			500	500		
52240 SAFETY MATERIAL	14,122	7,912	15,824	13,000	13,000	13,000	13,000	-	0.00%
52250 STRT & TRAFFIC LITE MAINT	54,217	19,435	38,870	18,000	30,000	30,000	30,000	-	0.00%
52251 NEW ELECTRIC CONN	22,020	639	1,278	10,000	10,000	10,000	10,000	-	0.00%
52252 NEW RENTAL LIGHT CONN	26,328	-	-	3,500	3,500	3,500	3,500	-	0.00%
52400 SMALL TOOLS EQUIPMENT	11,059	3,598	7,196	12,000	15,000	15,000	15,000	-	0.00%
52720 BLDG & GROUND MAINT.	1,485	-	-	1,500	1,500	1,500	1,500	-	0.00%
52771 SYSTEM MAINTENANCE	132,287	51,069	102,138	90,000	100,000	100,000	100,000	-	0.00%
52773 R O W CLEARING	793	-	-	-	-	-	-	-	0.00%
53030 PROF SERVICES-ENGINEERS	21,967	3,067	6,134	5,000	5,000	5,000	5,000	-	0.00%
53260 UNIFORMS	7,078	4,239	8,478	5,000	5,000	5,000	5,000	-	0.00%
SAFETY CONSULTANT							3,000	3,000	
53300 ADVERTISING LEGAL NOTICE	722	85	170	200	200	200	200	-	0.00%
53600 ELECTRIC POWER PURCHASE	11,911,512	6,076,049	12,152,098	12,074,218	12,074,218	12,057,919	\$11,569,779	(488,140)	-4.05%
53620 GAS	466	98	196	1,000	1,000	1,000	1,000	-	0.00%
53630 POWER CONSUMED	158,551	80,118	160,236	135,000	135,000	135,000	150,000	15,000	11.11%
53635 TELEPHONE	4,579	1,126	2,252	4,000	4,000	4,000	4,000	-	0.00%
53720 RAILROAD LEASE	202	202	404	-	-	-	-	-	0.00%
53771 Outside Storm Assistance	6,806	-	1,556						
53810 RENT - CITY HALL	1,013	450	900	1,350	1,350	1,350	1,350	-	0.00%
54040 MEMBERSHIP DUES	-	600	1,200	500	500	500	500	-	0.00%
54041 EMPLOYEE TRAINING	6,711	2,016	4,032	8,000	8,000	8,000	8,000	-	0.00%
54042 TRAVEL	4,196	5,440	5,440	2,500	2,500	2,500	2,500	-	0.00%
54050 INCIDENTAL EXPENSE	3,533	8,717	9,000	1,500	1,500	1,500	1,500	-	0.00%
54051 MEDICAL EXPENSES	676	55	110	750	750	750	750	-	0.00%
54059 GENERATOR FUEL	3,473	-	-	17,500	5,000	5,000	5,000	-	0.00%
54060 GENERATOR O&M	25,332	18,492	18,492	8,500	8,500	8,500	8,500	-	0.00%
54078 PUBLIC POWER WEEK	2,921	3,663	7,326	2,500	3,000	4,000	4,000	-	0.00%
Total	\$ 12,478,425	\$ 6,320,513	\$12,610,216	\$12,488,468	\$ 12,488,468	\$ 12,484,369	\$ 12,021,579	\$ (462,790)	-3.71%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL EQUIPMENT	\$ -		\$ 20,400			\$ -	\$ 58,000	\$ 58,000	0.00%
55024 CAPITAL-VEHICLES	81,218	-	36,000	6,000	36,000		80,000	80,000	#DIV/0!
55044 Capital - Facilities		\$ 535	\$ 535						0.00%
55050 CAPITAL-SYSTEM	10,950	21,726	125,000	60,000	90,000	125,000	100,000	(25,000)	-20.00%
Total	\$ 92,168	\$ 22,261	\$ 181,935	\$ 66,000	\$ 126,000	\$ 125,000	\$ 238,000	\$ 113,000	90.40%
Debt									
56010 NOTE PMT- ALTEC TRUCK Di	-	46,603	93,206	24,575		46,603	46,603	-	0.00%
56064 NOTE PMT ALTEC 55' Bucket	-	-	-	-			40,000	40,000	0.00%
56077 NOTE PMT ROW BUCKET e-	-	26,810	26,810	26,879	26,879	26,811	26,811	-	0.00%
56078 Note Payment Truck-bucket	26,810	-	-					-	0.00%
56210 DEBT PAYMENTS	327,411	160,852	321,704	329,918	336,963	336,540	322,778	(13,762)	-4.09%
Total Debt	354,221	234,265	441,720	381,372	363,842	409,954	436,192	26,238	6.40%
Fund Transfers									
57000 OVERHEAD ALLOCATION	297,348	166,330	332,660	297,347	297,347	332,660	482,002	149,342	50.22%
57001 ALLOCATION TO GFUND	1,204,613	539,784	1,212,784	1,239,521	1,212,784	1,079,567	872,615	(206,952)	-17.06%
57250 DEPRECIATION FUND	44,000	25,000	50,000	44,000	44,000	50,000	50,000	-	0.00%
Total Trfr-Funds	1,545,961	731,114	1,595,444	1,580,868	1,554,131	1,462,227	1,404,617	(57,610)	-3.71%
Total Expenditures									
Salaries and Wages	\$ 532,577	\$ 281,757	\$ 563,514	\$ 596,575	\$ 573,353	\$ 533,633	\$ 572,903	\$ 39,270	7%
Operational	12,478,425	6,320,513	12,610,216	12,488,468	12,488,468	12,484,369	12,021,579	(462,790)	-4%
Capital	92,168	22,261	181,935	66,000	126,000	125,000	238,000	113,000	90%
Debt	398,221	259,265	491,720	425,372	407,842	459,954	486,192	26,238	6%
Transfer	1,204,613	539,784	1,212,784	1,239,521	1,212,784	1,079,567	872,615	(206,952)	-19%
Overhead	297,348	166,330	332,660	297,347	297,347	332,660	482,002	149,342	45%
Total	\$ 15,003,352	\$ 7,589,910	\$15,392,829	\$15,113,283	\$ 15,105,794	\$ 15,015,183	\$ 14,673,291	\$ (341,892)	-2%

DPW&U: RIGHT OF WAY MAINTENANCE

DEPARTMENT OF PUBLIC WORKS & UTILITIES: RIGHT OF WAY MAINTENANCE

MISSION

The mission of the Right of Way Maintenance (ROW) Division is to provide customers with reliable and safe services in a cost-effective manner and to keep the City’s Right of Ways where city infrastructure is located cleared so that the other crews within Public Works can maintain the infrastructure in a more effective and efficient manner.

ACHIEVEMENTS

This division was formed in FY 16 with an anticipated twenty-four month schedule to achieve full operations.

Exceptional Infrastructure	<ul style="list-style-type: none"> Acquired equipment and began to assume responsibility for all right of way maintenance operations. Assumed primarily responsibility over facility maintenance. Cleared line to river pump station for the first time in twenty years. Completed right of way maintenance on one of six system circuits.
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PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Trim and clear Right of Way on two additional electric circuits. Reclaim and maintain Bush River Sanitary Sewer Basin Rights of Way.
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PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	0	9	0	3	4	4	5	1
Part - Time	0	0	0	0	0	0	0	0
Total	0	9	0	3	4	4	5	1

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 17-18 Approved Budget	Percentage Difference
Salaries and Wages	\$ 294,292	\$ 152,749	\$ 305,498	\$ 174,174	\$ 237,159	\$ 305,843	\$ 324,654	\$ 18,812	6%
Operational	43,519	33,105	66,210	70,700	60,700	61,700	71,250	9,550	15%
Capital	-	-	-	-	-	-	16,000	16,000	0%
Debt	-	-	54,415	-	-	-	69,615	69,615	-
Total	\$ 337,811	\$ 185,854	\$ 371,708	\$ 244,874	\$ 297,859	\$ 367,543	\$ 481,519	\$ 113,977	31%

Increases are due to the addition of one employee and the debt placed in this budget that is funded by the sewer I& I fund that is offset by a revenue line in the Utility budget.

CAPITAL FUNDING

Capital funding included in this division budget, is for a minis skid steer that is under a lease purchase plan in FY 17-18. The amount budgeted is the amount left to pay form the Lease purchase.

DEBT SERVICE

The ROW Department Debt Service for FY 2018-19 that was placed in this budget is funded by the sewer I& I fund that is offset by a revenue line in the Utility budget. The payments are as follows:

Mini Jarruff	17,726
Tractor	12.304
Truck	15,200
Skid steer	24,835

RIGHT OF WAY MAINTENANCE 705 **FY 18/19**

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 177,955	\$ 92,148	\$ 184,296	\$ 106,178	\$ 137,093	\$ 183,116	\$ 184,646	\$ 1,530	0.84%
50110 OVERTIME SALARIES	5,116	4,950	9,900	12,000	12,000	10,000	10,000	-	0.00%
50200 LABOR FOR SPECAL	1,900	-	-	-	-	-	-	-	-
50200 OVERTIME FOR SPECIAL	3,255	1,032	2,064	-	-	-	-	-	-
50400 SOCIAL SECURITY	13,723	7,072	14,144	9,423	11,406	14,773	14,890	117	0.79%
50500 SC RETIREMENT	20,931	13,085	26,170	13,439	16,385	26,187	26,102	(85)	-0.32%
50700 WORKMENS COMPENSATION	39,545	19,771	39,542	15,398	31,097	40,158	57,801	17,643	43.93%
50800 UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	31,603	14,575	29,150	17,536	28,972	31,319	30,923	(396)	-1.26%
51750 GROUP LIFE-SC RETIREMENT	263	116	232	200	206	290	292	2	0.79%
Total	\$ 294,292	\$ 152,749	\$ 305,498	\$ 174,174	\$ 237,159	\$ 305,843	\$ 324,654	\$ 18,812	6%
Operational Expenditure									
52010 MATERIAL SALES	-	-	-	-	-	-	-	-	0.0%
52100 OFFICE SUP	205	-	-	300	300	300	300	-	0.0%
52125 PRINT EXP	192	1	2	500	500	500	300	(200)	0.0%
52130 POSTAGE	16	76	152	300	300	300	300	-	0.0%
52190 CHEMICALS	-	-	-	-	-	500	500	-	-
52210 CLEAN SUPP	-	-	-	300	300	300	300	-	0.0%
52220 FUEL	573	1,449	2,898	8,000	8,000	8,000	5,000	(3,000)	0.0%
52221 VEH REPAIR	18,171	22,428	44,856	25,000	15,000	15,000	15,000	-	0.0%
52222 VEHICLE TI	446	490	980	750	750	750	2,500	1,750	0.0%
52223 VEH MAINT	1,699	2,936	5,872	2,500	2,500	2,500	3,500	1,000	0.0%
52225 RADIO MAIN	-	-	-	500	500	500	500	-	0.0%
52240 SAFETY MAT	2,212	110	220	1,500	1,500	2,000	2,000	-	0.0%
52400 SMALL TOOL	7,117	483	966	5,000	5,000	5,000	5,000	-	0.0%
52720 BLD/GROUND	819	790	1,580	1,500	1,500	1,500	1,500	-	0.0%
52771 ISYSTEM MAINT	850	-	-	-	-	-	-	-	-
52773 ROW CLEARI	5,472	208	416	10,000	10,000	10,000	15,000	5,000	0.0%
Tree Line USA/Arbor day	-	-	-	-	-	-	2,000	2,000	-
SAFETY CONSULTANT	-	-	-	-	-	-	3,000	3,000	-
53260 UNIFORMS	1,963	1,335	2,670	2,800	2,800	2,800	2,800	-	0.0%
53300 ADVER-LEGA	50	505	1,010	500	500	500	500	-	0.0%
53630 POW CONSUMED	449	524	1,048	2,500	2,500	2,500	2,500	-	0.0%
53635 TELEPHONE	1,216	1,186	2,372	2,000	2,000	2,000	2,000	-	0.0%
54041 TRAINING	387	-	-	3,000	3,000	3,000	3,000	-	0.0%
54042 TRAVEL	634	30	60	500	500	500	500	-	0.0%
54050 INCIDENTAL EXPENSE	423	250	500	2,500	2,500	2,500	2,500	-	0.0%
54051 MEDICAL EXPENSES	624	304	608	750	750	750	750	-	0.0%
Total	\$ 43,519	\$ 33,105	\$ 66,210	\$ 70,700	\$ 60,700	\$ 61,700	\$ 71,250	\$ 9,550	13.4%
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIPMEN	-	-	-	-	-	-	16,000	16,000	0.00%
55024 CAPITAL SYSTEM	-	-	-	-	-	-	-	-	0.00%
55025 SEWER I & I CAP UNBUDG-I&	-	-	-	-	-	-	-	-	0.00%
55044 CAPITAL OUTLAY-FAC	-	-	-	-	-	-	-	-	0.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ -
Debt									
56010 NOTE PMT-Mower& JARUFF-sh	-	-	17,276	-	-	-	17,276	17,276	0.00%
56010 NOTE PMT Tractor	-	-	12,304	-	-	-	12,304	12,304	-
56010 Note Payment Tree Truck	-	-	-	-	-	-	15,200	15,200	-
56064 NOTE PMT SKID STEER-I & I Tr	-	-	24,835	-	-	-	24,835	24,835	0.00%
Total	\$ -	\$ -	\$ 54,415	\$ -	\$ -	\$ -	\$ 69,615	\$ 69,615	\$ -
Total Expenditures									
Salaries and Wages	\$ 294,292	\$ 152,749	\$ 305,498	\$ 174,174	\$ 237,159	\$ 305,843	\$ 324,654	\$ 18,812	6%
Operational	43,519	33,105	66,210	70,700	60,700	61,700	71,250	9,550	15%
Capital	-	-	-	-	-	-	16,000	16,000	0%
Debt	-	-	54,415	-	-	-	69,615	69,615	-
Total	\$ 337,811	\$ 185,854	\$ 371,708	\$ 244,874	\$ 297,859	\$ 367,543	\$ 481,519	\$ 113,977	31%

DPW&U: SANITARY SEWER

DEPARTMENT OF PUBLIC WORKS & UTILITIES: SANITARY SEWER

MISSION

The mission of the Sanitary Sewer Division is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

ACHIEVEMENTS

Exceptional Infrastructure

- Completed CMOM development and implementation.
- Cleaned 60% of the Miller's Fork Sewer Basin.

PERFORMANCE MEASURES

Measure	FY14	FY15	FY16
Miles of Sewer Line	63	64	64
Number of Sewer Pump Stations	10	10	10
Sewer System Workers	3	5	4.5
Sewer Customers	4,251	4,154	4,208

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure

- Complete smoking analysis of 100% of the Miller's Fork basin.
- Rehabilitate 75 manholes.
- Replace South Broad Street Sewer lines
- Formulate policy to assist customers in repairing or replacing their sewer service lines.
- Training for sewer Pipelogix software and sewer rehab software.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	3	3	3	5	4.5	4.5	6.5	2.0
Part - Time	0	0	0	0	0	0	0	0
Total	3	3	3	5	4.5	4.5	6.5	2.0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 97,682	\$ 95,263	\$ 190,316	\$ 170,784	\$ 204,654	\$ 187,351	\$ 280,144	\$ 92,793	45%
Operational	1,139,930	465,081	1,014,822	1,569,090	1,559,150	1,598,750	1,281,100	(317,650)	-20%
Capital	244,024	89,845	71,238	40,000	40,000	40,000	194,000	154,000	385%
Debt	31,336	3,084	6,167	31,992	31,992	6,167	6,167	-	-
Transfer	141,408	82,078	164,156	142,367	142,367	164,155	140,389	(23,766)	1
Overhead	38,760	25,291	50,582	38,758	38,758	50,583	77,546	26,963	1
Total	\$ 1,693,140	\$ 760,642	\$ 1,497,281	\$ 1,992,991	\$ 2,016,921	\$ 2,047,006	\$ 1,979,346	\$ (67,660)	-3%

The Sanitary Sewer Department decreased by 67,660. The following items are the increases and decreases for this budget:

- Salaries and Wages increased by 92,793, due to the addition of two employees and the increase of State retirement.
- The payment to LCWSC decreased by \$320,000 due to the gradual repair of Sewer and Water lines that add to the I & I problems throughout the City.
- Allocation to the General Fund Transfer decreased by \$23,766 as part of the city's corrected methodology for the calculation that reduced the utility fund transfer to the general fund.
- The overhead allocation calculation also was included in the new approach to the transfers to the General Fund. So, the amount to the General Fund increased based on the actual dollars and time spent by the General fund to serve the Utility fund.

CAPITAL FUNDING

The Sanitary Sewer Department requests a total of \$194,000 in capital expenditures in 2018/2019 to cover the costs associated with the repair of portions of the system, including the CountrySide Pump station, which meet the capital expenditure requirements. The city anticipates the need to conduct significant sewer repair work, which it intends to fund out of the I&I fund which is not reflected in this budget.

Capital Expenditures, excluding the sewer system are as follows:

- Vehicle:
 - Full size Truck 30,000
 - Flat bed for existing truck 14,00
- Equipment: Upgrade to Sewer Push in Camera \$20,000

DEBT SERVICE

The Sanitary Sewer Department is required to make payments of \$6,167 to the Capital Equipment Replacement Fund.

SANITARY SEWER 710										FY 18/19	
Salaries & Wages	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference		
50100 SALARIES	\$ 55,411	\$ 70,138	\$ 140,276	\$ 104,079	\$ 135,277	\$ 114,310	\$ 173,691	\$ 59,381	51.95%		
50110 OVERTIME SALARIE	5,523	665	1,330	7,500	7,500	7,500	7,500	-	0.00%		
50220 OVERTIME FOR SPEC	2,537	105									
50400 SOCIAL SECURITY	4,747	5,432	10,864	8,536	10,922	9,318	13,861	4,543	48.75%		
50500 SC RETIREMENT	6,934	8,936	17,872	12,174	15,691	16,517	24,298	7,780	47.10%		
50700 WORKMENS COMPE	10,514	5,256	10,512	10,998	5,901	10,677	20,630	9,953	93.22%		
50800 UNEMPLOYMENT CL	-	-	-	200	200	200	200	-	0.00%		
51741 GROUP HEALTH INS.	11,734	4,636	9,272	27,130	28,959	28,645	39,692	11,047	38.57%		
51750 GROUP LIFE-SC RETI	284	95	190	167	203	183	272	89	48.75%		
Total	\$ 97,682	\$ 95,263	\$ 190,316	\$ 170,784	\$ 204,654	\$ 187,351	\$ 280,144	\$ 92,793	45%		
Operational Expenditure	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference		
52010 MATERIAL SALES	-	-	-	300	100	100	100	-	0.00%		
52100 OFFICE SUPPLIES	143	120	240	100	100	200	200	-	0.00%		
52130 POSTAGE	223	86	172	100	200	200	200	-	0.00%		
52190 CHEMICALS	70	40	80	500	500	500	500	-	0.00%		
52210 CLEANING SUPPLIES	154	37	74	-	-	-	-	-	0.00%		
52220 FUEL OIL LUBRICAT	7,412	4,908	9,816	15,000	7,000	7,000	10,000	3,000	42.86%		
52221 VEHICLE REPAIRS	5,316	483	966	4,000	4,000	3,000	3,000	-	0.00%		
52222 VEH TIRE PURCHASI	2,525	19	38	3,000	3,000	2,000	2,000	-	0.00%		
52223 VEHICLE MAINTENA	4,930	175	350	6,000	6,000	6,000	2,000	(4,000)	-66.67%		
52225 RADIO MAINT	-	-	-	250	250	250	250	-	0.00%		
52226 EQUIPMENT REPAIR	3,537	1,604	3,208	-	-	4,000	4,000	-	0.00%		
52227 EQUIPMENT MAINTE	3,116	652	1,304	-	-	1,500	1,500	-	0.00%		
52228 EQUIPMENT TIRES	1,342	306	612	-	-	1,000	1,000	-	0.00%		
52240 SAFETY MATERIAL	673	1,272	1,272	1,500	1,000	1,000	1,000	-	0.00%		
52253 NEW TAPS	-	-	-	2,500	-	-	-	-	0.00%		
52400 SMALL TOOLS EQUI	3,175	947	1,894	3,000	3,000	3,000	3,000	-	0.00%		
52720 BLDG & GROUND M/	67	129	258	500	500	500	500	-	0.00%		
52771 SYSTEM MAINTENA	28,486	6,988	100,000	65,000	65,000	100,000	100,000	-	0.00%		
52773 R O W CLEARING	-	-	-	-	-	-	-	-	0.00%		
52780 LIFT STATION MAIN	7,856	4,460	8,920	15,000	15,000	15,000	15,000	-	0.00%		
SAFETY CONSULTANT	-	-	-	-	-	-	3,000	3,000	-	0.00%	
53030 PROFESSIONAL SERV	8,750	155	310	10,000	10,000	10,000	10,000	-	0.00%		
53035 PROFESSIONAL SERV	60,887	5,252	10,504	-	-	-	-	-	0.00%		
53260 UNIFORMS	1,250	308	616	1,000	1,500	1,500	1,500	-	0.00%		
53300 ADVERTISING LEGAL	124	10	-	150	150	150	500	350	233.33%		
53610 LCWSC TRT	979,240	431,160	862,320	1,419,340	1,420,000	1,420,000	1,100,000	(320,000)	-22.54%		
53620 GAS	-	-	-	600	600	600	600	-	0.00%		
53630 POWER CONSUMED	10,208	4,352	8,704	10,000	10,000	10,000	10,000	-	0.00%		
53635 TELEPHONE	1,595	850	1,700	1,000	1,000	1,000	1,000	-	0.00%		
53650 SEWER SERVICE	-	-	-	-	-	-	-	-	0.00%		
53776 REGULATORY FEES	-	-	-	6,000	6,000	6,000	6,000	-	0.00%		
53810 RENT - CITY HALL	1,013	450	900	1,350	1,350	1,350	1,350	-	0.00%		
-	-	-	-	-	-	-	-	-	0.00%		
54041 EMPLOYEE TRAININ	237	225	450	2,000	2,000	2,000	2,000	-	0.00%		
54042 TRAVEL	136	36	-	500	500	500	500	-	0.00%		
54050 INCIDENTAL EXPENS	7,304	25	50	250	250	250	250	-	0.00%		
54051 MEDICAL EXPENSES	160	32	64	150	150	150	150	-	0.00%		
Total	\$ 1,139,930	\$ 465,081	\$ 1,014,822	\$ 1,569,090	\$ 1,559,150	\$ 1,598,750	\$ 1,281,100	\$ (317,650)	-25%		

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EI	36,161	35,619	71,238	10,000	40,000	-	20,000	20,000	#DIV/0!
55024 CAPITAL- VEHICLES	-	-	-	-	-	-	44,000	44,000	
55045 CAPITAL SEWER SYS	-	40,000	-	-	-	40,000	130,000	90,000	0.00%
55025 SEWER I & I CAP UNI	207,863	14,226	-	-	-	-	-	-	0.00%
55044 CAPITAL OUTLAY-FI	-	-	-	30,000	-	-	-	-	
Total	\$ 244,024	\$ 89,845	\$ 71,238	\$ 40,000	\$ 40,000	\$ 40,000	\$ 194,000	\$ 154,000	385%
Debt Service/ Fund Transfers									
56079 Note Pay. Back Hoe-I &	25,169	-	-	25,825	25,825	-	-	-	#DIV/0!
Total	\$ 25,169	\$ -	\$ -	\$ 25,825	\$ 25,825	\$ -	\$ -	\$ -	
Debt Service/ Fund Transfers									
57250 DEPRECIATION FUNI	6,167	3,084	6,167	6,167	6,167	6,167	6,167	-	0.00%
57000 OVERHEAD ALLOCA	38,760	25,291	50,582	38,758	38,758	50,583	77,546	26,963	53.30%
57001 ALLOCATION TO GF	141,408	82,078	164,156	142,367	142,367	164,155	140,389	(23,766)	-14.48%
Total Trfrs	186,335	110,453	220,905	187,292	187,292	220,905	224,102	3,197	1.45%
Total Expenditures									
Salaries and Wages	\$ 97,682	\$ 95,263	\$ 190,316	\$ 170,784	\$ 204,654	\$ 187,351	\$ 280,144	\$ 92,793	45%
Operational	1,139,930	465,081	1,014,822	1,569,090	1,559,150	1,598,750	1,281,100	(317,650)	-20%
Capital	244,024	89,845	71,238	40,000	40,000	40,000	194,000	154,000	385%
Debt	31,336	3,084	6,167	31,992	31,992	6,167	6,167	-	-
Transfer	141,408	82,078	164,156	142,367	142,367	164,155	140,389	(23,766)	1
Overhead	38,760	25,291	50,582	38,758	38,758	50,583	77,546	26,963	1
Total	\$ 1,693,140	\$ 760,642	\$ 1,497,281	\$ 1,992,991	\$ 2,016,921	\$ 2,047,006	\$ 1,979,346	\$ (67,660)	-3%

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Operational	3,013	2,762	5,114	6,100	2,600	8,600	11,600	3,000	115%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 3,289	\$ 2,762	\$ 5,114	\$ 6,100	\$ 2,600	\$ 8,600	\$ 11,600	\$ 3,000	115%

The 2018/2019 Storm Sewer budget has a total increase of \$3,000 from last year's budget. This is due to the increase of funds for a safety consultant throughout Public Works..

CAPITAL FUNDING

There are no capital requests funded in the Storm Sewer budget.

DEBT SERVICE

There is currently no debt service in the Storm Sewer division.

STORM SEWER 715 **FY 18/19**

Salaries & Wages	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
50100 SALARIES	181	0	0	-	-	-	-	-	#DIV/0!
50110 OVERTIME SALARIES	51	-	-	-	-	-	-	-	#DIV/0!
50400 SOCIAL SECURITY	18	-	-	-	-	-	-	-	#DIV/0!
50500 SC RETIREMENT	27	-	-	-	-	-	-	-	#DIV/0!
50700 WORKMENS COMPEN	-	-	-	-	-	-	-	-	#DIV/0!
50800 UNEMPLOYMENT CL	-	-	-	-	-	-	-	-	0%
51741 GROUP HEALTH INS.	-	-	-	-	-	-	-	-	#DIV/0!
51750 GROUP LIFE-SC RETI	-	-	-	-	-	-	-	-	#DIV/0!
Total	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Operational Expenditure	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
52010 MATERIAL SALES	-	-	-	150	150	150	150	-	0.00%
52100 OFFICE SUPPLIES	-	-	-	-	-	-	-	-	0.00%
52130 POSTAGE	1	-	-	-	-	-	-	-	0.00%
52190 CHEMICALS	-	-	-	100	100	100	100	-	0.00%
52210 CLEANING SUPPLIES	631	231	462	100	100	100	100	-	0.00%
52220 FUEL OIL LUBRICATI	50	-	-	-	-	-	-	-	0.00%
52221 VEHICLE REPAIRS	12	-	-	-	-	-	-	-	0.00%
52222 VEH TIRE PURCHASE	-	-	-	-	-	-	-	-	0.00%
52223 VEHICLE MAINTENAI	-	-	-	-	-	-	-	-	0.00%
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0.00%
52240 SAFETY MATERIAL	-	-	-	300	300	300	300	-	0.00%
52400 SMALL TOOLS EQUIP	-	200	400	200	200	200	200	-	0.00%
52720 BLDG & GROUND MA	-	-	-	-	-	-	-	-	0.00%
52771 SYSTEM MAINTENAN	876	2,126	4,252	-	-	6,000	6,000	3,000	-
SAFETY CONSULTANT	-	-	-	-	-	-	-	-	-
53030 PROF SERVICES-ENGI	-	-	-	-	-	-	-	-	-
53260 UNIFORMS	-	-	-	-	-	-	-	-	0.00%
53620 GAS	-	-	-	-	-	-	-	-	0.00%
53630 POWER CONSUMED	741	-	-	1,000	1,000	1,000	1,000	-	0.00%
53635 TELEPHONE	463	205	-	150	150	150	150	-	0.00%
53774 MAINTENANCE CONT	75	-	-	4,000	500	500	500	-	0.00%
54000 RENT - CITY HALL	-	-	-	-	-	-	-	-	0.00%
54041 EMPLOYEE TRAINING	-	-	-	-	-	-	-	-	0.00%
55042 TRAVEL	-	-	-	-	-	-	-	-	0.00%
54050 INCIDENTAL EXPENS	-	-	-	100	100	100	100	-	0.00%
54051 MEDICAL EXPENSES	164	-	-	-	-	-	-	-	0.00%
Total	\$ 3,013	\$ 2,762	\$ 5,114	\$ 6,100	\$ 2,600	\$ 8,600	\$ 11,600	\$ 3,000	115%

Capital Expenditure	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
55023 CAPITAL OUTLAY-EC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
55024 CAPITAL VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55044 CAPITAL FACILITES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55024 CAPITAL SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55210 BOND PAYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Operational	3,013	2,762	5,114	6,100	2,600	8,600	11,600	3,000	115%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 3,289	\$ 2,762	\$ 5,114	\$ 6,100	\$ 2,600	\$ 8,600	\$ 11,600	\$ 3,000	115%

DPW&U: WATER DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: WATER DISTRIBUTION

MISSION

The mission of the Water Distribution Division is to effectively repair, replace, and expand the City's water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed replacement of 100% of residential water meters, plus all of the large meters, except for 13. Implemented a directional water main flushing program. Completed Preliminary Engineering Report on the South Broad Street Water Main. Replaced two fire hydrants. Approved for CDBG funds for Clinton Mills Water mains. Installed & completed 6" water main on Copeland Street and 12 " main at new Spec. Building.
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PERFORMANCE MEASURES

Measure	FY14	FY15	FY16	FY17
Miles of Water Line	103	104	104	105
Water Customers	4154	4208	4053	4091
Meters Replaced	1841	1440	963	72

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Replace 10 fire hydrants. Apply for CDBG funds to replace ageing water infrastructure on Beauregard, Forest, Davis, Stewart, and Gordon Streets and manage the project is awarded. Complete two tie-in valve installations. Replace water lines on South Broad Street and Skyland Drive. Create a prioritized list of water line replacement needs. Complete water meter change out program.
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PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2015	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 16-17 Requested Increase
Full - Time	0	5	5	3	4.5	4.5	6.5	2.0
Part - Time	0	0	0	0	0	0	0	0
Total	0	5	5	3	4.5	4.5	6.5	2.0

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2015	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 16-17 Requested Increase	Percentage Difference
Salaries and Wages	\$ 332,986	\$ 135,423	\$ 270,846	\$ 242,781	\$ 219,058	\$ 228,745	\$ 330,401	\$ 101,655	44%
Operational	334,742	209,083	290,326	326,700	294,800	301,150	309,500	\$ 8,350	3%
Capital	69,240	23,654	109,494	61,000	87,250	132,500	243,000	\$ 110,500	83%
Debt	113,036	44,601	89,202	121,648	123,056	301,848	107,582	\$ (194,266)	-64%
Transfer	166,979	101,276	202,551	168,112	168,112	215,966	202,551	\$ (13,415)	-6%
Overhead	48,160	55,941	111,882	50,161	50,161	66,548	111,882	45,334	68%
Total	\$ 1,065,143	\$ 569,978	\$ 1,074,301	\$ 970,402	\$ 942,437	\$ 1,246,757	\$ 1,304,916	\$ 58,158	5%

The 2018-2019 Water Distribution budget has a total increase of \$58,158 in operational expenses from last year. Significant changes include the following line items:

- Salaries and Wages increase of \$101,655: Increase is primarily due to the addition of two employees and changes in the retirement system contribution requirements for employees and employers.
- Operational increase of \$8,350: Increase is due to funding for a safety consultant, vehicle repairs and power consumed.
- Capital increase of \$110,500: Increase is due to the addition of capital to provide \$125,000 in system upgrade funds for a water line to Hwy 72.
- Debt decrease of \$194,266: This area was increased in FY 17/18 to allow for the potential annual debt payment on a potential issuance of a water and sewer bond, but the debt was lower than anticipated.
- Transfer decrease of \$13,415: This section was decreased as part of the city's corrected methodology for the calculation that reduced the utility fund transfer to the general fund.
- Overhead increase of \$45,334: The overhead allocation calculation also was included in the new approach to the transfers to the General Fund. So, the amount to the General Fund increased based on the actual dollars and time spent by the General fund to serve the Utility fund.

CAPITAL FUNDING

The Water Distribution Division budget includes funding of \$243,000 in capital expenditures for the following:

- Equipment: \$18,000 for Soft Start of High Service Pump
- System Maintenance: \$100,000 for replacement and repair of water lines, and 125,000 for the water line extension on Hwy. 72

DEBT SERVICE

The Water Distribution Division budget includes funding of \$107,582 in debt payments for the following:

- Existing Utility Revenue Bonds: \$107,582 payment on existing multiple series of utility revenue bonds.

WATER DISTRIBUTION 720

FY 18/19

Salaries & Wages	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
50100 SALARIES	\$ 218,030	\$ 78,118	\$ 156,236	\$ 157,135	\$ 143,558	\$ 148,147	\$ 205,282	\$ 57,135	38.57%
50110 OVERTIME SALARIES	18,516	11,066	22,132	6,000	15,000	15,000	15,000	-	0.00%
50200 LABOR FOR SPECIAL	1,147	176	352						
50220 OVERTIME FOR SPECIAL	1,936	1,156	2,312						
50400 SOCIAL SECURITY	17,674	6,662	13,324	12,480	12,130	12,481	16,852	4,371	35.02%
50500 SC RETIREMENT	26,846	12,591	25,182	17,748	17,426	22,123	31,743	9,620	43.48%
50700 WORKMENS COMPENSA'	5,246	2,623	5,246	8,587	8,587	8,500	19,206	10,706	125.95%
50800 UNEMPLOYMENT CLAIM	-	-	-	-	250	250	250	-	0.00%
51741 GROUP HEALTH INS.	43,284	22,933	45,866	40,586	21,893	22,000	41,738	19,738	89.72%
51750 GROUP LIFE-SC RETIREM	308	98	196	245	215	245	330	86	35.02%
Total	\$ 332,986	\$ 135,423	\$ 270,846	\$ 242,781	\$ 219,058	\$ 228,745	\$ 330,401	\$ 101,655	46%

Operational Expenditure	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
52010 MATERIAL SALES	214	-	-	1,000	500	500	500	-	0.00%
52100 OFFICE SUPPLIES	445	77	154	250	250	500	500	-	0.00%
52120 PRINTER LEASE	-	-	-	1,000	1,000	1,000	-	(1,000)	-100.00%
52125 PRINTING EXPENSE	-	-	-	200	200	200	-	(200)	-100.00%
52130 POSTAGE	46	29	58	150	150	150	100	(50)	-33.33%
52190 CHEMICALS	-	-	-	500	500	500	300	(200)	-40.00%
52210 CLEANING SUPPLIES	1,083	370	740	500	500	500	800	300	60.00%
52220 FUEL OIL LUBRICATION	5,484	3,017	6,034	8,000	8,000	8,000	8,000	-	0.00%
52221 VEHICLE REPAIRS	591	4,865	9,730	5,000	2,500	2,000	5,000	3,000	150.00%
52222 VEH TIRE PURCHASE/RE	1,043	8	16	1,000	500	500	500	-	0.00%
52223 VEHICLE MAINTENANCE	2,283	597	1,194	1,500	1,500	2,000	2,000	-	0.00%
52225 RADIO MAINT	-	-	-	200	200	200	200	-	0.00%
52226 EQUIPMENT REPAIRS	2,151	1,625	3,250			2,000	2,000		
52227 EQUIPMENT MAINTENANCE	1,850	1,919	3,838			1,000	2,000		
52228 EQUIPMENT TIRES	175	1,178	2,356			1,000	1,000		
52240 SAFETY MATERIAL	1,552	1,016	2,032	1,200	1,500	1,500	1,500	-	0.00%
52253 NEW TAPS	858	625	1,250	10,000	-	-	-	-	0.00%
52400 SMALL TOOLS EQUIPMENT	4,416	2,560	5,120	4,500	5,000	5,000	5,000	-	0.00%
52720 BLDG & GROUND MAINT	946	28	56	500	500	500	500	-	0.00%
52771 SYSTEM MAINTENANCE	163,251	131,470	135,100	130,000	110,000	110,000	110,000	-	0.00%
52773 ROW CLEARING	-	-	-	-	-	-	-	-	0.00%
SAFETY CONSULTANT							3,000	3,000	
53030 PROF SERVICES-ENGINEER	132,511	53,982	107,964	150,000	150,000	150,000	150,000	-	0.00%
APWA accreditation							-		#DIV/0!
53260 UNIFORMS	2,341	1,055	2,110	1,000	2,500	2,500	2,500	-	0.00%
53300 ADVERTISING LEGAL NC	157	51	102	100	100	100	100	-	0.00%
53620 GAS	2,415	563	1,126	1,100	1,100	1,100	1,100	-	0.00%
53630 POWER CONSUMED	5,205	3,201	6,402	1,400	1,400	3,500	6,000	2,500	71.43%
53635 TELEPHONE	3,212	815	1,630	2,500	2,500	2,500	2,500	-	0.00%
53640 WATER CONSUMED	-	-	-	500	-	-	-	-	0.00%
53650 SEWER SERVICE	-	-	-	500	-	-	-	-	0.00%
53720 RAILROAD LEASE	982	-	-	-	-	-	-	-	0.00%
54040 MEMBERSHIP DUES	30	-	-	300	600	600	600	-	0.00%
54041 EMPLOYEE TRAINING	972	-	-	2,500	2,500	2,500	2,500	-	0.00%
54042 TRAVEL	200	-	-	750	750	750	750	-	0.00%
54050 INCIDENTAL EXPENSE	169	32	64	300	300	300	300	-	0.00%
54051 MEDICAL EXPENSES	160	-	-	250	250	250	250	-	0.00%
Total	\$ 334,742	\$ 209,083	\$ 290,326	\$ 326,700	\$ 294,800	\$ 301,150	\$ 309,500	\$ 8,350	3%

	2016-2017 Actual	Through December 2015	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIP	20,000	3,112	6,224	10,000	21,250	-	18,000	18,000	#DIV/0!
55024 CAPITAL OUTLAY-VEH	-	-	-	6,000	6,000	32,500	-	(32,500)	-100.00%
55044 CAP OUTLAY-FACILITY	15,747	1,635	3,270						0.00%
55070 CAPITAL- WATER SYSTE	33,493	18,907	100,000	45,000	60,000	100,000	225,000	125,000	125.00%
	\$ 69,240	\$ 23,654	\$ 109,494	\$ 61,000	\$ 87,250	\$ 132,500	\$ 243,000	\$ 110,500	#DIV/0!
Debt Service/ Fund Transfers									
56054 BOND PAYMENT-CO	113,036	44,601	89,202	121,648	123,056	121,848	107,582	(14,266)	-11.71%
56210 Debt Payments	-	-	-	-	-	180,000	-	(180,000)	
Total Debt	\$ 113,036	\$ 44,601	\$ 89,202	\$ 121,648	\$ 123,056	\$ 301,848	\$ 107,582	\$ (194,266)	-64.36%
Debt Service/ Fund Transfers									
57250 Depreciation							6,500		
57000 OVERHEAD ALLOCATIO	48,160	55,941	111,882	50,161	50,161	66,548	111,882	45,334	68.12%
57001 ALLOCATION TO GFUND	166,979	101,276	202,551	168,112	168,112	215,966	202,551	(13,415)	-6.21%
Total Transfers	\$ 215,139	\$ 157,217	\$ 314,433	\$ 218,273	\$ 218,273	\$ 282,514	\$ 314,433	\$ 31,919	11.30%
Total Expenditures									
Salaries and Wages	\$ 332,986	\$ 135,423	\$ 270,846	\$ 242,781	\$ 219,058	\$ 228,745	\$ 330,401	\$ 101,655	44%
Operational	334,742	209,083	290,326	326,700	294,800	301,150	309,500	8,350	3%
Capital	69,240	23,654	109,494	61,000	87,250	132,500	243,000	110,500	83%
Debt	113,036	44,601	89,202	121,648	123,056	301,848	107,582	(194,266)	-64%
Transfer	166,979	101,276	202,551	168,112	168,112	215,966	202,551	(13,415)	-6%
Overhead	48,160	55,941	111,882	50,161	50,161	66,548	111,882	45,334	68%
Total	\$ 1,065,143	\$ 569,978	\$ 1,074,301	\$ 970,402	\$ 942,437	\$ 1,246,757	\$ 1,304,916	\$ 58,158	5%

DPW&U: WATER FILTRATION & TREATMENT

DEPARTMENT OF PUBLIC WORKS & UTILITIES: WATER FILTRATION & TREATMENT

MISSION

The mission of the Water Filtration Division is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Achieved low chlorine total residual certification and 100% compliance in toxicity testing. Achieved constant and consistent removal of choline from sludge water. Identified and developed a plan to rehabilitate the lab in accordance with SC DHEC requirements. Currently conducting a potassium permanganate test to determine if a chemical adjustment can reduce operating costs. Achieved AWOP designation from SC DHEC.
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PERFORMANCE MEASURES

Measure	FY14	FY15	FY16
Average Daily MGD	2	2	2

PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete painting of stairwells, interior, and safety railings. Renovate lab facility. <ul style="list-style-type: none"> Achieved constant and consistent removal of choline from sludge water. Complete a pilot program for conversion to promaganate as oxidizer.
First Class City	<ul style="list-style-type: none"> Meet AWOP standards for drinking water. <ul style="list-style-type: none"> Achieve satisfactory rating on annual sanitary survey

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	7	5	6	7	7	7	7	0
Part - Time	2	2	2	2	2	2	2	0
Total	9	7	8	9	9	9	9	0

BUDGETARY ANALYSIS

Total Expenditures	FALSE	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 466,322	\$ 240,738	\$ 481,476	\$ 453,202	\$ 505,597	\$ 538,545	\$ 528,065	\$ (10,480)	-2%
Operational	690,505	332,552	665,704	660,775	658,725	685,203	692,437	7,234	1%
Capital	60,522	25,405	50,810	15,000	50,000	75,000	31,000	(44,000)	-59%
Debt	502,910	260,486	520,972	488,663	501,818	503,647	504,824	1,177	0%
Transfer	-	-	-	-	-	-	-	-	0%
Overhead	-	-	-	-	-	-	-	-	0%
Total	\$ 1,720,259	\$ 859,181	\$ 1,718,962	\$ 1,617,640	\$ 1,716,140	\$ 1,802,395	\$ 1,756,326	\$ (46,069)	-3%

The 2018/2019 Water Filtration Budget has a total net decrease of \$46,069 due to the following:

- Salaries and Wages decreased by \$10,480 due new hires with different certifications
- Capital decreased by \$44,000.
- Lab Chemicals increased by \$10,000.

CAPITAL FUNDING

The Water Filtration Department has a total capital funding of \$31,000 for the following items:

- Actuators(3) \$21,000
- Spectrometer \$5,700
- Chlorine Regulators \$4,300

DEBT SERVICE

The Water Filtration Department has \$502,124 budgeted for payment of the Bond Issuances.

WATER FILTRATION 730

FY 18/19

Salaries & Wages	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
50100 SALARIES	333,422	167,875	335,750	322,640	367,738	372,255	364,344	(7,911)	-2.13%
50110 OVERTIME SALARIES	13,624	5,823	11,646	6,000	6,000	8,000	8,000	-	0.00%
50400 SOCIAL SECURITY	26,066	12,990	25,980	25,217	28,591	29,090	28,484	(605)	-2.08%
50500 SC RETIREMENT	37,756	22,817	45,634	35,274	41,074	51,563	49,931	(1,631)	-3.16%
50700 WORKMENS COMPENSA'	16,343	8,172	16,344	17,350	15,286	16,597	16,196	(401)	-2.42%
50800 UNEMPLOYMENT CLAIM	-	-	-	-	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	38,598	22,865	45,730	46,227	46,357	60,471	60,551	80	0.13%
51750 GROUP LIFE-SC RETIREM	512	196	392	494	551	570	559	(12)	-2.08%
Total	\$ 466,322	\$ 240,738	\$ 481,476	\$ 453,202	\$ 505,597	\$ 538,545	\$ 528,065	\$ (10,480)	-2%

	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	565	113	226	400	400	400	400	-	0.00%
52110 OFFICE EQUIP - MAINT.	-	-	-	775	775	775	-	(775)	-100.00%
52120 PRINTER LEASE	1,200	477	954	-	4,200	4,200	4,200	-	-
52125 PRINTING EXPENSE	10	-	-	1,250	1,250	1,250	1,250	-	0.00%
52130 POSTAGE	3,890	2,275	4,550	2,000	2,000	7,000	6,000	(1,000)	-14.29%
52210 CLEANING SUPPLIES	-	-	-	500	500	500	500	-	0.00%
52220 FUEL OIL LUBRICATION	915	608	1,216	1,300	1,800	1,800	1,800	-	0.00%
52221 VEHICLE REPAIRS	-	-	-	300	300	300	300	-	0.00%
52222 VEH TIRE PURCHASE/REI	393	-	-	100	250	250	250	-	0.00%
52223 VEHICLE MAINTENANCE	133	132	264	200	200	200	500	300	150.00%
52225 RADIO MAINT	-	225	450	500	500	500	500	-	0.00%
52240 SAFETY MATERIAL	1,355	990	1,980	1,600	1,600	1,600	1,600	-	0.00%
52280 WATER TREATMENT CHI	84,553	38,534	77,068	165,000	145,000	85,000	85,000	-	0.00%
52281 SLUDGE DISPOSAL	5,209	3,948	7,896	25,000	25,000	25,000	25,000	-	0.00%
52282 LAB CHEMICALS	43,882	34,182	68,364	42,000	45,000	45,000	55,000	10,000	22.22%
52400 SMALL TOOLS EQUIPMEI	518	144	288	500	500	500	500	-	0.00%
52720 BLDG & GROUND MAINT	7,862	913	1,826	5,000	5,000	5,000	5,000	-	0.00%
52771 SYSTEM MAINTENANCE	148,916	30,518	61,036	75,000	75,000	40,000	40,000	-	0.00%
52773 R O W CLEARING	-	-	-	-	-	-	-	-	0.00%
53000 PROF SERVICES	-	-	-	-	-	-	-	-	0.00%
53029 LAB TESTING	10,325	5,755	11,510	8,900	7,500	11,600	11,600	-	0.00%
SAFETY CONSULTANT	-	-	-	-	-	-	3,000	3,000	-
53030 PROF SERVICES-ENGINEE	9,125	-	-	20,000	20,000	20,000	20,000	-	0.00%
53260 UNIFORMS	1,995	640	1,280	1,200	1,200	1,200	1,200	-	0.00%
53300 ADVERTISING LEGAL NO	380	-	-	300	300	300	300	-	0.00%
53620 GAS	1,997	266	532	1,000	1,000	1,000	1,000	-	0.00%
53630 POWER CONSUMED	328,690	168,687	337,374	250,000	270,000	335,896	337,637	1,741	0.52%
53635 TELEPHONE	2,968	1,608	3,216	3,000	3,000	12,432	5,000	(7,432)	-59.78%
53640 WATER CONSUMED	-	-	-	200	-	-	-	-	0.00%
53650 SEWER SERVICE	-	-	-	200	-	-	-	-	0.00%
53774 MAINTENANCE CONTRA	6,820	9,619	19,238	9,600	9,600	9,600	10,500	900	9.38%
53776 REGULATORY FEES	19,196	10,502	21,004	20,700	21,000	21,050	21,050	-	0.00%
53810 RENT - CITY HALL	1,050	466	932	1,400	-	-	-	-	0.00%
54040 MEMBERSHIP DUES	574	-	600	600	600	600	600	-	0.00%
54041 EMPLOYEE TRAINING	3,033	1,042	2,084	3,000	3,000	4,000	4,000	-	0.00%
54042 TRAVEL	3,027	2,231	4,462	1,500	1,500	2,500	3,000	500	20.00%
54050 INCIDENTAL EXPENSE	1,200	733	1,466	250	250	250	250	-	0.00%
54051 MEDICAL EXPENSES	548	-	-	500	500	500	500	-	0.00%
54059 GENERATOR FUEL	-	-	-	8,000	5,000	5,000	5,000	-	0.00%
54060 GENERATOR O&M	-	-	-	9,000	5,000	5,000	5,000	-	0.00%
54079 WATER DRINKING WEEK	174	-	-	-	-	-	-	-	0
54080 INTEREST/BANK FEES	-	-	-	-	-	-	-	-	0.00%
Total	\$ 690,505	\$ 332,552	\$ 665,704	\$ 660,775	\$ 658,725	\$ 685,203	\$ 692,437	\$ 7,234	\$ 1
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIPMENT	-	-	-	-	-	-	31,000	31,000	0%
55044 CAP OUTLAY-FACILITY I	60,522	25,405	50,810	15,000	50,000	75,000	-	(75,000)	-100.00%
Total Capital	\$ 60,522	\$ 25,405	\$ 50,810	\$ 15,000	\$ 50,000	\$ 75,000	\$ 31,000	\$ (44,000)	-58.67%
Debt Service/ Fund Transfers									
56210 DEBT PAYMENTS	500,210	259,136	518,272	485,963	499,118	500,947	502,124	1,177	0.23%
Total Debt/	500,210	259,136	518,272	485,963	499,118	500,947	502,124	1,177	0.23%
Debt Service/ Fund Transfers									
57250 DEPRECIATION FUND	2,700	1,350	2,700	2,700	2,700	2,700	2,700	-	0.00%
Total/Depr	2,700	1,350	2,700	2,700	2,700	2,700	2,700	-	0.00%
Total Expenditures									
Salaries and Wages	\$ 466,322	\$ 240,738	\$ 481,476	\$ 453,202	\$ 505,597	\$ 538,545	\$ 528,065	\$ (10,480)	-2%
Operational	690,505	332,552	665,704	660,775	658,725	685,203	692,437	7,234	1%
Capital	60,522	25,405	50,810	15,000	50,000	75,000	31,000	(44,000)	-59%
Debt	502,910	260,486	520,972	488,663	501,818	503,647	504,824	1,177	0%
Transfer	-	-	-	-	-	-	-	-	0%
Overhead	-	-	-	-	-	-	-	-	0%
Total	\$ 1,720,259	\$ 859,181	\$ 1,718,962	\$ 1,617,640	\$ 1,716,140	\$ 1,802,395	\$ 1,756,326	\$ (46,069)	-3%

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 76,196	\$ 41,610	\$ 83,220	\$ 53,752	\$ 57,256	\$ 67,776	\$ 118,236	\$ 50,460	74%
Operational	21,510	13,706	27,412	8,900	7,950	7,950	16,450	8,500	107%
Capital	-	-	-	8,000	-	60,000	99,000	39,000	65%
Total	\$ 97,706	\$ 55,316	\$ 110,632	\$ 70,652	\$ 65,206	\$ 135,726	\$ 233,686	\$ 97,960	72%

The Fleet Budget increased by 97,960 due to the addition of one new employee, and the need for a lift and pit.

CAPITAL FUNDING

The Fleet Services Division's Budget has \$99,000 in capital funding for replacement of the division vehicle, tools, and pit and lift.

DEBT SERVICE

The Fleet Services Division has no debt service budgeted.

FLEET 735

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	44,030	20,530	41,060	38,898	39,676	40,850	76,727	35,877	87.83%
50110 OVERTIME SALARI	6,925	6,948	13,896	1,800	1,800	1,800	1,800	-	0.00%
50400 SOCIAL SECURITY	3,694	1,888	3,776	4,776	3,173	3,263	6,007	2,745	84.12%
50500 SC RETIREMENT	5,651	3,671	7,342	6,044	4,558	5,783	10,530	4,747	82.08%
50700 WORKMENS COMPI	5,882	2,941	5,882	2,127	2,146	4,000	5,900	1,900	47.50%
50800 UNEMPLOYMENT C	-	-	-	50	50	50	50	-	0.00%
51741 GROUP HEALTH IN	10,003	5,604	11,208	-	5,795	11,971	17,103	5,132	233%
51750 GROUP LIFE-SC REI	12	28	56	58	58	59	118	59	99.64%
Total	\$ 76,196	\$ 41,610	\$ 83,220	\$ 53,752	\$ 57,256	\$ 67,776	\$ 118,236	\$ 50,460	88%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	85	12	24	50	50	50	50	-	0.00%
52190 CHEMICALS	2,797	1,135	2,270	1,200	1,200	1,200	2,000	800	66.67%
52210 CLEANING SUPPLIE	233	-	-	300	300	300	300	-	0.00%
52220 FUEL OIL LUBRICA	3,804	987	1,974	1,700	1,200	1,200	2,000	800	66.67%
52221 VEHICLE REPAIRS	1,857	6	12	300	300	300	500	200	66.67%
52222 VEH TIRE PURCHA	-	259	518	300	300	300	500	200	66.67%
52223 VEHICLE MAINTEN	1,436	52	104	300	-	-	-	-	0.00%
52226 EQUIPMENT REPAIR	-	140	280	-	-	-	-	-	0.00%
52227 EQUIPMENT MAINT.	-	40	80	-	-	-	-	-	0.00%
52225 RADIO MAINT	-	-	-	50	-	-	-	-	0.00%
52240 SAFETY MATERIAL	147	-	-	150	150	150	150	-	0.00%
52400 SMALL TOOLS EQU	4,952	2,500	5,000	2,500	2,500	2,500	6,000	3,500	140.00%
52720 BLDG & GROUND M	3,034	8,064	16,128	250	250	250	250	-	0.00%
SAFETY CONSULTANT	-	-	-	-	-	-	3,000	3,000	-
53260 UNIFORMS	561	-	-	550	550	550	550	-	0.00%
53620 GAS	-	-	-	400	400	400	400	-	0.00%
53630 POWER CONSUMEI	446	196	392	400	400	400	400	-	0.00%
53635 TELEPHONE	462	205	410	250	250	250	250	-	0.00%
54050 INCIDENTAL EXPEI	1,525	-	-	100	100	100	100	-	0.00%
54051 MEDICAL EXPENSE	170	110	220	100	-	-	-	-	0.00%
Total	\$ 21,510	\$ 13,706	\$ 27,412	\$ 8,900	\$ 7,950	\$ 7,950	\$ 16,450	\$ 8,500	\$ 4

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQU	-	-	-	8,000	-	30,000	49,000	19,000	100.00%
55024 CAPITAL VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 50,000	\$ 20,000	100%
55044 CAPITAL FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 60,000	\$ 99,000	\$ 39,000	100%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 76,196	\$ 41,610	\$ 83,220	\$ 53,752	\$ 57,256	\$ 67,776	\$ 118,236	\$ 50,460	74%
Operational	21,510	13,706	27,412	8,900	7,950	7,950	16,450	\$ 8,500	107%
Capital	-	-	-	8,000	-	60,000	99,000	\$ 39,000	65%
Total	\$ 97,706	\$ 55,316	\$ 110,632	\$ 70,652	\$ 65,206	\$ 135,726	\$ 233,686	\$ 97,960	72%

OCM: RISK MANAGEMENT

OFFICE OF THE CITY MANAGER: RISK MANAGEMENT

MISSION

Risk Management, a unit of the Office of the City Manager, is committed to furnishing each city employee a place of employment that is free from recognized hazards through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Office of Risk Management is also charged with the responsibility for the preservation of assets, both physical and human by identifying, evaluating, and controlling loss exposures faced by the City of Clinton. The Office of Risk Management seeks to reduce workers' compensation claims, reduce damage to city assets and private property, and reduce premiums for workers' compensation and property/liability insurance coverage.

Risk Management includes the Division of Human Resources which strives to provide an equal opportunity for employment and advancement to the most highly qualified recruits and current employees through comprehensive screening processes, competitive pay structure, and employee benefits that meet or exceed requirements of state and federal labor laws and are consistent with established employment practice law.

ACHIEVEMENTS

First Class City

- Maintained claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. This year was lowered to .90.
- Maintained at-fault vehicle and equipment damage incidents to three (3) or below
- Initiated updated filing system.
- Completed MUNIS human resources system implementation.

PERFORMANCE MEASURES

RISK MANAGEMENT PERFORMANCE MEASURES

Performance Measures Type	Description	CY14	CY15	CY16
Risk Assessment	Outside assessments conducted	5	3	4
Risk Assessment	Potential OSHA Violations Found	5	3	5
Risk Assessment	OSHA Violations Corrected	5	3	5

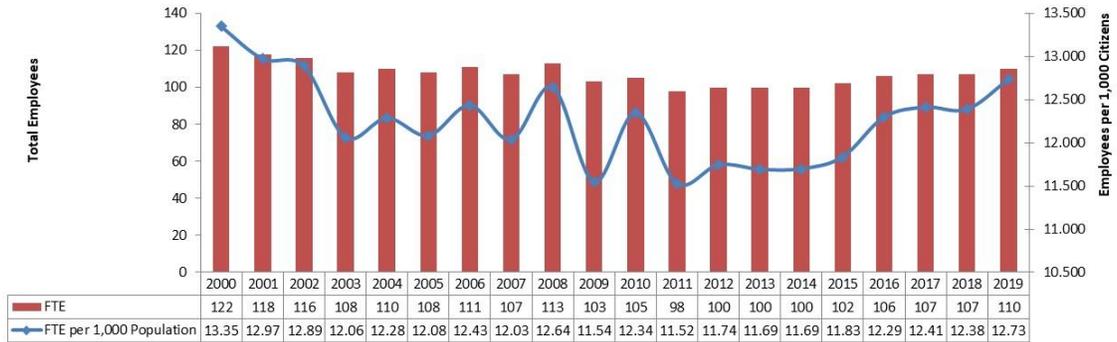
Claim Frequency & Severity	Maximum Targeted Claim Frequency (Events)	10	12	10
Claim Frequency & Severity	Actual Claim Frequency (Events)	13	16	8
Claim Frequency & Severity	Total Cost of Injury	\$71,840*	\$20,995**	\$1,770
Claim Frequency & Severity	Average Cost per Claim	\$6,531	\$1,750	\$221
Claim Frequency & Severity	State Average Cost per Claim CY 15	\$13,840	\$13,889	\$14,700
Claim Frequency & Severity	% less than/greater than state avg.	>52%	>87%	>96%

Notes: 1.) *2 claims = \$67,369 which skews the avg.; 2.) **1 claim = \$15,195 which skews the avg.

HUMAN RESOURCES PERFORMANCE MEASURES

The City of Clinton has had a 12.3% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.41 employees to every 1,000 citizens.

Employment Efficiencies



PROPOSED FY 18-19 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> • Maintain claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. • Maintain at-fault vehicle and equipment damage incidents to three (3) or below • Complete filing system update. • Revamp employee orientation program.
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PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	1	1	1	1	1	1	1.5	0.5
Part - Time	0	0	0	0	0	0	-	-
Total	1	1	1	1	1	1	1.5	0.5

BUDGETARY ANALYSIS

Expenditures	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 79,196	\$ 38,076	\$ 76,152	\$ 84,758	\$ 66,829	\$ 71,881	\$ 88,745	16,864	23%
Operational	13,395	5,952	21,904	27,300	28,050	27,125	17,675	(9,450)	-35%
Capital	-	-	-	15,078	-	-	-	-	0%
Total	\$ 92,591	\$ 44,028	\$ 98,056	\$ 127,136	\$ 94,879	\$ 99,006	\$ 106,420	\$ 7,414	7%

CAPITAL FUNDING

There is no capital funding for Risk Management this fiscal year.

DEBT SERVICE

The Risk Management Office has no debt service budgeted.

RISK MANAGEMENT 740

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 57,331	\$ 31,056	\$ 62,112	\$ 66,192	\$ 55,020	\$ 57,633	\$ 71,000	\$ 13,367	23.19%
50400 SOCIAL SECURITY	4,028	2,207	4,414	5,064	4,209	4,409	5,432	1,023	23.19%
50500 SC RETIREMENT	6,342	3,823	7,646	7,221	6,047	7,815	10,231	2,417	30.92%
50700 WORKMENS COMPENSAT	1,908	954	1,908	1,795	1,471	1,938	1,976	38	1.96%
51741 GROUP HEALTH INS.	9,466	-	-	4,393	-	-	-	-	0.00%
51750 GROUP LIFE-SC RETIREMI	121	36	72	93	82	86	107	20	23.19%
Total	\$ 79,196	\$ 38,076	\$ 76,152	\$ 84,758	\$ 66,829	\$ 71,881	\$ 88,745	\$ 16,864	25%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	1,481	12	24	1,000	1,900	1,300	1,300	-	0.00%
52120 PRINTER LEASE	-	-	-	600	600	600	-	(600)	-100.00%
52130 POSTAGE	37	35	70	100	100	75	75	-	0.00%
52220 FUEL OIL LUBRICATION	17	-	-	250	250	150	150	-	0.00%
52223 VEHICLE MAINTENANCE	-	-	-	150	-	-	-	-	0.00%
52240 SAFETY MATERIAL	209	-	-	1,100	1,100	1,100	1,500	400	36.36%
53030 PROF SERVICES-ENGINE	65	-	10,000	10,000	10,000	10,000	-	(10,000)	-100.00%
53260 UNIFORMS	75	-	-	150	250	250	250	-	0.00%
53630 POWER CONSUMED	1,347	712	1,424	1,100	1,300	1,500	1,500	-	0.00%
53635 TELEPHONE	1,787	926	1,852	2,500	3,000	2,500	2,500	-	0.00%
54040 MEMBERSHIP DUES	455	-	-	450	500	500	500	-	0.00%
54041 EMPLOYEE TRAINING	764	145	290	2,500	2,700	2,700	2,850	150	5.56%
54042 TRAVEL	2,595	1,564	3,128	2,500	2,650	2,700	2,850	150	5.56%
54050 INCIDENTAL EXPENSE	624	607	1,214	500	500	500	500	-	0.00%
54051 MEDICAL EXPENSES	1,763	1,725	3,450	2,400	1,200	1,250	1,500	250	20.00%
54056 SAFETY INCENTIVE	2,176	226	452	2,000	2,000	2,000	2,200	200	10.00%
Total	\$ 13,395	\$ 5,952	\$ 21,904	\$ 27,300	\$ 28,050	\$ 27,125	\$ 17,675	\$ (9,450)	-34%

	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIP	-	-	-	-	-	-	-	-	0.00%
55024 CAPITAL VEHICLES'	-	-	-	15,078	-	-	-	-	0.00%
55023 CAPITAL FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ 15,078	\$ -	\$ -	\$ -	\$ -	0%

	2016-2017 Actual	Through December 2017	Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 79,196	\$ 38,076	\$ 76,152	\$ 84,758	\$ 66,829	\$ 71,881	\$ 88,745	\$ 16,864	23%
Operational	13,395	5,952	21,904	27,300	28,050	27,125	17,675	(9,450)	-35%
Capital	-	-	-	15,078	-	-	-	-	0%
Total	\$ 92,591	\$ 44,028	\$ 98,056	\$ 127,136	\$ 94,879	\$ 99,006	\$ 106,420	\$ 7,414	7%

DPW&U: SANITATION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: SANITATION

MISSION

The mission of the Sanitation Division is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen's needs.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
Fiscal Stability	<ul style="list-style-type: none"> Promoted composting, recycling, and mulching to the public to reduce natural debris removal costs. Improved use of GPS system to reduce operating costs. Reduced operating costs by adjusting schedule to a four day pick up system.

PERFORMANCE MEASURES

SANITATION PERFORMANCE MEASURES

Description	FY14	FY15	FY16	FY17
Average weekly number of pick ups	2500	3955	2571	2504
Average weekly MSW tonnage	35.12	53.43	36.11	54.87
Average weekly other pickups (limbs / manmade)	511	546	560	583

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
Fiscal Stability	<ul style="list-style-type: none"> Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. Identify new sources of revenue, including potential recycling projects. Conduct business analysis on natural debris mulching in the city instead of contracting it out as we currently do. Develop cost reduction plan. Finalize wood permit to implement grinding plan. Get recertified in monitoring. Hire two HEO's to have sweep and leaf truck drivers.

PERSONNEL ANALYSIS

Personnel	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase
Full - Time	9	6	6	7	7	7	0	-7
Part - Time	0	0	0	0	0	0	0	0
Total	9	6	6	7	7	7	0	-7

BUDGETARY ANALYSIS

Total Expenditures	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries and Wages	\$ 304,888	\$ 165,577	\$ 331,154	\$ 364,619	\$ 272,241	\$ 355,353	\$ -	\$ (355,353)	-100%
Operational	176,083	41,314	82,628	133,075	145,175	139,675	305,231	165,556	119%
Capital	-	-	-	-	20,000	20,000	-	(20,000)	-100%
Debt	50,748	80,677	51,578	50,744	50,744	113,922	31,971	(81,951)	-72%
Total	\$ 531,719	\$ 287,568	\$ 465,360	\$ 548,438	\$ 488,160	\$ 628,950	\$ 337,202	\$ (291,748)	-46%

Plans to outsource the functions of the Sanitation department are reflected in this department.

CAPITAL FUNDING

None for Sanitation.

DEBT SERVICE

The Sanitation Division has a total annual debt service of \$20,000 as shown below:

- Collection / Grapple Truck – annual lease purchase payments of \$20,000.

SANITATION 475

FY 18/19

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 203,863	\$ 110,136	\$ 220,272	\$ 226,407	\$ 168,696	\$ 228,443	\$ -	\$ (228,443)	-100%
50110 OVERTIME SALARIES	13,308	4,294	8,588	10,000	10,000	10,000	-	(10,000)	-100%
50400 SOCIAL SECURITY	15,820	8,549	17,098	18,085	13,670	18,241	-	(18,241)	-100%
50500 SC RETIREMENT	12,345	15,321	30,642	25,792	19,639	32,333	-	(32,333)	-100%
50700 WORKMENS COMPENSAT	17,626	8,842	17,684	26,330	19,366	21,000	-	(21,000)	-100%
50800 UNEMPLOYMENT CLAIMS	-	-	-	50	50	50	-	(50)	-100%
51741 GROUP HEALTH INS.	41,663	18,149	36,298	57,600	40,504	45,000	-	(45,000)	-100%
51750 GROUP LIFE-SC RETIREMI	263	286	572	355	316	286	-	(286)	-100%
Total	\$ 304,888	\$ 165,577	\$ 331,154	\$ 364,619	\$ 272,241	\$ 355,353	\$ -	\$ (355,353)	-100%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	88	44	88	75	75	75	-	(75)	-100%
52125 PRINTING EXPENSE	136	307	614	250	250	250	-	(250)	-100%
52190 CHEMICALS	-	-	-	50	50	50	-	(50)	-100%
52210 CLEANING SUPPLIES	675	231	462	100	200	200	-	(200)	-100%
52220 FUEL OIL LUBRICATION	13,533	4,866	9,732	25,000	20,000	16,000	-	(16,000)	-100%
52221 VEHICLE REPAIRS	56,941	12,231	24,462	30,000	45,000	45,000	-	(45,000)	-100%
52222 VEH TIRE PURCHASE/REP	5,113	3,428	6,856	8,000	8,000	7,000	-	(7,000)	-100%
52223 VEHICLE MAINTENANCE	6,028	1,713	3,426	5,000	5,000	5,000	-	(5,000)	-100%
52225 RADIO MAINT	-	-	-	200	200	200	-	(200)	-100%
52240 SAFETY MATERIAL	2,445	2,490	4,980	1,000	2,500	2,500	-	(2,500)	-100%
52400 SMALL TOOLS EQUIPMEN	115	575	1,150	300	300	300	-	(300)	-100%
52450 GARBAGE CONTAINERS	6,442	3,937	7,874	5,000	5,000	5,000	255,231	250,231	5005%
52720 BLDG & GROUND MAINT.	122	-	-	200	200	200	-	(200)	-100%
53260 UNIFORMS	2,624	2,457	4,914	3,000	3,500	3,000	-	(3,000)	-100%
SAFETY CONSULTANT	-	-	-	-	-	-	-	-	-
53300 ADVERTISING LEGAL NOT	400	132	264	800	800	800	-	(800)	-100%
53620 GAS	358	-	-	350	350	350	-	(350)	-100%
53630 POWER CONSUMED	-	480	960	2,000	2,000	2,000	-	(2,000)	-100%
53635 TELEPHONE	509	205	410	750	750	750	-	(750)	-100%
53763 LANDFILL EXPENSES	52,346	4,397	8,794	30,000	35,000	35,000	35,000	-	0%
53779 PROF SERVICES-LANDFIL	18,566	3,700	7,400	20,000	15,000	15,000	15,000	-	0%
54041 EMPLOYEE TRAINING	350	121	242	400	400	400	-	(400)	-100%
54050 INCIDENTAL EXPENSE	9,082	-	-	200	200	200	-	(200)	-100%
54051 MEDICAL EXPENSES	210	-	-	400	400	400	-	(400)	-100%
Total	\$ 176,083	\$ 41,314	\$ 82,628	\$ 133,075	\$ 145,175	\$ 139,675	\$ 305,231	\$ 165,556	119%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Capital Expenditure									
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	-	-	-	-	-	20,000	-	(20,000)	0%
5044 Capital - Facilities	-	-	-	-	-	-	-	-	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ (20,000)	0%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
56065 NOTE PAY GRAPPLE TRU	16,690	16,689	17,524	16,690	16,690	20,000	-	(20,000)	-119.83%
56064 NOTE PAY - Knuckle Boom	-	-	-	-	-	24,971	-	(24,971)	-100%
57000 OVERHEAD ALLOCATION	-	46,961	-	-	-	93,922	-	(93,922)	-100%
57001 ALLOCATION TO GFUND	-	-	-	-	-	-	-	-	-
57250 DEPRECIATION FUND	34,058	17,027	34,054	34,054	34,054	7,000	7,000	-	20.56%
Total Debt	50,748	80,677	51,578	50,744	50,744	113,922	31,971	(81,951)	-161.50%

	2016-2017 Actual	Through December 2017	FY 17-18 Year End Projections	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Approved Budget	FY 18-19 Requested Budget	FY 18-19 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 304,888	\$ 165,577	\$ 331,154	\$ 364,619	\$ 272,241	\$ 355,353	\$ -	\$ (355,353)	-100%
Operational	176,083	41,314	82,628	133,075	145,175	139,675	305,231	165,556	119%
Capital	-	-	-	-	20,000	20,000	-	(20,000)	-100%
Debt	50,748	80,677	51,578	50,744	50,744	113,922	31,971	(81,951)	-72%
Total	\$ 531,719	\$ 287,568	\$ 465,360	\$ 548,438	\$ 488,160	\$ 628,950	\$ 337,202	\$ (291,748)	-46%



City of Clinton Annual Budget

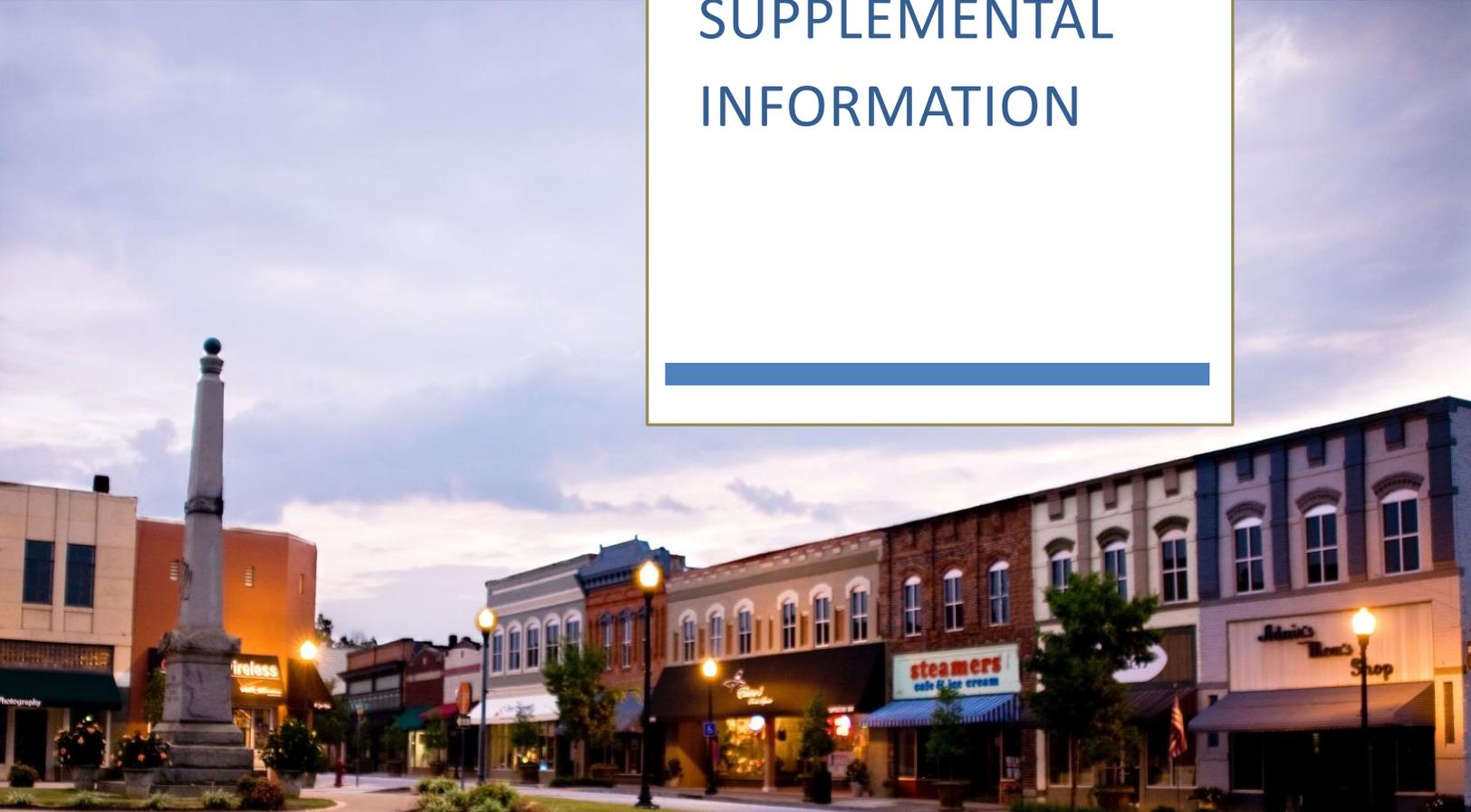
Fiscal Year
2018-2019



CLINTON
South Carolina



SUPPLEMENTAL
INFORMATION



SOURCES AND USES OF FUNDS

SUPPLEMENTAL DATA: CHART OF MAJOR AND NON-MAJOR FUNDS

Budget Summary

FY 17-18

Revenues	Major Funds				Special Funds				Total FY 17-18	Total FY 17-18
	General Fund	Utility Fund	Sanitation Fund	Major Funds Budget	Sewer I&I	Capital Equipment Funds	Economic Developemnt	Special Funds Budget		
Taxes	\$ 873,646	\$ -	\$ -	\$ 873,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 873,646
Fees	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Licenses & Inspections	\$ 856,000	\$ -	\$ -	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 856,000
Intergovernmental	\$ 958,000	\$ -	\$ -	\$ 958,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 958,000
Fines & Forfeitures	\$ 162,000	\$ -	\$ -	\$ 162,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,000
Interest Income	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Sales & Services	\$ 455,244	\$ -	\$ -	\$ 455,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,244
CNNGA	\$ 870,218	\$ -	\$ -	\$ 870,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 870,218
Other Financing Sources	\$ 2,003,402	\$ 262,359	\$ -	\$ 2,265,761	\$ -	\$ -	\$ 2,773,925	\$ 2,773,925	\$ -	\$ 5,039,686
Special Funds Carryforward	\$ -	\$ -	\$ -	\$ -	\$ 113,044	\$ 86,500	\$ 620,507	\$ 820,051	\$ -	\$ 820,051
Electric Revenue	\$ -	\$ 16,201,267	\$ -	\$ 16,201,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,201,267
Sewer Revenue	\$ -	\$ 2,463,502	\$ -	\$ 2,463,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,463,502
Sewer Tap Fees	\$ -	\$ 2,100	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100
Sewer I & I	\$ -	\$ 186,525	\$ -	\$ 186,525	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ -	\$ 366,525
Water Revenue	\$ -	\$ 3,214,451	\$ -	\$ 3,214,451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,214,451
Water Tap Fees	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Water Heater Maint. Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection Charges	\$ -	\$ 3,600	\$ -	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,600
Sanitation Revenue	\$ -	\$ 432,465	\$ -	\$ 432,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 432,465
Penalties Collected	\$ -	\$ 295,000	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,000
Miscellaneous Revenue	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Material & Equipment Sales	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Customer Connections	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Interdepartmental Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cable Vision - Pole Rental	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Bell South - Pole Rental	\$ -	\$ 1,600	\$ -	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
Sale of Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Interest Income	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
TOTAL SOURCE OF FUNDS	\$ 6,693,510	\$ 23,172,869	\$ -	\$ 29,866,379	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ -	\$ 33,207,890

Expenditures/Expenses	Major Funds				Special Funds				Total FY 17-18	Total FY 17-18
	General Fund	Utility Fund	Sanitation Fund	Major Funds Budget	Sewer I&I	Capital Equipment Funds	Economic Development	Special Funds Budget		
General Government	\$ 1,950,954	\$ -	\$ -	\$ 1,950,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,950,954
Public Safety	\$ 3,118,731	\$ -	\$ -	\$ 3,118,731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,118,731
Streets	\$ 328,953	\$ -	\$ -	\$ 328,953	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 328,953
Museum	\$ 43,833	\$ -	\$ -	\$ 43,833	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,833
Cultural & Education	\$ 789,091	\$ -	\$ -	\$ 789,091	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 789,091
Planning & Inspections	\$ 245,292	\$ -	\$ -	\$ 245,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 245,292
Sanitation	\$ -	\$ 535,028	\$ -	\$ 535,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 535,028
Planning & Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works Administration	\$ -	\$ 784,679	\$ -	\$ 784,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 784,679
IT Department	\$ -	\$ 380,443	\$ -	\$ 380,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,443
Utility Billing	\$ -	\$ 656,580	\$ -	\$ 656,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 656,580
Electric Distribution	\$ -	\$ 13,602,956	\$ -	\$ 13,602,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,602,956
Sanitary Sewer	\$ -	\$ 1,832,268	\$ -	\$ 1,832,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,832,268
Right of Way Maintenance	\$ -	\$ 367,543	\$ -	\$ 367,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 367,543
Storm Sewer	\$ -	\$ 8,600	\$ -	\$ 8,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,600
Water Distribution	\$ -	\$ 964,243	\$ -	\$ 964,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 964,243
Water Filtration	\$ -	\$ 1,802,395	\$ -	\$ 1,802,395	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,802,395
Maintenance	\$ -	\$ 135,726	\$ -	\$ 135,726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,726
Risk Management	\$ -	\$ 99,006	\$ -	\$ 99,006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,006
Special Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ -	\$ 3,773,976
Transfers	\$ -	\$ 2,003,402	\$ -	\$ 2,003,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,003,402
Principal portion of lease payments	\$ 216,657	\$ -	\$ -	\$ 216,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 216,657
TOTAL USE OF FUNDS	\$ 6,693,510	\$ 23,172,869	\$ -	\$ 29,866,379	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ -	\$ 33,640,355

Fund Balance/Equity

Fund Balance, beginning of year	\$ 5,859,961	\$ 9,576,966	\$ -	\$ 15,436,927	\$ 9,576,966	\$ 358,250	\$ 2,122,791	\$ 12,058,007	\$ -	\$ 17,917,968
Changes-Increases/(decreases)	\$ -	\$ (50,744)	\$ -	\$ (50,744)	\$ -	\$ -	\$ -	\$ (50,744)	\$ -	\$ -
Fund Balance, end of year	\$ 5,859,961	\$ 9,526,222	\$ -	\$ 15,386,183	\$ 9,526,222	\$ 358,250	\$ 2,122,791	\$ 12,007,263	\$ -	\$ 17,867,224

GLOSSARY OF TERMS

SUPPLEMENTAL DATA: GLOSSARY OF TERMS

ACCOUNT GROUP: A self-balancing set of accounts that have no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and separations of an entity.

ACCRUAL BASIS OF ACCOUNTING: The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ASSESSED VALUATION: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by a government which has monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial position and results of operations;
- test whether transactions have been legally performed;
- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources.

BOND: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BALANCED BUDGET: A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

BUDGET DOCUMENT: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets.

CURRENT TAXES: Taxes levied and due within one year.

DEBT: An obligation resulting from borrowed money or for the purchase of goods.

Services. Debts of governments issued in bonds and notes.

DEBT LIMIT: The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

DEBT SERVICE: Payment of interest and repayment of principal to holders of a government.

DELINQUENT TAXES: Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

DEPARTMENT: A major administrative division of the city which manages an operation or group of related operations.

DEPRECIATION: The decrease in value of physical assets due to the use and passage of time.

ENTERPRISE FUNDS: To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR: Any consecutive 12-month period designated as the budget year.

FIXED ASSET: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's assets over its liabilities.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

GENERAL FUND: To account for all resources not required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard setting body for government entities.

INTERFUND TRANSFERS: Amounts transferred from one fund to another.

LEVY: To impose taxes, special assessments, or service charges for the support of city activities.

LONG TERM DEBT: Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

MILL: A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

OBJECTION OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- personal services (salaries & wages);
- contracted services (utilities, maintenance contracts, travel);
- supplies and materials;
- capital outlays.

OBJECTIVES: Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

OPERATING BUDGET: A budget for general expenditures such as salaries, utilities and supplies.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

REVENUE: The term designates an increase to a fund's assets which:

- does not increase a liability;
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities;
- does not represent an increase in contributed capital.

REVENUE BOND: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS: To account for resources which are legally restricted for specific purposes.

TAX ANTICIPATION NOTES: Notes issued in anticipation of taxes which are retired usually from taxes collected.

TRANSMITTAL LETTER: A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

UNENCUMBERED BALANCE: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

ABBREVIATIONS:

OCM: Office of the City Manager

DCED: Department of Community & Economic Development

DAS: Department of Administrative Services

DPS: Department of Public Safety

DPW: Department of Public Works

CHART OF ACCOUNTS

SUPPLEMENTAL DATA: CHART OF ACCOUNTS

50100 SALARIES

Funds are provided in this account for compensation of the employees for their services to the City of Clinton. A Christmas Bonus is included.

50110 OVERTIME SALARIES

Budgeted amount based on time worked over 40 hours per workweek.

50400 SOCIAL SECURITY

The City is required to pay social security wages based on employee's gross wages. The current contribution rate is .0145 (Medicare) and .0620 (FICA).

50500 SOUTH CAROLINA RETIREMENT

The City participates in the S C Retirement System. The employee contributes .065 of gross wages. The City contributes .1099 of total wages.

50600 SOUTH CAROLINA POLICE RETIREMENT

The City participates in the S. C. Police Retirement system. The employees contribute .0650 of gross wages. The City contributes .1342 of total wages.

50900 PART-TIME FIRE FIGHTER PAY

The Fire Department currently has twenty-two volunteer firefighters and twenty-four public safety officers. A volunteer is paid \$12.50 for the first hour and \$6.00 per hour for every hour thereafter. Volunteer firemen are paid by the quarter, starting in January of each year. Public Safety Officers and full time personnel are paid their regular hourly salary.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

54701 GENERAL FUND – 5% BALANCE

This account provides funds to the City for 5% of the balance after the first \$25,000.00 is funded to the City.

54702 PROMOTION FUND – 3% BALANCE

This account provides funds to be used for promotion of the City of Clinton. After funds are distributed to the City's General Fund, 30% of the balance is available for the Accommodations Committee to use for promotions.

54703 TOURISM – RELATED FUND – 35%

This account provides funds to be used for the promotion of tourism in the City of Clinton. After funds are distributed to the City's General Fund, 65% of the balance is available for the Accommodations Committee to use for tourism.

54111 JURY DUTY FEES

Fees associated with the use of a jury trial.

81760 ACCIDENTAL DEATH INSURANCE

Accidental death insurance is provided through the S. C. Retirement System for police officers and fireman. Total salaries multiply the rate .002.

51770 GROUP LIFE POLICE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .002 is multiplied by total salaries.

51741 GROUP HEALTH INSURANCE

The City provides health insurance to all full time employees. The coverage is provided by Blue Choice of South Carolina.

51750 GROUP LIFE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .0015 is multiplied by total salaries.

53020 LEGAL FEES

This account provides for expenses associated with legal advice pertaining to personnel issues.

50700 WORKER'S COMPENSATION

The City provides insurance coverage to employees injured as a result of employment. The City is a member of the South Carolina Municipal Insurance Trust, which provides workers with compensation coverage. The rate varies by job.

52920 FIRE PREVENTION

This account provides funds for Fire Marshall re-certification and Public Fire Education, which includes Smoke Detector programs, Code Enforcement and Fire Department Open House materials e.g.: Refreshments, Balloons, Fire Prevention handouts and postings.

53600 PURCHASED POWER

This account provides the funds necessary for the purchase of power that the City of Clinton sells to its customers. The City of Clinton purchases power from the Piedmont Municipal Power Agency.

52010 MATERIAL SALES

This fund is provided for an avenue to charge material purchased from the City of Clinton due to traffic accidents or vandalism to the City's Electrical System. Material purchased by contractors is also charged to this account.

53610 LCWSC TREATMENT

This account provides funds to pay for sewer treatment charges to Laurens County Water and Sewer Authority.

52100 OFFICE SUPPLIES

The purchase of basic office supplies is needed to maintain the offices, e.g. copier paper, staples, pens, pencils, etc.

52105 MATERIALS AND SUPPLIES

Funds in this account are provided to cover any expenses not budgeted in any other line item.

52110 OFFICE EQUIPMENT MAINTENANCE –COPIER AND PRINTERS

This account covers the expenses associated with the maintenance and upkeep with this department office equipment. It includes the maintenance contract for the Xerox Copier, toner and drum cartridges

52111 FILM/DEVELOPING

This account provides funds for the purchase of film and film developing for accidents and crime scenes. The Police Department will use digital cameras for the booking process and on some crime scenes. We are still required to use 35mm film on all major crime scenes due to ability to manipulate digital photos.

52112 AMMUNITION

Funds are provided in this account for the purchase of ammunition to be used by the police officers during qualifying at the firing range. During this budget year, initial and recurring training is required for the approximately 60 public safety employees (police and fire division combined). A need for continued education and training is necessary to maintain a safe level of security at our area schools. Training will be required for 12 public safety officers to possess a long-rifle while on patrol.

52115 DRUG/GRANT MATERIAL

The purchase of materials to be used with equipment purchased through grant funds. The City provides matching funds for grants with this account. LLBG 10% match COPS 25% match School Res. 25%.

52190 CHEMICALS

Expenses for chemicals used in the Sewer Streets and Sanitation Department are funded here. The Sewer Department has the responsibility for the up keep of several lift stations. Chemicals such as weed killer and degreasers are used here. These include degreasers and chemicals used to disinfect the garbage trucks.

52210 CLEANING MATERIALS

Funds in this line item cover the routine cleaning and upkeep of the City Buildings. This account also covers the materials and supplies to maintain the cleanliness of the City's vehicles.

52220 FUEL/LUBRICATION

This account provides funds for the purchase of fuel and the purchase of oil and lubricants for the vehicles assigned to the various City Departments.

52230 MEALS FOR PRISONERS

The Police Department must supply meals to all prisoners housed at the Police Department. This account provides funds to cover expenses associated with housing prisoners. The increase is due to the increase in crime and the expansion of the area to protect.

52235 TRUSTEE MAINTENANCE

The City participates in the State program that allows the City to house up to five trustees. This service is cost effective for the City. The City currently houses three trustees. This account provides funds to cover all expenses associated with the housing and the maintenance of the trustees. Costs include \$50.00 per week for meals, \$45.00 per month for services, medical expenses, etc.

Meals \$50.00 per week x 5 men x 52 weeks = \$13,000.00
 Services \$45.00 per month x 5 men x 12 months = \$2,700.00
 Medical costs for trustees - \$500.00
 SC Dept. of Corrections Dress Code \$500

52240 SAFETY MATERIAL

Funds in this account are provided to cover the expenses associated with the purchase of safety material and supplies. The City of Clinton complies with all OSHA and EPA regulations regarding safety practices. This covers all purchases of safety related equipment.

52250 STREET LIGHT MAINTENANCE

The Electrical Department is responsible for the maintenance of the streetlights within the city limits of Clinton. Funds are provided in this account for this purpose.

53260 UNIFORMS

Funding from this account provides uniforms for current personnel in this department. As required by OSHA, the employees of the Electrical Department wear Nomex Fire Retardant clothing. Right-of-way maintenance employees wear 100% cotton.

If the uniform is not issued through a uniform vendor, and the employee is required to wear a City of Clinton LOGO shirt then the standard practice is to allow up to \$450 per employee per year.

52282 LAB SUPPLIES AND CHEMICALS

Funds are provided in this account for the purchase of supplies necessary to perform daily tasks as required by DHEC. It is required by DHEC that our Filter Plant personnel run certain tests each day to determine the quality of water that we are producing.

53275 SLED COMPUTER

The Police Department has access to SLED information by computer. This is used to run license checks and to obtain background information

53026 JUVENILE COST

The City must provide funds to cover costs for housing juveniles in Columbia. The City is charged \$35.00 per day per juvenile.

52280 WATER TREATMENT CHEMICALS

Funds are made available in this line item for the purchase of chemicals in the water treatment process. Chemicals used include chlorine, lime slurry, fluoride and alum. Chemicals are currently bid for a period of one year.

52281 SLUDGE DISPOSAL

During the process of back washing the filter at the Filter Plant, solid particles that have been filtered out of the raw water are sent to a holding tank at our location. Over a period of time this waste is run through a press system that separates these particles from the water. Once these particles are separated it leaves a mud-like substance that must be disposed of in a landfill. This account provides for this disposal and also any chemicals that may be used in this process.

52400 SMALL TOOLS AND EQUIPMENT

Funds in this account are provided for the purchase and replacement of small hand tools by the Crewmembers in performing their day-to-day duties. Also, Class A pumpers and aerial ladders in the Fire Department are required to be equipped with hand tools, salvage covers, drop lights and hand lights

52450 GARBAGE CONTAINERS

This account is used to purchase residential garbage containers. These containers are sold to City of Clinton residential customers at the cost the City pays for them.

53000 PROFESSIONAL SERVICES – AGENT

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc.

53029 LAB TESTING – OUTSIDE SERVICES

This account covers expenses incurred for testing of lab samples that cannot be performed by our lab at the Filter Plant.

53030 PROFESSIONAL SERVICES

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc. such as the Annual Audit, electrical engineers, etc. For example, these engineers provide services such as mapping, designs in upgrading our electrical and SCADA systems, and rate studies.

53031 GIS – MAINT., SOFTWARE, UPGRADES

Funds in this account are provided for the software, computer maintenance and upgrades for the City's GIS Computer System.

53635 TELEPHONE

Each department is responsible for budgeting an amount based on expected use for long distance and monthly fees. This account also includes charges for cellular phone usage.

52225 RADIO MAINTENANCE

This account provides funds for repairs to and the maintenance of all radios owned by the City.

52130 POSTAGE

This account provides funds for postage needs throughout the City. The postage machine's functionality allows Departmental coding; therefore, the costs are allocated by the postage machine reports

54042 TRAVEL

This account covers transportation to and from meetings associated with departmental training seminars, schools, and various other meetings. The City provides per diem for all employees.

53300 ADVERTISING

This account is provided for the publishing of advertisements and legal notices in publications of general circulation.

52125 PRINTING

This account funds printing needs for the City Departments. e.g. incident reports, letterhead, forms, etc.

50700 UNEMPLOYMENT CLAIMS

The City of Clinton must provide funds for unemployment claims made by employees that have resigned or have had their employment terminated.

53540 CITIZEN TREE SERVICE

The City of Clinton has instituted a service where if a tree must be cut down in a citizen's yard. The City will pay the vendor. The Citizen may choose to pay the City in one lump sum payment or be billed through the Utility Billing System in monthly payments. A revenue line item will exist as an offset to this expense account.

53620 NATURAL GAS

Funds in this account are provided to purchase natural gas to supply the standby generator located at the Public Works Building. This generator is utilized during power outages to supply power to the radio and telephone systems. Natural gas is also purchased to provide a heat source in several of the City buildings.

53623 UTILITIES PURCHASED

This account provides funds for the purchase of natural gas for City Hall and the Community Building.

53630 POWER CONSUMED

This account covers the cost of power consumed by all of the City owned facilities. These meters are read monthly and a journal entry is made.

53640 WATER CONSUMED

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53650 SEWER SERVICE

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53720 RAILROAD LEASE

This account covers the expenses paid to CSX Railroad for rights-of-way privileges. The City has several electrical lines that cross or run parallel to CSX property.

52720 BUILDING AND GROUNDS MAINTENANCE

This account provides funds for the general maintenance of the city's buildings. Items that may be included in this account are as follows: plumbing repairs, replacement of florescent tubes.

52251 NEW ELECTRICAL CONNECTIONS

Funds in this account are provided for the expenses incurred while making a new customer connection to the city's electrical system.

52252 NEW RENTAL LIGHT CONNECTIONS

This account is provided for the expense of adding new lighting customers to our system. The customer has several choices from which to choose.

52253 NEW SEWER/WATER TAPS

This account provides the funds necessary to make new sewer/water taps for customers on our system.

52725 EQUIPMENT MAINTENANCE/SERVICE

This account covers contract costs for computers, computer software and toner for copiers. The City currently contracts with Smith Data for software maintenance.

53277 SOFTWARE MAINTENANCE

Funds from this account are provided for maintenance contracts for the City software.

52250 STREET AND TRAFFIC SIGN MAINTENANCE

Funds in this account are provided for the purchase and maintenance of street name and traffic signs. The City of Clinton maintains only the City streets and state roads are maintained by the SCDOT.

53555 BOND INSURANCE

The City of Clinton currently provides a blanket bond of \$50,000.00 in order to cover all employees with the exception of the Finance Department, e.g. City Manager, Building Inspectors, Street and Sanitation Supervisor, Public Works Director, etc.

53760 STREET MAINTENANCE

Funds in this account are provided for routine street maintenance

53763 LANDFILL FEES

Expenses paid to Laurens County and to Waste Management for the disposal of citywide waste are paid from this account.

52221 VEHICLE REPAIRS

This account covers maintenance repairs for the vehicles assigned to this department. This covers engine, brakes and other repairs that may be performed by local repair shops.

52222 VEHICLE TIRE PURCHASES

This account provides the funds to purchase and repair tires for City vehicles. Purchase prices are based on bid prices and prices through State Purchasing.

5223 VEHICLE MAINTENANCE

This expenditure account covers the cost of routine maintenance for the vehicles assigned to the Electrical Department. Routine maintenance is defined as engine oil and filter changes, transmission filter changes, headlamps, and windshield wipers, etc.

52771 SYSTEM MAINTENANCE

The funds provided in this account cover the expenses with the maintenance of the City's electrical system.

52772 TREE AND ROW MAINTENANCE

Funds in this account are provided for stump removal within street rights-of-way in the general fund.

52773 R. O. W. CLEARING

Funds from this account provide for the expenses associated with the clearing of electrical rights-of-way. Funds are also provided in this account for removal of stumps that is within our rights-of-way.

53779 PROFESSIONAL SERVICES – LANDFILL

The South Carolina Department of Health and Environmental Control requires that the City of Clinton monitor the City Landfill for chemicals and other matter that has been placed in the landfill. Davis and Floyd Engineering of Greenwood provides these services for the City and also submits reports to DHEC as to their findings each year.

53810 RENT – CITY HALL

The Public Works Building is charged each month for rent to City of Clinton. The expenses are divided between the Electric, Sewer, Storm Sewer Departments and the Filter Plant.

53910 YMCA

The City of Clinton does not operate a recreation department but supports the work of the Clinton YMCA. The City's funds 28% of the YMCA'S annual operating budget. The City has an agreement with the YMCA that is approved by City Council each year.

52930 PARKS

This account provides 20% matching funds for any grants that the City may receive for the purchase of playground equipment for the City parks.

52940 UPTOWN BEAUTIFICATION

The Streets and Parks Department provides maintenance and upkeep on the uptown of Clinton. These services include planting of flowers, on a bi-annual basis, in the pots located along store fronts, and maintaining the monument area.

54010 ELECTIONS

The City pays Laurens County Board of Elections and Registration to conduct the City's elections. The City holds elections every two years.

54015 ANNEXATIONS

This account provides expenses associated with annexations of parcels into the corporate City limits of Clinton. (Maps, plats, and other expenses associated with annexations)

54041 EMPLOYEE TRAINING

This account provides funds for training to enhance personnel safety and enrich employee and departmental professionalism.

53025 BANKING SERVICES

This account funds costs associated with banking services for the General Fund, e.g. wire fees, service charges, return check fees, etc.

54029 ECONOMIC DEVELOPMENT CORPORATION

This fund provides for the expenses incurred by the economic development board.

54031 SPECIAL NEEDS, DISABILITIES AND UNITED WAY

This account provides funds for United Way, Special Needs and Disabilities.

54032 MAIN STREET PROGRAM

This account provides the funds necessary for the implementation of the main street program

54040 MEMBERSHIP DUES

This account provides funding for professional publications and manuals. It also funds membership dues for various organizations and associations for membership of department personnel.

54045 MORALE AND WELFARE

This account funds events to show appreciation for the City employees. The City sponsors dinners, door prizes, and special events.

54046 SPECIAL EVENTS

This account provides funding for special events for organizations, e.g. Planning Commission, Appeals Board, United Way, Chamber of Commerce, and the NAACP.

54050 INCIDENTAL EXPENSES

This account provides funds for expenses not normally budgeted, e.g. bereavement, car tags, etc.

54051 MEDICAL EXPENSES

SCDOT requires that each employee that possesses a Commercial Drivers License undergo random drug and alcohol screenings. Each quarter 25% of these drivers are tested. This account also covers Hepatitis B vaccinations, and pre-employment drug testing.

54052 CODE BOOKS

This accounts account provides funds for the purchase of building codebooks for use by the code enforcement officer.

54054 MEDICAL EXPENSES/EQUIPMENT/FIRST RESPONDER EQUIPMENT

This account provides funding for Medical Expenses for the City of Clinton. Also included in this account are expenditures to initiate an Automated External Defibrillator (AED) program throughout the city's buildings and police cruisers.

54056 SAFETY INCENTIVES

This account provides funds for incentives to promote and encourage safety (\$20 per Employee.) It also includes monetary incentives for a new program related to the City's health fair and health program incentives. This program will

reward employees for maintaining certain benchmark levels with regards to their health in areas of blood pressure, weight, cholesterol, etc. and will offer additional bonuses for multiple category reductions. The reward and bonus can be collected only once per category in a fiscal year. For those employees who do not participate in our health fair but do get annual wellness physicals may submit the results from their physician's tests to the rewards program.

54054 FIRST RESPONDER EQUIPMENT AND SUPPLIES

This account funds the cost of medical supplies and other related expenses associated with the Fire Department's First Responder program. e.g. B.B. Pathogen Kits, Medical Trauma supplies, Oxygen Cylinders.

54057 GRANT EXPENSES

When the City obtains a grant, this account allows for any matching funds that may be required by the grant.

54059 GENERATOR FUEL

This line item provides for the expenses incurred in purchasing fuel for the city's generators.

54060 GENERATOR MAINTENANCE

The City of Clinton owns a stand by generator located on the grounds of the Public Works Complex that is used to shed load during hours of peak electrical usage and to also provide power to the finished water pumps at the Filter Plant. Funds in this account are provided for routine maintenance of these generators.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

56066 NOTE PAYMENT – EQUIPMENT

Funds in this account are provided for the note payment on the purchase equipment

56070 NOTE PAYMENT – FIRE TRUCK

Funds from this account are provided for the note payment for the fire truck purchased with financing.

57080 UTILITIES TRANSFER TO COMBINED UTILITY SYSTEM

This account provides funds to repay the Utility System for services used by City Hall.

54090 INDUSTRIAL PARK PROGRAM

Funds in this account are provided the development of the new industrial park.

54100 REFUNDS AND CORRECTIONS

This account provides funds to help cover the cost of billing errors and problems associated with the electrical system.

54101 STATE FINE TRANSFER

The Police Department is required to transfer a portion of all fines collected to the State.

54110 FINES – REFUNDS

This account covers refunds for fines overturned in City Court. The City keeps \$800 in petty cash and charges the refund back to this account.

54200 VICTIM’S RIGHTS

The City pays Laurens County 25% of the Victims Assistance Program’s Budget. The payments are made in four installments.

54300 911 EXPENSES

This account covers the cost for 911 services provided by Laurens County. The City pays for an emergency dispatcher. The City pays \$19,531.20 per year in four installments, one half paid by the Fire Department and one-half paid by the Police Department.

52305 SUPPORT EQUIPMENT

This account funds expenses for equipment in order for all Firefighters to do their job accordingly. Support equipment includes turn out gear, SCBA, and related tools and equipment.

54400 NFRIS REPORTING

The State of South Carolina requires the Fire Department to network with the county for all fire activities such as pre fire planning, fire reporting, and a mapping system. This line item provides funding for these needs.

53900 ANIMAL CONTROL-POUND POLICE

This account covers any costs associated with the upkeep of the dogs utilized by the Police Department for investigations.

56010 NOTE PAYMENT – ELECTRIC EQUIPMENT

This account provides the funds necessary to make the lease/purchase payments for the new electric equipment.

55023 CAPITAL – EQUIPMENT

This line item is provided for the purchase of the department’s capital equipment purchases. To qualify for a capital purchase the item must be in excess of \$400.00.

55024 CAPITAL – VEHICLES

This line item is provided for the purchase of the city department's capital vehicle purchases.

55044 CAPITAL – FACILITIES

Funds in this account are provided for any capital upgrades to the City's Buildings. Any upgrades may be split between all of the in the particular building.

55050 CAPITAL – SYSTEM

This account covers the cost of capital upgrades of the Utilities Systems. From time to time it is necessary to build new power water and sewer lines to serve a new customer on our system. This line also covers the costs related to any new meter installation.

57000 OVERHEAD ALLOCATION

The Utility Fund transfers money to the General Fund for work that Mayor and Council, Administration, Finance, and the Legal Department perform for the Utility System. This amount is split between the Electrical Department, Sanitary Sewer, and Water Distribution.

57007 CONTRIBUTION TO GENERAL FUND

The Utility System contributes no more than 8% of their revenues to the General Fund for operations. These funds are split between the Electrical Department, Sanitary Sewer, and Water Distribution.

56210 BOND PAYMENT

Funds in this account are provided for repayment of a bond used to upgrade the Electrical System and refinance an outstanding bond used for Filter Plant upgrade.



City of Clinton Annual Budget

Fiscal Year
2018-2019



CLINTON
South Carolina



SPECIAL FUND
INFORMATION



INFLOW & INFILTRATION

DEPARTMENT OF PUBLIC WORKS

PURPOSE

The purpose of the Inflow & Infiltration fund is to directly support the acquisition of equipment and the support of projects and personnel directly associated with addressing critical inflow and infiltration issues in the city’s sanitary sewer system.

REVENUES

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer	\$3.00 Per month
Institutional Sewer Customer	\$8.00 per month
Commercial Sewer Customer	\$3.00 Per month plus \$0.0005 per gallon of metered water

PRIMARY GOALS AND OBJECTIVES FOR FY 2018 / 2019

Salaries & Wages	<ul style="list-style-type: none"> Funds to cover the cost of three FTE positions totaling \$142,047 will be transferred from the I&I fund to the various departments that the personnel are allocated to: <ul style="list-style-type: none"> Lead Sewer Technician, Water & Sewer Division, Department of Public Works Sewer Technician I, Water & Sewer Division, Department of Public Works Right of Way Technician I, Right of Way Maintenance Division, Department of Public Works
Operations, Maintenance, and Equipment	<ul style="list-style-type: none"> \$10,000 for small tools and equipment needed for ROW Maintenance and Sewer Maintenance \$30,000 for professional engineering services associated with the completion of the CMOM audit, negotiations with SCDHEC regarding the consent order, and project engineering and design services. \$100,000 in project support funding to be used for repair and reconstruction of sanitary sewer lines. \$17,878 for the second of five annual lease purchase payments for a giraffe mobile right of way cutter. \$19,720 for the second of three annual lease purchase payments for a ROW tractor. \$24,834 for the third of five annual lease purchase payments for a ROW cutter.

FUTURE GOALS AND OBJECTIVES

Salaries & Wages	<ul style="list-style-type: none"> Funds will continue to be allocated through FY 22 for the above mentioned FTE positions, and the budget detail chart below assumes an annual increase in personnel costs of 2% per year.
Operations, Maintenance, and Equipment	<ul style="list-style-type: none"> Funding for small tools is reduced significantly after FY 20 since most small tools and equipment will be purchased in FY 17 and FY 18. Small tools and equipment funding is projected through FY 22. Funding for professional engineering services associated with project engineering and design services decreases after FY 18 since the majority of costs associated with the CMOM audit will have been paid by that point. Professional services for project design and engineering is expected to continue to be funded through FY 22. Funding for project support to be used for repair and reconstruction of sanitary sewer lines is projected to continue through FY 22 at \$100,000 per year. The city will fund the acquisition of three pieces of ROW maintenance equipment through various term lease purchases as outlined in the detail below.

Special Fund - Sewer I&I

Revenues	FY 16/17 Revenues	FY 17/18 Revenues	FY 18/19 Revenues	FY 19/20 Revenues	FY 20/21 Revenues	FY 21/22 Revenues
Anticipated Account Balance July 1	\$ 998,723	\$ 827,355	\$ 663,462	\$ 511,729	\$ 381,819	\$ 273,786
Anticipated I&I Revenues	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL	\$ 1,178,723	\$ 1,007,355	\$ 843,462	\$ 691,729	\$ 561,819	\$ 453,786

Expenditures - Salaries and Wage:	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
Salaries	\$ 89,128	\$ 90,911	\$ 92,729	\$ 94,584	\$ 96,475	\$ 98,405
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security	\$ 7,223	\$ 7,367	\$ 7,515	\$ 7,665	\$ 7,818	\$ 7,975
SC Retirement	\$ 10,301	\$ 10,507	\$ 10,717	\$ 10,931	\$ 11,150	\$ 11,373
Group Health Insurance	\$ 23,162	\$ 23,625	\$ 24,098	\$ 24,580	\$ 25,072	\$ 25,573
Group Health Life-SC Ret.	\$ 141	\$ 144	\$ 147	\$ 150	\$ 153	\$ 156
Worker's Compensation	\$ 9,307	\$ 9,493	\$ 9,683	\$ 9,876	\$ 10,074	\$ 10,275
Total	\$ 139,262	\$ 142,047	\$ 144,888	\$ 147,786	\$ 150,741	\$ 153,756

Expenditures - Operations, Maint., & Equipment	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
2400 Small Tools & Equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
3030 Professional Services - Engineers	\$ 30,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Project Support Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Manhole Sealing Equipment and Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cap. Equipment - Minjaruff cutter \$85,000 for 5 years @ 2%	\$ 17,291	\$ 17,291	\$ 17,291	\$ 17,291	\$ 17,291	\$ -
Cap. Equipment - ROW Cutter \$110,000 for 5 years @ 2%	\$ 24,834	\$ 24,834	\$ 24,834	\$ 24,834	\$ -	\$ -
Cap. Equipment - ROW Cutter (Bush Hog)	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Cap. Equipment - ROW Tractor - \$58000 over 3 yrs @ 2%	\$ 19,982	\$ 19,720	\$ 19,720	\$ -	\$ -	\$ -
Total	\$ 212,107	\$ 201,845	\$ 186,845	\$ 162,125	\$ 137,291	\$ 120,000

Total Expenditures	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
Salaries and Wages	\$ -	\$ 139,262	\$ 144,888	\$ 147,786	\$ 150,741	\$ 153,756
Operational	\$ 212,107	\$ 201,845	\$ 186,845	\$ 162,125	\$ 137,291	\$ 120,000
Total	\$ 351,368	\$ 343,892	\$ 331,733	\$ 309,911	\$ 288,032	\$ 273,756

Analysis	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Revenue	\$ 1,178,723	\$ 1,007,355	\$ 843,462	\$ 691,729	\$ 561,819	\$ 453,786
Expenditure	\$ 351,368	\$ 343,892	\$ 331,733	\$ 309,911	\$ 288,032	\$ 273,756
Difference	\$ 827,355	\$ 663,462	\$ 511,729	\$ 381,819	\$ 273,786	\$ 180,030

ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

PURPOSE

The purpose of the economic development fund is to fund project directly related to improving the local economy by supporting projects that either 1.) Make Clinton a great place to live; or 2.) Make Clinton a great place to do business.

FY 15 /16 – 17/18 SPENDING PLAN

The City intends to manage the fund as outlined below to address community and economic development priorities over a three fiscal year period spanning fiscal years 16, 17, and 18.

Special Fund - Economic Devel

FY 17/18

FY 15 / 16 - 17 / 18 Revenues		
Revenues		
Starting Account Balance(2/20/15)	\$ 620,507.00	Current account balance minus Santee Cooper Planning Grant and Sponsorship
Santee Cooper Mini-Grant	\$ 20,000.00	Santee Cooper Planning Grant
Santee Cooper Development Grant	\$ 841,925.00	Santee Cooper Development Grant
Santee Cooper Sponsorship	\$ 2,000.00	Santee Cooper Sponsorship
CNNGA Economic Development Funding	\$ 2,210,000.00	Anticipated 2015 CNNGA allotment
TOTAL	\$ 3,694,432.00	

FY 15 / 16 - 17 / 18 Expenditure Plan		
Expenditures		
Product Development Programs	\$ 2,222,791	
<i>Clinton Adair Industrial Park Pad Development</i>		
Land Acquisition	\$ 110,000.00	Funds cover the cost of acquiring property and constructing a 100,000 sf development ready pad and virtual spec building at the Clinton Adair site.
Engineering	\$ 57,000.00	
Construction	\$ 160,000.00	
<i>Total Clinton Adair Industrial Park Developm</i>	<i>\$ 327,000.00</i>	
<i>West Corporate Center Drive Development</i>		
Road Construction Completion	\$ 172,366.00	Funds cover the cost of completing the construction, ROW acquisition, development of a five acre site, and limited entrance landscaping.
Right of Way Payments	\$ 50,000.00	
Development Pad Construction	\$ 643,425.00	
Landscaping	\$ 35,000.00	
<i>Total West Corporate Center Drive Development</i>	<i>\$ 900,791.00</i>	
<i>Speculative Building Fund</i>	<i>\$ 730,000.00</i>	Funds are to be set aside for future product development projects.
<i>I-26 Interchange Improvement</i>	<i>\$ 200,000.00</i>	
<i>Corporate Park II Improvements</i>	<i>\$ 65,000.00</i>	
Workforce and Business Development	\$ 204,999	
<i>Upstate Alliance Membership / LCDC Membershi</i>	<i>\$ 60,000.00</i>	Funds cover the cost of LCDC and Upstate alliance membership
<i>Business Development Program (Kaufman Found</i>	<i>\$ 60,000.00</i>	Funds cover the costs of two Kaufman Series programs, and training of person
<i>Retail Development Program</i>	<i>\$ 39,999.00</i>	Funds cover the cost of the contract with retail strategies
<i>Workforce Development / Future Scholarship Pro</i>	<i>\$ 45,000.00</i>	Funds cover the cost of one year of the future scholarship program.
Economic Development Strategic Plan	\$ 16,000	Funds cover costs associated with the completion of the ED Plan
Contingency / Reserve	\$ -	Funds are reserved for future use.
Community Development Programs	\$ 1,250,642	
<i>Streetscape Development</i>		
Streetscape Phase IV	\$ 265,000.00	Funds cover the costs associated with two phases of streetscape
Streetscape Phase V	\$ 250,000.00	
<i>Total Streetscape Projects</i>	<i>\$ 515,000.00</i>	
<i>Main Street Clinton Start Up Support Grant</i>	<i>\$ 50,000.00</i>	Funds to support the first year of the Main Street Program
<i>Community Development Programming Funds</i>	<i>\$451,642</i>	
<i>Grant to CEDC for Debt Retirement</i>	<i>\$75,000</i>	
<i>Gateway Sign Replacement Program</i>		
City Gateway Signage	\$ 84,000.00	Funds to support the replacement of all main entrance signs and city facility sig
City Facility Signage	\$ 45,000.00	
Wayfinding	\$ 30,000.00	
<i>Total Gateway Sign Replacement</i>	<i>\$ 159,000.00</i>	
TOTAL	\$ 3,694,432	

Analysis

Revenues	\$ 3,694,432
Expenditures	\$ 3,694,432
Difference	\$ -

CAPITAL EQUIPMENT REPLACEMENT FUND

OFFICE OF THE CITY MANAGER: OFFICE OF FINANCE

PURPOSE

In 2010 the City of Clinton began to set aside depreciation funding in a capital equipment replacement fund. The purpose of the fund was to allow for the city to self-finance vehicle and equipment purchases over time by having departments make contributions to a special fund annually to offset the cost of replacing capital equipment, primarily vehicles and heavy equipment.

FY 18/19 SPENDING PLAN

The City intends to manage the fund as follows for Fiscal Year 2018 / 2019:

FUND CONTRIBUTIONS

Office of the City Manager	\$9,000
Department of Administrative Services	\$2,833
Department of Public Works	\$123,127
Department of Public Safety	\$63,750
Department of Community & Economic Development	\$0
Total Contributions FY 19	\$198,710

FUND EXPENDITURES

Office of the City Manager	\$0	
Department of Administrative Services	\$0	
Department of Public Works	\$46,500	50% of water distribution truck replacement and walk behind trencher
Department of Public Safety	\$40,000	Replacement of one law enforcement vehicle
Department of Community & Economic Development	\$0	
Total Expenditures FY 19	\$86,500	

FUND ANALYSIS

Total Contributions FY 16	\$188,504
Total Expenditures FY 16	\$165,922
Fund Balance Profit / (Loss)	\$22,582
Total Carryover From FY 16	\$447,296
Project Fund Balance June 30, 2016	\$469,878

Total Contributions FY 17	\$226,764
Total Expenditures FY 17	\$430,000
Fund Balance Profit / (Loss)	(\$203,236)
Total Carryover From FY 16	\$ 469,878
Project Fund Balance June 30, 2017	\$ 266,642

Total Contributions FY 18	\$198,710
Total Expenditures FY 18	\$ 86,500
Fund Balance Profit / (Loss)	\$ 112,210
Total Carryover From FY 17	\$ 266,642
Project Fund Balance June 30, 2018	\$ 378,852

Total Contributions FY 19	\$198,710
Total Expenditures FY 19	\$ 103,215
Fund Balance Profit / (Loss)	\$ 112,210
Total Carryover From FY 18	\$ 378,852
Project Fund Balance June 30, 2019	\$ 474,347



City of Clinton Annual Budget

Fiscal Year
2018-2019



CLINTON
South Carolina



CAPITAL IMPROVEMENT PLAN



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CAPITAL IMPROVEMENT PLAN

FISCAL YEARS 2019-2023

The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2017 – 2021. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

SCOPE OF THE CAPITAL IMPROVEMENT PLAN

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$5,000 with a useful life of at least three years. In some cases, items with a cost less than \$5,000 each have been placed on the list due to their critical need, lifespan, or aggregate cost. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also includes projects or vehicles that are purchased as part of the capital line items in the operating budget however, these items are accounted for separately in the normal budget process and in each budget section. Other capital line items which are part of each department's annual operating expenditure have been omitted from this plan since they are addressed elsewhere in this document. For example, debt service has not been included in the CIP since it is addressed previously in the budget as well as in each individual department or division's budget.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

FINANCING THE CAPITAL IMPROVEMENT PLAN

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project to be financed.

All Projects and Planned Capital Purchases

This section has been revised, hopefully, to clarify the future purchases by year, and then by fund. It also is currently and always be a work in progress that will be constantly updated and reviewed. The schedules begin on the following pages.

CAPITAL PLANNING BY YEAR AND FUND FOR 5 YEARS

Year 1

FY 18-19

FISCAL YEAR 2018-2019	FUNDS										
	GF Operating	UF Operating	LOST funds	GO Bonds	UF Bonds	Sewer I & I	Hospitality Funds	Grants	Accommo- dations Taxes	Depreciation Funds	Grants
Community Development											
Wayfinding signage Advertising/tourism							45,000		10,000		
Trails Miller's Fork Sterilite To Hospital							50,000 50,000 50,000				
EXIT 54 LIGHTING Signs for Exit							100,000 110,000				
Streetscapes No. V Wall Street No. V E. Main to Clay											100,000 100,000
Martha Dendy											2,000,000
Recreation Facilities							1,000,000				
Public Works											
Facilities		35,000									
Water Improvements Water Improvements Hwy 72		100,000 125,000									
S. Broad St. Water Line Current Bonds							1,234,927				
S. Broad St. Sewer Line Current bonds S. Broad St. Sewer Line RICHLOOM Storm Sewer							36,563 247,750				
		10,000									
Pump Repair C12 Roof Actuators Turbimeters		30,000 10,000 22,000 8,500									
Sewer treatment Package plants							12,000,000				
Water connectivity to other sources of water							1,000,000				
Public Safety											
Jail rehab Storage Building	10,000 50,000										
Extrication Gear-Support Equip Two Vehicles	20,000 90,000										
Public safety rehabs											
Roof Replacement				250,000							
HVAC				150,000							
Electrical - Plumbing				100,000							
Paving				100,000							
Court Room/Day rooms				30,000							
Substation @ I-26											
				500,000							
LOST purchases Radio Replacement Body Cameras Video Storage SRT Gear Fire Air Packs Vests Fire Command Vehicle			100,000 4,000 1,500 10,500 25,000 4,900 35,000								
Depreciation Fund One Vehicle										45,000	
SUBTOTAL FY 18-19	170,000	340,500	180,900	1,130,000	14,519,240		1,405,000	-	10,000	45,000	2,200,000

	FUNDS										
	GF Operating	UF Operating	LOSTfunds	GO Bonds	UF Bonds	Sewer I & I	LOCAL accomm./		State Accommo- dations Taxes	Depreciation Funds	Grants
							Hospitality Funds	Grants			Grants
FISCAL YEAR 2019-20											
Community Development											
Advertising/tourism									10,000		
Trails Miller's Fork Sterilite To Hospital							50,000 50,000 50,000				
Streetscapes No. V Broad-Carolina Cross walks No. V South Broad-1st year											125,000 100,000
Recreation Facilities							1,000,000				
Public Works											
Facilities		35,000									
Water Improvements S-> Broad St Sewer Current Bonds Collection System Replacements CCTV Equip		100,000			250,000	150,000 75,000					
Storm Sewer Actuators 5 @1700 Truck Pratt Valve Turbimeters		10,000 27,500 27,000 25,000 6,800									
Public Safety											
Patrol Cars	90,000										45,000
LOST SRT Gear Body Camera Records Mgmt			10,500 4,000 30,000								
SUBTOTAL FY 19-20	90,000	231,300	44,500	-	250,000	225,000	1,150,000	-	10,000	45,000	225,000

Year 3

FY 20-21

FISCAL YEAR 2020-21	FUNDS										
	GF Operating	UF Operating	LOSTfunds	GO Bonds	UF Bonds	Sewer I & I	LOCAL Accom./ Hospitality Funds	Grants	State Accommo- dations Taxes	Depreciation Funds	Grants
Community Development											
Advertising/tourism									10,000		
Trails											
Miller's Fork							50,000				
Sterilite							50,000				
To Hospital							50,000				
Streetscapes											
No. VI South Broad-2nd year											-
FAÇADE							50,000				550,000
Recreation Facilities							1,000,000				
Public Works											
Facilities		35,000									
Water Improvements		100,000									
Vac Truck						180,000					
Colleciton Lines						150,000					
Storm Sewer lines		10,000									
SCADA		75,000									
Elevated Tank		75,000									
Public Safety											
Patrol Cars	90,000									45,000	
PUMPER TRUCK-\$500,000	300,000		150,000							50,000	
Combination Loan Depreciation (CERF)											
LOST											
SRT Gear			10,500								
Body Camera			4,000								
Records Mgmt			30,000								
SUBTOTAL FY 20-21	390,000	295,000	194,500	-	-	330,000	1,200,000	-	10,000	95,000	550,000

Year 4

FY 21-22

FISCAL YEAR 2021-22

	FUNDS										
	GE Operating	UF Operating	LOSTfunds	GO Bonds	UF Bonds	Sewer I & I	Hospitality Funds	Grants	State Accommo- dations Taxes	Depreciation Funds	Grants
Community Development											
Advertising/tourism									10,000		
Trails											
Miller's Fork							50,000				
Sterilite							50,000				
To Hospital							50,000				
Streetscapes											
No. VII W. Main to Laurens sT							200,000				550,000
FAÇADE							50,000				
Recreation Facilities							1,000,000				
Public Works											
Facilities		35,000									
Water Improvements		100,000									
Colleciton Lines						150,000					
Storm Sewer lines		10,000									
Clear Well Rehab		100,000									
Elevated Tank		75,000									
Public Safety											
Patrol Cars	90,000									45,000	
LOST											
SRT Gear			10,500								
Body Camera			4,000								
Records Mgmt			30,000								
Fire Base Station			10,000								
SUBTOTAL FY 21-22	90,000	320,000	54,500	-	-	150,000	1,400,000	-	10,000	45,000	550,000

Year 5

FY 22-23

FISCAL YEAR 2022-23											
FUNDS											
	GE Operating	UF Operating	LOSTfunds	GO Bonds	UF Bonds	Sewer I & I	Hospitality Funds	Grants	State Accommo- dations Taxes	Depreciation Funds	Grants
Community Development											
Advertising/tourism									10,000		
Trails Miller's Fork Sterilite							50,000 50,000				
To Hospital							50,000				
Streetscapes No. VIII Gary & Hampton Parking lot construction in City Recreation Facilities							400,000 200,000 1,000,000	200,000			550,000
Public Works											
Facilities		35,000									
Water Improvements		100,000									
Colleciton Lines						150,000					
Storm Sewer lines		10,000									
Elevated Tank		75,000									
Public Safety											
Patrol Cars	90,000									45,000	
LOST SRT Gear Body Camera Records Mgmt			10,500 4,000 30,000								
SUBTOTAL FY 22-23	90,000	220,000	44,500	-	-	150,000	1,750,000	200,000	10,000	45,000	550,000
Total FIVE years	830,000	1,406,800	518,900	1,130,000	14,769,240	855,000	6,905,000	200,000	50,000	275,000	4,075,000

SECTION TWO: BY FUNDING SOURCE

CLINTON INDUSTRIAL PARK IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects. In addition, the City is developing an industrial park on I-26 to support recruiting industry that could benefit from close proximity to the interstate.

PROJECT OBJECTIVES COMPLETED

Description	Budgeted / Estimated Amount	Funding Source	FY 14/15 Status
Clinton Park Phase II - Water	\$450,000	Utility Revenue Bond	Completed
Clinton Park Phase II - Wastewater	\$845,000	Private Investment	Completed
Clinton Park Phase II – Electric Utility	\$425,000	Utility Revenue Bond	Completed
Clinton Park Phase III – Facility Enhancements	\$50,000	Timber Sales Revenue	Completed
I26 Commerce Park – Industrial Pad	\$397,000	CNNGA Economic Development Funds and Santee Cooper Grant	Completed
Clinton Park Phase II – Retail Pad	\$644,000	Santee Cooper Grant Funds	Completed
Clinton Park Phase II – Landscaping	\$50,000	CNNGA Economic Development Funds	Completed
I26 Commerce Park – Road Construction	\$986,000	Utility Tax Credits	Completed
I26 Commerce Park – Spec Building	\$3,000,000	Public private partnership	In progress
I26 Commerce Park – Interchange Enhancements	\$250,000	Economic Development Funds	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
I26 Commerce Park – Sewer / Wastewater	\$1,475,000	Utility Revenue Bond and Grants	2018

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Clinton Park Phase III – Roadway Extension	\$396,000	None Dedicated	2019
Clinton Park Phase III – Waterline Installation	\$1,205,000	None Dedicated	2020
Clinton Park Phase III – Sewer Installation	\$1,358,000	None Dedicated	2020
Clinton Park Phase III – Industrial Pad	\$287,000	None Dedicated	2019

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Clinton Park Phase II	\$ 2,414,000	2018-2020
Clinton Park Phase III	\$ 5,710,000	2018-2020
I26 Commerce Park Development	\$ 6,108,000	2018-2020
Total	\$ 14,232,000	
Possible Financing Sources		
Utility Bond	\$ 1,000,000	
Santee Cooper / CNNGA Grants	\$ 1,041,000	
Timber Sales	\$ 150,000	
Private Investment	\$ 3,000,000	
Utility Credits	\$ 800,000	
Total	\$ 5,991,000	

Total Cost	\$ 14,232,000
Total Potential Financing	\$ 5,991,000
Surplus (Shortfall)	\$ (8,241,000)

NOTE: If a large industrial project locates in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.

ASSESSMENT OF OPERATING IMPACT:

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and the current rate structures support the provision of services.

ASSESSMENT OF FINANCING ISSUES:

City staff will continue to pursue grants from various organizations to provide funding for unfunded projects. The city will also seek to form partnerships with other organizations that could receive a benefit from the proposed development in order to spread out the cost among several partners and reduce the city's investment requirement.

MARTHA DENDY CENTER & PARK

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Community Center and public park. The project will involve partial demolition of the existing facility.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Partial Demolition and Basketball Court Rehabilitation	\$500,000	CDBG Grant	Completed
Design Completion	\$30,000 (included in development figure below)	Operating Funds	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY19

Description	Amount	Funding Source	Status
Design Completion	\$30,000 (included in development figure below)	Operating Funds	In progress

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Community Center Development	\$2,000,000	None Dedicated	2019
Parking Development	\$500,000	None Dedicated	2019
Park Completion	\$500,000	None Dedicated	2019

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Martha Dendy Partial Demolition	\$ 500,000	Completed

Martha Dendy Community Center	\$ 2,000,000	2019
Parking Lot Development	\$ 500,000	2019
Park Completion	\$ 500,000	2019
Total	\$ 3,500,000	
Possible Financing Sources		
CDBG Grant	\$ 500,000	
FY 2015 Professional Services Funding	\$ 30,000	
Total	\$ 530,000	
Total Cost	\$ 3,500,000	
Total Potential Financing	\$ 530,000	
Surplus (Shortfall)	\$ (2,970,000)	

ASSESSMENT OF OPERATING IMPACT:

The City of Clinton currently owns the facility and has taken steps to demolish a portion of the building, secure the site, and refurbish existing recreational facilities at the site. Operational costs could be up to \$100,000 per year. The City received a CDBG grant in 2013 to support the first phase of the project.

ASSESSMENT OF FINANCING ISSUES:

The City of Clinton is currently pursuing grants to fund the facility improvements as well as operational support.

STREETSCAPE IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Phases 1 - 4	\$1,500,000	CDBG and SCDOT grants with general fund matching	Completed

PROJECT OBJECTIVES ANTICIPATED IN FY19

Description	Amount	Funding Source	FY 18/19 Status
None			

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Phase 5 (East Main)	\$ 250,000	CNNGA Economic Development Grant	2019
Phase 6 (West Main)	\$ 400,000	None Dedicated	2020
Phase 7 (South Broad)	\$ 750,000	None Dedicated	2021
Phase 8 (Carolina & South Broad)	\$ 750,000	None Dedicated	2022
Phase 9 (South Broad at Maple)	\$ 300,000	None Dedicated	2023
Phase 10 (Willard & North Broad intersection realignment)	\$1,250,000	None Dedicated	2024
Stoplight Arm Replacement	\$1,050,000	None Dedicated	Not Determined

FINANCING PLAN:

Project	Estimated Cost	Year Needed
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Phase 4 (North Broad)	\$ 500,000	Completed
Phase 5 (East Main)	\$ 250,000	2019
Phase 6 (West Main)	\$ 400,000	2020
Phase 7 (South Broad)	\$ 750,000	2021
Phase 8 (Carolina & South Broad)	\$ 750,000	2022
Phase 9 (South Broad at Maple)	\$ 300,000	2023
Phase 10 (Willard & North Broad)	\$ 1,250,000	2024
Stoplight Arm Replacement	\$ 1,050,000	2019
Total	\$ 5,015,000	
Possible Financing Sources		
CNNGA ED Funds	\$500,000	
Total	\$500,000	
Total Cost	\$ 5,015,000	
Total Potential Financing	\$ 500,000	
Surplus (Shortfall)	(\$ 4,515,000)	

ASSESSMENT OF OPERATING IMPACT:

None

ASSESSMENT OF FINANCING ISSUES:

The City will aggressively seek grant funding to continue the streetscape improvement plan.

RECREATION FACILITIES

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Preliminary Design Concept	\$60,000	Hospitality Tax	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
Complete design and engineering	\$ 440,000	Hospitality Tax	In progress
Begin construction Phase I (Softball / Baseball facility)	\$7,000,000	Hospitality Tax / Bond	Not started
Miller's Fork Greenway	\$125,000	PRT / RTP Grant	In progress

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Phase II (Tennis Facility)	\$ 3,000,000	None Dedicated	Not Determined
Phase III (Water Park)	\$ 2,000,000	None Dedicated	Not Determined
Phase IV (Soccer Facility)	\$ 5,000,000	None Dedicated	Not Determined
Greenways and Trails	\$2,500,000	None Dedicated	Not Determined

FINANCING PLAN:

Project	Estimated Cost	Year Needed
---------	----------------	-------------

Preliminary Design Concept	\$ 60,000	In progress
Complete design and engineering	\$ 440,000	2016
Phase I (Softball / Baseball facility)	\$7,000,000	2017
Phase II (Tennis Facility)	\$ 3,000,000	Not Determined
Phase III (Water Park)	\$ 2,000,000	Not Determined
Phase IV (Soccer Facility)	\$ 5,000,000	Not Determined
Greenways and Trails	\$2,500,000	Not Determined
Total	\$17,750,000	
Possible Financing Sources		
Hospitality Tax Reserves	\$ 3,500,000	
RTP Grant	\$ 125,000	
Hospitality Tax Special Source Revenue Bond	\$ 3,500,000	
Total	\$ 7,125,000	
Total Cost	\$17,750,000	
Total Potential Financing	\$ 7,125,000	
Surplus (Shortfall)	(\$ 10,625,000)	

ASSESSMENT OF OPERATING IMPACT:

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

ASSESSMENT OF FINANCING ISSUES:

The City will need to issue a revenue bond in order to construct the facility in the time allotted.

WATER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

The City’s water system in certain neighborhoods is in severe need of rehabilitation and/or replacement. The primary areas of focus for this five-year period are the South Broad Street Main, Clinton Mill Neighborhood, and Skyland Drive Neighborhood.

The City was awarded a series of Community Development Block Grant (CDBG) to fund work in Clinton Mill. City staff will apply for additional grant funding as it is available to continue water line rehabilitation and replacement.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Lydia Mill Phase I	\$500,000	CDBG Funds	Complete
Lydia Mill Phase 2	\$500,000	CDBG Funds	Complete
Lydia Mill Phase 3	\$500,000	CDBG Funds	Complete
Clinton Mill Phase 1	\$650,000	CDBG & Utility Funds	Complete
Edgewood / Gastley	\$150,000	RIA Funds	Complete

PROJECT OBJECTIVES ANTICIPATED IN FY19

Description	Amount	Funding Source	Status
Skyland Drive	\$90,000	Utility Funds	In progress
Clinton Mill Phase II	\$600,000	CDBG	Funding Request Developed

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Clinton Mill Phase 2	\$ 600,000	CDBG	2018
South Broad Street	\$ 1,400,000	Utility Revenue Bond	2018
Clinton Mill Phase 3	\$ 600,000	None Dedicated	2019
Clinton Mill Phase 4	\$ 600,000	None Dedicated	2020
Martha Dendy Area	\$ 600,000	None Dedicated	2021

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Lydia Mill Phase I	\$500,000	Complete

Lydia Mill Phase 2	\$500,000	Complete
Lydia Mill Phase 3	\$500,000	Complete
Clinton Mill Phase 1	\$650,000	Complete
Edgewood / Gastley	\$150,000	Complete
Skyland Drive	\$90,000	2018
South Broad Street	\$ 1,400,000	2018
Clinton Mill Phase 2	\$ 600,000	2018
Clinton Mill Phase 3	\$ 600,000	2019
Clinton Mill Phase 4	\$ 600,000	2020
Martha Dendy Area	\$ 600,000	2021
Total	\$ 6,190,000	
Possible Financing Sources		
CDBG Funds	\$ 1,000,000	
Utility System Funding	\$ 450,000	
RIA Funds	\$ 150,000	
Utility Revenue Bond 2017	\$ 1,500,000	
Total	\$ 3,100,000	
Total Cost	\$ 6,190,000	
Total Potential Financing	\$ 3,100,000	
Surplus (Shortfall)	(\$ 3,090,000)	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new water lines.

ASSESSMENT OF FINANCING ISSUES:

The CDBG program requires the City to match any grants allocated. The City has provided matching funds through in-kind work in the past. While CDBG funds are still available on an annual basis, it is anticipated that these funds will be needed for sewer work leaving funding for future water projects with more limited sources of revenue and a shortfall.

SEWER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

In 2014 the City of Clinton entered into a voluntary consent order with the South Carolina Department of Health and Environmental Control due to mutual concerns regarding the condition of the city sewer system. The consent order required the city to conduct a complete audit of the sewer system and to work with SCDHEC to develop a response plan to address identified maintenance issues. The city is currently working with an outside engineering firm to identify the needed improvements, but the State of South Carolina's Department of Health and Environmental Control has not approved the plan as of the date of this budget document. The data from the report is needed to identify the amount of funding needed going forward to address the conditions of the sewer system.

PROJECT OBJECTIVES COMPLETED

The city has implemented a GIS program and acquired equipment for sewer repair.

PROJECT OBJECTIVES ANTICIPATED IN FY19

Description	Amount	Funding Source	Notes
Complete cMOM Analysis	\$100,000	I&I Funds	In progress.
Begin ROW Clearing	\$150,000	Utility Funds / I&I Funds	In progress
Begin Manhole Repair	\$150,000	Utility Funds	Estimated start in Fall 2017.

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Anticipated Sewer Repair Costs	\$7,500,000	I&I Funds, RIA Grants, CDBG funds	2018-2027

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Complete cMOM Analysis	\$100,000	Completed

Begin ROW Clearing	\$150,000	In progress
Begin Manhole Repair	\$150,000	In progress
Anticipated Sewer Repair Costs	\$7,500,000	2018-2027
Total	\$7,900,000	
Possible Financing Sources		
I&I Funds	\$ 415,000	
CDBG Funds	\$ 1,500,000	
RIA Funds	\$ 250,000	
Utility System Funding	\$ 225,000	
Total	\$ 2,390,000	
Total Cost	\$7,900,000	
Total Potential Financing	\$ 2,175,000	
Surplus (Shortfall)	(\$ 5,510,000)	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new sewer lines, however the cost of replacing the lines will place additional burden on other operations.

ASSESSMENT OF FINANCING ISSUES:

The city can utilize a variety of utility bonds, state revolving loan funds, and grants and loans from other organization, such as the CDBG program or the USDA Rural Development program to funding needed improvements and repairs.

RADIO READ METER INSTALLATION

PUBLIC WORKS

PROJECT DESCRIPTION:

The City of Clinton is in the process of making upgrades to the metering infrastructure for city utilities. The project includes replacement of all water and electric meters, upgrading the meter reading system to allow for meters to be read from the office, remote disconnection systems for most electric meters, and a pay as you go meter system pilot project and the implementation of a demand side management program.

PROJECT OBJECTIVES COMPLETED

The project is a multi-year project designed to take several years to complete. The project is currently 95% complete.

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	FY 16/17 Status
Complete all project components	\$ 1,889,000	Utility Revenue Bond	In progress

ADDITIONAL PROJECT NEEDS

The project will be completed by the end of FY 19.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Meter Replacement Program	\$ 1,889,000	2016
Total	\$ 1,889,000	
Possible Financing Sources		
Utility Revenue Bond	\$ 1,889,000	
Total	\$ 1,889,000	
Total Cost	\$ 1,889,000	
Total Potential Financing	\$ 1,889,000	
Surplus (Shortfall)	\$ 0	

ASSESSMENT OF OPERATING IMPACT:

The project should allow for accurate billing resulting in a projected increase in operating revenue while reducing the costs associated with the reading and maintenance of the metering infrastructure.

ASSESSMENT OF FINANCING ISSUES:

The city has issued a revenue bond to cover the costs associated with the project, and revenues from the utility system will cover the cost of the bond.