

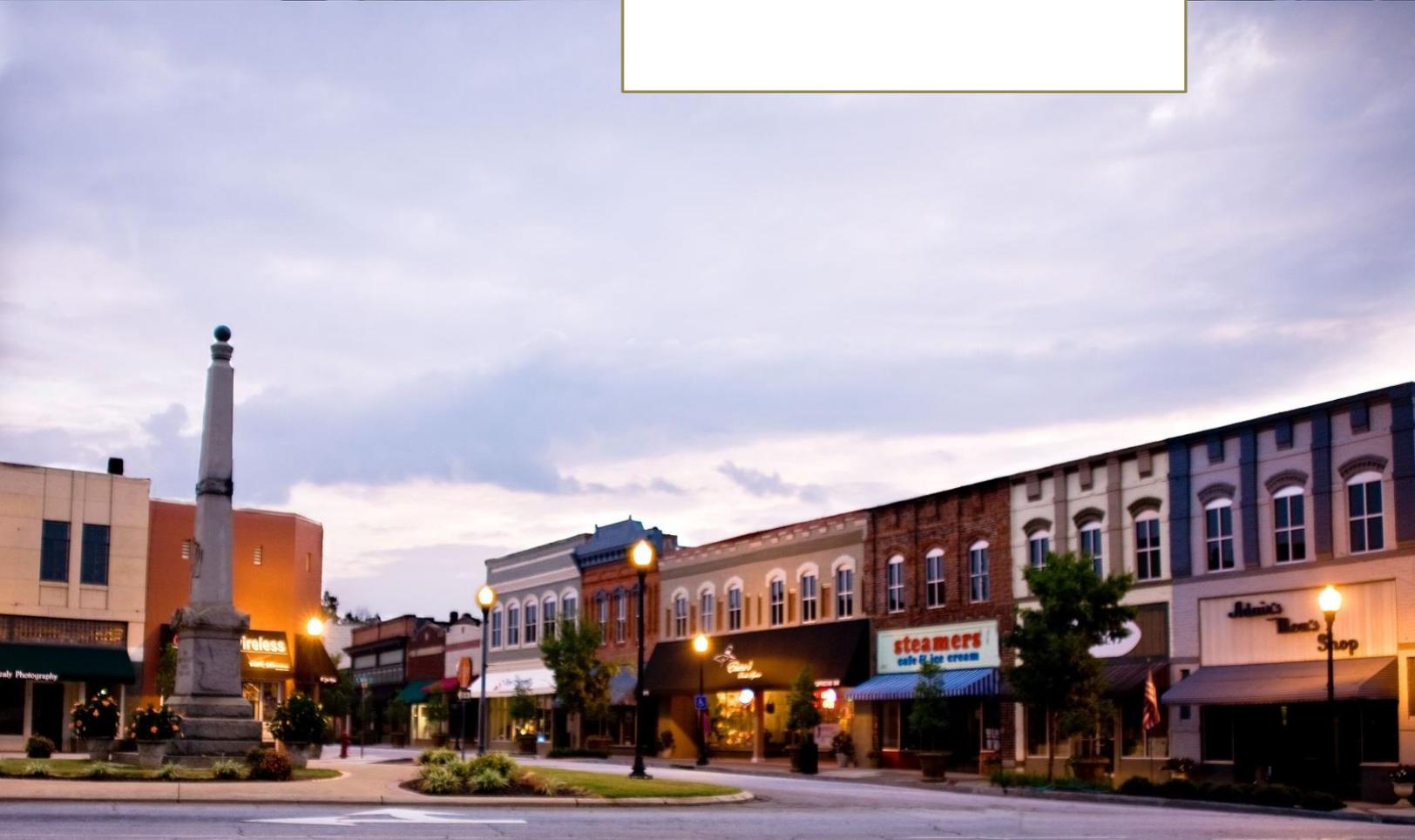


City of Clinton Annual Budget

Fiscal Year
2017-2018



CLINTON
South Carolina



GOVERNMENT FINANCE OFFICER'S ASSOCIATION ANNUAL BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Clinton
South Carolina**

For the Fiscal Year Beginning

July 1, 2016

Jeffrey R. Egan

Executive Director

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CITY COUNCIL & MANAGEMENT TEAM

CITY COUNCIL

Mr. Robert T. McLean
Mayor

Mr. Daniel O. Cook, Jr.
Councilmember Ward 1

Mrs. Shirley Y. Jenkins
Councilmember Ward 2

Ms. Robbie N. Neal
Councilmember Ward 3

Mr. Gary I. Kuykendall
Councilmember Ward 4

Mr. Ronnie D. Roth
Councilmember Ward 5

Mr. Jimmy M. Young
Mayor Pro Tempore,
Councilmember Ward 6

MANAGEMENT TEAM

Mr. Frank N. Stovall
Mr. Dale Satterfield, Interim
City Manager

Mrs. Renee Morrow
Chief Financial Officer

Mr. Robin Morse
Director of Public Safety

Mr. Dale Satterfield
Director of Public Works

Mr. Joey Meadors
Director of Administrative Services

Mr. Jerre Threatt
Director of Community Development

Mr. Allen Wham
City Attorney

Mr. Robert Link

Chief Municipal Judge

CITY OF CLINTON ORGANIZATION



CITY MANAGER'S BUDGET REPORT

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018 (FY 2017/2018) which totals \$29,866,379. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and significant effort from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

Planning for FY 2017/2018 was a significant challenge for city staff due to the continued slow economic growth in our community coupled with the fact that many deferred maintenance items and capital equipment replacements have reached a point where they must be addressed in order to ensure proper service delivery going forward. Many of these items were deferred due to the economic situation in our community for several years. Significant impacts on our local budget stem from decisions made at the state level, most notable the continued withholding of local government fund payments to the city from the state of approximately \$50,000 per year, and the increase in retirement contributions as mandated by the state to cover losses in the state's defined benefit pension plan. Another significant challenge faced in preparing the budget was the need to continue to provide revenue in the sewer utility to fund the expected capital improvement costs associated with the Sanitary Sewer Consent Order the City of Clinton entered into with the South Carolina Department of Health and Environmental Control in 2014.

I am grateful for the progressive foresight that City Council has shown during the budget planning process and I am also thankful for the efforts of our department directors and senior staff. Together, we believe this budget moves the city towards the strategic vision laid out by council, enables us to continue to provide a quality level of service to our citizens, and is a lean and balanced budget that outlines achievable goals and objectives for the upcoming year.

BUDGET SUMMARY

The proposed balanced 2017/2018 budget of \$29,866,379 is a 4% increase from the approved 2016/2017 budget; however, this increase is based on a long term trend analysis and the anticipation of certain grants and donations that are tied to specific projects. For 2017/2018, the city has merged the Sanitation Fund with the Utility Fund as part of the effort to make the Sanitation unit operate in a cost effective manner.

The current economic situation presented significant challenges during the development of this budget. Lower revenues in some areas and steadily increasing operational costs required difficult decisions to be made in the process of preparing this budget. These decisions include reducing and/or delaying capital expenditures and reducing operational expenditures where possible. When reductions are made, it is the goal of city staff to propose those reductions without adversely affecting the lives and safety of our customers and citizens.

Despite these economic challenges, this budget demonstrates the Mayor and Council's strategic objectives outlined during each annual strategic planning retreat. The core objectives are to create a city of exceptional infrastructure, grow the economy, develop and maintain sustainable revenue sources, develop a first class city for our residents, and promote community development.

Organization Summary

FY 17/18

	2014 - 2015 Approved Budget	2015 - 2016 Actual	2015 - 2016 Approved Budget	2016 - 2017 Approved Budget	2017-2018 Requested Budget
General Fund Revenues	\$ 5,897,030	\$ 6,730,620	\$ 6,107,256	\$ 6,336,118	\$ 6,693,510
General Fund Expenses	\$ 5,894,740	\$ 5,374,282	\$ 5,920,317	\$ 6,285,374	\$ 6,693,510
Surplus	\$ 2,290	\$ 1,356,338	\$ 186,939	\$ 50,744	\$ 0
Utility Fund Revenues	\$ 21,513,508	\$ 21,887,530	\$ 22,103,197	\$ 22,398,307	\$ 23,172,869
Utility Fund Expenses	\$ 21,515,798	\$ 21,604,222	\$ 22,290,136	\$ 22,449,050	\$ 23,172,869
Surplus	\$ (2,290)	\$ 283,308	\$ (186,939)	\$ (50,744)	\$ 0
Total Revenues	\$ 27,410,538	\$ 28,618,150	\$ 28,210,453	\$ 28,734,425	\$ 29,866,379
Total Expenses	\$ 27,410,538	\$ 26,978,504	\$ 28,210,453	\$ 28,734,424	\$ 29,866,379
Surplus	\$ -	\$ 1,639,646	\$ 0	\$ 0	\$ 0

GENERAL FUND

For many years, the general fund has had to rely on significant revenues transferred from the utility funds to offset the cost of operations in the primarily general fund departments. As we go forward, it is critical that we work to provide adequate general fund revenue sources that will allow for the reduction in the utility revenue transfer rate, so that those utility funds can be used to offset future utility rate increases and repair critical infrastructure components, and so that adequate reserves can be generated in the general fund. One of City Council's primary goals for the City has been to create and sustain stable sources of revenue, and City Council has instructed the city staff to try to make general fund operations as self-sufficient as possible. I am pleased to present for your consideration a balanced budget that provides for very limited revenue adjustments that directly impact our citizens. For the upcoming fiscal year, city staff propose the following revenue adjustments:

- Property Taxes: No property tax increase for general operations. Continued use of the Local Option Sales Tax to fund public safety training and equipment acquisition.
- Inspection & Planning Fees: No changes.
- Business License Fees: No rate changes, however, the city staff are proposing that City Council consider replacing the current business license structure with a NASICs compliant program which will reduce the number of business classes and periodically adjust rates based on a business's profitability as provided by the Internal Revenue Service. Such a shift would not result in an increase or decrease in overall revenue, but such a change would cause some businesses to see the fees associated with business licenses decrease and others would receive an increase on those fees, mainly those that are located outside the city limits, but come into the city to conduct business.

Significant highlights of the General Fund budget include:

- **Funding to Address Deferred Maintenance Issues and Capital Equipment Replacement:** For many years, the city has deferred maintenance on key facilities due to funding concerns, however, we can no longer continue to practice deferred maintenance without incurring significant future costs. For the upcoming

fiscal year, the general fund includes funding to continue with a fourth year of sidewalk replacement and a second year of paving. It also includes funding to replace aging technology and to continue to improve the public safety fleet. The Department of Public Safety facility is of significant concern, and an outside contractor, hired as part of the FY16/17 budget, will provide options and cost analysis to the staff and to City Council in FY 17/18.

- **Community Facility and Program Development:** During Fiscal Year 2018, the city will begin to develop new community recreational facilities. Funding for this project is included in the proposed budget. Funding for supporting special events remains at the FY 16/17 level.
- **Pursuit of Standards Leading to Higher Organizational Performance Through Benchmarking and Strategic Planning:** Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by moving towards Public Safety Accreditation.
- **Support for Economic Growth:** The city completed an economic development strategic planning effort in 2015 and will implement the plan through 2019. In addition, the City will implement a Main Street Clinton program based on the nationally successful National Trust model to improve community vibrancy and improve the business climate in downtown Clinton as outlined in the strategic plan.
- **Achieving Financial Stability:** The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. During Fiscal Year 18, the City will once again fund reserve funds, depreciation funds, and future capital replacement funds in an effort to improve the fiscal health of the organization.

UTILITY FUND

Although the 2017/2018 Utility Fund includes an increase in revenues and expenditures from the previous year, the increase in revenues is based on a multi-year review of trends in our utility operations and is not from a utility rate adjustment. However, this budget does include the adoption of a rate restructuring plan that was developed by an outside consultant with the purpose of reducing the electric utility rate and restructuring other programs to make each utility self-sufficient and eliminate cross subsidization in the utility operation.

Significant highlights of the Utility Fund budget include:

- **Public Outreach and Education:** As the cost of providing utility services continues to rise across our nation, the need to provide more education to consumers about things they can do to keep their costs as low as possible and help the utility reduce costs becomes increasingly critical to the success of publicly owned utilities such as those owned by the City of Clinton. To that end, continued funding for educational efforts such as Public Power Week, the Successful FirePower program, public outreach efforts and other public education programs was included in the budget proposal.
- **Exceptional Infrastructure Funding:** Funds are provided for addressing the council mandate to create a city with exceptional infrastructure in order to address ageing infrastructure issues in the electric, water, sewer, and water filtration budgets. Specifically, the funding includes funding for enhanced security

measures and sensitive infrastructure locations, facility improvement funds to address backlogs on facility maintenance, funds for elevated tank maintenance, continued upgrades to information technology infrastructure, and completion of the conversion of our existing thirty year old utility billing software to a new, more secure and more customer friendly, operating platform. In addition, the city will continue with efforts associated with improving and maintaining the sewer system with the long term goal of satisfactorily meeting the requirements of the South Carolina Department of Health and Environmental Control imposed sewer consent order.

- **Metering Technology and Demand Side Management Expansion:** Fiscal Year 18 is the fifth year of the implementation of new metering systems, and the work will continue through Fiscal Year 18 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading.
- **Improving Customer Service:** Quality customer service must be a cornerstone of our operation, and the city proposes to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed.

STAFFING & COMPENSATION

The 2017/2018 budget presented herein includes salary adjustments which include cost of living increases at a rate of 2% for personnel in the Departments of Public Works, Community & Economic Development, Administrative Services, Public Safety, and in the Office of the City Manager for only non-exempt personnel. The effective date will be July 1, 2017. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget. In addition, funding for a 1% bonus, to be paid in two installments with the first installment on December 1, 2017 and the second installment on June 1, 2018, is included in the budget with the caveat that it will only be paid if the city's revenues and expenditures are meeting projection and paying the 1% bonus would not adversely impact the city's overall financial health.

Position Additions: No proposed position additions.

Position Reductions: No proposed position reductions.

Position Reallocations: No reallocations among divisions are proposed.

CAPITAL IMPROVEMENTS/PURCHASES

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

Requests in the 2017/2018 budget include a variety of building improvements and equipment requests with a funding level of \$669,450 for the General Fund and \$560,500 for the Utility Fund with a total proposed capital expenditure of \$1,229,950. Details are listed in each individual department as well as in the Capital Improvements section of this document.

DEBT

This budget includes funding required to meet existing debt obligations of the City of Clinton. Detailed information regarding current debt, debt limits, and projected debt payments are included in the Debt section of this document and a summary is provided below.

Fund	Bonds	Leases	Notes	Balance		FY 18 Payments
				June 30, 2017	June 30, 2018	
General Fund	\$ 147,000	\$ 269,951	\$ 165,218	\$ 582,169	\$ 261,746	\$ 239,555
Utility Fund	\$ 5,917,020	\$ 498,319	\$ -	\$ 6,415,339	\$ 5,511,480	\$ 903,859
TOTAL	\$ 6,064,020	\$ -	\$ 768,270	\$ 6,997,508	\$ 5,773,226	\$ 1,143,414

CONCLUSION

This proposed budget for Fiscal Year 2017/2018 presented to the Mayor and City Council efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department directors in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton. The proposed budget is balanced, and a balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

Sincerely,



Frank N. Stovall
City Manager



City of Clinton Annual Budget

Fiscal Year
2017-2018



CLINTON
South Carolina



Community Profile



COMMUNITY PROFILE

HISTORY

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was chartered in 1852.



Figure 1: Downtown Clinton in the early 1900s

LOCATION AND DESCRIPTION



Figure 2: Clinton is located in Laurens County, South Carolina

The City of Clinton is truly the gateway to Upstate South Carolina, located just forty-five minutes south of Greenville or Spartanburg, sixty minutes north of Columbia and just two hours from the Charleston port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of 8,637 and presently covers a land area of 10 square miles. Since 2010, the city’s population has increased by 1.4 percent, which makes Clinton the second fastest growing community in Laurens County, second only to golden triangle community Fountain Inn.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton Business Association, Laurens County Development Corporation, Upstate SC Alliance, Clinton YMCA, and the Clinton Economic Development Corporation.



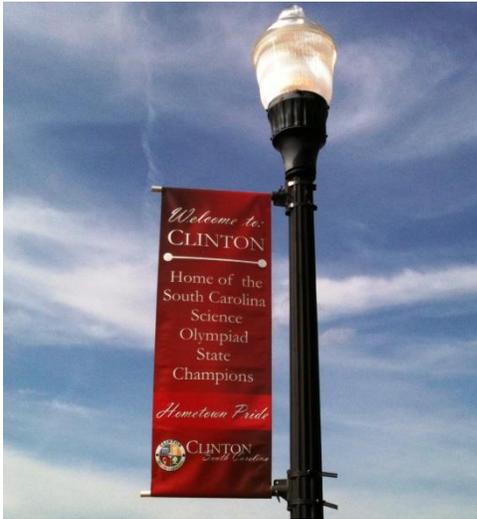
Figure 3: Downtown Clinton in 2012. Photograph courtesy of Daniel Hartley.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff members.

EDUCATION

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College (“PC”) is a top-ranked Carnegie One Liberal Arts College affiliated with the Presbyterian Church (USA). The *Washington Monthly* ranked Presbyterian College as number twenty-six in 2009 among all colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.



Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of approximately 1000 undergraduates. Presbyterian College graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy began classes in the fall of 2010. This four year graduate school located in downtown Clinton has a full enrollment of 320 students. In early 2016, the college announced an effort to establish a new graduate level health school to train future Physician's Assistants.

Figure 4: Laurens County School District 56 holds the record for consecutive SC State Science Olympiad Championships

CULTURE

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, a highly successful outdoor concert series, called Town Rhythms, is hosted by the City of Clinton, as well as several annual festivals.

In early 2013, the City of Clinton entered into a partnership with the Thornwell Home for Children to utilize Thornwell's Gilliam Center as a community performing arts facility. The facility features an auditorium which seats more than 300 and offers space for performing arts events and lectures.

RECREATION

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from the City of Clinton and a long term goal of constructing a network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiast ample opportunities to partake of their hobbies. Lake Greenwood is located just a short twenty minute drive from the Southern end of Clinton, while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill, a South Carolina State Park, located just north of Clinton. The Clinton Textile Heritage Exhibit is located in the M.S. Bailey Municipal Center and features the history and heritage of mill operations in and mill village life in Clinton. The avid golfer can play at nearby Musgrove Mill, or at any number of courses in the region. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School, and Presbyterian College.

HEALTHCARE

Healthcare in the community is exceptional, with the Laurens County Memorial Hospital, a unit of the Greenville Hospital System, recognized as one of South Carolina's most progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well. In addition to the hospital, in early 2013 Self Memorial of Greenwood opened a satellite facility located in Laurens County. Greenville Hospital System also operates a progressive doctor's office facility in downtown Clinton.

BUSINESS AND INDUSTRY

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing, and distribution markets. The County has a diverse job base with no dependence on any one industry.

Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, Presbyterian Home, Presbyterian College, and Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, CCL - Label, Shaw Industries, and PLD, Inc. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base but has been hit especially hard by the loss of textile jobs. The economic slowdown of the last few years has also hurt the other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

LONG-TERM PLANNING

The City of Clinton completed the National Citizen Survey and developed a strategic plan in 2016 to guide city operations through 2020. The plan incorporates input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, public safety, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies. In 2015, the City completed the process of creating a multi-year economic development strategic plan designed to spur growth and development.

Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The

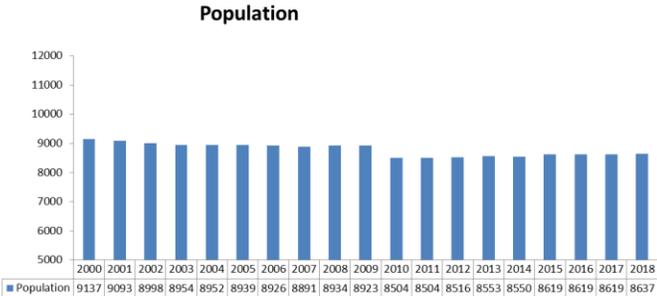
primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City. In 2017, the City of Clinton was one of only two communities in the state awarded the opportunity to join the Main Street South Carolina Program. The program is an intense three year effort designed to improve the downtown business climate and vitality of the community by implementing the successful four point approach to revitalization developed by the National Trust for Historic Preservation.

COMMUNITY DEMOGRAPHICS

POPULATION

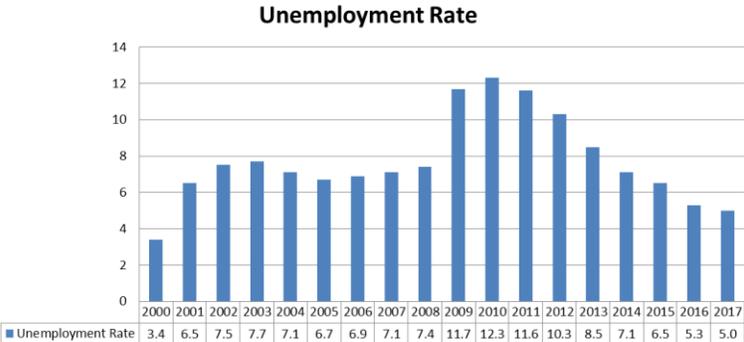
The population in the City of Clinton has declined over the years but is currently growing. In 2000, the U.S. Census Bureau reported the population of Clinton to be 9,137. By the 2010 census, population had declined to 8,489, which was a decrease of seven percent. Recent estimates place the city population at 8,637 individuals.

Figure 5: Population change in the City of Clinton between 2000 and 2015:



UNEMPLOYMENT RATE:

In 2000, the unemployment rate in the City of Clinton was only 3.4%, but by 2010 it had climbed to 12.3%. The chart below shows how the unemployment rate has changed over time in Clinton. The current unemployment rate is 5.0%.



CLIMATE

The average annual temperature is 60.8 degrees Fahrenheit (F) with an average rainfall of 45.71 inches per year.

<i>Average January Minimum Temperature (degrees Fahrenheit)</i>	29
<i>Average July Maximum Temperature (degrees Fahrenheit)</i>	91
<i>Days with maximum of 90 degrees F or above</i>	36
<i>Days with minimum of 32 degrees F or below</i>	66

THE UTILITY SYSTEM

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes slightly more than 4,000 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Director of the Department of Public Works & Utilities is responsible for all three systems and reports directly to the City Manager.

ELECTRIC SYSTEM

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery points and two 4.16 kV distribution substations.

The City is a member of Piedmont Municipal Power Agency (PMPA). PMPA is a joint action agency made up of ten cities which together jointly own 25% of Nuclear Reactor No. 2 at the Catawba Nuclear Power Station in York County, South Carolina. The power station is operated by Duke Energy on behalf of the owners. The city receives the majority of its power through PMPA from its ownership share in the nuclear facility, but also receives power from hydroelectric sources managed by the Southeastern Power Agency (SEPA) and through a supplemental power purchase agreement between PMPA and Santee Cooper.

Number of Customers Electric System Last Ten Fiscal Years

2007	4,322
2008	4,326
2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069
2014	3,999
2015	4,020
2016	4,045
2017	4,093

WATER SYSTEM

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

Presently, the water system unit consists of one water treatment plant and 104 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has a pumping capacity of 10 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of the ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the pH level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

The water treatment plant laboratory was constructed in 1958. A Class C Water Operator or above is required to be at the plant at all times. Class C is the third highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

Number of Customers

Water System

Last Ten Fiscal Years

2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,154
2015	4,208
2016	4,043
2017	4,093

Number of Customers

Sewer System

Last Ten Fiscal Years

2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,154
2015	4,208
2016	4,043
2017	4,093

SEWER SYSTEM

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves over 4,000 customers with approximately 64 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004 and amended in 2011 and 2012. Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.

Excessive Sanitary Sewer Overflows in 2012 and 2013 led to the City entering into a voluntary consent order with the State of South Carolina's Department of Health and Environmental Control. The consent order requires the city to undertake a full evaluation of the sewer system and develop a repair and upgrade plan.



City of Clinton Annual Budget

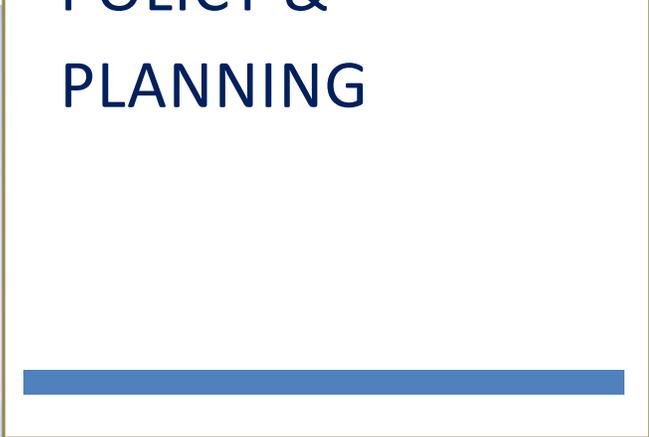
Fiscal Year
2017-2018



CLINTON
South Carolina



POLICY &
PLANNING



POLICY AND PLANNING

STRATEGIC PRIORITIES

The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the four departments of the City – Public Works, Public Safety, Administrative Services, and Community & Economic Development.

Goals and objectives as outlined by the Mayor and City Council fit into one of five overarching themes:



For each theme, City Council has developed a visioning statement outlining the purpose for the priority and the focus area. As part of the 2016/2017 budget process, the City Council participated in exercises to refine and outline key policy efforts associated with each theme to be addressed FY 2020. In addition, Council agreed and identified, through consensus, key issues to be addressed during FY 18 which were added to the goals associated with current ongoing projects. The four departments of the City of Clinton address these visioning statements and strategic goals by incorporating the performance portion of the budget at the beginning of each budget division. The division budgets are formatted so the reader finds the significant achievements of each division first. Next, the performance measurements that have been used to monitor these goals are shown, if applicable. Finally, the funds that are to be appropriated for the division are presented. The visioning statement and goals are outlined on the following pages.



Exceptional Infrastructure

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.



Grow the Economy

We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.



Develop and Maintain Sustainable Revenue Sources

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.



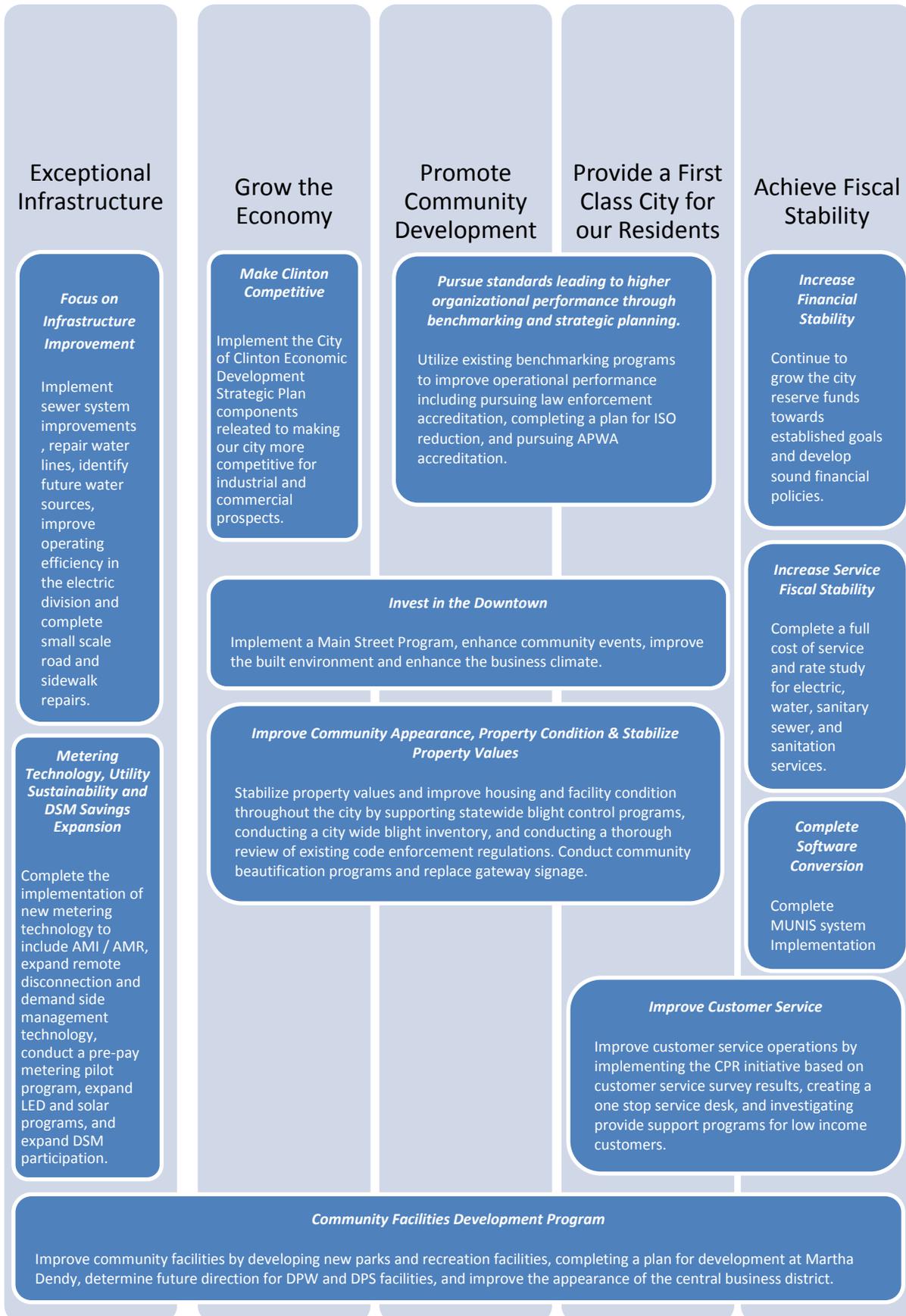
Promote Community Development

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.



Provide a First Class City for our Residents

We will promote programs, projects, and initiatives that are designed to allow for the strategic planning of city services, that are inclusive and diverse and serve all of our citizens, that allow us to benchmark ourselves against other communities, and that ultimately result in a culture of constant improvement that is responsive to the needs of the resident, citizen, taxpayer, and utility rate payer / owner.



MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:

- Completing the construction and engineering for sewer service at I26 Commerce Park.
- Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce.
- Working with economic development partners to market the city for future economic development opportunities.

INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years of several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 18, the city will implement the recommendations from the full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.

INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community, and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 18 the City will:

- Implement a Main Street Clinton program.
- Stabilize the D.E. Tribble complex for future use.
- Host of series of events designed to attract individuals to the downtown business core.
- Complete the master planning of the Industrial Supply complex.

FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 18, the city will address several key infrastructure issues including:

- Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition.
- Determining a long range future for raw water resources.
- Repairing and replacing the Skyland Drive water line.
- Replacing utility poles and installing trip savers to reduce the impact of system blinks.
- Continuing to reclaim Right of Way.
- Fund small scale street repaving and sidewalk repair.
- Replace water and sewer lines, including those under Broad Street.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations and conducting community beautification efforts. This will be accomplished using multiple strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous three fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the utility billing component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to continue to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and enhancing customer service training for employees.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 18 is the fifth year of a multi- year implementation of new metering systems, and the work will continue through Fiscal Year 18 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2018. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2018, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, identify funding strategies for the Martha Dendy facility, and complete the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds; either budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.

FINANCIAL POLICIES

The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs. By inclusion in the budget document, it is understood that these policies are adopted by City Council in conjunction with the budget.

OPERATING BUDGET POLICIES

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- The City defines a balanced budget as one that is achieved when the City has enough fiscal discipline to be able to equate revenues with expenditures over the business cycles.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues.
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting.

INVESTMENT POLICIES

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.
- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- An independent audit will be performed annually.

- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

CAPITAL ASSETS

- Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as follows:
- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

RESERVED AND UNRESERVED FUND BALANCE POLICIES

The policy, (adopted by City Council on March 7, 2011), in accordance with GASB 54, will ensure the City maintains adequate fund balance and reserves in the City's Governmental and Utility Funds to provide the capacity to:

- Provide sufficient cash flow for daily financial needs.
- Secure and maintain investment grade bond ratings.
- Provide adequate reserves to offset significant economic downturns or revenue shortfalls.
- Provide adequate reserves for unforeseen expenditures related to emergencies.

Fund Balance for the City's Funds will be comprised of the following categories:

- Nonspendable- amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted-amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
- Committed-amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - Amounts set aside based on self-imposed limitations established and set in place prior to fiscal year-end, but can be calculated after the fiscal year-end.
 - Limitation imposed at the highest level and requires the same action to remove or modify.
 - Ordinances that lapse at fiscal year-end.
- Assigned-amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned-amounts that are not reported in any other classification.

The Governmental Fund will be the only fund that has unassigned fund balance. All other funds will be used as designated by the original intent.

UNASSIGNED FUND BALANCE

- The City of Clinton will strive over a 3-5 year period to accumulate a fund balance equal to 17% of the budgeted Governmental Fund expenditures. After this fund balance is achieved the unassigned balance maintained during the following fiscal years should not fall below 8% of the budgeted operating Governmental Fund Expenditures.

- To the extent that the Total Fund unassigned fund balance exceeds 17% the balances may be utilized to fund capital requests or reduce the outstanding debt of the City.
- Management is expected to manage the budget so that revenue shortfalls and expenditures do not impact the units total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from the total budgeted revenues or expenditures then the unassigned fund balance can be reduced by action from the City Council and the City Council will adopt a plan at that time to return spendable fund balance back to the required level.
- The order of expenditure must be classified. The City shall spend funds from restricted fund balance first, and then committed fund balance, assigned fund balance and lastly unassigned fund balance. Whenever multiple revenue sources are available, the City will use resources in this order (as deemed by the agency granting funds or bond ordinances): bond proceeds, Federal funds, State funds, local county funds, and city funds. The City Manager may deviate from this order when it best meets the needs of the City.
- Utility Funds – Even though GASB 54 does not impact enterprise funds, the City will strive to maintain unrestricted net assets greater than 8% of the total operating revenues at fiscal year-end after the desired reserves are achieved. These reserves are for operations and future capital improvements.

RESTRICTIONS, RESERVATIONS AND DESIGNATIONS OF NET ASSETS FOR THE UTILITY FUND

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Bond funds and other encumbered balances will continue to fund existing projects.

Designations for funding of planned projects in the future periods will reduce the financial demands placed upon a subsequent periods

DEBT SERVICE

Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

It should also be noted that, total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws of the State of South Carolina. The City's current bonded debt is at less than 2% of assessed values of the taxable property. The details of each debt obligation the City has for fiscal year 17/18 are listed below:

GENERAL OBLIGATION BONDS AND GENERAL FUND CAPITAL LEASES

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a

policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30, 2016	Balance June 30, 2017	Balance June 30, 2018
General Obligation Bonds			
\$450,000 General Obligation Bonds. Annual Maturities of \$40,000 to \$51,000 through 2020 and an annual interest rate of 3.02%	\$ 193,000	\$ 147,000	\$ 100,000
Total General Obligation Bonds	\$ 193,000	\$ 147,000	\$ 100,000
Capital Lease Obligations			
\$78,157 Garbage Collection Truck. Capital lease for 5 years. Annual Payments of \$16,690 including interest of 2.240%.	\$ 15,959	\$ -	\$ -
\$167,380 Street Sweeper capital lease for 3 years. Annual payments of \$57,038 including interest of 1.45%.	\$ 111,643	\$ 56,223	\$ -
\$315,157 Fire Truck capital lease for 5 years. Annual payments of \$55,790 including interest of 1.750%.	\$ 264,882	\$ 213,728	\$ 161,746
Total Lease Obligations	\$ 392,484	\$ 269,951	\$ 161,746
Total General Fund Debt	\$ 585,484	\$ 416,951	\$ 261,746
Notes Payable			
\$967,405 for the purchase of land held for resale for the CEDC. Variable payments for 10 years with interest of 4.75% paid by the City of Clinton.	\$ 261,959	\$ 165,218	\$ -
Total Government Debt	\$ 847,443	\$ 582,169	\$ 261,746

REVENUE BONDS AND UTILITY FUND CAPITAL LEASES

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30, 2016	Balance June 30, 2017	Balance June 30, 2018
Revenue Bonds			
\$4,000,000 2011 Combined Utility System Improvement Utility Revenue Bonds. Due in annual Maturities of \$114,000 to \$951,000 through 2023 with an annual interest rate of 3.332%	\$ 3,407,000	\$ 3,274,000	\$ 3,139,000
\$4,224,433.50 2012A Combined Utility System Improvement And Refunding Bonds. Due in annual Maturities of \$294,258 to \$692,856 through 2020 with an annual interest rate of 1.88%	\$ 3,275,669	\$ 2,643,020	\$ 1,979,683
Total Utility Revenue Bonds	\$ 6,682,669	\$ 5,917,020	\$ 5,118,683
Capital Lease Obligations			
\$81,200 Wheeled Jarruff Right of Way Cutter capital lease for 5 years. Annual payments of \$17,291 including interest of 2.060%	\$ -	\$ 81,200	\$ 65,745
\$219,876 Altec 55' Working Height Bucket truck capital lease for 5 years. Annual payments of \$46,603 including interest of 1.930%.	\$ -	\$ 219,876	\$ 177,753
\$152,432 Bucket Truck capital lease for 5 years. Annual payments of \$26,897 including interest of 1.780%.	\$ 127,508	\$ 102,635	\$ 77,651
\$117,409 Skidsteer ROW Equipment capital lease for 5 years. Annual payments of \$24,834 including interest rate of 1.98%.	\$ 117,409	\$ 94,608	\$ 71,648
Total Lease Obligations	\$ 244,917	\$ 498,319	\$ 392,797
Total Utility Fund Debt	\$ 6,927,586	\$ 6,415,339	\$ 5,511,480
Grand Total City Debt	\$ 7,775,029	\$ 6,997,508	\$ 5,773,226

While the preceding schedules address the principal for each current fiscal year, the following schedules show the entire amount (principal and interest) of debt that is due by fund year and type of debt.

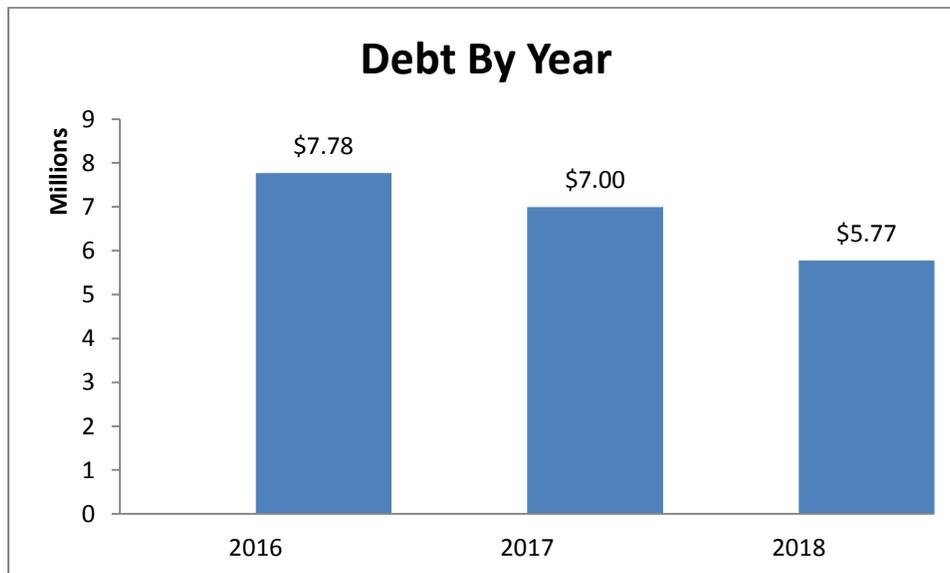
DEBT SERVICE MATURITIES BY FISCAL YEAR TO INCLUDE PRINCIPAL AND INTEREST

DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPLE AND INTEREST)

FY Ending June 30,	GENERAL FUND			
	2010 GO Bond \$450,000 Bonds	Notes Payable(CEDC) \$967,405 Notes	Capital Leases Various	Total General Fund Debt Principle / Interest
2018	51,439		112,828	164,267
2019	52,020		55,790	107,810
2020	52,540		55,790	108,330
2021			55,790	55,790
	\$ 156,000	\$ -	\$ 280,198	\$ 436,198

DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPLE AND INTEREST)

FY Ending June 30,	UTILITY FUND				Total City Debt By Fiscal Year
	2011 Bonds Electric / Water \$4,000,000	20012A Bond Refinancing Elec/Water \$4,224,434	Capital Leases Various	Total Utility Fund Debt Principle / Interest	
2018	243,697	715,639	115,540	1,074,876	1,239,143
2019	241,215	717,320	115,540	1,074,075	1,181,885
2020	339,666	619,844	115,540	1,075,050	1,183,380
2021	982,698		115,540	1,098,238	1,154,028
2022	982,117		63,895	1,046,012	436,198
2023	982,573			982,573	982,573
	\$ 3,771,967	\$ 2,052,803	\$ 526,055	\$ 6,350,825	6,177,207



CITY OF CLINTON GOVERNMENTAL FUND – TOTAL DEBT MARGIN COMPUTATION

June 30, 2016

Total Assessed Value	\$ 11,486,500
Debt Limit (8% of the Assessed Value)	\$ 918,920
Current General Bonded Debt	\$ <u>(193,000)</u>
Legal Debt Margin	<u>\$725,920</u>

FINANCIAL MANAGEMENT SYSTEMS

FORM OF GOVERNMENT

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

BUDGETARY AND ACCOUNTING SYSTEMS

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

BUDGETING

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual balanced budget by ordinance prior to July 1. The City defines a balanced budget as the fiscal discipline to be able to equate the revenues with expenditures over the business cycles. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets. This control is used as a management device throughout the year. The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting. The following section discusses the basis of accounting for the City.

BASIS OF ACCOUNTING

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues that are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due or when funds have been made available for payment. At fiscal year-end, the Comprehensive Annual Financial Statements are prepared using the modified accrual method on the basis consistent with Generally Accepted Accounting Principles (GAAP).

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred. As mentioned in regards to the Governmental fund, the proprietary fund prepares the audited Comprehensive Annual Financial Statements in accordance with (GAAP) while using the accrual basis of accounting for the statements.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

GOVERNMENTAL FUND

Governmental Funds are used to account for all or most of a government's general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

GENERAL FUND

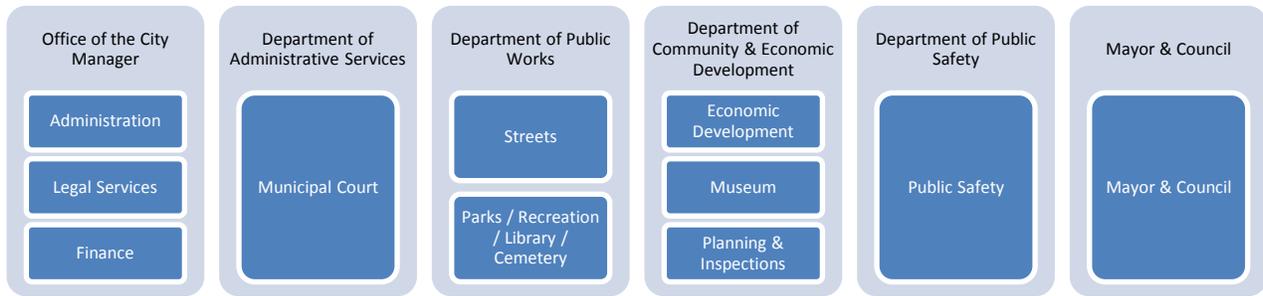
The General Fund is the City's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. The General Fund is the Main Fund for the Governmental

sector as all revenues and expenditures in the Governmental sector ultimately flow through this fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety. In the Budget Summary, charts can be found that show the Actual Budget for two years.

DESCRIPTION OF GENERAL FUND DIVISIONS

<u>Mayor and City Council:</u>	The body that sets policy
<u>Administration:</u>	Administration for entire city government
<u>Economic Development:</u>	Recruits and retains industry and business that lead to job creation and property tax base enhancement
<u>Municipal Court:</u>	Administration and adjudication of local and state laws
<u>Legal Services:</u>	Provides advice and counsel the Mayor and City Council and City staff.
<u>Finance:</u>	Collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management, financial statements, payroll, general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control.
<u>Public Safety:</u>	Enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims' advocacy; animal control; training and certification; fire prevention; fire suppression.
<u>Streets:</u>	General repair and maintenance of City streets, sidewalks, curbs and gutters.
<u>Parks/Recreation/Library/Cemetery:</u>	Maintenance of City-owned parks, library, and cemetery.
<u>Museum:</u>	Protect, preserve, interpret, and display historically relevant artifacts.
<u>Planning and Inspections:</u>	Plan for the growth of the City; enforcement of building and property maintenance codes and ordinances.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

DESCRIPTION OF SPECIAL REVENUE DIVISIONS

<u>Accommodations Tax Fund:</u>	Monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City.
<u>Local Hospitality Fee Fund:</u>	A 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities.
<u>Economic Development:</u>	Funds used by the City to promote and pursue economic development inside the City.
<u>CERF (Capital Equipment):</u>	Funds used by the City to replace capital equipment.
<u>SII (Sewer Inflow & Infiltration):</u>	Funds used by the City to purchase equipment and perform projects to reduce the impact of inflow and infiltration on the city's sanitary sewer system.

ENTERPRISE FUNDS

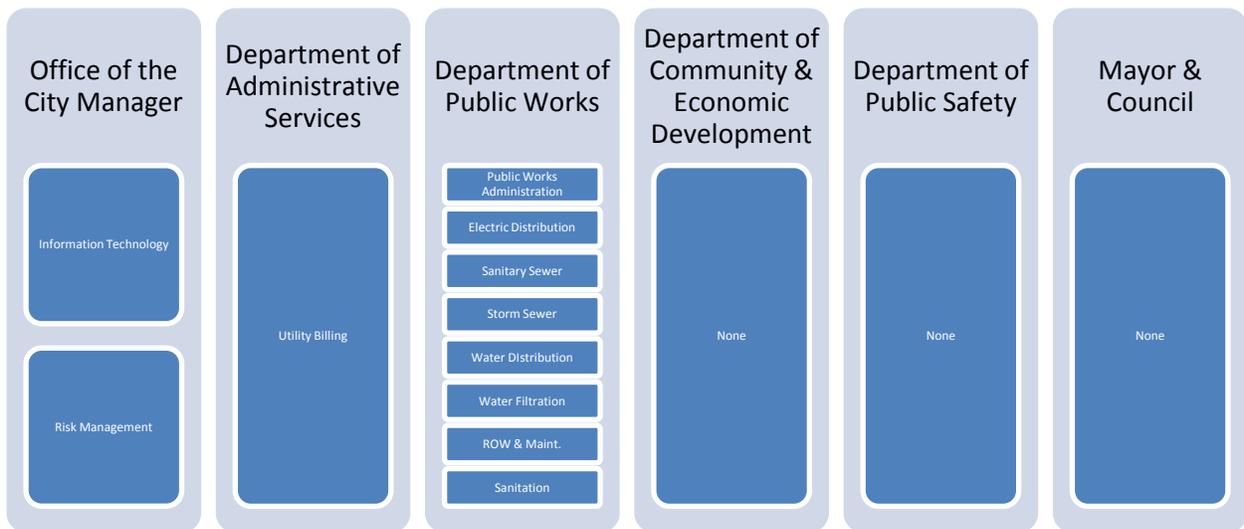
The Enterprise Funds are the major funds used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

DESCRIPTION OF ENTERPRISE FUNDS AND DIVISIONS

<u>Public Works Administration:</u>	Administration of the public works and utilities division.
<u>Information Technology:</u>	Provides management and support for technology, computers, servers, hardware, and software. Also provides Geographic Information System services.
<u>Utility Billing:</u>	Collection of utility payments; utility meter reading and billing.

<u>Sanitation:</u>	Collection and disposal of refuse, including cellulose
<u>Electric Distribution:</u>	Manages the safe and efficient distribution of electricity.
<u>Sanitary Sewer:</u>	Operations and maintenance of the City’s sewer collection systems.
<u>Storm Sewer:</u>	Operations and maintenance of the City’s storm sewer systems.
<u>Water Distribution:</u>	Operations and maintenance of the City’s water distribution systems.
<u>Water Filtration:</u>	Operation and maintenance of the City’s Water Treatment Facility.
<u>Right of Way Maintenance:</u>	Maintenance of the City’s Right of Ways for Infrastructure.
<u>Fleet Maintenance:</u>	General repair and maintenance of the City’s fleet.
<u>Risk Management:</u>	Preservation of the City’s human and physical assets through controlling loss exposure, training, and safety initiatives.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



BUDGET PROCESS AND AMENDMENTS

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. *A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.*

The budget process begins in December when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Chief Finance Officer and the City Manager prepare revenue estimates for both the current and the next fiscal years.

Then each department head meets individually with the City Manager and the Chief Finance Officer to review department budgets and capital expenditure requests. During these meetings, the goals of each department are reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

BASIS OF BUDGETING

The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting.

BUDGET AMENDMENTS

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

A Budget Amendment may be initiated by unforeseen occurrences, such as an unexpected Revenue Receipt or unforeseen expenditure beyond the control of the City. The Finance Department should be notified of the request to amend the budget. Then, Finance determines if the request will require additional funding or if only a budget transfer is needed. The amendment is then sent to the City Manager who either approves the transfers within the fund or adds the request to the City Council agenda if the amendment requires additional funding outside of the approved Budget. Upon approval, the Budget is then updated in the Accounting System.

BUDGET CALENDAR

A detailed budget calendar is included below.

FY 17 – 18 Budget Calendar

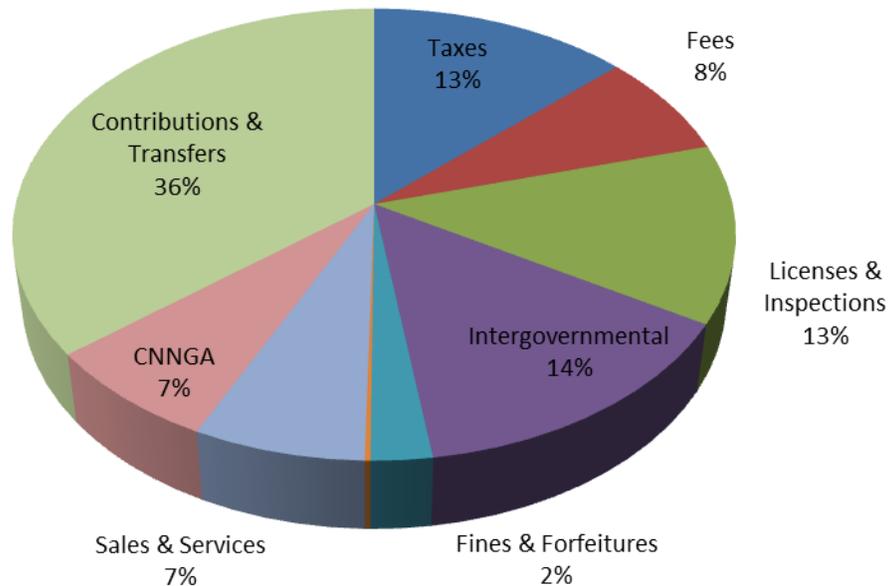
<u>Date</u>	<u>Action</u>
January 9, 2017	City Council Meeting / Regular Meeting
January 10, 2017	Departments receive capital budget forms Receive draft midyear financial report for review
January 20, 2017	Departments submit revisions to draft mid-year financial report
January 23, 2017	Departments receive non-capital FY 17 Budget Forms
January 24, 2017	Capital Budget Requests turned in by Departments to Finance
January 31, 2017	City Departments Strategic Planning Retreat Session I
February 3, 2017	City Departments Strategic Planning Retreat Session II
February 6, 2017	City Council Meeting City Council Strategic Planning Workshop I
February 13, 2017	All budget requests due from Departments
February 20-24, 2017	Departmental Budget Meetings
February 20, 2017	City Council Strategic Planning Workshop II
March 6, 2017	City Council Meeting <ul style="list-style-type: none"> • Draft Budget issued to City Council
March 20, 2017	City Council Workshop <ul style="list-style-type: none"> • Key Annual Priorities • General Fund Revenues and Expenditures • Special Fund Expenditure Plan
April 3, 2017	City Council Meeting/ Regular Meeting City Council Workshop <ul style="list-style-type: none"> • Enterprise Fund revenues and Expenditures • Utility rates
April 17, 2017	City Council Budget Workshop <ul style="list-style-type: none"> • Budget Revisions •
May 1, 2017	City Council Meeting / Regular Meeting <ul style="list-style-type: none"> • First Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2017-2018 Annual Operating Budget
June 5, 2017	City Council Meeting / Regular Meeting <ul style="list-style-type: none"> • Second Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2017-2018 Annual Operating Budget

PRINCIPAL REVENUE SOURCES

GENERAL FUND

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.

General Fund Revenue

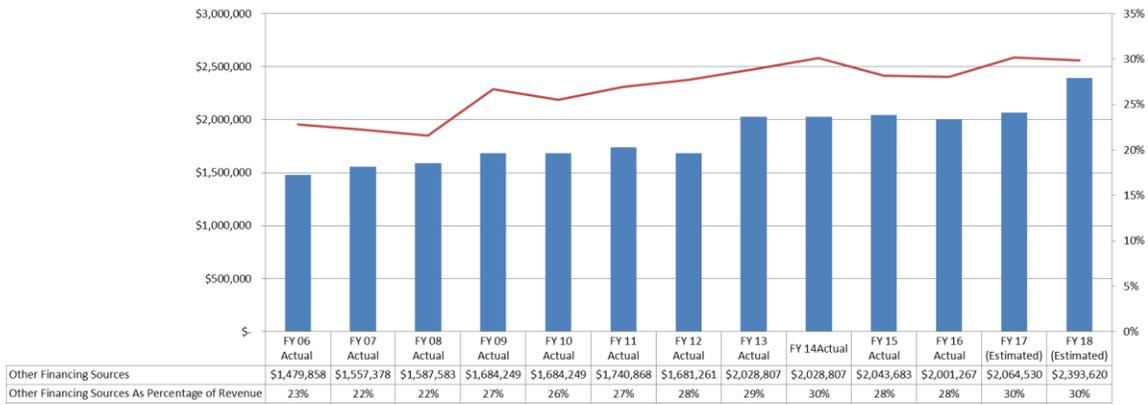


Major revenue sources within the General Fund are described below:

INTERNAL CONTRIBUTIONS AND TRANSFERS

Internal contributions and transfers account for the largest single revenue source, comprising 36% of all General Fund revenues. These contributions and transfers include direct contributions to the City's General Fund from the Utility system's revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of less than 8% of electric, water, and sewer revenues. While other revenue sources have declined, the utility revenue transfer has had to increase in relationship to the percentage of general fund revenues

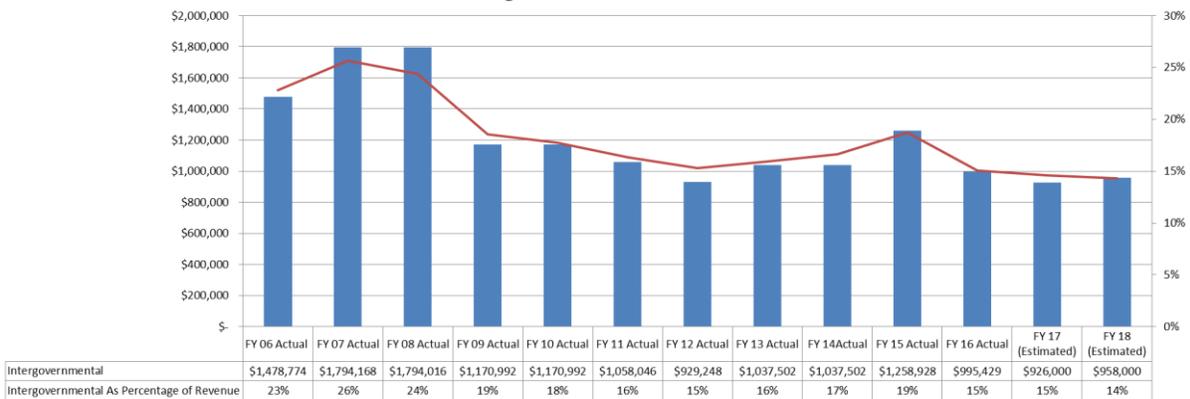
Transfer Revenue



INTERGOVERNMENTAL REVENUES

Intergovernmental revenues account for 14% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 70% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Through a City Council Resolution, 71% of local options sales tax proceeds are dedicated to lowering property taxes within the City of Clinton, therefore as local option sales tax grows, property tax revenue must decrease.

Intergovernmental Revenue



LICENSES AND INSPECTIONS

Licenses and Inspections revenues account for 13% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 88% of this category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton, business license revenue should increase.

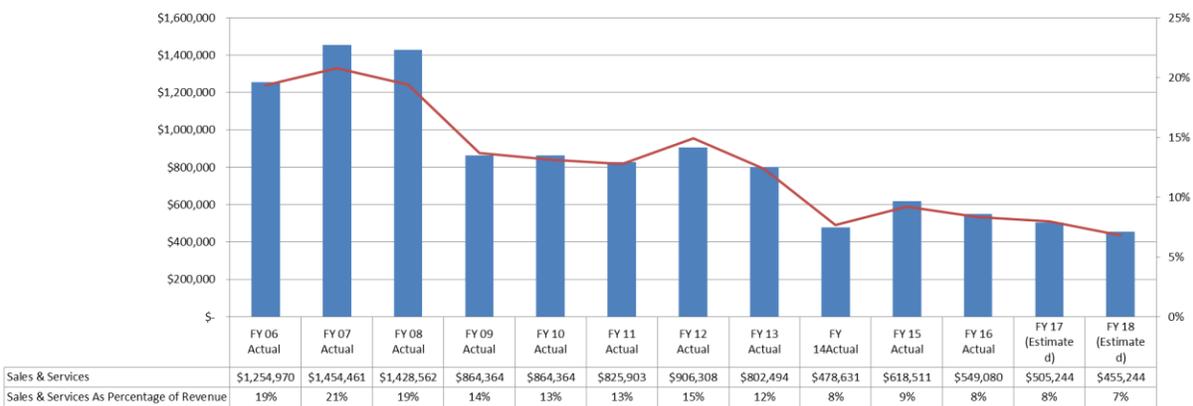
License & Inspection Revenue



SALES AND SERVICES

Sales and Services revenue accounts for 7% of the total General Fund budget, which is primarily composed of the Laurens County fire contract (55%).

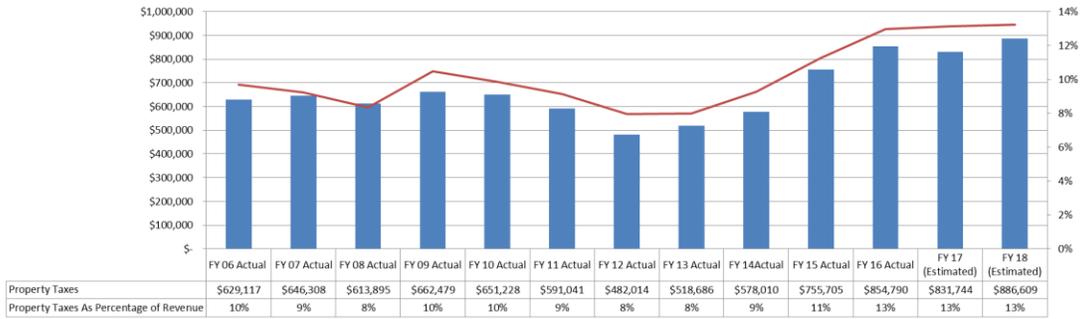
Sales & Service Revenue



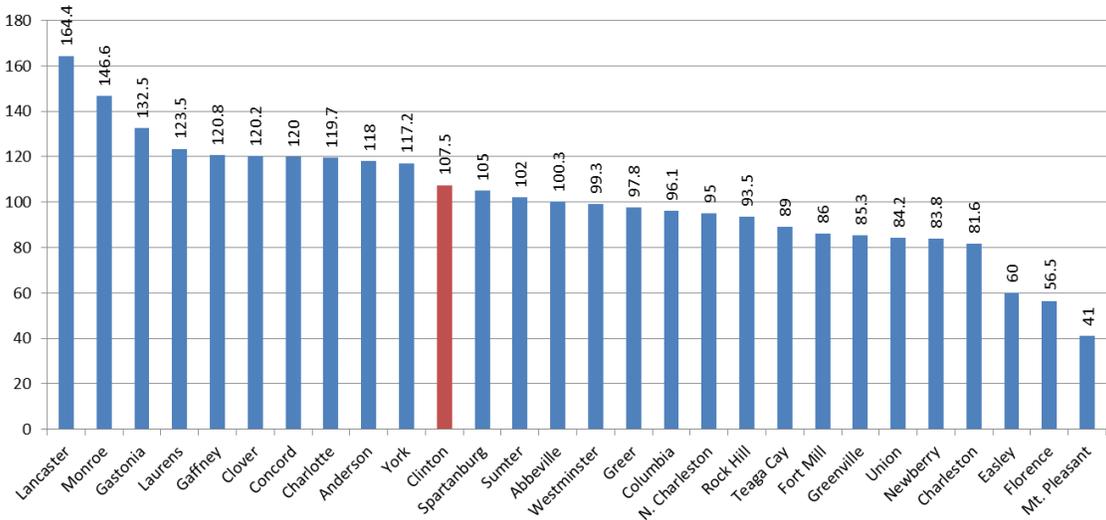
PROPERTY AND VEHICLE TAX

Property and vehicle tax revenue only accounts for 13% of Clinton’s General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway to improve Clinton’s tax base by recruiting and retaining businesses and industry within the corporate limits of Clinton. For the past two years the city has retained 29% of the Local Option Sales Tax to fund Public Safety services and equipment replacement. For FY 2017-2018, the city budget does not have a tax increase.

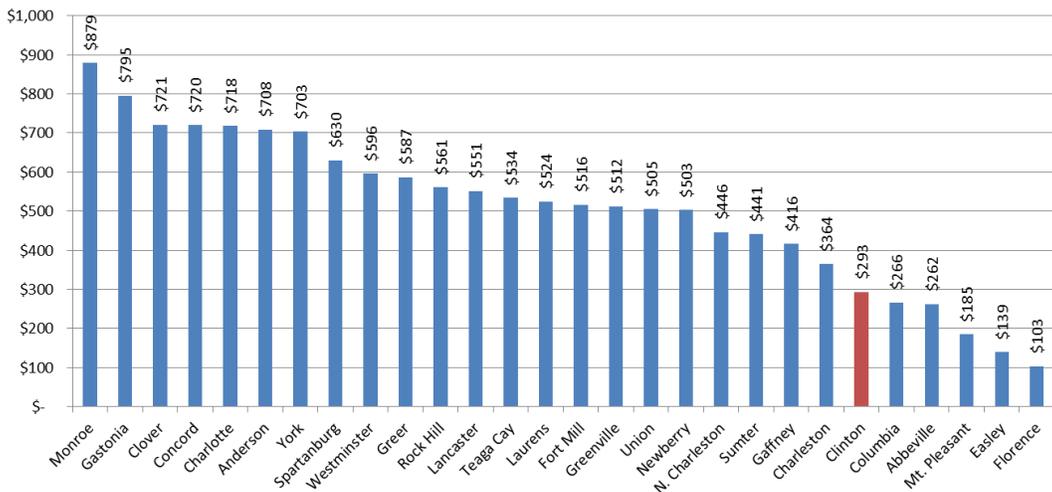
Property Taxes



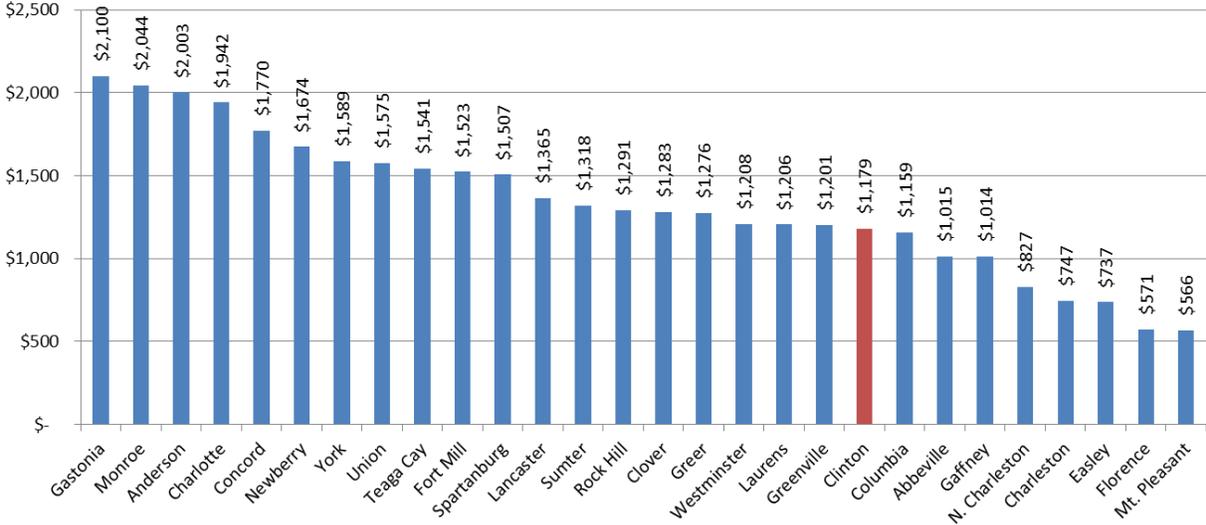
Millage Rate



Taxes on \$150,000 Residential Property

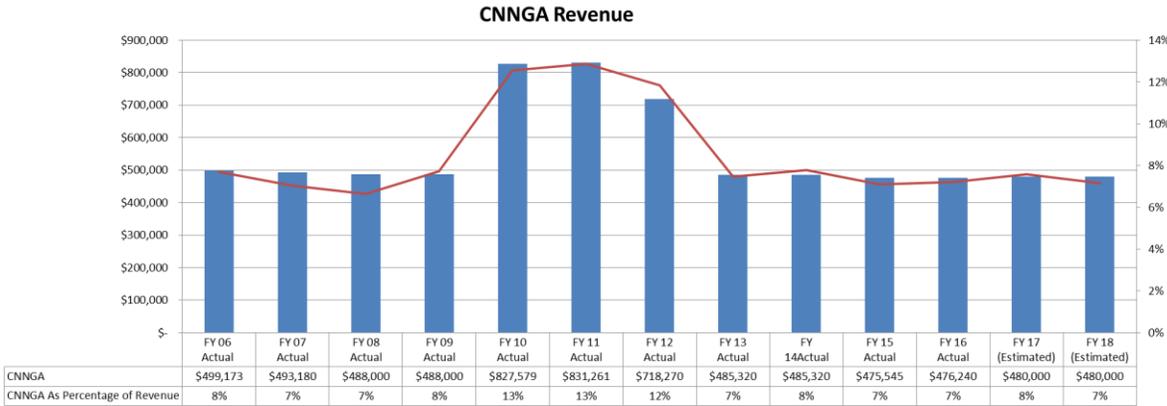


Taxes on \$150,000 Residential Property (County, City, and School Combined)



CLINTON NEWBERRY NATURAL GAS AUTHORITY

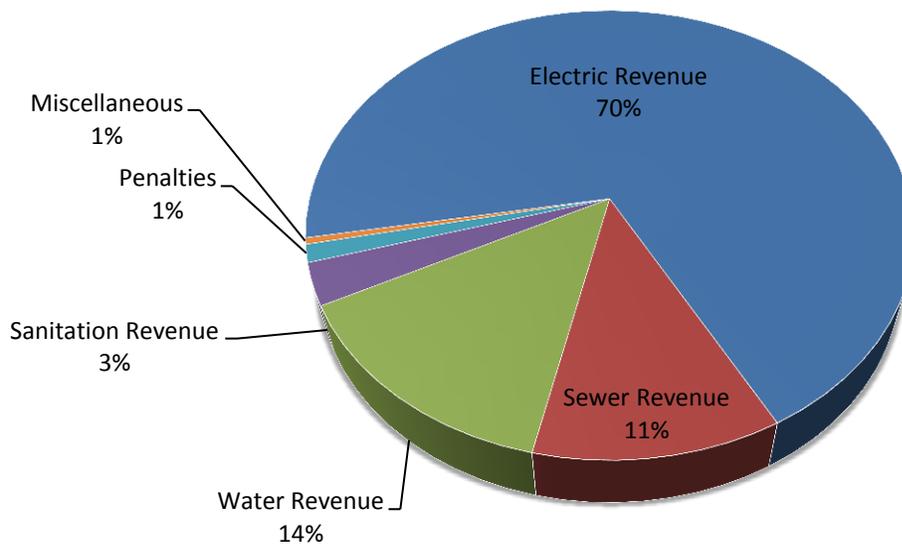
Clinton Newberry Natural Gas Authority revenue accounts for 8% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNGA and are budgeted each year by its board of directors. This funding relationship exists because the CNGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties.



UTILITY FUND

The City's Utility Fund is comprised primarily of revenue from Electric, Water, Sanitation and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also make every effort remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.

Utility Fund Revenue



ELECTRIC REVENUE

Electric revenue accounts for 70% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

The City has also has seen a decreasing trend in the number of electric customers and has no one major utility customer and has had annual rate increases as needed in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

Number of Customers Electric System Last Ten Fiscal Years

2007	4,322
2008	4,326
2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069
2014	3,999
2015	4,020
2016	4,045

WATER & SEWER REVENUE

Water Revenue accounts for 14% of the overall Utility System revenue. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year.

Sewer Revenue accounts for approximately 11% of all Utility System Revenue. The sewer rates are divided into segments. The first segment is a base charge and a collection

rate and is designed to offset the costs of operating and maintains the existing sewer system. The second component is a treatment charge which is based on the charges that the Laurens County Water & Sewer Commission charges to treat, by contract, the sewer generated by the City of Clinton.

Number of Customers Sewer System Last Ten Fiscal Years

2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,151
2015	4,208
2016	4,043

Number of Customers Water System Last Ten Fiscal Years

2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251
2014	4,151
2015	4,208
2016	4,043

SANITATION FUND

The City of Clinton provides residential and limited commercial garbage collection and charges \$13 per month for residential pick-up. Refuse collection has increase from 2,365 tons per year collected in 2004 to 3,900 tons collected in 2012 – an increase of over 67% in eight years. Due to the increased consciousness of the citizens of Clinton the amount collected last year decreased to 2,900. While revenue has not increased as significantly it has remained steady and very predictable.

UTILITY RATE DETERMINATIONS

In determining rates for all utilities, the Mayor and City Council as well as City Staff evaluate three primary areas:

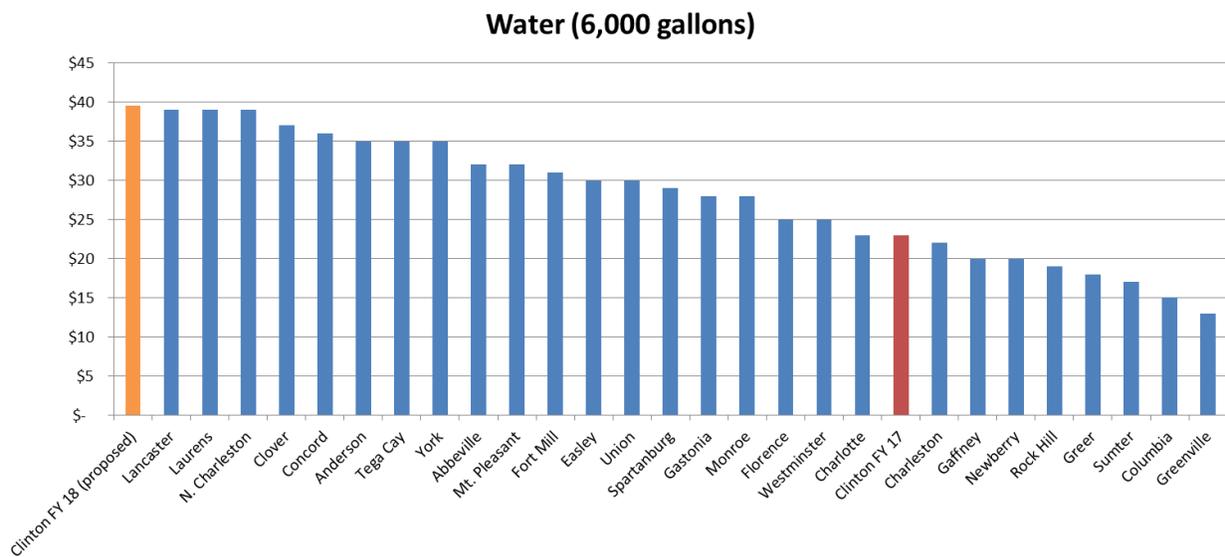
- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

COST EFFICIENCY

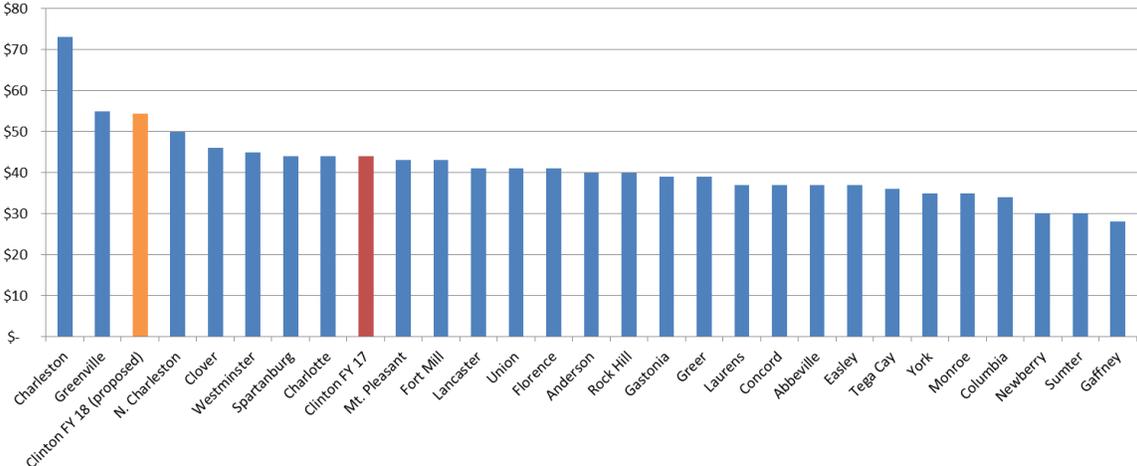
The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. Utility rates are designed to recover the cost of providing the utility service and provide a return on investment to the citizens.

COMPETITIVENESS

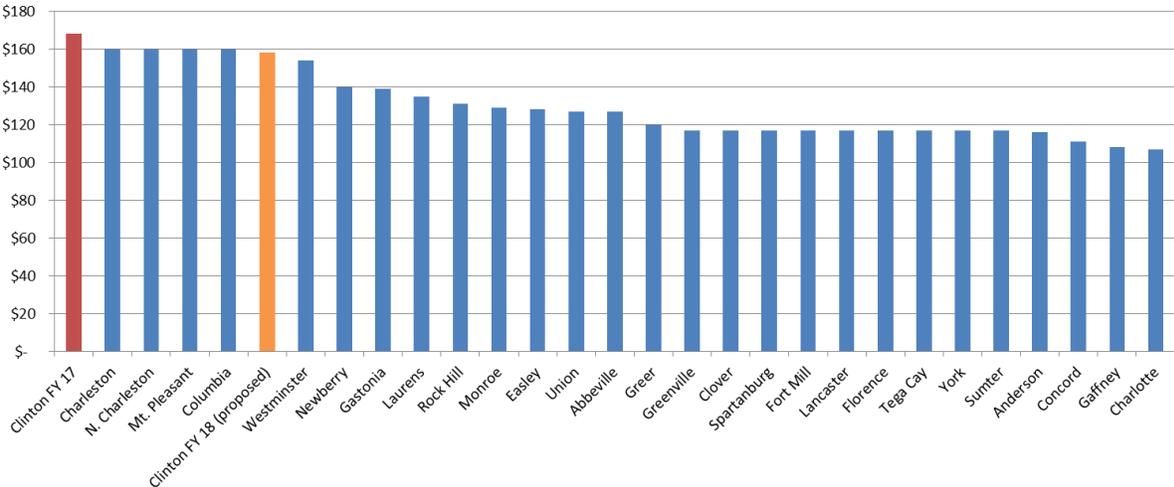
City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City's utility rates is the size of the utility system. Because Clinton's customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers. The charts below compare the approved FY 16/17 utility rates with the proposed FY 17/18 utility rates and the utility rates of other utility systems in the region. Water and Sewer rate data is readily available in our region; however electric rate utility comparisons are more difficult to perform due to the fact that cooperatives and investor owned electric utilities are not required to release rate information to non-customers.



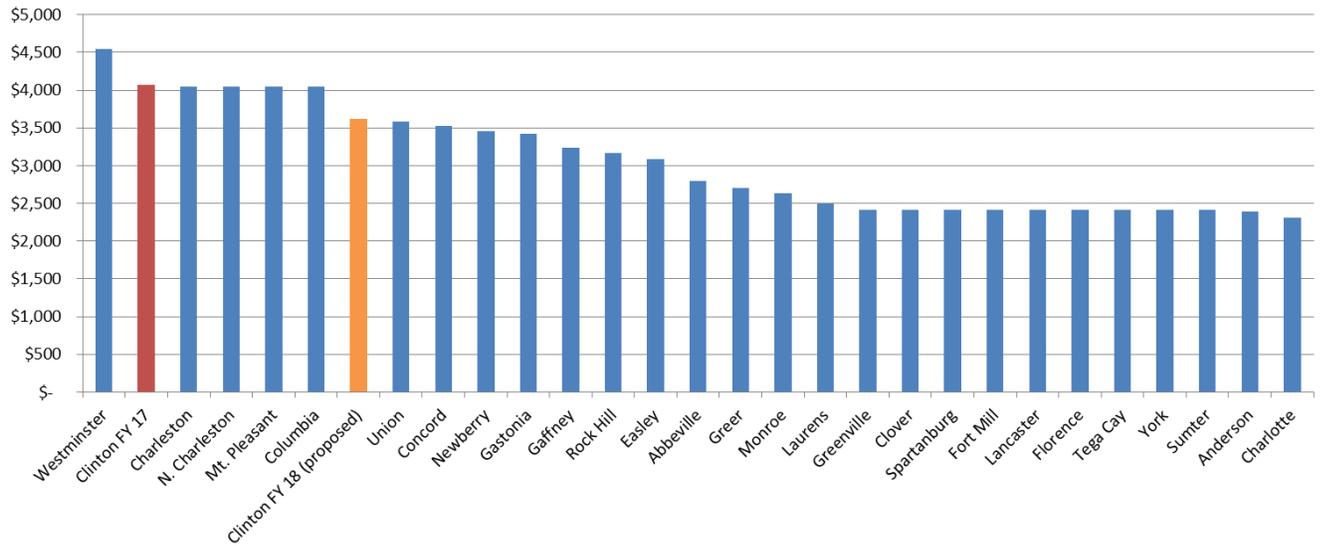
Sewer (6,000 gallons)



Residential Electric (1,000 kwh per month)



Commercial Electric (90kw and 27,000 kwh)



AFFORDABILITY

The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind.

Monthly Impact of Tax & Utility Rates on a Typical Residential Household							
Type	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	Notes
Electricity	\$135.08	\$142.76	\$153.64	\$153.64	\$153.64	\$144.61	1
Sewer	\$33.85	\$34.52	\$37.06	\$37.06	\$37.06	\$39.71	2
Water	\$18.24	\$18.48	\$19.85	\$19.85	\$20.39	\$30.26	2
I & I	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	
Sanitation	\$11.00	\$12.00	\$12.50	\$12.50	\$13.00	\$13.00	
Taxes	\$32.52	\$32.50	\$34.50	\$35.83	\$35.83	\$35.83	3
LOST Cr.	(\$28.56)	(\$23.04)	(\$23.04)	(\$23.04)	(\$23.04)	(\$23.04)	3
Public Works Fee				\$1.67	\$1.67	\$1.67	4
Total	\$205.13	\$220.22	\$237.51	\$240.51	\$241.55	\$245.04	

Notes

- 1: Based on average use of 903 kwh per month
- 2: Based on 4,800 gallons per month.
- 3: Based on a home value of \$100,000
- 4: Represents a \$20 per year fee.



City of Clinton Annual Budget

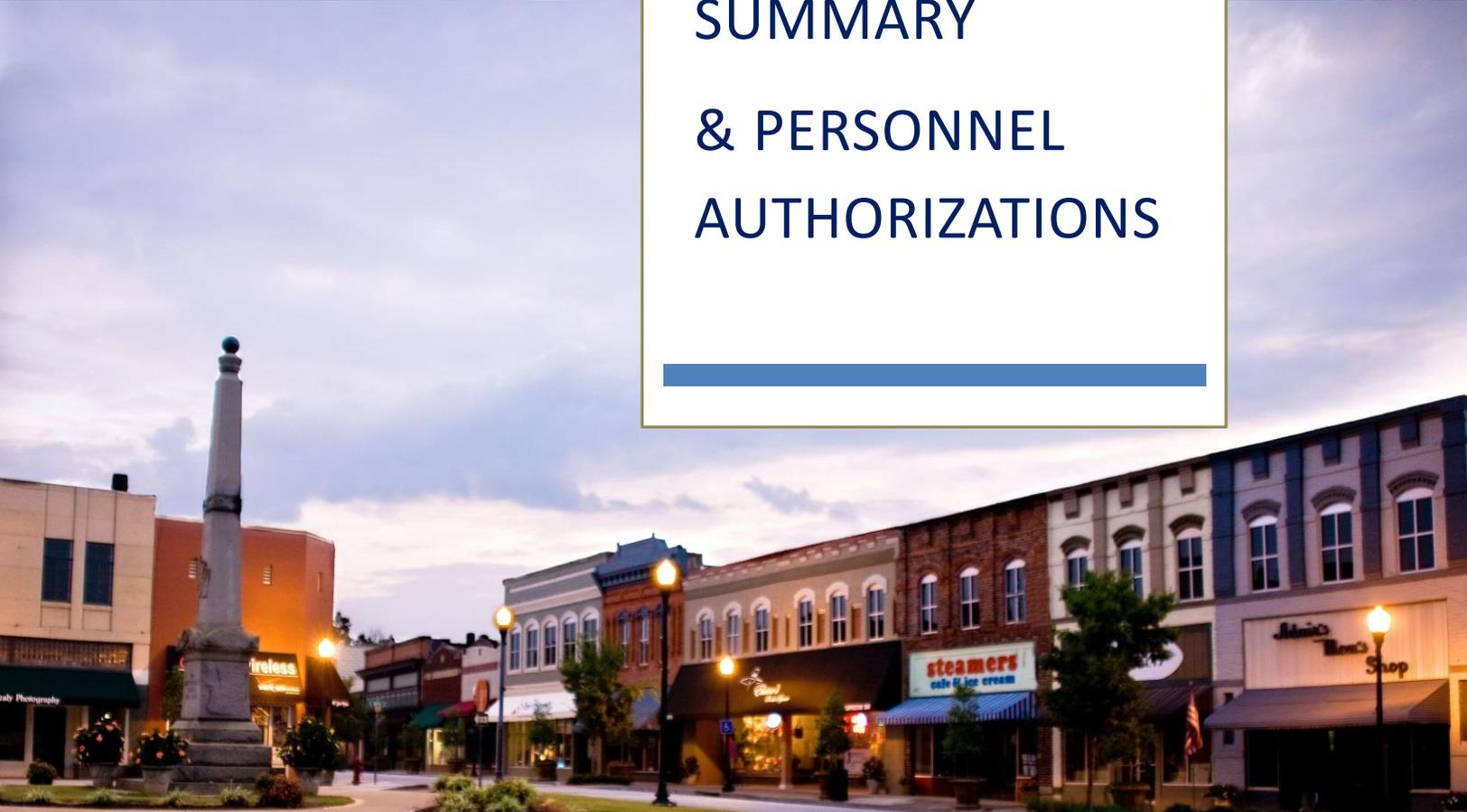
Fiscal Year
2017-2018



CLINTON
South Carolina



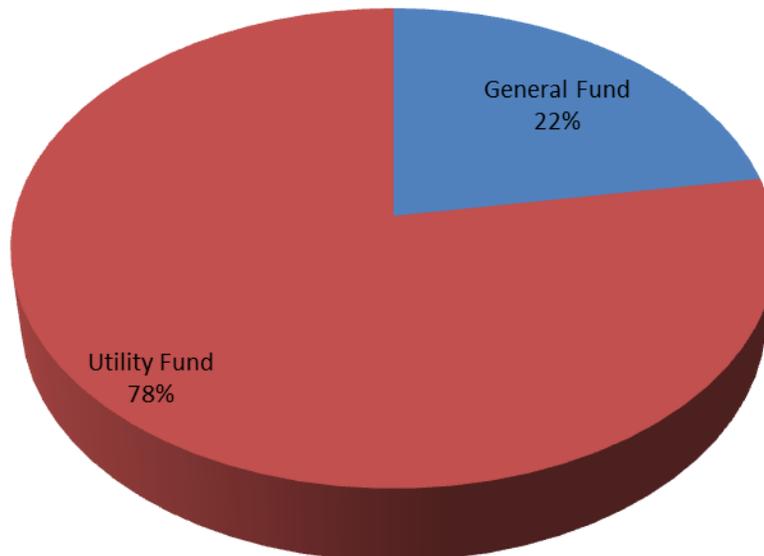
BUDGET SUMMARY & PERSONNEL AUTHORIZATIONS



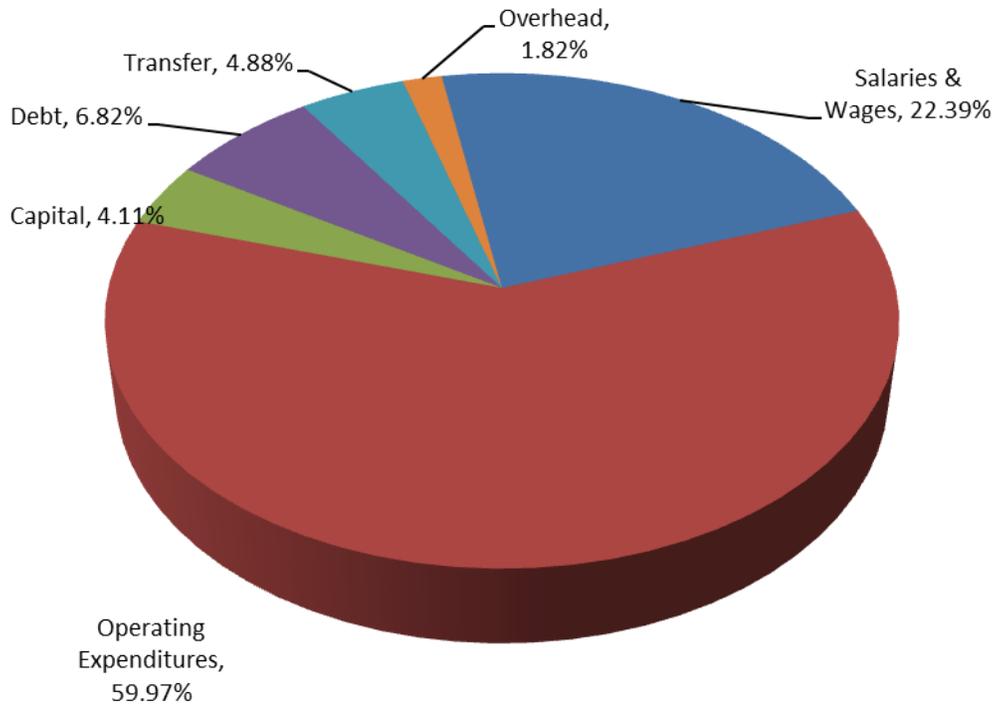
Revenue & Expenditure Summary

	2014 - 2015 Approved Budget	2015 - 2016 Actual	2015 - 2016 Approved Budget	2016 - 2017 Approved Budget	2017-2018 Requested Budget
General Fund Revenues	\$ 5,897,030	\$ 6,730,620	\$ 6,107,256	\$ 6,336,118	\$ 6,693,510
General Fund Expenses	\$ 5,894,740	\$ 5,374,282	\$ 5,920,317	\$ 6,285,374	\$ 6,693,510
Surplus	\$ 2,290	\$ 1,356,338	\$ 186,939	\$ 50,744	\$ 0
Utility Fund Revenues	\$ 21,513,508	\$ 21,887,530	\$ 22,103,197	\$ 22,398,307	\$ 23,172,869
Utility Fund Expenses	\$ 21,515,798	\$ 21,604,222	\$ 22,290,136	\$ 22,449,050	\$ 23,172,869
Surplus	\$ (2,290)	\$ 283,308	\$ (186,939)	\$ (50,744)	\$ 0
Total Revenues	\$ 27,410,538	\$ 28,618,150	\$ 28,210,453	\$ 28,734,425	\$ 29,866,379
Total Expenses	\$ 27,410,538	\$ 26,978,504	\$ 28,210,453	\$ 28,734,424	\$ 29,866,379
Surplus	\$ -	\$ 1,639,646	\$ 0	\$ 0	\$ 0

Budget FY 17-18



Expenditures by Category



Consolidated Financial Summary for Current and Prior Year Budget

General Fund Revenue

	2016-17 Budget	2017-2018 Budget	% Diff.
Taxes	\$ 831,745	\$ 873,646	5.04%
Fees	500,000	500,000	0.00%
Licenses & Inspections	826,000	856,000	3.63%
Intergovernmental	926,000	958,000	3.46%
Fines & Forfeitures	197,600	162,000	-18.02%
Interest Income	5,000	15,000	200.00%
Sales & Services	505,243	455,243	-9.90%
CNNGA	480,000	480,000	0.00%
Other Financing Sources	2,064,530	2,393,620	15.94%
TOTAL GENERAL FUND	\$ 6,336,118	\$ 6,693,509	5.64%

General Fund Expenses

Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT		
	2016-17 Budget	2017-18 Budget	% Diff.	2016-17 Budget	2017-18 Budget	% Diff.	2016-17 Budget	2017-18 Budget	% Diff.	2016-17 Budget	2017-18 Budget	% Diff.	2016-17 Budget	2017-18 Budget	% Diff.
DEPARTMENTS															
Mayor & City Council	\$ 107,690	\$ 127,625	18.51%	\$ 65,090	\$ 65,025	-0.10%	\$ 42,600	\$ 62,600	46.95%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
City Administration	580,799	926,921	59.59%	252,380	285,805	13.24%	169,850	419,459	146.96%	5,000	-	-100.00%	153,569	221,657	44.34%
Economic Development	321,099	332,511	3.55%	162,449	162,211	-0.15%	158,650	170,300	7.34%	-	-	0.00%	-	-	0.00%
Municipal Court	179,212	169,625	-5.35%	76,612	79,525	3.80%	102,600	90,100	-12.18%	-	-	0.00%	-	-	0.00%
Legal Services	61,000	54,500	-10.66%	-	-	0.00%	61,000	54,500	-10.66%	-	-	0.00%	-	-	0.00%
Finance	522,061	515,579	-1.24%	232,398	238,779	2.75%	279,663	276,800	-1.02%	10,000	-	0.00%	-	-	0.00%
Public Safety	3,058,948	3,118,731	1.95%	2,314,067	2,353,650	1.71%	475,341	475,541	0.04%	180,000	170,000	-5.56%	89,540	119,540	33.50%
Streets	354,515	328,953	-7.21%	150,616	130,254	-13.52%	66,600	70,950	6.53%	66,000	56,450	-14.47%	71,299	71,299	0.00%
Parks/Recreation/Library	770,956	789,091	2.35%	97,558	93,043	-4.63%	262,898	263,048	0.06%	410,500	433,000	0.00%	-	-	0.00%
Museum	50,033	43,833	-12.39%	15,458	15,458	0.00%	14,575	18,375	26.07%	20,000	10,000	0.00%	-	-	0.00%
Planning & Inspections	238,211	245,292	2.97%	143,411	149,942	4.55%	94,800	95,350	0.58%	-	-	0.00%	-	-	0.00%
Accommodations	40,850	40,850	0.00%	-	-	0.00%	40,850	40,850	0.00%	-	-	0.00%	-	-	0.00%
TOTAL	\$ 6,285,374	\$ 6,693,510	6.49%	\$ 3,510,039	\$ 3,573,691	1.81%	\$ 1,769,427	\$ 2,037,873	15.17%	\$ 691,500	\$ 669,450	-3.19%	\$ 314,408	\$ 412,496	31.20%

Consolidated Financial Summary for Current and Prior Year Budget

Utility Fund Revenue Summary

	2016-17 Budget	2017-2018 Budget	% Diff.
Utility Sales	\$ 21,598,691	\$ 22,480,810	4.08%
Interdepartmental utility sales	500,000	-	0.00%
Hookup fees	43,100	43,100	0.00%
Penalties	175,000	295,000	68.57%
Miscellaneous	81,516	353,929	334.22%
Total Operating Revenues	\$ 22,398,307	\$ 23,172,869	3.46%

Utility Fund Expenses

Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT			TRANSFERS			OVERHEAD			
	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	2016-17 Budget	2017-2018 Budget	% Diff.	
DEPARTMENTS																						
Public Works Administration	\$ 782,149	\$ 784,679	0.32%	\$ 154,199	\$ 156,729	1.64%	\$ 262,950	\$ 262,950	0.00%	\$ 35,000	\$ 35,000	0.00%	\$ 330,000	\$ 330,000	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	
Sanitation	488,139	628,950	28.84%	272,241	355,333	30.53%	145,175	139,675	-3.79%	20,000	20,000	0.00%	50,744	20,000	-100.00%	-	-	0.00%	-	-	93,922	-100.00%
IT Department	336,782	380,443	15.01%	130,482	145,243	11.31%	46,300	166,200	258.96%	150,000	65,000	-56.67%	4,000	4,000	0.00%	-	-	0.00%	-	-	-	0.00%
Utility Billing	606,124	656,580	8.32%	461,349	492,997	6.86%	131,942	152,750	15.77%	10,000	8,000	-20.00%	2,833	2,833	0.00%	-	-	0.00%	-	-	-	0.00%
Electric Distribution	15,105,794	15,015,183	-0.60%	571,353	533,633	-6.93%	12,488,468	12,484,369	-0.03%	126,000	125,000	-0.79%	407,842	459,954	12.78%	1,212,784	1,079,567	-10.98%	297,347	332,660	11.88%	
Right of Way Maintenance	297,859	367,543	23.39%	237,159	305,843	28.96%	60,700	61,700	1.65%	-	-	0.00%	-	-	0.00%	-	-	0.00%	-	-	-	0.00%
Sanitary Sewer	2,016,921	2,047,096	1.49%	204,654	187,351	-8.45%	1,559,150	1,598,750	2.54%	40,000	40,000	0.00%	31,992	6,167	-80.53%	142,367	164,155	15.30%	38,758	50,583	30.51%	
Storm Sewer	2,600	8,600	230.77%	-	-	0.00%	2,600	8,600	230.77%	-	-	0.00%	-	-	0.00%	-	-	0.00%	-	-	-	0.00%
Water Distribution	942,437	1,246,757	32.29%	219,058	238,745	4.42%	294,800	301,150	2.15%	87,250	132,500	51.86%	123,056	301,848	145.29%	168,112	215,966	28.47%	50,161	66,548	32.67%	
Water Filtration	1,716,140	1,802,395	5.03%	505,597	538,545	6.52%	658,225	655,283	-0.46%	50,000	75,000	50.00%	501,818	503,647	0.36%	-	-	0.00%	-	-	-	0.00%
Maintenance	65,206	135,726	108.15%	67,256	67,776	18.37%	7,950	7,950	0.00%	-	60,000	0.00%	-	-	0.00%	-	-	0.00%	-	-	-	0.00%
Risk Management	94,879	99,006	4.35%	66,829	71,881	7.56%	28,050	27,125	-3.30%	-	-	0.00%	-	-	0.00%	-	-	0.00%	-	-	-	0.00%
TOTAL	\$ 22,449,050	\$ 23,172,868	3.22%	\$ 2,882,176	\$ 3,084,096	7.01%	\$ 15,686,810	\$ 15,896,422	1.34%	\$ 518,250	\$ 560,500	8.15%	\$ 1,452,285	\$ 1,628,449	12.13%	\$ 1,523,263	\$ 1,459,688	-4.17%	\$ 386,266	\$ 543,713	40.76%	

Governmental Fund - Fund Balance

FY 17/18

FY Ending June 30,

Revenues	Approved	Actual Rev./Exp.	Approved Budget	Requested Budget
	Budget		16-17	17-18
	15-16	15-16		
Taxes	\$ 816,733	\$ 906,530	\$ 831,744	\$ 873,646
Licenses and Permits	\$ 721,000	\$ 929,584	\$ 826,000	\$ 856,000
Intergovernmental revenues	\$ 926,000	\$ 995,429	\$ 926,000	\$ 958,000
Fines and forfeitures	\$ 192,000	\$ 189,202	\$ 197,600	\$ 162,000
Accommodations tax	\$ 70,000	\$ 232,147	\$ 100,000	\$ 100,000
Hospitality tax	\$ 310,000	\$ 418,175	\$ 400,000	\$ 400,000
Charges for services	\$ 495,256	\$ 404,123	\$ 478,507	\$ 455,244
Contributions	\$ 635,000	\$ 626,240	\$ 635,000	\$ 870,218
Interest	\$ 5,000	\$ 32,966	\$ 5,000	\$ 15,000
Miscellaneous	\$ -	\$ 144,957		
Total Revenues	\$ 4,170,989	\$ 4,879,353	\$ 4,399,851	\$ 4,690,108

Expenditures	Approved	Actual Rev./Exp.	Approved Budget	Requested Budget
	Budget		16-17	17-18
	15-16	15-16		
Current				
General Government	\$ 1,829,030	\$ 1,430,093	\$ 1,659,142	\$ 1,950,954
Public safety	\$ 3,014,160	\$ 2,997,758	\$ 3,058,948	\$ 3,118,731
Streets	\$ 217,555	\$ 227,163	\$ 354,515	\$ 328,953
Museum	\$ 60,236	\$ 38,263	\$ 50,033	\$ 43,833
Culture and recreation	\$ 409,608	\$ 430,476	\$ 770,956	\$ 789,091
Planning & Inspection	\$ 241,160	\$ 186,987	\$ 238,211	\$ 245,292
Capital Outlay	\$ -			
Debt Service				
Principal retirement	\$ 148,569	\$ 52,188	\$ 153,569	\$ 216,657
Interest	\$ -	\$ 11,353		
Total Expenditures	\$ 5,920,318	\$ 5,374,282	\$ 6,285,374	\$ 6,693,510
Revenues Under Expenditures	\$ (1,749,329)	\$ (494,929)	\$ (1,885,523)	\$ (2,003,402)
Other Financing Sources				
Proceeds from capital leases *		\$ -		
Issuance of Long term Debt		\$ -		
Proceeds from sale of capital assets		\$ -		
Operating transfers in				
Overhead allocation transfer	\$ 386,267	\$ 386,267	\$ 386,267	\$ 543,714
Contributions transfer	\$ 1,550,000	\$ 1,465,000	\$ 1,550,000	\$ 1,459,688
Operating transfers out		\$ -		
Total Other Financing Sources and Uses	\$ 1,936,267	\$ 1,851,267	\$ 1,936,267	\$ 2,003,402
Net Change in Fund Balance	<u>\$ 186,938</u>	<u>\$ 1,356,338</u>	<u>\$ 50,744</u>	<u>\$ (0)</u>
Fund Balance - Beginning of Year		\$ 4,503,623		
Fund Balance - End of Year		<u>\$ 5,859,961</u>		

Utility Fund Balance	FY 17/18
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FY Ending June 30,

Revenues	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18
Utility Sales	\$ 21,699,498	\$ 20,896,354	\$ 22,129,606	\$ 22,764,169
Interdepartmental utility sales	\$ -	\$ 647,229	\$ -	\$ -
Hookup fees	\$ 43,100	\$ 55,845	\$ 43,100	\$ 43,100
Penalties	\$ 295,000	\$ 222,819	\$ 175,000	\$ 295,000
Miscellaneous	\$ 65,600	\$ 65,283	\$ 50,600	\$ 70,600
Total Operating Revenues	\$ 22,103,198	\$ 21,887,530	\$ 22,398,306	\$ 23,172,869

Expenditures	Approved Budget 15-16	Actual Rev./Exp. 15-16	Approved Budget 16-17	Requested Budget 17-18
Public works administration department	\$ 802,051	\$ 551,807	\$ 782,149	\$ 784,679
Sanitation department	\$ 548,438	\$ 470,866	\$ 488,160	\$ 535,028
IT department	\$ 191,217	\$ 161,774	\$ 330,782	\$ 380,443
Utility billing department	\$ 605,352	\$ 592,632	\$ 606,124	\$ 656,580
Electric distribution department	\$ 13,576,415	\$ 13,147,062	\$ 13,595,663	\$ 13,602,956
Right of Way Maintenance	\$ 244,874	\$ 77,120	\$ 297,859	\$ 367,543
Sanitary sewer department	\$ 1,811,866	\$ 1,592,500	\$ 1,835,796	\$ 1,832,268
Water distribution department	\$ 752,129	\$ 549,042	\$ 724,164	\$ 964,243
Water plant department	\$ 1,617,640	\$ 1,131,080	\$ 1,716,140	\$ 1,802,395
Storm sewer department	\$ 6,100	\$ 12,115	\$ 2,600	\$ 8,600
Maintenance department	\$ 70,652	\$ 77,326	\$ 65,206	\$ 135,726
Risk management department	\$ 127,136	\$ 104,110	\$ 94,879	\$ 99,006
Depreciation		\$ 981,965		
Total Operating Expenses	\$ 20,353,870	\$ 19,449,400	\$ 20,539,522	\$ 21,169,467

Operating Income	\$ 1,749,327	\$ 2,438,130	\$ 1,858,785	\$ 2,003,402
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Nonoperating Revenues (Expenses)

Interest revenue	\$ 16,857			
Interest expense	\$ (183,261)			
Bond issue cost amortization	\$ -			
Total Nonoperating Revenues (Expenses)	\$ (166,404)			

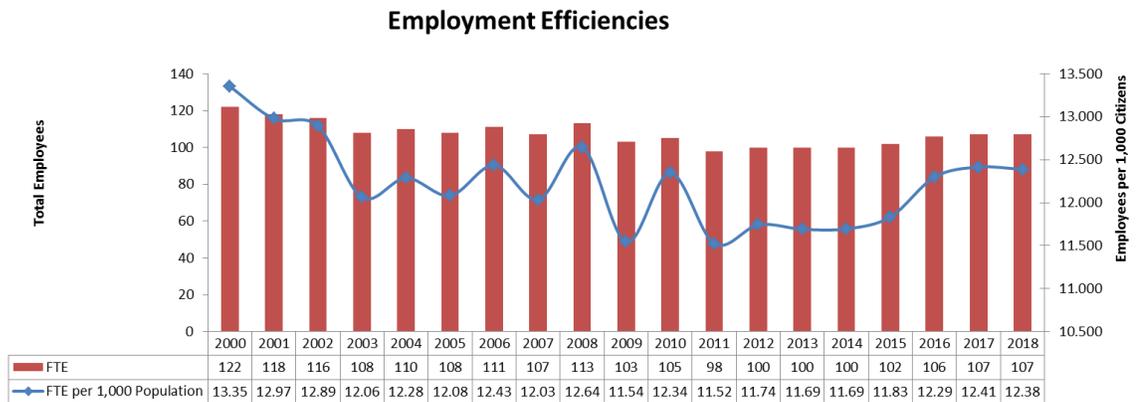
Income Before Transfers	\$ 1,749,327	\$ 2,271,726	\$ 1,858,785	\$ 2,003,402
Capital Contributions-federal grants/state funds	\$ 12,849			
Transfers to Other Funds	\$ (1,936,267)	\$ (2,001,267)	(1,909,529)	2,003,402
Net Income	\$ (186,939)	\$ 283,308	\$ (50,744)	\$ (0)
Prior Period Adjustment	\$ -			
Net Assets - Beginning of Year	\$ 9,480,597	\$ 9,480,597	\$ 9,763,905	\$ 9,576,966
Net Assets - End of Year	\$ 9,293,658	\$ 9,763,905	\$ 9,576,966	\$ 9,526,222

PERSONNEL AUTHORIZATIONS

SUMMARY

The City of Clinton has had a 12.3% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.38 employees to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community. There are no proposed changes to the number of employees for the FY 17 / 18 year.



Personnel Overview - FTE Only

	2013-2014 Approved	2014-2015 Approved	2015-2016 Approved	2016-2017 Approved	2017-2018 Proposed
Mayor & City Council	0	0	0	0	0
City Administration	2	3	3	3	3
Economic Development	1	1	2	2	2
Municipal Court	1	1	1	1	1
Legal Services	0	0	0	0	0
Finance	3	3	3	3	3
Public Safety	40	40	42	42	42
Streets	4	4	3	3	3
Parks/Recreation/Library/Cemeter	2	2	1	1	1
Museum	0	0	0	0	0
Planning & Inspections	3	2	2	2	2
General Fund	56	56	57	57	57

	Approved	Approved	Approved	Approved	Proposed
Public Works Administration	2	2	2	2	2
Utility Billing	9	9	9	9	9
Sanitation	6	6	7	7	7
IT	1	1	1	2	2
Electric Distribution	9	9	8	8	8
Maintenance / Right of Way	0	0	4	4	4
Sanitary Sewer	3	5	4	4	4
Storm Sewer	2	2	0	0	0
Water Distribution	3	3	5	5	5
Water Filtration	7	7	7	7	7
Maintenance	1	1	1	1	1
Risk Management	1	1	1	1	1
Utility Fund	44	46	49	50	50

Total Organization	100	102	106	107	107
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City of Clinton Annual Budget

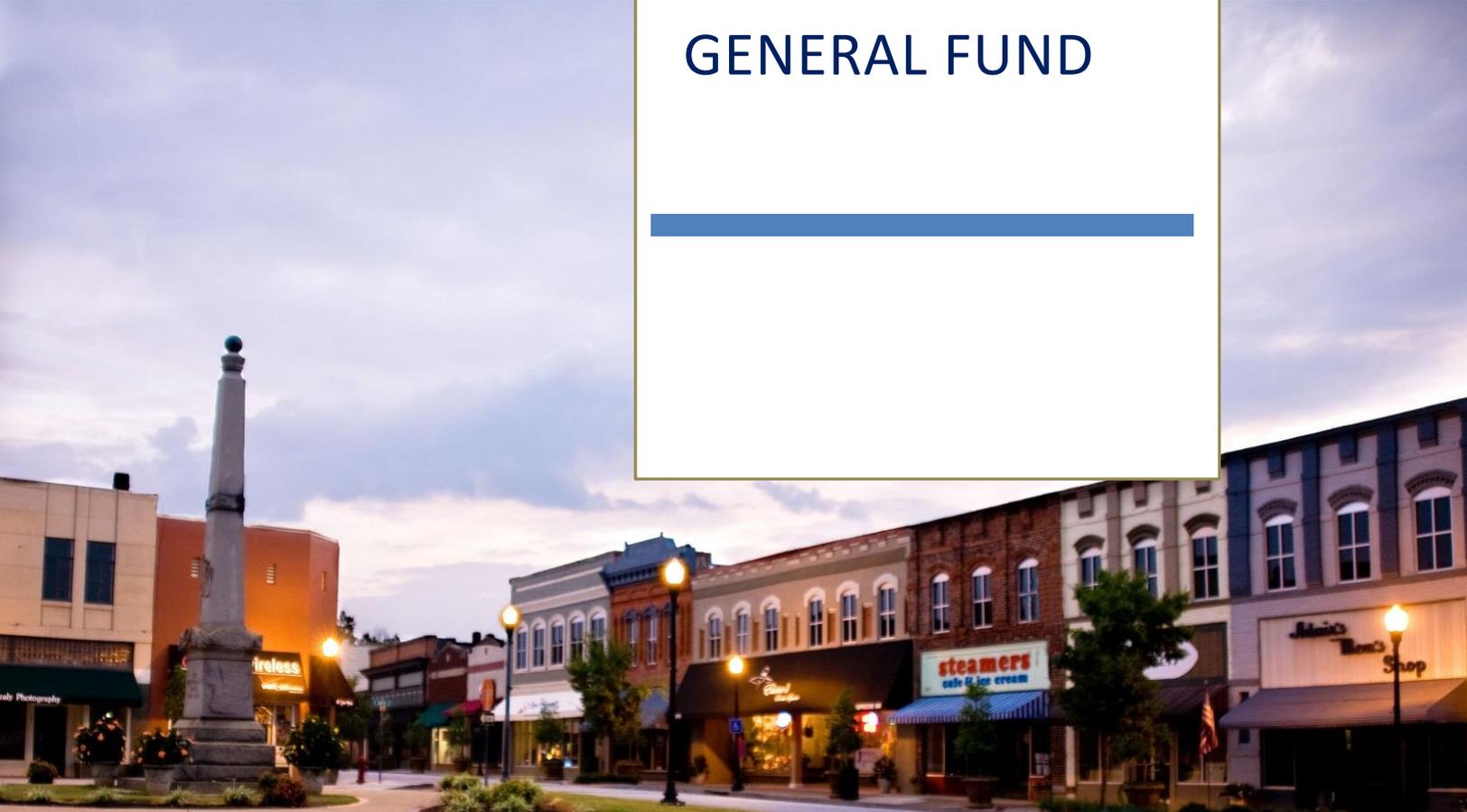
Fiscal Year
2017-2018



CLINTON
South Carolina



GENERAL FUND

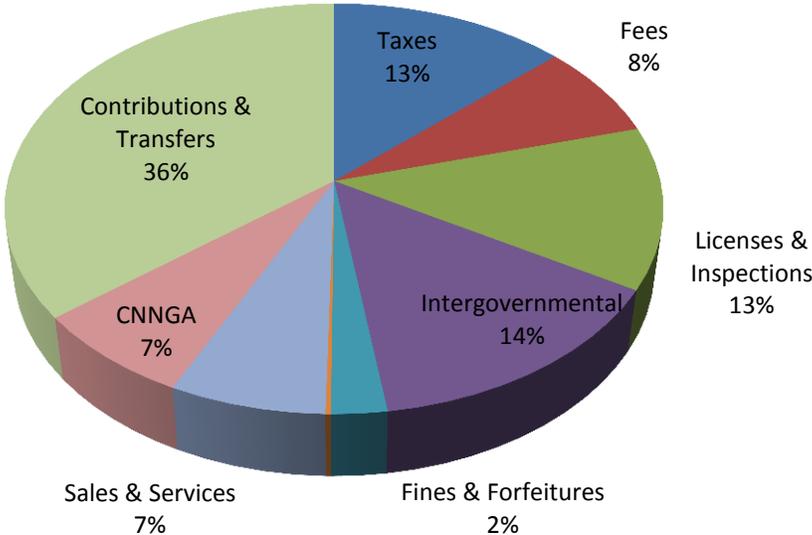


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GENERAL FUND SUMMARY

GENERAL FUND REVENUE SUMMARY

General Fund Revenue



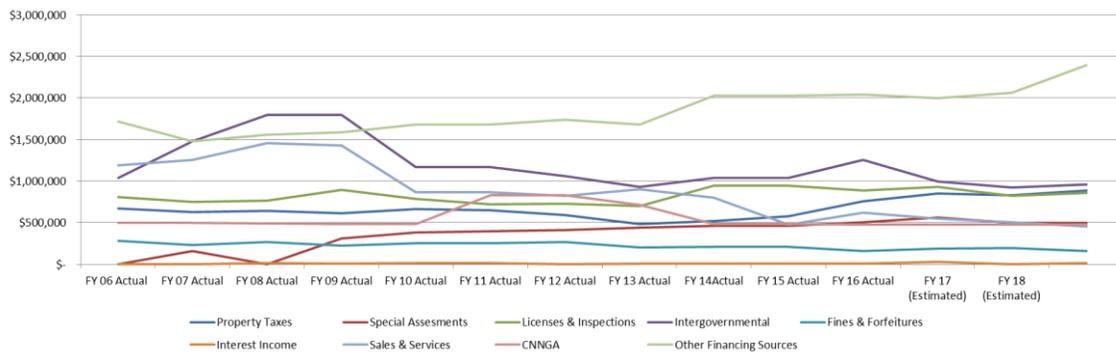
General Fund Revenue FY 17/18

Taxes	\$ 873,646
Fees	\$ 500,000
Licenses & Inspections	\$ 856,000
Intergovernmental	\$ 958,000
Fines & Forfeitures	\$ 162,000
Interest	\$ 15,000
Sales & Services	\$ 455,244
CNGA	\$ 480,000
Contributions & Transfers	\$ 2,393,620
General Fund Revenue	\$ 6,693,510

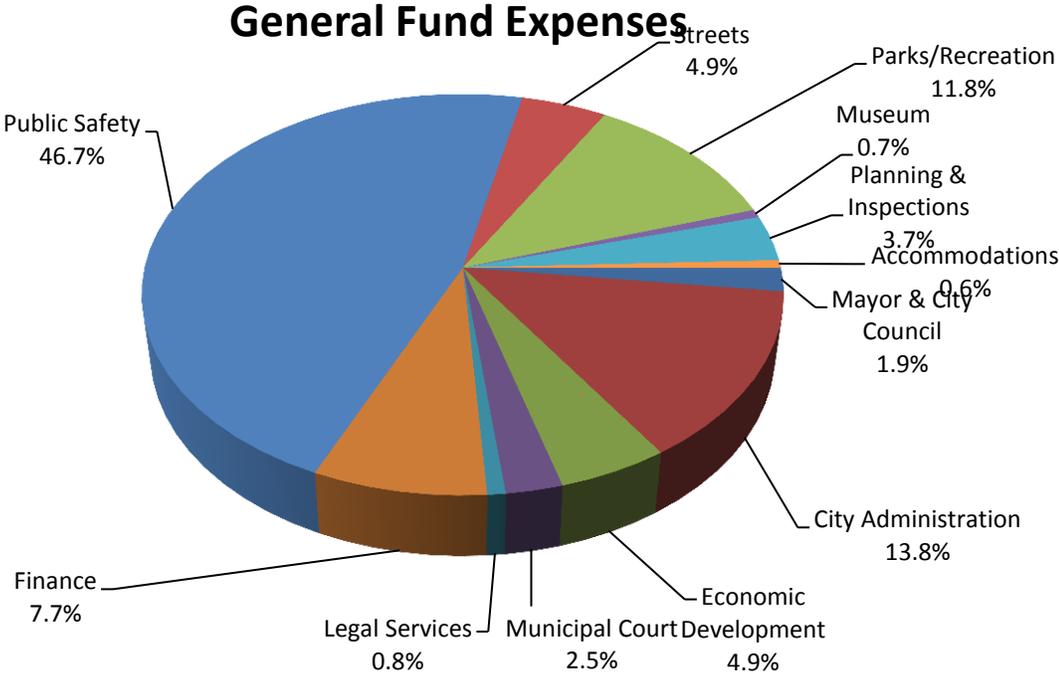
GENERAL FUND REVENUE DETAIL

General Fund Revenue								FY 17/18
	2014 - 2015	2014-2015	2015-2016	2015-2016	2016-2017	2017-2018	Difference From	
	Approved Budget	Actual Revenue	Approved Budget	Actual Revenue	Requested Budget	Requested Budget	Previous Year	
Property Taxes	\$ 720,256	\$ 755,705	\$ 816,744	\$ 906,530	\$ 831,744	\$ 873,646	\$ 41,902	
Special Assessments	\$ 360,000	\$ 508,645	\$ 380,000	\$ 567,322	\$ 500,000	\$ 500,000	\$ -	
Licenses & Inspections	\$ 718,000	\$ 886,356	\$ 721,000	\$ 929,584	\$ 826,000	\$ 856,000	\$ 30,000	
Intergovernmental	\$ 858,000	\$ 1,285,928	\$ 926,000	\$ 995,429	\$ 926,000	\$ 958,000	\$ 32,000	
Fines & Forfeitures	\$ 191,000	\$ 159,598	\$ 192,000	\$ 189,202	\$ 197,600	\$ 162,000	\$ (35,600)	
Interest Income	\$ 5,000	\$ 6,236	\$ 5,000	\$ 32,966	\$ 5,000	\$ 15,000	\$ 10,000	
Sales & Services	\$ 441,244	\$ 618,511	\$ 495,244	\$ 549,080	\$ 505,244	\$ 455,244	\$ (50,000)	
CNNGA	\$ 480,000	\$ 475,545	\$ 480,000	\$ 476,240	\$ 480,000	\$ 480,000	\$ -	
Other Financing Sources	\$ 2,123,530	\$ 2,043,683	\$ 2,091,267	\$ 2,001,267	\$ 2,064,530	\$ 2,393,620	\$ 329,090	
TOTAL GENERAL FUND	\$ 5,897,030	\$ 6,740,207	\$ 6,107,255	\$ 6,647,620	\$ 6,336,118	\$ 6,693,510	\$ 357,392	

GENERAL FUND REVENUE TRENDS



GENERAL FUND EXPENDITURE SUMMARY



General Fund Expenses FY 17/18

Mayor & City Council	\$ 127,625
City Administration	\$ 926,921
Economic Development	\$ 332,511
Municipal Court	\$ 169,625
Legal Services	\$ 54,500
Finance	\$ 515,579
Public Safety	\$ 3,118,731
Streets	\$ 328,953
Parks/Recreation	\$ 789,091
Museum	\$ 43,833
Planning & Inspections	\$ 245,292
Accommodations	\$ 40,850
Total Expenditures	\$ 6,693,510

GENERAL FUND EXPENSES DETAIL

General Fund Expenses											FY 17/18	
	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference			
Mayor & City Council	\$ 108,873	\$ 40,961	\$ 93,563	\$ 98,668	\$ 97,868	\$ 107,690	\$ 127,625	\$ 19,935	19%			
City Administration	498,334	255,390	526,104	982,695	896,527	580,799	926,921	346,121	60%			
Economic Development	209,133	101,891	194,653	153,177	267,495	321,099	332,511	11,412	4%			
Municipal Court	206,903	83,739	167,478	146,015	153,946	179,212	169,625	(9,588)	-5%			
Legal Services	44,513	15,785	31,570	28,000	44,000	61,000	54,500	(6,500)	-11%			
Finance	451,766	236,363	497,883	447,604	476,912	522,061	515,579	(6,482)	-1%			
Public Safety	2,997,758	1,430,843	3,100,693	2,984,430	3,014,160	3,058,948	3,118,731	59,784	2%			
Streets	227,163	122,995	223,291	345,453	217,555	354,515	328,953	(25,562)	-7%			
Parks/Recreation/Library/Cemetry	430,476	201,280	813,460	382,392	409,608	770,956	789,091	18,134	2%			
Museum	38,263	7,408	14,816	32,538	60,236	50,033	43,833	(6,200)	-12%			
Planning & Inspections	186,987	80,737	230,619	223,768	241,160	238,211	245,292	7,082	3%			
Accommodations	-	-	70,000	70,000	40,850	40,850	40,850	-	0%			
TOTAL	\$ 5,400,170	\$ 2,577,393	\$ 5,964,131	\$ 5,894,740	\$ 5,920,317	\$ 6,285,374	\$ 6,693,510	\$ 408,136	6%			

GENERAL FUND EXPENSES BY CATEGORY

General Fund Expenses							FY 17/18	
	Salaries & Wages	Operating Expenditures	Capital	Debt	Total			
Mayor & City Council	\$ 65,025	\$ 62,600	\$ -	\$ -	\$ 127,625			
City Administration	\$ 285,805	\$ 419,459	\$ -	\$ 221,657	\$ 926,921			
Economic Development	\$ 162,211	\$ 170,300	\$ -	\$ -	\$ 332,511			
Municipal Court	\$ 79,525	\$ 90,100	\$ -	\$ -	\$ 169,625			
Legal Services	\$ -	\$ 54,500	\$ -	\$ -	\$ 54,500			
Finance	\$ 238,779	\$ 276,800	\$ -	\$ -	\$ 515,579			
Public Safety	\$ 2,353,650	\$ 475,541	\$ 170,000	\$ 119,540	\$ 3,118,731			
Streets	\$ 130,254	\$ 70,950	\$ 56,450	\$ 71,299	\$ 328,953			
Parks/Recreation/Library/Cemetery	\$ 93,043	\$ 263,048	\$ 433,000	\$ -	\$ 789,091			
Museum	\$ 15,458	\$ 18,375	\$ 10,000	\$ -	\$ 43,833			
Planning & Inspections	\$ 149,942	\$ 95,350	\$ -	\$ -	\$ 245,292			
Accommodations	\$ -	\$ 40,850	\$ -	\$ -	\$ 40,850			
TOTAL	\$ 3,573,691	\$ 2,037,873	\$ 669,450	\$ 412,496	\$ 6,693,510			

GENERAL FUND REVENUE DETAIL

General Fund Revenue							FY 17/18
	2014 - 2015 Approved Budget	2014-2015 Actual Revenue	2015-2016 Approved Budget	2015-2016 Actual Revenue	2016-2017 Requested Budget	2017-2018 Requested Budget	Difference From Previous Year
Current Property Tax	\$ 663,256	\$ 663,545	\$ 711,000	\$ 747,680	\$ 711,000	\$ 721,037	\$ 10,037
Vehicle Tax	\$ 57,000	\$ 92,160	\$ 55,000	\$ 107,110	\$ 70,000	\$ 100,000	\$ 30,000
Public Works Fees	\$ -	\$ -	\$ 50,744	\$ 51,740	\$ 50,744	\$ 52,609	\$ 1,865
Total Property Taxes	\$ 720,256	\$ 755,705	\$ 816,744	\$ 906,530	\$ 831,744	\$ 873,646	\$ 41,902
Local Hospitality	\$ 300,000	\$ 400,668	\$ 310,000	\$ 418,175	\$ 400,000	\$ 400,000	\$ -
Local Accommodations	\$ 60,000	\$ 107,977	\$ 70,000	\$ 149,147	\$ 100,000	\$ 100,000	\$ -
Total Special Assessments	\$ 360,000	\$ 508,645	\$ 380,000	\$ 567,322	\$ 500,000	\$ 500,000	\$ -
Business License	\$ 617,000	\$ 755,803	\$ 620,000	\$ 770,289	\$ 725,000	\$ 750,000	\$ 25,000
Franchise Fees	\$ 76,000	\$ 82,050	\$ 76,000	\$ 78,840	\$ 76,000	\$ 76,000	\$ -
Permits & Inspections	\$ 25,000	\$ 48,503	\$ 25,000	\$ 80,455	\$ 25,000	\$ 30,000	\$ 5,000
Total Licenses & Inspections	\$ 718,000	\$ 886,356	\$ 721,000	\$ 929,584	\$ 826,000	\$ 856,000	\$ 30,000
State Shared Revenue	\$ 157,000	\$ 183,150	\$ 180,000	\$ 183,150	\$ 180,000	\$ 180,000	\$ -
LOST	\$ 620,000	\$ 680,948	\$ 650,000	\$ 701,048	\$ 650,000	\$ 675,000	\$ 25,000
PMPA Grant	\$ 16,000	\$ 16,875	\$ 28,000	\$ 27,231	\$ 28,000	\$ 28,000	\$ -
State Accommodations	\$ 65,000	\$ 100,258	\$ 68,000	\$ 83,000	\$ 68,000	\$ 75,000	\$ 7,000
Law Enforcement Grants	\$ -	\$ 39,998	\$ -	\$ 1,000	\$ -	\$ -	\$ -
Revitalization Grants	\$ -	\$ 264,699	\$ -	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental	\$ 858,000	\$ 1,285,928	\$ 926,000	\$ 995,429	\$ 926,000	\$ 958,000	\$ 32,000
Fines & Forfeitures	\$ 180,000	\$ 146,727	\$ 180,000	\$ 175,857	\$ 180,000	\$ 150,000	\$ (30,000)
Fees & Assessments	\$ 11,000	\$ 12,871	\$ 12,000	\$ 13,345	\$ 17,600	\$ 12,000	\$ (5,600)
Total Fines & Forfeitures	\$ 191,000	\$ 159,598	\$ 192,000	\$ 189,202	\$ 197,600	\$ 162,000	\$ (35,600)
Interest Income	\$ 5,000	\$ 6,236	\$ 5,000	\$ 32,966	\$ 5,000	\$ 15,000	\$ 10,000
Sale of Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Fire Contract	\$ 279,744	\$ 283,940	\$ 279,744	\$ 283,940	\$ 279,744	\$ 279,744	\$ -
Sale of Cemetery Lots	\$ 500	\$ 4,850	\$ 500	\$ 1,200	\$ 500	\$ 500	\$ -
Sale of Equipment	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -
CSX ROW Maintenance	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rental Income	\$ 110,000	\$ 169,729	\$ 60,000	\$ 53,270	\$ 60,000	\$ 55,000	\$ (5,000)
Misc	\$ 40,000	\$ 99,992	\$ 40,000	\$ 144,957	\$ 50,000	\$ 50,000	\$ -
SRO Program	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Fire Service Fee	\$ -	\$ -	\$ 50,000	\$ 5,713	\$ 50,000	\$ 5,000	\$ (45,000)
Total Sales & Services	\$ 441,244	\$ 618,511	\$ 495,244	\$ 549,080	\$ 505,244	\$ 455,244	\$ (50,000)
CNNGA Contributions	\$ 480,000	\$ 475,545	\$ 475,000	\$ 476,240	\$ 475,000	\$ 475,000	\$ -
CNNGA Sponsorship	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -
CNNGA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total CNNGA	\$ 480,000	\$ 475,545	\$ 480,000	\$ 476,240	\$ 480,000	\$ 480,000	\$ -
Contributions - Utility	\$ 1,582,263	\$ 1,560,000	\$ 1,550,000	\$ 1,465,000	\$ 1,523,263	\$ 1,459,688	\$ (63,575)
Contributions - ED	\$ 150,000	\$ 95,632	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Overhead Allocation - Sanitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,922	\$ 93,922
Overhead Allocation PW	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267	\$ 449,792	\$ 63,525
Museum Reimbursement	\$ 5,000	\$ 1,784	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ (5,000)
CEDC Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
Program Assistance Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,218	\$ 165,218
Total Other Financing	\$ 2,123,530	\$ 2,043,683	\$ 2,091,267	\$ 2,001,267	\$ 2,064,530	\$ 2,393,620	\$ 329,090
TOTAL GENERAL FUND	\$ 5,897,030	\$ 6,740,207	\$ 6,107,255	\$ 6,647,620	\$ 6,336,118	\$ 6,693,510	\$ 357,392

PROPERTY & VEHICLE TAXES

Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

Market Value is determined by the Laurens County Assessor's Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.

Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.

Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The current City millage is 107.5 mils. The City of Clinton has adopted a local option sales tax which is partially to provide property tax relief. The sales tax fluctuates each year and 71% of collections are credited back to the property owner to reduce their property taxes.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage. Please note that this total tax bill is reduced by Local Option Sales Tax as discussed in item B under Intergovernmental Funds. The example below is for illustration purposes only:

(Market Value x Assessment Ratio x Millage Rate) – Local Options Sales Tax Credit = Tax Owed

	Market Value	\$ 100,000
X	Assessment Ratio	4%
=	Assessed Value	\$ 4,000
X	Millage Rate	0.107.5
=	Subtotal	\$ 430
-	Local Option Sales Tax Credit	\$ 277
=	Property Tax	\$153

Public Works Fee

The City of Clinton also charges a public works fee assessed at \$20.00 per parcel on all real estate parcels within the city. The revenue from this fee supports capital equipment replacement in the sanitation division.

LOCAL HOSPITALITY & ACCOMMODATIONS FEES

The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

LICENSES & INSPECTION FEES

Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer's Office.

Franchise Fees - Clinton collects 5% of gross proceeds from Charter Communications for operations inside the City of Clinton.

Permits & Inspections – In accordance with the International Building Code, Clinton has established permit and inspection fees:

Inspection Fees	Amount
Administrative Fee (No Inspection Required)	\$10.00
Residential Inspection	\$25.00
Commercial / Industrial Inspection	\$50.00

Building Permit Fees:

Construction / Renovation Cost Range	Base Fee	Additional Fee Per Thousand	Notes
\$100.00 to \$1,000.00	\$17.25	\$0.00	
\$1,000.01 to \$50,000.00	\$17.25	\$5.75	
\$50,000.01 to \$100,000.00	\$299.00	\$4.60	A
\$100,000.01 to \$500,000.00	\$529.00	\$3.45	B
\$500,000.01 to Maximum	\$1,909.00	\$2.30	C

Notes:

- A Base fee of \$299.00 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof.
 B Base fee of \$529.00 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof.
 C Base fee of \$529.00 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof.

INTERGOVERNMENTAL

State Shared Revenue – These funds are based on both the State’s total budget for the previous year as well as the City’s population. Funds are distributed quarterly.

Local Option Sales Tax – Laurens County, which includes the City, adopted a local option sales tax in 1999 to offset the citizens’ property taxes. The tax is 1%, and the revenue received is a reduction to the property tax bill received by citizens.

PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.

State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State. These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.

FINES & FORFEITURES

The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

SALES & SERVICES

County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.

Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

# of Plots Purchased	City Resident	Non-Resident
1	\$ 400.00	\$ 700.00
2	\$ 700.00	\$ 1,200.00
3	\$ 950.00	\$ 1,600.00
4	\$ 1,150.00	\$ 1,900.00
5	\$ 1,355.00	\$ 2,200.00
6	\$ 1,550.00	\$ 2,500.00
Add \$200 for each additional grave after 6.		

Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.

Rental Income – The City of Clinton leases portions of its property to various organizations. A current lease exists with Laurens County School District 56.

Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.

CLINTON NEWBERRY NATURAL GAS AUTHORITY

CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.

OTHER FINANCING SOURCES

Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support. A history of this transfer is shown in the table below. The City has made a concerted effort to gradually reduce the utility system contribution, and has reduced the contribution by almost \$150,000, or approximately 8%.

Utility	2012-2013 Adopted	2013-2014 Adopted	2014-2015 Adopted	2015-2016 Adopted	2016-2017 Adopted	2017-2018 Proposed
Electric	\$1,266,285	\$1,271,784	\$1,271,784	\$1,239,521	\$1,212,784	\$1,079,567
Water	\$ 196,018	\$ 168,112	\$ 168,112	\$ 168,112	\$ 168,112	\$ 215,966
Sewer	\$ 145,897	\$ 142,367	\$ 142,367	\$ 142,367	\$ 142,367	\$ 164,155
Sanitation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$1,608,200	\$1,582,263	\$1,582,263	\$1,550,000	\$1,523,263	\$1,459,688

Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.

Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.

Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

MAYOR AND COUNCIL

MAYOR AND COUNCIL

MISSION

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

GOALS AND OBJECTIVES

To set the vision and provide policy direction for the City of Clinton and to provide support to the City staff charged under state law with enacting that vision and with implementing approved policy.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	0	0	0	0	0	0	0	0
Part - Time	7	7	7	7	7	7	7	0
Total	7	7	7	7	7	7	7	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Salaries and Wages	\$ 62,926	\$ 30,285	\$ 60,571	\$ 55,968	\$ 55,968	\$ 65,090	\$ 65,025	\$ (65)
Operating Expenditures	45,947	10,676	32,992	42,700	41,900	42,600	62,600	20,000
Capital Outlay Request	-	-	-	-	-	-	-	-
TOTAL	\$ 108,873	\$ 40,961	\$ 93,563	\$ 98,668	\$ 97,868	\$ 107,690	\$ 127,625	\$ 19,935

The 2017-2018 Mayor and City Council budget has a \$19,935 increase from the approved 2016-2017 budget due to the inclusion of \$20,000 to cover costs associated with the search for a new city manager. These expenditures would be in addition to costs expended as part of the search process in 2016-2017.

CAPITAL REQUESTS

There are no capital requests in the 2017-2018 Mayor and City Council budget.

DEBT SERVICE

There is no debt service included in the 2017-2018 Mayor and City Council budget.

MAYOR & COUNCIL 220400

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 30,140	14,500	\$ 29,000	\$ 28,550	\$ 28,550	\$ 28,100	\$ 28,100	\$ -	0%
50400 SOCIAL SECURITY	2,596	987	1,974	2,184	2,184	2,150	2,150	-	0%
50500 SC RETIREMENT	3,088	1,575	3,149	3,038	3,038	3,088	3,810	722	23%
50700 WORKMENS COMPENSA	590	394	787	257	257	787	791	4	1%
51741 GROUP HEALTH INS.	26,474	12,809	25,619	21,896	21,896	30,922	30,169	(753)	-2%
51750 GROUP LIFE-SC RETIREM	39	21	41	43	43	43	5	(38)	-88%
TOTAL	\$ 62,926	\$ 30,285	\$ 60,571	\$ 55,968	\$ 55,968	\$ 65,090	\$ 65,025	\$ (65)	0%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	\$ 760	\$ 425	\$ 850	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	0%
52125 PRINTING EXPENSE	-	-	-	150	150	150	150	-	0%
52130 POSTAGE	79	310	620	100	100	100	100	-	0%
52720 BLDG & GROUND MAIN	288	-	-	2,500	-	-	-	-	0%
53300 ADVERTISING LEGAL NC	296	-	235	-	-	-	-	-	0%
53623 UTILITIES PURCHASED	1,622	175	350	1,900	2,000	2,000	2,000	-	0%
53630 POWER CONSUMED	2,400	1,200	2,400	1,000	1,100	1,800	1,800	-	0%
53635 TELEPHONE	4,393	1,531	3,062	3,000	3,000	3,000	3,000	-	0%
54010 ELECTION	-	-	-	1,000	-	-	-	-	0%
54031 LOCAL ASSISTANCE	12,825	-	-	4,000	10,000	10,000	10,000	-	0%
54040 MEMBERSHIP DUES	175	100	200	2,500	2,500	2,500	2,500	-	0%
54042 TRAVEL	13,738	4,573	15,000	15,000	15,000	15,000	15,000	-	0%
54045 MORALE AND WELFARE	6,352	1,951	6,275	4,000	4,000	4,000	4,000	-	0%
54050 INCIDENTAL EXPENSE	3,019	411	4,000	7,500	4,000	4,000	24,000	20,000	500%
TOTAL	\$ 45,947	\$ 10,676	\$ 32,992	\$ 42,700	\$ 41,900	\$ 42,600	\$ 62,600	\$ 20,000	47%

OCM: CITY ADMINISTRATION

OFFICE OF CITY MANAGER: CITY ADMINISTRATION

MISSION

The Administration Department's mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

SIGNIFICANT ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed Streetscape Phase IV on North Broad Street Implemented strategies outlined the Sewer Corrective Action Plan to improve sewer condition. Completed engineer in regards to repairing and replacing the Sunset Drive water line. Replaced utility poles and installing trip savers to reduce the impact of system blinks. Continued to reclaim Right of Way. Installed control valve at critical junctions on the water system. Funded small scale street repaving and sidewalk repair. Continued to replace water and electric meters.
Grow the Economy	<ul style="list-style-type: none"> Improved the entrance to Corporate Park II Improved the entrance to Corporate Park III Completed the construction of a development ready pad at I26 Commerce Park Completed a speculative building through a public private partnership at I26 Commerce Park Supported countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce Awarded South Carolina Main Street status.
First Class City	<ul style="list-style-type: none"> Hosted more than 20 events downtown. Applied to began the three year process of law enforcement accreditation. Reduced ISO ratings from 4 to 2.
Achieve Fiscal Stability	<ul style="list-style-type: none"> Completed a cost of service and rate analysis. Continued to implement the MUNIS operating system.
Promote Community Development	<ul style="list-style-type: none"> Supported statewide efforts to provide cities with tools to clear blight. Secured contract services to identify opportunities to improve the public safety facility on North Broad Street. Completed concept planning for the Marth Dendy Park facility.

PRIMARY GOALS AND OBJECTIVES FOR FY 2018

Primary Objectives	<p>MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:</p> <ul style="list-style-type: none"> Completing the construction and engineering for sewer service at I26
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Commerce Park.

- Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce.
- Working with economic development partners to market the city for future economic development opportunities.

INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years of several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 18, the city will implement the recommendations from the full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.

INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community, and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 18 the City will:

- Support a Main Street Clinton program.
- Stabilize the D.E. Tribble complex for future use.
- Host of series of events designed to attract individuals to the downtown business core.
- Complete the master planning of the Industrial Supply complex.

FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 18, the city will address several key infrastructure issues including:

- Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition.
- Determining a long range future for raw water resources.
- Repairing and replacing the Skyland Drive water line.
- Replacing utility poles and installing trip savers to reduce the impact of system blinks, plus autolinks to isolate outages
- Continuing to reclaim Right of Way.
- Fund small scale street repaving and sidewalk repair.
- Replace water and sewer lines, including those under Broad Street.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations and conducting community beautification efforts. This will be accomplished using multiple

strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous three fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the utility billing component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to continue to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and enhancing customer service training for employees.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 18 is the fifth year of a multi- year implementation of new metering systems, and the work will continue through Fiscal Year 18 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2018. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2018, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, identify funding strategies for the Martha Dendy facility, and complete the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices,

policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	2	2	2	2	3	3	3	0
Part - Time	0	0	0	0	0	0	0	0
Total	2	2	2	2	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Salaries and Wages	\$ 248,369	\$ 126,240	\$ 252,480	\$ 256,403	\$ 242,194	\$ 252,380	\$ 285,805	\$ 33,424
Operating Expenditures	173,597	47,439	110,203	532,300	495,764	169,850	419,459	249,609
Debt Service	52,188	79,211	158,422	185,392	148,569	153,569	221,657	68,088
Capital Outlay Request	24,180	2,500	5,000	8,600	10,000	5,000	-	(5,000)
TOTAL	\$ 498,334	\$ 255,390	\$ 526,104	\$ 982,695	\$ 896,527	\$ 580,799	\$ 926,921	\$ 346,121

Significant changes in the Administration budget include additional funding for salaries and benefits to provide City Council with negotiating room when selecting compensation for a new city manager, as well as increased debt payments to eliminate an existing note and the addition of a transfer from the General Fund to the Sanitation Fund to offset losses in the Sanitation operation. The transfer totals \$262,359. The transfer is the recommendation of the rate consultant based on the cost of service study.

DEBT SERVICE

The Administration Department’s budget includes an annual debt service payment as described below:

- Vance Trust (Economic Development Lands) – annual payment of \$165,218.
- General Obligation Debt – annual payment of \$51,439.

CAPITAL FUNDING

No capital funding is requested in FY 18.

ADMINISTRATION

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 181,735	\$ 91,510	\$ 183,020	\$ 204,000	\$ 181,134	\$ 184,729	\$ 206,181	\$ 21,452	11.84%
50101 SALARIES	-	1,365	2,730	-	-	-	1,000	1,000	0.00%
50400 SOCIAL SECURITY	13,817	6,699	13,398	15,606	13,585	14,132	15,773	1,641	12.08%
50500 SC RETIREMENT	19,671	10,569	21,138	21,930	13,857	20,302	28,094	7,792	56.23%
50700 WORKMENS COMPENSAT	2,248	1,499	2,998	3,890	3,705	3,000	3,829	829	22.38%
51741 GROUP HEALTH INS.	30,711	14,485	28,971	10,746	29,641	29,941	30,619	678	2.29%
51750 GROUP LIFE-SC RETIREMI	187	113	225	231	272	277	309	32	11.86%
Total Wages	\$ 248,369	\$ 126,240	\$ 252,480	\$ 256,403	\$ 242,194	\$ 252,380	\$ 285,805	\$ 33,424	13.80%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	\$ 12,302	\$ 1,973	\$ 3,946	\$ 2,000	\$ 2,600	\$ 2,000	\$ 2,000	\$ -	0%
52120 PRINTER LEASE	9,171	3,653	7,306	4,000	10,000	10,000	10,000	-	0%
52125 PRINTING EXPENSE	1,072	55	110	500	800	500	500	-	0%
52130 POSTAGE	728	367	733	2,000	2,000	2,000	2,000	-	0%
52210 CLEANING SUPPLIES	1,076	422	844	1,000	-	-	-	-	0%
52220 FUEL OIL LUBRICATION	568	27	54	1,800	1,500	1,500	1,500	-	0%
52221 VEHICLE REPAIRS	12	12	24	250	500	250	250	-	0%
52222 VEH TIRE PURCHASE/REP	-	-	-	250	-	500	250	(250)	0%
52223 VEHICLE MAINTENANCE	39	91	181	250	-	250	250	-	0%
RADIO MAINT	-	413	-	-	-	-	-	-	0%
52720 BLDG & GROUND MAINT.	6,741	1,066	2,132	8,000	-	-	-	-	0%
EQUIP MAINT. - SERVICE	1,018	-	-	-	-	-	-	-	0%
53225 PUBLIC ACCESS	2,110	1,400	2,800	9,600	9,600	9,600	9,600	-	0%
53300 ADVERTISING LEGAL NOT	12,445	6,986	13,972	15,000	15,750	15,000	15,000	-	0%
53555 BOND INSURANCE	-	-	-	250	250	250	250	-	0%
53623 UTILITIES PURCHASED	4,385	1,002	2,005	1,900	2,500	2,500	2,500	-	0%
53630 POWER CONSUMED	23,360	12,824	25,649	8,500	10,000	10,000	10,000	-	0%
53635 TELEPHONE	6,120	2,926	5,851	2,500	4,000	4,000	4,000	-	0%
53782 State Accom Taxes	6,000	-	-	-	-	-	-	-	0%
54015 ANNEXATIONS	-	-	-	500	500	500	-	(500)	-100%
MAIN STREET	12,603	-	-	-	-	-	-	-	0%
ED EXPENSES	-	-	-	-	-	-	-	-	0%
54040 MEMBERSHIP DUES	7,294	1,945	5,039	4,000	5,000	5,000	4,000	(1,000)	-20%
54041 EMPLOYEE TRAINING	1,819	103	206	7,000	6,000	6,000	5,000	(1,000)	-17%
54042 TRAVEL	9,392	6,040	12,080	10,000	10,000	10,000	7,500	(2,500)	-25%
54046 SPECIAL EVENTS	6,071	2,683	5,365	4,000	4,000	4,000	4,000	-	0%
54050 INCIDENTAL EXPENSE	3,777	3,453	6,906	8,000	10,000	10,000	7,500	(2,500)	-25%
54069 LAURENS COUNTY DEV C	100	-	-	5,000	5,000	-	-	-	0%
55069 WEBSITE GRANT	5,375	-	-	1,000	1,000	1,000	1,000	-	0%
SANITATION FUND TRANSFER	-	-	-	-	-	-	262,359	262,359	0%
57071 LOCAL HOSP TAX TRANSF	-	-	-	300,000	310,000	-	-	-	0%
57072 LOCAL A-TAX TRANSFER	37,519	-	-	60,000	9,764	-	-	-	0%
55073 GRANT EXPENSES	-	-	-	-	-	-	-	-	0%
TOTAL	\$ 171,097	\$ 47,439	\$ 95,203	\$ 457,300	\$ 420,764	\$ 94,850	\$ 349,459	254,609	268%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY	-	-	-	-	\$ -	-	\$ -	-	0%
55044 CAPOUT FAC	19,180	-	-	2,000	5,000	5,000	-	(5,000)	-100%
56030 PURCHASE LAND-VANCE	-	53,297	106,594	133,204	96,741	96,741	165,218	68,477	71%
56055 GENERAL OBLIG BOND 03	52,188	25,914	51,828	52,188	51,828	51,828	51,439	(389)	-1%
57200 CONTINGENCY	-	-	-	60,000	60,000	60,000	60,000	-	0%
57250 DEPRECIATION FUND	5,000	2,500	5,000	6,600	5,000	5,000	5,000	-	0%
57255 INS RESERVE	2,500	-	15,000	15,000	15,000	15,000	10,000	(5,000)	-33%
TOTAL	\$ 78,868	\$ 81,711	\$ 178,422	\$ 268,992	\$ 233,569	\$ 233,569	\$ 291,657	\$ 58,088	25%

DCD: COMMUNITY & ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY DEVELOPMENT: COMMUNITY & ECONOMIC DEVELOPMENT

MISSION

The Community and Economic Development Divisions' mission is to strengthen the City's economy through job creation, business location and retention, redevelopment, and tourism.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed the landscaping of the Frontage Road Completed a plan for interchange enhancements on I-26 and will complete the landscaping of one interstate interchange. Completed Streetscape Phase IV.
Grow the Economy	<ul style="list-style-type: none"> Completed the construction of a 100,000 sf development pad, a 75,000 sf speculative building, and an entrance road at the I-26 Commerce Park. Performed product development upgrades at Clinton Corporate Park III Continued the partnership with Retail Strategies for recruiting retail to our city.
First Class City	<ul style="list-style-type: none"> Rebranded Celebrate Clinton as Rhythm on the Rails as a signature Spring Festival. Hosted more than twenty special events of various sizes. Awarded the opportunity to implement the National Main Street Approach in downtown Clinton.

PERFORMANCE MEASURES

Economic Development / Industrial Development Measures

Measure	FY15	FY16	FY17
Number of RFIs Clinton was submitted on (Multiple Sites in Clinton could have been submitted on a project)	26	9	20
No product to submit	Data Not avail.	20	11
Number of retention visits	5	4	4
Number of outreach efforts	91	25	126

Community Facility Use

Facility	FY14	FY15	FY16	FY17
Legion Hut / Veteran's Hall	22	29	25	14
Community Building	67	113	22	64

Special Events Permits

Permit Type	Permits	Permits	Permits	Permits
	Requested/Approved FY14	Requested/Approved FY15	Requested/Approved FY16	Requested/Approved FY17
Special Use / Events Permits	23/23	31/31	39/39	33/33

Special Events

Event Type	Events FY15	Events FY16	Events FY17
Holiday Related Events	6	5	5
Town Rhythms	4	5	7
Whiten Center Partnership Events	3	3	3
P.C. Partnership Events	2	2	2
Youth Events	2	6	6
Other	1	5	5
Festivals	1	2	2

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete planning for expansion of water and sewer service of the I26 Commerce Park.
Grow the Economy	<ul style="list-style-type: none"> Actively market the 100,000 sf development pad and 75,000 sf speculative building at the I-26 Commerce Park. Continue the partnership with Retail Strategies for recruiting retail to our city. Continue to implement objectives outlined in the economic development strategic plan.
First Class City	<ul style="list-style-type: none"> Expand Rhythm on the Rails programs. Host twenty special events of various sizes. Implement the National Main Street Approach in downtown Clinton.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
			Year End Projections					
Full - Time	0	0	0	1	2	2	2	0
Part - Time	0	0	0	0	0	1	1	0
Total	0	0	0	1	1	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 50,173	\$ 58,811	\$ 117,524	\$ 78,384	\$ 126,095	\$ 162,449	\$ 162,211	\$ (238)	0%
Operating Expenditures	151,038	33,349	67,398	74,793	141,400	158,650	170,300	11,650	8%
Capital Outlay Request	7,922	9,731	9,731	-	-	-	-	-	0%
TOTAL BUDGET	\$ 209,133	\$ 101,891	\$ 194,653	\$ 153,177	\$ 267,495	\$ 321,099	\$ 332,511	\$ 11,412	4%

The Community and Economic Development Department budget increased by \$11,412 as compared to the previous year primarily due to adding funds to cover the cost of contracting out the maintenance of the I-26 Interchange landscaping.

CAPITAL FUNDING

There are no capital funds allocated in the Economic Development Division.

DEBT SERVICE

There is no debt service the Economic Development Division.

COMMUNITY & ECONOMIC DEVELOPMENT										FY 17/18	
	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference		
Salaries & Wages											
50100 SALARIES	\$ 37,244	44,223	\$ 88,446	\$ 51,018	\$ 94,960	\$ 123,592	\$ 120,654	\$ (2,938)	-2%		
50400 SOCIAL SECURITY	2,920	3,219	6,766	3,903	7,264	9,455	9,230	(225)	-2%		
50500 SC RETIREMENT	3,987	5,037	9,649	5,484	10,360	13,583	16,361	2,778	20%		
50700 WORKMENS COMPENSATION	1,055	703	1,407	1,582	1,929	1,500	4,000	2,500	167%		
51741 GROUP HEALTH INS.	4,950	5,604	11,208	16,320	11,440	14,134	11,785	(2,349)	-17%		
51750 GROUP LIFE-SC RETIREMENT	17	24	48	77	142	185	181	(4)	-2%		
								-	0%		
TOTAL	\$ 50,173	\$ 58,811	\$ 117,524	\$ 78,384	\$ 126,095	\$ 162,449	\$ 162,211	\$ (238)	0%		
Operational Expenditure											
52100 OFFICE SUPPLIES	6,027	100	500	400	500	500	400	(100)	-20.00%		
52120 PRINTER LEASE	120	-	150	-	150	150	150	-	0.00%		
PRINTING EXPENSE	-	-	250	-	250	250	250	-	0.00%		
52130 POSTAGE	130	66	132	1,500	1,500	750	700	(50)	-6.67%		
52220 FUEL OIL LUBRICATION	30	-	-	500	500	-	-	-	0.00%		
53277 SOFTWARE MAINT	-	3,120	6,240	-	-	8,000	7,000	(1,000)	-12.50%		
53030 Professional Services	-	1,346	2,692	-	-	-	-	-	-		
53300 ADVERTISING LEGAL NOTICES	2,569	741	1,482	5,000	4,000	1,000	1,500	500	50.00%		
ED ADVERTISING	2,165	4,330	8,660	-	-	10,000	10,000	-	-		
ENGINEERING / CONSULTING	-	-	-	-	-	20,000	20,000	-	-		
53623 UTILITIES PURCHASED	-	-	-	-	500	500	500	-	0.00%		
53635 TELEPHONE	861	567	1,134	900	1,200	2,200	1,500	(700)	-31.82%		
54029 ECON DEV CORP	1,880	3,376	6,752	10,000	-	-	-	-	0.00%		
54032 MAIN STREET CLINTON	68,307	3,073	6,146	16,570	65,000	50,000	50,000	-	0.00%		
54040 MEMBERSHIP DUES	6,400	575	1,150	2,000	1,800	1,800	1,800	-	0.00%		
54041 EMPLOYEE TRAINING	2,036	360	720	2,000	2,000	2,000	2,000	-	0.00%		
54042 TRAVEL	5,207	2,305	4,610	2,500	2,500	10,000	10,000	-	0.00%		
54046 SPECIAL EVENTS	51,306	13,291	26,582	5,000	50,000	50,000	50,000	-	0.00%		
54048 UPSTATE ALLIANCE	-	-	-	10,000	-	-	-	-	0.00%		
54050 INCIDENTAL EXPENSE	1,500	99	198	1,423	1,500	1,500	1,500	-	0.00%		
54069 LAURENS COUNTY DEV CORP	2,500	-	-	10,000	3,000	-	-	-	0.00%		
54090 INDUSTRIAL PARK PROGRAM	-	-	-	7,000	7,000	-	13,000	13,000	0.00%		
TOTAL	\$ 151,038	\$ 33,349	\$ 67,398	\$ 74,793	\$ 141,400	\$ 158,650	\$ 170,300	\$ 11,650	7%		
Capital Expenditure											
55024 Capital - Equipment	7,922	9,731	9,731	-	-	-	-	-	0.00%		
55044 Capital - Facility	-	-	-	-	-	-	-	-	-		
TOTAL	\$ 7,922	\$ 9,731	\$ 9,731	\$ -	\$ -	\$ -	\$ -	\$ -	-		

DAS: MUNICIPAL COURT

DEPARTMENT OF ADMINISTRATIVE SERVICES: MUNICIPAL COURT

MISSION

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Working with the Department of Public Safety and an outside contractor, the division has begun the process of reviewing the future space and security needs of the court.
Fiscal Stability	<ul style="list-style-type: none"> Examined the feasibility of taking all fines and fees at the customer service desk at the municipal center and determined that state regulations regarding court officer training in would make this impossible at this time, however, additional CSRs will be cross trained in court operations.
First Class City	<ul style="list-style-type: none"> All magistrates and staff completed state required training Managed the court in a fair, equitable, and efficient manner.

PERFORMANCE MEASURES

COURT CASE PROCESSING

Type	Number of Cases- FY15	Number of Cases- FY16	Number of Cases- FY17
Jury Trails	5	9	7
Jury Trials (Guilty)	2	8	3
Jury Trials (Not Guilty)	3	1	4
Bench Trials	821	802	731
Bench Trials (Guilty)	781	794	718
Bench Trials (Not Guilty)	40	8	13
NoI Prose	219	502	532
Bond Forfeiture	186	128	146
Total Cases	1907	1826	1883

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete plan for courtroom office and room remodeling.
First Class City	<ul style="list-style-type: none"> All magistrates and staff will complete state required training Manage the court in a fair, equitable, and efficient manner.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	1	1	1	1	1	1	1	0
Part - Time	3	3	3	3	3	3	3	0
Total	4	4	4	4	4	4	4	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 66,574	\$ 36,543	\$ 73,086	\$ 70,875	\$ 69,696	\$ 76,612	\$ 79,525	\$ 2,912	4%
Operational	140,329	47,196	94,392	75,140	84,250	102,600	90,100	(12,500)	-12%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 206,903	\$ 83,739	\$ 167,478	\$ 146,015	\$ 153,946	\$ 179,212	\$ 169,625	\$ (9,588)	-5%

CAPITAL FUNDING

The Municipal Court has no capital funding for this fiscal year.

DEBT SERVICE

The Municipal Court Division has no existing debt.

OCM: LEGAL SERVICES

OFFICE OF THE CITY MANAGER: LEGAL SERVICES

MISSION

The mission of the Legal Services division is to serve as legal counsel and provide legal services to the Mayor and City Council, Office of the City Manager, boards and commissions, and all departments of the City of Clinton.

BUDGETARY ANALYSIS

LEGAL SERVICES

FY 17/18

Operational Expenditure	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
53000 PROF SERVICE	\$ 12,261	\$ -	\$ -	\$ 19,000	\$ 25,000	\$ 25,000	\$ 18,500	\$ (6,500)	-26%
53020 LEGAL SERVICES	32,252	15,785	31,570	8,000	18,000	35,000	35,000	-	0%
54040 MEMBERSHIP DUES	-	-	-	100	100	100	100	-	0%
54042 TRAVEL	-	-	-	900	900	900	900	-	0%
TOTAL LEGAL	\$ 44,513	\$ 15,785	\$ 31,570	\$ 28,000	\$ 44,000	\$ 61,000	\$ 54,500	\$ (6,500)	-11%

CAPITAL REQUESTS

There are no capital requests in the Legal Services Division.

DEBT SERVICE

There is no debt service in the Legal Services Division.

OCM: FINANCE

OFFICE OF THE CITY MANAGER – DIVISION OF FINANCE & BUDGET

MISSION

The Division of Finance & Budget’s mission is to provide administrative leadership, support and direction for all programs related to the management of the fiscal assets of the City of Clinton. The Office of Finance & Budget serves as the division which provides the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Office of Finance provides accounting, financial reporting and internal control services to City departments and is responsible for management of the budget, audit, and provision of fiscal controls, cash management, accounts payable, accounts receivable and payroll functions of the City.

ACHIEVEMENTS

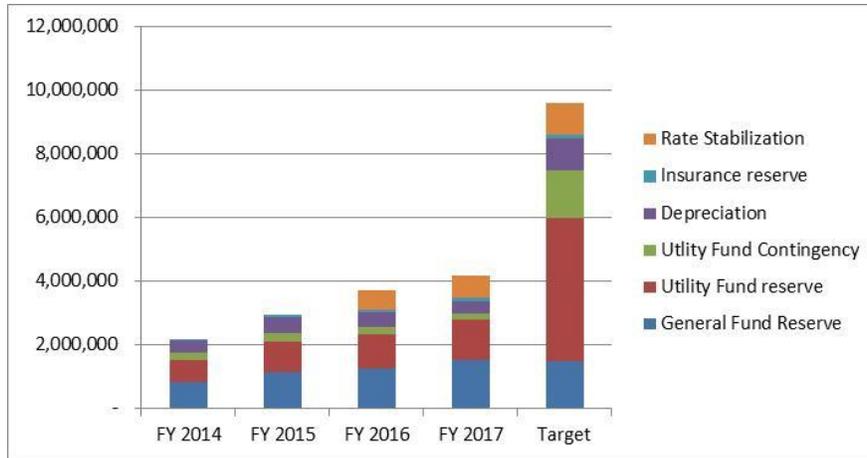
Fiscal Stability

- Continued to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency creating a combined reserve fund in excess of \$2.8 million.
- Continued to transfer to the utility stabilization fund based on the purchased power adjustment. The current balance in the fund is \$650,000 with the goal of a stable balance of 1,000,000.
- Utilized LOST funds to provide capital improvement funds for the Department of Public Safety.

PERFORMANCE MEASURES

Award / Recognition	Consecutive Years
GFOA Certificate of Excellence in Financial Reporting	28
GFOA Certificate of Excellence in Budget	8

Year	Gen. Fund Reserve	Utility Fund Reserve	Insurance Fund Reserve	Depreciation	Utility Fund Contingency	Rate Stabilization Fund	Total
FY 17 (Current)	\$1,546,072	\$1,255,178	\$113,765	\$358,267	\$203,984	\$712,745	\$4,190,011
Target	\$1,500,000	\$4,500,000	\$100,000	\$1,000,000	\$1,500,000	\$1,000,000	\$9,600,000



PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability	<ul style="list-style-type: none"> Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. Complete the LOST (Local Option Sales Tax) adjustment analysis and renew LOST adjustment for an additional twelve (12) month period. Continue to grow rate stabilization to \$1,000,000. Renew the Public Works Fee for collection through County/City Tax bills. Establish a Separate Capital Projects(Construction Fund) for FY 2018. Update Economic Development Accounting based on purpose of funds as opposed to purpose of funds in FY 2005. Update Business License rate structure in line with neighboring city by changing from SICS codes to NAISCS codes.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the implementation of the Utility Billing portion of the Tyler Munis Software system

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	3	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0	0
Total	3	3	3	3	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 235,576	\$ 117,933	\$ 235,867	\$ 225,181	\$ 223,112	\$ 232,398	\$ 238,779	6,381	3%
Operational	216,190	118,430	252,016	219,423	253,800	279,663	276,800	(2,863)	-1%
Capital	-	-	10,000	3,000	-	10,000	-	(10,000)	0%
Total	\$ 451,766	\$ 236,363	\$ 497,883	\$ 447,604	\$ 476,912	\$ 522,061	\$ 515,579	\$ (6,482)	-1%

CAPITAL REQUESTS

The Office of Finance & Budget has no capital requests for FY 17/18.

DEBT SERVICE

There is no debt service in the Office of Finance & Budget.

FINANCE										FY 17/18
	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage	
Salaries & Wages	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference	
		2016	Projections	Budget	Budget	Budget	Budget	Increase		
50100 SALARIES	176,211	89,807	179,614	173,927	175,640	179,174	181,751	2,577	1%	
50110 Overtime	-	-	-	-	-	-	250	-		
50400 SOCIAL SECURITY	13,645	6,308	12,616	13,305	13,282	13,707	13,904	197	1%	
50500 SC RETIREMENT	19,070	9,512	19,024	18,697	16,555	19,691	24,645	4,954	25%	
50700 WORKMENS COMPENSAT	3,485	598	1,196	2,671	2,825	4,600	2,870	(1,730)	-38%	
51741 GROUP HEALTH INS.	22,922	11,597	23,194	16,320	14,604	15,070	15,086	16	0%	
51750 GROUP LIFE-SC RETIREMI	243	111	223	261	206	156	273	117	75%	
Total	\$ 235,576	\$ 117,933	\$ 235,867	\$ 225,181	\$ 223,112	\$ 232,398	\$ 238,779	\$ 6,381	3%	
Operational Expenditure	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage	
	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference	
		2016	Projections	Budget	Budget	Budget	Budget	Increase		
52100 OFFICE SUPPLIES	988	303	606	2,000	2,000	2,000	2,000	-	0%	
52120 PRINTER LEASE	269	52	104	450	450	450	450	-	0%	
52125 PRINTING EXPENSE	4,182	380	760	4,000	5,500	5,500	5,500	-	0%	
52130 POSTAGE	989	104	208	1,500	1,500	1,500	1,500	-	0%	
52210 CLEANING SUPPLIES	-	715	1,430	50	1,500	50	50	-	0%	
52240 SAFETY MATERIAL	-	-	-	50	50	-	-	-	#DIV/0!	
52720 BLDG & GROUND MAINT.	32,788	8,006	16,012	2,800	21,000	30,000	30,000	-	0%	
52725 EQUIP MAINT. - SERVICE	-	-	-	1,000	3,500	1,000	1,000	-	0%	
53000 PROF SERVICE	12,821	5,076	10,152	16,000	16,000	16,000	16,000	-	0%	
53025 BANKING SERVICES	188	44	88	500	500	500	500	-	0%	
53277 SOFTWARE MAINTENANC	9,385	3,422	12,000	12,000	12,000	12,000	12,000	-	0%	
53550 PROPERTY INSURANCE	66,398	38,317	76,634	59,900	60,000	63,947	67,000	3,053	5%	
53623 UTILITIES PURCHASED	1,622	175	350	1,100	1,100	1,100	1,100	-	0%	
53630 POWER CONSUMED	3,965	2,222	4,444	5,000	5,000	5,000	5,000	-	0%	
53635 TELEPHONE	1,216	745	1,490	1,000	1,000	1,600	1,600	-	0%	
53820 POSTAGE MACHINE-RENT	1,051	961	1,922	600	600	1,000	1,000	-	0%	
54040 MEMBERSHIP DUES	895	450	900	800	800	800	800	-	0%	
54041 EMPLOYEE TRAINING	160	-	1,000	1,000	1,000	1,000	1,000	-	0%	
54042 TRAVEL	157	-	1,000	1,000	1,000	1,000	1,000	-	0%	
54050 INCIDENTAL EXPENSE	300	7,000	7,000	300	300	300	300	-	0%	
57002 UTILITIES TRANSFERRED	-	-	-	-	-	-	-	-	0%	
SANITATION SERVICES	-	10,458	20,916	-	-	20,916	15,000	(5,916)	0%	
54085 GASB 45 CURRENT FUNDI	78,816	40,000	80,000	74,373	85,000	80,000	80,000	-	0%	
54086 GASB 45 FUTURE FUNDIN	-	-	15,000	34,000	34,000	34,000	34,000	-	0%	
Total	\$ 216,190	\$ 118,430	\$ 252,016	\$ 219,423	\$ 253,800	\$ 279,663	\$ 276,800	\$ (2,863)	-1%	
Capital Expenditure	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage	
	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference	
		2016	Projections	Budget	Budget	Budget	Budget	Increase		
55023 CAPITAL OUTLAY-EQUIP.	-	-	10,000	-	-	10,000	-	(10,000)	0%	
55024 CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	
Total	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ (10,000)	0%	

DPS: PUBLIC SAFETY

DEPARTMENT OF PUBLIC SAFETY

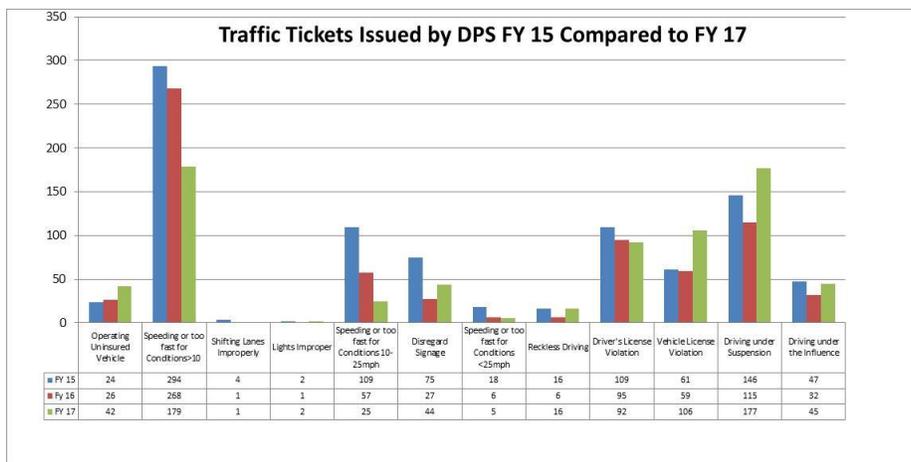
MISSION

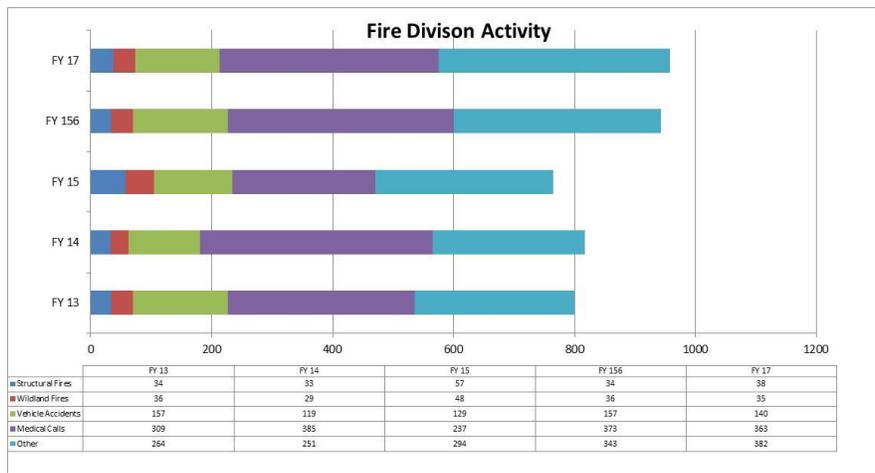
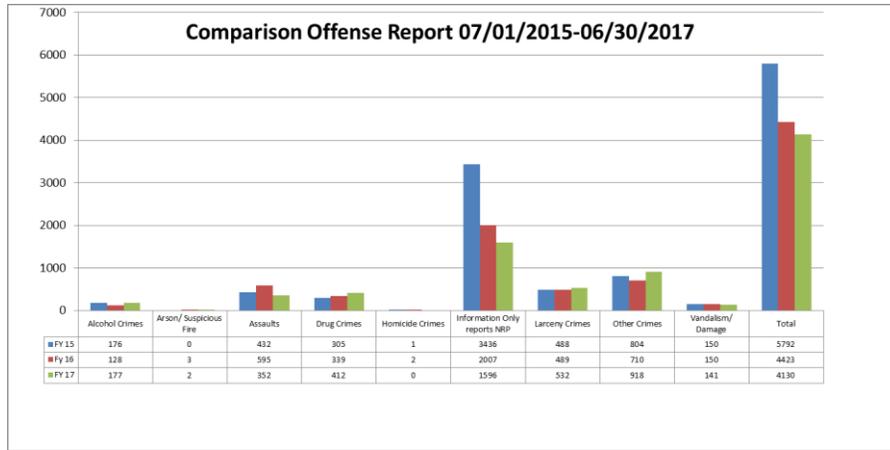
The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to improve the safety, security, and well-being of residents.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed remodel and upgrade of dispatch office. Repaired brick plaza in front of main facility. Repaired fire bay damage caused by flooding. Painted courtroom. Installed septic tank and drain field at department training facility. Completed upgrade to department training tower to allow for repelling training. Replaced several pieces of critical operational equipment including patrol cars (2), a cascade system, trench rescue equipment, a rescue engine, body cameras, vests, turnout gear, AEDs, and completed the upgrade of department radios to P-25 compliance.
First Class City	<ul style="list-style-type: none"> Applied for Law Enforcement Accreditation. Reduced Fire ISO from 4 to 2. Department personnel received advance training in active shooter scenarios, technical rescues, trench rescues, addressing flammable liquids and gases, and other areas. Fire Division provided 73 outreach programs which reached 3,400 citizens.

PERFORMANCE MEASURES





PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete an analysis of existing facilities and develop a facility replacement or repair plan to address roof replacement (critical), generator replacement (critical), HVAC replacement (critical), employee workspace, evidence storage, and records storage.
First Class City	<ul style="list-style-type: none"> Complete State Law Enforcement Accreditation efforts.
Fiscal Stability	<ul style="list-style-type: none"> Continue with equipment replacement to achieve a stable and predictable equipment replacement program. Plan for the replacement of aging radio and communications systems.
Promote Community Development	<ul style="list-style-type: none"> Continue to enforce crime statutes, provide emergency response, rescue, and fire suppression at the highest achievable levels. Continue to conduct public outreach programs, including National Night Out throughout the city.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	45	38	44	40	42	42	42	0
Part - Time	21	21	21	21	21	21	21	0
Total	66	59	65	61	63	63	63	0

Note: Two FTE positions are allocated but are not funded for FY 17 and FY 18. Those positions are Narcotics Investigator and Fire Captain / Fire Marshal.

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 2,231,861	\$ 1,151,568	\$ 2,303,136	\$ 2,263,104	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 39,584	2%
Operational	504,644	188,519	411,140	457,281	463,531	475,341	475,541	200	\$0
Capital	171,785	73,881	296,878	165,400	180,000	180,000	170,000	(10,000)	-6%
Debt	\$ 89,468	\$ 16,875	\$ 89,540	\$ 98,645	\$ 89,540	\$ 89,540	\$ 119,540	\$ 30,000	\$ 0
Total	\$2,997,758	\$ 1,430,843	\$ 3,100,693	\$ 2,984,430	\$ 3,014,160	\$ 3,058,948	\$ 3,118,731	\$ 59,784	2%

The 2017-2018 Public Safety Department has a total increase of \$59,784 in expenditures from last year, primarily due to an increase in salaries and the increased costs passed on to the city by the state in regards to the South Carolina Law Enforcement Officers Retirement System. There is also an increase in the Debt section due to the depreciation payments charged to the department to recoup the expenditure of \$280,000 from the Capital Equipment Replacement Fund to purchase a replacement fire engine in 2017.

CAPITAL REQUESTS

The Public Safety Department is requesting \$170,000 for capital expenditures.

- Equipment: \$90,000 for replacement of SCBAs, as well as radios, SRT vests and ballistic protection devices, and patrol rifles.
- Vehicles: \$80,000 for the purchase and outfit of two police vehicles. An additional one police vehicle will be purchased by financing the purchase from funds in the CERF (Capital Equipment Replacement Fund). Additional funds were included in the depreciation fund contribution to allow for the repayment of 25% of the purchase price each year for the next four years.

DEBT SERVICE

The Public Safety Department had a total annual debt service as follows:

- \$55,790 – Lease / purchase payment for a 2015 Fire Engine
- \$30,000 – CERF (Capital Equipment Replacement Fund) payment for the purchase of a 2008 Fire Engine using CERF monies.
- \$33,750 - CERF (Capital Equipment Replacement Fund) payment for the purchase of patrol cars using CERF monies.

PUBLIC SAFETY

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 1,505,992	\$ 774,018	\$ 1,548,036	\$ 1,478,076	\$ 1,507,422	\$ 1,504,709	\$ 1,523,637	\$ 18,928	1%
50110 OVERTIME SALARIES	45,922	24,320	48,641	50,000	40,000	50,000	50,000	\$ -	0%
50400 SOCIAL SECURITY	124,296	59,794	119,588	119,575	118,378	121,766	123,214	\$ 1,448	1%
50500 SC RETIREMENT	12,946	7,159	14,318	7,262	8,168	6,180	15,506	\$ 9,325	151%
50600 SC POLICE RETIREMENT	203,881	102,155	204,310	197,858	192,181	206,060	237,888	\$ 31,828	15%
50700 WORKMENS COMPENSATION	71,062	46,835	93,670	99,955	104,922	94,750	86,000	\$ (8,750)	-9%
50800 UNEMPLOYMENT CLAIMS	456	193	385	1,800	500	1,800	1,800	\$ -	0%
50900 PART-TIME FIREFIGHTER PA'	29,378	15,053	30,106	35,000	37,000	37,000	37,000	\$ -	0%
51741 GROUP HEALTH INS.	231,766	119,057	238,115	267,351	266,866	285,669	272,351	\$ (13,318)	-5%
51750 GROUP LIFE-SC RETIREMENT	46	-	-	115	160	160	160	\$ -	0%
51760 ACCIDENTAL DEATH INS	3,108	1,446	2,891	3,056	2,746	2,986	3,047	\$ 61	2%
51770 GROUP LIFE-SC RETIREMENT \$	3,008	1,538	3,076	3,056	2,746	2,986	3,047	\$ 61	2%
Total	\$2,231,861	\$ 1,151,568	\$ 2,303,136	\$ 2,263,104	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 39,584	2%
Operational Expenditure									
52100 OFFICE SUPPLIES	8,575	1,514	3,028	2,500	2,500	2,500	3,200	700	28%
52105 MATERIALS/SUPPLIES	3,514	1,295	2,590	3,500	3,500	4,000	4,000	-	0%
FILM/DEVELOPING	26	-	-	-	-	-	-	-	0%
52112 AMMUNITION	2,223	-	5,323	3,500	3,500	3,500	3,500	-	0%
52120 PRINTER LEASE	6,581	2,662	-	10,000	8,000	8,000	8,000	-	0%
52125 PRINTING EXPENSE	-	-	773	500	500	500	500	-	0%
52130 POSTAGE	717	386	9,972	750	750	750	750	-	0%
52210 CLEANING SUPPLIES	7,076	4,986	9,972	9,000	8,500	8,500	8,500	-	0%
52220 FUEL OIL LUBRICATION	62,043	33,803	67,607	95,000	95,000	80,000	77,000	(3,000)	-4%
52221 VEHICLE REPAIRS	567	238	476	-	-	-	-	-	0%
52222 VEH TIRE PURCHASE/REPAIR	6,194	1,323	2,647	14,000	14,000	14,000	10,000	(4,000)	-29%
52223 VEHICLE MAINTENANCE	54,350	16,329	32,658	43,000	40,000	40,000	40,000	-	0%
52225 RADIO MAINT	22,267	14,530	29,059	24,000	24,000	28,000	28,000	-	0%
52230 MEALS FOR PRISONERS	1,500	500	1,000	3,000	3,000	3,000	3,000	-	0%
52235 TRUSTEE MAINTENANCE	22,550	8,842	17,684	20,000	20,000	20,000	20,000	-	0%
52240 SAFETY MATERIAL	958	61	122	1,500	1,500	1,500	1,500	-	0%
52300 SPECIAL RESPONSE TEAM-DI	-	-	-	1,500	1,500	1,500	1,500	-	0%
52305 SUPPORT EQUIPMENT	72,703	2,520	5,039	13,600	25,000	25,000	25,000	-	0%
52305 SUPPORT EQUIPMENT LOST	-	6,077	12,154	-	-	-	-	-	0%
52400 SMALL TOOLS EQUIPMENT	1,395	221	442	800	800	1,000	1,000	-	0%
52720 BLDG & GROUND MAINT.	21,819	17,799	35,598	19,000	19,000	20,000	25,000	5,000	25%
52725 EQUIP MAINT. - SERVICE	9,736	1,739	3,477	6,500	6,500	6,500	6,500	-	0%
52920 FIRE PREVENTION	1,622	3,494	6,988	2,500	2,500	4,000	4,000	-	0%
53121 RADIO MAINT	8,560	-	-	-	-	-	-	-	0%
53226 JUVENILE COSTS	9,000	325	650	1,600	1,500	1,550	1,550	-	0%
53231 PRISONER HOUSING	156	2,520	5,040	3,000	3,000	3,000	3,000	-	0%
53260 UNIFORMS	17,726	3,762	7,524	18,000	18,000	17,000	18,000	1,000	6%
53275 SLED COMPUTER	7,392	3,218	6,436	8,500	8,500	8,500	8,500	-	0%
53277 Software Maint	-	609	1,218	-	-	9,560	9,560	-	0%
53300 ADVERTISING LEGAL NOTICI	464	200	400	1,400	850	850	850	-	0%
53402 EXPLORER PROGRAM	-	-	-	500	500	1,500	1,500	-	0%
GAS	8	-	-	-	-	-	-	-	0%
53623 UTILITIES PURCHASED	15,728	3,698	7,396	10,000	10,000	10,000	10,000	-	0%
53630 POWER CONSUMED	55,712	32,933	65,866	52,000	52,000	52,000	52,000	-	0%
53635 TELEPHONE	10,141	2,972	5,943	14,500	14,500	14,500	14,500	-	0%
53900 ANIMAL CONTROL-POUND	10,743	1,500	3,000	11,500	15,000	25,000	25,000	-	0%
54040 MEMBERSHIP DUES	1,670	330	660	3,000	3,000	3,000	3,000	-	0%
54041 EMPLOYEE TRAINING	3,269	1,527	3,054	7,500	7,000	7,000	7,000	-	0%
54042 TRAVEL	3,413	1,793	3,586	2,000	2,000	2,500	3,000	500	20%
54050 INCIDENTAL EXPENSE	8,000	12,134	24,268	9,000	8,000	8,000	8,000	-	0%
54051 MEDICAL EXPENSES	15,350	2,680	5,360	16,000	15,000	15,000	15,000	-	0%
54054 FIRST RESPONDER	1,144	-	1,500	2,000	2,000	1,500	1,500	-	0%
54300 911 EXPENSES	29,752	-	22,631	22,631	22,631	22,631	22,631	-	0%
Total	\$504,644	\$ 188,519	\$ 411,140	\$ 457,281	\$ 463,531	\$ 475,341	\$ 475,541	\$ 200	0%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIPMEI	12,491	5,294	90,000	50,000	90,000	90,000	90,000	-	0%
55024 CAPITAL-VEHICLES	116,851	5,148	80,000	105,400	80,000	80,000	80,000	-	0%
55027 CAPITAL-LOST	42,443	63,439	126,878					-	0%
55044 CAPITAL OUTLAY-FACILITIE	-	-	-	10,000	10,000	10,000	-	(10,000)	-100%
Total	\$171,785	\$ 73,881	\$ 296,878	\$ 165,400	\$ 180,000	\$ 180,000	\$ 170,000	\$ (10,000)	-6%
			FY 16-17 Year End Projections	FY 2014- 2015 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
56070 NOTE PAYMENT-FIRE TRUCK	55,718	-	55,790	40,645	55,790	55,790	55,790	-	0.00%
57250 DEPRECIATION FUND	33,750	16,875	33,750	58,000	33,750	33,750	63,750	30,000	88.89%
Total Debt	\$ 89,468	\$ 16,875	\$ 89,540	\$ 98,645	\$ 89,540	\$ 89,540	\$ 119,540	\$ 30,000	33.50%
Total Expenditures									
Salaries and Wages	\$ 2,231,861	\$ 1,151,568	\$ 2,303,136	\$ 2,263,104	\$ 2,281,089	\$ 2,314,067	\$ 2,353,650	\$ 39,584	2%
Operational	504,644	188,519	411,140	457,281	463,531	475,341	475,541	200	\$0
Capital	171,785	73,881	296,878	165,400	180,000	180,000	170,000	(10,000)	-6%
Debt	\$ 89,468	\$ 16,875	\$ 89,540	\$ 98,645	\$ 89,540	\$ 89,540	\$ 119,540	\$ 30,000	\$ 0
Total	\$2,997,758	\$ 1,430,843	\$ 3,100,693	\$ 2,984,430	\$ 3,014,160	\$ 3,058,948	\$ 3,118,731	\$ 59,784	2%

DPW&U: STREETS

DEPARTMENT OF PUBLIC WORKS & UTILITIES: STREETS

MISSION

The mission of the Streets Division is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City's streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide quality street & sidewalk maintenance, and replaced 783 feet of sidewalk. Completed pavement condition survey report. Replaced 778 Linear feet of sidewalk. Received Grant from DHEC for purchase of new equipment for Mosquito control. Obtained funding for asphalt replacement on 1200 ft. of City Streets.
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PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. Obtain additional state funds for road maintenance.
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PERSONNEL ANALYSIS

Personnel	2014-2015 Actual	Through December 2015	Year End Projections	FY 13-14 Approved Budget	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Requested Budget	FY 16-17 Requested Increase
Full - Time	4	4	4	4	4	3	2	(1)
Part - Time	0	0	0	2	2	2	0	(2)
Total	4	4	4	6	6	5	2	(3)

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 73,365	\$ 66,070	\$ 132,140	\$ 232,286	\$ 58,188	\$ 150,616	\$ 130,254	\$ (20,362)	-14%
Operational	92,381	36,525	72,934	82,950	82,950	66,600	70,950	4,350	7%
Debt	18,217	-	18,217	18,217	18,217	71,299	71,299	-	0%
Capital	43,200	20,400	-	12,000	58,200	66,000	56,450	(9,550)	-14%
Total	\$ 227,163	\$ 122,995	\$ 223,291	\$ 345,453	\$ 217,555	\$ 354,515	\$ 328,953	\$ (25,562)	-12%

The 2017 – 2018 Street Department budget has a total decrease of \$25,562 in departmental expenditures due to changes in personnel and reduction in capital expenditures.

CAPITAL REQUESTS

The Street Division budgeted \$56,450 for capital expenditures of which \$50,000 is designated to perform sidewalk and roadway repair. The remaining funds are for the replacement of a three point hitch sprayer system for the division tractor.

DEBT SERVICE

The Streets Division has an annual debt service amount of \$57,039 for the lease on the 2015 Street Sweeper.

STREETS - 240470

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 39,807	\$ 41,964	\$ 83,928	\$ 141,120	\$ 35,230	\$ 94,797	\$ 77,205	\$ (17,592)	-19%
50110 OVERTIME SALARIES	3,643	3,747	7,494	10,000	7,000	7,000	7,000	-	0%
50400 SOCIAL SECURITY	3,304	1,466	2,932	11,561	3,231	7,787	6,442	(1,346)	-17%
50500 SC RETIREMENT	6,164	3,687	7,374	16,245	4,607	11,187	11,418	231	2%
50700 WORKMENS COMPENSAT	8,105	5,948	11,896	14,462	2,157	10,807	10,000	-	0%
50800 UNEMPLOYMENT CLAIMS	-	-	-	50	50	50	50	-	0%
51741 GROUP HEALTH INS.	12,122	9,140	18,280	38,621	5,850	18,922	18,023	(899)	-5%
51750 GROUP LIFE-SC RETIREMI	220	118	236	227	63	65	116	51	78%
Total	\$ 73,365	\$ 66,070	\$ 132,140	\$ 232,286	\$ 58,188	\$ 150,616	\$ 130,254	\$ (20,362)	-14%
Operational Expenditure									
52100 OFFICE SUPPLIES	120	172	344	50	50	150	200	\$ 50	33%
52130 POSTAGE	125	66	132	100	100	100	100	\$ -	0%
52190 CHEMICALS	1,795	1,619	3,238	2,500	2,500	3,000	3,000	\$ -	0%
52195 MOSQUITO CONTROL	872	1,065	2,130	1,000	1,000	1,000	1,000	\$ -	0%
52196 FERTILIZER & GRASS SEE	203	-	-	500	500	500	500	-	0%
52210 CLEANING SUPPLIES	35	78	40	-	-	50	100	50	0%
52220 FUEL OIL LUBRICATION	24,001	10,761	21,522	38,000	38,000	25,000	25,000	-	0%
52221 VEHICLE REPAIRS	16,631	7,315	14,630	15,000	15,000	10,000	10,000	-	0%
52222 VEH TIRE PURCHASE/REP	2,065	1,248	2,496	1,900	1,900	1,900	1,900	-	0%
52223 VEHICLE MAINTENANCE	3,354	1,066	2,132	3,000	3,000	3,000	3,000	-	0%
52225 RADIO MAINT	-	-	-	200	200	200	200	-	0%
52226 EQUIPMENT Repairs	-	-	-	-	-	-	1,500	1,500	-
52227 EQUIPMENT MAINTENAN	2,934	-	-	-	-	-	1,500	1,500	-
52228 EQUIPMENT TIRES	-	-	-	-	-	-	500	500	-
52240 SAFETY MATERIAL	1,816	245	490	700	700	1,000	1,000	-	0%
52254 SIGN MAINTENANCE	3,389	152	304	1,000	1,000	1,000	1,500	500	50%
52400 SMALL TOOLS EQUIPMEN	2,214	3,507	7,014	2,000	2,000	2,000	2,000	-	0%
52720 BLDG & GROUND MAINT.	247	854	1,708	250	250	250	500	250	100%
52726 STREET MAINTENANCE	12,010	5,249	10,498	10,000	10,000	10,000	10,000	-	0%
53260 UNIFORMS	3,022	567	1,134	2,500	2,500	3,000	3,000	-	0%
53277 SOFTWARE MAINTENANC	3,595	-	-	-	-	-	-	-	0%
53300 ADVERTISING LEGAL NO'	6,734	-	-	300	300	300	300	-	0%
53620 GAS	1,192	90	180	550	550	550	550	-	0%
53630 POWER CONSUMED	1,805	958	1,916	1,600	1,600	1,600	1,600	-	0%
53635 TELEPHONE	2,020	677	1,354	1,000	1,000	1,000	1,000	-	0%
54042 TRAVEL	235	-	-	50	50	250	250	-	0%
54050 INCIDENTAL EXPENSE	661	-	-	250	250	250	250	-	0%
54051 MEDICAL EXPENSES	1,306	836	1,672	500	500	500	500	-	0%
Total	\$ 92,381	\$ 36,525	\$ 72,934	\$ 82,950	\$ 82,950	\$ 66,600	\$ 70,950	\$ 4,350	7%
Capital Expenditure									
55023 Capital - Equipment	\$ -	\$ -	\$ -	12,000	\$ -	6,000	\$ 6,450	450	0%
55024 Capital - Vehicles	\$ 43,200	\$ -	\$ -	\$ -	\$ 43,200	\$ -	\$ -	-	0%
55041 Capital - Paving & Sidewalks	\$ -	\$ 20,400	\$ 60,000	\$ -	\$ 15,000	\$ 60,000	\$ 50,000	(10,000)	-17%
55044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0%
Total	\$ 43,200	\$ 20,400	\$ 60,000	\$ 12,000	\$ 58,200	\$ 66,000	\$ 56,450	\$ (9,550)	-14%
Debt Service/ Fund Transfers									
56064 NOTE PMT - street sweeper	18,217	-	18,217	18,217	18,217	57,039	57,039	-	0%
57250 Depreciation Fund	-	-	-	-	-	14,260	14,260	-	0%
Total Debt	\$ 18,217	\$ -	\$ 18,217	\$ 18,217	\$ 18,217	\$ 71,299	\$ 71,299	\$ -	0%

DPW&U: PARKS, RECREATION, LIBRARY, & CEMETERY

DEPARTMENT OF PUBLIC WORKS: PARKS, RECREATION, LIBRARY, AND CEMETERY

MISSION

The mission of the Parks & Recreation Division is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City’s parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide quality park maintenance. Provided maintenance for Rosemont Cemetery. Repaired basketball courts at Oak Street Park, Pine Street Park, Josh and Ella Savage Park and installed sidewalk at Lydia – Bailey Children’s Park. Obtained a PRT grant for Equipment replacement in Ella Savage Park.
First Class City	<ul style="list-style-type: none"> Martha Dendy park design and concept plan for community building completed.

PERFORMANCE MEASURES

PRCL MEASURES

Measure	FY15	FY16	FY17
Parks Acreage (Open)	22.4	26.9	26.9
Park Acreage per 1000 Residents	2.6	3.11	3.11
Parks Under Development or Held for Future Growth	4	5	5
Park Acreage Under Development or Held for Future Growth	93.3	88.8	88.8
Libraries	1	1	1
Publicly Owned Cemeteries	1	1	1
National Avg. Park Acreage per 1000 Residents	12.9	12.9	12.9

**Parks under development include Recreation Park, Sterilite Park, Miller’s Fork Greenway, and Martha Dendy Park, and Lydia Center Park.*

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality park maintenance. Provide maintenance for Rosemont Cemetery. Improve park safety and appearance by replacing park signage, identifying safety issues, preparing plans to address them, and completing plans for two parks. Begin the development of new recreational facilities.
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	<ul style="list-style-type: none"> • Complete Clean Up of Lydia Village Green. • Replace swings at Savage Park. • Mulch all parks and eliminate sand in play areas. • Install borders as needed and replace some equipment at Pinehaven, Savage, and Calvert Avenue Parks • Implement a landscape crew in this division.
First Class City	<ul style="list-style-type: none"> • Develop a financing plan for the Martha Dendy park facility. • Complete development plans for at least two city parks.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17					FY 17-18 Requested Budget	FY 17-18 Requested Increase
			Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 16-17 Approved Budget		
Full - Time	3	2	2	2	2	2	1	1	0
Part - Time	0	0	0	1	5	4	4	4	0
Total	3	2	2	3	3	5	5	5	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17					FY 17-18 Requested Increase	Percentage Difference
			Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 16-17 Approved Budget		
Salaries and Wages	\$ 158,611	\$ 80,155	\$ 136,680	\$ 114,317	\$ 119,560	\$ 97,558	\$ 93,043	\$ (4,516)	-4%
Operational	263,774	121,125	266,280	258,075	281,548	262,898	263,048	150	0%
Capital	8,091	-	410,500	10,000	8,500	410,500	433,000	22,500	
Total	\$ 430,476	\$ 201,280	\$ 813,460	\$ 382,392	\$ 409,608	\$ 770,956	\$ 789,091	\$ 18,134	4%

The 2017 – 2018 Parks, Recreation, Library and Cemetery budget has a total increase of \$18,134 in expenditures from last year primarily due to increased funding for the replacement of some existing playground equipment at city parks.

CAPITAL REQUESTS

The Parks & Recreation Division requests capital funding of \$433,000 for the following:

- \$400,000 – Partial payment for the development of recreational park facility.
- \$8,000 – Replace an existing lawn mower.
- \$25,000 – Replacement of playground equipment.

DEBT SERVICE

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Division.

PARKS, RECREATION, LIBRARY, & CEMETERY 471 FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17			FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
			FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget				
Salaries & Wages									
50100 SALARIES	\$ 110,099	\$ 50,964	\$ 101,928	\$ 82,029	\$ 93,514	\$ 70,805	\$ 66,596	\$ (4,209)	-6%
50110 OVERTIME SALARIES	12,291	12,315	1,000	1,500	1,000	1,000	1,000	-	0%
50400 SOCIAL SECURITY	9,949	3,560	7,120	6,390	7,230	5,493	5,171	(322)	-6%
50500 SC RETIREMENT	10,726	4,427	8,854	8,979	3,843	7,891	9,166	1,275	16%
50700 WORKMENS COMPENSAT UNEMPLOYMENT CLAIMS	4,836	3,520	7,040	4,143	4,829	6,448	5,000	-	0%
51741 GROUP HEALTH INS.	10,642	5,274	10,548	11,151	9,091	5,795	6,008	213	4%
51750 GROUP LIFE-SC RETIREMI	68	95	190	125	53	126	101	(25)	-20%
Total	\$ 158,611	\$ 80,155	\$ 136,680	\$ 114,317	\$ 119,560	\$ 97,558	\$ 93,043	\$ (4,516)	-5%

	2015-2016 Actual	Through December 2016	FY 16-17			FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
			FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget				
Operational Expenditure									
52100 OFFICE SUPPLIES	5	-	-	25	25	25	25	-	0%
52210 CLEANING SUPPLIES	25	-	-	100	100	100	100	-	0%
52220 FUEL OIL LUBRICATION	1,610	203	406	3,500	3,500	3,500	3,500	-	0%
52221 VEHICLE REPAIRS	1,530	436	872	1,300	1,300	1,500	1,500	-	0%
52222 VEH TIRE PURCHASE/REP	495	-	-	500	500	500	500	-	0%
52223 VEHICLE MAINTENANCE	675	274	548	500	500	500	500	-	0%
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0%
52226 EQUIPMENT REPAIRS	-	156	-	-	-	-	-	-	0%
52227 EQUIPMENT MAINTENAN	4,436	-	-	-	-	-	-	-	0%
52228 EQUIPMENT TIRES	-	-	-	-	-	-	-	-	0%
52240 SAFETY MATERIAL	583	28	56	200	200	500	500	-	0%
52400 SMALL TOOLS EQUIPMEN	888	512	1,024	1,500	1,500	1,500	1,500	-	0%
52720 BLDG & GROUND MAINT.	2,336	2,285	4,570	2,000	2,000	2,000	2,000	-	0%
52727 PARK MAINTENANCE	14,168	1,786	20,000	6,000	20,000	20,000	20,000	-	0%
52930 PARKS	-	-	-	-	-	-	-	-	0%
52940 UPTOWN BEAUTIFICATIO	11,386	3,048	6,096	6,000	6,000	6,000	6,000	-	0%
53260 UNIFORMS	109	-	-	1,250	1,250	1,500	1,500	-	0%
53440 TREES GAS	-	1,925	3,850	-	4,173	4,173	4,173	-	0%
53630 POWER CONSUMED	19,475	9,604	19,208	5,200	12,500	12,500	12,500	-	0%
5635 TELEPHONE	-	138	276	-	-	-	-	-	0%
53722 GILLIAM CENTER	6,853	43	8,000	10,000	18,000	8,000	8,000	-	0%
53740 CLINTON LIBRARY MAIN	19,200	10,565	21,130	40,000	30,000	20,000	20,000	-	0%
53910 YMCA - CITY PROGRAM	180,000	90,000	180,000	180,000	180,000	180,000	180,000	-	0%
54041 TRAINING	-	122	244	-	-	450	600	150	0%
54042 TRAVEL	-	-	-	-	-	150	150	-	0%
Total	\$ 263,774	\$ 121,125	\$ 266,280	\$ 258,075	\$ 281,548	\$ 262,898	\$ 263,048	150	0%

	2015-2016 Actual	Through December 2016	FY 16-17			FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
			FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget				
Capital Expenditure									
55023 CAP OUTLAY-EQUIP/park:	-	-	10,500	-	-	10,500	33,000	22,500	0%
55024 CAP OUTLAY-VEHICLES	-	-	-	-	-	-	-	-	0%
55057 CAP OUTLAY-Grant	8,091	-	-	-	8,500	-	-	-	#DIV/0!
55044 CAP OUTLAY-FACILITY	-	-	400,000	10,000	-	400,000	400,000	-	4000%
Total	\$ 8,091	\$ -	\$ 410,500	\$ 10,000	\$ 8,500	\$ 410,500	\$ 433,000	\$ 22,500	5%

DCD: MUSEUM

DEPARTMENT OF COMMUNITY DEVELOPMENT: MUSEUM

MISSION

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

ACHIEVEMENTS

Exceptional Infrastructure

- Rewired Griffin House, home of the Clinton Museum, and made other facility improvements to stabilize the 100 year old structure.

PERFORMANCE MEASURES

MUSEUM OPERATIONS MEASURES

Measure	FY14	FY15	FY16	FY17
Museum Annual Operating Hours	168	455 hours	455 hours	87 hours
Museum Annual Attendance	689	857	825	160
Cost to Operate Per Visitor	\$35.58	\$37.96	\$73.01	\$69.48
Grants Applied For	10	2	0	0
Grants Awarded	0	0	0	0

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City

- Obtain Preserve America status for the City of Clinton.
- Complete an exhibit design and interpretative plan.
- Complete a full inventory of the museum.
- Restore the museum to operational status.

PERSONNEL ANALYSIS

Personnel	2014-2015 Actual	Through December 2015	FY 15-16 Year End Projections	FY 13-14 Approved Budget	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Requested Budget	FY 16-17 Requested Increase
Full - Time	0	0	0	0	0	0	0	0
Part - Time	2	2	2	1	1	1	1	0
Total	2	2	2	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17/ Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 14,213	\$ 3,352	\$ 6,704	\$ 15,338	\$ 15,361	\$ 15,458	\$ 15,458	\$ (0)	0%
Operational	16,650	4,056	8,112	17,200	12,875	14,575	18,375	3,800	26%
Capital	7,400	-	-	-	32,000	20,000	10,000	(10,000)	-50%
Total	\$ 38,263	\$ 7,408	\$ 14,816	\$ 32,538	\$ 60,236	\$ 50,033	\$ 43,833	\$ (6,200)	-12%

CAPITAL REQUESTS

The Museum is requesting capital funds for various building repairs such as rewiring of the building.

DEBT SERVICE

The Museum has no existing debt.

MUSEUM 476

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 11,912	\$ 2,790	\$ 5,580	\$ 12,890	\$ 12,890	\$ 12,977	\$ 12,977	\$ -	0%
50400 SOCIAL SECURITY	970	213	426	986	986	986	986	-	0%
50500 SC RETIREMENT	1,277	318	636	1,386	1,406	1,426	1,426	-	0%
50700 WORKMENS COMPENSAT	38	25	50	57	60	50	50	-	0%
51750 GROUP LIFE-SC RETIREMI	16	6	12	19	19	19	19	-	0%
Total	\$ 14,213	\$ 3,352	\$ 6,704	\$ 15,338	\$ 15,361	\$ 15,458	\$ 15,458		0%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	-	-	-	-	-	500	-	(500)	0%
52210 CLEANING SUPPLIES	-	-	-	150	150	150	150	-	0%
52720 BLDG & GROUND MAINT.	10,472	1,080	2,160	10,000	5,000	5,000	10,000	5,000	100%
53260 UNIFORMS	55	-	-	50	100	100	100	-	0%
53620 GAS	336	19	38	300	900	900	900	-	0%
JANITORIAL SERVICES						1,200	-		
53624 ALARM SYSTEMS	619	452	904	500	500	500	500	-	0%
53630 POWER CONSUMED	3,311	1,913	3,826	5,000	5,000	5,000	5,000	-	0%
53635 TELEPHONE	260	293	586	200	225	225	225	-	0%
54040 MEMBERSHIP DUES						500	500		
54041 EMPLOYEE TRAINING	842	299	598	500	500	500	500	-	0%
54042 TRAVEL	755	-	-	500	500	500	500	-	0%
Total	\$ 16,650	\$ 4,056	\$ 8,112	\$ 17,200	\$ 12,875	\$ 14,575	\$ 18,375	\$ 3,800	0

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55044 Capital-Facilities	7,400	-	-	-	32,000	20,000	10,000	(10,000)	-50%
Total	\$ 7,400	\$ -	\$ -	\$ -	\$ 32,000	\$ 20,000	\$ 10,000	\$ (10,000)	-50%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 14,213	\$ 3,352	\$ 6,704	\$ 15,338	\$ 15,361	\$ 15,458	\$ 15,458	\$ (0)	0%
Operational	16,650	4,056	8,112	17,200	12,875	14,575	18,375	3,800	26%
Capital	7,400	-	-	-	32,000	20,000	10,000	(10,000)	-50%
Total	\$ 38,263	\$ 7,408	\$ 14,816	\$ 32,538	\$ 60,236	\$ 50,033	\$ 43,833	\$ (6,200)	-12%

DCD: INSPECTIONS & PLANNING

DEPARTMENT OF COMMUNITY DEVELOPMENT: INSPECTIONS & PLANNING

MISSION

The mission of the Office of Inspections & Planning is to promote sustainable and high quality development and protect the lives and property of our citizens within the City of Clinton through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

ACHIEVEMENTS

First Class City	<ul style="list-style-type: none"> Worked closely with developers to implement the rehabilitation of three dilapidated, vacant, or abandoned buildings in the downtown business district
Promote Community Development	<ul style="list-style-type: none"> Continued to pursue the demolition of dilapidated properties and demolished 23 properties during FY 16. Successfully implemented an abandoned car amnesty program resulting in the removal of over 75 abandoned and derelict vehicles.

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new and objectives for the next fiscal year.

Promote Community Development	<ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties. Redevelop the code enforcement ordinance and process to improve property maintenance efforts. Determine the feasibility of creating a demolition revolving loan fund. Increase adherence to the comprehensive plan and prepare for required comprehensive plan development to be completed by 2020. Identify key blighted structures and focus efforts on resolving those cases.
Grow the Economy	<ul style="list-style-type: none"> Develop and market a list of incentives currently available to rehabilitate dilapidated buildings.

PERFORMANCE MEASURES

INSPECTIONS & PLANNING MEASURES

Measure	FY15	FY16	FY17
Building Permits Issued	172	76	149
Demolition Permits issued	5	2	2
Total Construction Cost / Investment	\$3,639,285	\$13,913,313	\$9,043,228
Total Permit Fees	\$18,512	\$56,569	\$48,023

Number of Construction Inspections	300	67	23
Number of Occupancy Inspections	212	326	266
Number of Commercial Construction Inspections	17	55	17
Number of Temporary Cert. of Occupancy Issued	163	102	213
Number of Administrative Cert. of Occupancy Issued	499	131	458
Total Cert. of Occupancy Fees Collected	\$12,575	\$11,905	\$13,334
Structures Demolished	19	23	23
Sign Violations	64	55	82
Significant Code Violations Investigated	26	477	400
Code Enforcement Court Cases	6	27	13
Zoning Cases	40	14	26
Planning Cases	21	6	7
Business License Issued	200	463	548
Cost of Service Per Citizen	\$25.96	\$27.92	28.40

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
			Year End Projections	FY 14-15 Approved Budget				
Full - Time	3	3	3	3	2	2	2	0
Part - Time	0	0	0	0	0	0	0	0
Total	3	3	3	3	2	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17		FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
			Year End Projections	FY 14-15 Approved Budget					
Salaries and Wages	\$ 140,039	\$ 70,467	\$ 140,933	\$ 134,418	\$ 140,610	\$ 143,411	\$ 149,942	\$ 6,532	5%
Operational	46,948	10,270	89,686	89,350	100,550	94,800	95,350	550	1%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 186,987	\$ 80,737	\$ 230,619	\$ 223,768	\$ 241,160	\$ 238,211	\$ 245,292	\$ 7,082	3%

There are no significant changes to the Inspections and Planning budget from FY 2016-2017 to FY 2017-2018 other than slight increases to vehicle related line items to allow for additional city vehicle use by the Director of Community and Economic Development.

CAPITAL FUNDING

The Office of Inspections & Planning has no capital request funding for the fiscal year.

DEBT SERVICE

The Office of Inspections & planning has no existing debt.

OCM: ACCOMMODATIONS

OFFICE OF CITY MANAGER: ACCOMMODATIONS

ACCOMMODATIONS TAX- 605								FY 17/18		
	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference	
54700 GENERAL FUND ALLOCATION	-	-	25,000	25,000	12,255	12,255	12,255	-	0.00%	
54701 GENERAL FUND-5%	-	-	2,250	2,250				-	0.00%	
54702 PROMOTION FUND-30%	-	-	13,500	13,500				-	0.00%	
54703 TOURISM	-	-	29,250	29,250	28,595	28,595	28,595	-	0.00%	
Total	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 40,850	\$ 40,850	\$ 40,850	\$ -		



City of Clinton Annual Budget

Fiscal Year
2017-2018



CLINTON
South Carolina



UTILITY FUND

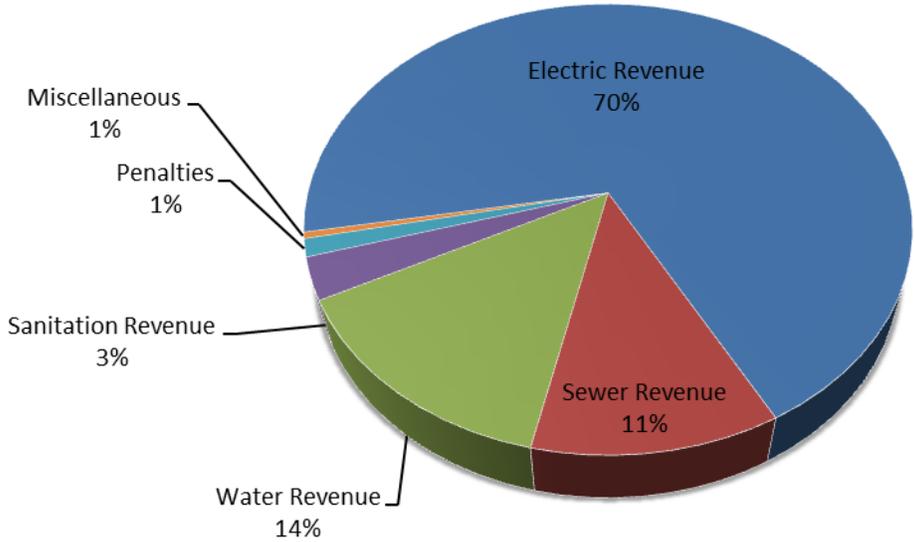


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UTILITY FUND SUMMARY

UTILITY FUND REVENUE SUMMARY

Utility Fund Revenue

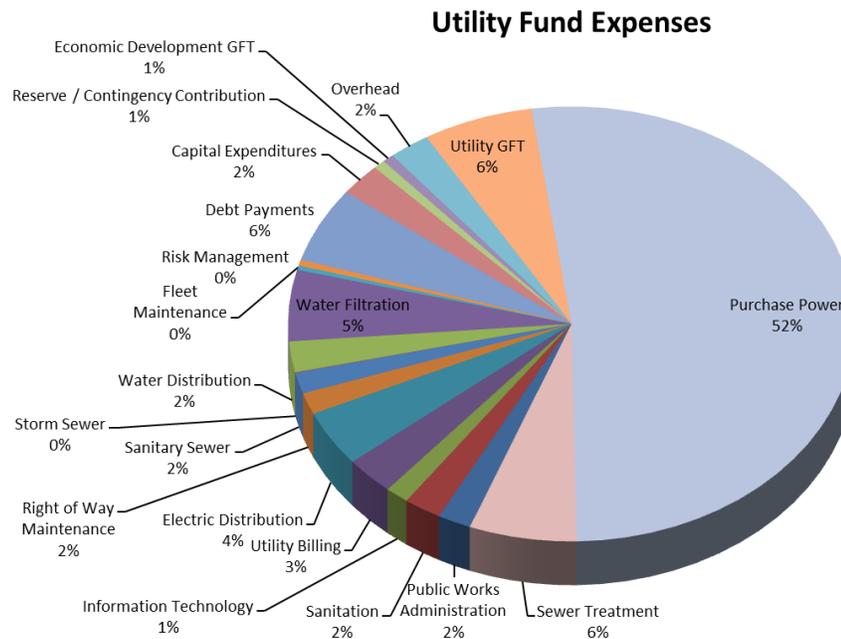


Utility Fund Revenue FY 17/18

Electric Revenue	\$ 16,201,267
Sewer Revenue	\$ 2,652,126
Water Revenue	\$ 3,224,051
Sanitation Revenue	\$ 694,824
Penalties	\$ 295,000
Miscellaneous	\$ 105,600
Total	\$ 23,172,868

Utility Fund Revenue										FY 17/18
	2014 - 2015	2015-2016	Through	Year	2015-2016	2016-2017	2017-2018	Approved	Percentage	
	Requested	Actual	December	End	Requested	Requested	Requested	Increase	Difference	
	Budget		2016	Projections	Budget	Budget	Budget			
				2017						
41100 Electric Revenue	\$ 16,255,768	\$ 16,005,040	\$ 8,656,331	\$ 16,485,681	\$ 16,606,068	\$ 16,488,591	\$ 16,201,267	\$ (287,324)	-1.74%	
41200 Sewer Revenue	1,993,709	2,047,931	1,067,208	2,176,725	2,230,000	2,230,000	2,463,502	233,502	10.47%	
41201 Sewer Tap Fees	1,000	5,280	700	1,830	2,100	2,100	2,100	-	0.00%	
41250 Sewer I & I	170,000	192,615	75,269	160,853	170,000	170,000	186,525	16,525	9.72%	
41300 Water Revenue	2,328,332	2,239,534	1,198,621	2,328,821	2,328,330	2,300,000	3,214,451	914,451	39.76%	
41301 Water Tap Fees	6,000	8,200	2,975	7,467	6,000	6,000	6,000	-	0.00%	
41305 Water Heater Maint. Fees	-	-	-	-	-	-	-	-	0.00%	
41310 Fire Protection Charges	3,600	3,951	2,002	3,807	3,600	3,600	3,600	-	0.00%	
44510 Residential Garbage	291,000	358,045	205,884	411,768	291,000	333,000	335,227	2,227		
44550 Commercial Roll Out	67,000	31,561	35,157	70,314	67,000	70,000	72,738	2,738		
44400 Garbage Containers	3,500	4,196	1,800	3,600	3,500	3,500	3,500	-		
44530 Sanitation Services Contract G	-	-	15,458	30,916	-	30,916	21,000	(9,916)		
Trfr from GF for Sanitaion	-	-	-	-	-	-	262,359	262,359		
41400 Penalties Collected	295,000	222,819	151,695	207,434	295,000	175,000	295,000	120,000	68.57%	
41420 Miscellaneous Revenue	43,000	66,213	75,418	100,000	45,000	30,000	45,000	15,000	50.00%	
41500 Material & Equipment Sales	7,000	6,589	-	-	5,000	5,000	10,000	5,000	100.00%	
41600 Customer Connections	33,000	55,845	26,967	45,158	35,000	35,000	35,000	-	0.00%	
41610 Yard Light Installations	-	-	-	-	-	-	-	-	0.00%	
41700 Cable Vision - Pole Rental	8,000	8,665	-	-	8,000	8,000	8,000	-	0.00%	
41700 Bell South - Pole Rental	1,600	-	-	-	1,600	1,600	1,600	-	0.00%	
44190 Sale of Equipment	5,000	16,857	-	-	5,000	5,000	5,000	-	0.00%	
Grants	-	-	-	-	-	-	-	-	0.00%	
44300 Interest Income	1,000	-	-	2,000	1,000	1,000	1,000	-	0.00%	
Interdepartmental sales	-	647,229	278,052	556,104	-	500,000	-	(500,000)	0.00%	
TOTAL	\$ 21,513,508	\$ 21,920,570	\$ 11,793,537	\$ 22,036,374	\$ 22,103,197	\$ 22,398,306	\$ 23,172,868	\$ 774,562	3.46%	

UTILITY FUND EXPENSES SUMMARY



Utility Fund Expenses FY 17/18

Public Works Administration	\$	439,679
Sanitation	\$	495,028
Information Technology	\$	311,443
Utility Billing	\$	645,747
Electric Distribution	\$	960,083
Right of Way Maintenance	\$	367,543
Sanitary Sewer	\$	366,101
Storm Sewer	\$	8,600
Water Distribution	\$	529,895
Water Filtration	\$	1,223,748
Fleet Maintenance	\$	75,726
Risk Management	\$	99,006
Debt Payments	\$	1,298,449
Capital Expenditures	\$	560,500
Reserve / Contingency Contrib	\$	160,000
Economic Development GFT	\$	150,000
Overhead	\$	543,713
Utility GFT	\$	1,459,688
Purchase Power	\$	12,057,919
Sewer Treatment	\$	1,420,000
Total	\$	23,172,868

UTILITY FUND REVENUE DETAIL

ELECTRIC REVENUE

All utility rates were based on a cost of service study by GDS & Associates. The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

RESIDENTIAL RATE

Basic Facilities Charge – per month:	\$20.00
Energy Charge – per kwh:	\$0.1380
DSM Energy charges—per kwh:	\$0.13524

ELECTRIC GENERAL SERVICE

Basic Facilities Charge – per month:	\$32.65
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$9.25
Energy Charge – per kwh	
First 3,000 kwh:	\$0.1831
Over 3,000 kwh:	\$0.1037

ELECTRIC LARGE GENERAL SERVICE

Basic Facilities Charge – per month:	\$46.08
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$13.65
Energy Charge – per kwh	
For the first 125 kw of billing demand	
First 3,000 kwh	\$0.2000
Next 87,000 kwh	\$0.1034
Over 90,000 kwh	\$0.0620
For the next 275 kw over kw of billing demand	
First 140,000 kwh	\$0.0935
Next 60,000 kwh	\$0.0836

Over 200,000 kwh	\$0.0755
For all over 400 kwh per kw of billing demand	
First 1,000,000 kwh	\$0.0740

SEWER REVENUE

The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer, the geographic location of the customer within the system, and includes three components: 1.) a readiness to serve charge; 2.) a collection charge; and 3.) a treatment charge. The readiness to serve charge and the collection charge are designed to recover the cost associated with the operations and maintenance of the system. The treatment charge is passed through to the customer at the rate that the Laurens County Water & Sewer Commission, which treats the city's sewer by contract, charges the city per thousand gallons.

Charge Type	Inside City Customer	Outside City Customer
<i>Readiness to Serve Charge (Minimum Bill)</i>	\$ 8.65	\$ 13.00
<i>Wastewater Collection Charge - per 1,000 gallons</i>	\$ 2.80	\$ 4.20
<i>Wastewater Treatment Charge - per 1,000 gallons</i>	\$ 3.67	\$ 3.67
<i>Total Monthly Charge - per 1,000 gallons (does not include Readiness to Serve Charge)</i>	\$ 6.47	\$ 7.87

Sewer Tap Fees

The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

Tap Size	Inside City Customer	Outside City Customer
<i>4 inch tap</i>	\$700.00	\$1,050.00
<i>Over 4 inch tap</i>	Cost	Cost + 50 %

Sewer I & I

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer	\$3.00 Per month
Institutional Sewer Customer	\$8.00 per month
Commercial Sewer Customer	\$3.00 Per month plus \$0.0005 per gallon of metered water

Sewer Treatment Surcharge

During 2014, the City of Clinton entered in a voluntary sewer consent order with the South Carolina Department of Health and Environmental Control due to excessive Sanitary Sewer Overflows. The overflows were primarily caused by system clogs due to fats, oils, grease, and tree roots and the fact that a significant amount of inflow and infiltration was overwhelming the system. In some cases, the city was billed for treating more sewer than the water treatment plant could produce in water into the system. The cost of treatment fluctuated based on weather and other factors requiring the city to dip into funds reserved for system maintenance to pay the treatment charges received from the city's third party sewer treatment vendor. In order to make the system financially viable, stabilize revenue, and ensure that funding is available for system improvement, the FY 16 budget included a "Treatment Cost Adjustment Charge" (TCA). The TCA is calculated every six months based on the cost of treatment and a surcharge is assessed on each sewer bill per 1,000 gallons to make up for any shortfalls between what is collected by the volumetric treatment rate and what is charged for treatment. In the event that the treatment rate collects more revenue than is billed, the TCA contains a mechanism for refunding the customers.

WATER REVENUE

The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power. The Readiness to Serve Charge is based on the size of the meter which is the minimum that will be billed, as shown in the chart below:

Meter Size	Inside City Customer	Outside City Customer
$\frac{3}{4}$ " or smaller	\$12.50	\$22.50
1"	27.03	50.02
1 ½"	47.03	87.88
2"	83.40	156.70
3"	165.20	311.54
4"	274.27	517.97
6"	546.96	1,034.09
8"	910.54	1,722.25
10"	1,546.82	2,926.52

User charge (per 1,000 gallons):

Consumption Amount	Inside City Customer	Outside City Customer
First 500,000 Gallons	\$3.70	\$5.55
Next 4,500,000 Gallons	3.70	5.55

Irrigation Rates

Meter Size	Irrigation Rates
$\frac{3}{4}$ " or smaller	\$ 9.00
1"	19.60
1 $\frac{1}{2}$ "	34.03
2"	60.32
3"	119.48
4"	198.40
6"	395.68
8"	658.62
10"	1,119.01

User charge (per 1,000 gallons):

Consumption Amount	Irrigation Rates
First 500,000 Gallons	\$3.20
Next 4,500,000 Gallons	3.20
Over 5,000,000 Gallons	3.20

Water Tap Fees

The City of Clinton charges residential and commercial customers to tap onto the City's water lines.

Tap Size	Inside City Customer	Outside City Customer
$\frac{3}{4}$ "	\$700.00	\$1,050.00
1"	900.00	1,350.00
1 $\frac{1}{2}$ "	1,000.00	1,500.00
2" and over	Cost	Cost + 50%
$\frac{3}{4}$ " irrigation Meter	225.00	325.00

Fire Protection Charges

The City of Clinton provides Fire Protection service to 50 customers, paid through the customers' monthly utility statements.

Size of Service	Inside City Customer	Outside City Customer
6" and Under	\$70.00	\$105.00
8"	\$130.00	\$220.00
10 "	\$350.00	\$525.00
12" and over	\$500.00	\$750.00

SANITATION FEES AND SERVICES

Residential Garbage

The City of Clinton provides garbage services and building material pick – up to the City's customers. Collections fees are included on customers' utility statements.

Residential Garbage Service	Amount (Monthly)
Residential (one pick up per week for 2 cans)	\$13.00
Residential (additional can beyond 2)	\$7.00
Building Material Fee (minimum charge – estimated provided by staff for large pick-ups)	\$30.00

Garbage Penalties

The City of Clinton charges a penalty for late payment of residential garbage collection fees.

Commercial Roll-out

The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers' utility statements. The City of Clinton does NOT provide large commercial container/bin services.

Commercial Garbage Service	Amount (Monthly)
Commercial (one pick up per week for 2 cans)	\$21.00
Commercial (additional can beyond 2)	\$7.00
Building Material Fee (minimum charge – estimated provided by staff for large pick-ups)	\$30.00

Garbage Containers

The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.

Sanitation Services

The Sanitation Department maintains, and collects sanitation for the City of Clinton General Fund and Utility Fund Divisions.

PENALTIES

The City of Clinton charges a 10% penalty on the total utility charges if a customer's bill is paid after the due date stated on the customer's utility statement. For those services that are disconnected, an additional \$25.00 fee would be charged for reconnections. The City of Clinton charges a \$250.00 tamper fee towards a customer account when field personnel are able to discern whether an electric or water meter has been tampered with. In addition to the \$250 per occurrence, the city retains the right to prosecute meter tampering to the fullest extent allowed under the law.

MISCELLANEOUS REVENUE

Revenue not normally budgeted is accounted for in this line-item.

MATERIAL & EQUIPMENT SALES

The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

CUSTOMER CONNECTIONS

The City of Clinton charges customers a connection fee for power and water services.

Service	Connection Fee	Note
Residential Power/Water or Water Only	\$45.00	C
Temporary Power/ Water	\$130.00	C
Commercial/Industrial	\$350.00	ABC

NOTES:

A: Minimum Bill For Commercial/ Industrial is \$100

B: Negotiated Utility Agreement required-only on new delivery points.

C: Customers disconnected for nonpayment are charged a \$25.00 fee.

YARD LIGHT INSTALLATIONS

The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

POLE RENTAL

The City of Clinton receives funds from Charter Communications and AT&T for attaching their lines to the City's utility poles.

SALE OF EQUIPMENT

The City of Clinton occasionally sells surplus equipment to the general public. Sales are conducted by public auction either live, sealed or on the internet.

UTILITY FUND REVENUES & EXPENDITURES BY CATEGORY

Utility Fund Revenue										FY 17/18
	2014 - 2015 Requested Budget	2015-2016 Actual	Through December 2016	Year End Projections 2017	2015-2016 Requested Budget	2016-2017 Requested Budget	2017-2018 Requested Budget	Approved Increase	Percentage Difference	
41100 Electric Revenue	\$ 16,255,768	\$ 16,005,040	\$ 8,656,331	\$ 16,485,681	\$ 16,606,068	\$ 16,488,591	\$ 16,201,267	\$ (287,324)	-1.74%	
41200 Sewer Revenue	1,993,709	2,047,931	1,067,208	2,176,725	2,230,000	2,230,000	2,463,502	233,502	10.47%	
41201 Sewer Tap Fees	1,000	5,280	700	1,830	2,100	2,100	2,100	-	0.00%	
41250 Sewer I & I	170,000	192,615	75,269	160,853	170,000	170,000	186,525	16,525	9.72%	
41300 Water Revenue	2,328,332	2,239,534	1,198,621	2,328,821	2,328,330	2,300,000	3,214,451	914,451	39.76%	
41301 Water Tap Fees	6,000	8,200	2,975	7,467	6,000	6,000	6,000	-	0.00%	
41305 Water Heater Maint. Fees	-	-	-	-	-	-	-	-	0.00%	
41310 Fire Protection Charges	3,600	3,951	2,002	3,807	3,600	3,600	3,600	-	0.00%	
44510 Residential Garbage	291,000	358,045	205,884	411,768	291,000	333,000	335,227	2,227	0.77%	
44550 Commercial Roll Out	67,000	31,561	35,157	70,314	67,000	70,000	72,738	2,738	4.09%	
44400 Garbage Containers	3,500	4,196	1,800	3,600	3,500	3,500	3,500	-	0.00%	
44530 Sanitation Services Contract G	-	-	15,458	30,916	-	30,916	21,000	(9,916)	-31.45%	
Trfr from GF for Sanitaion	-	-	-	-	-	-	262,359	262,359	100.00%	
41400 Penalties Collected	295,000	222,819	151,695	207,434	295,000	175,000	295,000	120,000	68.57%	
41420 Miscellaneous Revenue	43,000	66,213	75,418	100,000	45,000	30,000	45,000	15,000	50.00%	
41500 Material & Equipment Sales	7,000	6,589	-	-	5,000	5,000	10,000	5,000	100.00%	
41600 Customer Connections	33,000	55,845	26,967	45,158	35,000	35,000	35,000	-	0.00%	
41610 Yard Light Installations	-	-	-	-	-	-	-	-	0.00%	
41700 Cable Vision - Pole Rental	8,000	8,665	-	-	8,000	8,000	8,000	-	0.00%	
41700 Bell South - Pole Rental	1,600	-	-	-	1,600	1,600	1,600	-	0.00%	
44190 Sale of Equipment	5,000	16,857	-	-	5,000	5,000	5,000	-	0.00%	
Grants	-	-	-	-	-	-	-	-	0.00%	
44300 Interest Income	1,000	-	-	2,000	1,000	1,000	1,000	-	0.00%	
Interdepartmental sales	-	647,229	278,052	556,104	-	500,000	-	(500,000)	-100.00%	
TOTAL	\$ 21,513,508	\$ 21,920,570	\$ 11,793,537	\$ 22,036,374	\$ 22,103,197	\$ 22,398,306	\$ 23,172,868	\$ 774,562	3.46%	

Utility Fund Expenditure										FY 17/18
	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference	
Public Works Administration	\$ 640,603	\$ 332,965	\$ 648,098	\$ 810,345	\$ 802,051	\$ 782,149	\$ 784,679	\$ 2,531	0%	
Sanitation Department	\$ 470,866	\$ 264,339	\$ 512,824	\$ 363,791	\$ 548,438	\$ 488,160	\$ 628,950	\$ 140,790		
IT Department	229,247	131,347	261,214	225,326	191,217	330,782	380,443	49,660	15%	
Utility Billing	640,662	319,263	665,737	514,417	605,352	606,124	656,580	50,456	8%	
Electric Distribution	15,143,986	7,924,151	15,735,898	14,860,130	15,113,283	15,105,794	15,015,183	(90,611)	-1%	
Right of Way Maintenance	210,304	305,738	478,292	-	244,874	297,859	367,543	69,684	23%	
Sanitary Sewer	1,982,419	805,544	1,314,252	2,017,202	1,992,991	2,016,921	2,047,006	30,085	1%	
Storm Sewer	12,115	1,764	1,844	118,931	6,100	2,600	8,600	6,000	231%	
Water Distribution	1,041,051	465,615	931,230	944,263	970,402	942,437	1,246,757	304,320	32%	
Water Filtration	1,619,742	807,832	1,616,264	1,494,159	1,617,640	1,716,140	1,802,395	86,256	5%	
Maintenance	77,326	38,617	77,234	79,762	70,652	65,206	135,726	70,520	108%	
Risk Management	117,279	39,037	88,074	87,473	127,136	94,879	99,006	4,128	4%	
TOTAL	\$ 22,185,600	\$ 11,436,212	\$ 22,330,961	\$ 21,515,799	\$ 22,290,136	\$ 22,449,050	\$ 23,172,868	\$ 723,819	3%	

Utility Fund Expenditure - Category										FY 17/18
	Salaries & Wages	Operating Expenditures	Capital	Debt	Transfer	Overhead	Total			
Public Works Administration	\$ 156,729	\$ 262,950	\$ 35,000		\$ 330,000	\$ -	\$ 784,679			
Sanitation Department	355,353	139,675	20,000	20,000	-	93,922	628,950			
IT Deptstment	145,243	166,200	65,000	4,000	-	-	380,443			
Utility Billing	492,997	152,750	8,000	2,833	-	-	656,580			
Electric Distribution	533,633	12,484,369	125,000	459,954	1,079,567	332,660	15,015,183			
Right of Way Maintenance	305,843	61,700	-	-	-	-	367,543			
Sanitary Sewer	187,351	1,598,750	40,000	6,167	164,155	50,583	2,047,006			
Storm Sewer	-	8,600	-	-	-	-	8,600			
Water Distribution	228,745	301,150	132,500	301,848	215,966	66,548	1,246,757			
Water Filtration	538,545	685,203	75,000	503,647	-	-	1,802,395			
Maintenance	67,776	7,950	60,000	-	-	-	135,726			
Risk Management	71,881	27,125	-	-	-	-	99,006			
TOTAL	\$ 3,084,096	\$ 15,896,422	\$ 560,500	\$ 1,298,449	\$ 1,789,688	\$ 543,713	\$ 23,172,868			

DPW&U: PUBLIC WORKS ADMINISTRATION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: PUBLIC WORKS ADMINISTRATION

MISSION

The mission of the Public Works Administration Division is to provide administrative leadership, supervision, support and direction for all programs in the Public Works and Utilities Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

SIGNIFICANT ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Managed our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector for 100% of extended outages. Implemented recommendations in regards to sewer maintenance and management.
Fiscal Stability	<ul style="list-style-type: none"> Completed Rate Study and presented it to the Rate Task Force Committee

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

Exceptional Infrastructure	<ul style="list-style-type: none"> Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector for 100% of extended outages. Continue to implement recommendations in regards to sewer maintenance and management. Develop priority list for water line repair and replacement. Complete GIS mapping of water, sewer, and electrical utility facilities. Partner with Public Safety to complete a facility analysis and plan for future needs at public works and utilities facilities.
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PERSONNEL ANALYSIS

Personnel	2014-2015 Actual	Through December 2015	FY 15-16 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Requested Budget	FY 16-17 Requested Budget	FY 16-17 Requested Increase
Full - Time	4	4	4	2	2	2	2	0
Part - Time	0	0	0	0	0	0	0	0
Total	4	4	4	2	2	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2012	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
SALARIES & WAGES	\$ 161,793	\$ 76,341	\$ 152,682	\$ 155,516	\$ 148,022	\$ 154,199	\$ 156,729	2,531	1.71%
OPERATIONAL	254,478	108,796	217,592	263,254	280,000	262,950	262,950	-	0.00%
CAPITAL	3,025	26,416	35,000	38,450	29,029	35,000	35,000	-	0.00%
DEBT / TRANSFER	221,307	121,412	242,824	353,125	345,000	330,000	330,000	-	0.00%
TOTAL	\$ 640,603	\$ 332,965	\$ 648,098	\$ 810,345	\$ 802,051	\$ 782,149	\$ 784,679	\$ 2,531	0.32%

CAPITAL FUNDING

The Public Works Administration budgeted \$35,000 for capital expenditures which will be used in facility projects to improve the quality of the public works facility at 1219 Gary Street.

DEBT SERVICE

There currently is no debt service budgeted in the Public Works Administration budget. The \$330,000 listed in the Debt/Transfer category represents project specific transfers to other funds.

PUBLIC WORKS ADMINISTRATION 600

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 126,283	\$ 62,334	\$ 124,668	\$ 116,058	\$ 122,115	\$ 124,574	\$ 126,463	\$ 1,889	1.49%
50400 SOCIAL SECURITY	9,985	4,761	9,522	8,878	9,341	9,530	9,674	145	1.49%
50500 SC RETIREMENT	13,260	7,101	14,202	12,476	13,323	13,691	17,148	3,458	20.16%
50700 WORKMENS COMPENSATION	4,664	1,982	3,964	4,302	3,060	6,218	3,254	(2,964)	-91.09%
51741 GROUP HEALTH INS.	7,274	-	-	13,628	-	-	-	-	0.00%
51750 GROUP LIFE-SC RETIREMENT	327	163	326	174	183	186	190	4	1.95%
TOTAL	\$ 161,793	\$ 76,341	\$ 152,682	\$ 155,516	\$ 148,022	\$ 154,199	\$ 156,729	\$ 2,531	1.61%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	378	380	760	600	600	600	700	100	16.67%
52120 PRINTER LEASE	4,388	2,043	4,086	3,500	3,500	3,500	3,500	-	0.00%
52125 PRINTING EXPENSE	-	-	-	100	100	100	100	-	0.00%
52130 POSTAGE	158	240	480	700	700	700	600	(100)	-14.29%
52210 CLEANING SUPPLIES	1,844	875	1,750	3,500	3,500	3,500	3,500	-	0.00%
52220 FUEL OIL LUBRICATION	1,638	628	1,256	1,800	1,800	1,800	1,800	-	0.00%
52221 VEHICLE REPAIRS	-	-	-	400	300	300	300	-	0.00%
52222 VEHICLE TIRE PURCH	34	26	52	100	-	500	-	(500)	0.00%
52223 VEHICLE MAINTENANCE	26	14	28	100	-	100	100	-	0.00%
52225 RADIO MAINT	-	-	-	100	100	100	100	-	0.00%
52240 SAFETY MATERIAL	1,398	357	714	150	500	1,200	1,200	-	0.00%
52400 SMALL TOOLS EQUIPMENT	184	11	22	250	250	250	250	-	0.00%
53025 BANKING SERVICES	16,515	8,611	17,222	5,000	5,000	5,000	5,000	-	0.00%
53030 PROF SERVICES-ENGINEERS	13,877	6,873	13,746	48,000	30,000	30,000	30,000	-	0.00%
53260 UNIFORMS	-	47	94	100	150	150	150	-	0.00%
53277 SOFTWARE MAINTENANCE	-	-	-	1,100	1,100	1,100	1,100	-	0.00%
53300 ADVERTISING LEGAL NOTICE	1,785	98	196	300	300	300	300	-	0.00%
53550 PROPERTY INSURANCE	86,298	41,419	82,838	102,350	102,350	87,000	87,000	-	0.00%
53630 POWER CONSUMED	1,235	543	1,086	900	1,000	1,000	1,000	-	0.00%
53635 TELEPHONE	2,067	82	164	2,100	3,400	3,400	2,000	(1,400)	-41.18%
54040 MEMBERSHIP DUES	2,800	260	520	550	550	550	550	-	0.00%
54041 EMPLOYEE TRAINING	2,306	752	1,504	7,500	7,500	7,500	7,500	-	0.00%
54042 TRAVEL	7,231	520	1,040	3,000	3,000	3,000	3,000	-	0.00%
54045 MORALE AND WELFARE	5,066	1,863	3,726	2,500	2,000	2,000	2,000	-	0.00%
54050 INCIDENTAL EXPENSE	14,236	1,375	2,750	500	7,200	7,200	7,200	-	0.00%
54xxx UTILITY REBATE PROGRAM	-	-	-	-	-	10,000	10,000	-	NA
53xxx SANITATION SERVICES	-	5,000	10,000	-	-	10,000	10,000	-	0.00%
54051 MEDICAL EXPENSES	274	-	-	200	100	100	100	-	0.00%
54085 GASB 45 CURRENT FUNDING	51,748	36,779	73,558	47,854	75,000	52,000	53,900	1,900	3.65%
54086 GASB 45 FUTURE FUNDING	38,992	-	-	30,000	30,000	30,000	30,000	-	0.00%
TOTAL	\$ 254,478	\$ 108,796	\$ 217,592	\$ 263,254	\$ 280,000	\$ 262,950	\$ 262,950	\$ -	0%

	2015-2016 Actual	Through December 2012	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAP EQUIPMENT	-	-	-	-	-	-	-	-	0.00%
55044 CAP OUTLAY-FACILITY IMPM	3,025	26,416	35,000	38,450	29,029	35,000	35,000	-	0.00%
TOTAL	\$ 3,025	\$ 26,416	\$ 35,000	\$ 38,450	\$ 29,029	\$ 35,000	\$ 35,000	\$ -	0.00%

	2015-2016 Actual	Through December 2012	Year End Projections	FY 2014- 2015 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
57020 MARKET DEVELOPMENT	19,640	16,293	32,586	20,000	20,000	20,000	20,000	-	0.00%
57030 CONTRIBUTION-ECON DEV	150,000	75,000	150,000	150,000	150,000	150,000	150,000	-	0.00%
57200 CONTINGENCY/RESERVE	-	119	238	118,645	115,000	100,000	100,000	-	0.00%
57250 DEPRECIATION FUND	50,000	25,000	50,000	53,580	50,000	50,000	50,000	-	0.00%
57255 INS RESERVE	1,667	5,000	10,000	10,900	10,000	10,000	10,000	-	0.00%
TOTAL	\$ 221,307	\$ 121,412	\$ 242,824	\$ 353,125	\$ 345,000	\$ 330,000	\$ 330,000	\$ -	0.00%

	2015-2016 Actual	Through December 2012	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Total Expenditures									
SALARIES & WAGES	\$ 161,793	\$ 76,341	\$ 152,682	\$ 155,516	\$ 148,022	\$ 154,199	\$ 156,729	2,531	1.71%
OPERATIONAL	254,478	108,796	217,592	263,254	280,000	262,950	262,950	-	0.00%
CAPITAL	3,025	26,416	35,000	38,450	29,029	35,000	35,000	-	0.00%
DEBT / TRANSFER	221,307	121,412	242,824	353,125	345,000	330,000	330,000	-	0.00%
TOTAL	\$ 640,603	\$ 332,965	\$ 648,098	\$ 810,345	\$ 802,051	\$ 782,149	\$ 784,679	\$ 2,531	0.32%

OCM: INFORMATION TECHNOLOGY

OFFICE OF THE CITY MANAGER: INFORMATION TECHNOLOGY

MISSION

The mission of the Information Technology Office is to provide support to all city offices and departments in the use, maintenance, and operation of computer systems and other related technology. This office is also responsible for the management and operation of the city’s GIS programs and mapping.

ACCOMPLISHMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> • Began the process of developing a comprehensive cyber security plan that will guide future budget and policy decisions. • Continued with the four year computer replacement and rotation plan. • Continued the installation of TYLER / MUNIS operating systems. • Expanded new communications radio system to include Right of Way and Streets & Sanitation. • Implemented a comprehensive Geographic Information System program.
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PERFORMANCE MEASURES

EQUIPMENT MEASURES

Type	FY15	FY16	FY17
Computers	83	110	95
Cell Phones	37	46	49
iPads/Tablets	14	18	19
Switches / Routers	14	14	15
Primary Servers	3	5	6
Virtual Servers	10	10	10
Cloud Hosted Servers	Data unaval.	5	5

SERVICES

Type	FY15	FY16	FY17
Computer Users	124	131	138
Helpdesk Issues Requiring Outside Assistance	PMPA: 251 MUNIS: 177	PMPA: 175 MUNIS: 218	PMPA: 369 MUNIS: 256
GIS Maps Developed	84	129	77
Onsite Server Data	NA	2330 GB	13117 GB *
Hosted Server Data	NA	150 GB	834 GB **

*ADDED DPS WATCHGUARD & CITY CAMERA SYSTEMS

**ADDED OFFSITE DPS LAWTRAKS (CJIS REQUIREMENT) & AECOM GIS SERVER

COMMUNICATIONS / PHONE SYSTEM

Type	Inbound Calls	Outbound Calls	Total Calls
Phone Calls –FY 15	104,300	74,281	178,581
Phone Calls –FY 16	165,636	95,110	260,746
Phone Calls -- FY 17	92,886	91,308	184,194

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Goals and Objectives of the Information Technology Office are as follows:

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the development of a comprehensive cyber security plan that will guide future budget and policy decisions. Continue with the four year computer replacement and rotation plan. Complete the installation of TYLER / MUNIS operating systems. Improve security in and around city facilities through proper applications of technology.
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PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	1	1	1	1	1	2	2	0
Part - Time	0	0	0	0	0	0	0	0
Total	1	1	1	1	1	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
SALARIES & WAGES	\$ 78,032	\$ 52,419	\$ 104,838	\$ 74,876	\$ 76,617	\$ 130,482	\$ 145,243	14,760	19.27%
OPERATIONAL	82,649	9,822	18,164	61,950	42,100	46,300	166,200	119,900	284.80%
DEPRECIATION FUND	4,000	2,000	4,000	-	4,000	4,000	4,000	-	0.00%
CAPITAL	64,566	67,106	134,212	88,500	68,500	150,000	65,000	(85,000)	-124.09%
TOTAL	\$ 229,247	\$ 131,347	\$ 261,214	\$ 225,326	\$ 191,217	\$ 330,782	\$ 380,443	\$ 49,660	15.01%

The FY 17 / 18 budget contains an increase of \$119,900 in operational funding primarily due to the periodic need to renew software licenses for Microsoft, GIS, and Munis (\$42,000, \$10,000 and \$30,000) and funds to implement a cyber security program (\$10,000) and additional funds to support the cost of running the GIS operation for a full budget year.

CAPITAL FUNDING

The Information Technology Office has the following capital funds allocated:

- Equipment: \$65,000 for the scheduled replacement of computer and implementation of building security measures.

DEBT SERVICE

There currently is no debt service budgeted in the Information Technology budget. Depreciation is funded at \$4,000.

INFORMATION TECHNOLOGY 608										FY 17/18	
	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference		
Salaries & Wages											
50100 SALARIES	\$ 57,689	\$ 40,086	\$ 80,172	\$ 53,927	\$ 55,272	\$ 95,736	\$ 105,404	\$ 9,668	17.49%		
50400 SOCIAL SECURITY	4,493	3,048	6,096	4,125	4,228	7,324	8,063	740	17.49%		
50500 SC RETIREMENT	6,006	2,999	5,998	5,797	6,030	10,521	14,293	3,771	62.54%		
50700 WORKMENS COMPENSAT	1,132	755	1,510	1,714	1,782	2,000	2,052	52	2.92%		
51741 GROUP HEALTH INS.	8,499	5,419	10,838	9,232	9,222	14,757	15,304	547	5.93%		
51750 GROUP LIFE-SC RETIREMI	213	112	224	81	83	144	126	(18)	-21.10%		
TOTAL	\$ 78,032	\$ 52,419	\$ 104,838	\$ 74,876	\$ 76,617	\$ 130,482	\$ 145,243	14,760	11.31%		
Operational Expenditure											
52100 OFFICE SUPPLIES	1,038	1,530	1,580	500	300	300	2,000	1,700	566.67%		
52130 POSTAGE	51	50	100	50	50	50	50	-	0.00%		
52220 FUEL OIL LUBRICATION	499	165	330	1,000	650	650	650	-	0.00%		
52221 VEHICLE REPAIRS	-	-	-	500	-	200	200	-	0.00%		
52222 VEH TIRE PURCHASE/REPAIRS	-	-	-	250	-	-	-	-	0.00%		
52223 VEHICLE MAINTENANCE	61	-	-	750	200	200	200	-	0.00%		
52390 Computerr related purchase	7,948	306	612	-	-	-	-	-	-		
52400 SMALL TOOLS EQUIPMEN	9,167	3,674	7,348	9,000	5,000	9,000	9,000	-	0.00%		
52725 EQUIP MAINT. - SERVICE	2,408	131	262	8,000	5,000	5,000	5,000	-	0.00%		
52225 RADIO MAINT	-	-	-	-	-	-	500	500	100.00%		
53278 SOFTWARE MAINT GIS	-	-	-	-	-	-	10,000	10,000	100.00%		
CYBER SECURITY PRGRA	-	-	-	-	-	-	10,000	10,000	100.00%		
MICROSOFT LICENSES	-	-	-	-	-	-	42,000	42,000	100.00%		
PROF SERVICES-SOFTWARE-MUNIS	-	-	-	-	-	-	30,000	30,000	100.00%		
53030 PROF SERVICES-ENGINEE	54,712	715	1,430	30,000	20,000	20,000	40,000	20,000	100.00%		
53260 UNIFORMS	453	36	72	400	400	400	600	200	50.00%		
53630 POWER CONSUMED	412	342	684	500	500	500	500	-	0.00%		
53635 TELEPHONE	4,903	1,579	3,158	3,000	3,000	3,000	3,000	-	0.00%		
54040 MEMBERSHIP DUES	234	-	-	500	500	500	500	-	0.00%		
54041 EMPLOYEE TRAINING	227	199	398	2,500	2,500	2,500	5,000	2,500	100.00%		
54042 TRAVEL	33	375	750	2,000	2,000	2,000	5,000	3,000	150.00%		
54050 INCIDENTAL EXPENSE	503	720	1,440	3,000	2,000	2,000	2,000	-	0.00%		
TOTAL	\$ 82,649	\$ 9,822	\$ 18,164	\$ 61,950	\$ 42,100	\$ 46,300	\$ 166,200	\$ 119,900	258.96%		
Capital Expenditure											
55023 CAPITAL OUTLAY-EQUIP	60,215	67,106	134,212	68,500	68,500	150,000	65,000	(85,000)	-124.09%		
55023 CAPITAL FACILITIES	4,351	-	-	-	-	-	-	-	0.00%		
55024 CAPITAL-VEHICLES	-	-	-	20,000	-	-	-	-	#DIV/0!		
TOTAL	\$ 64,566	\$ 67,106	\$ 134,212	\$ 88,500	\$ 68,500	\$ 150,000	\$ 65,000	\$ (85,000)	-56.67%		
Debt Service/ Fund Transfers											
57250 DEPRECIATION FUND	4,000	2,000	4,000	-	4,000	4,000	4,000	-	0.00%		
TOTAL	\$ 4,000	\$ 2,000	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%		
Total Expenditures											
SALARIES & WAGES	\$ 78,032	\$ 52,419	\$ 104,838	\$ 74,876	\$ 76,617	\$ 130,482	\$ 145,243	14,760	19.27%		
OPERATIONAL	82,649	9,822	18,164	61,950	42,100	46,300	166,200	119,900	284.80%		
DEPRECIATION FUND	4,000	2,000	4,000	-	4,000	4,000	4,000	-	0.00%		
CAPITAL	64,566	67,106	134,212	88,500	68,500	150,000	65,000	(85,000)	-124.09%		
TOTAL	\$ 229,247	\$ 131,347	\$ 261,214	\$ 225,326	\$ 191,217	\$ 330,782	\$ 380,443	\$ 49,660	15.01%		

DAS: UTILITY BILLING

DEPARTMENT OF ADMINISTRATIVE SERVICES: UTILITY BILLING

MISSION

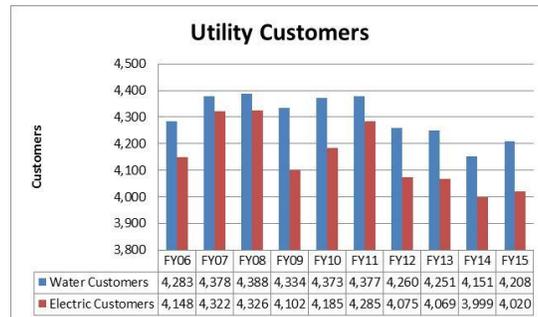
The Utility Billing Division's mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities' charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The Utility Billing Division is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

ACHIEVEMENTS

First Class City	<ul style="list-style-type: none"> Updated website with corrected information. Issued newsletter to the public twelve times per year. Conducted reviews and revisions of selected utility billing policies.
Promote Community Development	<ul style="list-style-type: none"> Expanded participation in the bill assistance program.
Exceptional Infrastructure	<ul style="list-style-type: none"> Continued with conversion to AMI / AMR and TANTULUS Expanded participation in the DSM program.

PERFORMANCE MEASURES

UTILITY BILLING MEASURES



Measure	FY16	FY17
Online/phone credit card payments	3290	4470
Over the counter credit card payments	1437	1037
Assistance payments from GLEAMS	175	97
Assistance payments from Salvation Army	2	0
Assistance payments from United Ministries	88	330
Residential Water Meters Changed	4214	Complete
Commercial Water Meters Changed	30	72
Residential Electric - Tantalus meters installed	1705	300
Residential Electric - Radio Read meters installed	2394	0
Electric- General Service Demand Customers	608	597

Electric Large General Service Customers	9	9
Internal Bill	64	0
DSM Switches installed	257	504
Clinton Community Cares pledges received	37	10

WAREHOUSING STATISTICS

Fiscal Year	Anticipated Inventory	Physical Count	Difference	Percentage
FY 11	\$625,162	\$577,411	(\$47,751)	(7.6%)
FY 12	\$627,040	\$597,222	(\$29,818)	(4.7%)
FY 13	\$548,275	\$570,888	\$22,614	4.1%
FY14	\$599,728	\$557,366	(\$42,392)	(7.6%)
FY15	\$615,785	\$599,728	(\$16,057)	(2.6%)
FY16	\$716,351	\$699,394	\$16,957	2.3%

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> Update website and customer service televisions with new and current information. Issue newsletter to the public twelve times per year. Conduct reviews and revisions of selected utility billing policies. Expand training programs for customer service employees.
Promote Community Development	<ul style="list-style-type: none"> Expand participation in the bill assistance program. Encourage solar expansion. Develop plan to provide energy audit services.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete conversion to AMI / AMR and TANTULUS Expand participation in the DSM program. Complete field test of Pay AS You Go Metering.
Fiscal Stability	<ul style="list-style-type: none"> Complete utility billing conversion to MUNIS. Expand MDM portal to all large general service customers. Implement a customer service guarantee.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	6	6	8	9	9	9	9	0
Part - Time	0	0	0	0	0	1	1	0
Total	6	6	8	9	9	10	10	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 418,927	\$ 221,715	\$ 443,430	\$ 378,184	\$ 410,969	\$ 461,349	\$ 492,997	31,648	6.86%
Operational	180,092	86,132	172,514	133,400	147,550	131,942	152,750	20,808	15.77%
Capital	38,810	10,000	46,960	-	44,000	10,000	8,000	(2,000)	0.00%
Depreciation Debt	2,833	1,416	2,833	2,833	2,833	2,833	2,833	-	0.00%
Total	\$ 640,662	\$ 319,263	\$ 665,737	\$ 514,417	\$ 605,352	\$ 606,124	\$ 656,580	\$ 50,456	8.32%

The 2017-2018 Utility Billing Department budget has a total increase of \$50,456 in expenditures from last year. Significant changes include the following line items:

- Salaries and Wages increased by \$31,648 due to the impact of changes to the state pension plan and proposed salary adjustments.
- Professional services increased by \$20,000 to fully fund a pay-as-you-go pilot program for utility services.

CAPITAL BUDGET

The following items are included in the Capital Budget:

- Funding of \$8,000 including funding to upgrade offices in the municipal center to customer service offices.

DEBT SERVICE

There are no items budgeted in Debt Service for Utility Billing.

UTILITY BILLING 610

FY 17/18

	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage
Salaries & Wages	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference
		2016	Projections	Budget	Budget	Budget	Budget	Increase	
50100 SALARIES	\$ 301,361	\$ 157,862	\$ 315,724	\$ 276,662	\$ 284,949	\$ 338,725	\$ 339,750	\$ 1,025	0.30%
50110 OVERTIME SALARIES	11,719	1,525	3,050	8,500	8,500	8,500	8,500	-	0.00%
50119 AMR OT	380	818	1,636	-	-	-	-	-	0.00%
50190 METER BONUS	215	-	-	-	-	-	-	-	0.00%
50400 SOCIAL SECURITY	23,144	11,597	23,194	21,815	22,450	26,563	26,641	78	0.30%
50500 SC RETIREMENT	32,049	18,156	36,312	30,655	31,388	37,226	47,223	9,997	26.85%
50700 WORKMENS COMPENSATION	4,499	3,000	6,000	6,173	10,598	5,998	6,118	120	2.00%
50800 UNEMPLOYMENT CLAIMS	-	-	-	500	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	45,220	28,569	57,138	33,451	52,652	43,730	64,347	20,617	47.15%
51750 GROUP LIFE-SC RETIREMENT	340	188	376	428	432	607	418	(189)	-31.15%
Total	\$ 418,927	\$ 221,715	\$ 443,430	\$ 378,184	\$ 410,969	\$ 461,349	\$ 492,997	\$ 31,648	6.86%

	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage
Operational Expenditure	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference
		2016	Projections	Budget	Budget	Budget	Budget	Increase	
52100 OFFICE SUPPLIES	2,959	1,169	2,338	2,100	2,100	1,800	1,800	-	0.00%
52110 OFFICE EQUIP - MAINT.	3,363	1,078	2,156	-	-	-	-	-	0.00%
52113 EQUIPMENT LEASE	-	-	-	2,000	-	-	-	-	0.00%
52120 PRINTER LEASE	3,190	2,223	4,446	3,000	4,300	4,300	4,300	-	0.00%
52125 PRINTING EXPENSE	3,878	711	1,422	7,000	400	500	500	-	0.00%
52126 BILL PRINT	9,317	5,185	10,370	-	34,000	10,800	10,800	-	0.00%
52127 FOCUS NEWSPAPER PRINT	5,518	1,232	2,464	-	5,000	7,392	5,000	(2,392)	-32.36%
52130 POSTAGE	22,000	9,777	19,554	26,500	25,000	21,000	21,000	-	0.00%
52210 CLEANING SUPPLIES	-	14	28	500	500	500	500	-	0.00%
52220 FUEL OIL LUBRICATION	4,287	2,035	4,070	6,000	6,000	4,500	4,000	(500)	-11.11%
52221 VEHICLE REPAIRS	228	-	-	500	500	500	500	-	0.00%
52222 VEH TIRE PURCHASE/REPAIR	71	15	30	500	400	400	400	-	0.00%
52223 VEHICLE MAINTENANCE	249	590	1,180	500	500	500	700	200	40.00%
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0.00%
52240 SAFETY MATERIAL	253	10	20	200	500	500	500	-	0.00%
52400 SMALL TOOLS EQUIPMENT	6,001	2,175	4,350	300	500	500	1,000	500	100.00%
52720 BLDG & GROUND MAINT.	3,704	52	104	3,000	3,000	3,000	3,000	-	0.00%
52725 EQUIP MAINT. - SERVICE	951	547	1,094	6,000	4,000	-	-	-	#DIV/0!
53030 PROF SERVICES-ENGINEERS	23,794	18,400	36,800	5,000	-	-	20,000	20,000	0.00%
53050 COLLECTIONS-BILLS	7,735	3,219	6,438	-	-	10,000	7,500	(2,500)	0.00%
53051 CREDIT CHECK SERVICES	2,868	1,625	3,250	-	-	3,000	3,000	-	0.00%
53100 ITRON MVRS LINE	3,141	724	1,448	-	-	2,500	2,500	-	0.00%
53260 UNIFORMS	660	946	1,892	2,000	3,000	2,500	2,500	-	0.00%
53277 SOFTWARE MAINTENANCE	29,804	1,934	3,868	40,000	26,150	26,150	26,150	-	0.00%
53623 UTILITIES PURCHASED	1,622	175	350	1,500	2,500	2,000	2,000	-	0.00%
53630 POWER CONSUMED	10,573	5,925	11,850	10,200	8,000	9,000	11,000	2,000	22.22%
53635 TELEPHONE	5,556	1,958	3,916	8,500	7,000	7,000	7,000	-	0.00%
53820 POSTAGE MACHINE-RENT PCI	867	861	1,722	700	1,600	1,000	1,000	-	0.00%
54040 MEMBERSHIP DUES	25	75	400	200	400	400	400	-	0.00%
54041 EMPLOYEE TRAINING	460	500	1,000	3,000	3,000	3,000	3,000	-	0.00%
54042 TRAVEL	626	2,506	5,012	2,500	2,500	2,500	2,500	-	0.00%
54049 LOC ASST C	125	575	1,150	-	5,000	5,000	5,000	-	0.00%
54050 INCIDENTAL EXPENSE	6,387	12,806	25,612	1,000	1,000	1,000	1,000	-	0.00%
54051 MEDICALEXP	324	-	-	-	-	-	-	-	0.00%
Customer Service Guarantee/customer appreciation	-	-	-	-	-	-	3,500	3,500	-
54100 REFUNDS AND CORRECTIONS	19,554	7,090	14,180	700	700	700	700	-	0.00%
Total	\$ 180,092	\$ 86,132	\$ 172,514	\$ 133,400	\$ 147,550	\$ 131,942	\$ 152,750	\$ 20,808	15.77%

	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage
Capital Expenditure	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference
		2016	Projections	Budget	Budget	Budget	Budget	Increase	
55024 Capital Outlay Request-VEHICLES	\$ 38,810	-	\$ 36,960	\$ -	\$ 34,000	\$ -	\$ -	-	#DIV/0!
55044 Capital Outlay Request-FACILITIE	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 8,000	(2,000)	-20.00%
Total	\$ 38,810	\$ 10,000	\$ 46,960	\$ -	\$ 44,000	\$ 10,000	\$ 8,000	\$ (2,000)	-20.00%

	2015-2016	Through	FY 16-17 Year	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18	Percentage
DEBT/DEPRECIATION	Actual	December	End	Approved	Approved	Approved	Requested	Requested	Difference
		2016	Projections	Budget	Budget	Budget	Budget	Increase	
57250 DEPRECIATION FUND	2,833	1,416	2,833	2,833	2,833	2,833	2,833	-	0.00%
Total	\$ 41,643	\$ 1,416	\$ 2,833	\$ -	0.00%				

DPW&U: ELECTRIC DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: ELECTRIC DISTRIBUTION

MISSION

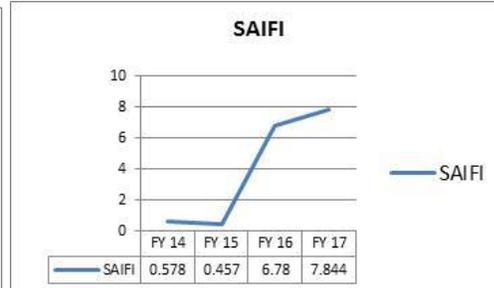
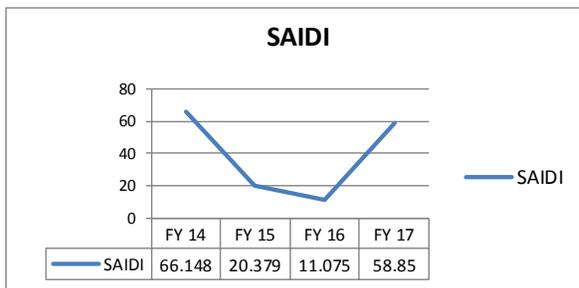
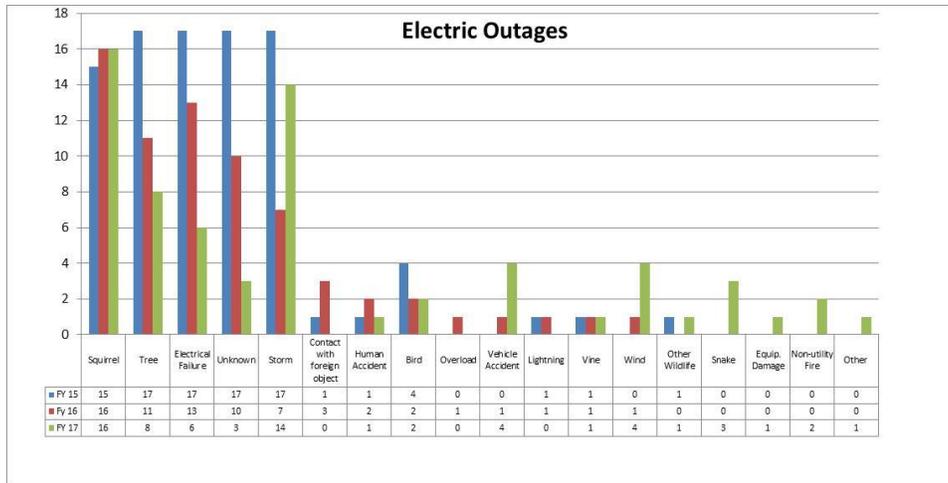
The Electric Distribution Department’s mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

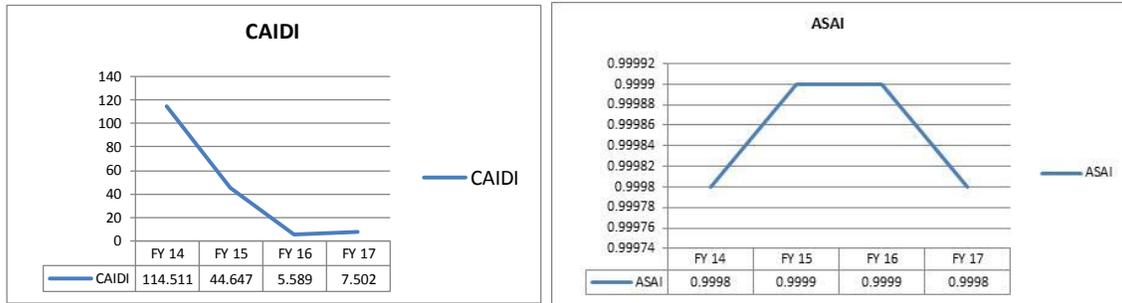
ACHIEVEMENTS

Exceptional Infrastructure

- Converted 305 Streetlights to LED.
- Designed and engineered project to install solar on city facilities.
- Replaced 20 damaged utility poles
- Installed all required virtual collection devices to support Tantulus system rollout.

PERFORMANCE MEASURES





PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	Objectives
	<ul style="list-style-type: none"> • Install nine trip saver to reduce extended outages and increase system reliability. • Install fifteen auto link units to isolate outages to smaller sections of the distribution system. • Change out 100 poles • Install forty-five residential transformers to convert the 4 kv area to 25 kv. • Replace 325 streetlights with LED streetlights. • Convert Willard Road light circuit to underground service. • Install a solar pilot project on a city owned facility.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2012	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	10	9	9	9	9	8	8	0
Part - Time	0	0	0	0	0	0	0	0
Total	10	9	9	9	9	8	8	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 653,712	\$ 276,400	\$ 552,800	\$ 669,953	\$ 596,575	\$ 573,353	\$ 533,633	\$ (39,720)	-7%
Operational	12,489,448	6,547,920	13,094,284	12,149,671	12,488,468	12,488,468	12,484,369	(14,999)	0%
Capital	193,732	52,150	160,165	115,000	66,000	126,000	125,000	(1,000)	-1%
Debt	455,669	213,150	418,519	356,375	425,372	407,842	459,954	52,112	13%
Transfer	1,069,450	685,858	1,212,784	1,271,784	1,239,521	1,212,784	1,079,567	(133,217)	-11%
Overhead	281,975	148,673	297,346	297,347	297,347	297,347	332,660	35,313	12%
Total	\$ 15,143,986	\$ 7,924,151	\$ 15,735,898	\$ 14,860,130	\$ 15,113,283	\$ 15,105,794	\$ 15,015,183	\$ (101,511)	-1%

The 2017 – 2018 Electric Distribution budget has a total decrease of \$101,511 in expense. Significant changes include the following line items.

- Debt payments increased to support the lease purchase cost of a digger derrick unit.
- Allocation to the General Fund Transfer decreased by \$133,217 as part of the city’s efforts to reduce the utility fund transfer to the general fund.

CAPITAL FUNDING

The Electric Distribution Department requests \$125,000 in capital expenditures for the following:

- System Improvements: \$110,000 to support system improvements including conversion of streetlights in select corridors to LED systems, installation of trip savers / sectionalizers / auto links, and 4kv system upgrades.
- Safety: \$15,000 to complete the required arch flash study update.

DEBT SERVICE

There is \$459,954 budgeted for debt service in the Electric Distribution Department:

- Depreciation / capital equipment replacement fund contribution: \$50,000
- Note Payment for 55' WH Bucket Truck: \$26,811. This is the third of six payments.
- Bond payment: \$336,540. This includes the 2012A, 2012B and 2011 bonds for the portion allocated to the Electric Department.
- Note Payment for Digger / Derrick Truck \$46,603. This is the first of five payments.

ELECTRIC DISTRIBUTION 700

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 422,641	\$ 150,786	\$ 301,572	\$ 423,588	\$ 390,520	\$ 404,662	\$ 356,189	\$ (48,473)	-11.98%
50110 OVERTIME SALARIES	54,761	35,468	70,936	40,000	20,000	20,000	20,000	-	0.00%
50400 SOCIAL SECURITY	34,517	18,085	36,171	35,464	31,405	32,487	28,778	(3,708)	-11.41%
50500 SC RETIREMENT	47,530	27,212	54,424	49,836	44,788	46,670	51,011	4,341	9.30%
50700 WORKMENS COMPENSATION	38,093	9,846	19,692	52,100	44,963	20,000	26,203	6,203	31.02%
51741 GROUP HEALTH INS.	55,806	34,817	69,633	68,348	64,283	48,927	51,000	2,073	4.24%
51750 GROUP LIFE-SC RETIREMENT	364	186	372	617	616	607	451	(156)	-25.63%
Total	\$ 653,712	\$ 276,400	\$ 552,800	\$ 669,953	\$ 596,575	\$ 573,353	\$ 533,633	\$ (39,720)	-6.93%
Operational Expenditure									
52010 MATERIAL SALES	2,227	-	-	2,000	2,000	2,000	2,000	-	0.00%
52100 OFFICE SUPPLIES	68	336	672	300	300	300	600	300	100.00%
PRINTER LEASE	-	-	-	-	-	-	-	-	0.00%
52125 PRINTING EXPENSE	-	-	-	100	100	100	100	-	0.00%
52130 POSTAGE	342	158	316	300	300	300	300	-	0.00%
52210 CLEANING SUPPLIES	671	318	636	-	250	250	250	-	0.00%
52230 FUEL OIL LUBRICATION	12,350	9,836	19,672	25,500	25,500	12,500	12,500	-	0.00%
52221 VEHICLE REPAIRS	38,246	7,346	14,692	30,000	30,000	30,000	30,000	-	0.00%
52222 VEH TIRE PURCHASE/REPAIR	1,296	3,800	7,600	4,000	4,000	4,000	4,000	-	0.00%
52223 VEHICLE MAINTENANCE	9,825	2,268	4,536	10,000	10,000	10,000	10,000	-	0.00%
52225 RADIO MAINT	185	453	906	500	500	500	500	-	0.00%
52226 EQUIPMENT REPAIRS	-	5,090	10,180	-	-	-	5,000	5,000	-
52227 EQUIPMENT MAINTENANCE	3,237	5,345	10,690	-	-	-	5,400	5,400	-
52228 EQUIPMENT TIRES	-	252	504	-	-	-	500	500	-
52240 SAFETY MATERIAL	12,268	4,883	9,766	13,000	13,000	13,000	13,000	-	0.00%
52250 STRT & TRAFFIC LITE MAINT	55,227	30,619	61,238	18,000	18,000	30,000	30,000	-	0.00%
52251 NEW ELECTRIC CONN	4,458	10,970	21,940	10,000	10,000	10,000	10,000	-	0.00%
52252 NEW RENTAL LIGHT CONN	22	21,555	43,110	7,000	3,500	3,500	3,500	-	0.00%
52400 SMALL TOOLS EQUIPMENT	13,150	7,392	14,784	12,000	12,000	15,000	15,000	-	0.00%
52720 BLDG & GROUND MAINT.	6,977	321	642	1,500	1,500	1,500	1,500	-	0.00%
52771 SYSTEM MAINTENANCE	162,354	73,502	147,004	95,000	90,000	100,000	100,000	-	0.00%
52773 R O W CLEARING	1,305	792	1,584	40,000	-	-	-	-	0.00%
53030 PROF SERVICES-ENGINEERS	7,787	7,282	14,564	5,000	5,000	5,000	5,000	-	0.00%
53260 UNIFORMS	1,530	1,413	2,826	10,000	5,000	5,000	5,000	-	0.00%
53300 ADVERTISING LEGAL NOTICE	240	352	704	200	200	200	200	-	0.00%
53600 ELECTRIC POWER PURCHASE	11,962,066	6,255,927	12,511,854	11,676,671	12,074,218	12,074,218	12,057,919	(16,299)	-0.13%
53620 GAS	664	144	288	1,000	1,000	1,000	1,000	-	0.00%
53630 POWER CONSUMED	162,914	67,688	135,376	142,000	135,000	135,000	135,000	-	0.00%
53635 TELEPHONE	3,245	1,977	3,954	4,000	4,000	4,000	4,000	-	0.00%
53720 RAILROAD LEASE	202	202	404	2,000	-	-	-	-	0.00%
53771 Mutual Aid (Matthew)	-	1,556	1,556	-	-	-	-	-	0.00%
53810 RENT - CITY HALL	1,462	563	1,126	1,350	1,350	1,350	1,350	-	0.00%
54040 MEMBERSHIP DUES	683	-	-	500	500	500	500	-	0.00%
54041 EMPLOYEE TRAINING	3,866	697	1,394	8,000	8,000	8,000	8,000	-	0.00%
54042 TRAVEL	2,436	800	1,600	2,500	2,500	2,500	2,500	-	0.00%
54050 INCIDENTAL EXPENSE	2,175	1,302	2,604	1,500	1,500	1,500	1,500	-	0.00%
54051 MEDICAL EXPENSES	1,245	100	200	750	750	750	750	-	0.00%
54059 GENERATOR FUEL	808	3,473	6,946	17,500	17,500	5,000	5,000	-	0.00%
54060 GENERATOR O&M	10,807	16,286	32,572	5,000	8,500	8,500	8,500	-	0.00%
54078 PUBLIC POWER WEEK	3,110	2,922	5,844	2,500	2,500	3,000	4,000	1,000	33.33%
Total	\$ 12,489,448	\$ 6,547,920	\$13,094,284	\$ 12,149,671	\$ 12,488,468	\$ 12,488,468	\$ 12,484,369	\$ (4,099)	-0.12%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CPITAL EQUIPMENT			\$ 20,400				\$ -	-	0.00%
55024 CAPITAL-VEHICLES	193,732	-	36,000	55,000	6,000	36,000		(36,000)	-100.00%
55044 Capital - Facilities	\$ 535	\$ 535							0.00%
55050 CAPITAL-SYSTEM	-	51,615	103,230	60,000	60,000	90,000	125,000	35,000	38.89%
Total	\$ 193,732	\$ 52,150	\$ 160,165	\$ 115,000	\$ 66,000	\$ 126,000	\$ 125,000	\$ (1,000)	-0.79%
Debt									
56010 NOTE PMT- ALTEC TRUCK Di	12,805	-	-	24,356	24,575		46,603	46,603	#DIV/0!
56064 NOTE PMT ROW BUCKET	31,478	-	19,029	19,029	-		-	-	0.00%
56077 NOTE PMT ROW BUCKET e-	-	26,810	26,810	24,575	26,879	26,879	26,811	(68)	-0.25%
56078 Note Payment Truck-bucket	26,811	-	-					-	0.00%
56210 DEBT PAYMENTS	340,575	164,340	328,680	244,315	329,918	336,963	336,540	(423)	-0.13%
Total Debt	411,669	191,150	374,519	312,275	381,372	363,842	409,954	46,112	12.67%
Fund Transfers									
57000 OVERHEAD ALLOCATION	281,975	148,673	297,346	297,347	297,347	297,347	332,660	35,313	11.88%
57001 ALLOCATION TO GFUND	1,069,450	685,858	1,212,784	1,271,784	1,239,521	1,212,784	1,079,567	(133,217)	-10.75%
57250 DEPRECIATION FUND	44,000	22,000	44,000	44,100	44,000	44,000	50,000	6,000	13.64%
Total Trfr-Funds	1,395,425	856,531	1,554,130	1,613,231	1,580,868	1,554,131	1,462,227	(91,904)	-5.81%
Total Expenditures									
Salaries and Wages	\$ 653,712	\$ 276,400	\$ 552,800	\$ 669,953	\$ 596,575	\$ 573,353	\$ 533,633	\$ (39,720)	-7%
Operational	12,489,448	6,547,920	13,094,284	12,149,671	12,488,468	12,488,468	12,484,369	(14,999)	0%
Capital	193,732	52,150	160,165	115,000	66,000	126,000	125,000	(1,000)	-1%
Debt	455,669	213,150	418,519	356,375	425,372	407,842	459,954	52,112	13%
Transfer	1,069,450	685,858	1,212,784	1,271,784	1,239,521	1,212,784	1,079,567	(133,217)	-11%
Overhead	281,975	148,673	297,346	297,347	297,347	297,347	332,660	35,313	12%
Total	\$ 15,143,986	\$ 7,924,151	\$15,735,898	\$ 14,860,130	\$ 15,113,283	\$ 15,105,794	\$ 15,015,183	\$ (101,511)	-1%

DPW&U: RIGHT OF WAY MAINTENANCE

DEPARTMENT OF PUBLIC WORKS & UTILITIES: RIGHT OF WAY MAINTENANCE

MISSION

The mission of the Right of Way Maintenance (ROW) Division is to provide customers with reliable and safe services in a cost-effective manner and to keep the City’s Right of Ways where city infrastructure is located cleared so that the other crews within Public Works can maintain the infrastructure in a more effective and efficient manner.

ACHIEVEMENTS

This division was formed in FY 16 with an anticipated twenty-four month schedule to achieve full operations.

Exceptional Infrastructure	<ul style="list-style-type: none"> Acquired equipment and began to assume responsibility for all right of way maintenance operations. Assumed primarily responsibility over facility maintenance. Cleared line to river pump station for the first time in twenty years. Completed right of way maintenance on one of six system circuits.
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PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Trim and clear Right of Way on two additional electric circuits. Reclaim and maintain Bush River Sanitary Sewer Basin Rights of Way.
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PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	0	9	0	0	3	4	4	0
Part - Time	0	0	0	0	0	0	0	0
Total	0	9	0	0	3	4	4	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 16-17 Approved Budget	Percentage Difference
Salaries and Wages	\$ 28,523	\$ 149,032	\$ 298,064	\$ -	\$ 174,174	\$ 237,159	\$ 305,843	\$ 68,684	29%
Operational	48,596	23,522	47,044	-	70,700	60,700	61,700	1,000	2%
Capital	133,184	133,184	133,184	-	-	-	-	-	0%
Debt	-	-	24,835	-	-	-	-	-	-
Total	\$ 210,304	\$ 305,738	\$ 478,292	\$ -	\$ 244,874	\$ 297,859	\$ 367,543	\$ 69,684	23%

Significant increases in the division budget are due to funding required to fully staff the division for a full budget cycle. The division was not fully funded in the previous fiscal year.

CAPITAL FUNDING

There is no capital funding included in the division budget, however it should be noted that the division will acquire capital equipment using funds from the Sewer I&I account.

DEBT SERVICE

The ROW Department does not have any Debt Service for FY 2017-18.

RIGHT OF WAY MAINTENANCE 705

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 21,194	\$ 88,839	\$ 177,678	\$ -	\$ 106,178	\$ 137,093	\$ 183,116	\$ 46,023	33.57%
50110 OVERTIME SALARIES	-	4,789	9,578	-	12,000	12,000	10,000	(2,000)	-16.67%
50400 SOCIAL SECURITY	2,145	7,072	14,144	-	9,423	11,406	14,773	3,368	29.53%
50500 SC RETIREMENT	2,074	10,626	21,252	-	13,439	16,385	26,187	9,801	59.82%
50700 WORKMENS COMPENSATION	-	15,548	31,096	-	15,398	31,097	40,158	9,061	29.14%
50800 UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	3,093	21,971	43,942	-	17,536	28,972	31,319	2,347	8.10%
51750 GROUP LIFE-SC RETIREMENT	18	187	374	-	200	206	290	84	40.62%
Total	\$ 28,523	\$ 149,032	\$ 298,064	\$ -	\$ 174,174	\$ 237,159	\$ 305,843	\$ 68,684	29%
Operational Expenditure									
52010 MATERIAL SALES	-	-	-	-	-	-	-	-	0.0%
52100 OFFICE SUP	-	116	232	-	300	300	300	-	0.0%
52125 PRINT EXP	150	192	384	-	500	500	500	-	0.0%
52130 POSTAGE	-	5	10	-	300	300	300	-	0.0%
52190 CHEMICALS	-	-	-	-	-	-	500	-	0.0%
52210 CLEAN SUPP	-	-	-	-	300	300	300	-	0.0%
52220 FUEL	1,484	569	1,138	-	8,000	8,000	8,000	-	0.0%
52221 VEH REPAIR	86	10,780	21,560	-	25,000	15,000	15,000	-	0.0%
52222 VEHICLE TI	2,591	-	-	-	750	750	750	-	0.0%
52223 VEH MAINT	3,379	59	118	-	2,500	2,500	2,500	-	0.0%
52225 RADIO MAIN	-	-	-	-	500	500	500	-	0.0%
52240 SAFETY MAT	11	2,102	4,204	-	1,500	1,500	2,000	500	0.0%
52400 SMALL TOOL	4,924	4,500	9,000	-	5,000	5,000	5,000	-	0.0%
52720 BLD/GROUND	5,937	795	1,590	-	1,500	1,500	1,500	-	0.0%
52773 ROW CLEARI	27,680	1,843	3,686	-	10,000	10,000	10,000	-	0.0%
53260 UNIFORMS	2,329	868	1,736	-	2,800	2,800	2,800	-	0.0%
53300 ADVER-LEGA	-	-	-	-	500	500	500	-	0.0%
53630 POW CONSUMED	-	-	-	-	2,500	2,500	2,500	-	0.0%
53635 TELEPHONE	-	245	490	-	2,000	2,000	2,000	-	0.0%
54041 TRAINING	-	247	494	-	3,000	3,000	3,000	-	0.0%
54042 TRAVEL	-	554	1,108	-	500	500	500	-	0.0%
54050 INCIDENTAL EXPENSE	26	363	726	-	2,500	2,500	2,500	-	0.0%
54051 MEDICAL EXPENSES	-	284	568	-	750	750	750	-	0.0%
Total	\$ 48,596	\$ 23,522	\$ 47,044	\$ -	\$ 70,700	\$ 60,700	\$ 61,700	\$ 1,000	1.6%
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIPMEN	-	-	-	-	-	-	-	-	0.00%
55024 CAPITAL SYSTEM	-	-	-	-	-	-	-	-	0.00%
55025 SEWER I & I CAP UNBUDG-I&	133,184	133,184	133,184	-	-	-	-	-	0.00%
55044 CAPITAL OUTLAY-FAC	-	-	-	-	-	-	-	-	0.00%
Total	\$ 133,184	\$ 133,184	\$ 133,184	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt									
56010 NOTE PMT-Mower& JARUFF-sh	-	-	-	-	-	-	-	-	0.00%
56064 NOTE PMT SKID STEER	-	-	24,835	-	-	-	-	-	0.00%
Total	\$ -	\$ -	\$ 24,835	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenditures									
Salaries and Wages	\$ 28,523	\$ 149,032	\$ 298,064	\$ -	\$ 174,174	\$ 237,159	\$ 305,843	\$ 68,684	29%
Operational	48,596	23,522	47,044	-	70,700	60,700	61,700	1,000	2%
Capital	133,184	133,184	133,184	-	-	-	-	-	0%
Debt	-	-	24,835	-	-	-	-	-	-
Total	\$ 210,304	\$ 305,738	\$ 478,292	\$ -	\$ 244,874	\$ 297,859	\$ 367,543	\$ 69,684	23%

DPW&U: SANITARY SEWER

DEPARTMENT OF PUBLIC WORKS & UTILITIES: SANITARY SEWER

MISSION

The mission of the Sanitary Sewer Division is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

ACHIEVEMENTS

- | | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Completed CMOM development and implementation. Cleaned 60% of the Miller's Fork Sewer Basin. |
|----------------------------|---|

PERFORMANCE MEASURES

Measure	FY14	FY15	FY16
Miles of Sewer Line	63	64	64
Number of Sewer Pump Stations	10	10	10
Sewer System Workers	3	5	4.5
Sewer Customers	4,251	4,154	4,208

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

- | | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete smoking analysis of 100% of the Miller's Fork basin. Rehabilitate 75 manholes. Replace South Broad Street Sewer lines Formulate policy to assist customers in repairing or replacing their sewer service lines. Training for sewer Pipelogix software and sewer rehab software. |
|----------------------------|--|

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 17-18
			Year End Projections	Approved Budget	Approved Budget	Approved Budget	Requested Budget	Requested Increase
Full - Time	3	3	3	3	5	4.5	4.5	0.0
Part - Time	0	0	0	0	0	0	0	0
Total	3	3	3	3	5	4.5	4.5	0.0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 141,254	\$ 65,154	\$ 130,308	\$ 195,720	\$ 170,784	\$ 204,654	\$ 187,351	\$ (17,303)	-10%
Operational	1,451,246	446,486	892,972	1,604,190	1,569,090	1,559,150	1,598,750	39,600	3%
Capital	136,430	174,433	77,856	30,000	40,000	40,000	40,000	-	0%
Debt	31,337	28,909	31,992	6,167	31,992	31,992	6,167	(25,825)	-
Transfer	175,800	71,183	142,366	142,367	142,367	142,367	164,155	21,788	0
Overhead	46,352	19,379	38,758	38,758	38,758	38,758	50,583	11,825	0
Total	\$ 1,982,419	\$ 805,544	\$ 1,314,252	\$ 2,017,202	\$ 1,992,991	\$ 2,016,921	\$ 2,047,006	\$ 30,085	2%

CAPITAL FUNDING

The Sanitary Sewer Department requests a total of \$40,000 in capital expenditures in 2017/2018 to cover the costs associated with the repair of portions of the system which meet the capital expenditure requirements. The city anticipates the need to conduct significant sewer repair work, which it intends to fund out of the I&I fund which is not reflected in this budget.

DEBT SERVICE

The Sanitary Sewer Department is required to make payments of \$6,167 to the Capital Equipment Replacement Fund.

SANITARY SEWER 710

FY 17/18

Salaries & Wages	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
50100 SALARIES	\$ 87,858	\$ 37,137	\$ 74,274	\$ 131,498	\$ 104,079	\$ 135,277	\$ 114,310	\$ (20,967)	-15.50%
50110 OVERTIME SALARIE	15,783	8,049	16,098	7,500	7,500	7,500	7,500	-	0.00%
50400 SOCIAL SECURITY	7,916	2,492	4,984	10,633	8,536	10,922	9,318	(1,604)	-14.69%
50500 SC RETIREMENT	10,956	3,406	6,812	14,942	12,174	15,691	16,517	826	5.27%
50700 WORKMENS COMPEI	4,426	6,770	13,540	4,781	10,998	5,901	10,677	4,776	80.94%
50800 UNEMPLOYMENT CLAIMS				200	200	200	200	-	0.00%
51741 GROUP HEALTH INS.	13,987	7,094	14,188	25,958	27,130	28,959	28,645	(314)	-1.08%
51750 GROUP LIFE-SC RETI	329	206	412	208	167	203	183	(20)	-9.99%
Total	\$ 141,254	\$ 65,154	\$ 130,308	\$ 195,720	\$ 170,784	\$ 204,654	\$ 187,351	\$ (17,303)	-10%

Operational Expenditure	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
52010 MATERIAL SALES	-	-	-	300	300	100	100	-	0.00%
52100 OFFICE SUPPLIES	63	98	196	100	100	100	200	100	100.00%
52130 POSTAGE	246	84	168	100	100	200	200	-	0.00%
52190 CHEMICALS	263	21	42	500	500	500	500	-	0.00%
52210 CLEANING SUPPLIES	39	56	112	-	-	-	-	-	0.00%
52220 FUEL OIL LUBRICAT	7,616	3,454	6,908	20,000	15,000	7,000	7,000	-	0.00%
52221 VEHICLE REPAIRS	17,106	526	1,052	4,000	4,000	4,000	3,000	(1,000)	-25.00%
52222 VEH TIRE PURCHASI	1,404	827	1,654	3,000	3,000	3,000	2,000	(1,000)	-33.33%
52223 VEHICLE MAINTENA	2,305	1,550	3,100	6,000	6,000	6,000	6,000	-	0.00%
52225 RADIO MAINT	-	-	-	250	250	250	250	-	0.00%
52226 EQUIPMENT REPAIR	164	3,063	6,126	-	-	-	4,000	-	0.00%
52227 EQUIPMENT MAINTE	2,067	1,456	2,912	-	-	-	1,500	-	0.00%
52228 EQUIPMENT TIRES	5	26	52	-	-	-	1,000	-	0.00%
52240 SAFETY MATERIAL	1,367	367	734	15,000	1,500	1,000	1,000	-	0.00%
52253 NEW TAPS	831	-	-	2,500	2,500	-	-	-	0.00%
52400 SMALL TOOLS EQUIP	4,551	736	1,472	3,000	3,000	3,000	3,000	-	0.00%
52720 BLDG & GROUND MA	9,319	-	-	500	500	500	500	-	0.00%
52771 SYSTEM MAINTENA	34,634	4,225	8,450	75,000	65,000	65,000	100,000	35,000	53.85%
52773 R O W CLEARING	-	-	-	5,000	-	-	-	-	0.00%
52780 LIFT STATION MAIN	7,462	6,558	13,116	15,000	15,000	15,000	15,000	-	0.00%
53030 PROFESSIONAL SER	5,930	-	-	-	10,000	10,000	10,000	-	0.00%
53035 PROFESSIONAL SER	34,861	2,432	4,864	-	-	-	-	-	0.00%
53260 UNIFORMS	835	256	512	2,000	1,000	1,500	1,500	-	0.00%
53300 ADVERTISING LEGAL	328	-	-	150	150	150	150	-	0.00%
53610 LCWSC TRT	1,305,219	406,175	812,350	1,419,340	1,419,340	1,420,000	1,420,000	-	0.00%
53620 GAS	-	-	-	600	600	600	600	-	0.00%
53630 POWER CONSUMED	10,593	6,319	12,638	15,000	10,000	10,000	10,000	-	0.00%
53635 TELEPHONE	991	322	644	1,000	1,000	1,000	1,000	-	0.00%
53650 SEWER SERVICE	-	-	-	-	-	-	-	-	0.00%
53776 REGULATORY FEES	-	-	-	12,600	6,000	6,000	6,000	-	0.00%
53810 RENT - CITY HALL	1,463	563	1,126	1,350	1,350	1,350	1,350	-	0.00%
54041 EMPLOYEE TRAININ	706	122	244	1,000	2,000	2,000	2,000	-	0.00%
54042 TRAVEL	-	-	-	500	500	500	500	-	0.00%
54050 INCIDENTAL EXPEN	41	7,250	14,500	250	250	250	250	-	0.00%
54051 MEDICAL EXPENSES	838	-	-	150	150	150	150	-	0.00%
Total	\$ 1,451,246	\$ 446,486	\$ 892,972	\$ 1,604,190	\$ 1,569,090	\$ 1,559,150	\$ 1,598,750	\$ 39,600	2%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-E	4,435	35,619	71,238	-	10,000	40,000	-	(40,000)	-100.00%
55024 CAPTIAL- VEHICLES	6,000						-		
55045 CAPITAL SEWER SYSTEM							40,000	40,000	0.00%
55025 SEWER I & I CAP UN.	125,995	135,505							0.00%
55044 CAPITAL OUTLAY-F	-	3,309	6,618	30,000	30,000	-	-	-	
Total	\$ 136,430	\$ 174,433	\$ 77,856	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0%
Debt Service/ Fund Transfers									
56079 Note Pay. Back Hoe-I &	25,169	25,825	25,825		25,825	25,825	-	(25,825)	-100.00%
Total	\$ 25,169	\$ 25,825	\$ 25,825	\$ -	\$ 25,825	\$ 25,825	\$ -	\$ (25,825)	
Debt Service/ Fund Transfers									
57250 DEPRECIATION FUN	6,168	3,084	6,167	6,167	6,167	6,167	6,167	-	0.00%
57000 OVERHEAD ALLOCA	46,352	19,379	38,758	38,758	38,758	38,758	50,583	11,825	30.51%
57001 ALLOCATION TO GFI	175,800	71,183	142,366	142,367	142,367	142,367	164,155	21,788	15.30%
Total Trfrs	228,320	93,646	187,291	187,292	187,292	187,292	220,905	33,613	17.95%
Total Expenditures									
Salaries and Wages	\$ 141,254	\$ 65,154	\$ 130,308	\$ 195,720	\$ 170,784	\$ 204,654	\$ 187,351	\$ (17,303)	-10%
Operational	1,451,246	446,486	892,972	1,604,190	1,569,090	1,559,150	1,598,750	39,600	3%
Capital	136,430	174,433	77,856	30,000	40,000	40,000	40,000	-	0%
Debt	31,337	28,909	31,992	6,167	31,992	31,992	6,167	(25,825)	-
Transfer	175,800	71,183	142,366	142,367	142,367	142,367	164,155	21,788	0
Overhead	46,352	19,379	38,758	38,758	38,758	38,758	50,583	11,825	0
Total	\$ 1,982,419	\$ 805,544	\$ 1,314,252	\$ 2,017,202	\$ 1,992,991	\$ 2,016,921	\$ 2,047,006	\$ 30,085	2%

DPW&U: STORM SEWER

DEPARTMENT OF PUBLIC WORKS & UTILITIES: STORM SEWER

MISSION

The mission of the Storm Sewer Division is to improve drainage throughout the City by performing improvement projects, routine maintenance and repair on the City's storm water drainage system.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Completed cross connection survey of Miller's Fork Basin and identified no cross connections. Replaced 350 feet of 15" Storm Drain with HDPE pipe on Washington Street.
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PERFORMANCE MEASURES

Measure	FY15	FY16	FY17
Miles of Storm Line	53	53	53
Cross Connections Identified	0	0	0
Cross Connections Repaired	0	0	0

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Locate and map 100% of catch basins. Clean and inspect 50% of city street catch basins Replace storm drain on W. Centennial Street
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PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
			Year End Projections					
Full - Time	2	0	0	2	0	0	0	0
Part - Time	2	0	0	0	0	0	0	0
Total	4	0	0	2	0	0	0	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 418	\$ -	\$ -	\$ 108,931	\$ -	\$ -	\$ -	\$ -	0%
Operational	11,697	1,764	1,844	10,000	6,100	2,600	8,600	6,000	98%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 12,115	\$ 1,764	\$ 1,844	\$ 118,931	\$ 6,100	\$ 2,600	\$ 8,600	\$ 6,000	98%

The 2017/2018 Storm Sewer budget has a total increase of \$6,000 from last year's budget. This is due to the increase of funds for system maintenance and point repair.

CAPITAL FUNDING

There are no capital requests funded in the Storm Sewer budget.

DEBT SERVICE

There is currently no debt service in the Storm Sewer division.

STORM SEWER 715

FY 17/18

Salaries & Wages	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
50100 SALARIES	622	0	0	70,656	-	-	-	-	#DIV/0!
50110 OVERTIME SALARIES	-	-	-	4,000	-	-	-	-	#DIV/0!
50400 SOCIAL SECURITY	48	-	-	5,711	-	-	-	-	#DIV/0!
50500 SC RETIREMENT	68	-	-	8,026	-	-	-	-	#DIV/0!
50700 WORKMENS COMPEN	1,680	-	-	3,700	-	-	-	-	#DIV/0!
50800 UNEMPLOYMENT CLAIMS	-	-	-	-	-	-	-	-	0%
51741 GROUP HEALTH INS.	(2,104)	-	-	16,726	-	-	-	-	#DIV/0!
51750 GROUP LIFE-SC RETII	104	-	-	112	-	-	-	-	#DIV/0!
Total	\$ 418	\$ -	\$ -	108,931	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Operational Expenditure	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
52010 MATERIAL SALES	-	-	-	150	150	150	150	-	0.00%
52100 OFFICE SUPPLIES	-	-	-	-	-	-	-	-	0.00%
52130 POSTAGE	1	1	2	-	-	-	-	-	0.00%
52190 CHEMICALS	-	-	-	100	100	100	100	-	0.00%
52210 CLEANING SUPPLIES	408	270	540	100	100	100	100	-	0.00%
52220 FUEL OIL LUBRICATI	-	-	-	500	-	-	-	-	0.00%
52221 VEHICLE REPAIRS	-	-	-	500	-	-	-	-	0.00%
52222 VEH TIRE PURCHASE	-	-	-	500	-	-	-	-	0.00%
52223 VEHICLE MAINTENAN	-	-	-	500	-	-	-	-	0.00%
52225 RADIO MAINT	-	-	-	-	-	-	-	-	0.00%
52240 SAFETY MATERIAL	-	-	-	300	300	300	300	-	0.00%
52400 SMALL TOOLS EQUIP	-	-	-	200	200	200	200	-	0.00%
52720 BLDG & GROUND MA	-	-	-	-	-	-	-	-	0.00%
52771 SYSTEM MAINTENAN	9,069	705	-	-	-	-	6,000	-	0.00%
53030 PROF SERVICES-ENGI	450	-	-	-	-	-	-	-	0.00%
53260 UNIFORMS	-	-	-	600	-	-	-	-	0.00%
53620 GAS	-	-	-	-	-	-	-	-	0.00%
53630 POWER CONSUMED	1,098	588	1,176	1,000	1,000	1,000	1,000	-	0.00%
53635 TELEPHONE	-	137	-	150	150	150	150	-	0.00%
53774 MAINTENANCE CON	508	63	126	5,000	4,000	500	500	-	0.00%
54000 RENT - CITY HALL	-	-	-	-	-	-	-	-	0.00%
54041 EMPLOYEE TRAINING	-	-	-	200	-	-	-	-	0.00%
55042 TRAVEL	-	-	-	-	-	-	-	-	0.00%
54050 INCIDENTAL EXPENS	-	-	-	100	100	100	100	-	0.00%
54051 MEDICAL EXPENSES	164	-	-	100	-	-	-	-	0.00%
Total	\$ 11,697	\$ 1,764	\$ 1,844	\$ 10,000	\$ 6,100	\$ 2,600	\$ 8,600	\$ 6,000	98%

Capital Expenditure	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
55023 CAPITAL OUTLAY-EC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
55024 CAPITAL VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55044 CAPITAL FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55024 CAPITAL SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
55210 BOND PAYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 418	\$ -	\$ -	\$ 108,931	\$ -	\$ -	\$ -	\$ -	0%
Operational	11,697	1,764	1,844	10,000	6,100	2,600	8,600	6,000	98%
Capital	-	-	-	-	-	-	-	-	0%
Total	\$ 12,115	\$ 1,764	\$ 1,844	\$ 118,931	\$ 6,100	\$ 2,600	\$ 8,600	\$ 6,000	98%

DPW&U: WATER DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: WATER DISTRIBUTION

MISSION

The mission of the Water Distribution Division is to effectively repair, replace, and expand the City's water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

ACHIEVEMENTS

Exceptional Infrastructure

- Completed replacement of 100% of residential water meters, plus all of the large meters, except for 13.
- Implemented a directional water main flushing program.
- Completed Preliminary Engineering Report on the South Broad Street Water Main.
- Replaced two fire hydrants.
- Approved for CDBG funds for Clinton Mills Water mains.
- Installed & completed 6" water main on Copeland Street and 12 " main at new Spec. Building.

PERFORMANCE MEASURES

Measure	FY14	FY15	FY16	FY17
Miles of Water Line	103	104	104	105
Water Customers	4154	4208	4053	4091
Meters Replaced	1841	1440	963	72

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure

- Replace 10 fire hydrants.
- Apply for CDBG funds to replace ageing water infrastructure on Beauregard, Forest, Davis, Stewart, and Gordon Streets and manage the project is awarded.
- Complete two tie-in valve installations.
- Replace water lines on South Broad Street and Skyland Drive.
- Create a prioritized list of water line replacement needs.
- Complete water meter change out program.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2015	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 16-17 Requested Increase
Full - Time	0	5	5	3	3	4.5	4.5	0.0
Part - Time	0	0	0	0	0	0	0	0
Total	0	5	5	3	3	4.5	4.5	0.0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2015	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 16-17 Requested Increase	Percentage Difference
Salaries and Wages	\$ 292,688	\$ 154,519	\$ 309,038	\$ 162,717	\$ 242,781	\$ 219,058	\$ 228,745	\$ 9,687	4%
Operational	246,029	119,787	239,574	301,100	326,700	294,800	301,150	\$ 6,350	2%
Capital	92,859	4,800	9,600	140,500	61,000	87,250	132,500	\$ 45,250	52%
Debt	131,785	77,373	154,746	121,673	121,648	123,056	301,848	\$ 178,792	145%
Transfer	219,750	84,056	168,112	168,112	168,112	168,112	215,966	\$ 47,854	28%
Overhead	57,940	25,080	50,160	50,161	50,161	50,161	66,548	16,387	33%
Total	\$ 1,041,051	\$ 465,615	\$ 931,230	\$ 944,263	\$ 970,402	\$ 942,437	\$ 1,246,757	\$ 304,320	32%

The 2017-2018 Water Distribution budget has a total increase of \$304,320 in operational expenses from last year. Significant changes include the following line items.

- Salaries and Wages increase of \$9,687: Increase is primarily due to changes in the retirement system contribution requirements for employees and employers.
- Operational increase of \$6,350: Increase is due to increased funding for vehicle and equipment maintenance and power consumed.
- Capital increase of \$45,250: Increase is due to the adjustment of capital to provide \$100,000 in system upgrade funds and replace a division service and repair truck.
- Debt increase of \$178,792: This area was increased to allow for the potential annual debt payment on a potential issuance of a water and sewer bond.
- Transfer increase of \$47,854: This section was increased based on the results of the cost of service and rate study.
- Overhead increase of \$16,387: This section was increased based on the results of the cost of service and rate study.

CAPITAL FUNDING

The Water Distribution Division budget includes funding of \$132,500 in capital expenditures for the following:

- Vehicles: \$32,500 payment on a proposed two year lease / purchase of a service truck..
- System Maintenance: \$100,000 for replacement and repair of water lines.

DEBT SERVICE

The Water Distribution Division budget includes funding of \$301,848 in debt payments for the following:

- Existing Utility Revenue Bonds: \$121,848 payment on existing multiple series of utility revenue bonds.

- Proposed Utility Revenue Bonds: \$180,000 payment on a proposed 2017 series of utility revenue bonds.

WATER DISTRIBUTION 720

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 188,429	\$ 100,946	\$ 201,892	\$ 106,249	\$ 157,135	\$ 143,558	\$ 148,147	\$ 4,589	3.20%
50110 OVERTIME SALARIES	24,033	9,351	18,702	6,000	6,000	15,000	15,000	-	0.00%
50400 SOCIAL SECURITY	16,620	8,262	16,524	8,587	12,480	12,130	12,481	351	2.89%
50500 SC RETIREMENT	22,715	12,511	25,022	12,067	17,748	17,426	22,123	4,697	26.96%
50700 WORKMENS COMPENSA	6,440	4,294	8,588	7,500	8,587	8,587	8,500	(87)	-1.01%
50800 UNEMPLOYMENT CLAIM	-	-	-	250	-	250	250	-	0.00%
51741 GROUP HEALTH INS.	34,228	19,033	38,066	21,896	40,586	21,893	22,000	107	0.49%
51750 GROUP LIFE-SC RETIREM	223	122	244	168	245	215	245	30	13.82%
Total	\$ 292,688	\$ 154,519	\$ 309,038	\$ 162,717	\$ 242,781	\$ 219,058	\$ 228,745	\$ 9,687	4%
Operational Expenditure									
52010 MATERIAL SALES	-	214	428	1,000	1,000	500	500	-	0.00%
52100 OFFICE SUPPLIES	151	305	610	250	250	250	500	250	100.00%
52120 PRINTER LEASE	-	-	-	1,000	1,000	1,000	1,000	-	0.00%
52125 PRINTING EXPENSE	-	-	-	200	200	200	200	-	0.00%
52130 POSTAGE	99	17	34	150	150	150	150	-	0.00%
52190 CHEMICALS	-	-	-	500	500	500	500	-	0.00%
52210 CLEANING SUPPLIES	589	365	730	1,000	500	500	500	-	0.00%
52220 FUEL OIL LUBRICATION	5,739	2,745	5,490	8,000	8,000	8,000	8,000	-	0.00%
52221 VEHICLE REPAIRS	4,924	486	972	2,000	5,000	2,500	2,000	(500)	-20.00%
52222 VEH TIRE PURCHASE/RE	1,095	960	1,920	1,000	1,000	500	500	-	0.00%
52223 VEHICLE MAINTENANCI	2,597	1,942	3,884	1,500	1,500	1,500	2,000	500	33.33%
52225 RADIO MAINT	-	-	-	200	200	200	200	-	0.00%
52226 EQUIPMENT REPAIRS	-	467	934	-	-	-	2,000	-	-
52227 EQUIPMENT MAINTENAI	1,619	695	1,390	-	-	-	1,000	-	-
52228 EQUIPMENT TIRES	47	47	94	-	-	-	1,000	-	-
52240 SAFETY MATERIAL	2,111	440	880	1,200	1,200	1,500	1,500	-	0.00%
52253 NEW TAPS	709	776	1,552	10,000	10,000	-	-	-	0.00%
52400 SMALL TOOLS EQUIPME	4,585	1,032	2,064	4,500	4,500	5,000	5,000	-	0.00%
52720 BLDG & GROUND MAINT	6,328	44	88	500	500	500	500	-	0.00%
52771 SYSTEM MAINTENANCE	93,133	43,147	86,294	100,000	130,000	110,000	110,000	-	0.00%
52773 R O W CLEARING	-	-	-	5,000	-	-	-	-	0.00%
53030 PROF SERVICES-ENGINEE	112,314	60,376	120,752	150,000	150,000	150,000	150,000	-	0.00%
53260 UNIFORMS	969	864	1,728	2,000	1,000	2,500	2,500	-	0.00%
53300 ADVERTISING LEGAL NC	108	-	-	100	100	100	100	-	0.00%
53620 GAS	1,927	236	472	1,000	1,100	1,100	1,100	-	0.00%
53630 POWER CONSUMED	2,877	1,837	3,674	1,400	1,400	1,400	3,500	2,100	150.00%
53635 TELEPHONE	1,526	2,065	4,130	2,500	2,500	2,500	2,500	-	0.00%
53640 WATER CONSUMED	-	-	-	500	500	-	-	-	0.00%
53650 SEWER SERVICE	-	-	-	500	500	-	-	-	0.00%
53720 RAILROAD LEASE	982	-	-	1,000	-	-	-	-	0.00%
54040 MEMBERSHIP DUES	-	-	-	300	300	600	600	-	0.00%
54041 EMPLOYEE TRAINING	1,146	567	1,134	2,500	2,500	2,500	2,500	-	0.00%
54042 TRAVEL	206	-	-	750	750	750	750	-	0.00%
54050 INCIDENTAL EXPENSE	17	160	320	300	300	300	300	-	0.00%
54051 MEDICAL EXPENSES	234	-	-	250	250	250	250	-	0.00%
Total	\$ 246,029	\$ 119,787	\$ 239,574	\$ 301,100	\$ 326,700	\$ 294,800	\$ 301,150	\$ 6,350	2%

	2015-2016 Actual	Through December 2015	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIP	55,964	-	-	32,500	10,000	21,250	-	(21,250)	-100.00%
55024 CAPITAL OUTLAY-VEH	-	-	-	20,000	6,000	6,000	32,500	26,500	441.67%
55044 CAP OUTLAY-FACILITY	26,571	-	-	40,000				-	0.00%
55070 CAPITAL- WATER SYSTE	10,324	4,800	9,600	48,000	45,000	60,000	100,000	40,000	66.67%
	\$ 92,859	\$ 4,800	\$ 9,600	\$ 140,500	\$ 61,000	\$ 87,250	\$ 132,500	\$ 45,250	408%
Debt Service/ Fund Transfers									
56054 BOND PAYMENT-CO	1	77,373	154,746	121,673	121,648	123,056	121,848	(1,208)	-0.98%
56210 Debt Payments	131,784						180,000	180,000	
Total Debt	\$ 131,785	\$ 77,373	\$ 154,746	\$ 121,673	\$ 121,648	\$ 123,056	\$ 301,848	\$ 178,792	145.29%
Debt Service/ Fund Transfers									
57000 OVERHEAD ALLOCATIO	57,940	25,080	50,160	50,161	50,161	50,161	66,548	16,387	32.67%
57001 ALLOCATION TO GFUNE	219,750	84,056	168,112	168,112	168,112	168,112	215,966	47,854	28.47%
Total Transfers	\$ 277,690	\$ 109,136	\$ 218,272	\$ 218,273	\$ 218,273	\$ 218,273	\$ 282,514	\$ 64,241	29.43%
Total Expenditures									
Salaries and Wages	\$ 292,688	\$ 154,519	\$ 309,038	\$ 162,717	\$ 242,781	\$ 219,058	\$ 228,745	\$ 9,687	4%
Operational	246,029	119,787	239,574	301,100	326,700	294,800	301,150	6,350	2%
Capital	92,859	4,800	9,600	140,500	61,000	87,250	132,500	45,250	52%
Debt	131,785	77,373	154,746	121,673	121,648	123,056	301,848	178,792	145%
Transfer	219,750	84,056	168,112	168,112	168,112	168,112	215,966	47,854	28%
Overhead	57,940	25,080	50,160	50,161	50,161	50,161	66,548	16,387	33%
Total	\$ 1,041,051	\$ 465,615	\$ 931,230	\$ 944,263	\$ 970,402	\$ 942,437	\$ 1,246,757	\$ 304,320	32%

DPW&U: WATER FILTRATION & TREATMENT

DEPARTMENT OF PUBLIC WORKS & UTILITIES: WATER FILTRATION & TREATMENT

MISSION

The mission of the Water Filtration Division is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Achieved low chlorine total residual certification and 100% compliance in toxicity testing. Achieved constant and consistent removal of choline from sludge water. Identified and developed a plan to rehabilitate the lab in accordance with SC DHEC requirements. Currently conducting a potassium permanganate test to determine if a chemical adjustment can reduce operating costs. Achieved AWOP designation from SC DHEC.
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PERFORMANCE MEASURES

Measure	FY14	FY15	FY16
Average Daily MGD	2	2	2

PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete painting of stairwells, interior, and safety railings. Renovate lab facility. Achieved constant and consistent removal of choline from sludge water. Complete a pilot program for conversion to promaganate as oxidizer.
First Class City	<ul style="list-style-type: none"> Meet AWOP standards for drinking water. Achieve satisfactory rating on annual sanitary survey

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	7	5	6	7	7	7	7	0
Part - Time	2	2	2	2	2	2	2	0
Total	9	7	8	9	9	9	9	0

BUDGETARY ANALYSIS

Total Expenditures	FALSE	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 450,120	\$ 213,180	\$ 426,360	\$ 422,268	\$ 453,202	\$ 505,597	\$ 538,545	\$ 32,949	7%
Operational	680,960	316,711	634,022	753,725	660,775	658,725	685,203	26,478	4%
Capital	-	26,535	53,070	29,300	15,000	50,000	75,000	25,000	50%
Debt	488,662	251,406	502,812	288,866	488,663	501,818	503,647	1,829	0%
Transfer	-	-	-	-	-	-	-	-	0%
Overhead	-	-	-	-	-	-	-	-	0%
Total	\$ 1,619,742	\$ 807,832	\$ 1,616,264	\$1,494,159	\$ 1,617,640	\$ 1,716,140	\$ 1,802,395	\$ 86,256	5%

The 2017/2018 Water Filtration Budget has a total net increase of \$86,256 due to the following:

- Salaries and Wages increased by \$32,949 to allow for the anticipated midyear promotions as employees achieve new certifications and to cover the impact of changes to the employee retirement system.
- Capital was increased by \$25,000.
- Power Consumed increased by \$70,000 due to the cost of powering pumps and systems.

CAPITAL FUNDING

The Water Filtration Department has a total capital funding of \$75,000 to allow for replacement of mud valve systems, light interior work, and the remodeling and upgrade of the lab facility.

DEBT SERVICE

The Water Filtration Department has \$503,647 budgeted for payment of the 2012 Bond Issuances.

WATER FILTRATION 730

FY 17/18

Salaries & Wages	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
50100 SALARIES	323,132	149,838	299,676	300,645	322,640	367,738	372,255	4,517	1.23%
50110 OVERTIME SALARIES	19,587	10,260	20,520	7,000	6,000	6,000	8,000	2,000	33.33%
50400 SOCIAL SECURITY	27,151	12,211	24,422	23,535	25,217	28,591	29,090	499	1.74%
50500 SC RETIREMENT	36,350	17,879	35,758	33,072	35,274	41,074	51,563	10,489	25.54%
50700 WORKMENS COMPENSA	11,465	7,643	15,286	14,822	17,350	15,286	16,597	1,311	8.58%
50800 UNEMPLOYMENT CLAIM	-	-	-	50	-	-	-	-	0.00%
51741 GROUP HEALTH INS.	32,103	15,167	30,334	42,683	46,227	46,357	60,471	14,114	30.45%
51750 GROUP LIFE-SC RETIREM	333	182	364	461	494	551	570	19	3.52%
Total	\$ 450,120	\$ 213,180	\$ 426,360	\$ 422,268	\$ 453,202	\$ 505,597	\$ 538,545	\$ 32,949	7%

Operational Expenditure	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 14-15 Requested Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
52100 OFFICE SUPPLIES	297	221	442	400	400	400	400	-	0.00%
52110 OFFICE EQUIP - MAINT.	-	-	-	775	775	775	775	-	0.00%
52120 PRINTER LEASE	2,380	387	774	-	-	4,200	4,200	-	-
52125 PRINTING EXPENSE	-	-	-	1,250	1,250	1,250	1,250	-	0.00%
52130 POSTAGE	1,454	897	1,794	2,000	2,000	2,000	7,000	5,000	250.00%
52210 CLEANING SUPPLIES	8	-	-	500	500	500	500	-	0.00%
52220 FUEL OIL LUBRICATION	1,581	395	790	1,300	1,300	1,800	1,800	-	0.00%
52221 VEHICLE REPAIRS	-	-	-	300	300	300	300	-	0.00%
52222 VEH TIRE PURCHASE/REI	26	392	784	100	100	250	250	-	0.00%
52223 VEHICLE MAINTENANCE	25	75	150	200	200	200	200	-	0.00%
52225 RADIO MAINT	845	-	-	500	500	500	500	-	0.00%
52240 SAFETY MATERIAL	2,408	628	1,256	1,100	1,600	1,600	1,600	-	0.00%
52280 WATER TREATMENT CHI	116,226	36,577	73,154	165,000	165,000	145,000	85,000	(60,000)	-41.38%
52281 SLUDGE DISPOSAL	11,252	3,832	7,664	17,000	25,000	25,000	25,000	-	0.00%
52282 LAB CHEMICALS	41,181	13,881	27,762	35,150	42,000	45,000	45,000	-	0.00%
52400 SMALL TOOLS EQUIPMEI	850	47	94	500	500	500	500	-	0.00%
52720 BLDG & GROUND MAINT	3,266	1,151	2,302	2,200	5,000	5,000	5,000	-	0.00%
52771 SYSTEM MAINTENANCE	101,024	66,791	133,582	64,000	75,000	75,000	40,000	(35,000)	-46.67%
RIVER PUMP MAINTENANCE	-	-	-	-	-	-	35,000	35,000	100.00%
52773 R O W CLEARING	-	-	-	2,000	-	-	-	-	0.00%
53000 PROF SERVICES	-	-	-	20,000	-	-	-	-	0.00%
53029 LAB TESTING	12,850	2,956	5,912	8,900	8,900	7,500	11,600	4,100	54.67%
53030 PROF SERVICES-ENGINEE	3,844	-	-	20,000	20,000	20,000	20,000	-	0.00%
53260 UNIFORMS	336	211	422	2,300	1,200	1,200	1,200	-	0.00%
53300 ADVERTISING LEGAL NO	208	-	-	300	300	300	300	-	0.00%
53620 GAS	4,584	296	592	1,000	1,000	1,000	1,000	-	0.00%
53630 POWER CONSUMED	336,511	170,265	340,530	350,000	250,000	270,000	335,896	65,896	24.41%
53635 TELEPHONE	3,649	1,022	2,044	3,000	3,000	3,000	12,432	9,432	314.40%
53640 WATER CONSUMED	-	-	-	200	200	-	-	-	0.00%
53650 SEWER SERVICE	-	-	-	200	200	-	-	-	0.00%
53774 MAINTENANCE CONTRA	9,232	1,660	3,320	8,600	9,600	9,600	9,600	-	0.00%
53776 REGULATORY FEES	18,273	10,571	21,142	20,700	20,700	21,000	21,050	50	0.24%
53810 RENT - CITY HALL	1,516	583	1,166	1,400	1,400	-	-	-	0.00%
54040 MEMBERSHIP DUES	392	-	600	600	600	600	600	-	0.00%
54041 EMPLOYEE TRAINING	1,765	864	1,728	2,000	3,000	3,000	4,000	1,000	33.33%
54042 TRAVEL	1,357	2,139	4,278	1,500	1,500	1,500	2,500	1,000	66.67%
54050 INCIDENTAL EXPENSE	3,164	730	1,460	250	250	250	250	-	0.00%
54051 MEDICAL EXPENSES	281	140	280	500	500	500	500	-	0.00%
54059 GENERATOR FUEL	-	-	-	8,000	8,000	5,000	5,000	-	0.00%
54060 GENERATOR O&M	-	-	-	9,000	9,000	5,000	5,000	-	0.00%
54079 WATER DRINKING WEEK	174	-	-	1,000	-	-	-	-	0
54080 INTEREST/BANK FEES	-	-	-	-	-	-	-	-	0.00%
Total	\$ 680,960	\$ 316,711	\$ 634,022	\$ 753,725	\$ 660,775	\$ 658,725	\$ 685,203	\$ 26,478	\$ 8
Capital Expenditure	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
55023 CAPITAL OUTLAY-EQUIF	-	-	-	17,800	-	-	-	-	0%
55044 CAP OUTLAY-FACILITY I	-	26,535	53,070	11,500	15,000	50,000	75,000	25,000	50.00%
Total Capital	\$ -	\$ 26,535	\$ 53,070	\$ 29,300	\$ 15,000	\$ 50,000	\$ 75,000	\$ 25,000	50.00%
Debt Service/ Fund Transfers	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
56210 DEBT PAYMENTS	485,962	250,056	500,112	286,166	485,963	499,118	500,947	1,829	0.37%
Total Debt/	485,962	250,056	500,112	286,166	485,963	499,118	500,947	1,829	0.37%
Debt Service/ Fund Transfers	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
57250 DEPRECIATION FUND	2,700	1,350	2,700	2,700	2,700	2,700	2,700	-	0.00%
Total /Depr	2,700	1,350	2,700	2,700	2,700	2,700	2,700	-	0.00%
Total Expenditures	FALSE	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 450,120	\$ 213,180	\$ 426,360	\$ 422,268	\$ 453,202	\$ 505,597	\$ 538,545	\$ 32,949	7%
Operational	680,960	316,711	634,022	753,725	660,775	658,725	685,203	26,478	4%
Capital	-	26,535	53,070	29,300	15,000	50,000	75,000	25,000	50%
Debt	488,662	251,406	502,812	288,866	488,663	501,818	503,647	1,829	0%
Transfer	-	-	-	-	-	-	-	-	0%
Overhead	-	-	-	-	-	-	-	-	0%
Total	\$ 1,619,742	\$ 807,832	\$ 1,616,264	\$ 1,494,159	\$ 1,617,640	\$ 1,716,140	\$ 1,802,395	\$ 86,256	5%

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 58,424	\$ 31,163	\$ 62,326	\$ 58,987	\$ 53,752	\$ 57,256	\$ 67,776	\$ 10,520	18%
Operational	18,902	7,454	14,908	8,775	8,900	7,950	7,950	\$ -	0%
Capital	-	-	-	12,000	8,000	-	60,000	\$ 60,000	100%
Total	\$ 77,326	\$ 38,617	\$ 77,234	\$ 79,762	\$ 70,652	\$ 65,206	\$ 135,726	\$ 70,520	108%

CAPITAL FUNDING

The Fleet Services Division's Budget has \$60,000 in capital funding for replacement of the division vehicle, tools, and computers.

DEBT SERVICE

The Fleet Services Division has no debt service budgeted.

FLEET 735

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	37,856	19,590	39,180	38,606	38,898	39,676	40,850	1,174	2.96%
50110 OVERTIME SALARIES	4,989	2,136	4,272	1,800	1,800	1,800	1,800	-	0.00%
50400 SOCIAL SECURITY	3,324	1,652	3,304	3,091	4,776	3,173	3,263	90	2.83%
50500 SC RETIREMENT	4,502	2,461	4,922	4,344	6,044	4,558	5,783	1,225	26.88%
50700 WORKMENS COMPEN	1,606	1,070	2,140	1,806	2,127	2,146	4,000	1,854	86.39%
50800 UNEMPLOYMENT COMP	-	-	-	50	50	50	50	-	0.00%
51741 GROUP HEALTH INSUR	6,139	4,249	8,498	9,232	-	5,795	11,971	6,176	94%
51750 GROUP LIFE-SC REVENUE	9	5	10	58	58	58	59	1	1.72%
Total	\$ 58,424	\$ 31,163	\$ 62,326	\$ 58,987	\$ 53,752	\$ 57,256	\$ 67,776	\$ 10,520	20%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	212	53	106	75	50	50	50	-	0.00%
52190 CHEMICALS	2,810	1,483	2,966	1,200	1,200	1,200	1,200	-	0.00%
52210 CLEANING SUPPLIES	15	-	-	300	300	300	300	-	0.00%
52220 FUEL OIL LUBRICANTS	1,903	1,208	2,416	1,700	1,700	1,200	1,200	-	0.00%
52221 VEHICLE REPAIRS	1,825	365	730	300	300	300	300	-	0.00%
52222 VEHICLE TIRE PURCHASE	414	-	-	300	300	300	300	-	0.00%
52223 VEHICLE MAINTENANCE	634	334	668	200	300	-	-	-	0.00%
52225 RADIO MAINTENANCE	-	-	-	50	50	-	-	-	0.00%
52240 SAFETY MATERIAL	49	-	-	150	150	150	150	-	0.00%
52400 SMALL TOOLS EQUIPMENT	3,359	2,201	4,402	2,500	2,500	2,500	2,500	-	0.00%
52720 BLDG & GROUND MAINTENANCE	1,586	1,421	2,842	250	250	250	250	-	0.00%
53260 UNIFORMS	-	-	-	550	550	550	550	-	0.00%
53620 GAS	-	-	-	400	400	400	400	-	0.00%
53630 POWER CONSUMPTION	412	220	440	400	400	400	400	-	0.00%
53635 TELEPHONE	37	137	274	200	250	250	250	-	0.00%
54050 INCIDENTAL EXPENSES	5,496	32	64	100	100	100	100	-	0.00%
54051 MEDICAL EXPENSE	149	-	-	100	100	-	-	-	0.00%
Total	\$ 18,902	\$ 7,454	\$ 14,908	\$ 8,775	\$ 8,900	\$ 7,950	\$ 7,950	\$ -	\$ -

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIPMENT	-	-	-	12,000	8,000	-	30,000	30,000	100.00%
55024 CAPITAL VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
55044 CAPITAL FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ 12,000	\$ 8,000	\$ -	\$ 60,000	\$ 60,000	100%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 58,424	\$ 31,163	\$ 62,326	\$ 58,987	\$ 53,752	\$ 57,256	\$ 67,776	\$ 10,520	18%
Operational	18,902	7,454	14,908	8,775	8,900	7,950	7,950	\$ -	0%
Capital	-	-	-	12,000	8,000	-	60,000	\$ 60,000	100%
Total	\$ 77,326	\$ 38,617	\$ 77,234	\$ 79,762	\$ 70,652	\$ 65,206	\$ 135,726	\$ 70,520	108%

OCM: RISK MANAGEMENT

OFFICE OF THE CITY MANAGER: RISK MANAGEMENT

MISSION

Risk Management, a unit of the Office of the City Manager, is committed to furnishing each city employee a place of employment that is free from recognized hazards through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Office of Risk Management is also charged with the responsibility for the preservation of assets, both physical and human by identifying, evaluating, and controlling loss exposures faced by the City of Clinton. The Office of Risk Management seeks to reduce workers' compensation claims, reduce damage to city assets and private property, and reduce premiums for workers' compensation and property/liability insurance coverage.

Risk Management includes the Division of Human Resources which strives to provide an equal opportunity for employment and advancement to the most highly qualified recruits and current employees through comprehensive screening processes, competitive pay structure, and employee benefits that meet or exceed requirements of state and federal labor laws and are consistent with established employment practice law.

ACHIEVEMENTS

First Class City	<ul style="list-style-type: none"> Maintained claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. This year was lowered to .90. Maintained at-fault vehicle and equipment damage incidents to three (3) or below Initiated updated filing system. Completed MUNIS human resources system implementation.
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PERFORMANCE MEASURES

RISK MANAGEMENT PERFORMANCE MEASURES

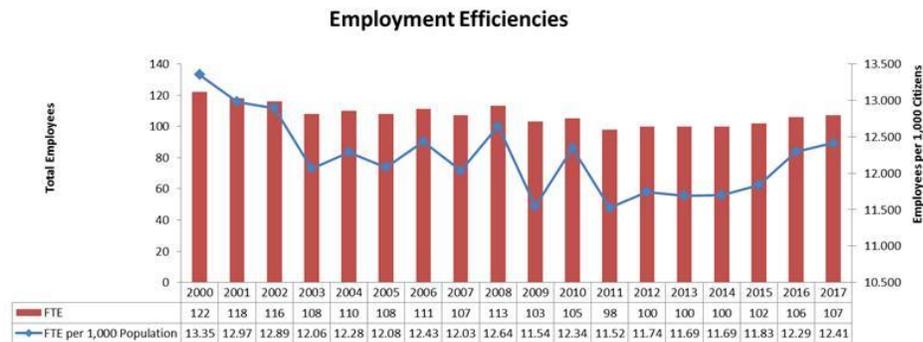
Performance Measures Type	Description	CY14	CY15	CY16
Risk Assessment	Outside assessments conducted	5	3	4
Risk Assessment	Potential OSHA Violations Found	5	3	5
Risk Assessment	OSHA Violations Corrected	5	3	5
Claim Frequency & Severity	Maximum Targeted Claim Frequency (Events)	10	12	10
Claim Frequency & Severity	Actual Claim Frequency (Events)	13	16	8

Claim Frequency & Severity	Total Cost of Injury	\$71,840*	\$20,995**	\$1,770
Claim Frequency & Severity	Average Cost per Claim	\$6,531	\$1,750	\$221
Claim Frequency & Severity	State Average Cost per Claim CY 15	\$13,840	\$13,889	\$14,700
Claim Frequency & Severity	% less than/greater than state avg.	>52%	>87%	>96%

Notes: 1.) *2 claims = \$67,369 which skews the avg.; 2.) **1 claim = \$15,195 which skews the avg.

HUMAN RESOURCES PERFORMANCE MEASURES

The City of Clinton has had a 12.3% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.41 employees to every 1,000 citizens.



PROPOSED FY 17-18 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City

- Maintain claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible.
- Maintain at-fault vehicle and equipment damage incidents to three (3) or below
- Complete filing system update.
- Revamp employee orientation program.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	1	1	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0	0
Total	1	1	1	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 74,738	\$ 34,616	\$ 69,232	\$ 64,773	\$ 84,758	\$ 66,829	\$ 71,881	5,053	8%
Operational	27,463	4,421	18,842	22,700	27,300	28,050	27,125	(925)	-3%
Capital	15,078	-	-	-	15,078	-	-	-	0%
Total	\$ 117,279	\$ 39,037	\$ 88,074	\$ 87,473	\$ 127,136	\$ 94,879	\$ 99,006	\$ 4,128	4%

CAPITAL FUNDING

There is no capital funding for Risk Management this fiscal year.

DEBT SERVICE

The Risk Management Office has no debt service budgeted.

RISK MANAGEMENT 740

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 54,550	\$ 28,556	\$ 57,112	\$ 53,396	\$ 66,192	\$ 55,020	\$ 57,633	\$ 2,613	4.75%
50400 SOCIAL SECURITY	4,106	2,016	4,032	4,085	5,064	4,209	4,409	200	4.75%
50500 SC RETIREMENT	5,871	3,253	6,506	5,740	7,221	6,047	7,815	1,768	29.24%
50700 WORKMENS COMPENSAT	1,103	736	1,472	1,472	1,795	1,471	1,938	467	31.75%
51741 GROUP HEALTH INS.	9,004	-	-	-	4,393	-	-	-	0.00%
51750 GROUP LIFE-SC RETIREMI	104	55	110	80	93	82	86	4	5.43%
Total	\$ 74,738	\$ 34,616	\$ 69,232	\$ 64,773	\$ 84,758	\$ 66,829	\$ 71,881	\$ 5,053	6%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	1,504	660	1,320	1,000	1,000	1,900	1,300	(600)	-31.58%
52120 PRINTER LEASE	-	-	-	600	600	600	600	-	0.00%
52130 POSTAGE	64	19	38	150	100	100	75	(25)	-25.00%
52220 FUEL OIL LUBRICATION	253	17	34	250	250	250	150	(100)	-40.00%
52223 VEHICLE MAINTENANCE	-	-	-	300	150	-	-	-	0.00%
52240 SAFETY MATERIAL	-	19	38	1,000	1,100	1,100	1,100	-	0.00%
53030 PROF SERVICES-ENGINE	15,000	-	10,000	3,000	10,000	10,000	10,000	-	0.00%
53260 UNIFORMS	148	75	150	150	150	250	250	-	0.00%
53630 POWER CONSUMED	1,322	741	1,482	1,300	1,100	1,300	1,500	200	15.38%
53635 TELEPHONE	1,896	699	1,398	3,000	2,500	3,000	2,500	(500)	-16.67%
54040 MEMBERSHIP DUES	490	-	-	450	450	500	500	-	0.00%
54041 EMPLOYEE TRAINING	18	280	560	1,500	2,500	2,700	2,700	-	0.00%
54042 TRAVEL	1,894	900	1,800	2,500	2,500	2,650	2,700	50	1.89%
54050 INCIDENTAL EXPENSE	506	345	690	3,500	500	500	500	-	0.00%
54051 MEDICAL EXPENSES	1,055	598	1,196	500	2,400	1,200	1,250	50	4.17%
54056 SAFETY INCENTIVE	3,313	68	136	3,500	2,000	2,000	2,000	-	0.00%
Total	\$ 27,463	\$ 4,421	\$ 18,842	\$ 22,700	\$ 27,300	\$ 28,050	\$ 27,125	\$ (925)	-3%

	2015-2016 Actual	Through December 2016	Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
55023 CAPITAL OUTLAY-EQUIP	-	-	-	-	-	-	-	-	0.00%
55024 CAPTITAL VEHICLES'	15,078	-	-	-	15,078	-	-	-	0.00%
55025 CAPITAL FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 15,078	\$ -	\$ -	\$ -	\$ 15,078	\$ -	\$ -	\$ -	0%

DPW&U: SANITATION

DEPARTMENT OF PUBLIC WORKS & UTILITIES: SANITATION

MISSION

The mission of the Sanitation Division is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen's needs.

ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> Continued to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
Fiscal Stability	<ul style="list-style-type: none"> Promoted composting, recycling, and mulching to the public to reduce natural debris removal costs. Improved use of GPS system to reduce operating costs. Reduced operating costs by adjusting schedule to a four day pick up system.

PERFORMANCE MEASURES

SANITATION PERFORMANCE MEASURES

Description	FY14	FY15	FY16	FY17
Average weekly number of pick ups	2500	3955	2571	2504
Average weekly MSW tonnage	35.12	53.43	36.11	54.87
Average weekly other pickups (limbs / manmade)	511	546	560	583

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
Fiscal Stability	<ul style="list-style-type: none"> Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. Identify new sources of revenue, including potential recycling projects. Conduct business analysis on natural debris mulching in the city instead of contracting it out as we currently do. Develop cost reduction plan. Finalize wood permit to implement grinding plan. Get recertified in monitoring. Hire two HEO's to have sweep and leaf truck drivers.

PERSONNEL ANALYSIS

Personnel	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase
Full - Time	9	6	6	6	7	7	7	0
Part - Time	0	0	0	0	0	0	0	0
Total	9	6	6	6	7	7	7	0

BUDGETARY ANALYSIS

Total Expenditures	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries and Wages	\$ 318,758	\$ 159,914	\$ 319,828	\$ 204,376	\$ 364,619	\$ 272,241	\$ 355,353	\$ 83,112	31%
Operational	100,526	70,709	141,418	129,725	133,075	145,175	139,675	(5,500)	(0)
Capital	-	-	-	-	-	20,000	20,000	-	-
Debt	51,582	33,716	51,578	29,690	50,744	50,744	113,922	63,178	1
Total	\$ 470,866	\$ 264,339	\$ 512,824	\$ 363,791	\$ 548,438	\$ 488,160	\$ 628,950	\$ 140,790	29%

Significant changes include the following:

- Total Salaries & Wages increased due to reallocation of employees' hours. Reimbursement from the general fund for a portion of these hours is now included as a revenue line item to offset a portion of this increase.
- Debt Service increased due to an increase in the overhead charges paid from sanitation to the general fund.

CAPITAL FUNDING

The Sanitation Department has capital requests has \$20,000 for the down payment on a lease purchase of a new garbage truck.

DEBT SERVICE

The Sanitation Division has a total annual debt service of \$20,000 as shown below:

- Collection / Grapple Truck – annual lease purchase payments of \$20,000.

SANITATION 475

FY 17/18

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Salaries & Wages									
50100 SALARIES	\$ 197,917	\$ 104,659	\$ 209,318	\$ 121,180	\$ 226,407	\$ 168,696	\$ 228,443	\$ 59,747	35%
50110 OVERTIME SALARIES	8,861	7,318	14,636	10,000	10,000	10,000	10,000	-	0%
50400 SOCIAL SECURITY	13,916	7,684	15,368	10,035	18,085	13,670	18,241	4,571	33%
50500 SC RETIREMENT	35,316	9,658	19,316	14,102	25,792	19,639	32,333	12,694	
50700 WORKMENS COMPENSAT	14,524	8,842	17,684	17,684	26,330	19,366	21,000	1,634	8%
50800 UNEMPLOYMENT CLAIMS	-	-	-	50	50	50	50	-	0%
51741 GROUP HEALTH INS.	48,050	21,646	43,292	31,128	57,600	40,504	45,000	4,496	11%
51750 GROUP LIFE-SC RETIREMI	174	107	214	197	355	316	286	(30)	-9%
Total	\$ 318,758	\$ 159,914	\$ 319,828	\$ 204,376	\$ 364,619	\$ 272,241	\$ 355,353	\$ 83,112	31%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Operational Expenditure									
52100 OFFICE SUPPLIES	40	-	-	75	75	75	75	-	0%
52125 PRINTING EXPENSE	1,398	-	-	100	250	250	250	-	0%
52190 CHEMICALS	-	-	-	-	50	50	50	-	0%
52210 CLEANING SUPPLIES	467	314	628	50	100	200	200	-	0%
52220 FUEL OIL LUBRICATION	8,349	7,285	14,570	25,000	25,000	20,000	16,000	(4,000)	-20%
52221 VEHICLE REPAIRS	23,196	25,669	51,338	30,000	30,000	45,000	45,000	-	0%
52222 VEH TIRE PURCHASE/REP	5,753	3,206	6,412	8,000	8,000	8,000	7,000	(1,000)	-13%
52223 VEHICLE MAINTENANCE	3,195	3,746	7,492	2,500	5,000	5,000	5,000	-	0%
52225 RADIO MAINT	-	-	-	200	200	200	200	-	0%
52240 SAFETY MATERIAL	2,164	1,951	3,902	1,000	1,000	2,500	2,500	-	0%
52400 SMALL TOOLS EQUIPMEN	298	83	166	300	300	300	300	-	0%
52450 GARBAGE CONTAINERS	3,724	2,205	4,410	5,000	5,000	5,000	5,000	-	0%
52720 BLDG & GROUND MAINT.	181	42	84	200	200	200	200	-	0%
53260 UNIFORMS	2,748	1,026	2,052	3,000	3,000	3,500	3,000	(500)	-14%
53300 ADVERTISING LEGAL NO.	5,918	152	304	500	800	800	800	-	0%
53620 GAS	-	359	718	350	350	350	350	-	0%
53630 POWER CONSUMED	1,867	814	1,628	2,000	2,000	2,000	2,000	-	0%
53635 TELEPHONE	-	184	368	600	750	750	750	-	0%
53763 LANDFILL EXPENSES	39,428	23,035	46,070	30,000	30,000	35,000	35,000	-	0%
53779 PROF SERVICES-LANDFIL	175	123	246	20,000	20,000	15,000	15,000	-	0%
54041 EMPLOYEE TRAINING	887	100	200	250	400	400	400	-	0%
54050 INCIDENTAL EXPENSE	182	295	590	200	200	200	200	-	0%
54051 MEDICAL EXPENSES	556	120	240	400	400	400	400	-	0%
Total	\$ 100,526	\$ 70,709	\$ 141,418	\$ 129,725	\$ 133,075	\$ 145,175	\$ 139,675	\$ (5,500)	-4%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Capital Expenditure									
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ (20,000)	0%
5024 Capital - Vehicles	-	-	-	-	-	-	20,000	20,000	0%
5044 Capital - Facilities	-	-	-	-	-	-	-	-	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	0%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Debt Service/ Fund Transfers									
56065 NOTE PAY GRAPPLE TRU	17,524	16,689	17,524	16,690	16,690	16,690	20,000	3,310	19.83%
56064 NOTE PAY	-	-	-	-	-	-	-	-	-
57000 OVERHEAD ALLOCATION	-	-	-	-	-	-	93,922	93,922	
57250 DEPRECIATION FUND	34,058	17,027	34,054	13,000	34,054	34,054	-	(34,054)	-100.00%
Total Debt	51,582	33,716	51,578	29,690	50,744	50,744	113,922	63,178	124.50%

	2015-2016 Actual	Through December 2016	FY 16-17 Year End Projections	FY 14-15 Approved Budget	FY 15-16 Approved Budget	FY 16-17 Approved Budget	FY 17-18 Requested Budget	FY 17-18 Requested Increase	Percentage Difference
Total Expenditures									
Salaries and Wages	\$ 318,758	\$ 159,914	\$ 319,828	\$ 204,376	\$ 364,619	\$ 272,241	\$ 355,353	\$ 83,112	31%
Operational	100,526	70,709	141,418	129,725	133,075	145,175	139,675	(5,500)	(0)
Capital	-	-	-	-	-	20,000	20,000	-	-
Debt	51,582	33,716	51,578	29,690	50,744	50,744	113,922	63,178	1
Total	\$ 470,866	\$ 264,339	\$ 512,824	\$ 363,791	\$ 548,438	\$ 488,160	\$ 628,950	\$ 140,790	29%



City of Clinton Annual Budget

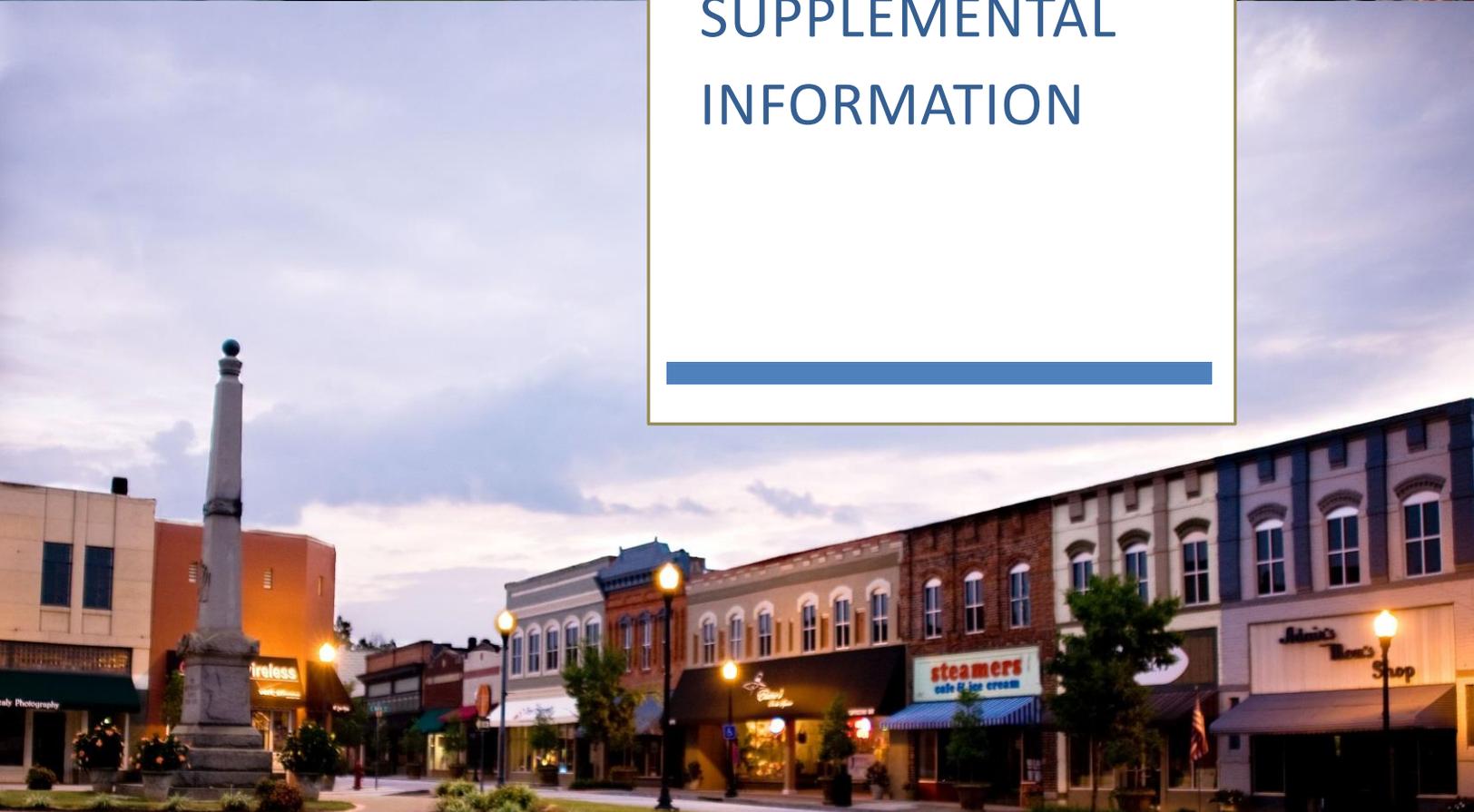
Fiscal Year
2017-2018



CLINTON
South Carolina



SUPPLEMENTAL INFORMATION



SOURCES AND USES OF FUNDS

SUPPLEMENTAL DATA: CHART OF MAJOR AND NON-MAJOR FUNDS

Budget Summary

FY 17-18

Revenues	Major Funds				Special Funds					Total FY 17-18	Total FY 17-18
	General Fund	Utility Fund	Sanitation Fund	Major Funds Budget	Sewer I&I	Capital Equipment Funds	Economic Developemnt	Special Funds Budget	All Funds Budget		
Taxes	\$ 873,646	\$ -	\$ -	\$ 873,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 873,646	\$ 873,646
Fees	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Licenses & Inspections	\$ 856,000	\$ -	\$ -	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 856,000	\$ 856,000
Intergovernmental	\$ 958,000	\$ -	\$ -	\$ 958,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 958,000	\$ 958,000
Fines & Forfeitures	\$ 162,000	\$ -	\$ -	\$ 162,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,000	\$ 162,000
Interest Income	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Sales & Services	\$ 455,244	\$ -	\$ -	\$ 455,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455,244	\$ 455,244
CNNGA	\$ 870,218	\$ -	\$ -	\$ 870,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 870,218	\$ 870,218
Other Financing Sources	\$ 2,003,402	\$ 262,359	\$ -	\$ 2,265,761	\$ -	\$ -	\$ 2,773,925	\$ 2,773,925	\$ 5,039,686	\$ 5,039,686	\$ 5,039,686
Special Funds Carryforward	\$ -	\$ -	\$ -	\$ -	\$ 113,044	\$ 86,500	\$ 620,507	\$ 820,051	\$ 820,051	\$ 820,051	\$ 820,051
Electric Revenue	\$ -	\$ 16,201,267	\$ -	\$ 16,201,267	\$ -	\$ -	\$ -	\$ -	\$ 16,201,267	\$ 16,201,267	\$ 16,201,267
Sewer Revenue	\$ -	\$ 2,463,502	\$ -	\$ 2,463,502	\$ -	\$ -	\$ -	\$ -	\$ 2,463,502	\$ 2,463,502	\$ 2,463,502
Sewer Tap Fees	\$ -	\$ 2,100	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ 2,100	\$ 2,100
Sewer I & I	\$ -	\$ 186,525	\$ -	\$ 186,525	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ 366,525	\$ 366,525	\$ 366,525
Water Revenue	\$ -	\$ 3,214,451	\$ -	\$ 3,214,451	\$ -	\$ -	\$ -	\$ -	\$ 3,214,451	\$ 3,214,451	\$ 3,214,451
Water Tap Fees	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
Water Heater Maint. Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Protection Charges	\$ -	\$ 3,600	\$ -	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,600
Sanitation Revenue	\$ -	\$ 432,465	\$ -	\$ 432,465	\$ -	\$ -	\$ -	\$ -	\$ 432,465	\$ 432,465	\$ 432,465
Penalties Collected	\$ -	\$ 295,000	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ 295,000	\$ 295,000	\$ 295,000
Miscellaneous Revenue	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000
Material & Equipment Sales	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Customer Connections	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 35,000
Interdepartmental Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cable Vision - Pole Rental	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000
Bell South - Pole Rental	\$ -	\$ 1,600	\$ -	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ 1,600
Sale of Equipment	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Interest Income	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL SOURCE OF FUNDS	\$ 6,693,510	\$ 23,172,869	\$ -	\$ 29,866,379	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ 33,207,890	\$ 33,207,890	\$ 33,207,890

Expenditures/Expenses	Major Funds				Special Funds					Total FY 17-18	Total FY 17-18
	General Fund	Utility Fund	Sanitation Fund	Major Funds Budget	Sewer I&I	Capital Equipment Funds	Economic Development	Special Funds Budget	All Funds Budget		
General Government	\$ 1,950,954	\$ -	\$ -	\$ 1,950,954	\$ -	\$ -	\$ -	\$ -	\$ 1,950,954	\$ 1,950,954	\$ 1,950,954
Public Safety	\$ 3,118,731	\$ -	\$ -	\$ 3,118,731	\$ -	\$ -	\$ -	\$ -	\$ 3,118,731	\$ 3,118,731	\$ 3,118,731
Streets	\$ 328,953	\$ -	\$ -	\$ 328,953	\$ -	\$ -	\$ -	\$ -	\$ 328,953	\$ 328,953	\$ 328,953
Museum	\$ 43,833	\$ -	\$ -	\$ 43,833	\$ -	\$ -	\$ -	\$ -	\$ 43,833	\$ 43,833	\$ 43,833
Cultural & Education	\$ 789,091	\$ -	\$ -	\$ 789,091	\$ -	\$ -	\$ -	\$ -	\$ 789,091	\$ 789,091	\$ 789,091
Planning & Inspections	\$ 245,292	\$ -	\$ -	\$ 245,292	\$ -	\$ -	\$ -	\$ -	\$ 245,292	\$ 245,292	\$ 245,292
Sanitation	\$ -	\$ 535,028	\$ -	\$ 535,028	\$ -	\$ -	\$ -	\$ -	\$ 535,028	\$ 535,028	\$ 535,028
Planning & Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works Administration	\$ -	\$ 784,679	\$ -	\$ 784,679	\$ -	\$ -	\$ -	\$ -	\$ 784,679	\$ 784,679	\$ 784,679
IT Department	\$ -	\$ 380,443	\$ -	\$ 380,443	\$ -	\$ -	\$ -	\$ -	\$ 380,443	\$ 380,443	\$ 380,443
Utility Billing	\$ -	\$ 656,580	\$ -	\$ 656,580	\$ -	\$ -	\$ -	\$ -	\$ 656,580	\$ 656,580	\$ 656,580
Electric Distribution	\$ -	\$ 13,602,956	\$ -	\$ 13,602,956	\$ -	\$ -	\$ -	\$ -	\$ 13,602,956	\$ 13,602,956	\$ 13,602,956
Sanitary Sewer	\$ -	\$ 1,832,268	\$ -	\$ 1,832,268	\$ -	\$ -	\$ -	\$ -	\$ 1,832,268	\$ 1,832,268	\$ 1,832,268
Right of Way Maintenance	\$ -	\$ 367,543	\$ -	\$ 367,543	\$ -	\$ -	\$ -	\$ -	\$ 367,543	\$ 367,543	\$ 367,543
Storm Sewer	\$ -	\$ 8,600	\$ -	\$ 8,600	\$ -	\$ -	\$ -	\$ -	\$ 8,600	\$ 8,600	\$ 8,600
Water Distribution	\$ -	\$ 964,243	\$ -	\$ 964,243	\$ -	\$ -	\$ -	\$ -	\$ 964,243	\$ 964,243	\$ 964,243
Water Filtration	\$ -	\$ 1,802,395	\$ -	\$ 1,802,395	\$ -	\$ -	\$ -	\$ -	\$ 1,802,395	\$ 1,802,395	\$ 1,802,395
Maintenance	\$ -	\$ 135,726	\$ -	\$ 135,726	\$ -	\$ -	\$ -	\$ -	\$ 135,726	\$ 135,726	\$ 135,726
Risk Management	\$ -	\$ 99,006	\$ -	\$ 99,006	\$ -	\$ -	\$ -	\$ -	\$ 99,006	\$ 99,006	\$ 99,006
Special Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ 3,773,976	\$ 3,773,976	\$ 3,773,976
Transfers	\$ -	\$ 2,003,402	\$ -	\$ 2,003,402	\$ -	\$ -	\$ -	\$ -	\$ 2,003,402	\$ 2,003,402	\$ 2,003,402
Principal portion of lease payments	\$ 216,657	\$ -	\$ -	\$ 216,657	\$ -	\$ -	\$ -	\$ -	\$ 216,657	\$ 216,657	\$ 216,657
TOTAL USE OF FUNDS	\$ 6,693,510	\$ 23,172,869	\$ -	\$ 29,866,379	\$ 293,044	\$ 86,500	\$ 3,394,432	\$ 3,773,976	\$ 33,640,355	\$ 33,640,355	\$ 33,640,355

Fund Balance/Equity

Fund Balance, beginning of year	\$ 5,859,961	\$ 9,576,966	\$ -	\$ 15,436,927	\$ 9,576,966	\$ 358,250	\$ 2,122,791	\$ 12,058,007	\$ 17,917,968	\$ 17,917,968	\$ 17,917,968
Changes-Increases/(decreases)	\$ -	\$ (50,744)	\$ -	\$ (50,744)	\$ -	\$ -	\$ -	\$ (50,744)	\$ -	\$ -	\$ -
Fund Balance, end of year	\$ 5,859,961	\$ 9,526,222	\$ -	\$ 15,386,183	\$ 9,526,222	\$ 358,250	\$ 2,122,791	\$ 12,007,263	\$ 17,867,224	\$ 17,867,224	\$ 17,867,224

GLOSSARY OF TERMS

SUPPLEMENTAL DATA: GLOSSARY OF TERMS

ACCOUNT GROUP: A self-balancing set of accounts that has no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and separations of an entity.

ACCRUAL BASIS OF ACCOUNTING: The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ASSESSED VALUATION: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by a government which has monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial position and results of operations;
- test whether transactions have been legally performed;
- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources.

BOND: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BALANCED BUDGET: A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

BUDGET DOCUMENT: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets.

CURRENT TAXES: Taxes levied and due within one year.

DEBT: An obligation resulting from borrowed money or for the purchase of goods.

Services. Debts of governments issued in bonds and notes.

DEBT LIMIT: The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

DEBT SERVICE: Payment of interest and repayment of principal to holders of a government.

DELINQUENT TAXES: Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

DEPARTMENT: A major administrative division of the city which manages an operation or group of related operations.

DEPRECIATION: The decrease in value of physical assets due to the use and passage of time.

ENTERPRISE FUNDS: To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR: Any consecutive 12-month period designated as the budget year.

FIXED ASSET: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's assets over its liabilities.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

GENERAL FUND: To account for all resources not required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard setting body for government entities.

INTERFUND TRANSFERS: Amounts transferred from one fund to another.

LEVY: To impose taxes, special assessments, or service charges for the support of city activities.

LONG TERM DEBT: Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

MILL: A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

OBJECTION OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- personal services (salaries & wages);
- contracted services (utilities, maintenance contracts, travel);
- supplies and materials;
- capital outlays.

OBJECTIVES: Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

OPERATING BUDGET: A budget for general expenditures such as salaries, utilities and supplies.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

REVENUE: The term designates an increase to a fund's assets which:

- does not increase a liability;
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities;
- does not represent an increase in contributed capital.

REVENUE BOND: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS: To account for resources which are legally restricted for specific purposes.

TAX ANTICIPATION NOTES: Notes issued in anticipation of taxes which are retired usually from taxes collected.

TRANSMITTAL LETTER: A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

UNENCUMBERED BALANCE: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

ABBREVIATIONS:

OCM: Office of the City Manager

DCED: Department of Community & Economic Development

DAS: Department of Administrative Services

DPS: Department of Public Safety

DPW: Department of Public Works

CHART OF ACCOUNTS

SUPPLEMENTAL DATA: CHART OF ACCOUNTS

50100 SALARIES

Funds are provided in this account for compensation of the employees for their services to the City of Clinton. A Christmas Bonus is included.

50110 OVERTIME SALARIES

Budgeted amount based on time worked over 40 hours per workweek.

50400 SOCIAL SECURITY

The City is required to pay social security wages based on employee's gross wages. The current contribution rate is .0145 (Medicare) and .0620 (FICA).

50500 SOUTH CAROLINA RETIREMENT

The City participates in the S C Retirement System. The employee contributes .065 of gross wages. The City contributes .1099 of total wages.

50600 SOUTH CAROLINA POLICE RETIREMENT

The City participates in the S. C. Police Retirement system. The employees contribute .0650 of gross wages. The City contributes .1342 of total wages.

50900 PART-TIME FIRE FIGHTER PAY

The Fire Department currently has twenty-two volunteer firefighters and twenty-four public safety officers. A volunteer is paid \$12.50 for the first hour and \$6.00 per hour for every hour thereafter. Volunteer firemen are paid by the quarter, starting in January of each year. Public Safety Officers and full time personnel are paid their regular hourly salary.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

54701 GENERAL FUND – 5% BALANCE

This account provides funds to the City for 5% of the balance after the first \$25,000.00 is funded to the City.

54702 PROMOTION FUND – 3% BALANCE

This account provides funds to be used for promotion of the City of Clinton. After funds are distributed to the City's General Fund, 30% of the balance is available for the Accommodations Committee to use for promotions.

54703 TOURISM – RELATED FUND – 35%

This account provides funds to be used for the promotion of tourism in the City of Clinton. After funds are distributed to the City's General Fund, 65% of the balance is available for the Accommodations Committee to use for tourism.

54111 JURY DUTY FEES

Fees associated with the use of a jury trial.

81760 ACCIDENTAL DEATH INSURANCE

Accidental death insurance is provided through the S. C. Retirement System for police officers and fireman. Total salaries multiply the rate .002.

51770 GROUP LIFE POLICE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .002 is multiplied by total salaries.

51741 GROUP HEALTH INSURANCE

The City provides health insurance to all full time employees. The coverage is provided by Blue Choice of South Carolina.

51750 GROUP LIFE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .0015 is multiplied by total salaries.

53020 LEGAL FEES

This account provides for expenses associated with legal advice pertaining to personnel issues.

50700 WORKER'S COMPENSATION

The City provides insurance coverage to employees injured as a result of employment. The City is a member of the South Carolina Municipal Insurance Trust, which provides workers with compensation coverage. The rate varies by job.

52920 FIRE PREVENTION

This account provides funds for Fire Marshall re-certification and Public Fire Education, which includes Smoke Detector programs, Code Enforcement and Fire Department Open House materials e.g.: Refreshments, Balloons, Fire Prevention handouts and postings.

53600 PURCHASED POWER

This account provides the funds necessary for the purchase of power that the City of Clinton sells to its customers. The City of Clinton purchases power from the Piedmont Municipal Power Agency.

52010 MATERIAL SALES

This fund is provided for an avenue to charge material purchased from the City of Clinton due to traffic accidents or vandalism to the City's Electrical System. Material purchased by contractors is also charged to this account.

53610 LCWSC TREATMENT

This account provides funds to pay for sewer treatment charges to Laurens County Water and Sewer Authority.

52100 OFFICE SUPPLIES

The purchase of basic office supplies is needed to maintain the offices, e.g. copier paper, staples, pens, pencils, etc.

52105 MATERIALS AND SUPPLIES

Funds in this account are provided to cover any expenses not budgeted in any other line item.

52110 OFFICE EQUIPMENT MAINTENANCE –COPIER AND PRINTERS

This account covers the expenses associated with the maintenance and upkeep with this department office equipment. It includes the maintenance contract for the Xerox Copier, toner and drum cartridges

52111 FILM/DEVELOPING

This account provides funds for the purchase of film and film developing for accidents and crime scenes. The Police Department will use digital cameras for the booking process and on some crime scenes. We are still required to use 35mm film on all major crime scenes due to ability to manipulate digital photos.

52112 AMMUNITION

Funds are provided in this account for the purchase of ammunition to be used by the police officers during qualifying at the firing range. During this budget year, initial and recurring training is required for the approximately 60 public safety employees (police and fire division combined). A need for continued education and training is necessary to maintain a safe level of security at our area schools. Training will be required for 12 public safety officers to possess a long-rifle while on patrol.

52115 DRUG/GRANT MATERIAL

The purchase of materials to be used with equipment purchased through grant funds. The City provides matching funds for grants with this account. LLBG 10% match COPS 25% match School Res. 25%.

52190 CHEMICALS

Expenses for chemicals used in the Sewer Streets and Sanitation Department are funded here. The Sewer Department has the responsibility for the up keep of several lift stations. Chemicals such as weed killer and degreasers are used here. These include degreasers and chemicals used to disinfect the garbage trucks.

52210 CLEANING MATERIALS

Funds in this line item cover the routine cleaning and upkeep of the City Buildings. This account also covers the materials and supplies to maintain the cleanliness of the City's vehicles.

52220 FUEL/LUBRICATION

This account provides funds for the purchase of fuel and the purchase of oil and lubricants for the vehicles assigned to the various City Departments.

52230 MEALS FOR PRISONERS

The Police Department must supply meals to all prisoners housed at the Police Department. This account provides funds to cover expenses associated with housing prisoners. The increase is due to the increase in crime and the expansion of the area to protect.

52235 TRUSTEE MAINTENANCE

The City participates in the State program that allows the City to house up to five trustees. This service is cost effective for the City. The City currently houses three trustees. This account provides funds to cover all expenses associated with the housing and the maintenance of the trustees. Costs include \$50.00 per week for meals, \$45.00 per month for services, medical expenses, etc.

Meals \$50.00 per week x 5 men x 52 weeks = \$13,000.00

Services \$45.00 per month x 5 men x 12 months = \$2,700.00

Medical costs for trustees - \$500.00

SC Dept. of Corrections Dress Code \$500

52240 SAFETY MATERIAL

Funds in this account are provided to cover the expenses associated with the purchase of safety material and supplies. The City of Clinton complies with all OSHA and EPA regulations regarding safety practices. This covers all purchases of safety related equipment.

52250 STREET LIGHT MAINTENANCE

The Electrical Department is responsible for the maintenance of the streetlights within the city limits of Clinton. Funds are provided in this account for this purpose.

53260 UNIFORMS

Funding from this account provides uniforms for current personnel in this department. As required by OSHA, the employees of the Electrical Department wear Nomex Fire Retardant clothing. Right-of-way maintenance employees wear 100% cotton.

If the uniform is not issued through a uniform vendor, and the employee is required to wear a City of Clinton LOGO shirt then the standard practice is to allow up to \$450 per employee per year.

52282 LAB SUPPLIES AND CHEMICALS

Funds are provided in this account for the purchase of supplies necessary to perform daily tasks as required by DHEC. It is required by DHEC that our Filter Plant personnel run certain tests each day to determine the quality of water that we are producing.

53275 SLED COMPUTER

The Police Department has access to SLED information by computer. This is used to run license checks and to obtain background information

53026 JUVENILE COST

The City must provide funds to cover costs for housing juveniles in Columbia. The City is charged \$35.00 per day per juvenile.

52280 WATER TREATMENT CHEMICALS

Funds are made available in this line item for the purchase of chemicals in the water treatment process. Chemicals used include chlorine, lime slurry, fluoride and alum. Chemicals are currently bid for a period of one year.

52281 SLUDGE DISPOSAL

During the process of back washing the filter at the Filter Plant, solid particles that have been filtered out of the raw water are sent to a holding tank at our location. Over a period of time this waste is run through a press system that separates these particles from the water. Once these particles are separated it leaves a mud-like substance that must be disposed of in a landfill. This account provides for this disposal and also any chemicals that may be used in this process.

52400 SMALL TOOLS AND EQUIPMENT

Funds in this account are provided for the purchase and replacement of small hand tools by the Crewmembers in performing their day-to-day duties. Also, Class A pumpers and aerial ladders in the Fire Department are required to be equipped with hand tools, salvage covers, drop lights and hand lights

52450 GARBAGE CONTAINERS

This account is used to purchase residential garbage containers. These containers are sold to City of Clinton residential customers at the cost the City pays for them.

53000 PROFESSIONAL SERVICES – AGENT

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc.

53029 LAB TESTING – OUTSIDE SERVICES

This account covers expenses incurred for testing of lab samples that cannot be performed by our lab at the Filter Plant.

53030 PROFESSIONAL SERVICES

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc. such as the Annual Audit, electrical engineers, etc. For example, these engineers provide services such as mapping, designs in upgrading our electrical and SCADA systems, and rate studies.

53031 GIS – MAINT., SOFTWARE, UPGRADES

Funds in this account are provided for the software, computer maintenance and upgrades for the City's GIS Computer System.

53635 TELEPHONE

Each department is responsible for budgeting an amount based on expected use for long distance and monthly fees. This account also includes charges for cellular phone usage.

52225 RADIO MAINTENANCE

This account provides funds for repairs to and the maintenance of all radios owned by the City.

52130 POSTAGE

This account provides funds for postage needs throughout the City. The postage machine's functionality allows Departmental coding; therefore, the costs are allocated by the postage machine reports

54042 TRAVEL

This account covers transportation to and from meetings associated with departmental training seminars, schools, and various other meetings. The City provides per diem for all employees.

53300 ADVERTISING

This account is provided for the publishing of advertisements and legal notices in publications of general circulation.

52125 PRINTING

This account funds printing needs for the City Departments. e.g. incident reports, letterhead, forms, etc.

50700 UNEMPLOYMENT CLAIMS

The City of Clinton must provide funds for unemployment claims made by employees that have resigned or have had their employment terminated.

53540 CITIZEN TREE SERVICE

The City of Clinton has instituted a service where if a tree must be cut down in a citizen's yard. The City will pay the vendor. The Citizen may choose to pay the City in one lump sum payment or be billed through the Utility Billing System in monthly payments. A revenue line item will exist as an offset to this expense account.

53620 NATURAL GAS

Funds in this account are provided to purchase natural gas to supply the standby generator located at the Public Works Building. This generator is utilized during power outages to supply power to the radio and telephone systems. Natural gas is also purchased to provide a heat source in several of the City buildings.

53623 UTILITIES PURCHASED

This account provides funds for the purchase of natural gas for City Hall and the Community Building.

53630 POWER CONSUMED

This account covers the cost of power consumed by all of the City owned facilities. These meters are read monthly and a journal entry is made.

53640 WATER CONSUMED

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53650 SEWER SERVICE

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53720 RAILROAD LEASE

This account covers the expenses paid to CSX Railroad for rights-of-way privileges. The City has several electrical lines that cross or run parallel to CSX property.

52720 BUILDING AND GROUNDS MAINTENANCE

This account provides funds for the general maintenance of the city's buildings. Items that may be included in this account are as follows: plumbing repairs, replacement of florescent tubes.

52251 NEW ELECTRICAL CONNECTIONS

Funds in this account are provided for the expenses incurred while making a new customer connection to the city's electrical system.

52252 NEW RENTAL LIGHT CONNECTIONS

This account is provided for the expense of adding new lighting customers to our system. The customer has several choices from which to choose.

52253 NEW SEWER/WATER TAPS

This account provides the funds necessary to make new sewer/water taps for customers on our system.

52725 EQUIPMENT MAINTENANCE/SERVICE

This account covers contract costs for computers, computer software and toner for copiers. The City currently contracts with Smith Data for software maintenance.

53277 SOFTWARE MAINTENANCE

Funds from this account are provided for maintenance contracts for the City software.

52250 STREET AND TRAFFIC SIGN MAINTENANCE

Funds in this account are provided for the purchase and maintenance of street name and traffic signs. The City of Clinton maintains only the City streets and state roads are maintained by the SCDOT.

53555 BOND INSURANCE

The City of Clinton currently provides a blanket bond of \$50,000.00 in order to cover all employees with the exception of the Finance Department, e.g. City Manager, Building Inspectors, Street and Sanitation Supervisor, Public Works Director, etc.

53760 STREET MAINTENANCE

Funds in this account are provided for routine street maintenance

53763 LANDFILL FEES

Expenses paid to Laurens County and to Waste Management for the disposal of citywide waste are paid from this account.

52221 VEHICLE REPAIRS

This account covers maintenance repairs for the vehicles assigned to this department. This covers engine, brakes and other repairs that may be performed by local repair shops.

52222 VEHICLE TIRE PURCHASES

This account provides the funds to purchase and repair tires for City vehicles. Purchase prices are based on bid prices and prices through State Purchasing.

5223 VEHICLE MAINTENANCE

This expenditure account covers the cost of routine maintenance for the vehicles assigned to the Electrical Department. Routine maintenance is defined as engine oil and filter changes, transmission filter changes, headlamps, and windshield wipers, etc.

52771 SYSTEM MAINTENANCE

The funds provided in this account cover the expenses with the maintenance of the City's electrical system.

52772 TREE AND ROW MAINTENANCE

Funds in this account are provided for stump removal within street rights-of-way in the general fund.

52773 R. O. W. CLEARING

Funds from this account provide for the expenses associated with the clearing of electrical rights-of-way. Funds are also provided in this account for removal of stumps that is within our rights-of-way.

53779 PROFESSIONAL SERVICES – LANDFILL

The South Carolina Department of Health and Environmental Control requires that the City of Clinton monitor the City Landfill for chemicals and other matter that has been placed in the landfill. Davis and Floyd Engineering of Greenwood provides these services for the City and also submits reports to DHEC as to their findings each year.

53810 RENT – CITY HALL

The Public Works Building is charged each month for rent to City of Clinton. The expenses are divided between the Electric, Sewer, Storm Sewer Departments and the Filter Plant.

53910 YMCA

The City of Clinton does not operate a recreation department but supports the work of the Clinton YMCA. The City's funds 28% of the YMCA'S annual operating budget. The City has an agreement with the YMCA that is approved by City Council each year.

52930 PARKS

This account provides 20% matching funds for any grants that the City may receive for the purchase of playground equipment for the City parks.

52940 UPTOWN BEAUTIFICATION

The Streets and Parks Department provides maintenance and upkeep on the uptown of Clinton. These services include planting of flowers, on a bi-annual basis, in the pots located along store fronts, and maintaining the monument area.

54010 ELECTIONS

The City pays Laurens County Board of Elections and Registration to conduct the City's elections. The City holds elections every two years.

54015 ANNEXATIONS

This account provides expenses associated with annexations of parcels into the corporate City limits of Clinton. (Maps, plats, and other expenses associated with annexations)

54041 EMPLOYEE TRAINING

This account provides funds for training to enhance personnel safety and enrich employee and departmental professionalism.

53025 BANKING SERVICES

This account funds costs associated with banking services for the General Fund, e.g. wire fees, service charges, return check fees, etc.

54029 ECONOMIC DEVELOPMENT CORPORATION

This fund provides for the expenses incurred by the economic development board.

54031 SPECIAL NEEDS, DISABILITIES AND UNITED WAY

This account provides funds for United Way, Special Needs and Disabilities.

54032 MAIN STREET PROGRAM

This account provides the funds necessary for the implementation of the main street program

54040 MEMBERSHIP DUES

This account provides funding for professional publications and manuals. It also funds membership dues for various organizations and associations for membership of department personnel.

54045 MORALE AND WELFARE

This account funds events to show appreciation for the City employees. The City sponsors dinners, door prizes, and special events.

54046 SPECIAL EVENTS

This account provides funding for special events for organizations, e.g. Planning Commission, Appeals Board, United Way, Chamber of Commerce, and the NAACP.

54050 INCIDENTAL EXPENSES

This account provides funds for expenses not normally budgeted, e.g. bereavement, car tags, etc.

54051 MEDICAL EXPENSES

SCDOT requires that each employee that possesses a Commercial Drivers License undergo random drug and alcohol screenings. Each quarter 25% of these drivers are tested. This account also covers Hepatitis B vaccinations, and pre-employment drug testing.

54052 CODE BOOKS

This accounts account provides funds for the purchase of building codebooks for use by the code enforcement officer.

54054 MEDICAL EXPENSES/EQUIPMENT/FIRST RESPONDER EQUIPMENT

This account provides funding for Medical Expenses for the City of Clinton. Also included in this account are expenditures to initiate an Automated External Defibrillator (AED) program throughout the city's buildings and police cruisers.

54056 SAFETY INCENTIVES

This account provides funds for incentives to promote and encourage safety (\$20 per Employee.) It also includes monetary incentives for a new program related to the City's health fair and health program incentives. This program will

reward employees for maintaining certain benchmark levels with regards to their health in areas of blood pressure, weight, cholesterol, etc. and will offer additional bonuses for multiple category reductions. The reward and bonus can be collected only once per category in a fiscal year. For those employees who do not participate in our health fair but do get annual wellness physicals may submit the results from their physician's tests to the rewards program.

54054 FIRST RESPONDER EQUIPMENT AND SUPPLIES

This account funds the cost of medical supplies and other related expenses associated with the Fire Department's First Responder program. e.g. B.B. Pathogen Kits, Medical Trauma supplies, Oxygen Cylinders.

54057 GRANT EXPENSES

When the City obtains a grant, this account allows for any matching funds that may be required by the grant.

54059 GENERATOR FUEL

This line item provides for the expenses incurred in purchasing fuel for the city's generators.

54060 GENERATOR MAINTENANCE

The City of Clinton owns a stand by generator located on the grounds of the Public Works Complex that is used to shed load during hours of peak electrical usage and to also provide power to the finished water pumps at the Filter Plant. Funds in this account are provided for routine maintenance of these generators.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

56066 NOTE PAYMENT – EQUIPMENT

Funds in this account are provided for the note payment on the purchase equipment

56070 NOTE PAYMENT – FIRE TRUCK

Funds from this account are provided for the note payment for the fire truck purchased with financing.

57080 UTILITIES TRANSFER TO COMBINED UTILITY SYSTEM

This account provides funds to repay the Utility System for services used by City Hall.

54090 INDUSTRIAL PARK PROGRAM

Funds in this account are provided the development of the new industrial park.

54100 REFUNDS AND CORRECTIONS

This account provides funds to help cover the cost of billing errors and problems associated with the electrical system.

54101 STATE FINE TRANSFER

The Police Department is required to transfer a portion of all fines collected to the State.

54110 FINES – REFUNDS

This account covers refunds for fines overturned in City Court. The City keeps \$800 in petty cash and charges the refund back to this account.

54200 VICTIM’S RIGHTS

The City pays Laurens County 25% of the Victims Assistance Program’s Budget. The payments are made in four installments.

54300 911 EXPENSES

This account covers the cost for 911 services provided by Laurens County. The City pays for an emergency dispatcher. The City pays \$19,531.20 per year in four installments, one half paid by the Fire Department and one-half paid by the Police Department.

52305 SUPPORT EQUIPMENT

This account funds expenses for equipment in order for all Firefighters to do their job accordingly. Support equipment includes turn out gear, SCBA, and related tools and equipment.

54400 NFRIS REPORTING

The State of South Carolina requires the Fire Department to network with the county for all fire activities such as pre fire planning, fire reporting, and a mapping system. This line item provides funding for these needs.

53900 ANIMAL CONTROL-POUND POLICE

This account covers any costs associated with the upkeep of the dogs utilized by the Police Department for investigations.

56010 NOTE PAYMENT – ELECTRIC EQUIPMENT

This account provides the funds necessary to make the lease/purchase payments for the new electric equipment.

55023 CAPITAL – EQUIPMENT

This line item is provided for the purchase of the department’s capital equipment purchases. To qualify for a capital purchase the item must be in excess of \$400.00.

55024 CAPITAL – VEHICLES

This line item is provided for the purchase of the city department's capital vehicle purchases.

55044 CAPITAL – FACILITIES

Funds in this account are provided for any capital upgrades to the City's Buildings. Any upgrades may be split between all of the in the particular building.

55050 CAPITAL – SYSTEM

This account covers the cost of capital upgrades of the Utilities Systems. From time to time it is necessary to build new power water and sewer lines to serve a new customer on our system. This line also covers the costs related to any new meter installation.

57000 OVERHEAD ALLOCATION

The Utility Fund transfers money to the General Fund for work that Mayor and Council, Administration, Finance, and the Legal Department perform for the Utility System. This amount is split between the Electrical Department, Sanitary Sewer, and Water Distribution.

57007 CONTRIBUTION TO GENERAL FUND

The Utility System contributes no more than 8% of their revenues to the General Fund for operations. These funds are split between the Electrical Department, Sanitary Sewer, and Water Distribution.

56210 BOND PAYMENT

Funds in this account are provided for repayment of a bond used to upgrade the Electrical System and refinance an outstanding bond used for Filter Plant upgrade.



City of Clinton Annual Budget

Fiscal Year
2017-2018



CLINTON
South Carolina



SPECIAL FUND
INFORMATION



INFLOW & INFILTRATION

DEPARTMENT OF PUBLIC WORKS

PURPOSE

The purpose of the Inflow & Infiltration fund is to directly support the acquisition of equipment and the support of projects and personnel directly associated with addressing critical inflow and infiltration issues in the city's sanitary sewer system.

REVENUES

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer	\$3.00 Per month
Institutional Sewer Customer	\$8.00 per month
Commercial Sewer Customer	\$3.00 Per month plus \$0.0005 per gallon of metered water

PRIMARY GOALS AND OBJECTIVES FOR FY 2017 / 2018

Salaries & Wages	<ul style="list-style-type: none"> Funds to cover the cost of three FTE positions totaling \$142,047 will be transferred from the I&I fund to the various departments that the personnel are allocated to: <ul style="list-style-type: none"> Lead Sewer Technician, Water & Sewer Division, Department of Public Works Sewer Technician I, Water & Sewer Division, Department of Public Works Right of Way Technician I, Right of Way Maintenance Division, Department of Public Works
Operations, Maintenance, and Equipment	<ul style="list-style-type: none"> \$10,000 for small tools and equipment needed for ROW Maintenance and Sewer Maintenance \$30,000 for professional engineering services associated with the completion of the CMOM audit, negotiations with SCDHEC regarding the consent order, and project engineering and design services. \$100,000 in project support funding to be used for repair and reconstruction of sanitary sewer lines. \$17,878 for the second of five annual lease purchase payments for a giraffe mobile right of way cutter. \$19,720 for the second of three annual lease purchase payments for a ROW tractor. \$24,834 for the third of five annual lease purchase payments for a ROW cutter.

FUTURE GOALS AND OBJECTIVES

Salaries & Wages	<ul style="list-style-type: none"> Funds will continue to be allocated through FY 22 for the above mentioned FTE positions, and the budget detail chart below assumes an annual increase in personnel costs of 2% per year.
Operations, Maintenance, and Equipment	<ul style="list-style-type: none"> Funding for small tools is reduced significantly after FY 20 since most small tools and equipment will be purchased in FY 17 and FY 18. Small tools and equipment funding is projected through FY 22. Funding for professional engineering services associated with project engineering and design services decreases after FY 18 since the majority of costs associated with the CMOM audit will have been paid by that point. Professional services for project design and engineering is expected to continue to be funded through FY 22. Funding for project support to be used for repair and reconstruction of sanitary sewer lines is projected to continue through FY 22 at \$100,000 per year. The city will fund the acquisition of three pieces of ROW maintenance equipment through various term lease purchases as outlined in the detail below.

Special Fund - Sewer I&I

Revenues	FY 16/17 Revenues	FY 17/18 Revenues	FY 18/19 Revenues	FY 19/20 Revenues	FY 20/21 Revenues	FY 21/22 Revenues
Anticipated Account Balance July 1	\$ 998,723	\$ 827,355	\$ 663,462	\$ 511,729	\$ 381,819	\$ 273,786
Anticipated I&I Revenues	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL	\$ 1,178,723	\$ 1,007,355	\$ 843,462	\$ 691,729	\$ 561,819	\$ 453,786

Expenditures - Salaries and Wage:	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
Salaries	\$ 89,128	\$ 90,911	\$ 92,729	\$ 94,584	\$ 96,475	\$ 98,405
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security	\$ 7,223	\$ 7,367	\$ 7,515	\$ 7,665	\$ 7,818	\$ 7,975
SC Retirement	\$ 10,301	\$ 10,507	\$ 10,717	\$ 10,931	\$ 11,150	\$ 11,373
Group Health Insurance	\$ 23,162	\$ 23,625	\$ 24,098	\$ 24,580	\$ 25,072	\$ 25,573
Group Health Life-SC Ret.	\$ 141	\$ 144	\$ 147	\$ 150	\$ 153	\$ 156
Worker's Compensation	\$ 9,307	\$ 9,493	\$ 9,683	\$ 9,876	\$ 10,074	\$ 10,275
Total	\$ 139,262	\$ 142,047	\$ 144,888	\$ 147,786	\$ 150,741	\$ 153,756

Expenditures - Operations, Maint., & Equipment	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
2400 Small Tools & Equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
3030 Professional Services - Engineers	\$ 30,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Project Support Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Manhole Sealing Equipment and Trailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cap. Equipment - Minijaruff cutter \$85,000 for 5 years @ 2%	\$ 17,291	\$ 17,291	\$ 17,291	\$ 17,291	\$ 17,291	\$ -
Cap. Equipment - ROW Cutter \$110,000 for 5 years @ 2%	\$ 24,834	\$ 24,834	\$ 24,834	\$ 24,834	\$ -	\$ -
Cap. Equipment - ROW Cutter (Bush Hog)	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Cap. Equipment - ROW Tractor - \$58000 over 3 yrs @ 2%	\$ 19,982	\$ 19,720	\$ 19,720	\$ -	\$ -	\$ -
Total	\$ 212,107	\$ 201,845	\$ 186,845	\$ 162,125	\$ 137,291	\$ 120,000

Total Expenditures	FY 16/17 Expenditures	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures
Salaries and Wages	\$ -	\$ 139,262	\$ 144,888	\$ 147,786	\$ 150,741	\$ 153,756
Operational	\$ 212,107	\$ 201,845	\$ 186,845	\$ 162,125	\$ 137,291	\$ 120,000
Total	\$ 351,368	\$ 343,892	\$ 331,733	\$ 309,911	\$ 288,032	\$ 273,756

Analysis	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Revenue	\$ 1,178,723	\$ 1,007,355	\$ 843,462	\$ 691,729	\$ 561,819	\$ 453,786
Expenditure	\$ 351,368	\$ 343,892	\$ 331,733	\$ 309,911	\$ 288,032	\$ 273,756
Difference	\$ 827,355	\$ 663,462	\$ 511,729	\$ 381,819	\$ 273,786	\$ 180,030

ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

PURPOSE

The purpose of the economic development fund is to fund project directly related to improving the local economy by supporting projects that either 1.) Make Clinton a great place to live; or 2.) Make Clinton a great place to do business.

FY 15 /16 – 17/18 SPENDING PLAN

The City intends to manage the fund as outlined below to address community and economic development priorities over a three fiscal year period spanning fiscal years 16, 17, and 18.

Special Fund - Economic Devel **FY 17/18**

FY 15 / 16 - 17 / 18 Revenues		
Revenues		
Starting Account Balance(2/20/15)	\$ 620,507.00	Current account balance minus Santee Cooper Planning Grant and Sponsorship
Santee Cooper Mini-Grant	\$ 20,000.00	Santee Cooper Planning Grant
Santee Cooper Development Grant	\$ 841,925.00	Santee Cooper Development Grant
Santee Cooper Sponsorship	\$ 2,000.00	Santee Cooper Sponsorship
CNNGA Economic Development Funding	\$ 2,210,000.00	Anticipated 2015 CNNGA allotment
TOTAL	\$ 3,694,432.00	

FY 15 / 16 - 17 / 18 Expenditure Plan

Expenditures

Product Development Programs	\$ 2,222,791	
<i>Clinton Adair Industrial Park Pad Development</i>		
Land Acquisition	\$ 110,000.00	Funds cover the cost of acquiring property and constructing a 100,000 sf development ready pad and virtual spec building at the Clinton Adair site.
Engineering	\$ 57,000.00	
Construction	\$ 160,000.00	
<i>Total Clinton Adair Industrial Park Pad Developm</i>	<i>\$ 327,000.00</i>	
<i>West Corporate Center Drive Development</i>		
Road Construction Completion	\$ 172,366.00	Funds cover the cost of completing the construction, ROW acquisition, development of a five acre site, and limited entrance landscaping.
Right of Way Payments	\$ 50,000.00	
Development Pad Construction	\$ 643,425.00	
Landscaping	\$ 35,000.00	
<i>Total West Corporate Center Drive Development</i>	<i>\$ 900,791.00</i>	
<i>Speculative Building Fund</i>	<i>\$ 730,000.00</i>	Funds are to be set aside for future product development projects.
<i>I-26 Interchange Improvement</i>	<i>\$ 200,000.00</i>	
<i>Corporate Park II Improvements</i>	<i>\$ 65,000.00</i>	
Workforce and Business Development	\$ 204,999	
<i>Upstate Alliance Membership / LCDC Membershi</i>	<i>\$ 60,000.00</i>	Funds cover the cost of LCDC and Upstate alliance membership
<i>Business Development Program (Kaufman Found</i>	<i>\$ 60,000.00</i>	Funds cover the costs of two Kaufman Series programs, and training of personn
<i>Retail Development Program</i>	<i>\$ 39,999.00</i>	Funds cover the cost o the contract with retail strategies
<i>Workforce Development / Future Scholarship Pro</i>	<i>\$ 45,000.00</i>	Funds cover the cost of one year of the future scholarship program.
Economic Development Strategic Plan	\$ 16,000	Funds cover costs associated with the completion of the ED Plan
Contingency / Reserve	\$ -	Funds are reserved for future use.
Community Development Programs	\$ 1,250,642	
<i>Streetscape Development</i>		
Streetscape Phase IV	\$ 265,000.00	Funds cover the costs associated with two phases of streetscape
Streetscape Phase V	\$ 250,000.00	
<i>Total Streetscape Projects</i>	<i>\$ 515,000.00</i>	
<i>Main Street Clinton Start Up Support Grant</i>	<i>\$ 50,000.00</i>	Funds to support the first year of the Main Street Program
<i>Community Development Programming Funds</i>	<i>\$451,642</i>	
<i>Grant to CEDC for Debt Retirement</i>	<i>\$75,000</i>	
<i>Gateway Sign Replacement Program</i>		
City Gateway Signage	\$ 84,000.00	Funds to support the replacement of all main entrance signs and city facility sig
City Facility Signage	\$ 45,000.00	
Wayfinding	\$ 30,000.00	
<i>Total Gateway Sign Replacement</i>	<i>\$ 159,000.00</i>	
TOTAL	\$ 3,694,432	

Analysis		
Revenues	\$ 3,694,432	
Expenditures	\$ 3,694,432	
Difference	\$ -	

CAPITAL EQUIPMENT REPLACEMENT FUND

OFFICE OF THE CITY MANAGER: OFFICE OF FINANCE

PURPOSE

In 2010 the City of Clinton began to set aside depreciation funding in a capital equipment replacement fund. The purpose of the fund was to allow for the city to self-finance vehicle and equipment purchases over time by having departments make contributions to a special fund annually to offset the cost of replacing capital equipment, primarily vehicles and heavy equipment.

FY 17/18 SPENDING PLAN

The City intends to manage the fund as follows for Fiscal Year 2016 / 2017:

FUND CONTRIBUTIONS

Office of the City Manager	\$9,000
Department of Administrative Services	\$2,833
Department of Public Works	\$123,127
Department of Public Safety	\$63,750
Department of Community & Economic Development	\$0
Total Contributions FY 18	\$198,710

FUND EXPENDITURES

Office of the City Manager	\$0	
Department of Administrative Services	\$0	
Department of Public Works	\$46,500	50% of water distribution truck replacement and walk behind trencher
Department of Public Safety	\$40,000	Replacement of one law enforcement vehicle
Department of Community & Economic Development	\$0	
Total Expenditures FY 17	\$86,500	

FUND ANALYSIS

Total Contributions FY 16	\$188,504
Total Expenditures FY 16	\$165,922
Fund Balance Profit / (Loss)	\$22,582
Total Carryover From FY 16	\$447,296
Project Fund Balance June 30, 2016	\$469,878

Total Contributions FY 17	\$226,764
Total Expenditures FY 17	\$430,000
Fund Balance Profit / (Loss)	(\$203,236)
Total Carryover From FY 16	\$ 469,878
Project Fund Balance June 30, 2017	\$ 266,642

Total Contributions FY 18	\$198,710
Total Expenditures FY 18	\$ 86,500
Fund Balance Profit / (Loss)	\$ 112,210
Total Carryover From FY 17	\$ 266,642
Project Fund Balance June 30, 2018	\$ 378,852



City of Clinton Annual Budget

Fiscal Year
2017-2018



CLINTON
South Carolina



CAPITAL IMPROVEMENT PLAN



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CAPITAL IMPROVEMENT PLAN

FISCAL YEARS 2017-2021

The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2017 – 2021. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

SCOPE OF THE CAPITAL IMPROVEMENT PLAN

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$5,000 with a useful life of at least three years. In some cases, items with a cost less than \$5,000 each have been placed on the list due to their critical need, lifespan, or aggregate cost. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also includes projects or vehicles that are purchased as part of the capital line items in the operating budget however, these items are accounted for separately in the normal budget process and in each budget section. Other capital line items which are part of each department's annual operating expenditure have been omitted from this plan since they are addressed elsewhere in this document. For example, debt service has not been included in the CIP since it is addressed previously in the budget as well as in each individual department or division's budget.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

FINANCING THE CAPITAL IMPROVEMENT PLAN

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project to be financed.

CLINTON INDUSTRIAL PARK IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects. In addition, the City is developing an industrial park on I-26 to support recruiting industry that could benefit from close proximity to the interstate.

PROJECT OBJECTIVES COMPLETED

Description	Budgeted / Estimated Amount	Funding Source	FY 14/15 Status
Clinton Park Phase II - Water	\$450,000	Utility Revenue Bond	Completed
Clinton Park Phase II - Wastewater	\$845,000	Private Investment	Completed
Clinton Park Phase II – Electric Utility	\$425,000	Utility Revenue Bond	Completed
Clinton Park Phase III – Facility Enhancements	\$50,000	Timber Sales Revenue	Completed
I26 Commerce Park – Industrial Pad	\$397,000	CNNGA Economic Development Funds and Santee Cooper Grant	Completed
Clinton Park Phase II – Retail Pad	\$644,000	Santee Cooper Grant Funds	Completed
Clinton Park Phase II – Landscaping	\$50,000	CNNGA Economic Development Funds	Completed
I26 Commerce Park – Road Construction	\$986,000	Utility Tax Credits	Completed
I26 Commerce Park – Spec Building	\$3,000,000	Public private partnership	In progress
I26 Commerce Park – Interchange Enhancements	\$250,000	Economic Development Funds	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
I26 Commerce Park – Sewer / Wastewater	\$1,475,000	Utility Revenue Bond and Grants	2018

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Clinton Park Phase III – Roadway Extension	\$396,000	None Dedicated	2019
Clinton Park Phase III – Waterline Installation	\$1,205,000	None Dedicated	2020
Clinton Park Phase III – Sewer Installation	\$1,358,000	None Dedicated	2020
Clinton Park Phase III – Industrial Pad	\$287,000	None Dedicated	2019

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Clinton Park Phase II	\$ 2,414,000	2018-2020
Clinton Park Phase III	\$ 5,710,000	2018-2020
I26 Commerce Park Development	\$ 6,108,000	2018-2020
Total	\$ 14,232,000	
Possible Financing Sources		
Utility Bond	\$ 1,000,000	
Santee Cooper / CNNGA Grants	\$ 1,041,000	
Timber Sales	\$ 150,000	
Private Investment	\$ 3,000,000	
Utility Credits	\$ 800,000	
Total	\$ 5,991,000	

Total Cost	\$ 14,232,000	
Total Potential Financing	\$ 5,991,000	
Surplus (Shortfall)	\$ (8,241,000)	

NOTE: If a large industrial project locates in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.

ASSESSMENT OF OPERATING IMPACT:

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and the current rate structures support the provision of services.

ASSESSMENT OF FINANCING ISSUES:

City staff will continue to pursue grants from various organizations to provide funding for unfunded projects. The city will also seek to form partnerships with other organizations that could receive a benefit from the proposed development in order to spread out the cost among several partners and reduce the city's investment requirement.

MARTHA DENDY CENTER & PARK

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Community Center and public park. The project will involve partial demolition of the existing facility.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Partial Demolition and Basketball Court Rehabilitation	\$500,000	CDBG Grant	Completed
Design Completion	\$30,000 (included in development figure below)	Operating Funds	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
Design Completion	\$30,000 (included in development figure below)	Operating Funds	In progress

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Community Center Development	\$2,000,000	None Dedicated	2019
Parking Development	\$500,000	None Dedicated	2019
Park Completion	\$500,000	None Dedicated	2019

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Martha Dendy Partial Demolition	\$ 500,000	Completed
Martha Dendy Community Center	\$ 2,000,000	2019
Parking Lot Development	\$ 500,000	2019
Park Completion	\$ 500,000	2019
Total	\$ 3,500,000	
Possible Financing Sources		
CDBG Grant	\$ 500,000	
FY 2015 Professional Services Funding	\$ 30,000	
Total	\$ 530,000	
Total Cost	\$ 3,500,000	
Total Potential Financing	\$ 530,000	
Surplus (Shortfall)	\$ (2,970,000)	

ASSESSMENT OF OPERATING IMPACT:

The City of Clinton currently owns the facility and has taken steps to demolish a portion of the building, secure the site, and refurbish existing recreational facilities at the site. Operational costs could be up to \$100,000 per year. The City received a CDBG grant in 2013 to support the first phase of the project.

ASSESSMENT OF FINANCING ISSUES:

The City of Clinton is currently pursuing grants to fund the facility improvements as well as operational support.

STREETSCAPE IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Phases I - 4	\$1,500,000	CDBG and SCDOT grants with general fund matching	Completed

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	FY 15/16 Status
None			

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Phase 5 (East Main)	\$ 250,000	CNNGA Economic Development Grant	2019
Phase 6 (West Main)	\$ 400,000	None Dedicated	2020
Phase 7 (South Broad)	\$ 750,000	None Dedicated	2021
Phase 8 (Carolina & South Broad)	\$ 750,000	None Dedicated	2022
Phase 9 (South Broad at Maple)	\$ 300,000	None Dedicated	2023
Phase 10 (Willard & North Broad intersection realignment)	\$1,250,000	None Dedicated	2024
Stoplight Arm Replacement	\$1,050,000	None Dedicated	Not Determined

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Phase 4 (North Broad)	\$ 500,000	Completed
Phase 5 (East Main)	\$ 250,000	2019
Phase 6 (West Main)	\$ 400,000	2020
Phase 7 (South Broad)	\$ 750,000	2021
Phase 8 (Carolina & South Broad)	\$ 750,000	2022
Phase 9 (South Broad at Maple)	\$ 300,000	2023
Phase 10 (Willard & North Broad)	\$ 1,250,000	2024
Stoplight Arm Replacement	\$ 1,050,000	2019
Total	\$ 5,015,000	
Possible Financing Sources		
CNNGA ED Funds	\$500,000	
Total	\$500,000	
Total Cost	\$ 5,015,000	
Total Potential Financing	\$ 500,000	
Surplus (Shortfall)	(\$ 4,515,000)	

ASSESSMENT OF OPERATING IMPACT:

None

ASSESSMENT OF FINANCING ISSUES:

The City will aggressively seek grant funding to continue the streetscape improvement plan.

RECREATION FACILITIES

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Preliminary Design Concept	\$60,000	Hospitality Tax	In progress

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
Complete design and engineering	\$ 440,000	Hospitality Tax	In progress
Begin construction Phase I (Softball / Baseball facility)	\$7,000,000	Hospitality Tax / Bond	Not started
Miller's Fork Greenway	\$125,000	PRT / RTP Grant	In progress

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Phase II (Tennis Facility)	\$ 3,000,000	None Dedicated	Not Determined
Phase III (Water Park)	\$ 2,000,000	None Dedicated	Not Determined
Phase IV (Soccer Facility)	\$ 5,000,000	None Dedicated	Not Determined
Greenways and Trails	\$2,500,000	None Dedicated	Not Determined

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Preliminary Design Concept	\$ 60,000	In progress
Complete design and engineering	\$ 440,000	2016
Phase I (Softball / Baseball facility)	\$7,000,000	2017
Phase II (Tennis Facility)	\$ 3,000,000	Not Determined
Phase III (Water Park)	\$ 2,000,000	Not Determined
Phase IV (Soccer Facility)	\$ 5,000,000	Not Determined
Greenways and Trails	\$2,500,000	Not Determined
Total	\$17,750,000	
Possible Financing Sources		
Hospitality Tax Reserves	\$ 3,500,000	
RTP Grant	\$ 125,000	
Hospitality Tax Special Source Revenue Bond	\$ 3,500,000	
Total	\$ 7,125,000	
Total Cost	\$17,750,000	
Total Potential Financing	\$ 7,125,000	
Surplus (Shortfall)	(\$ 10,625,000)	

ASSESSMENT OF OPERATING IMPACT:

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

ASSESSMENT OF FINANCING ISSUES:

The City will need to issue a revenue bond in order to construct the facility in the time allotted.

WATER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

The City's water system in certain neighborhoods is in severe need of rehabilitation and/or replacement. The primary areas of focus for this five-year period are the South Broad Street Main, Clinton Mill Neighborhood, and Skyland Drive Neighborhood.

The City was awarded a series of Community Development Block Grant (CDBG) to fund work in Clinton Mill. City staff will apply for additional grant funding as it is available to continue water line rehabilitation and replacement.

PROJECT OBJECTIVES COMPLETED

Description	Amount	Funding Source	Status
Lydia Mill Phase I	\$500,000	CDBG Funds	Complete
Lydia Mill Phase 2	\$500,000	CDBG Funds	Complete
Lydia Mill Phase 3	\$500,000	CDBG Funds	Complete
Clinton Mill Phase 1	\$650,000	CDBG & Utility Funds	Complete
Edgewood / Gastley	\$150,000	RIA Funds	Complete

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	Status
Skyland Drive	\$90,000	Utility Funds	In progress
Clinton Mill Phase II	\$600,000	CDBG	Funding Request Developed

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Clinton Mill Phase 2	\$ 600,000	CDBG	2018
South Broad Street	\$ 1,400,000	Utility Revenue Bond	2018
Clinton Mill Phase 3	\$ 600,000	None Dedicated	2019
Clinton Mill Phase 4	\$ 600,000	None Dedicated	2020
Martha Dendy Area	\$ 600,000	None Dedicated	2021

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Lydia Mill Phase 1	\$500,000	Complete
Lydia Mill Phase 2	\$500,000	Complete
Lydia Mill Phase 3	\$500,000	Complete
Clinton Mill Phase 1	\$650,000	Complete
Edgewood / Gastley	\$150,000	Complete
Skyland Drive	\$90,000	2018
South Broad Street	\$ 1,400,000	2018
Clinton Mill Phase 2	\$ 600,000	2018
Clinton Mill Phase 3	\$ 600,000	2019
Clinton Mill Phase 4	\$ 600,000	2020
Martha Dendy Area	\$ 600,000	2021
Total	\$ 6,190,000	
Possible Financing Sources		
CDBG Funds	\$ 1,000,000	
Utility System Funding	\$ 450,000	
RIA Funds	\$ 150,000	
Utility Revenue Bond 2017	\$ 1,500,000	
Total	\$ 3,100,000	
Total Cost	\$ 6,190,000	
Total Potential Financing	\$ 3,100,000	
Surplus (Shortfall)	(\$ 3,090,000)	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new water lines.

ASSESSMENT OF FINANCING ISSUES:

The CDBG program requires the City to match any grants allocated. The City has provided matching funds through in-kind work in the past. While CDBG funds are still available on an annual basis, it is anticipated that these funds will be needed for sewer work leaving funding for future water projects with more limited sources of revenue and a shortfall.

SEWER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

In 2014 the City of Clinton entered into a voluntary consent order with the South Carolina Department of Health and Environmental Control due to mutual concerns regarding the condition of the city sewer system. The consent order required the city to conduct a complete audit of the sewer system and to work with SCDHEC to develop a response plan to address identified maintenance issues. The city is currently working with an outside engineering firm to identify the needed improvements, but the State of South Carolina's Department of Health and Environmental Control has not approved the plan as of the date of this budget document. The data from the report is needed to identify the amount of funding needed going forward to address the conditions of the sewer system.

PROJECT OBJECTIVES COMPLETED

The city has implemented a GIS program and acquired equipment for sewer repair.

PROJECT OBJECTIVES ANTICIPATED IN FY17

Description	Amount	Funding Source	Notes
Complete cMOM Analysis	\$100,000	I&I Funds	In progress.
Begin ROW Clearing	\$150,000	Utility Funds / I&I Funds	In progress
Begin Manhole Repair	\$150,000	Utility Funds	Estimated start in Fall 2017.

ADDITIONAL PROJECT NEEDS

Description	Amount	Funding Source	Year Needed
Anticipated Sewer Repair Costs	\$7,500,000	I&I Funds, RIA Grants, CDBG funds	2018-2027

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Complete cMOM Analysis	\$100,000	Completed
Begin ROW Clearing	\$150,000	In progress
Begin Manhole Repair	\$150,000	In progress
Anticipated Sewer Repair Costs	\$7,500,000	2018-2027
Total	\$7,900,000	
Possible Financing Sources		
I&I Funds	\$ 415,000	
CDBG Funds	\$ 1,500,000	
RIA Funds	\$ 250,000	
Utility System Funding	\$ 225,000	
Total	\$ 2,390,000	
Total Cost	\$7,900,000	
Total Potential Financing	\$ 2,175,000	
Surplus (Shortfall)	(\$ 5,510,000)	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new sewer lines, however the cost of replacing the lines will place additional burden on other operations.

ASSESSMENT OF FINANCING ISSUES:

The city can utilize a variety of utility bonds, state revolving loan funds, and grants and loans from other organization, such as the CDBG program or the USDA Rural Development program to funding needed improvements and repairs.

RADIO READ METER INSTALLATION

PUBLIC WORKS

PROJECT DESCRIPTION:

The City of Clinton is in the process of making upgrades to the metering infrastructure for city utilities. The project includes replacement of all water and electric meters, upgrading the meter reading system to allow for meters to be read from the office, remote disconnection systems for most electric meters, and a pay as you go meter system pilot project and the implementation of a demand side management program.

PROJECT OBJECTIVES COMPLETED

The project is a multi-year project designed to take several years to complete. The project is currently 95% complete.

PROJECT OBJECTIVES ANTICIPATED IN FY18

Description	Amount	Funding Source	FY 16/17 Status
Complete all project components	\$ 1,889,000	Utility Revenue Bond	In progress

ADDITIONAL PROJECT NEEDS

The project will be completed by the end of FY 18.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Meter Replacement Program	\$ 1,889,000	2016
Total	\$ 1,889,000	
Possible Financing Sources		
Utility Revenue Bond	\$ 1,889,000	
Total	\$ 1,889,000	
Total Cost	\$ 1,889,000	
Total Potential Financing	\$ 1,889,000	
Surplus (Shortfall)	\$ 0	

ASSESSMENT OF OPERATING IMPACT:

The project should allow for accurate billing resulting in a projected increase in operating revenue while reducing the costs associated with the reading and maintenance of the metering infrastructure.

ASSESSMENT OF FINANCING ISSUES:

The city has issued a revenue bond to cover the costs associated with the project, and revenues from the utility system will cover the cost of the bond.