

**DECEMBER 12, 2014**

A special called meeting was held at the M.S. Bailey Municipal Center at 2:00 PM with Mayor Bob McLean presiding with Councilmembers Dowdle, Byrd, McGee, Jenkins, and Scarborough. The City Manager was present. News Media present was Larry Franklin from the Clinton Chronicle. Notice was mailed to the news media on December 9, 2014.

**INVOCATION** The invocation was given by Councilmember Scarborough.

**PLEDGE  
ALLEGIANCE** Mayor McLean asked Council and the audience to stand and recite the Pledge of Allegiance.

**CITY MANAGER  
REPORT  
ENGINEER  
SERVICES  
CONSENT  
ORDER** Mayor McLean recognized Mr. Stovall, City Manager. Mr. Stovall stated that the first item on the agenda is the approval of bids for engineering services for the SCDHEC Consent Order for the operation and maintenance of the City's Sanitary Sewer System. Mr. Stovall stated that the City is under a Consent Order from SCDHEC which has several requirements. Mr. Stovall stated that the City is required to retain a qualified and licensed SC engineering firm to conduct a Comprehensive Management, Operations, and Maintenance audit and report, develop a wastewater collection system maintenance manual, and develop a corrective action plan report to SCDHEC every six months on the plan. Mr. Stovall stated that the next requirement the City would address is hiring a licensed engineer to perform the audit. Mr. Stovall stated that the City solicited bids by posting the bid on the City's website, advertising in the SCBO, and mailing out a copy of the RFQ to firms that had expressed interest in receiving bid information. Mr. Stovall stated that City staff scored the bids based on experience, location, approach, and cost. Mr. Stovall stated that City staff wanted a company with experience working with cities the same size as Clinton. Mr. Stovall stated that one company included the cost of a closed circuit TV monitor and cleaning of the Sewer System. Mr. Stovall stated that based on the scoring by City staff URS is the best bid. Mr. Stovall stated that URS is familiar with the City's Sewer System and the company has experience in these types of audits. Mr. Stovall stated that URS had the most detail and clearest plan of action. Councilmember McGee asked why two of the bids were so much higher than the rest. Mr. Stovall stated that the two companies included more extensive work. Mr. Stovall stated that the City has equipment to do some of this work in house. Motion was made by Councilmember Dowdle to approve the engineering bid from URS for the SCDHEC Consent Order for a cost not to exceed \$74,810 and seconded by Councilmember Jenkins. The vote was unanimous.

**EXECUTIVE  
SESSION** Councilmember Scarborough made a motion to go into executive session to discuss one contractual matter relating to the acquisition of property on Old Colony Road and return to open session on the call of the Chair and seconded by Councilmember Jenkins. The vote was unanimous.

**OPEN SESSION** Mayor McLean declared Council back in open session. Mayor McLean stated that one contractual matter was discussed in executive session and no action was taken.

**ADJOURN** With there being no further business before Council motion was made by Councilmember Dowdle to adjourn and seconded by Councilmember Jenkins. The vote was unanimous.

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CITY CLERK

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MAYOR