



**CITY OF CLINTON
SOUTH CAROLINA
2010 – 2011 BUDGET**





CITY COUNCIL

Mayor Randy Randall

John Dowdle, Mayor Pro Tempore, Ward 6

Mary Byrd, Ward 3

Danny Cook, Ward 1

Shirley Jenkins, Ward 2

Eddie McGee, Ward 4

Bob McLean, Ward 5

MANAGEMENT TEAM

Josh Kay, City Manager

Frank Stovall, Assistant City Manager

Stacy Drakeford, Director of Public Safety

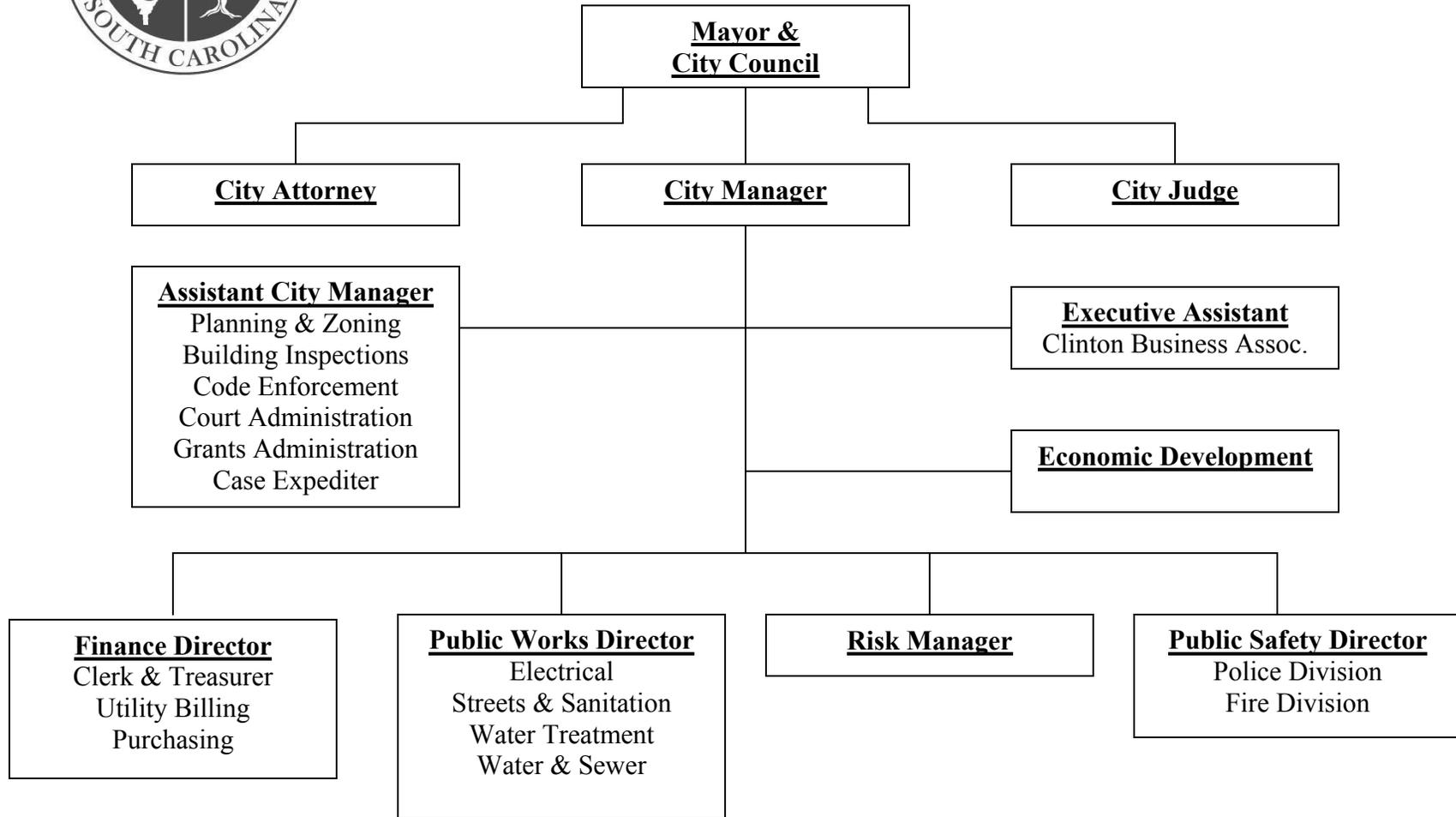
Renee Morrow, Finance Director

Mike Reddeck, Director of Public Works

Allen Wham, City Attorney



City of Clinton Organization Chart



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**CITY OF CLINTON
ANNUAL BUDGET
For Fiscal Year 2010 – 2011**

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March 8, 2010

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2010 and ending June 30, 2011 (FY 2010/2011) which totals **\$24,149,607**. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and the hard work from our departments to assure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

Budget Summary

The proposed balanced 2010/2011 budget of \$24,149,607 is a 3.34% increase from the approved 2009/2010 budget. The proposed General Fund budget has .17% increase from the 09/10 approved budget, while the proposed Utility Fund has a 4.48% increase.

	2008 - 2009 Approved Budget	2008 - 2009 Actual	2009 - 2010 Approved Budget	2010 - 2011 Requested Budget
General Fund Revenues	\$ 6,208,814	\$ 6,763,682	\$ 6,196,597	\$ 6,207,345
General Fund Expenses	\$ 6,208,814	\$ 6,537,820	\$ 6,196,597	\$ 6,207,345
Surplus	\$ -	\$ 225,862	\$ -	\$ -
Utility Fund Revenues	\$ 16,328,976	\$ 15,006,407	\$ 17,172,876	\$ 17,942,261
Utility Fund Expenses	\$ 16,328,976	\$ 15,486,243	\$ 17,172,876	\$ 17,942,261
Surplus	\$ -	\$ (479,836)	\$ -	\$ -
Total Revenues	\$ 22,537,790	\$ 21,770,089	\$ 23,369,473	\$ 24,149,607
Total Expenses	\$ 22,537,790	\$ 22,024,064	\$ 23,369,473	\$ 24,149,607
Surplus	\$ -	\$ (253,974)	\$ -	\$ -

The current economic situation presented significant challenges during the development of this budget. Lower revenues and increased operational costs (specifically wholesale electric and sewer treatment costs) required difficult decisions to be made in preparation of this budget. These decisions include eliminating cost-of-living and potential merit increases for our employees, reducing and or delaying capital expenditures, and reducing overall operational expenditures without adversely affecting the lives and safety of our customers and citizens.

Despite these economic challenges this budget demonstrates the Mayor and Council's strategic objectives outlined and committed to during each annual strategic planning retreat.



General Fund

The proposed 2010-2011 budget does not call for any rate increases within the General Fund; therefore, all current rates for property taxes, garbage collection, inspection fees, and business licenses will remain at the 2009-2010 levels.

Significant highlights of the General Fund budget include:

- **Economic Development Department** – The 2010/2011 Budget creates a new department to oversee the many facets of economic development within the City of Clinton. This new office will be tasked with increasing and improving the tax base within the City as well as assisting businesses and industries that will create jobs for our citizens. This new department has total operational budget of \$191,834.
- **Case Expediter Department** – The City of Clinton was awarded a three-year grant to attempt to reduce the number of Laurens County juveniles being detained by employing alternative means of detention, including counseling, electronic monitoring, or temporary placement in an alternative facility. While the grant expires in September 2010, the program has saved the City tremendously in financial resources, but also has assisted countless juveniles in their rehabilitation without requiring their exposure to large-scale juvenile detention facilities. This new department has a total operational budget of \$83,976.

Utility Fund

The 2010/2011 Utility Fund is a 4.48% increase from 2009/2010; however, this is primarily a result of an increase in electric and sewer rates, which are directly tied to increases passed on to the City. The proposed budget does call for the following rate increases:

- Electric Rate – 6 %
- Sewer Rate – 2.5 % increase
- Water Rate for Outside City Customers Only – 5%

Additionally, city staff continues to investigate the need for impact fees to assist in the upgrades required in the City's utility systems.

Staffing & Compensation

The 2010/2011 budget presented herein does not include any cost-of-living adjustments or possible merit increases for the employee of the City of Clinton. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget.



The following positions have been removed or added to the 2010/2011 Budget:

Additions

Economic Development Director
Case Expediter
Mechanic in Maintenance
(2) Part-time Crewmen in Streets Department
Part-time Water Treatment Operator

Reductions

Public Safety Officer
Electric Lineman
Part-time Museum Curator

Further personnel analysis is provided herein.

Capital Improvements/Purchases

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$1,000 but less than \$100,000.

Requested in the 2010/2011 budget include a variety of building improvements and equipment requests, and total \$674,446. Further details are listed both in each individual department as well as in the Capital Improvements section of this document.

Conclusion

This proposed budget for Fiscal Year 2010/2011 is presented to the Mayor and City Council balanced and efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department heads in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton.

Sincerely,

Joshua L. Kay
City Manager

COMMUNITY PROFILE





History

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was incorporated in 1890.

Location and Description

The City of Clinton is truly the gateway to Upstate South Carolina, located just 45 minutes south of Greenville or Spartanburg, 60 minutes north of Columbia and just 2 hours from the Charleston Port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of approximately 9,100 and presently covers a land area of 10 square miles.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton Downtown Association, Clinton YMCA, and the Clinton Economic Development Corporation.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through appointed department heads and staff members.



Education

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College, as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College is a top-ranked Carnegie One Liberal Arts College affiliated with Presbyterian Church (USA). The *Washington Monthly* recently ranked PC #26 among all colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.

Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of 1200 undergraduates from 29 states and 7 countries. Presbyterian graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy is expected to start classes in the fall of 2010.

Culture

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, outdoor concerts, called Town Rhythms, are hosted by the City of Clinton, as well as, several annual festivals.

Recreation

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from the City of Clinton and a planned network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiasts ample opportunities to partake of their hobbies. Lake Greenwood is located just a short 15 minute drive from the Southern end of Clinton while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill located just north of Clinton. And right past the Musgrove Mill, the avid golfer will discover Musgrove Mill golf course. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School and Presbyterian College. Tennis, baseball, and soccer tournaments are hosted throughout the year at various locations in Clinton.



Healthcare

Healthcare in the community is exceptional, with the Laurens County Healthcare System recognized as one of South Carolina's progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well.

Business and Industry

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing and distribution markets. The County has a diverse job base with no dependence on any one industry. Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, The Presbyterian Home, Presbyterian College, and the Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, Avery Dennison, and Aaron Industries. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base, but has been hit especially hard by the loss of textile jobs. The economic slow down of the last two years has also hurt the other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

The most significant development to occur in the City of Clinton during the past decade is the recent announcement of the location of the Presbyterian College School of Pharmacy in downtown Clinton. This new graduate school will educate over 300 doctorate students and employ over 30 fulltime faculty. This infusion of investment and people will surely be a boon for the City and the businesses of Clinton.



Long-term Planning

The City of Clinton recently completed a five-year strategic plan, incorporating input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, housing, marketing, technology, parks, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies.

Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City.

Demographics

Population:

2000	9,603
2009	9,129

Personal Income (amount expressed in thousands):

2000	186,903
2009	133,239

School Enrollment:

2000	3,587
2009	3,279

Unemployment Rate:

2000	3.4%
2009	12.4%

The unemployment rate increase is a reflection of our national economy as well as the closing of local textile related industries.



Climate

The average annual temperature is 59 degrees Fahrenheit (F) with an average rainfall of 50.45 inches per year.

Average January minimum	36.1 degrees F
Average July maximum	96.8 degrees F
Days with maximum of 90 degrees F or above	36
Days with minimum of 32 degrees F or below	66

Other City Statistics (Fiscal Year 2009)

Police arrests	2,737
Fire calls	575
Fire inspections	88
Refuse collected (tons/year)	3,706
Building permits issued	124

The Utility System

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes over 4,300 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Public Works Director is responsible for all three systems and reports directly to the City Manager.

Electric System

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery point, and two 4.16 kV distribution substations. Power is purchased at two locations from Duke Energy and is billed through Piedmont Municipal Power Agency (PMPA) and Southeastern Power Administration.

Number of Customers Electric System	
<u>Last Ten Fiscal Years</u>	
2000	4,484
2001	4,484
2002	4,282
2003	4,215
2004	4,212
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2009	4,102



Water System

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

Presently, the water system unit consists of one water treatment plant and 101 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has an average pumping capacity of 6 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the Ph level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

The water treatment plant laboratory was constructed in 1958. Class A operators are permanently assigned to the laboratory. Class A is the highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

Number of Customers Water System

Last Ten Fiscal Years

2000	4,544
2001	4,544
2002	4,423
2003	4,362
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334



Sewer System

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves 4,300 customers with approximately 63 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004. Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.

**Number of Customers
Sewer System
Last Ten Fiscal Years**

2000	4,544
2001	4,544
2002	4,423
2003	4,362
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334

POLICY & PLANNING





The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the five major departments of the City – Public Works, Public Safety, Finance, Planning & Inspections, and Administration – as well as reviewed the goals and objectives outlined in the Clinton Focus 2013 – a community-led strategic planning document. An additional presentation included the results of the Annual Citizen Survey results. Following these presentations, the Mayor and Council discussed the roles and objectives for the various boards and committees related to the City of Clinton. A discussion of the roles and duties of the Mayor and City Council as well as the City Manager were also conducted.

Finally, a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis was undertaken. Using that discussion and the previous presentations, Council then outlined a list of goals and objectives they would like to see accomplished within the next three to five years.

These goals and objectives as outlined by the Mayor and City Council fit into one of four overarching themes:

- Community Development
- Economic Development
- Finance
- Infrastructure

While all goals and objectives are listed herein, the Council agreed through consensus that the following five goals were to be a priority for city staff to accomplish:

- To create, improve, and increase the City's revenue sources, including the funding and maintenance of a city reserve fund;
- To develop first rate recreational facilities;
- To complete the construction of the frontage road between Highways 72 and 56;
- To aggressively pursue and locate industry in the City of Clinton to create jobs and improve incomes of our citizens; and
- To develop and improve the City's raw water sources.

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds, budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.



Exceptional Infrastructure

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.

Policy Initiatives

- Improve and further develop the City's raw water sources.
- Develop a city-wide storm water plan.
- Implement and build-out city-wide technology.
- Improve and maintain all city infrastructure – water, sewer, roads, sidewalks, etc...
- Repair, reconstruct, and maintain city streets and sidewalks.

Grow the Economy

We will promote economic growth and diversification of our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.

Policy Initiatives

- Aggressively pursue the recruitment of industry and businesses leading to job creation.
- Complete the construction of the I-26 Frontage Road.
- Develop a workforce training plan.
- Develop a tourism plan.
- Recruit and foster the development and construction of all types of housing.
- Market the City and all that it has to offer to residents, visitors, and businesses.
- Improve the City's partnerships.
- Annex economically strategic properties.
- Recruit and maintain north-side commercial development.



Develop and Maintain Sustainable Revenue Sources

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community, requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

Policy Initiatives

- Improve and increase revenue, to include the creation, funding, and maintenance of a reserve fund.
- Continue the aggressive pursuit of grants.

Promote Community Development

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.

Policy Initiatives

- Develop first rate recreation facilities to be used by our citizens as well as to recruit sports tourism.
- Construct a new City Council Chambers in the MS Bailey Municipal Center.
- Recruit a movie theater and a performing arts facility to the City.
- Revive and reuse the Martha Dendy facility.
- Continue the downtown streetscape plan.
- Implement the community Greenways Master Plan.
- Improve the perception of the City, including the Public Safety Department.
- Remove dilapidated structures throughout the City.



Finance Department

- Meet guidelines set forth by Council for audit presentation.
- Prepare budget according to GFOA guidelines in order to attain a “Distinguished Budget Presentation Award.”
- Institute a collection process for bad debt to include a method other than MASC Bad Debt Set-off.

Inspections

- Remove more dilapidated houses/buildings than last year.
- More construction in the City.
- Have Del certified as a Residential Inspector.
- Implement the State-mandated Green Building standards.
- Institute automated CO records and code enforcement complaint processes.

Public Works

- Change out 15 obsolete large meter (2” and up) installations
- Sanitary sewer line rehabilitation – Derby Lane outfall
- Electrical load balance and sectionalization

Public Safety

- Review and update the Policy and Procedures Manual for the Department.
- Development of a career development program within the department for personnel to increase the department’s professionalism and workforce.
- Develop community oriented programs to provide educational and general information to the public incorporating community interest topics, along with law enforcement topics.

Purchasing

- Better utilization of the City’s finances.
- Implementation of a city-wide vehicle maintenance policy.
- Creation of a vehicle/equipment replacement fund.

Clinton Downtown Association

- Improve communications & public relations.
- Improve communications & working relationships with downtown businesses.
- Update records and filing system.

Risk Management

- Develop and implement a thorough and comprehensive personnel/hiring policy.
- Increase training by establishing weekly “tailgate” training sessions on SOP’s and a variety of safety issues that can be conducted by department heads and/or division supervisors.
- Develop and implement a wellness and fitness program that will be accredited by MASC’s “report card” guidelines.



Planning

- Complete the Comprehensive Planning process and develop a plan to ensure that the legally required 5-year review is completed on time.
- Oversee the complete redevelopment of the existing Design Review ordinances.
- Review, with possible modification, of subdivision, sign, & tree ordinances and overall zoning ordinances.

Administration

- Roll out new City website.
- Develop a comprehensive procedure on the hiring of personnel and the training of supervisory personnel on HR practices.
- Continue to pursue and manage grants.
- Create and fund a contingency/reserve fund.
- Increase and improve the City's ED efforts.
- Increase and improve customer service throughout the City.



The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs.

Operating Budget Policies

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.

Revenue Policies

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues.
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting.

Investment Policies

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.
- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

Accounting, Auditing, and Financial Reporting Policies

- An independent audit will be performed annually.
- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

Reserved and Unreserved Fund Balance Policies

- The City seeks to maintain a prudent level of financial resources to protect against reducing levels of service because of temporary shortfalls or unpredicted one-time expenditures.



Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

Total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws of the State of South Carolina.

The details of each debt obligation the City has for fiscal year 10/11 are listed below:

General Obligation Bonds and General Fund Capital Leases

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Debt Service



	<u>Balance June 30, 2009</u>	<u>Balance June 30, 2010</u>	<u>Balance June 30, 2011</u>
General Obligation Bonds:			
\$200,000 General Obligation Bonds. Annual maturities of \$28,570 to \$29,028 through 2010 and an annual interest rate of .5%.	\$ 29,048	\$ _	\$ _
\$700,000 General Obligation Bonds. Annual maturities of \$65,212 to \$78,050 through 2010 and an annual interest rate of 2.75%.	<u>\$ 373,864</u>	<u>\$ 303,123</u>	<u>\$ 230,437</u>
Total general obligation bonds	<u>\$ 402,912</u>	<u>\$ 303,123</u>	<u>\$ 230,437</u>
Capital Lease Obligations:			
\$74,180 Dump Truck capital lease for 5 yrs . Annual payments of \$16,672 including interest of 3.75%.	\$31,536	\$ 16,047	\$ _
\$68,002 Garbage Truck capital lease for 5 yrs . Annual payments of \$15,236 including interest of 3.85%.	\$55,432	\$ 42,361	\$ 28,778
\$176,927 Fire Truck capital lease for 5 yrs . Annual payments of \$40,645 including interest of 4.537%.	\$176,927	\$ 145,686	\$ 111,652
\$156,650 Six vehicle leases for 3 yrs. Annual payments of \$57,558 through 2010 and an annual interest rate of 6.44%.	<u>\$ 64,543</u>	<u>\$ 14,237</u>	<u>\$ --</u>
Total lease obligations	<u>\$328,438</u>	<u>\$ 218,331</u>	<u>\$ 140,430</u>
Notes Payable:			
\$717,405 for the purchase of land held for resale. Annual payments for interest of 3.25% with a balloon payment due 3-2011.	<u>\$ 717,405</u>	<u>\$ 717,405</u>	<u>\$ 717,405</u>
Total lease obligations	<u>\$ 717,405</u>	<u>\$ 717,405</u>	<u>\$ 717,405</u>
Total General Fund Debt	<u>\$1,448,755</u>	<u>\$ 1,238,859</u>	<u>\$ 1,088,272</u>



Revenue Bonds and Utility Fund Capital Leases

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

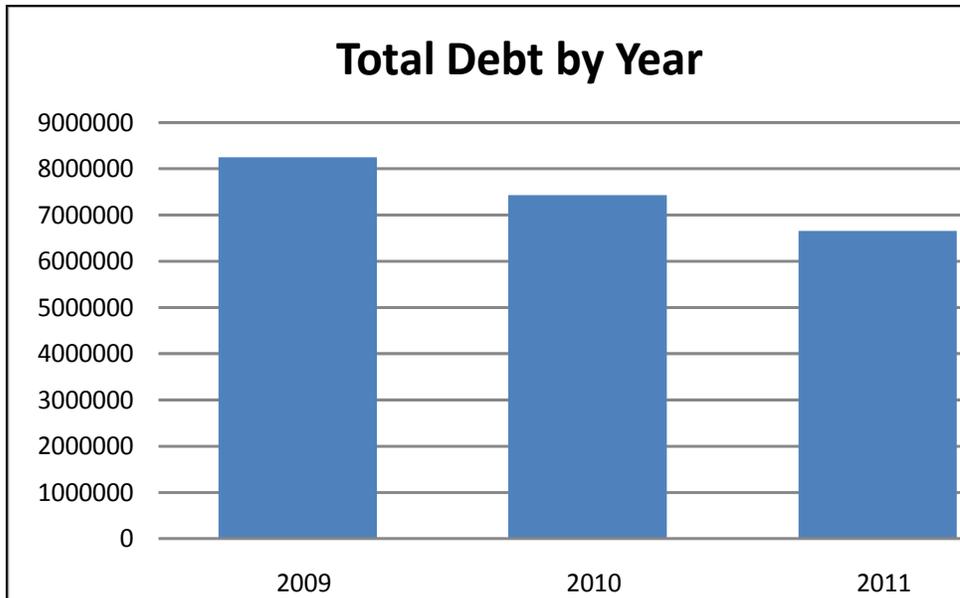
	<u>Balance June 30, 2009</u>	<u>Balance June 30, 2010</u>	<u>Balance June 30, 2011</u>
Revenue Bonds:			
\$7,805,000 1997 Combined Utility System Refunding and Improvement Revenue Bonds Due in annual maturities of \$115,000 to \$500,000 through 2011 and an annual interest rate of 3.6% to 5.25%.	\$ 250,000	\$ 130,000	\$ --
\$345,000 2004 Combined Utility System Improvement bonds. Annual maturities of \$47,439 to \$54,711 through 2011 and an annual interest rate of 3.63%.	\$ 107,506	\$ 54,700	\$ --
\$4,610,000 2005A Combined Utility System Refunding and Improvement Revenue Bonds Due in annual maturities of \$10,000 to \$650,000 through 2020 and an annual interest rate of 3.68%.	\$4,395,000	\$4,195,000	\$3,990,000
\$1,515,000 2005B Combined Utility System Improvement Revenue Bonds Due in annual maturities of \$20,000 to \$295,000 through 2020 and an annual interest rate of 5.5%.	\$1,400,000	\$1,280,000	\$1,155,000
\$360,000 2008 Combined Utility System Improvement bonds. Annual maturities of \$30,687 to \$41,823 through 2018 and an annual interest rate of 3.50%.	<u>\$ 360,000</u>	<u>\$ 329,325</u>	<u>\$ 297,553</u>
Total Utility Revenue Bonds	<u>\$6,512,506</u>	<u>\$5,989,025</u>	<u>\$ 5,442,553</u>

City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Debt Service



Capital Lease Obligations:

\$64,730 Ditch-witch trencher capital lease for 5 yrs . Annual payments of \$14,160 including interest of 3.21%.	\$13,719	\$ -	\$ -
\$16,848 Two Cannon copiers Capital lease for 5 yrs. Annual payments of \$4,325 including interest of 2.11%.	\$ 5,758	\$ 1,994	\$ -
\$108,871 Ditch-witch boring machine capital lease for 5 yrs. Annual payments of \$23,874 including interest of 3.75%.	\$44,865	\$ 22,720	\$ -
\$170,910 Sewer truck capital Lease for 6 yrs. Annual payments of \$31,540 including interest rate of 3.49%.	\$115,875	\$ 88,380	\$ 59,925
\$109,568 Bucket truck capital Lease for 6 yrs. Annual payments of \$24,356 including interest rate of 3.65%.	<u>\$109,568</u>	<u>\$ 89,834</u>	<u>\$ 67,796</u>
Total lease obligations	<u>\$ 289,783</u>	<u>\$ 202,928</u>	<u>\$ 127,721</u>
Total Utility Fund Debt	<u>\$6,802,289</u>	<u>\$6,191,953</u>	<u>\$ 5,570,274</u>
Grand Total for City	<u>\$8,251,064</u>	<u>\$7,430,812</u>	<u>\$ 6,658,546</u>



City of Clinton Annual Budget
Fiscal Year 2010/2011
Debt Service



CITY OF CLINTON – TOTAL DEBT MARGIN COMPUTATION

June 30, 2009

Total Assessed Value	\$12,178,699
Debt Limit (8% of the Assessed Value)	974,296
Current General Bonded Debt	<u>(404,720)</u>
Legal Debt Margin	<u>\$569,576</u>



Form of Government

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

Budgetary and Accounting Systems

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

Budgeting

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual budget by ordinance prior to July 1. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets.

Basis of Accounting

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due or when funds have been made available for payment.

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital



and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred.

Fund Accounting

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relate to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

Governmental Fund – Governmental Funds are used to account for all or most of a government’s general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

General Fund – The General Fund is the City’s general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety.

Description of General Fund Divisions

Mayor and City Council – the body that sets policy

Administration – administration for entire City government

Economic Development – recruits and retains industry and business that lead to job creation and property tax base enhancement

Municipal Court – administration and adjudication of local and state laws

Legal Services – provides advice and counsel to the Mayor and City Council and City staff

Case Expediter – assist juvenile offenders in alternative detention methods

Finance – collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management,



financial statements, payroll, general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control

Public Safety – enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims advocacy; animal control; training and certification; fire prevention; fire suppression

Streets – general repair and maintenance of City streets, sidewalks, curbs and gutters

Parks/Recreation/Library/Cemetery – maintenance of City-owned parks, library, and cemetery

Museum – protect, preserve, interpret, and display historically relevant artifacts

Sanitation – collection and disposal of refuse

Planning and Inspections – plan for the growth of the City; enforcement of building and property maintenance codes and ordinances

Special Revenue Fund – The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

Description of Special Revenue Divisions

Accommodations Tax Fund – monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City.

Local Hospitality Fee Fund – a 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities.

Economic Development – funds used by the City to promote and pursue economic development inside the City

Enterprise Funds – The Enterprise Fund is used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The funds include the Electric, Water, Wastewater and Storm water.



Description of Enterprise Fund Divisions

Public Works Administration – administration of the public works and utilities division; technology support

Utility Billing – collection of utility payments; utility meter reading and billing

Electric Distribution – manages the safe and efficient distribution of electricity

Sanitary Sewer – operations and maintenance of the City’s sewer collection systems

Storm Sewer – operations and maintenance of the City’s storm sewer systems

Water Distribution – operations and maintenance of the City’s water distribution systems

Water Filtration – operation and maintenance of the City’s Water Treatment Facility

Maintenance – general repair and maintenance of the City’s fleet

Risk Management – preservation of the City’s human and physical assets through controlling loss exposure, training, and safety initiatives



Budget Process

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

The budget process begins in January when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Finance Director and City Manager prepare revenue estimates for both the current and the next fiscal years.

Then, each department Head meets individually with the City Manager and the Finance Director to review department budgets and capital expenditure requests. During these meetings, the goals of each department are reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

Budget Amendments

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

A detail budget calendar is included on the following page.



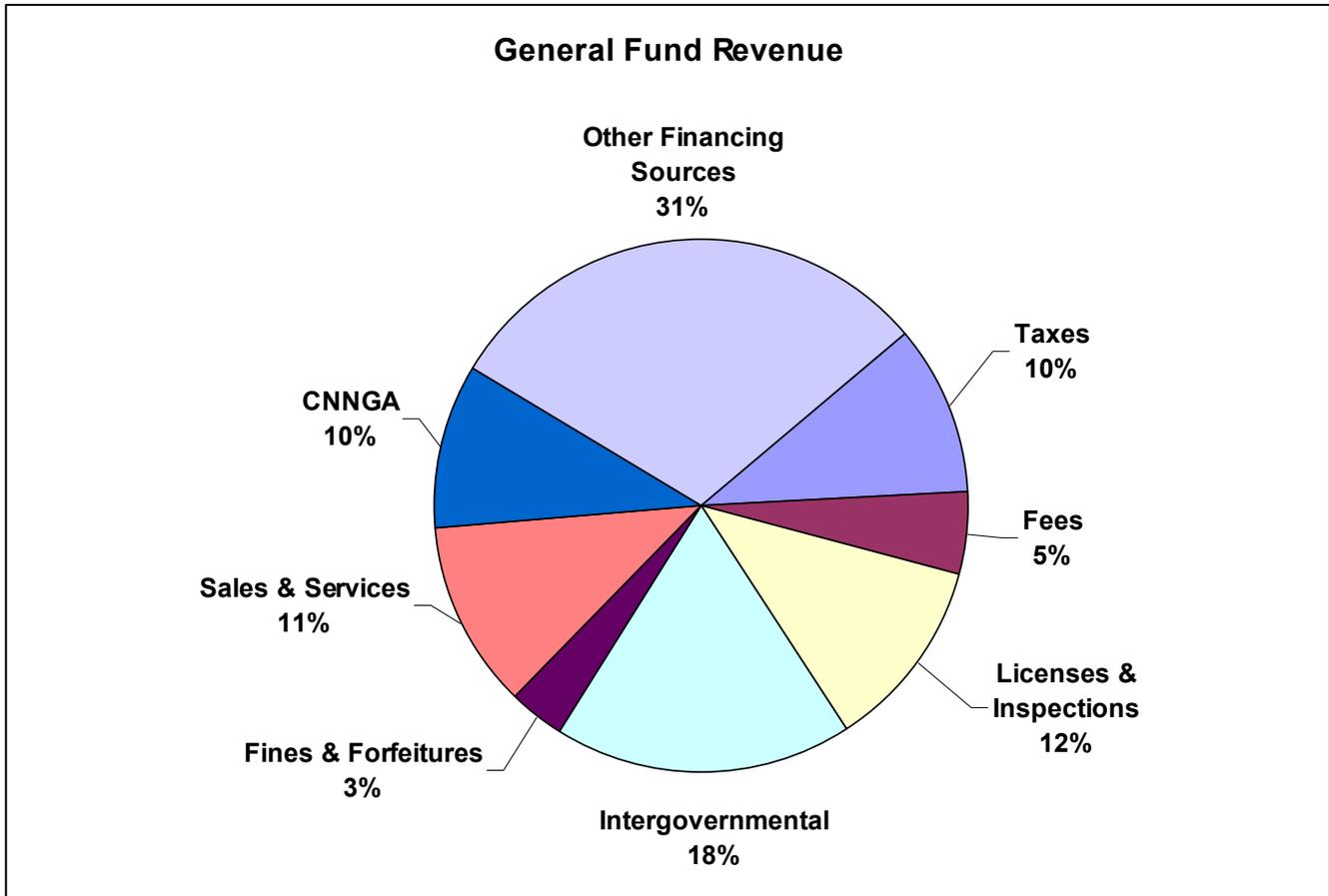
2010 - 2011
City of Clinton — Budget Schedule

January 18, 2010	Departments receive budgets
February 5, 2010	Budgets due from departments
February 8 – 12, 2010	City Manager to meet with staff
March 8, 2010	Mayor & Council to receive proposed budget
March 22, 2010	First budget session with Mayor & Council
April 12, 2010	Second budget session with Mayor & Council
May 3, 2010	1st reading of proposed 2010-2011 budget
June 7, 2010	2nd reading of proposed 2010-2011 budget



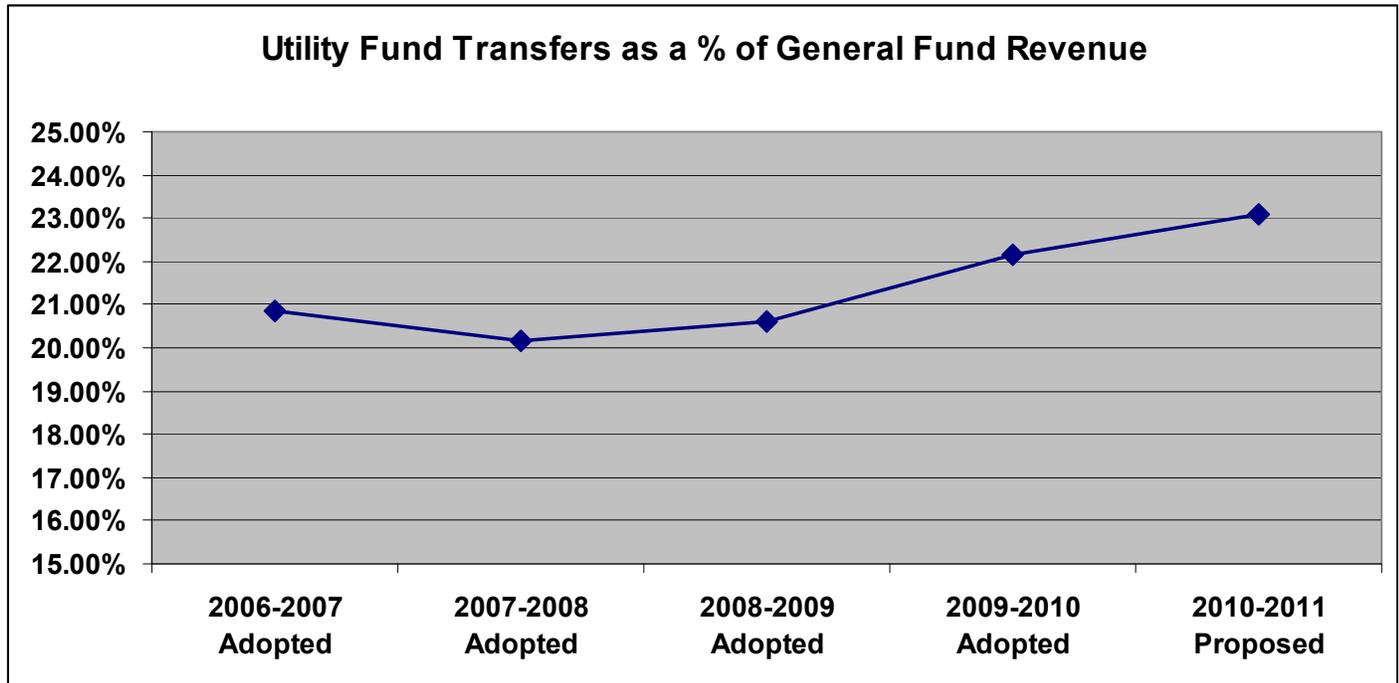
General Fund

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.



Major revenue sources within the General Fund are described below:

Internal contributions and transfers account for the largest single revenue source, comprising 31% of all General Fund revenues. These contributions and transfers include direct contributions to the City's General Fund from the Utility system's revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of 8% of electric, water, and sewer revenues. While other revenue sources have declined, the utility revenue transfer has stayed fairly constant in relationship to the percentage of general fund revenues increasing from approximately 21% in 2006-2007 to 23% of total General Fund revenues in the 2010-2011 budget— as highlighted in the chart below.



Intergovernmental revenues account 18% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 50% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Law enforcement grants account for an additional 24% of this category. While grants are subject to cancellation and are not necessarily a recurring revenue source, the funds that are budgeted here are guaranteed through the end of the 2010-2011 fiscal year.

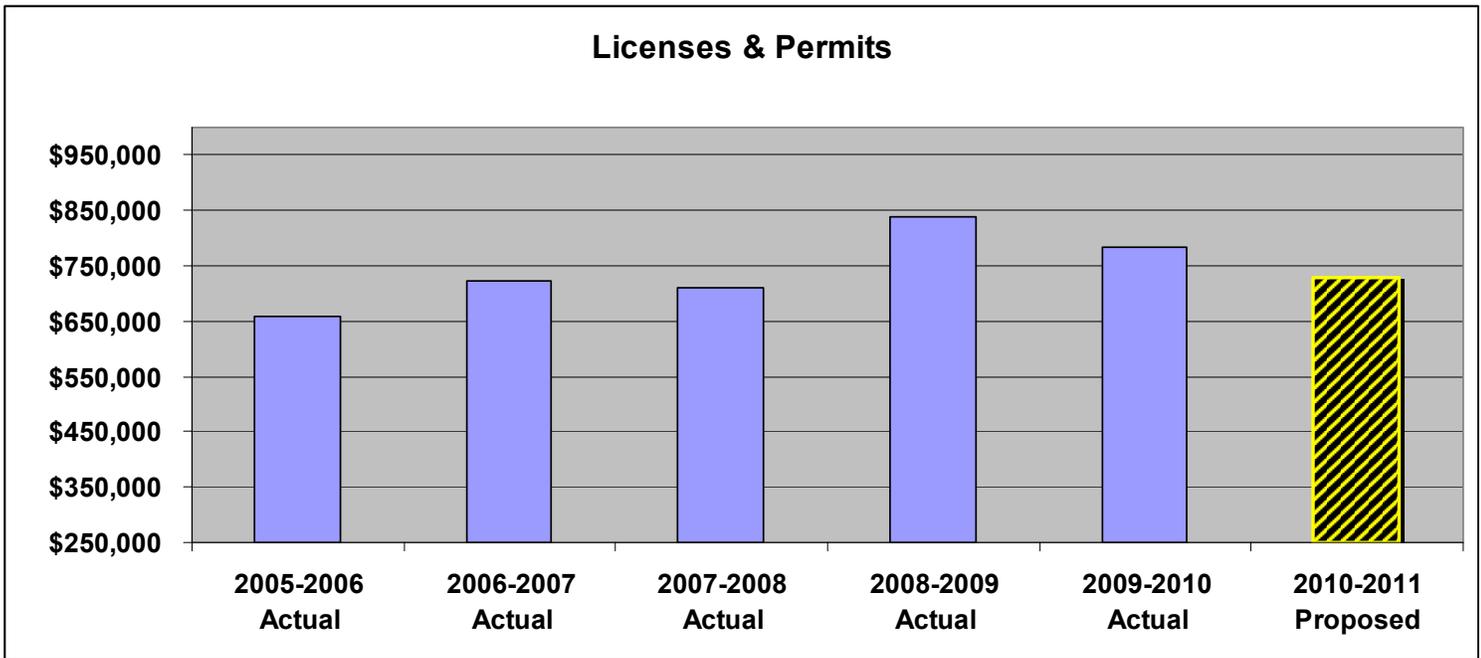
Public Safety Grant Revenue

Grant Title	FY 10-11 Requested Budget	Notes
COPS Grant	\$ 86,739	
DUI OHS Grant	\$ 96,000	B
School Resource Officers	\$ 60,000	C
Case Expediter	\$ 27,317	D
TOTAL	\$ 270,056	A



- A Grants for capital equipment are not included in this analysis since they are 100% funds.
- B This projection assumes that the DUI grant is renewed by SCDPS for a second year.
- C School Resource Officer funding is anticipated to be reduced by \$17,000 because of a reduction in the number of school resource officers. In FY 10, the city supplied three (3) SRO personnel, and in FY 11 the personnel requested by the school district was reduced to two (2) SRO personnel. The cost of providing the SRO service was \$142,867 and the projected cost of operating the SRO program in FY 11 is \$95,622.
- D Case Expediter funding is based on a grant that runs with the federal fiscal year from October to September. The grant will provide funding for the first quarter of FY 11 only.

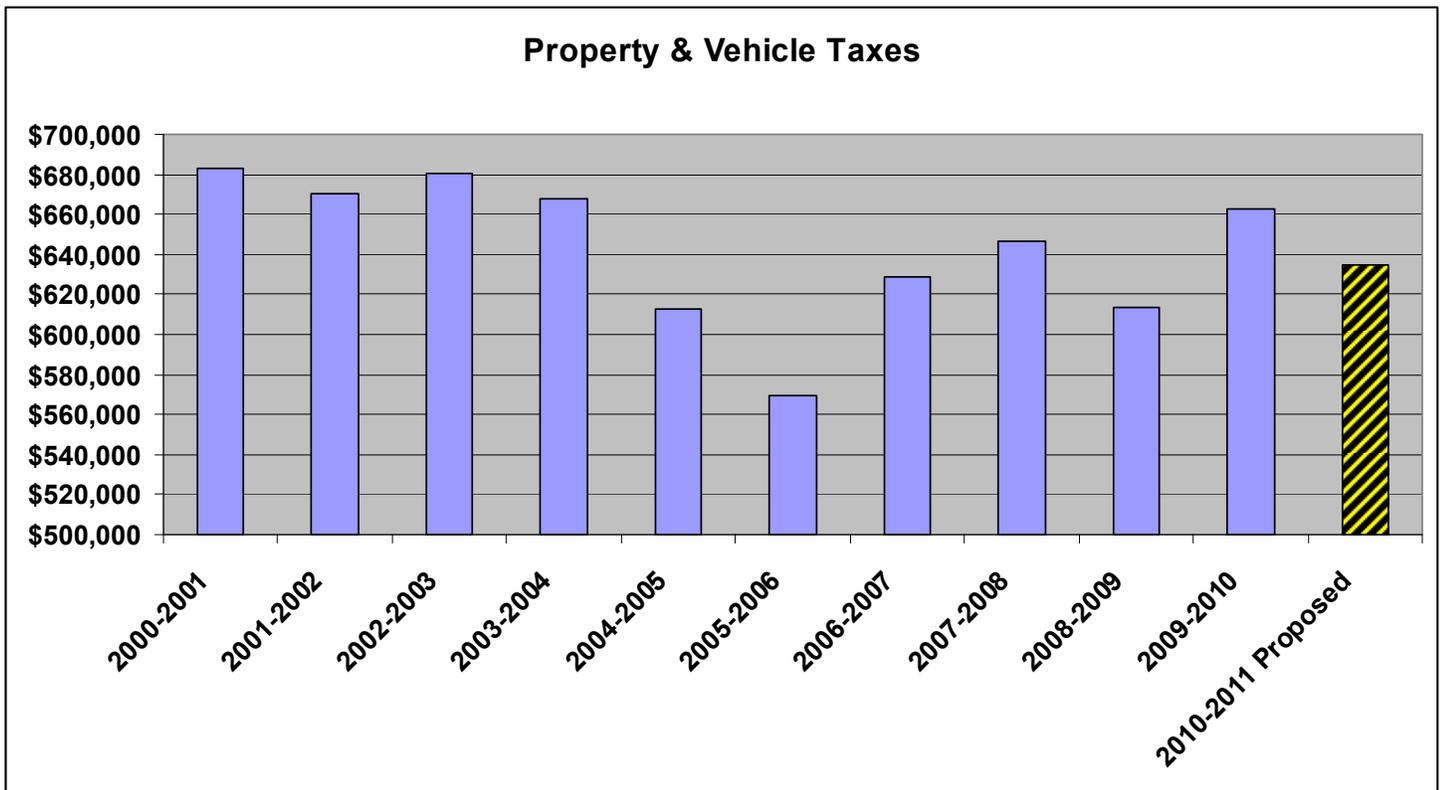
Licenses and Inspections revenues account for 12% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 89% of this category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton business license revenue is projected to increase.





Sales and Services revenue accounts for 11% of the total General Fund budget, which is primarily composed of garbage-related revenues (49%) and the Laurens County fire contract (39%). The City of Clinton provides residential and limited commercial garbage collection and charges an average of \$11 per month for residential pick-up. Refuse collection has increase from 2,365 tons per year collected in 2004 to 3,706 tons collected in 2009 – an increase of over 56% in five years. While revenue has not increased as significantly it has remained steady and very predictable.

Property and vehicle tax revenue only accounts for 10% of Clinton’s General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway, specifically with the creation of the Economic Development Office, to improve Clinton’s tax base by recruiting and retaining businesses and industry within the corporate limits of Clinton.

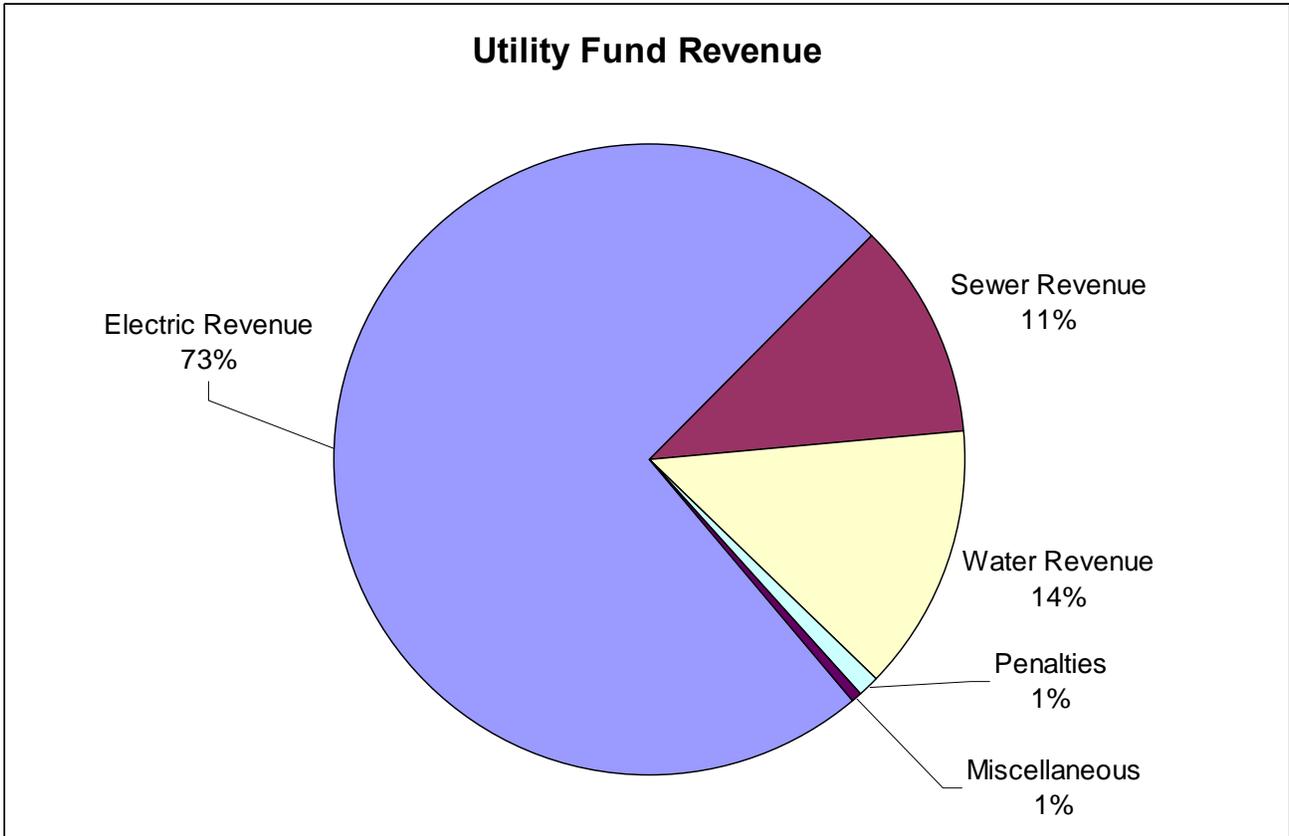


Clinton Newberry Natural Gas Authority revenue accounts for 10% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNNGA and are budgeted each year by its board of directors. This funding relationship exists because the CNNGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties.



Utility Fund

The City’s Utility Fund is comprised primarily of revenue from Electric, Water, and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also are very diligent to remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.



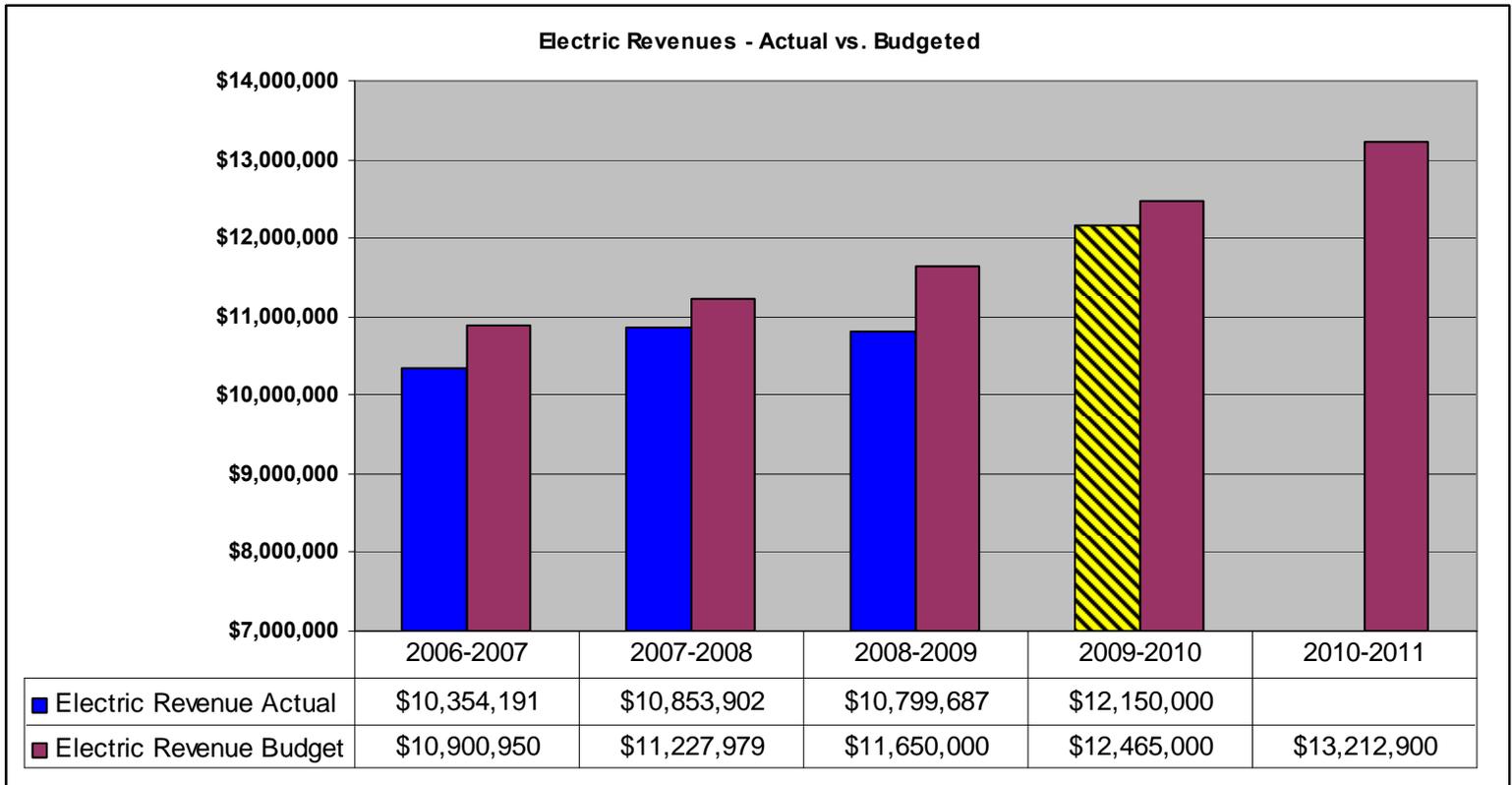
Electric revenue accounts for 73% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

The City has also maintained a fairly level number of electric customers and has no one major utility customer and has had annual rate increases in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

Number of Customers Electric System	
<u>Last Ten Fiscal Years</u>	
2000	4,484
2001	4,484
2002	4,282
2003	4,215
2004	4,212
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2009	4,102



The graph below shows the budgeted electric revenues versus actual electric revenues. It must be noted that while the budgeted revenues are higher than actual, the same results are seen in budgeted versus actual expenditures in the electrical division. Also, the 2009/2010 electric actual is estimated based on year-to-date electric revenue. Electric revenue is estimated using trend analysis as well as utilizing current economic conditions and anticipated growth in electric usage.



Water Revenue accounts for 14% of the overall Utility System revenue. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year. There has been no wholesale rate increase over the past few years. The 2010/2011 budget does call for a slight increase in all outside City customer categories.

**Number of Customers
Water System**

Last Ten Fiscal Years

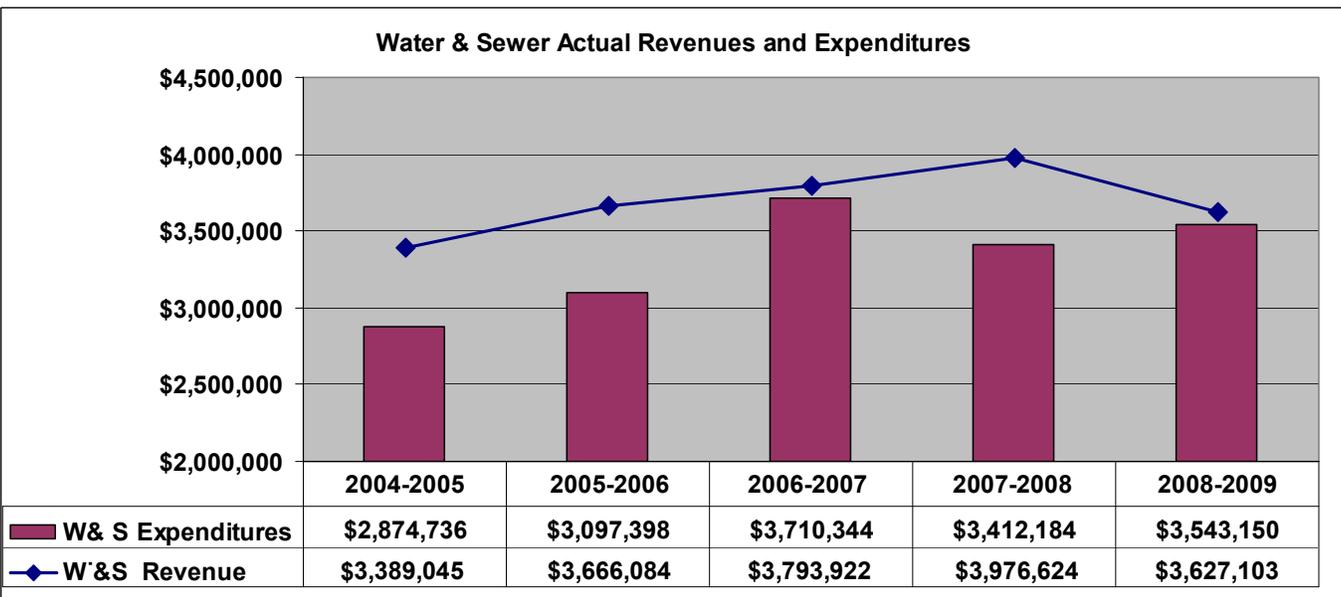
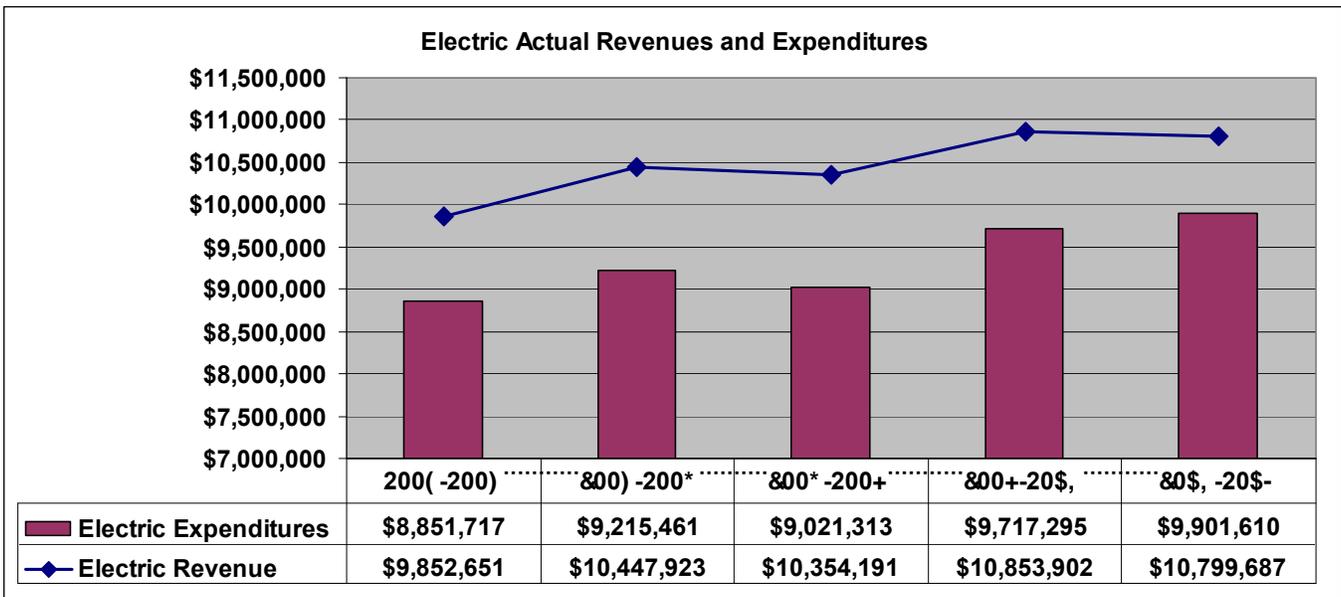
2000	4,544
2001	4,544
2002	4,423
2003	4,362
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334



In determining rates for all utilities, the Mayor and City Council as well as City Staff evaluate three primary areas:

- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

Cost Efficiency – The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. The chart below shows actual revenues of each of three major utilities (electric and combined water and sewer) as well as actual expenditures over a five year period.





Competitiveness – City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City’s utility rates is the size of the utility system. Because Clinton’s customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers.

	Electric - 1,000 kwh home	Water - 7,500 gallons	Wastewater – 7,500 gallons	Comparison of All Combined
Greenville	\$90.00	\$14.00	\$117.00	\$221.00
Charleston	\$116.00	\$20.00	\$67.00	\$203.00
Laurens	\$113.25	\$43.00	\$37.00	\$193.25
Clinton	\$116.39	\$24.00	\$43.00	\$183.39
Westminster	\$114.15	\$25.00	\$37.00	\$176.15
Abbeville	\$111.16	\$30.00	\$33.00	\$174.16
Clover	\$90.00	\$41.00	\$41.00	\$172.00
Easley	\$102.18	\$28.00	\$34.00	\$164.18
Union	\$111.48	\$24.00	\$28.00	\$163.48
Columbia	\$116.00	\$17.00	\$30.00	\$163.00
York	\$90.00	\$33.00	\$36.00	\$159.00
Rock Hill	\$101.63	\$19.00	\$38.00	\$158.63
Newberry	\$100.60	\$23.00	\$32.00	\$155.60
Anderson	\$90.00	\$32.00	\$32.00	\$154.00
Greer	\$96.03	\$16.00	\$36.00	\$148.03
Charlotte	\$87.00	\$15.00	\$40.00	\$142.00
Gaffney	\$88.01	\$18.00	\$27.00	\$133.01
Broad River Co-op	\$133.50	\$0.00	\$0.00	
Little River Co-op	\$126.50	\$0.00	\$0.00	
Blue Ridge Co-op	\$122.50	\$0.00	\$0.00	
SCE&G	\$120.87	\$0.00	\$0.00	
Winnsboro	\$115.97	\$0.00	\$0.00	
Laurens Co-op	\$112.50	\$0.00	\$0.00	
Newberry Co-op	\$111.88	\$0.00	\$0.00	
Camden	\$109.55	\$0.00	\$0.00	
Due West	\$107.23	\$0.00	\$0.00	
Seneca	\$104.16	\$0.00	\$0.00	
Progress	\$102.23	\$0.00	\$0.00	
Duke	\$92.91	\$0.00	\$0.00	
Greenwood	\$87.08	\$0.00	\$0.00	



Affordability – The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind.

Monthly Impact of Tax & Utility Rates on a Typical Residential Household

	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011
1 Electricity	\$101.72	\$104.98	\$108.25	\$116.39	\$123.39
2 Sewer	\$42.10	\$42.10	\$43.31	\$44.60	\$46.02
3 Water	\$23.34	\$24.27	\$24.27	\$24.27	\$24.27
I & I	\$0.00	\$0.00	\$3.00	\$3.00	\$3.00
Sanitation	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
4 Taxes	\$32.83	\$32.83	\$32.83	\$32.50	\$32.50
Total	\$210.99	\$215.17	\$222.65	\$231.76	\$240.18
<u>Assumptions</u>					
1	Usage of 1,000 kwh				
2	Charged on 7,500 gallons				
3	Usage of 7,500 gallons				
4	Based on a home value of \$100,000				

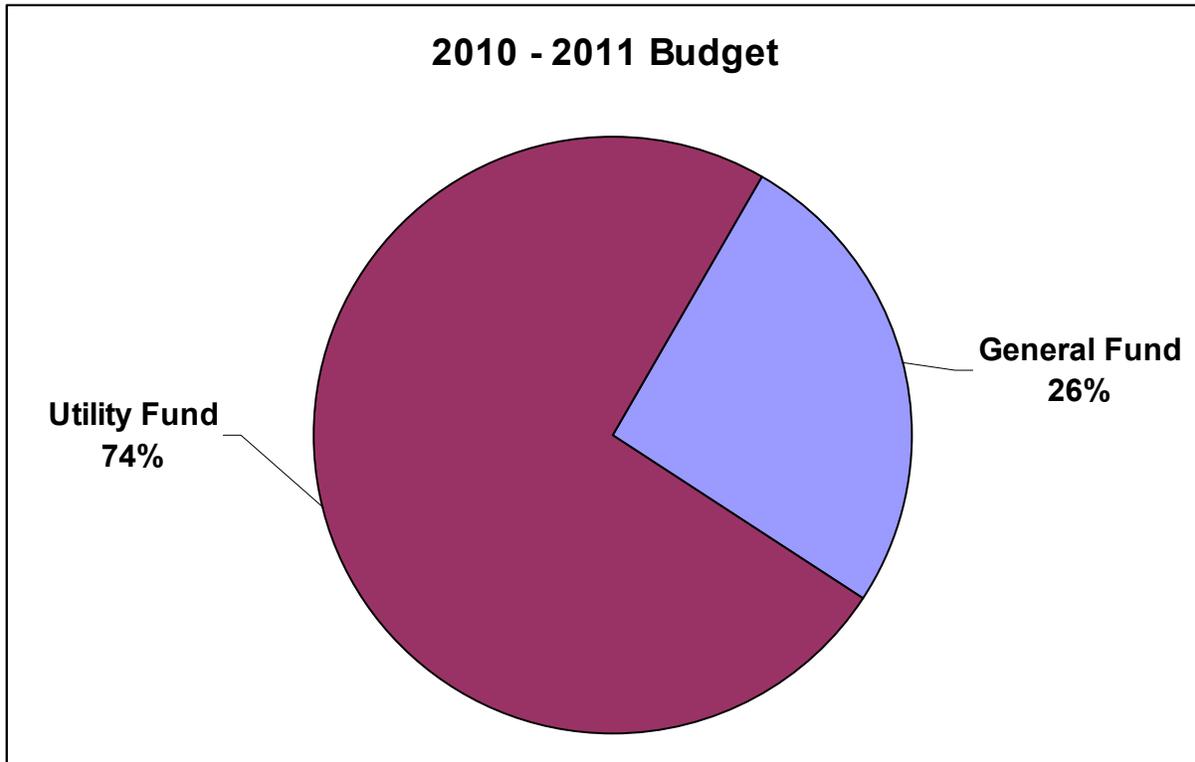
SUMMARY

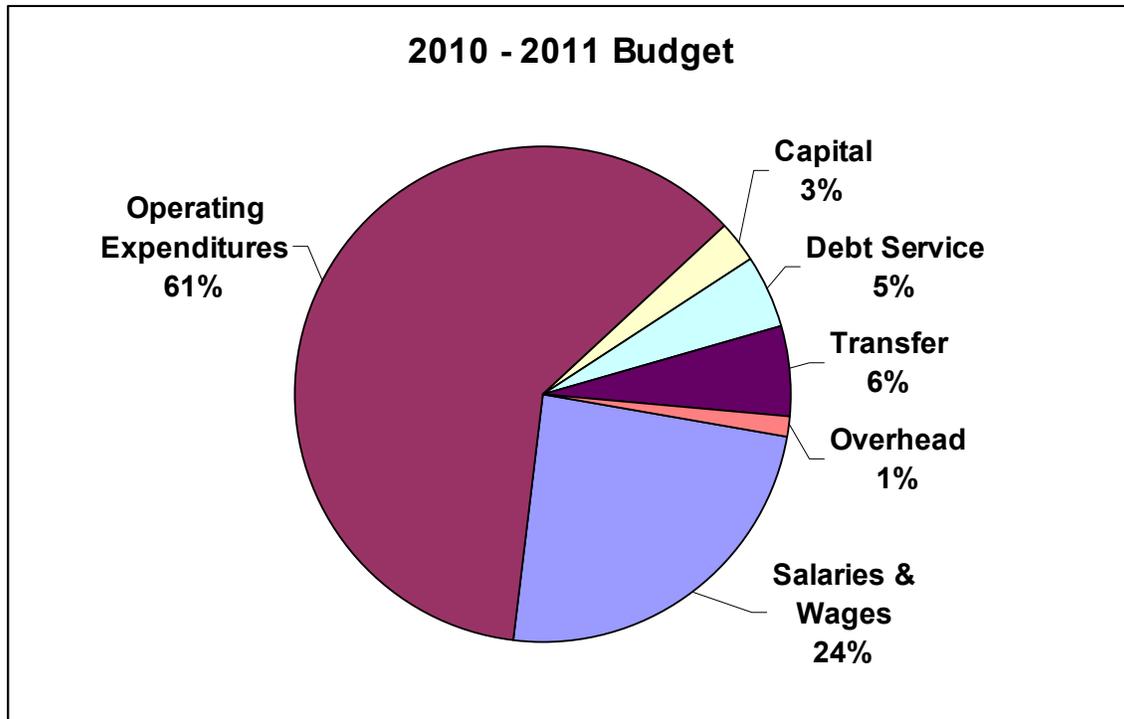


City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Revenue and Expenditure Summary



	2008 - 2009 Approved Budget	2008 - 2009 Actual	2009 - 2010 Approved Budget	2010 - 2011 Requested Budget
General Fund Revenues	\$ 6,208,814	\$ 6,763,682	\$ 6,196,597	\$ 6,207,345
General Fund Expenses	\$ 6,208,814	\$ 6,537,820	\$ 6,196,597	\$ 6,207,345
Surplus	\$ -	\$ 225,862	\$ -	\$ -
Utility Fund Revenues	\$ 16,328,976	\$ 15,006,407	\$ 17,172,876	\$ 17,942,261
Utility Fund Expenses	\$ 16,328,976	\$ 15,486,243	\$ 17,172,876	\$ 17,942,261
Surplus	\$ -	\$ (479,836)	\$ -	\$ -
Total Revenues	\$ 22,537,790	\$ 21,770,089	\$ 23,369,473	\$ 24,149,607
Total Expenses	\$ 22,537,790	\$ 22,024,064	\$ 23,369,473	\$ 24,149,607
Surplus	\$ -	\$ (253,974)	\$ -	\$ -





City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Revenue and Expenditure Summary



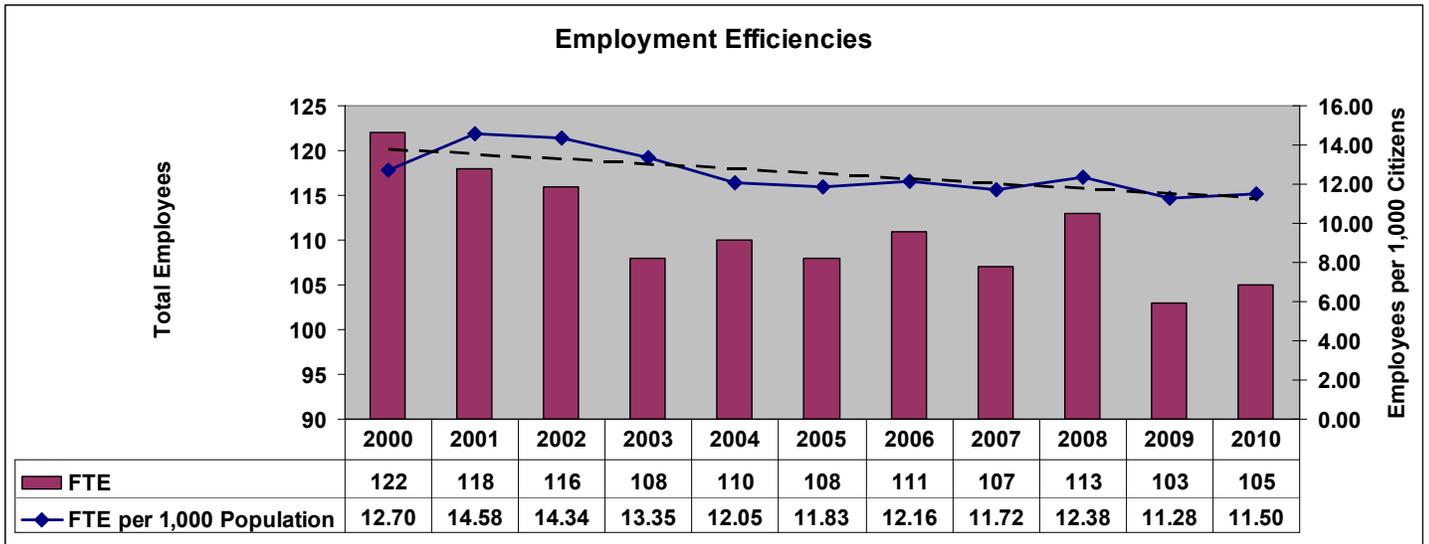
	Salaries & Wages	Operating Expenditures	Capital	Debt	Transfer	Overhead	Total
Mayor & City Council	\$74,209	\$49,550	\$0	\$0	\$0	\$0	\$123,759
City Administration	\$190,139	\$481,850	\$0	\$140,000	\$0	\$0	\$811,989
Economic Development	\$85,234	\$101,600	\$5,000	\$0	\$0	\$0	\$191,834
Municipal Court	\$80,462	\$16,037	\$9,280	\$0	\$0	\$0	\$105,779
Legal Services	\$0	\$27,100	\$0	\$0	\$0	\$0	\$27,100
Case Expediter	\$42,923	\$41,053	\$0	\$0	\$0	\$0	\$83,976
Finance	\$204,763	\$261,437	\$0	\$0	\$0	\$0	\$466,200
Public Safety	\$2,257,300	\$505,915	\$44,766	\$98,203	\$0	\$0	\$2,906,184
Streets	\$196,842	\$60,075	\$20,000	\$0	\$0	\$0	\$276,917
Parks & Recreation	\$115,682	\$223,700	\$12,000	\$0	\$0	\$0	\$351,382
Museum	\$16,085	\$4,925	\$0	\$0	\$0	\$0	\$21,010
Sanitation	\$306,033	\$152,200	\$45,000	\$31,908	\$0	\$0	\$535,141
Planning & Inspections	\$195,389	\$28,985	\$11,700	\$0	\$0	\$0	\$236,074
Accommodations	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000
Total General Fund	\$3,765,061	\$2,024,427	\$147,746	\$270,111	\$0	\$0	\$6,207,345
Public Works Administration	\$299,347	\$424,680	\$0	\$0	\$0	\$0	\$724,027
Utility Billing	\$245,545	\$121,360	\$0	\$0	\$0	\$0	\$366,905
Electric Distribution	\$590,071	\$10,160,568	\$184,000	\$295,861	\$1,034,776	\$225,292	\$12,490,568
Sanitary Sewer	\$150,082	\$1,306,920	\$81,000	\$38,700	\$164,640	\$33,562	\$1,774,904
Storm Sewer	\$61,171	\$16,900	\$0	\$0	\$0	\$0	\$78,071
Water Distribution	\$177,452	\$104,316	\$87,000	\$198,173	\$233,183	\$48,592	\$848,716
Water Filtration	\$403,440	\$553,745	\$174,700	\$348,705	\$0	\$0	\$1,480,590
Maintenance	\$87,743	\$7,100	\$0	\$0	\$0	\$0	\$94,843
Risk Management	\$69,937	\$13,700	\$0	\$0	\$0	\$0	\$83,637
Total Utility Fund	\$2,084,788	\$12,709,289	\$526,700	\$881,439	\$1,432,599	\$307,446	\$17,942,261
Total Organization	\$5,849,849	\$14,733,716	\$674,446	\$1,151,550	\$1,432,599	\$307,446	\$24,149,607



Summary – The City of Clinton has had a 14% decrease in full-time equivalent positions over the past ten years. While the 2010/2011 Budget does include two additional staff positions over last year, the employee to citizen ratio (11.5 to every 1,000 citizens) remains below the ten-year average of 12.54 to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community.

Personnel Overview - FTE Only			
	2008- 2009 Approved	2009- 2010 Approved	2010- 2011 Proposed
Mayor & City Council	0	0	0
City Administration	2	2	2
Economic Development	0	0	1
Municipal Court	1	1	1
Legal Services	0	0	0
Case Expediter	0	0	1
Finance	3	3	3
Public Safety	47	45	44
Streets	5	4	4
Parks/Recreation/Library/Cemetery	3	2	2
Museum	0	0	0
Sanitation	9	6	6
Planning & Inspections	3	3	3
General Fund	73	66	67
Public Works Administration	4	4	4
Utility Billing	7	6	6
Electric Distribution	11	10	9
Sanitary Sewer	3	3	3
Storm Sewer	1	1	1
Water Distribution	5	5	5
Water Filtration	8	7	7
Maintenance	1	1	2
Risk Management	1	1	1
Utility Fund	41	38	38
Total Organization	114	104	105



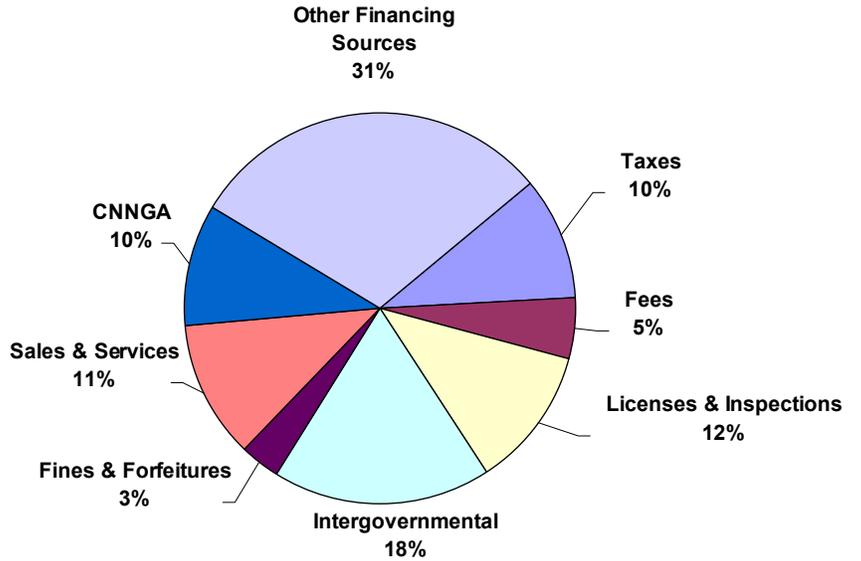
GENERAL FUND



General Fund FYj Ybi Y

Taxes	\$ 635,000
Fees	\$ 310,000
Licenses & Inspections	\$ 730,000
Intergovernmental	\$ 1,111,056
Fines Forfeitures	\$ 207,000
Sales & Services	\$ 713,244
CNNGA	\$ 628,000
Other Financing Sources	\$ 1,873,045

\$ 6,207,345

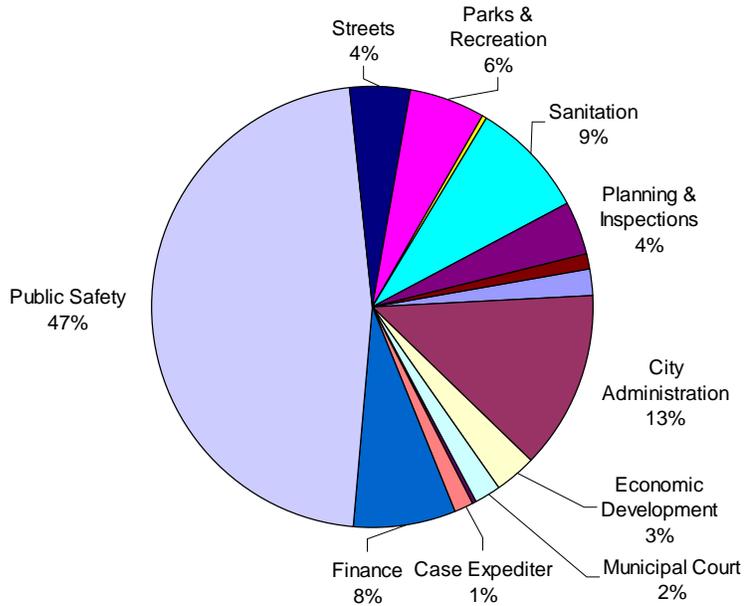


General Fund Expenditures

Mayor & City Council	\$ 123,759
City Administration	\$ 811,989
Economic Development	\$ 191,834
Municipal Court	\$ 105,779
Legal Services	\$ 27,100
Case Expediter	\$ 83,976
Finance	\$ 466,200
Public Safety	\$ 2,906,184
Streets	\$ 276,917
Parks/Recreation/Library/Cemetery	\$ 351,382
Museum	\$ 21,010
Sanitation	\$ 535,141
Planning & Inspections	\$ 236,074
Accommodations	\$ 70,000

TOTAL

\$ 6,207,345



General Fund Revenue

FY 10/11

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
44010Current Property Tax	\$520,000	\$568,904	\$505,000	\$550,000	\$45,000
44022Vehicle Tax	\$150,000	\$93,575	\$108,000	\$85,000	(\$23,000)
Total Taxes	\$670,000	\$662,479	\$613,000	\$635,000	\$22,000
					\$0
44010Local Hospitality	\$0	\$305,224	\$250,000	\$250,000	\$0
44022Local Accommodations	\$0	\$80,836	\$60,000	\$60,000	\$0
Total Fees	\$0	\$386,060	\$310,000	\$310,000	\$0
					\$0
44030Business License	\$650,000	\$702,281	\$650,000	\$650,000	\$0
44035Franchise Fees	\$75,000	\$52,121	\$60,000	\$50,000	(\$10,000)
44120Permits & Inspections	\$85,000	\$30,071	\$52,500	\$30,000	(\$22,500)
Total Licenses & Inspections	\$810,000	\$784,473	\$762,500	\$730,000	(\$32,500)
					\$0
44700State Shared Revenue	\$275,000	\$274,252	\$130,000	\$175,000	\$45,000
44701LOST	\$610,000	\$604,518	\$575,000	\$580,000	\$5,000
44055PMPA ED Grant	\$17,000	\$56,245	\$17,000	\$16,000	(\$1,000)
44076State Accommodations	\$70,000	\$26,384	\$70,000	\$70,000	\$0
44057Law Enforcement Grants	\$66,000	\$583,463	\$339,375	\$270,056	(\$69,319)
44060Revitalization Grants	\$0	\$31,825	\$0	\$0	\$0
Total Intergovernmental	\$1,038,000	\$1,576,686	\$1,131,375	\$1,111,056	(\$20,319)
					\$0
44040Fines & Forfeitures	\$265,000	\$210,721	\$200,000	\$195,000	(\$5,000)
44045Fees & Assessments	\$15,000	\$15,079	\$15,000	\$12,000	(\$3,000)
Total Fines & Forfeitures	\$280,000	\$225,799	\$215,000	\$207,000	(\$8,000)
					\$0
44300Interest Income	\$5,000	\$10,605	\$0	\$0	\$0
					\$0
44020Sale of Land	\$200,000	\$226,231	\$150,000	\$0	(\$150,000)
44050County Fire Contract	\$271,596	\$271,596	\$271,596	\$279,744	\$8,148
44510Residential Garbage	\$286,680	\$282,875	\$286,680	\$275,000	(\$11,680)
44520Garbage Penalties	\$4,500	\$4,500	\$4,500	\$4,500	\$0
44550Commercial Roll Out	\$70,000	\$70,996	\$70,000	\$65,000	(\$5,000)
44400Garbage Containers	\$6,000	\$4,854	\$6,000	\$4,500	(\$1,500)
44100Sale of Cemetery Lots	\$6,500	\$2,850	\$1,000	\$500	(\$500)
44190Sale of Equipment	\$1,000	\$0	\$1,000	\$1,000	\$0
44710CSX ROW Maintenance	\$6,000	\$6,000	\$6,000	\$6,000	\$0
44722Rental Income	\$0	\$95,323	\$52,000	\$52,000	\$0
44200Misc	\$340,000	\$71,591	\$25,000	\$25,000	\$0
Total Sales & Services	\$1,192,276	\$1,036,817	\$873,776	\$713,244	(\$160,532)

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
44210CNRGA Contributions	\$490,000	\$485,180	\$470,000	\$620,000	\$150,000
44211CNRGA Fees	\$8,000	\$8,000	\$8,000	\$8,000	\$0
Total CNRGA	\$498,000	\$493,180	\$478,000	\$628,000	\$150,000
44230Contributions - Utility System	\$1,280,137	\$1,280,137	\$1,372,000	\$1,432,599	\$60,599
44231Contributions - ED	\$127,955	\$0	\$128,000	\$128,000	\$0
44220Overhead Allocation from Utility	\$307,446	\$307,446	\$307,446	\$307,446	\$0
44211Museum Reimbursement	\$0	\$0	\$5,500	\$5,000	(\$500)
Total Other Financing Sources	\$1,715,538	\$1,587,583	\$1,812,946	\$1,873,045	\$60,099
TOTAL GENERAL FUND	\$6,208,814	\$6,763,682	\$6,196,597	\$6,207,345	\$10,748

General Fund Expenditures

FY 10/11

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
Mayor & City Council	\$111,418	\$6,000	\$150,867	\$123,759	(\$27,108)
City Administration	\$493,362	\$95,323	\$718,776	\$811,989	\$93,213
Economic Development	\$0	\$71,591	\$0	\$191,834	\$191,834
Municipal Court	\$69,149	\$0	\$86,624	\$105,779	\$19,155
Legal Services	\$20,850	\$1,036,817	\$27,000	\$27,100	\$100
Case Expediter	\$0	\$0	\$0	\$83,976	\$83,976
Finance	\$471,076	\$485,180	\$497,244	\$466,200	(\$31,044)
Public Safety	\$3,350,100	\$8,000	\$3,267,501	\$2,906,184	(\$361,317)
Streets	\$366,941	\$0	\$271,929	\$276,917	\$4,988
Parks/Recreation/Library/Cemetery	\$397,881	\$493,180	\$335,941	\$351,382	\$15,441
Museum	\$18,565	\$0	\$23,332	\$21,010	(\$2,322)
Sanitation	\$620,178	\$1,280,137	\$506,961	\$535,141	\$28,180
Planning & Inspections	\$219,293	\$0	\$240,422	\$236,074	(\$4,348)
Accommodations	\$70,000	\$307,446	\$70,000	\$70,000	\$0
Total	\$6,208,813	\$3,783,674	\$6,196,597	\$6,207,345	\$10,748
Operating Surplus	\$0	\$225,862	\$0	\$0	\$0
Prior Period Adjustment	\$0	\$10,494	\$0	\$0	\$0
Fund Balance, beginning of year	(\$600,812)	(\$600,812)	(\$364,456)	(\$364,456)	
Fund Balance, end of year	(\$600,812)	(\$364,456)	(\$364,456)	(\$364,456)	

Note: Presented on a GAAP basis. Actuals include activities not included in operating budget.



Property & Vehicle Taxes – Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

- Market Value is determined by the Laurens County Assessor’s Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.
- Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.
- Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The last reassessment occurred during FY 08/09. The current City millage is 97.5 mils.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage (for illustration purposes only):

Market Value	\$	100,000
X Assessment Ratio		0.04
Assessed Value	\$	4,000
X Millage Rate		0.0975
Tax Bill	\$	390

Local Hospitality & Accommodations Fees – The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

Licenses & Inspection Fees

- Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer’s Office.
- Franchise Fees - Clinton collects 5% of gross proceeds from Charter Communications for operations inside the City of Clinton.



C. Permits & Inspections – In accordance with the International Building Code, Clinton has established permit and inspection fees:

Inspection Fees: \$10.00 Administrative-only
 \$25.00 Residential Inspection
 \$50.00 Commercial or Industrial Inspection

Building Permit Fees:

<u>Construction/Renovation Range</u>					
<u>Low</u>	<u>High</u>	<u>Base Fee</u>	<u>Additional Per Thousand</u>		<u>Notes</u>
\$ 100.00	\$ 1,000.00	\$ 17.25	\$ -		
\$ 1,000.01	\$ 50,000.00	\$ 17.25	\$ 5.75		
\$ 50,000.01	\$ 100,000.00	\$ 299.00	\$ 4.60		A
\$100,000.01	\$ 500,000.00	\$ 529.00	\$ 3.45		B
\$500,000.01	MAXIMUM	\$ 1,909.00	\$ 2.30		C

Notes:

- | | |
|---|---|
| A | Base fee of \$299 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof. |
| B | Base fee of \$529 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof. |
| C | Base fee of \$1,909 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof. |

Intergovernmental

- A. State Shared Revenue – These funds are based on both the State’s total budget for the previous year as well as the City’s population. Funds are distributed quarterly.
- B. Local Option Sales Tax – Laurens County adopted a local option sales tax in 1999 and a portion of these funds are distributed to the City of Clinton on a monthly basis.
- C. PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.
- D. State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State. These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.



E. Law Enforcement Grants – The City has the following grants budgeted to pay for operational expenditures.

Public Safety Grant Revenue

Grant Title	FY 10-11 Requested Budget	Notes
COPS Grant	\$ 86,739	
DUI OHS Grant	\$ 96,000	B
School Resource Officers	\$ 60,000	C
Case Expediter	\$ 27,317	D
TOTAL	\$ 270,056	A

A Grants for capital equipment are not included in this analysis since they 100% funds.

B This projection assumes that the DUI grant is renewed by SCDPS for a second year.

School Resource Officer funding is anticipated to be reduced by \$17,000 because of a reduction in the number of school resource officers. In FY 10, the city supplied three (3) SRO personnel,

C and in FY 11 the personnel requested by the school district was reduced to two (2) SRO personnel. The cost of providing the SRO service was \$142,867 and the projected cost of operating the SRO program in FY 11 is \$95,622.

D Case Expediter funding is based on a grant that runs with the federal fiscal year from October to September. The grant will provide funding for the first quarter of FY 11 only.

Fines & Forfeitures – The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

Sales & Services

A. County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.

B. Residential Garbage – The City of Clinton provides garbage services and building material pick – up to the City’s customers. Collections fees are included on customers’ utility statements.

- Residential - \$11.00 per month with one pick-up per week
 - i. \$5 additional per month for each additional container pick-up per week
- Building Material Fee - \$16.00 minimum charge (Estimates provided by Sanitation Supervisor for large pick – ups).



- C. Garbage Penalties – The City of Clinton charges a penalty for late payment of residential garbage collection fees.

- D. Commercial Roll-out – The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers’ utility statements. The City of Clinton does NOT provide large commercial container/bin services.
 - Commercial - \$18.50 per month with one pick-up per week
 - \$5 additional per month for each additional container pick-up per week.

- E. Garbage Containers – The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.

- F. Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

<u># of Plots Purchased</u>	<u>City Resident</u>	<u>Non-Resident</u>
1	\$ 400.00	\$ 700.00
2	\$ 700.00	\$ 1,200.00
3	\$ 950.00	\$ 1,600.00
4	\$ 1,150.00	\$ 1,900.00
5	\$ 1,355.00	\$ 2,200.00
6	\$ 1,550.00	\$ 2,500.00

Add \$200 for each additional grave after 6.

- G. Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

- H. CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.

- I. Rental Income – The City of Clinton leases portions of its property to various organizations. Current leases exist with Laurens County School District 56 and Carolina First Bank.

- J. Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.



Clinton Newberry Natural Gas Authority

- A. CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.
- B. CNNGA Fees – The City of Clinton provide dispatch services and gas meter inspections for CNNGA.

Other Financing Sources

- A. Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support.

	2006-2007 Adopted	2007-2008 Adopted	2008-2009 Adopted	2009-2010 Adopted	2010-2011 Proposed
Electric	\$878,655	\$912,475	\$934,500	\$1,001,560	\$1,034,776
Water	\$192,582	\$199,995	\$204,822	\$219,520	\$233,183
Sewer	\$132,400	\$137,496	\$140,815	\$150,920	\$164,640
Total	\$1,203,637	\$1,249,966	\$1,280,137	\$1,372,000	\$1,432,599

- B. Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.
- C. Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.
- D. Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

City of Clinton Annual Budget
 Fiscal Year 2010/2011
 General Fund Expenditure Summary



	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
Mayor & City Council	\$111,418	\$123,387	\$150,867	\$123,759	(\$27,108)
City Administration	\$493,362	\$570,759	\$718,776	\$811,989	\$93,213
Economic Development	\$0	\$0	\$0	\$191,834	\$191,834
Municipal Court	\$69,149	\$79,424	\$86,624	\$105,779	\$19,155
Legal Services	\$20,850	\$24,809	\$27,000	\$27,100	\$100
Case Expediter	\$0	\$0	\$0	\$83,976	\$83,976
Finance	\$471,076	\$456,755	\$497,244	\$466,200	(\$31,044)
Public Safety	\$3,350,100	\$3,885,353	\$3,267,501	\$2,906,184	(\$361,317)
Streets	\$366,941	\$277,124	\$271,929	\$276,917	\$4,988
Parks/Recreation/Library/Cemetery	\$397,881	\$367,306	\$335,941	\$351,382	\$15,441
Museum	\$18,565	\$30,678	\$23,332	\$21,010	(\$2,322)
Sanitation	\$620,178	\$498,211	\$506,961	\$535,141	\$28,180
Planning & Inspections	\$219,293	\$224,014	\$240,422	\$236,074	(\$4,348)
Accommodations	\$70,000	\$0	\$70,000	\$70,000	\$0
Total	\$6,208,813	\$6,537,820	\$6,196,597	\$6,207,345	\$10,748



General Fund Expenditure Summary - Category

FY 10/11

	Salaries & Wages	Operating Expenditures	Capital	Debt	Total
Mayor & City Council	\$74,209	\$49,550	\$0	\$0	\$123,759
City Administration	\$190,139	\$481,850	\$0	\$140,000	\$811,989
Economic Development	\$85,234	\$101,600	\$5,000	\$0	\$191,834
Municipal Court	\$80,462	\$16,037	\$9,280	\$0	\$105,779
Legal Services	\$0	\$27,100	\$0	\$0	\$27,100
Case Expediter	\$42,923	\$41,053	\$0	\$0	\$83,976
Finance	\$204,763	\$261,437	\$0	\$0	\$466,200
Public Safety	\$2,257,300	\$505,915	\$44,766	\$98,203	\$2,906,184
Streets	\$196,842	\$60,075	\$20,000	\$0	\$276,917
Parks/Recreation/Library/Cemetery	\$115,682	\$223,700	\$12,000	\$0	\$351,382
Museum	\$16,085	\$4,925	\$0	\$0	\$21,010
Sanitation	\$306,033	\$152,200	\$45,000	\$31,908	\$535,141
Planning & Inspections	\$195,389	\$28,985	\$11,700	\$0	\$236,074
Accommodations	\$0	\$70,000	\$0	\$0	\$70,000
TOTAL	\$3,765,061	\$2,024,427	\$147,746	\$270,111	\$6,207,345

MAYOR & CITY COUNCIL





Mission

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

Goals and Objectives

1. To hold an annual planning retreat to set the direction of the City through proactive and progressive visioning and collaboration.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	0	0	0	0	0	0
Part - Time	7	7	7	7	7	0
Total	7	7	7	7	7	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$74,220	\$34,147	\$67,694	\$79,167	\$74,209	(\$4,958)
Operating Expenditures	\$49,167	\$34,460	\$49,085	\$46,700	\$49,550	\$2,850
Capital Outlay Request	\$0	\$0	\$0	\$25,000	\$0	(\$25,000)
TOTAL	\$123,387	\$68,607	\$116,779	\$150,867	\$123,759	(\$27,108)

The 2010-2011 Mayor and City Council budget is a \$27,108 reduction from the approved 2009-2010 budget. This is primarily a result of eliminating a \$25,000 capital request to begin the renovations of the City Council Chambers in the MS Bailey Municipal Center. While this expenditure was not undertaken in FY 2010, it could be included in a proposed 2010-2011 general obligation bond.

Capital Requests

There are no capital requests in the 2010-2011 Mayor and City Council budget.

Debt Service

There is no debt service included in the 2010-2011 Mayor and City Council budget.

Salaries & Wages		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
100	Salaries	\$28,600	\$14,600	\$28,600	\$28,600	\$28,600	\$0
400	Social Security	\$2,188	\$1,117	\$2,234	\$2,188	\$2,250	\$62
500	SC Retirement	\$2,064	\$1,168	\$2,336	\$2,643	\$2,500	(\$143)
1741	Group Health Insurance	\$40,025	\$16,608	\$33,216	\$44,122	\$40,423	(\$3,699)
1750	Group Life - SC Ret	\$72	\$20	\$40	\$43	\$45	\$2
3520	Worker's Comp	\$1,272	\$634	\$1,268	\$1,571	\$391	(\$1,180)
TOTAL		\$74,220	\$34,147	\$67,694	\$79,167	\$74,209	(\$4,958)

Operational Expenditure		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
2100	Office Supplies	\$0	\$0	\$0	\$0	\$200	\$200
2120	Printer Lease	\$0	\$0	\$0	\$200	\$200	\$0
2210	Cleaning Supplies	\$23	\$208	\$416	\$100	\$400	\$300
3110	Telephone	\$1,826	\$774	\$1,548	\$2,000	\$1,700	(\$300)
3130	Postage	\$270	\$147	\$294	\$200	\$300	\$100
3210	Travel	\$19,885	\$11,950	\$23,900	\$20,000	\$20,000	\$0
3300	Advertising - Notices	\$7,648	\$1,926	\$3,852	\$3,000	\$3,500	\$500
3400	Printing	\$1,161	\$125	\$250	\$200	\$250	\$50
3623	Utilities Purchased	\$3,258	\$800	\$1,600	\$2,000	\$2,000	\$0
3720	Building & Grounds	\$2,782	\$1,712	\$3,424	\$2,500	\$2,500	\$0
4010	Elections	\$1,222	\$0	\$0	\$1,000	\$1,000	\$0
4031	Local Assistance	\$0	\$100	\$200	\$2,000	\$2,000	\$0
4040	Membership Dues	\$3,887	\$0	\$0	\$7,000	\$5,000	(\$2,000)
4045	Moral & Welfare	\$2,780	\$3,100	\$6,201	\$1,500	\$3,000	\$1,500
4050	Incidental Expenses	\$4,426	\$13,618	\$7,400	\$5,000	\$7,500	\$2,500
5044	Capital Facilities	\$0	\$0	\$0	\$25,000	\$0	(\$25,000)
TOTAL		\$49,167	\$34,460	\$49,085	\$71,700	\$49,550	(\$22,150)

CITY ADMINISTRATION





Mission

The Administration Department’s mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

Goals and Objectives

1. To continue to improve all communications with Clinton citizens and customers.
2. To continue to aggressively pursue and manage grants to supplement City finances.
3. To increase and improve the City’s economic development efforts.
4. To increase and improve customer service throughout all City operations.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	2	2	2	2	2	0
Part - Time	0	0	0	0	0	0
Total	2	2	2	2	2	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$194,255	\$99,082	\$192,566	\$190,934	\$190,139	(\$795)
Operating Expenditures	\$246,788	\$79,943	\$159,436	\$448,842	\$481,850	\$33,008
Debt Service	\$127,666	\$171,067	\$171,067	\$140,000	\$140,000	\$0
Capital Outlay Request	\$2,050	\$0	\$0	\$0	\$0	\$0
TOTAL	\$570,759	\$350,092	\$523,069	\$779,776	\$811,989	\$32,213

The 2010-2011 Administration Department has a total increase of \$32,213 in expenditures from last year primarily due to the budgeting of an allocation to the City’s reserve fund. Significant changes include the elimination/shifting of the following line items:

Shifted to Economic Development Department

- 4029: Economic Development Corp. - \$1,000
- 4032: Clinton Business Association - \$15,000
- 4069: Laurens County Development Corporation - \$12,000



Eliminated

5072: Opportunity Grant - \$60,000 – eliminated due to the completion of the Opportunity Grant.

The 2010-2011 Administration Department budget does request the continued allocation to a reserve/contingency fund in the amount of \$100,000.

Capital Requests

There are no capital requests in the Administration Department budget.

Debt Service

The Administration Department's budget includes an annual debt service of \$140,000 as described below:

- General Obligation Debt – annual payment of \$81,017.80
- Vance Trust (Economic Development Lands) – annual payment of \$58,982.20

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$144,635	\$75,567	\$145,536	\$144,119	\$144,169	\$50
400 Social Security	\$10,702	\$5,612	\$11,224	\$11,025	\$11,029	\$4
500 SC Retirement	\$13,016	\$6,911	\$13,822	\$13,317	\$13,321	\$4
1741 Group Health Insurance	\$12,505	\$3,968	\$7,936	\$9,098	\$8,798	(\$300)
1750 Group Life - SC Ret.	\$248	\$110	\$220	\$216	\$216	\$0
3520 Worker's Compensation	\$4,049	\$2,014	\$4,028	\$4,759	\$4,206	(\$553)
4000 Auto Allowance	\$9,100	\$4,900	\$9,800	\$8,400	\$8,400	\$0
TOTAL	\$194,255	\$99,082	\$192,566	\$190,934	\$190,139	(\$795)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$1,919	\$1,575	\$3,150	\$1,200	\$2,000	\$800
2120 Printer Lease	\$472	\$1,465	\$2,930	\$4,642	\$3,500	(\$1,142)
2210 Cleaning Supplies	\$364	\$329	\$658	\$200	\$400	\$200
2220 Fuel & Lubrication	\$687	\$462	\$924	\$400	\$900	\$500
3110 Telephones	\$6,493	\$2,635	\$5,270	\$7,000	\$6,000	(\$1,000)
3120 Radio Maintenance	\$0	\$0	\$0	\$100	\$100	\$0
3130 Postage	\$1,544	\$1,010	\$2,020	\$1,250	\$2,000	\$750
3210 Travel	\$21,616	\$1,951	\$3,902	\$10,000	\$10,000	\$0
3300 Advertising - Notices	\$10,088	\$5,984	\$11,968	\$7,000	\$10,000	\$3,000
3400 Printing	\$335	\$325	\$650	\$500	\$700	\$200
3540 Unemployment Claims	\$0	\$0	\$0	\$50	\$50	\$0
3623 Utilities Purchased	\$3,314	\$4,897	\$9,794	\$2,000	\$8,000	\$6,000
3720 Buildings & Ground	\$7,278	\$4,043	\$8,086	\$5,000	\$9,000	\$4,000
3730 Equipment Maintenance	\$0	\$0	\$0	\$300	\$100	(\$200)
3755 Bond Insurance	\$0	\$0	\$0	\$0	\$250	\$250
3766 Downtown Development Grant	\$0	\$0	\$0	\$0	\$0	\$0
3768 Vehicle Repairs	\$0	\$16	\$32	\$200	\$100	(\$100)
3769 Vehicle Tire Purchases/Repairs	\$0	\$0	\$0	\$0	\$0	\$0
3770 Vehicle Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
4015 Annexations	\$0	\$86	\$172	\$500	\$500	\$0
4020 Employee Training	\$660	\$1,125	\$2,250	\$500	\$2,500	\$2,000
4029 Economic Development Corp	\$7,964	\$16,737	\$33,474	\$1,000	\$0	(\$1,000)
4032 Clinton Business Assoc.	\$78,680	\$13,689	\$27,378	\$15,000	\$0	(\$15,000)
4040 Membership Dues	\$5,585	\$7,095	\$14,190	\$3,000	\$7,500	\$4,500
4046 Special Events	\$707	\$1,380	\$2,760	\$1,000	\$3,000	\$2,000
4050 Incidental Expenses	\$33,026	\$3,797	\$7,594	\$4,000	\$5,000	\$1,000
4069 LCDC	\$12,500	\$1,108	\$12,000	\$12,000	\$0	(\$12,000)
4090 Industrial Park Program	\$185	\$0	\$0	\$1,000	\$0	(\$1,000)
5069 Website Grant	\$0	\$0	\$0	\$1,000	\$250	(\$750)
5072 Opportunity Grant	\$53,369	\$0	\$0	\$60,000	\$0	(\$60,000)
5071 Local Hospitality Tax Transfer		\$0	\$0	\$250,000	\$250,000	\$0
5072 Local A-Tax Transfer	\$0	\$0	\$0	\$60,000	\$60,000	\$0
5073 Grant Expenses	\$0	\$10,234	\$10,234	\$0	\$0	\$0
TOTAL	\$246,788	\$79,943	\$159,436	\$448,842	\$381,850	(\$66,992)

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital - Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5044 Capital - Facility	\$2,050	\$0	\$0	\$0	\$0	\$0
5051 Purchase Land - Vance Trust	\$17,502	\$60,902	\$60,903	\$29,836	\$58,982	\$29,146
5052 General Obligation Bond	\$110,164	\$110,165	\$110,164	\$110,164	\$81,018	(\$29,146)
6000 Contingency	\$0	\$0	\$0	\$0	\$100,000	\$100,000
TOTAL	\$129,716	\$171,067	\$171,067	\$140,000	\$240,000	\$100,000

ECONOMIC DEVELOPMENT





Mission

The Economic Development Department’s mission is to strengthen the City’s economy through job creation, business location and retention, redevelopment, and tourism.

Goals and Objectives

1. To market the City to industrial, retail, and other business prospects.
2. To enhance the property tax base of the City of Clinton.
3. To foster job creation within the City of Clinton.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	0	0	0	0	1	1
Part - Time	0	0	0	0	0	0
Total	0	0	0	0	1	1

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$0	\$0	\$0	\$0	\$85,234	\$85,234
Operating Expenditures	\$0	\$0	\$0	\$0	\$101,600	\$101,600
Capital Outlay Request	\$0	\$0	\$0	\$0	\$5,000	\$5,000
TOTAL BUDGET	\$0	\$0	\$0	\$0	\$191,834	\$191,834

The 2010-2011 Budget includes the Economic Development Department as a new division in the organization. This new department fits into the goals and objectives of the Mayor and City Council to increase and improve the economic development efforts of the City, including the recruitment and retention of industrial, commercial, and housing developments.

Capital Requests

The Economic Development Department is requesting \$5,000 to purchase start-up office furniture, computer, and telephones.

Debt Service

There is no debt service budgeted in the Economic Development Department.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$0	\$0	\$0	\$0	\$60,000	\$60,000
400 Social Security	\$0	\$0	\$0	\$0	\$4,590	\$4,590
500 SC Retirement	\$0	\$0	\$0	\$0	\$5,544	\$5,544
1741 Group Health Insurance	\$0	\$0	\$0	\$0	\$8,000	\$8,000
1750 Group Life - SC Ret.	\$0	\$0	\$0	\$0	\$100	\$100
3520 Worker's Compensation	\$0	\$0	\$0	\$0	\$1,000	\$1,000
4000 Auto Allowance	\$0	\$0	\$0	\$0	\$6,000	\$6,000
TOTAL	\$0	\$0	\$0	\$0	\$85,234	\$85,234

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$0	\$0	\$0	\$0	\$2,500	\$2,500
2120 Printer Lease	\$0	\$0	\$0	\$0	\$1,000	\$1,000
2210 Cleaning Supplies	\$0	\$0	\$0	\$0	\$100	\$100
2220 Fuel & Lubrication	\$0	\$0	\$0	\$0	\$1,000	\$1,000
3110 Telephones	\$0	\$0	\$0	\$0	\$2,000	\$2,000
3130 Postage	\$0	\$0	\$0	\$0	\$5,000	\$5,000
3210 Travel	\$0	\$0	\$0	\$0	\$10,000	\$10,000
3300 Advertising - Notices	\$0	\$0	\$0	\$0	\$15,000	\$15,000
3400 Printing	\$0	\$0	\$0	\$0	\$5,000	\$5,000
3623 Utilities Purchased	\$0	\$0	\$0	\$0	\$1,000	\$1,000
4020 Employee Training	\$0	\$0	\$0	\$0	\$1,000	\$1,000
4029 Economic Development Corp	\$0	\$0	\$0	\$0	\$15,000	\$15,000
4032 Clinton Business Assoc.	\$0	\$0	\$0	\$0	\$20,000	\$20,000
4040 Membership Dues	\$0	\$0	\$0	\$0	\$2,000	\$2,000
4046 Special Events	\$0	\$0	\$0	\$0	\$5,000	\$5,000
4050 Incidental Expenses	\$0	\$0	\$0	\$0	\$5,000	\$5,000
4069 Laurens County Development Corp.	\$0	\$0	\$0	\$0	\$10,000	\$10,000
4090 Industrial Park Program	\$0	\$0	\$0	\$0	\$1,000	\$1,000
TOTAL	\$0	\$0	\$0	\$0	\$101,600	\$101,600

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5023 Capital - Equipment	\$0	\$0	\$0	\$0	\$5,000	\$5,000
5044 Capital - Facility	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$5,000	\$5,000

MUNICIPAL COURT





Mission

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

Goals and Objectives

The Municipal Court has identified the following goals for the 2010 / 2011 budget year:

- 1) Implement increased security measures in the court room to improve court security by utilizing state grant funds.
- 2) The Municipal Court will transition from a paper based court operation to a more digitally based operation utilizing grant funded computers and other technology.
- 3) The Municipal Court will develop a long range strategic plan to guide the future operation of the court.
- 4) The Municipal Court will focus on training opportunities to enhance the efficiency and operation of the court.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	1	1	1	1	1	0
Part - Time	3	3	3	3	3	0
Total	4	4	4	4	4	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$71,342	\$36,394	\$69,324	\$75,243	\$80,462	\$5,219
Operational	\$5,932	\$2,088	\$6,280	\$8,250	\$16,037	\$7,787
Capital	\$2,150	\$0	\$0	\$500	\$9,280	\$8,780
Total	\$79,424	\$38,482	\$75,604	\$83,993	\$105,779	\$21,786



Traditionally, the Municipal Court operated as part of the Department of Public Safety; however, in order to provide a clear separation between the enforcement of the law and the administration of justice by a fair and impartial court, the Municipal Court has been separated from the Department of Public Safety. In order to complete the separation, the following changes were made to the Municipal Court budget:

2110 Printer Lease - \$1,237
2120 Copier - \$200
2210 Cleaning Supplies - \$250
3110 Telephone - \$800
3300 Advertising - \$300
3623 Utilities - \$1,000
3720 Building and Grounds - \$500
4050 Incidental \$200

These line items have been added to the Municipal Court budget to accurately reflect the cost of operating the court. Traditionally, the costs incurred by the court for these items have been absorbed by the Public Safety budget. In order to separate the courts function from the law enforcement function, the separation of these budgets is necessary

3210 Travel - \$4,350
4020 Training - \$1,400
4040 Membership Dues - \$500

Although the court has traditionally had a travel budget, it often exceeds it and the overruns are absorbed by administration and public safety budgets. Funding has been placed in these line items to pay for membership in the South Carolina Municipal Court Administration Association, the South Carolina Summary Court Judges Association, and the National Association for Court Management. Training funds are set at a level which will cover the registration for court personnel to attend the Spring and Fall meetings of the South Carolina Municipal Court Administration Association and the Winter Meeting of the South Carolina Summary Court Judges Association. Court personnel are required to obtain continuing education annually at these conferences. Costs for these line items are based on details of costs incurred in previous years.



Capital Requests

The Municipal Court has created the following list of capital needs for the 2010 / 2011 fiscal year. The department feels that these requests are needed in order to continue to successfully and efficiently meet the mission of the department. The total request for FY 11 is \$9,280.

- Court Office Structure - \$3,000
The court is requesting funding to support a possible relocation of the court offices within the Public Safety facility. These funds will be needed to configure offices to support the court operation if this move is initiated.
- Jury Room Furnishing - \$6,280
The court is requesting funding to furnish a room for use by juries during jury trials. Currently, juries utilize a room furnished with a folding table and chairs salvaged from the basement of the municipal center. In order to provide an appropriate space for the court to allow for jury staging and deliberation, the court needs chairs, a table, and other furnishings to outfit a conference room for jury use.

Debt Service

The Department of the Municipal Court has no existing debt.

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
Salaries & Wages		Actual	December	End	Approved	Requested	Requested
			2009	Projections	Budget	Budget	Increase
100	Salaries	\$36,874	\$19,077	\$36,754	\$36,754	\$35,000	(\$1,754)
101	Contract Slaries	\$17,998	\$10,250	\$19,741	\$27,000	\$27,000	\$0
400	Social Security	\$2,750	\$1,447	\$2,894	\$2,812	\$4,201	\$1,389
500	SC Retirement	\$2,886	\$1,726	\$3,452	\$3,396	\$5,075	\$1,679
600	SC Police Retirement	\$0	\$0	\$0	\$0	\$3,105	\$3,105
1741	Group Health Insurance	\$4,994	\$1,917	\$3,834	\$5,226	\$4,568	(\$658)
1750	Group Life-SC Ret.	\$66	\$19	\$38	\$55	\$40	(\$15)
3520	Worker's Compensation	\$5,774	\$1,958	\$2,611	\$0	\$1,473	\$1,473
Total		\$71,342	\$36,394	\$69,324	\$75,243	\$80,462	\$5,219

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
Operational Expenditure		Actual	December	End	Approved	Requested	Requested
			2009	Projections	Budget	Budget	Increase
901	Jury Duty Fees	\$1,936	\$700	\$1,400	\$3,000	\$2,200	(\$800)
2100	Office Supplies	\$1,100	\$658	\$1,200	\$1,000	\$1,000	\$0
2110	Printer Lease	\$0	\$0	\$0	\$0	\$1,237	\$1,237
2120	Copier Supplies	\$0	\$0	\$0	\$0	\$100	\$100
2210	Cleaning Supplies	\$0	\$0	\$0	\$0	\$250	\$250
2260	Uniforms	\$0	\$0	\$0	\$0	\$400	\$400
3110	Telephone	\$0	\$0	\$0	\$0	\$800	\$800
3130	Postage	\$559	\$260	\$500	\$750	\$700	(\$50)
3210	Travel	\$1,995	\$130	\$2,500	\$2,500	\$4,350	\$1,850
3300	Advertising and Notices	\$0	\$0	\$0	\$0	\$300	\$300
3400	Printing Expense	\$343	\$340	\$680	\$1,000	\$1,100	\$100
3623	Utilities Purchased	\$0	\$0	\$0	\$0	\$1,000	\$1,000
3720	Buildings and Grounds	\$0	\$0	\$0	\$0	\$500	\$500
4020	Employee Training	\$0	\$0	\$0	\$0	\$1,400	\$1,400
4040	Membership Dues	\$0	\$0	\$0	\$0	\$500	\$500
4050	Incidental Expenses	\$0	\$0	\$0	\$0	\$200	\$200
Total		\$5,932	\$2,088	\$6,280	\$8,250	\$16,037	\$7,787

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
Capital Expenditure		Actual	December	End	Approved	Requested	Requested
			2009	Projections	Budget	Budget	Increase
5044	Capital-Facilities	\$2,150	\$0	\$0	\$500	\$9,280	\$8,780
Total		\$2,150	\$0	\$0	\$500	\$9,280	\$8,780

LEGAL SERVICES





Mission

The mission of the Legal Services Department is to serve as legal counsel and provide legal services to the Mayor and City Council, City Manager's office, boards and commissions, and all departments of the City of Clinton.

Budgetary Analysis

Legal Services - 430

FY 10/11

Operational Expenditure		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
1900	Legal Services	\$11,792	\$644	\$1,288	\$5,000	\$10,000	\$5,000
3000	Professional Services	\$13,017	\$5,858	\$12,000	\$22,000	\$15,000	(\$7,000)
3210	Travel	\$0	\$0	\$0	\$0	\$2,000	\$2,000
4040	Membership Dues	\$0	\$0	\$0	\$0	\$100	\$100
TOTAL		\$24,809	\$6,502	\$13,288	\$27,000	\$27,100	\$100

Capital Requests

There are no capital requests in the Legal Services Department.

Debt Service

There is no debt service in the Legal Services Department.

CASE EXPEDITER





Mission

The mission of the Juvenile Case Expediter Program is to serve the community, including the City of Clinton, City of Laurens, and Laurens County, by promoting public safety, accountability, and positive change for juvenile offenders and their families through alternative detention programs that reduce juvenile detention costs for participating agencies while providing for the needs of our youth.

Goals and Objectives

The Juvenile Case Expediter Division has identified the following goals for the 2010 / 2011 budget year:

- 1) The Juvenile Case Expediter will provide detention alternative services to youth to improve the services youth offenders receive with the purpose of reducing repeat offenses among youth and to reduce the cost and burden placed on the local communities by juvenile cases.
- 2) The Juvenile Case Expediter will increase program awareness and visibility and increase the participation level of the Laurens County Sherriff's Department and the Laurens County Police Department in the program.
- 3) The Juvenile Case Expediter Program will develop a three year strategic plan to add preventative components to the program, expand program services, and expand program geography in anticipation of pursuing three additional years of grant funding for FY 11, 12, and 13.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	0	0	0	0	1	1
Part - Time	0	0	0	0	0	0
Total	0	0	0	0	1	1

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$0	\$0	\$0	\$0	\$42,923	\$42,923
Operational	\$0	\$0	\$0	\$0	\$41,053	\$41,053
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$83,976	\$83,976



The Juvenile Case Expediter program began as a partnership between the City of Clinton, the City of Laurens, and Laurens County and was funded for three years through a continuing grant from the South Carolina Department of Public Safety. The final year of the grant expires in September 2010.

The cost of incarcerating youth and juvenile offenders arrested by the City of Clinton is estimated to range from \$88,200 to \$126,000 per year. The cost of providing alternative detention services, including GPS monitoring, offender and family counseling, and jail removal homes costs \$83,461 per year and is believed to reduce the number of repeat offenders. The budget requested provides funding to provide case expediter services to City of Clinton cases for FY 11. Revenue of \$23,317 from grant sources will further offset the cost.

The budget figures represent the cost to provide contract counseling services and operate the program. This is a new budget section, and these costs were previously reported under the public safety budget.

Capital Requests

The Juvenile Case Division is not requesting capital funds for the FY 10 -11 year.

Debt Service

The Juvenile Case Division has no existing debt.

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Salaries & Wages			2009	Projections	Budget	Budget	Increase
100	Salaries	\$0	\$0	\$0	\$0	\$30,000	\$30,000
400	Social Security	\$0	\$0	\$0	\$0	\$2,295	\$2,295
500	SC Retirement	\$0	\$0	\$0	\$0	\$3,195	\$3,195
1741	Group Health Insurance	\$0	\$0	\$0	\$0	\$6,108	\$6,108
1750	Group Life-SC Ret.	\$0	\$0	\$0	\$0	\$186	\$186
3520	Worker's Compensation	\$0	\$0	\$0	\$0	\$1,139	\$1,139
Total		\$0	\$0	\$0	\$0	\$42,923	\$42,923

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Operational Expenditure			2009	Projections	Budget	Budget	Increase
2100	Office Supplies	\$0	\$0	\$0	\$0	\$500	\$500
2120	Copier Supplies	\$0	\$0	\$0	\$0	\$618	\$618
2210	Cleaning Supplies	\$0	\$0	\$0	\$0	\$50	\$50
2220	Fuel & Lubrication	\$0	\$0	\$0	\$0	\$0	\$0
2260	Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
3030	Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
	Contract for juvenile alternative placement	\$0	\$0	\$0	\$0	\$6,000	\$6,000
	Contract for counseling and mentoring services	\$0	\$0	\$0	\$0	\$12,000	\$12,000
	Contract for GPS monitoring services	\$0	\$0	\$0	\$0	\$6,500	\$6,500
	Contract for Intensive Family Counseling	\$0	\$0	\$0	\$0	\$6,500	\$6,500
	Contract for Program Evaluation	\$0	\$0	\$0	\$0	\$1,750	\$1,750
	Substance Abuse Counseling	\$0	\$0	\$0	\$0	\$4,000	\$4,000
3110	Telephone	\$0	\$0	\$0	\$0	\$1,000	\$1,000
3130	Postage	\$0	\$0	\$0	\$0	\$300	\$300
3210	Travel	\$0	\$0	\$0	\$0	\$1,000	\$1,000
3300	Advertising and Notices	\$0	\$0	\$0	\$0	\$0	\$0
3400	Printing Expense	\$0	\$0	\$0	\$0	\$150	\$150
3540	Unemployment Claims	\$0	\$0	\$0	\$0	\$35	\$35
3623	Utilities Purchased	\$0	\$0	\$0	\$0	\$0	\$0
3720	Buildings and Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
4020	Employee Training	\$0	\$0	\$0	\$0	\$450	\$450
4040	Membership Dues	\$0	\$0	\$0	\$0	\$0	\$0
4050	Incidental Expenses	\$0	\$0	\$0	\$0	\$200	\$200
Total		\$0	\$0	\$0	\$0	\$41,053	\$41,053

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Capital Expenditure			2009	Projections	Budget	Budget	Increase
5044	Capital-Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

FINANCE





Mission

The Finance Department’s mission is to provide administrative leadership, support and direction for all programs in the Finance Department. The Finance Department serves as the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Finance Department provides accounting, financial reporting and internal control services to City departments. The Finance Department performs all accounts payable and payroll functions of the City while ensuring optimal cash management.

Goals and Objectives

1. To continue to receive the Certificate for Achievement for Excellence in Financial Reporting from the Governmental Finance Officers Association of the United States and Canada - the 21st consecutive year if awarded.
2. To receive the Certificate for Excellence in Distinguished Budget Presentation from the Governmental Finance Officers Association of The United States and Canada for the 2010-2011 Budget.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0
Total	3	3	3	3	3	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$219,807	\$113,817	\$218,069	\$219,974	\$204,763	(\$15,211)
Operational	\$236,948	\$105,998	\$257,361	\$277,252	\$261,437	(\$15,815)
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$456,755	\$219,815	\$475,430	\$497,226	\$466,200	(\$31,026)

The 2010-2011 Finance Department has a total decrease of \$31,026 in operational expenditures from last year, primarily due to the decrease in health insurance for budget employees within the Finance Department and in the current funding portion of GASB45. Significant changes include the following line items:



- 1741: Health Insurance. - \$13,703 – Rates are lower than budgeted for the previous budget year.
- 3550: Property and Liability Insurance - \$8,283 – Due to the change in carriers the property and liability rates are lower.
- 4085: Current Funding for GASB 45 - \$9,100 – Rates are lower for health insurance in the Current Budget year for Health Insurance.

Capital Requests

There are no capital requests in the Finance Department budget.

Debt Service

There is no debt service in the Finance Department budget.

		2008-2009	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages		Actual					
100	Salaries	\$163,877	\$85,331	\$162,994	\$162,994	\$162,994	\$0
400	Social Security	\$11,598	\$6,528	\$12,469	\$12,469	\$12,469	\$0
500	SC Retirement	\$15,052	\$7,885	\$15,061	\$15,061	\$15,061	(\$0)
1741	Group Health Insurance	\$23,257	\$11,278	\$22,556	\$24,461	\$10,758	(\$13,703)
1750	Group Life-SC Ret.	\$250	\$124	\$244	\$244	\$244	\$0
3520	Worker's Compensation	\$5,774	\$2,672	\$4,745	\$4,745	\$3,237	(\$1,508)
Total		\$219,807	\$113,817	\$218,069	\$219,974	\$204,763	(\$15,211)

		2008-2009	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure		Actual					
2100	Office Supplies	\$2,215	\$153	\$2,100	\$2,100	\$2,100	\$0
2120	Printer Lease/Maint. Contract	\$132	\$572	\$1,145	\$925	\$925	\$0
2210	Cleaning Supplies	\$227	\$379	\$758	\$180	\$180	\$0
2240	Safety Material	\$60	\$20	\$40	\$100	\$100	\$0
2500	Postage Machine - Rental	\$985	\$803	\$1,605	\$600	\$600	\$0
3000	Professional Services - Audit	\$20,575	\$20	\$19,975	\$19,000	\$19,000	\$0
3110	Telephone	\$2,347	\$1,115	\$2,230	\$2,800	\$2,800	\$0
3130	Postage	\$759	\$298	\$596	\$300	\$300	\$0
3210	Travel	\$737	\$28	\$400	\$400	\$400	\$0
3400	Printing Expense	\$1,903	\$4,388	\$4,500	\$4,100	\$4,100	\$0
3540	Unemployment Claims	\$0	\$0	\$0	\$0	\$0	\$0
3550	Property & Liability Insurance	\$38,800	\$21,937	\$43,874	\$40,000	\$31,717	(\$8,283)
3623	Utilities Purchased	\$2,149	\$800	\$2,500	\$2,500	\$2,500	\$0
3624	Alarm Systems	\$0	\$0	\$0	\$0	\$0	\$0
3720	Buildings and Grounds Maintenance	\$2,405	\$1,708	\$2,200	\$2,200	\$2,200	\$0
3730	Equipment Maint.-Service	\$1,389	\$886	\$2,100	\$2,100	\$2,100	\$0
3731	Software Maintenance	\$10,059	\$2,516	\$5,032	\$6,000	\$6,000	\$0
3755	Bond Insurance	\$0	\$0	\$0	\$0	\$0	\$0
3768	Vehicle Repairs	\$0	\$0	\$0	\$350	\$0	(\$350)
4020	Employee Training	\$400	\$0	\$400	\$2,000	\$350	(\$1,650)
4025	Banking Services	\$5,019	\$7,596	\$15,000	\$600	\$2,000	\$1,400
4040	Membership Dues	\$435	\$0	\$500	\$500	\$500	\$0
4050	Incidental	\$2,486	\$1,066	\$2,132	\$500	\$500	\$0
4080	Utilities Transfer	\$42,257	\$23,492	\$36,000	\$36,000	\$36,000	\$0
4085	GASB 45 - Current Funding	\$101,608	\$38,221	\$76,442	\$116,165	\$107,065	(\$9,100)
4086	GASB 45 - Future Funding	\$0	\$0	\$37,832	\$37,832	\$40,000	\$2,168
Total		\$236,948	\$105,998	\$257,361	\$277,252	\$261,437	(\$15,815)

		2008-2009	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure		Actual					
5023	Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5030	Computer Programming- Software	\$0	\$0	\$0	\$0	\$0	\$0
5044	Capital-Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

PUBLIC SAFETY





Mission

The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to enhance relationships between the Department and the public.

Goals and Objectives

1. To continue to development partnerships with community organizations.
2. To develop the personnel within the department by offering basic and advance training.
3. Upgrade or replace equipment within the department through grants or existing budget.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	45	38	44	45	44	(1)
Part - Time	21	21	21	21	21	0
Total	66	59	65	66	65	(1)

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$2,552,775	\$1,186,901	\$2,311,081	\$2,287,056	\$2,257,300	(\$29,756)
Operational	\$643,236	\$290,716	\$579,471	\$828,755	\$505,915	(\$322,840)
Capital	\$609,686	\$0	\$0	\$53,487	\$44,766	(\$8,721)
Debt	\$79,656	\$69,424	\$40,645	\$98,203	\$98,203	
Total	\$3,885,353	\$1,547,041	\$2,931,197	\$3,267,501	\$2,906,184	(\$361,317)

The 2010-2011 Public Safety Department has a total decrease of \$361,317 in operational expenditures from last year, primarily due to the eliminating a major line item and decreasing in other line items. Significant changes include the elimination/decreasing of the following line items:

Elimination:

- 02115 Drug/Grant Materials \$294,259
 This line item contained the SRO's salaries which are now included in the department's salary line item; also the Juvenile Justice Grant was originally included in this line item but is not hosted in the Case Expediter Department.



Decreases:

- 02100 Office Supplies \$2,000
- 02112 Ammunition \$2,000
- 02210 Cleaning Supplies \$2,000
- 02220 Fuel, Oil, Lubrication \$10,081
- 02230 Meals for Prisoners \$500
- 02231 Prisoner Housing \$ 7,000
- 02260 Uniforms \$2,000
- 02276 Juvenile Costs \$5,000
- 04305 Support Equipment \$2,000

Capital Requests

The Public Safety Department is requesting \$44,765.84 for capital expenditures - \$24,765.84 for equipment needed for public safety operations and \$20,000 for facility improvements to the Public Safety facilities.

- Fifteen (15) body armor vest @ 525 = \$7,875.00
(For replacements and new employees)
- Turn Out Gear for the Department = total \$16,890.84
 - Eight (8) pairs of Bunker pants @ \$764.00 ea = \$6,112
 - Eight (8) Bunker Coats @ \$637.00 ea = \$5,096
 - Five (5) Helmets @ \$279.00 ea = \$1,395.00
 - Eight (8) pairs of boots @ \$139.00 ea = \$1,112
 - Eight (8) Flash Hoods @ \$18.18 ea = \$145.44
 - Eight (8) pairs of gloves @ \$26.45 ea = \$211.60
 - Six (6) Motorola Minolta V Pagers @ \$469.80 ea = \$2,818.80
- Facility Improvements = \$20,000
 - Main Station – repairs and general maintenance to include painting, replacing ceiling tiles, replacing section of carpet, resealing windows, etc...
 - Substation – new HVAC/heating unit, estimated cost of \$4,500; other general repair/maintenance includes minor electrical work, painting, and other minor repairs.

Debt Service

The Public Safety Department has a total annual debt service of \$98,203, as described below:

- Ladder Truck – annual payment of \$40,645
- Patrol vehicles – annual payment of \$57,558

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Salaries & Wages			2009	Projections	Budget	Budget	Increase
100	Salaries	\$1,804,711	\$846,730	\$1,630,739	\$1,559,071	\$1,549,320	(\$9,751)
110	Overtime Salaries	\$30,000	\$14,121	\$28,242	\$20,000	\$30,000	\$10,000
400	Social Security	\$131,843	\$64,351	\$128,702	\$139,269	\$120,053	(\$19,216)
500	SC Retirement	\$7,498	\$4,434	\$8,868	\$7,084	\$6,868	(\$216)
600	SC Police Retirement	\$179,052	\$84,821	\$169,642	\$156,456	\$168,240	\$11,784
900	Part-time Firefighter Pay	\$38,757	\$20,549	\$41,098	\$35,000	\$35,000	\$0
1750	Group Life - SC Retirement	\$33	\$0	\$0	\$115	\$115	\$0
1741	Group Health Insurance	\$256,909	\$110,300	\$220,600	\$279,239	\$265,232	(\$14,007)
1760	Accidental Death Insurance	\$3,915	\$1,591	\$3,182	\$2,204	\$3,040	\$836
1770	Group Life - SC Police Retirement	\$3,537	\$1,646	\$3,292	\$2,204	\$3,040	\$836
3520	Worker's Compensation	\$96,520	\$38,358	\$76,716	\$86,414	\$76,392	(\$10,022)
Total		\$2,552,775	\$1,186,901	\$2,311,081	\$2,287,056	\$2,257,300	(\$29,756)

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Operational Expenditure			2009	Projections	Budget	Budget	Increase
920	Fire Prevention	\$2,534	\$910	\$1,820	\$2,000	\$2,000	\$0
2100	Office Supplies	\$3,797	\$954	\$1,908	\$8,000	\$6,000	(\$2,000)
2105	Materials/Supplies	\$2,465	\$584	\$1,168	\$2,500	\$2,500	\$0
2110	Printer Lease	\$3,371	\$75	\$150	\$4,500	\$4,500	\$0
2111	Film/Developing Police	\$2,439	\$41	\$82	\$1,000	\$1,000	\$0
2112	Ammunition Police	\$3,492	\$0	\$0	\$7,000	\$5,000	(\$2,000)
2115	Drug/Grant Materials Police	\$49,790	\$36,946	\$73,892	\$294,259	\$0	(\$294,259)
2120	Printer/Copier Lease	\$1,756	\$3,878	\$7,756	\$8,200	\$8,200	\$0
2210	Cleaning Supplies	\$9,719	\$4,107	\$8,214	\$12,000	\$10,000	(\$2,000)
2220	Fuel & Lubrication	\$75,644	\$31,791	\$63,582	\$98,081	\$88,000	(\$10,081)
2230	Meals for Prisoners	\$2,901	\$538	\$1,076	\$3,500	\$3,000	(\$500)
2231	Prisoner Housing	\$1,046	\$674	\$1,348	\$12,000	\$5,000	(\$7,000)
2235	Trustee Maintenance	\$22,006	\$8,992	\$17,984	\$21,000	\$21,000	\$0
2240	Safety Material	\$2,924	\$55	\$110	\$1,500	\$1,500	\$0
2260	Uniforms	\$13,959	\$10,415	\$20,830	\$19,000	\$17,000	(\$2,000)
2275	Sled Computer	\$6,511	\$1,248	\$2,496	\$5,800	\$5,800	\$0
2276	Juvenile Costs	\$4,712	\$1,125	\$2,250	\$10,000	\$5,000	(\$5,000)
2300	Special Response Team	\$301	\$980	\$0	\$3,400	\$3,400	\$0
2400	Small Tools Equipment	\$322	\$124	\$248	\$500	\$500	\$0
3010	Contract Employee - County Sheriff	\$0	\$0	\$0	\$0	\$0	\$0
3110	Telephone	\$20,364	\$11,422	\$22,843	\$14,000	\$14,000	\$0
3120	Radio Maintenance	\$37,008	\$12,988	\$25,976	\$21,576	\$21,576	\$0
3121	Pagers	\$4,656	\$1,900	\$3,800	\$8,000	\$8,000	\$0
3130	Postage	\$654	\$398	\$796	\$1,000	\$1,000	\$0
3210	Travel	\$2,660	\$2,577	\$5,154	\$5,000	\$6,000	\$1,000
3300	Advertising	\$3,659	\$205	\$410	\$850	\$850	\$0
3400	Printing Expenses	\$1,873	\$514	\$1,028	\$1,500	\$1,500	\$0
3402	Explorer Program	\$0	\$0	\$0	\$0	\$1,000	\$1,000
3540	Unemployment Claims	\$377	\$387	\$774	\$1,800	\$1,800	\$0
3620	Gas - Substation	\$1,521	\$240	\$480	\$2,000	\$2,000	\$0
3623	Utilities Purchased	\$22,474	\$3,930	\$7,860	\$40,789	\$40,789	\$0
3720	Buildings & Ground Maintenance	\$21,412	\$16,606	\$33,212	\$19,000	\$19,000	\$0
3730	Equipment Maintenance - Service	\$12,458	\$1,256	\$2,512	\$5,500	\$5,500	\$0
3768	Vehicle Repairs	\$60,736	\$19,532	\$39,064	\$25,000	\$25,000	\$0
3769	Vehicle Tire Purchases/Repairs	\$18,658	\$11,394	\$22,788	\$9,000	\$9,000	\$0
3770	Vehicle Maintenance	\$11,859	\$3,889	\$7,778	\$10,000	\$10,000	\$0

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Operational Expenditure			2009	Projections	Budget	Budget	Increase
4020	Employee Training	\$4,974	\$1,542	\$3,084	\$7,000	\$8,000	\$1,000
4040	Membership Dues	\$813	\$135	\$270	\$3,000	\$4,000	\$1,000
4050	Incidental Expenses	\$14,082	\$4,135	\$8,270	\$5,000	\$5,000	\$0
4051	Medical Expenses	\$18,237	\$14,029	\$28,058	\$18,000	\$18,000	\$0
4054	First Responder Fire	\$445	\$173	\$346	\$3,000	\$3,000	\$0
4070	Note Payment - Fire Truck	\$28,063	\$40,645	\$40,645	\$40,645	\$40,645	\$0
4071	Note Payment - Police Cars	\$51,593	\$28,779	\$0	\$57,558	\$57,558	\$0
4101	State Fine Transfer	\$115,301	\$52,001	\$104,002	\$40,000	\$40,000	\$0
4110	Fines - Refunds	\$18,606	\$9,535	\$19,070	\$8,000	\$8,000	\$0
4200	Victim's Rights	\$0	\$0	\$0	\$12,000	\$12,000	\$0
4300	911 Expenses	\$22,088	\$11,474	\$22,948	\$21,000	\$21,000	\$0
4305	Support Equipment	\$6,121	\$1,374	\$2,748	\$18,000	\$16,000	(\$2,000)
4400	NFRIS Reporting	\$0	\$0	\$0	\$1,000	\$1,000	\$0
4900	Animal Control - Pound	\$8,105	\$5,643	\$11,286	\$10,000	\$10,000	\$0
4901	Animal Control - Police Canine	\$4,411	\$0	\$0	\$3,500	\$3,500	\$0
Total		\$722,892	\$360,140	\$620,116	\$926,958	\$604,118	(\$322,840)

		2008-2009	Through	Year	FY 09-10	FY 10-11	FY10-11
		Actual	December	End	Approved	Requested	Requested
Capital Expenditure			2009	Projections	Budget	Budget	Increase
5023	Capital - Equipment	\$14,570	\$0	\$0	\$33,487	\$24,766	(\$8,721)
5024	Capital - Vehicles	\$592,093	\$0	\$0	\$0	\$0	\$0
5044	Capital - Facilities	\$3,023	\$0	\$0	\$20,000	\$20,000	\$0
Total		\$609,686	\$0	\$0	\$53,487	\$44,766	(\$8,721)

STREETS





Mission

The mission of the Streets Department is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City’s streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

Goals and Objectives

1. Continue to provide and maintain the level of services as outlined above.
2. Maintain department moral in the midst of limited resources and personnel .

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	4	4	4	4	4	0
Part - Time	0	0	0	0	2	2
Total	4	4	4	4	6	2

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
1 Salaries and Wages	\$220,594	\$72,629	\$141,962	\$165,727	\$196,842	\$31,115
2 Operational	\$56,530	\$43,809	\$87,618	\$70,702	\$60,075	(\$10,627)
4 Debt	\$0	\$0	\$0	\$0	\$0	\$0
3 Capital	\$0	\$9,733	\$19,466	\$35,500	\$20,000	(\$15,500)
Total	\$277,124	\$126,171	\$249,046	\$271,929	\$276,917	\$4,988

The 2010 – 2011 Street Department budget has a total increase of \$4,988 in departmental expenditures. This is primarily due to the increase in personnel costs to due to the request to add two part-time positions to assist year round in litter control, right-of-way and sidewalk maintenance. Operational expenditures for the department decreased in various line item expenses including the following:

- 2190: Chemicals - \$(4,500)
- 2195: Mosquito Control Chemicals – \$(1,500)
- 2196: Fertilizer and Grass Seed \$(2,000)
- 2200: Fuel and Lubrication - \$(2,502)
- 5023: Capital Equipment - \$(15,000)



Capital Requests

The Streets Department is requesting the purchase of a pick-up truck at a cost of \$20,000.

Debt Service

There is no debt service currently budgeted in the Streets Department.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$141,223	\$44,499	\$85,702	\$101,754	\$138,410	\$36,656
110 Overtime Salaries	\$7,844	\$2,985	\$5,970	\$15,000	\$10,000	(\$5,000)
400 Social Security	\$10,732	\$4,074	\$8,148	\$8,932	\$8,932	\$0
500 SC Retirement	\$13,246	\$4,135	\$8,270	\$10,788	\$10,788	\$0
1741 Group Health Insurance	\$21,337	\$7,802	\$15,604	\$22,458	\$17,946	(\$4,512)
1750 Group Life - SC Retirement	\$243	\$87	\$174	\$175	\$175	\$0
3520 Worker's Compensation	\$25,969	\$9,047	\$18,094	\$6,620	\$10,591	\$3,971
Total	\$220,594	\$72,629	\$141,962	\$165,727	\$196,842	\$31,115

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$89	\$15	\$30	\$100	\$75	(\$25)
2190 Chemicals	\$8,357	\$2,415	\$4,830	\$7,000	\$2,500	(\$4,500)
2195 Mosquito Control Chemicals	\$0	\$658	\$1,316	\$3,000	\$1,500	(\$1,500)
2196 Fertilizer & Grass Seed	\$0	\$0	\$0	\$3,000	\$1,000	(\$2,000)
2210 Cleaning Supplies	\$946	\$179	\$358	\$1,000	\$700	(\$300)
2220 Fuel & Lubrication	\$12,278	\$5,406	\$10,812	\$15,002	\$12,500	(\$2,502)
2240 Safety Material	\$989	\$187	\$374	\$1,000	\$700	(\$300)
2260 Uniforms	\$3,454	\$1,670	\$3,340	\$2,000	\$2,200	\$200
2400 Small Tools & Equipment	\$292	\$83	\$166	\$1,000	\$800	(\$200)
3110 Telephone	\$1,625	\$823	\$1,646	\$1,000	\$1,000	\$0
3120 Radio Maintenance	\$108	\$66	\$132	\$200	\$200	\$0
3130 Postage	\$127	\$134	\$268	\$150	\$150	\$0
3210 Travel	\$0	\$0	\$0	\$100	\$100	\$0
3300 Advertising	\$347	\$80	\$160	\$100	\$100	\$0
3400 Printing Expenses	\$0	\$0	\$0	\$0	\$0	\$0
3540 Unemployment Claims	\$813	\$7,046	\$14,092	\$100	\$100	\$0
3620 Natural Gas	\$857	\$32	\$64	\$550	\$550	\$0
3630 Power Consumed	\$842	\$421	\$842	\$900	\$900	\$0
3640 Water Consumed	\$700	\$350	\$700	\$800	\$800	\$0
3650 Sewer Service	\$600	\$300	\$600	\$700	\$700	\$0
3720 Building & Grounds	\$1,420	\$925	\$1,850	\$1,000	\$1,000	\$0
3742 Street & Traffic Sign Maintenance	\$750	\$992	\$1,984	\$1,000	\$1,000	\$0
3760 Streets Maintenance	\$7,048	\$4,434	\$8,868	\$10,000	\$10,000	\$0
3768 Vehicle Repairs	\$6,773	\$10,153	\$20,306	\$15,000	\$15,000	\$0
3769 Vehicle Tire Purchases/Repairs	\$1,922	\$1,616	\$3,232	\$2,500	\$2,500	\$0
3770 Vehicle Maintenance	\$2,794	\$3,636	\$7,272	\$2,500	\$3,000	\$500
3772 Tree & ROW Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
4020 Employee Training	\$0	\$0	\$0	\$0	\$0	\$0
4050 Incidental Expenses	\$2,984	\$1,757	\$3,514	\$500	\$500	\$0
4051 Medical Expenses	\$413	\$431	\$862	\$500	\$500	\$0
4064 Note Payment - Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$0
4066 Note Payment - Tractor/Bushhog	\$0	\$0	\$0	\$0	\$0	\$0
4057 Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$56,530	\$43,809	\$87,618	\$70,702	\$60,075	(\$10,627)

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital - Equipment	\$0	\$0	\$0	\$15,000	\$0	(\$15,000)
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$20,000	\$20,000
5041 Capital - Paving & Sidewalks	\$0			\$10,500	\$0	(\$10,500)
5044 Capital - Facilities	\$0	\$9,733	\$19,466	\$10,000	\$0	(\$10,000)
Total	\$0	\$9,733	\$19,466	\$35,500	\$20,000	(\$15,500)

PARKS RECREATION LIBRARY CEMETERY





Mission

The mission of the Parks & Recreation Department is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City’s parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

Goals and Objectives

1. Continue to provide and maintain the level of services as outlined above.
2. Maintain department moral in the midst of limited resources and personnel.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	3	2	2	2	2	0
Part - Time	0	0	0	0	0	0
Total	3	2	2	2	2	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$108,418	\$71,881	\$139,719	\$85,085	\$115,682	\$30,597
Operational	\$258,888	\$150,326	\$300,651	\$249,856	\$223,700	(\$26,156)
Capital	\$0	\$0	\$0	\$0	\$12,000	\$12,000
Total	\$367,306	\$222,207	\$440,370	\$334,941	\$351,382	\$16,441

The 2010 – 2011 Parks, Recreation, Library and Cemetery budget has a total increase of \$16,441 in operational expenditures from last year, primarily due to realignment of personnel on the payroll side, purchase of a new mower and the decrease of funds given to the YMCA.

- 100: Salaries - \$30,597
- 3910: YMCA - (\$20,000)
- 3930: Parks - (\$2,500)
- 3940: Uptown Beautification – (\$1,000)

Capital Requests

The Parks & Recreation Department requests the purchase of a lawn mower at a cost of \$12,000.

Debt Service

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Department.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$77,100	\$54,574	\$105,105	\$55,276	\$79,965	\$24,689
110 Overtime Salaries	\$5,615	\$2,861	\$5,722	\$1,000	\$1,500	\$500
400 Social Security	\$6,154	\$3,634	\$7,268	\$4,305	\$5,909	\$1,604
500 SC Retirement	\$623	\$4,564	\$9,128	\$4,206	\$7,137	\$2,931
1741 Group Health Insurance	\$10,459	\$5,226	\$10,452	\$18,590	\$17,934	(\$656)
1750 Group Life - SC Retirement	\$117	\$66	\$132	\$84	\$116	\$32
3520 Worker's Compensation	\$8,351	\$956	\$1,912	\$1,624	\$3,121	\$1,497
Total	\$108,418	\$71,881	\$139,719	\$85,085	\$115,682	\$30,597

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$0	\$0	\$0	\$50	\$50	\$0
2210 Cleaning Supplies	\$735	\$20	\$40	\$800	\$300	(\$500)
2220 Fuel & Lubrication	\$2,676	\$1,286	\$2,572	\$3,800	\$3,000	(\$800)
2240 Safety Material	\$150	\$0	\$0	\$200	\$200	\$0
2260 Uniforms	\$2,343	\$613	\$1,226	\$1,356	\$1,000	(\$356)
2400 Small Tools & Equipment	\$305	\$137	\$274	\$700	\$500	(\$200)
3110 Telephone	\$233	\$18	\$36	\$250	\$250	\$0
3120 Radio Maintenance	\$0	\$0	\$0	\$200	\$200	\$0
3210 Travel	\$0	\$0	\$0	\$50	\$50	\$0
3300 Advertising	\$0	\$0	\$0	\$0	\$0	\$0
3400 Printing Expenses	\$0	\$0	\$0	\$0	\$0	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$50	\$50	\$0
3620 Natural Gas	\$1,308	\$2	\$4	\$400	\$400	\$0
3720 Building & Grounds	\$0	\$0	\$0	\$200	\$200	\$0
3740 Library Maintenance	\$27,585	\$14,884	\$29,768	\$26,000	\$26,000	\$0
3761 Park Maintenance	\$1,066	\$420	\$840	\$2,000	\$1,500	(\$500)
3768 Vehicle Repairs	\$1,695	\$2,969	\$5,938	\$2,000	\$2,000	\$0
3769 Vehicle Tire Purchases/Repairs	\$2,386	\$525	\$1,050	\$1,000	\$1,000	\$0
3770 Vehicle Maintenance	\$647	\$164	\$328	\$500	\$500	\$0
3910 YMCA Contract	\$212,000	\$116,667	\$233,334	\$200,000	\$180,000	(\$20,000)
3930 Parks	\$3,049	\$43	\$85	\$5,000	\$2,500	(\$2,500)
3940 Uptown Beautification	\$2,685	\$2,500	\$5,000	\$5,000	\$4,000	(\$1,000)
4020 Employee Training	\$0	\$0	\$0	\$0	\$0	\$0
4050 Incidental Expenses	\$0	\$10,078	\$20,156	\$100	\$0	(\$100)
4051 Medical Expenses	\$25	\$0	\$0	\$200	\$0	(\$200)
Total	\$258,888	\$150,326	\$300,651	\$249,856	\$223,700	(\$26,156)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5023 Capital - Equipment	\$0	\$0	\$0	\$0	\$12,000	\$12,000
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5044 Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$12,000	\$12,000

MUSEUM





Mission

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

Goals and Objectives

The museum has identified the following goals for the 2010 / 2011 budget year:

- 1) The Clinton Museum will work to expand its role beyond the management and operation of the Griffin House through public programs, development of a downtown walking tour, and expansion of the downtown historic district to include buildings of historical significance that are currently outside the district.
- 2) The Clinton Museum will continue to work towards increasing its financial self sufficiency through fundraising and seeking out grant opportunities.
- 3) The City of Clinton will work closely with donors and contractors to carry the textile mill history project through the concept and pre construction process prior to the end of the fiscal year.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	0	0	0	0	0	0
Part - Time	2	2	2	2	1	-1
Total	2	2	2	2	1	-1



Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$8,495	\$8,067	\$15,627	\$19,757	\$16,085	(\$3,672)
Operational	\$22,183	\$1,360	\$1,850	\$3,605	\$4,925	\$1,320
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$30,678	\$9,427	\$17,477	\$23,362	\$21,010	(\$2,352)

Due to the fact that the FY 2010/2011 Museum budget is substantially different from the previous year's budget, the following information is being provided to assist in planning for the Museum operation.

- **Salaries and Wages:** The museum funds the salary of personnel by paying for a portion of the base salary of each employee with funds generated through the museum's fundraising efforts. For the 2010/2011 year, the museum will raise outside funds to cover 40% of the base salary for employees, which is an increase from the 28% funded during 2009/2010. The museum is also planning to fund, using funds from fundraising efforts, two paid internship positions during the upcoming academic year. This will bring the total revenue from the museum used on personnel costs to \$5,023.
- **3720 Building and Ground Maintenance:** The museum is housed in the historic Griffin House, which was constructed in the early 1900s. The facilities age requires a significant level of annual maintenance. The museum is requesting an increase in maintenance funds to cover the costs of repairs to the public restroom, repair of the front porch, and general maintenance of the building and surrounding property.

Capital Requests

The Museum Division is not requesting capital funds for the FY 10 -11 year.

Debt Service

The Museum Division has no existing debt.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100Salaries	\$6,857	\$6,850	\$13,193	\$16,500	\$13,158	(\$3,342)
400Social Security	\$653	\$524	\$1,048	\$1,262	\$1,262	\$0
500SC Retirement	\$623	\$526	\$1,052	\$1,525	\$1,525	\$0
1741Group Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0
1750Group Life-SC Ret.	\$48	\$10	\$20	\$30	\$30	\$0
3520Worker's Compensation	\$314	\$157	\$314	\$440	\$110	(\$330)
Total	\$8,495	\$8,067	\$15,627	\$19,757	\$16,085	(\$3,672)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2210Cleaning Supplies	\$19,655	\$0	\$0	\$200	\$200	\$0
2260Uniforms	\$0	\$0	\$0	\$0	\$75	\$75
3110Telephone	\$0	\$67	\$134	\$950	\$700	(\$250)
3620Natural Gas	\$1,112	\$26	\$52	\$1,480	\$1,000	(\$480)
3624Alarm Systems	\$546	\$397	\$794	\$525	\$550	\$25
3720Buildings & Grounds	\$870	\$870	\$870	\$450	\$2,400	\$1,950
Total	\$22,183	\$1,360	\$1,850	\$3,605	\$4,925	\$1,320

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5044Capital-Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

SANITATION





Mission

The mission of the Sanitation Department is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen’s needs.

Goals and Objectives

1. Research a more cost effective way to dispose of cellulosic waste.
2. Obtain an incinerator for animal disposal other city needs.
3. Encourage citizens to recycle in order to decrease the amount municipal solid waste (MSW) collected.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	9	6	6	6	6	0
Part - Time	0	0	0	0	0	0
Total	9	6	6	6	6	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
1 Salaries and Wages	\$293,126	\$157,019	\$293,048	\$321,291	\$306,033	(\$15,258)
2 Operational	\$130,882	\$83,304	\$166,608	\$143,762	\$152,200	\$8,438
3 Capital	\$42,296	\$9,733	\$9,733	\$38,000	\$45,000	\$7,000
4 Debt	\$31,908	\$0	\$16,672	\$31,908	\$31,908	\$0
Total	\$498,211	\$250,056	\$486,061	\$534,961	\$535,141	\$180

The 2010 – 2011 Sanitation Budget has a total increase of \$180 in operational expenditures from last year primarily due to the ongoing testing/engineering costs at our landfill. Other significant changes include the following:

- 100: Salaries – (\$15,258)
- 2200: Fuel and Lubrication - *\$9,500)
- 3779: Landfill Expenses - \$19,500 - Testing and Engineering at the landfill site



Capital Requests

The Sanitation Department is requesting the capital expenditure of \$45,000 for a down payment on a Leaf Vacuum Truck - total purchase cost expected to be \$150,000.

Debt Service

The Sanitation Department has a total annual debt service of \$31,908 and is elaborated below:

- Boom truck – annual payments of \$16,672
- Garbage truck – annual payments of \$15,236

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$178,805	\$100,740	\$194,018	\$198,853	\$185,901	(\$12,952)
110 Overtime Salaries	\$18,565	\$11,350	\$19,457	\$15,000	\$10,000	(\$5,000)
400 Social Security	\$14,693	\$8,272	\$14,181	\$16,360	\$15,270	(\$1,090)
500 SC Retirement	\$17,739	\$10,350	\$17,743	\$19,760	\$18,444	(\$1,316)
1741 Group Health Insurance	\$40,160	\$17,232	\$29,541	\$55,945	\$50,673	(\$5,272)
1750 Group Life - SC Retirement	\$296	\$148	\$254	\$321	\$299	(\$22)
3520 Worker's Compensation	\$22,869	\$8,927	\$17,854	\$15,052	\$25,447	\$10,395
Total	\$293,126	\$157,019	\$293,048	\$321,291	\$306,033	(\$15,258)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$0	\$0	\$0	\$100	\$50	(\$50)
2190 Chemicals	\$0	\$0	\$0	\$100	\$50	(\$50)
2210 Cleaning Supplies	\$1,059	\$83	\$166	\$1,100	\$500	(\$600)
2220 Fuel & Lubrication	\$36,895	\$16,786	\$33,572	\$43,000	\$33,500	(\$9,500)
2240 Safety Material	\$1,480	\$504	\$1,008	\$1,000	\$1,000	\$0
2260 Uniforms	\$3,788	\$1,522	\$3,044	\$2,787	\$3,000	\$213
2400 Small Tools & Equipment	\$160	\$204	\$408	\$200	\$200	\$0
2450 Garbage Containers	\$5,109	\$3,163	\$6,326	\$7,000	\$7,000	\$0
3110 Telephone	\$512	\$218	\$436	\$900	\$600	(\$300)
3120 Radio Maintenance	\$292	\$102	\$204	\$500	\$300	(\$200)
3210 Travel	\$0	\$0	\$0	\$0	\$0	\$0
3300 Advertising	\$486	\$423	\$846	\$500	\$500	\$0
3400 Printing Expenses	\$0	\$0	\$0	\$100	\$100	\$0
3540 Unemployment Claims	\$1,120	\$0	\$0	\$500	\$500	\$0
3620 Natural Gas	\$857	\$33	\$66	\$550	\$550	\$0
3720 Building & Grounds	\$1,263	\$1,180	\$2,360	\$300	\$300	\$0
3755 Bond Insurance	\$0	\$0	\$0	\$325	\$0	(\$325)
3763 Landfill Fees	\$21,902	\$15,704	\$31,408	\$25,000	\$25,000	\$0
3768 Vehicle Repairs	\$21,268	\$14,565	\$29,130	\$30,000	\$30,000	\$0
3769 Vehicle Tire Purchases/Repairs	\$9,383	\$3,528	\$7,056	\$12,000	\$12,000	\$0
3770 Vehicle Maintenance	\$3,201	\$299	\$598	\$1,000	\$1,000	\$0
3779 Professional Services - Landfill	\$21,447	\$23,746	\$47,492	\$15,500	\$35,000	\$19,500
4020 Employee Training	\$150	\$75	\$150	\$500	\$250	(\$250)
4050 Incidental Expenses	\$434	\$1,051	\$2,102	\$400	\$400	\$0
4051 Medical Expenses	\$75	\$118	\$236	\$400	\$400	\$0
4065 Note Payment - Nulife Garbage Truck	\$15,236	\$0	\$0	\$15,236	\$15,236	\$0
4062 Note Payment - Boom Truck	\$16,672	\$0	\$16,672	\$16,672	\$16,672	\$0
4065 Note Payment - Leaf Truck	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$162,789	\$83,304	\$183,280	\$175,670	\$184,108	\$8,438

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital - Equipment	\$42,296	\$0	\$0	\$28,000	\$45,000	\$17,000
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5044 Capital - Facilities	\$0	\$9,733	\$9,733	\$10,000	\$0	(\$10,000)
Total	\$42,296	\$9,733	\$9,733	\$38,000	\$45,000	\$7,000

PLANNING & INSPECTIONS





Mission

The mission of the Department of Planning and Inspections is to promote sustainable and high quality development and protect the lives and property of our citizens within the City through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

Goals and Objectives

The Department of Planning and Inspections has identified the following goals for the 2010 / 2011 budget year:

- 1) The Department of Planning and Inspections will implement the state mandated green buildings standards as required by law.
- 2) The Inspections and Code Enforcement personnel will continue to work to achieve voluntary compliance on code enforcement case, remove derelict and abandoned properties, and enforce property maintenance codes.
- 3) The Inspections and Code Enforcement personnel will work with IT personnel to automate the certificate of occupancy records and the code enforcement complaint process in order to increase departmental efficiency.
- 4) The Department of Planning and Inspections will develop a plan to ensure that the legally required five year review of the Comprehensive Plan is completed on time in 2013.
- 5) The Department of Planning and Inspections will address the complete redevelopment of the existing Design Review Ordinances.
- 6) The Department of Planning and Inspections will complete the review of the existing subdivision ordinance, sign ordinance tree ordinance, and prepare a plan for the review and alteration of the zoning ordinances.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0
Total	3	3	3	3	3	0

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$153,670	\$80,258	\$154,571	\$153,712	\$153,712	\$0
400 Social Security	\$11,212	\$5,882	\$11,764	\$11,994	\$11,994	\$0
500 SC Retirement	\$13,809	\$7,414	\$14,828	\$14,487	\$14,487	\$0
1741 Group Health Insurance	\$11,015	\$4,344	\$8,688	\$10,470	\$9,135	(\$1,335)
1750 Group Life-SC Ret.	\$207	\$77	\$154	\$235	\$235	\$0
3520 Worker's Compensation	\$3,824	\$1,902	\$3,804	\$4,945	\$5,826	\$881
Total	\$193,736	\$99,877	\$193,809	\$195,843	\$195,389	(\$454)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$577	\$313	\$626	\$800	\$750	(\$50)
2120 Copier Supplies	\$27	\$143	\$286	\$352	\$325	(\$27)
2210 Cleaning Supplies	\$207	\$322	\$644	\$250	\$250	\$0
2220 Fuel, Lubrication	\$2,295	\$995	\$1,990	\$3,201	\$3,200	(\$1)
2260 Uniforms	\$692	\$532	\$1,064	\$700	\$900	\$200
3030 Professional Services	\$8,400	\$0	\$6,000	\$7,000	\$1,000	(\$6,000)
3110 Telephone	\$3,200	\$1,591	\$3,182	\$3,500	\$3,300	(\$200)
3120 Radio Maintenance	\$0	\$0	\$100	\$100	\$100	\$0
3130 Postage	\$798	\$368	\$736	\$500	\$700	\$200
3210 Travel	\$2,770	\$339	\$678	\$2,500	\$2,500	\$0
3300 Advertising and Notices	\$690	\$707	\$1,414	\$500	\$1,100	\$600
3400 Printing Expense	\$562	\$35	\$70	\$1,000	\$1,500	\$500
3540 Unemployment Claims	\$0	\$0	\$0	\$100	\$100	\$0
3623 Utilities Purchased	\$3,258	\$800	\$1,600	\$1,500	\$1,560	\$60
3720 Buildings and Grounds	\$2,538	\$1,697	\$3,394	\$1,500	\$1,700	\$200
3730 Equipment Maint.-Service	\$1,447	\$1,516	\$3,032	\$2,500	\$2,500	\$0
3755 Bond Insurance	\$0	\$0	\$0	\$0	\$300	\$300
3768 Vehicle Repairs	\$0	\$350	\$700	\$1,000	\$1,500	\$500
3769 Vehicle Tire Purchases/Repairs	\$0	\$0	\$300	\$300	\$300	\$0
3770 Vehicle Maintenance	\$83	\$24	\$300	\$300	\$300	\$0
3800 Code Enforcement	\$203	\$62	\$700	\$1,000	\$1,000	\$0
4020 Employee Training	\$1,109	\$915	\$2,000	\$2,000	\$2,500	\$500
4040 Membership Dues	\$446	\$267	\$534	\$500	\$650	\$150
4050 Incidental Expenses	\$771	\$201	\$201	\$500	\$500	\$0
4052 Code Books, ETC.	\$206	\$452	\$904	\$500	\$450	(\$50)
Total	\$30,278	\$11,629	\$30,455	\$32,103	\$28,985	(\$3,118)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5023 Capital Equipment	\$0	\$0	\$0	\$0	\$1,200	\$1,200
5024 Capital- Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5030 Computer Programming- Software	\$0	\$0	\$0	\$12,000	\$0	(\$12,000)
5044 Capital-Facilities	\$0	\$0	\$0	\$242	\$9,000	\$8,758
5400 Planning Commission	\$0	\$899	\$899	\$1,500	\$1,500	\$0
Total	\$0	\$899	\$899	\$13,742	\$11,700	(\$2,042)

ACCOMMODATIONS TAX





Mission

The mission of the Accommodations Tax Department is to distribute, as prescribed by South Carolina State Law, state-collected accommodations tax fund to local organizations, including the City of Clinton, to assist in tourism-related activities.

Goals and Objectives

Per South Carolina Code, State-collected Accommodations Tax revenues must be distributed as follows, if the City collects in excess of \$50,000 per year:

1. The first \$25,000 is distributed to the City’s General Fund, and is exempt from all other requirements of state law.
2. Five percent of the balance is then also deposited into the City’s General Fund and exempt from all other requirements of state law.
3. Thirty percent of the balance must be allocated to a special fund and used for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity. To manage and direct the expenditure of these tourism promotion funds, the municipality or county shall select one or more organizations, such as a chamber of commerce, visitor and convention bureau, or regional tourism commission, which has an existing, ongoing tourist promotion program.
4. The remaining balance plus earned interest received by a municipality or county must be allocated to a special fund and used for tourism-related expenditures, decided upon by the Advisory Committee.

Budgetary Analysis

Accommodations Tax - 605		FY 10/11				
		Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
1101	Allocation to General Fund	\$ -		\$ 25,000	\$ 25,000	\$ -
1110	General Fund - 5% of Balance	\$ -		\$ 2,250	\$ 2,250	\$ -
1120	Promotion Fund - 30% of Balance	\$ -		\$ 13,500	\$ 13,500	\$ -
1130	Tourism Related Fund - 65% of Balance	\$ -		\$ 29,250	\$ 29,250	\$ -
	Total	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -

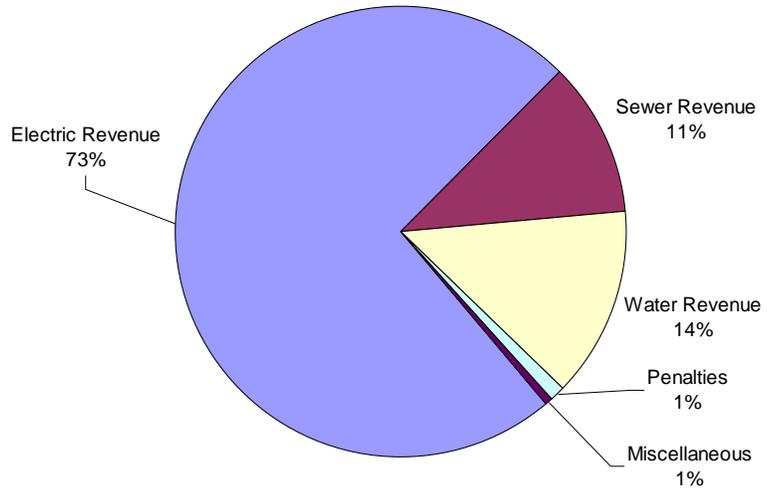
UTILITY FUND





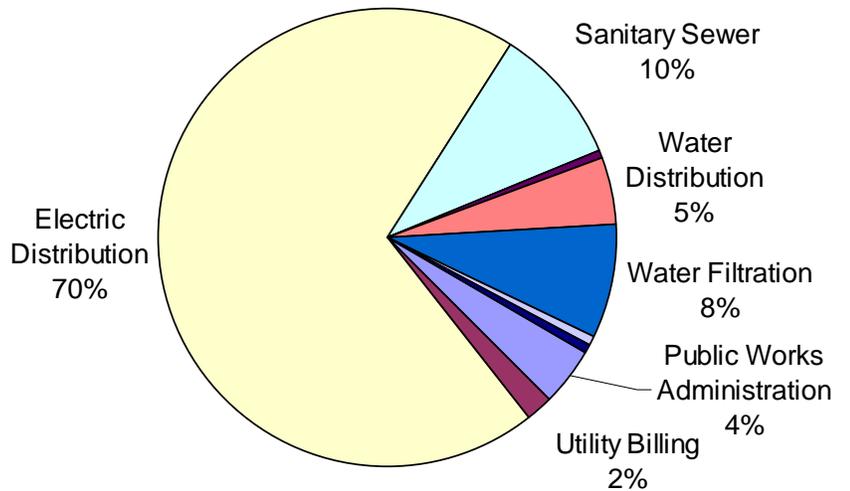
Utility Fund Revenue

Electric Revenue	\$13,212,900
Sewer Revenue	\$1,977,448
Water Revenue	\$2,442,214
Penalties	\$200,000
Miscellaneous	\$109,700
Total	\$17,942,261



Utility Fund Expenditures

Public Works Administration	\$ 724,027
Utility Billing	\$ 366,905
Electric Distribution	\$12,490,568
Sanitary Sewer	\$ 1,774,904
Storm Sewer	\$ 78,071
Water Distribution	\$ 848,716
Water Filtration	\$ 1,480,590
Maintenance	\$ 94,843
Risk Management	\$ 83,637
TOTAL	\$17,942,261



Utility Fund Revenue

FY 10/11

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
41100Electric Revenue	\$11,650,000	\$10,799,687	\$12,465,000	\$13,212,900	\$747,900
41200Sewer Revenue	\$1,730,000	\$1,505,197	\$1,781,900	\$1,826,448	\$44,548
41201Sewer Tap Fees	\$13,000	\$700	\$13,000	\$1,000	(\$12,000)
41250Sewer I & I	\$150,000	\$152,978	\$150,000	\$150,000	\$0
41300Water Revenue	\$2,393,776	\$2,121,906	\$2,393,776	\$2,417,714	\$23,938
41301Water Tap Fees	\$15,000	\$13,935	\$15,000	\$15,000	\$0
41305Water Heater Maint. Fees	\$4,500	\$4,183	\$4,500	\$4,500	\$0
41310Fire Protection Charges	\$10,000	\$4,141	\$5,000	\$5,000	\$0
41400Penalties Collected	\$220,000	\$200,520	\$220,000	\$200,000	(\$20,000)
41420Miscellaneous Revenue	\$55,000	\$60,776	\$55,000	\$55,000	\$0
41500Material & Equipment Sales	\$7,000	\$54,235	\$7,000	\$7,000	\$0
41600Customer Connections	\$45,000	\$38,965	\$45,000	\$40,000	(\$5,000)
41610Yard Light Installations	\$1,000	\$0	\$1,000	\$1,000	\$0
41700Cable Vision - Pole Rental	\$4,200	\$34,644	\$4,200	\$4,200	\$0
41700Bell South - Pole Rental	\$2,000	\$0	\$2,000	\$2,000	\$0
44190Sale of Equipment	\$500	\$0	\$500	\$500	\$0
44300Interest Income	\$28,000	\$14,539	\$10,000	\$0	(\$10,000)
TOTAL	\$16,328,976	\$15,006,407	\$17,172,876	\$17,942,261	\$769,385

Utility Fund Expenditures

FY 10/11

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 - 2011 Requested Budget	Requested Increase
Public Works Administration	\$722,397	\$590,598	\$644,582	\$724,027	\$79,445
Utility Billing	\$395,283	\$379,186	\$365,632	\$366,905	\$1,273
Electric Distribution	\$11,200,737	\$10,815,776	\$11,941,675	\$12,490,568	\$548,893
Sanitary Sewer	\$1,638,278	\$1,681,571	\$1,686,944	\$1,774,904	\$87,960
Storm Sewer	\$93,842	\$130,865	\$80,228	\$78,071	(\$2,157)
Water Distribution	\$708,704	\$466,710	\$848,478	\$848,716	\$238
Water Filtration	\$1,428,083	\$1,272,424	\$1,460,827	\$1,480,590	\$19,763
Maintenance	\$61,420	\$64,897	\$60,282	\$94,843	\$34,561
Risk Management	\$80,232	\$54,216	\$84,228	\$83,637	(\$591)
TOTAL	\$16,328,976	\$15,456,243	\$17,172,876	\$17,942,261	\$769,385

Operating Surplus	\$0	(\$479,836)	\$0	\$0
Prior Period Adjustment	\$0	\$0	\$0	\$0
Net Assets, beginning of year	\$8,360,718	\$8,360,718	\$7,880,882	\$7,880,882
Net Assets, end of year	\$8,360,718	\$7,880,882	\$7,880,882	\$7,880,882

Note: Presented on a GAAP basis. Actuals include activities not included in operating budget.



Electric Revenue – The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

Residential Rate

Basic Facilities Charge – per month:	\$10.59
Energy Charge – per kwh:	\$0.1128

Electric General Service

Basic Facilities Charge – per month:	\$20.55
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$7.26
Energy Charge – per kwh	
First 3,000 kwh:	\$0.1442
Over 3,000 kwh:	\$0.0817

Electric Large General Service

Basic Facilities Charge – per month:	\$31.14
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$10.41
Energy Charge – per kwh	
For the first 125 kw kw of billing demand	
First 3,000 kwh	\$0.1549
Next 87,000 kwh	\$0.0802
Over 90,000 kwh	\$0.0481
For the next 275 kwh over kw of billing demand	
First 140,000 kwh	\$0.0741
Next 60,000 kwh	\$0.0665
Over 200,000 kwh	\$.0603
For all over 400 kwh per kw of billing demand	
First 1,000,000 kwh	\$0.0592



Sewer Revenue – The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer.

	Inside City Customer	Outside City Customer
Readiness to Serve Charge (Minimum Bill)	\$ 6.04	\$ 9.05
Wastewater Collection Charge - per 1,000 gallons	\$ 2.39	\$ 3.59
Wastewater Treatment Charge - per 1,000 gallons	\$ 3.05	\$ 4.23
Total Monthly Charge - per 1,000 gallons	\$ 5.33	\$ 7.82

Sewer Tap Fees – The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

	Inside City Customer	Outside City Customer
4 inch tap	\$700.00	\$1,050.00
Over 4 inch tap	Cost	Cost + 50 %

Sewer I & I – The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer:	\$3.00 per month
Institutional Sewer Customer:	\$8.00 per month
Commercial Sewer Customer:	\$3.00 per month plus \$0.0005 per gallon of metered water

Water Revenue – The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power.

	Inside City Customer	Outside City Customer With Power	Outside City Without Power
<u>Readiness to Serve Charge - Based on Size of Meter (Minimum Bill)</u>			
3/4" or smaller	\$6.49	\$10.22	\$10.22
1"	\$15.14	\$23.85	\$23.85
1 1/2"	\$27.04	\$42.59	\$42.59
2"	\$48.67	\$76.66	\$76.66
3"	\$97.34	\$153.32	\$153.32
4"	\$162.24	\$255.53	\$255.53
6"	\$324.48	\$511.06	\$511.06
8"	\$540.80	\$851.76	\$851.76
10"	\$919.36	\$1,447.99	\$1,447.99



<u>Usage Charges - Per 1,000 gallons</u>	Inside City Customer	Outside City Customer With Power
First 500,000 gallons	\$2.37	\$3.74
Next 4,500,000 gallons	\$2.22	\$3.50
Over 5,000,000 gallons	\$2.02	\$3.18

<u>Usage Charges - Per 1,000 gallons</u>	Outside City Customer Without Power
0 - 1,000 gallons (minimum consumption charge)	\$6.02
next 3,000 gallons	\$5.41
next 4,000 gallons	\$5.13
next 5,000 gallons	\$5.06
next 12,000 gallons	\$4.80

Note: All contractors who need temporary water will be charged Outside City without Power Rates.

Water Tap Fees – The City of Clinton charges residential and commercial customers to tap onto the City’s water lines.

<u>Water Tap Size</u>	Inside City Customer	Outside City Customer
3/4"	\$700.00	\$1,050.00
1"	\$900.00	\$1,350.00
1 1/2"	\$1,000.00	\$1,500.00
2" and over	Cost	Cost + 50%
3/4" Irrigation Meter	\$225.00	\$325.00

Water Heater Maintenance Fees – The City of Clinton provides water heater maintenance service to customers that register for the service. Customers pay for the service through their monthly utility statements. There are approximately 176 customers utilizing this service.

Fire Protection Charges – The City of Clinton provides Fire Protection service to 50 customers, paid through the customers’ monthly utility statements.

<u>Size of Service</u>	Inside City Customer	Outside City Customer
6" and Under	\$70.00	\$105.00
8"	\$130.00	\$220.00
10"	\$350.00	\$525.00
12" and Over	\$500.00	\$750.00



Penalties – The City of Clinton charges a 10% penalty on the total utility charges if a customer’s bill is paid after the due date stated on the customer’s utility statement.

Miscellaneous Revenue - Revenue not normally budgeted is accounted for in this line-item.

Material & Equipment Sales – The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

Customer Connections – The City of Clinton charges customers a connection fee for power and water services.

	<u>Connection Fee</u>	<u>Note</u>
Residential Power/Water or Water Only	\$45.00	
Temporary Power/Water	\$20.00	
Commercial/ Industrial	Material Cost + 15%	A & B

Notes:

A: Minimum Bill for Commercial/Industrial is \$100

B: Negotiated Utility Agreement required - only on new delivery points.

Yard Light Installations – The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

Cablevision Pole Rental – The City of Clinton receives funds from Charter Communications for attaching their lines to the City’s utility poles.

Bell South Pole Rental – The City of Clinton receives funds from Bell South for attaching their lines to the City’s utility poles.

Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Utility Fund Expenditure Summary



Utility Fund Expenditure Summary

FY 10/11

	2008-2009 Budget	2008-2009 Actual	2009-2010 Approved Budget	2010 – 2011 Requested Budget	Requested Increase
Public Works Administration	\$698,397	\$590,598	\$644,582	\$724,027	\$79,445
Utility Billing	\$395,285	\$379,186	\$365,632	\$366,905	\$1,273
Electric Distribution	\$11,200,737	\$10,815,776	\$11,941,675	\$12,490,568	\$548,893
Sanitary Sewer	\$1,638,276	\$1,681,571	\$1,686,944	\$1,774,904	\$87,960
Storm Sewer	\$93,842	\$130,865	\$80,228	\$78,071	(\$2,157)
Water Distribution	\$708,702	\$466,710	\$848,478	\$848,716	\$238
Water Filtration	\$1,428,081	\$1,272,424	\$1,460,827	\$1,480,590	\$19,763
Maintenance	\$61,420	\$64,897	\$60,282	\$94,843	\$34,561
Risk Management	\$80,232	\$84,216	\$84,228	\$83,637	(\$591)
TOTAL	\$16,304,972	\$15,486,243	\$17,172,876	\$17,942,261	\$769,385

City of Clinton Annual Budget
 Fiscal Year 2010/2011
 Utility Fund Expenditure Summary - Category



Utility Fund Expenditure Summary - Category

FY 10/11

	Salaries & Wages	Operating Expenditures	Capital	Debt	Transfer	Overhead	Total
Public Works							
Administration	\$299,347	\$424,680	\$0	\$0	\$0	\$0	\$724,027
Utility Billing	\$245,545	\$121,360	\$0	\$0	\$0	\$0	\$366,905
Electric Distribution	\$590,071	\$10,160,568	\$184,000	\$295,861	\$1,034,776	\$225,292	\$12,490,568
Sanitary Sewer	\$150,082	\$1,306,920	\$81,000	\$38,700	\$164,640	\$33,562	\$1,774,904
Storm Sewer	\$61,171	\$16,900	\$0	\$0	\$0	\$0	\$78,071
Water Distribution	\$177,452	\$104,316	\$87,000	\$198,173	\$233,183	\$48,592	\$848,716
Water Filtration	\$403,440	\$553,745	\$174,700	\$348,705	\$0	\$0	\$1,480,590
Maintenance	\$87,743	\$7,100	\$0	\$0	\$0	\$0	\$94,843
Risk Management	\$69,937	\$13,700	\$0	\$0	\$0	\$0	\$83,637
TOTAL	\$2,084,788	\$12,709,289	\$526,700	\$881,439	\$1,432,599	\$307,446	\$17,942,261

PUBLIC WORKS ADMINISTRATION





Mission

The mission of the Public Works Administration Department is to provide administrative leadership, supervision, support and direction for all programs in the Public Works Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

Goals and Objectives

1. Educate the public on the scope of services offered by public works.
2. Continue to improve methods of operation throughout the organization.
3. Enhance training opportunities for all public works employees.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	4	4	4	4	4	0
Part - Time	0	0	0	0	0	0
Total	4	4	4	4	4	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$290,829	\$154,081	\$299,300	\$277,236	\$299,347	\$22,111
Operational	\$299,769	\$111,668	\$221,899	\$367,341	\$424,680	\$57,339
Capital	\$0	\$9,733	\$19,466	\$24,000	\$0	(\$24,000)
Total	\$590,598	\$275,482	\$540,665	\$668,577	\$724,027	\$55,450

The 2010-2011 Public Works Administration Budget has a total increase of \$55,450 in operational expenditures from last year, primarily due to the creation of a contingency fund. Significant changes include the elimination/shifting of the following line items:

- 3550: Property Insurance – (\$24,849) due to change in property insurance provider
- 3731: Software – QS1 & Work Order - (\$4,200) Reduction is due to the in-house development of the work order program
- 4085: GASB 45: Current Funding – (\$6,762) due to change in health insurance provider
- 6000: Contingency. - \$100,000



Capital Requests

There are no capital requests in the Public Works Administration budget.

Debt Service

There currently is no debt service budgeted in the Public Works Administration budget.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$228,419	\$119,634	\$230,406	\$224,836	\$221,704	(\$3,132)
400 Social Security	\$16,702	\$8,795	\$17,590	\$17,200	\$16,960	(\$240)
500 SC Retirement	\$19,755	\$11,469	\$22,938	\$2,077	\$20,485	\$18,408
1741 Group Health Insurance	\$19,045	\$9,871	\$19,742	\$24,786	\$30,940	\$6,154
1750 Group Health Life-SC Ret.	\$409	\$196	\$392	\$337	\$333	(\$4)
3520 Worker's Compensation	\$6,499	\$4,116	\$8,232	\$8,000	\$8,925	\$925
Total	\$290,829	\$154,081	\$299,300	\$277,236	\$299,347	\$22,111

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$1,101	\$467	\$934	\$1,000	\$1,000	\$0
2110 Printer/Copier Lease	\$289	\$1,796	\$3,592	\$1,430	\$1,430	\$0
2220 Fuel, Lubrication	\$2,026	\$1,112	\$2,224	\$2,700	\$2,700	\$0
2240 Safety Material	\$121	\$20	\$40	\$100	\$100	\$0
2260 Uniforms	\$603	\$418	\$836	\$1,050	\$500	(\$550)
2400 Small Tools	\$0	\$21	\$0	\$1,400	\$700	(\$700)
3030 Professional Services - Audit	\$25,525	\$0	\$0	\$23,000	\$23,000	\$0
3031 GIS - Maintenance	\$0	\$170	\$0	\$10,000	\$4,400	(\$5,600)
3110 Telephone	\$3,914	\$2,378	\$4,756	\$3,000	\$3,000	\$0
3120 Radio Maintenance	\$39	\$0	\$0	\$300	\$300	\$0
3130 Postage	\$253	\$181	\$362	\$170	\$170	\$0
3210 Travel	\$2,063	\$586	\$1,172	\$1,500	\$1,500	\$0
3300 Advertising and Notices	\$109	\$0	\$0	\$100	\$100	\$0
3400 Printing Expense	\$40	\$169	\$338	\$100	\$100	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$150	\$150	\$0
3550 Property Insurance	\$129,856	\$66,802	\$133,604	\$120,000	\$95,151	(\$24,849)
3731 Software	\$777	\$528	\$0	\$5,200	\$1,000	(\$4,200)
3755 Bond Insurance	\$0	\$0	\$0	\$301	\$301	\$0
3768 Vehicle Repairs	\$137	\$343	\$686	\$500	\$500	\$0
3769 Vehicle Tire Purchases/Repairs	\$74	\$476	\$952	\$250	\$250	\$0
3770 Vehicle Maintenance	\$42	\$30	\$60	\$200	\$200	\$0
4020 Employee Training	\$957	\$430	\$860	\$1,000	\$1,000	\$0
4025 Banking Fees	\$11,213	\$20,785	\$41,570	\$10,000	\$10,000	\$0
4040 Membership Dues	\$380	\$350	\$700	\$600	\$600	\$0
4050 Incidental Expenses	\$68,000	\$1,358	\$2,717	\$500	\$500	\$0
4051 Medical Expenses	\$232	\$408	\$816	\$200	\$200	\$0
4085 GASB 45 - Current Funding	\$52,020	\$12,840	\$25,680	\$35,850	\$29,088	(\$6,762)
4086 Gasb 45 - Future Funding	\$0	\$0	\$0	\$18,740	\$18,740	\$0
5048 Economic Dev. Contribution	\$0	\$0	\$0	\$128,000	\$128,000	\$0
6000 Contingency	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Total	\$299,769	\$111,668	\$221,899	\$367,341	\$424,680	\$57,339

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5023 Capital Equipment	\$0	\$0	\$0	\$14,000	\$0	(\$14,000)
5044 Capital-Facilities	\$0	\$9,733	\$19,466	\$10,000	\$0	(\$10,000)
Total	\$0	\$9,733	\$19,466	\$24,000	\$0	(\$24,000)

UTILITY BILLING





Mission

The Utility Billing Department’s mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities’ charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The utility department is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

Goals and Objectives

1. To strive to provide excellent customer service.
2. To provide adequate information in a timely manner to the customers of the City of Clinton Utilities.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	6	6	6	6	6	0
Part - Time	0	0	0	0	0	0
Total	6	6	6	6	6	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$297,025	\$123,570	\$240,461	\$253,371	\$245,545	(\$7,826)
Operational	\$82,160	\$42,448	\$81,976	\$112,260	\$121,360	\$9,100
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$379,186	\$166,018	\$322,437	\$365,631	\$366,905	\$1,274

The 2010-2011 Utility Billing Department budget has a total increase of \$1,274 in operational expenditures from last year, primarily due to the increase in software billing services. Significant changes include the following line items:

- 3731: Software Billing Maintenance. - \$9,100 – The utility billing department would like to offer to the customers the option of paying with credit cards online which initially will cost the City about \$5,500. The Utility Billing Department would also like to enter into an agreement with a Utility Service to collect Bad Debts which will cost \$3,600 for initial set up fees.



- 3520: Worker's Compensation – (\$3,822) due to change in insurance provider
- 1741: Group Health Insurance. – (\$4,004) due to change in health insurance provider

Capital Requests

The Utility Billing Department has no capital requests.

Debt Service

There is no debt service in the Utility Billing Department budget.

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages							
100	Salaries	\$215,151	\$90,172	\$173,665	\$174,297	\$174,297	\$0
110	Overtime	\$7,422	\$3,340	\$6,680	\$8,500	\$8,500	\$0
400	Social Security	\$16,552	\$6,882	\$13,764	\$13,984	\$13,984	\$0
500	SC Retirement	\$19,953	\$8,038	\$16,076	\$16,890	\$16,890	\$0
1741	Group Health Insurance	\$28,712	\$11,505	\$23,010	\$31,409	\$27,405	(\$4,004)
1750	Group Health Life-SC Ret.	\$325	\$147	\$294	\$274	\$274	\$0
3520	Worker's Compensation	\$8,910	\$3,486	\$6,972	\$8,017	\$4,195	(\$3,822)
Total		\$297,025	\$123,570	\$240,461	\$253,371	\$245,545	(\$7,826)

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure							
2100	Office Supplies	\$3,267	\$895	\$1,790	\$3,500	\$3,500	\$0
2110	Printer/Copier Lease	\$182	\$0	\$0	\$0	\$0	\$0
2113	Equipment Lease Purchase - Computers PMPA	\$0	\$0	\$0	\$2,000	\$2,000	\$0
2120	Copier and Printer Lease	\$195	\$1,460	\$0	\$3,900	\$3,900	\$0
2210	Cleaning Supplies	\$366	\$201	\$402	\$500	\$500	\$0
2220	Fuel & Lubrication	\$4,843	\$1,694	\$3,388	\$7,700	\$7,700	\$0
2240	Safety Material	\$199	\$47	\$94	\$140	\$140	\$0
2260	Uniforms	\$1,894	\$366	\$732	\$2,400	\$2,400	\$0
2400	Small Tools & Equipment	\$145	\$52	\$104	\$200	\$200	\$0
2500	Postal Machine Rental	\$1,092	\$803	\$1,606	\$600	\$600	\$0
3110	Telephone	\$7,632	\$3,718	\$7,436	\$8,600	\$8,600	\$0
3120	Radio	\$0	\$0	\$0	\$0	\$0	\$0
3130	Postage	\$24,550	\$11,367	\$22,734	\$22,000	\$22,000	\$0
3210	Travel	\$454	\$1,076	\$2,152	\$320	\$320	\$0
3400	Printing	\$2,116	\$978	\$1,956	\$3,000	\$3,000	\$0
3540	Unemployment Claims	\$0	\$1,702	\$3,404	\$500	\$500	\$0
3623	Utilities Purchased	\$3,258	\$800	\$1,600	\$20,000	\$20,000	\$0
3720	Building & Ground Maintenance	\$2,447	\$1,794	\$3,588	\$11,000	\$11,000	\$0
3730	Equipment Maintenance/Service	\$5,986	\$4,295	\$8,590	\$5,600	\$5,600	\$0
3731	Software/Billing Services	\$13,963	\$3,815	\$7,630	\$13,000	\$22,100	\$9,100
3768	Vehicle Repairs	\$587	\$2,774	\$5,548	\$500	\$500	\$0
3769	Vehicle Tire Purchases/Repairs	\$87	\$644	\$1,288	\$800	\$800	\$0
3770	Vehicle Maintenance	\$141	\$0	\$0	\$500	\$500	\$0
4020	Employee Training	\$850	\$0	\$0	\$1,500	\$1,500	\$0
4040	Membership Dues	\$0	\$0	\$0	\$0	\$0	\$0
4050	Incidental Expenses	\$414	\$619	\$1,238	\$500	\$500	\$0
4051	Medical Expenses	\$100	\$100	\$200	\$100	\$100	\$0
4100	Refunds & Corrections	\$4,951	\$2,302	\$4,604	\$1,000	\$1,000	\$0
4105	Water Heater Maintenance Contracts	\$2,441	\$946	\$1,892	\$2,400	\$2,400	\$0
Total		\$82,160	\$42,448	\$81,976	\$112,260	\$121,360	\$9,100

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure							
5023	Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5024	Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5021	Bond Payment	\$0	\$0	\$0	\$0	\$0	\$0
5044	Capital-Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

ELECTRIC DISTRIBUTION





Mission

The Electric Distribution Department’s mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

Goals and Objectives

1. Improve reliability through continued sectionalization.
2. Improve line efficiency by adding capacitors, etc.
3. Continue to replace bad poles.
4. Continue to clear and improve rights-of-way

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	10	10	9	10	9	(1)
Part - Time	0	0	0	0	0	0
Total	10	10	9	10	9	(1)

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$603,931	\$306,297	\$596,856	\$605,019	\$590,071	(\$14,948)
Operational	\$9,008,404	\$4,745,147	\$9,490,294	\$9,723,338	\$10,160,568	\$437,230
Capital	\$30,410	\$11,345	\$22,690	\$90,000	\$184,000	\$94,000
Debt	\$14,160	\$154,229	\$186,817	\$296,466	\$295,861	(\$605)
Transfer	\$934,436	\$1,001,560	\$1,001,560	\$1,001,560	\$1,034,776	\$33,216
Overhead	\$224,436	\$112,218	\$224,436	\$225,292	\$225,292	\$0
Total	\$10,815,776	\$6,330,796	\$11,522,653	\$11,941,675	\$12,490,568	\$548,893

The 2010 – 2011 Electric Distribution budget has a total increase of \$548,893 in operational expense from last year primarily due to the increase in power cost and the purchase of new capital equipment. Significant changes include the following line items.

Additions

- 2000: Purchased Power - \$456,930
- 3772: PCB Sampling - \$10,000 EPA Requirement
- 5023: Capital Equipment - \$15,000
- 5024: Capital Vehicles - \$55,000
- 5053: Contributions - \$33,216

Reductions

- Salaries & Wages – (\$14,948)
- 3030: Professional Services – Engineering -(\$26,500)
- 5044: Capital Facilities – (\$7,000) Dry wall work at the Public Works Department completed.



Capital Requests

The Electric Distribution Department requests \$184,000 in capital expenditures for the following:

- Pole Trailer - \$15,000
- ROW Bucket Truck - \$55,000 (This is only a down payment – total purchase cost expected to be \$160,000)
- Facility Improvements - \$3,000 to be used to continue to improve the Public Works facility.
- System Improvements - \$111,000, including \$55,000 for a spare transformer for Whitten Center

Debt Service

There is \$295,861 budgeted for debt service in the Electric Distribution Department:

- Note payment for boring machine - \$23,871
- Note payment for a bucket truck – 24,356
- Bond payment - \$247,634

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$407,999	\$212,465	\$409,192	\$398,891	\$370,533	(\$28,358)
110 Overtime	\$29,218	\$14,341	\$28,682	\$40,000	\$40,000	\$0
400 Social Security	\$34,096	\$16,546	\$33,092	\$33,575	\$31,406	(\$2,169)
500 SC Retirement	\$40,261	\$22,132	\$44,264	\$40,554	\$37,933	(\$2,621)
1741 Group Health Insurance	\$61,768	\$25,299	\$50,598	\$63,910	\$58,369	(\$5,541)
1750 Group Health Life-SC Ret.	\$376	\$147	\$294	\$658	\$616	(\$42)
3520 Worker's Compensation	\$30,212	\$15,367	\$30,734	\$27,431	\$51,214	\$23,783
Total	\$603,931	\$306,297	\$596,856	\$605,019	\$590,071	(\$14,948)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2000 Purchased Power	\$8,599,889	\$4,573,574	\$9,147,148	\$9,335,958	\$9,792,888	\$456,930
2010 Material Sales	\$3,557	\$1,463	\$2,926	\$3,000	\$3,000	\$0
2100 Office Supplies	\$1,118	\$456	\$912	\$750	\$750	\$0
2120 Printer/Copier Lease/Maint. Contract	\$121	\$740	\$1,480	\$1,430	\$1,430	\$0
2210 Cleaning Supplies	\$970	\$212	\$424	\$1,000	\$1,000	\$0
2220 Fuel & Lubrication	\$17,267	\$7,576	\$15,152	\$20,200	\$18,000	(\$2,200)
2240 Safety Material	\$8,487	\$3,501	\$7,002	\$11,500	\$11,500	\$0
2250 Street Light Maintenance	\$24,021	\$8,968	\$17,936	\$16,000	\$16,000	\$0
2260 Uniforms	\$16,266	\$5,884	\$11,768	\$12,000	\$11,000	(\$1,000)
2400 Small Tools & Equipment	\$10,785	\$7,288	\$14,576	\$10,000	\$10,000	\$0
3000 Professional Services - Agent	\$450	\$0	\$0	\$500	\$500	\$0
3030 Professional Services - Engineers	\$6,380	\$3,493	\$6,986	\$31,500	\$5,000	(\$26,500)
3110 Telephone	\$3,128	\$1,905	\$3,810	\$5,000	\$5,000	\$0
3120 Radio	\$40	\$0	\$0	\$800	\$800	\$0
3130 Postage	\$339	\$305	\$610	\$500	\$500	\$0
3210 Travel	\$4,395	\$3,117	\$6,234	\$700	\$700	\$0
3300 Advertising	\$117	\$75	\$150	\$200	\$200	\$0
3400 Printing	\$132	\$78	\$156	\$200	\$200	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$0	\$0	\$0
3620 Natural Gas	\$954	\$515	\$1,030	\$950	\$950	\$0
3630 Power Consumed	\$8,453	\$4,034	\$8,068	\$8,100	\$8,100	\$0
3640 Water Consumed	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$0
3650 Sewer Service - Intrafund Transfer	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$0
3655 Railroad Lease	\$404	\$202	\$404	\$4,000	\$4,000	\$0
3720 Building & Ground Maintenance	\$1,874	\$1,665	\$3,330	\$1,000	\$1,000	\$0
3725 New Electrical Connections	\$65,749	\$24,344	\$48,688	\$10,000	\$10,000	\$0
3726 New Rental Light Connections	\$8,382	\$2,925	\$5,850	\$7,000	\$7,000	\$0
3768 Vehicle Repairs	\$43,086	\$14,282	\$28,564	\$55,000	\$55,000	\$0
3769 Vehicle Tire Purchases/Repairs	\$5,072	\$4,824	\$9,648	\$4,000	\$4,000	\$0
3770 Vehicle Maintenance	\$3,730	\$1,034	\$2,068	\$2,000	\$2,000	\$0
3771 Electrical System Maintenance	\$130,819	\$44,895	\$89,790	\$150,000	\$150,000	\$0
3772 PCB Sampling - Transformers	\$0	\$0	\$0	\$0	\$10,000	\$10,000
3810 Rent - City Hall	\$1,350	\$675	\$1,350	\$1,350	\$1,350	\$0
4020 Employee Training	\$14,743	\$5,250	\$10,500	\$12,000	\$12,000	\$0
4040 Membership Dues	\$0	\$0	\$0	\$1,450	\$1,450	\$0
4050 Incidental Expenses	\$12,958	\$11,844	\$23,688	\$1,500	\$1,500	\$0
4051 Medical Expenses	\$686	\$319	\$638	\$750	\$750	\$0
4059 Generator Fuel	\$7,565	\$3,928	\$7,856	\$8,000	\$8,000	\$0
4060 Generator Maintenance	\$3,114	\$4,776	\$9,552	\$3,000	\$3,000	\$0
4076 Note Payment - Ditch Witch Boring Machine	\$14,160	\$14,160	\$14,160	\$23,871	\$23,871	\$0
5010 Note Payment - Altec Bucket Truck	\$0	\$24,356	\$24,356	\$24,576	\$24,356	(\$220)
Total	\$9,022,564	\$4,783,663	\$9,528,810	\$9,771,785	\$10,208,795	\$437,010

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital Equipment	\$0	\$1,612	\$3,224	\$24,000	\$15,000	(\$9,000)
5024 Capital - Vehicles	\$30,410	\$0	\$0	\$0	\$55,000	\$55,000
5044 Capital - Facilities	\$0	\$9,733	\$19,466	\$10,000	\$3,000	(\$7,000)
5050 Capital - System	\$0	\$0	\$0	\$56,000	\$111,000	\$55,000
5052 Overhead Allocation	\$224,436	\$112,218	\$224,436	\$225,292	\$225,292	\$0
5053 Contributions to General Fund	\$934,436	\$1,001,560	\$1,001,560	\$1,001,560	\$1,034,776	\$33,216
5210 Bond Payment	\$0	\$115,713	\$148,301	\$248,019	\$247,634	(\$385)
Total	\$1,189,281	\$1,240,836	\$1,396,987	\$1,564,871	\$1,691,702	\$126,831

SANITARY SEWER





Mission

The mission of the Sanitary Sewer Department is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

Goals and Objectives

1. Reduce Infiltration & Inflow beginning with areas with the most problems.
2. Continue to Jet and T.V. line on a regular basis.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0
Total	3	3	3	3	3	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$158,491	\$65,705	\$128,256	\$147,720	\$150,082	\$2,362
Operational	\$1,205,544	\$593,435	\$1,186,869	\$1,252,450	\$1,306,920	\$54,470
Capital	\$94,329	\$9,733	\$19,466	\$55,500	\$81,000	\$25,500
Debt	\$33,697	\$0	\$46,791	\$46,791	\$38,700	(\$8,091)
Transfer	\$152,616	\$164,640	\$164,640	\$150,920	\$164,640	\$13,720
Overhead	\$36,894	\$18,447	\$36,894	\$33,562	\$33,562	\$0
Total	\$1,681,571	\$851,960	\$1,582,916	\$1,686,943	\$1,774,904	\$87,961

The 2010 – 2011 Sanitary Sewer Budget has a total increase of \$87,961 in expenditures from last year, primarily due to the increase of \$53,045 in sewer treatment cost from LCWSC and the purchase of two capital items. Significant changes include the following line items.

- 2050: LCWSC Treatment - \$53,045
- 3780:Lift station Maintenance - \$2,000
- 5016:Note Payment – Ditch Witch Trencher - (\$8,091) Note Retired
- 5023: Capital Equipment - \$40,500
- 5024: Capital Vehicles - \$39,000
- 5044:Capital Facilities - (\$13,500) Dry wall work completed at the Public Works Department



Capital Requests

The Sanitary Sewer Department requests a total of \$81,000 in capital expenditures in 2010/2011.

- Standby Sewer Pump - \$40,500
- Service Truck - \$39,000
- Facility Improvements to the Public Works Facility - \$1,500

Debt Service

The Sanitary Sewer Department has one installment payment:

- Installment payment for Jet Vac Truck - \$38,700

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$107,579	\$42,576	\$81,998	\$97,498	\$97,942	\$444
110 Overtime	\$6,579	\$3,429	\$6,858	\$7,500	\$7,500	\$0
400 Social Security	\$8,202	\$3,181	\$6,362	\$8,032	\$8,066	\$34
500 SC Retirement	\$10,321	\$4,126	\$8,252	\$9,702	\$9,743	\$41
1741 Group Health Insurance	\$18,674	\$9,233	\$18,466	\$19,560	\$21,179	\$1,619
1750 Group Health Life-SC Ret.	\$383	\$177	\$354	\$157	\$158	\$1
3520 Worker's Compensation	\$6,753	\$2,983	\$5,966	\$5,271	\$5,494	\$223
Total	\$158,491	\$65,705	\$128,256	\$147,720	\$150,082	\$2,362

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2010 Material Sales	\$14	\$0	\$0	\$300	\$300	\$0
2050 LCWSC Treatment	\$1,146,586	\$571,915	\$1,143,830	\$1,060,900	\$1,113,945	\$53,045
2100 Office Supplies	\$41	\$64	\$128	\$100	\$100	\$0
2190 Chemicals	\$0	\$0	\$0	\$500	\$500	\$0
2210 Cleaning Supplies	\$979	\$166	\$332	\$500	\$400	(\$100)
2220 Fuel & Lubrication	\$8,591	\$4,027	\$8,054	\$11,000	\$10,000	(\$1,000)
2240 Safety Material	\$1,135	\$197	\$394	\$1,200	\$1,200	\$0
2260 Uniforms	\$2,606	\$998	\$1,996	\$1,400	\$1,825	\$425
2400 Small Tools & Equipment	\$770	\$134	\$267	\$2,000	\$2,000	\$0
3030 Professional Services - Engineers	\$0	\$0	\$0	\$0	\$0	\$0
3110 Telephone	\$2,467	\$1,103	\$2,206	\$1,300	\$1,300	\$0
3120 Radio	\$0	\$0	\$0	\$250	\$250	\$0
3130 Postage	\$67	\$95	\$190	\$100	\$100	\$0
3210 Travel	\$0	\$0	\$0	\$200	\$200	\$0
3300 Advertising	\$99	\$0	\$0	\$150	\$150	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$200	\$200	\$0
3620 Natural Gas	\$1,104	\$179	\$358	\$950	\$950	\$0
3630 Power Consumed	\$960	\$503	\$1,006	\$1,000	\$1,000	\$0
3640 Water Consumed	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$0
3650 Sewer Service - Intrafund Transfer	\$1,000	\$500	\$1,000	\$1,000	\$1,000	\$0
3720 Building & Ground Maintenance	\$796	\$961	\$1,922	\$400	\$400	\$0
3728 New Sewer Taps	\$920	\$37	\$74	\$2,500	\$2,500	\$0
3768 Vehicle Repairs	\$15,124	\$2,402	\$4,804	\$2,000	\$2,000	\$0
3769 Vehicle Tire Purchases/Repairs	\$2,976	\$2,772	\$5,544	\$3,000	\$3,000	\$0
3770 Vehicle Maintenance	\$1,447	\$460	\$920	\$1,000	\$1,000	\$0
3771 Sanitary Sewer System Maintenance	\$11,280	\$2,717	\$5,434	\$150,000	\$150,000	\$0
3773 ROW Clearing	\$0	\$0	\$0	\$0	\$0	\$0
3780 Lift Station Maintenance	\$3,272	\$2,493	\$4,986	\$7,000	\$9,000	\$2,000
3810 Rent - City Hall	\$1,350	\$675	\$1,350	\$1,350	\$1,350	\$0
4020 Employee Training	\$298	\$167	\$334	\$300	\$300	\$0
4040 Membership Dues	\$90	\$90	\$180	\$100	\$200	\$100
4050 Incidental Expenses	\$242	\$280	\$560	\$250	\$250	\$0
4051 Medical Expenses	\$330	\$0	\$0	\$500	\$500	\$0
5016 Note Payment - Ditch Witch	\$8,091	\$0	\$8,091	\$8,091	\$0	(\$8,091)
4072 Note Payment - Jet Vac	\$25,606	\$0	\$38,700	\$38,700	\$38,700	\$0
Total	\$1,239,241	\$593,435	\$1,233,660	\$1,299,241	\$1,345,620	\$46,379

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital Equipment	\$94,329	\$0	\$0	\$40,500	\$40,500	\$0
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$39,000	\$39,000
5044 Capital - Facilities	\$0	\$9,733	\$19,466	\$15,000	\$1,500	(\$13,500)
5052 Overhead Allocation	\$36,894	\$18,447	\$36,894	\$33,562	\$33,562	\$0
5053 Contributions to General Fund	\$152,616	\$164,640	\$164,640	\$150,920	\$164,640	\$13,720
5060 Capital - System	\$0	\$0	\$0	\$0	\$0	\$0
5210 Bond Payment	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$283,839	\$192,820	\$221,000	\$239,982	\$279,202	\$39,220

STORM SEWER





Mission

The mission of the Storm Sewer Department is to improve drainage throughout the City by performing improvement projects, routine maintenance and repair on the City’s storm water drainage system.

Goals and Objectives

1. Develop a storm water plan to fund upgrades.
2. Continue to require storm water best management practices.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0
Total	1	1	1	1	1	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$116,663	\$71,911	\$139,885	\$61,378	\$61,171	(\$207)
Operational	\$14,202	\$4,062	\$12,594	\$18,850	\$16,900	(\$1,950)
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$130,865	\$75,973	\$152,479	\$80,228	\$78,071	(\$2,157)

The 2010 – 2011 Storm Sewer budget has a total decrease of \$2,157 from last year’s budget. This decrease is a result of adjusting personnel in the payroll and small decreases of expenditure amounts in several line items.

Capital Requests

There are no capital requests in the Storm Sewer budget.

Debt Service

There is currently no debt service in the Storm Sewer department.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$76,750	\$53,144	\$102,351	\$41,996	\$42,302	\$306
110 Overtime	\$8,840	\$2,868	\$5,736	\$4,000	\$4,000	\$0
400 Social Security	\$6,379	\$4,172	\$8,344	\$3,519	\$3,542	\$23
500 SC Retirement	\$7,713	\$4,353	\$8,706	\$4,250	\$4,278	\$28
1741 Group Health Insurance	\$13,732	\$5,751	\$11,502	\$5,235	\$4,567	(\$668)
1750 Group Life-SC Ret.	\$290	\$147	\$294	\$69	\$70	\$1
3520 Worker's Compensation	\$2,959	\$1,476	\$2,952	\$2,309	\$2,412	\$103
Total	\$116,663	\$71,911	\$139,885	\$61,378	\$61,171	(\$207)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2010 Material Sales	\$0	\$0	\$0	\$150	\$150	\$0
2100 Office Supplies	\$0	\$0	\$0	\$100	\$100	\$0
2190 Chemicals	\$0	\$0	\$0	\$100	\$100	\$0
2210 Cleaning Supplies	\$709	\$8	\$16	\$600	\$300	(\$300)
2220 Fuel & Lubrication	\$3,536	\$1,421	\$2,842	\$4,200	\$3,500	(\$700)
2240 Safety Material	\$60	\$0	\$0	\$500	\$300	(\$200)
2260 Uniforms	\$2,097	\$568	\$1,136	\$1,100	\$600	(\$500)
2400 Small Tools & Equipment	\$19	\$0	\$0	\$250	\$250	\$0
3030 Professional Services - Engineers	\$0	\$0	\$0	\$0	\$0	\$0
3110 Telephone	\$1,887	\$663	\$1,326	\$800	\$800	\$0
3120 Radio	\$0	\$0	\$0	\$200	\$200	\$0
3130 Postage	\$23	\$2	\$4	\$50	\$50	\$0
3210 Travel	\$0	\$0	\$0	\$150	\$150	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$200	\$200	\$0
3620 Natural Gas	\$954	\$10	\$20	\$125	\$125	\$0
3720 Building & Ground Maintenance	\$0	\$0	\$0	\$500	\$250	(\$250)
3768 Vehicle Repairs	\$948	\$901	\$1,802	\$1,500	\$1,500	\$0
3769 Vehicle Tire Purchases/Repairs	\$945	\$0	\$0	\$1,000	\$1,000	\$0
3770 Vehicle Maintenance	\$131	\$52	\$104	\$500	\$500	\$0
3774 Storm Sewer Maintenance	\$2,806	\$17	\$34	\$5,000	\$5,000	\$0
3810 Rent - City Hall	\$0	\$0	\$0	\$675	\$675	\$0
4020 Employee Training	\$0	\$0	\$0	\$400	\$400	\$0
4040 Membership Dues	\$0	\$0	\$0	\$0	\$0	\$0
4050 Incidental Expenses	\$47	\$340	\$680	\$250	\$250	\$0
4051 Medical Expenses	\$40	\$80	\$160	\$500	\$500	\$0
4066 Note Payment - Backhoe	\$0	\$0	\$4,470	\$0	\$0	\$0
Total	\$14,202	\$4,062	\$12,594	\$18,850	\$16,900	(\$1,950)

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure						
5023 Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5044 Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0
5061 Capital - System	\$0	\$0	\$0	\$0	\$0	\$0
5210 Bond Payment	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

WATER DISTRIBUTION





Mission

The mission of the Water Distribution Department is to effectively repair, replace, and expand the City’s water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

Goals and Objectives

1. Continue large meter change out program.
2. Continue replacing galvanized water mains.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	5	5	5	5	5	0
Part - Time	0	0	0	0	0	0
Total	5	5	5	5	5	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$103,715	\$53,728	\$104,795	\$179,149	\$177,452	(\$1,697)
Operational	\$112,296	\$44,320	\$88,640	\$96,916	\$104,316	\$7,400
Capital	(\$0)	\$9,733	\$19,466	\$100,000	\$87,000	(\$13,000)
Debt	\$12,562	\$51,824	\$119,061	\$205,088	\$198,173	(\$6,915)
Transfer	\$192,021	\$205,800	\$219,520	\$219,520	\$233,183	\$13,663
Overhead	\$46,117	\$23,058	\$46,116	\$48,592	\$48,592	\$0
Total	\$466,710	\$388,463	\$597,598	\$849,265	\$848,716	(\$549)

The 2010 – 2011 Water Distribution budget has a total decrease of \$549 from the previous year primarily due to small fluctuations in operational expenditures. Significant changes include the following line items.

- 3771:Water Maintenance - \$10,000 – Continue replace older 2” galvanized water mains with new PVC line
- 4020: Employee Training - (\$3,000)
- 5016: Note Payment – Ditch Witch – (\$6,069) due to pay-off of debt
- 5044: Capital Facilities – (\$92,000) – Shifted \$82,000 grant match to Capital Extensions; Completed dry wall work at the Public Works Building (\$10,000)



Capital Requests

The Water Distribution Department is requesting a total of \$87,000 in capital requests:

- \$82,000 to be allocated as a CDBG match for the Lydia Mill Water line rehab; and
- \$5,000 to rehab a service truck

Debt Service

The Water Distribution Department has \$198,173 allocated for debt service.

- Sterilite Water line Extension Bond - \$56,697
- Dunkin Donuts Extension Bond - \$43,287
- 2005 Construction Bond – 98,189

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages							
100	Salaries	\$66,066	\$35,917	\$69,173	\$116,885	\$119,732	\$2,847
110	Overtime	\$3,046	\$1,019	\$2,038	\$6,000	\$6,000	\$0
400	Social Security	\$5,000	\$2,665	\$5,330	\$9,401	\$9,596	\$195
500	SC Retirement	\$6,117	\$4,132	\$8,264	\$11,355	\$11,590	\$235
1741	Group Health Insurance	\$17,751	\$7,182	\$14,364	\$29,055	\$23,811	(\$5,244)
1750	Group Life-SC Ret.	\$300	\$147	\$294	\$184	\$188	\$4
3520	Worker's Compensation	\$5,435	\$2,666	\$5,332	\$6,269	\$6,535	\$266
Total		\$103,715	\$53,728	\$104,795	\$179,149	\$177,452	(\$1,697)

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure							
2010	Material Sales	\$3,218	\$539	\$1,078	\$1,500	\$1,500	\$0
2100	Office Supplies	\$316	\$274	\$548	\$250	\$250	\$0
2120	Printer/Copier Lease/Maint. Contract	\$0	\$0	\$0	\$1,430	\$1,430	\$0
2190	Chemicals	\$319	\$0	\$0	\$500	\$500	\$0
2210	Cleaning Supplies	\$1,055	\$235	\$470	\$700	\$600	(\$100)
2220	Fuel & Lubrication	\$3,214	\$1,286	\$2,572	\$3,800	\$3,800	\$0
2240	Safety Material	\$1,193	\$611	\$1,222	\$1,200	\$1,200	\$0
2260	Uniforms	\$2,606	\$1,385	\$2,770	\$2,186	\$2,186	\$0
2400	Small Tools & Equipment	\$2,858	\$2,513	\$5,026	\$4,500	\$4,500	\$0
3030	Professional Services - Engineers	\$150	\$0	\$0	\$1,500	\$1,500	\$0
3110	Telephone	\$2,579	\$1,535	\$3,070	\$2,500	\$2,500	\$0
3120	Radio	\$0	\$0	\$0	\$200	\$200	\$0
3130	Postage	\$71	\$88	\$176	\$100	\$100	\$0
3210	Travel	\$0	\$0	\$0	\$1,000	\$1,000	\$0
3300	Advertising	\$165	\$23	\$46	\$100	\$100	\$0
3400	Printing	\$133	\$78	\$156	\$200	\$200	\$0
3540	Unemployment Claims	\$274	\$0	\$0	\$250	\$250	\$0
3620	Natural Gas	\$0	\$398	\$796	\$950	\$950	\$0
3630	Power Consumed	\$987	\$250	\$500	\$500	\$500	\$0
3640	Water Consumed	\$543	\$251	\$502	\$500	\$500	\$0
3650	Sewer Service	\$543	\$251	\$502	\$500	\$500	\$0
3655	Railroad Lease	\$982	\$0	\$0	\$1,000	\$1,000	\$0
3720	Building & Ground Maintenance	\$975	\$1,136	\$2,272	\$1,000	\$1,000	\$0
3728	New Taps	\$7,999	\$2,081	\$4,162	\$9,000	\$9,000	\$0
3768	Vehicle Repairs	\$895	\$373	\$746	\$2,000	\$2,000	\$0
3769	Vehicle Tire Purchases/Repairs	\$0	\$1,069	\$2,138	\$1,000	\$1,500	\$500
3770	Vehicle Maintenance	\$447	\$130	\$260	\$300	\$300	\$0
3771	Water System Maintenance	\$78,484	\$28,109	\$56,218	\$50,000	\$60,000	\$10,000
3773	ROW Clearing	\$0	\$0	\$0	\$0	\$0	\$0
4020	Employee Training	\$296	\$168	\$336	\$6,000	\$3,000	(\$3,000)
4040	Membership Dues	\$874	\$0	\$0	\$1,000	\$1,000	\$0
4050	Incidental Expenses	\$1,090	\$1,405	\$2,810	\$1,000	\$1,000	\$0
4051	Medical Expenses	\$30	\$132	\$264	\$250	\$250	\$0
5016	Note Payment - Ditch Witch	\$8,091	\$0	\$6,069	\$6,069	\$0	(\$6,069)
4066	Note Payment - Backhoe	\$4,471	\$0	\$4,471	\$0	\$0	\$0
Total		\$124,858	\$44,320	\$99,180	\$102,985	\$104,316	\$1,331

Capital Expenditure		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023	Capital Equipment	\$0	\$0	\$0	\$8,000	\$0	(\$8,000)
5024	Capital - Vehicles	\$0	\$0	\$0	\$0	\$5,000	\$5,000
5044	Capital - Facilities	\$0	\$9,733	\$19,466	\$92,000	\$0	(\$92,000)
5049	Bond Payment - Sterilite Water Line	\$0	\$0	\$56,697	\$56,697	\$56,697	\$0
5050	Bond Payment - Dunking Donuts Line	\$0	\$51,824	\$51,824	\$43,287	\$43,287	\$0
5052	Overhead Allocation	\$46,117	\$23,058	\$46,116	\$48,592	\$48,592	\$0
5053	Contribution to General Fund	\$192,021	\$205,800	\$219,520	\$219,520	\$233,183	\$13,663
5070	Capital - Extensions	\$0	\$0	\$0	\$0	\$82,000	\$82,000
5054	Bond Payment - 2005 Construction Funds	\$0	\$0	\$0	\$99,035	\$98,189	(\$846)
Total		\$238,137	\$290,415	\$393,623	\$567,131	\$566,948	(\$183)

WATER FILTRATION





Mission

The mission of the Water Filtration Department is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

Goals and Objectives

1. Move forward with expansion of Duncan Creek reservoir storage.
2. Evaluate the possibility of changing coagulants.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	7	5	6	7	7	0
Part - Time	2	2	2	1	2	1
Total	9	7	8	8	9	1

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$411,405	\$213,135	\$415,341	\$372,645	\$403,440	\$30,795
Operational	\$475,537	\$254,680	\$509,360	\$525,445	\$553,745	\$28,300
Capital	\$37,853	\$0	\$0	\$215,100	\$174,700	(\$40,400)
Debt	\$347,629	\$269,999	\$347,629	\$347,629	\$348,705	\$1,076
Transfer	\$0	\$0	\$0	\$0	\$0	\$0
Overhead	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,272,424	\$737,814	\$1,272,330	\$1,460,819	\$1,480,590	\$19,771

The 2010 – 2011 Water Filtration Budget has a total increase of \$19,771 due to various increase and decreases in expenditures. Significant changes include the following line items.

Additions

- Salaries & Wages - \$30,795
- 2280: Water Treatment Chemicals - \$33,000
- 3630: Power Consumed - \$5,000

Reductions

- 3774: Maintenance Contracts – (\$5,000)
- 5023: Capital Equipment – (\$3,900)
- 5024: Capital Vehicles – (\$15,000) – this vehicle was not purchased, but the department will utilize a used vehicle from another department.
- 5044: Capital Facilities – (\$21,500)



Capital Requests

The Water Filtration Department has a total capital expenditure request of \$174,700.

Equipment - \$93,200

- Incubator - \$2,700
- Sludge Pump - \$55,000
- Raw Water Pump - \$32,000
- Chlorine Analyzer - \$3,500

Facility - \$81,500

- Install Safety Cages - \$11,000
- Clear Well and Elevated Tank Inspections - \$6,000
- Repair Filter Plant Roof - \$39,500
- Clear Well Maintenance - \$25,000

Debt Service

The Water Filtration Department has \$348,705 budgeted for payment of the 1997 & 2005 Bond Issuances.

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages						
100 Salaries	\$289,378	\$147,542	\$284,155	\$274,335	\$301,480	\$27,145
110 Overtime	\$16,452	\$15,608	\$31,216	\$7,000	\$7,000	\$0
400 Social Security	\$22,815	\$12,268	\$24,536	\$21,522	\$23,599	\$2,077
500 SC Retirement	\$26,619	\$14,054	\$28,108	\$25,995	\$28,504	\$2,509
1741 Group Health Insurance	\$39,587	\$15,547	\$31,094	\$29,248	\$26,322	(\$2,926)
1750 Group Life-SC Ret.	\$414	\$196	\$392	\$422	\$463	\$41
3520 Worker's Compensation	\$16,140	\$7,920	\$15,840	\$14,123	\$16,072	\$1,949
Total	\$411,405	\$213,135	\$415,341	\$372,645	\$403,440	\$30,795

	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure						
2100 Office Supplies	\$367	\$253	\$506	\$500	\$500	\$0
2110 Office Equip Maintenance	\$58	\$356	\$712	\$775	\$775	\$0
2210 Cleaning Supplies	\$1,312	\$172	\$344	\$1,000	\$500	(\$500)
2220 Fuel & Lubrication	\$703	\$350	\$700	\$1,000	\$1,000	\$0
2240 Safety Material	\$1,224	\$243	\$486	\$1,000	\$700	(\$300)
2280 Uniforms	\$5,287	\$1,140	\$2,280	\$2,600	\$2,000	(\$600)
2271 Lab Chemicals	\$25,763	\$11,742	\$23,484	\$26,000	\$26,000	\$0
2280 Water Treatment Chemicals	\$100,339	\$68,348	\$136,696	\$107,000	\$140,000	\$33,000
2281 Sludge Disposal	\$5,385	\$1,025	\$2,050	\$20,000	\$20,000	\$0
2400 Small Tools Equip.	\$575	\$109	\$218	\$1,000	\$1,000	\$0
3000 Professional Services	\$1,050	\$0	\$0	\$500	\$500	\$0
3029 Lab Testing	\$4,836	\$3,136	\$6,272	\$8,200	\$6,200	(\$2,000)
3030 Professional Services Engineering	\$5,635	\$5,820	\$11,640	\$40,000	\$40,000	\$0
3110 Telephone	\$2,718	\$1,193	\$2,386	\$4,000	\$3,000	(\$1,000)
3120 Radio	\$0	\$329	\$658	\$500	\$500	\$0
3130 Postage	\$1,957	\$881	\$1,762	\$5,750	\$5,750	\$0
3210 Travel	\$522	\$461	\$922	\$2,000	\$2,000	\$0
3300 Advertising	\$52	\$120	\$240	\$600	\$300	(\$300)
3400 Printing	\$237	\$237	\$474	\$2,000	\$2,000	\$0
3540 Unemployment Claims	\$0	\$0	\$0	\$50	\$50	\$0
3620 Natural Gas	\$1,919	\$257	\$514	\$800	\$800	\$0
3630 Power Consumed	\$199,336	\$103,989	\$207,978	\$195,000	\$200,000	\$5,000
3640 Water Consumed	\$500	\$250	\$500	\$500	\$500	\$0
3650 Sewer Service	\$500	\$250	\$500	\$500	\$500	\$0
3720 Building and Grounds Maintenance	\$1,353	\$353	\$706	\$3,200	\$3,200	\$0
3768 Vehicle Repairs	\$224	\$302	\$604	\$400	\$400	\$0
3769 Vehicle Tire Purchases/Repairs	\$300		\$0	\$200	\$200	\$0
3770 Vehicle Maintenance	\$33	\$8	\$16	\$200	\$200	\$0
3771 Filter Plant System Maintenance	\$76,345	\$37,500	\$75,000	\$53,300	\$53,300	\$0
3773 R.O.W. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
3774 Maintenance Contracts	\$6,485	\$3,095	\$6,190	\$8,000	\$3,000	(\$5,000)
3776 Regulatory Agency Fees	\$13,728	\$7,231	\$14,462	\$16,170	\$16,170	\$0
3810 Rent - City Hall	\$1,400	\$700	\$1,400	\$1,400	\$1,400	\$0
4020 Employee Training	\$720	\$375	\$750	\$2,000	\$2,000	\$0
4040 Membership Dues	\$590	\$60	\$120	\$600	\$600	\$0
4050 Incidental Expenses	\$1,328	\$1,121	\$2,242	\$250	\$250	\$0
4051 Medical Expense	\$268	\$193	\$386	\$750	\$750	\$0
4059 Generator Fuel	\$4,263	\$1,322	\$2,644	\$8,700	\$8,700	\$0
4060 Generator - Operations and Maintenance	\$8,225	\$1,759	\$3,518	\$9,000	\$9,000	\$0
Total	\$475,537	\$254,680	\$509,360	\$525,445	\$553,745	\$28,300

Capital Expenditure	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
5023 Capital Equipment	\$37,853	\$0	\$0	\$97,100	\$93,200	(\$3,900)
5024 Capital - Vehicles	\$0	\$0	\$0	\$15,000	\$0	(\$15,000)
5044 Capital - Facilities	\$0	\$0	\$0	\$103,000	\$81,500	(\$21,500)
5210 Bond Payment - 05 & 97 Issues	\$347,629	\$269,999	\$347,629	\$347,629	\$348,705	\$1,076
Total	\$385,482	\$269,999	\$347,629	\$562,729	\$523,405	(\$39,324)

MAINTENANCE





Mission

The mission of the Maintenance Department is to provide the city's vehicle and equipment fleet with effective and efficient maintenance at the lowest possible cost.

Goals and Objectives

1. To continually provide fast efficient repairs to city equipment so that the services provided by each department are not jeopardized because of long down times.
2. To employ another mechanic to enhance the services provided by this department.

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	1	1	1	1	2	1
Part - Time	0	0	0	0	0	0
Total	1	1	1	1	2	1

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2010	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$56,621	\$28,794	\$55,493	\$54,532	\$87,743	\$33,211
Operational	\$8,276	\$2,857	\$5,714	\$5,750	\$7,100	\$1,350
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$64,897	\$31,651	\$61,207	\$60,282	\$94,843	\$34,561

The 2010 – 2011 Maintenance Department budget has a total increase of \$34,561 expenses primarily due to employing an additional mechanic.

Capital Requests

There are no capital requests in the Maintenance Department's Budget.

Debt Service

The Maintenance Department has no debt service budgeted.

		2008-2009 Actual	Through December 2010	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages							
100	Salaries	\$36,787	\$19,147	\$36,876	\$36,737	\$61,697	\$24,960
110	Overtime	\$3,359	\$1,979	\$3,958	\$1,800	\$1,800	\$0
400	Social Security	\$2,809	\$1,483	\$2,966	\$2,948	\$5,620	\$2,672
500	SC Retirement	\$3,623	\$1,822	\$3,644	\$3,561	\$6,790	\$3,229
1741	Group Health Insurance	\$7,722	\$3,348	\$6,696	\$7,933	\$7,656	(\$277)
1750	Group Life-SC Ret.	\$25	\$0	\$0	\$58	\$110	\$52
3520	Worker's Compensation	\$2,296	\$1,015	\$1,353	\$1,495	\$4,070	\$2,575
Total		\$56,621	\$28,794	\$55,493	\$54,532	\$87,743	\$33,211

		2008-2009 Actual	Through December 2010	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure							
2100	Office Supplies	\$25	\$0	\$0	\$50	\$50	\$0
2190	Chemicals	\$962	\$585	\$1,170	\$700	\$700	\$0
2210	Cleaning Supplies	\$653	\$36	\$72	\$200	\$200	\$0
2220	Fuel & Lubrication	\$829	\$405	\$810	\$1,000	\$1,000	\$0
2240	Safety Material	\$231	\$40	\$80	\$100	\$100	\$0
2260	Uniforms	\$701	\$263	\$526	\$550	\$1,100	\$550
2400	Small Tools & Equipment	\$2,260	\$1,191	\$2,382	\$750	\$2,000	\$1,250
3110	Telephone	\$375	\$18	\$36	\$500	\$200	(\$300)
3120	Radio	\$0	\$0	\$0	\$100	\$50	(\$50)
3540	Unemployment Claims	\$0	\$0	\$0	\$50	\$50	\$0
3620	Natural Gas	\$764	\$206	\$412	\$500	\$500	\$0
3720	Building & Ground Maintenance	\$0	\$55	\$110	\$250	\$200	(\$50)
3768	Vehicle Repairs	\$37	\$0	\$0	\$300	\$300	\$0
3769	Vehicle Tire Purchases/Repairs	\$0	\$0	\$0	\$300	\$300	\$0
3770	Vehicle Maintenance	\$109	\$58	\$116	\$150	\$150	\$0
4050	Incidental Expenses	\$1,330	\$0	\$0	\$150	\$100	(\$50)
4051	Medical Expenses	\$0	\$0	\$0	\$100	\$100	\$0
Total		\$8,276	\$2,857	\$5,714	\$5,750	\$7,100	\$1,350

		2008-2009 Actual	Through December 2010	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure							
5023	Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5024	Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5044	Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

RISK MANAGEMENT





Mission

The Risk Management Department is committed to furnishing each of its employees a place of employment that is free from recognized hazards that are causing or are likely to cause death, serious physical harm, or a health-related illness to its employees. This is accomplished through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Risk Management Department is also charged with the responsibility for the preservation of assets, both physical and human. This is accomplished by identifying, evaluating, and controlling loss exposures faced by the City of Clinton.

Goals and Objectives

1. Reduce workers' compensation claims
2. Reduce damage to city assets and private property
3. Reduce premiums for workers' compensation and property/liability insurance coverage

Personnel Analysis

Personnel	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Full - Time	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0
Total	1	1	1	1	1	0

Budgetary Analysis

Total Expenditures	2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries and Wages	\$68,723	\$37,242	\$72,531	\$69,953	\$69,937	(\$16)
Operational	\$15,493	\$3,118	\$6,236	\$14,525	\$13,700	(\$825)
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$84,216	\$40,360	\$78,767	\$84,478	\$83,637	(\$841)

The 2010-2011 Risk Management has a total decrease of \$841 in expenses from last year, primarily due to a reduction in account 4054 – Medical Expenses. The reduction stems from some medical equipment that is no longer under consideration at this time.

The proposed budget will fund the costs to operate the Risk Management Department, continue professional training, training materials, and office and vehicular expenses.



Capital Requests

There are no capital requests in the Risk Management Department budget.

Debt Service

The Risk Management Department has no debt service budgeted.

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Salaries & Wages							
100	Salaries	\$50,602	\$26,368	\$50,783	\$50,598	\$50,598	\$0
110	Overtime	\$0	\$0	\$0	\$0	\$0	\$0
400	Social Security	\$3,522	\$1,839	\$3,678	\$3,871	\$3,871	\$0
500	SC Retirement	\$4,556	\$2,469	\$4,938	\$4,675	\$4,675	\$0
1741	Group Health Insurance	\$8,082	\$3,968	\$7,936	\$9,099	\$8,799	(\$300)
1750	Group Life-SC Ret.	\$263	\$0	\$0	\$76	\$76	\$0
3520	Worker's Compensation	\$1,698	\$2,598	\$5,196	\$1,634	\$1,918	\$284
Total		\$68,723	\$37,242	\$72,531	\$69,953	\$69,937	(\$16)

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Operational Expenditure							
2100	Office Supplies	\$348	\$348	\$696	\$500	\$700	\$200
2110	Printer/Copier Maint. Contract	\$263	\$43	\$86	\$700	\$0	(\$700)
2220	Fuel & Lubrication	\$95	\$147	\$294	\$325	\$325	\$0
2240	Safety Material	\$60	\$60	\$120	\$1,000	\$750	(\$250)
2260	Uniforms	\$149	\$0	\$0	\$150	\$150	\$0
3110	Telephone	\$2,295	\$1,236	\$2,472	\$2,250	\$2,500	\$250
3120	Radio	\$0	\$0	\$0	\$0	\$0	\$0
3130	Postage	\$86	\$134	\$268	\$100	\$125	\$25
3210	Travel	\$751	\$336	\$672	\$1,700	\$2,000	\$300
3770	Vehicle Maintenance	\$502	\$0	\$0	\$500	\$500	\$0
4020	Employee Training	\$450	\$0	\$0	\$850	\$1,200	\$350
4040	Membership	\$700	\$0	\$0	\$700	\$700	\$0
4050	Incidental Expenses	\$7,788	\$575	\$1,150	\$250	\$250	\$0
4051	Medical Expenses	\$2,006	\$239	\$478	\$4,000	\$3,000	(\$1,000)
4056	Safety/Health Incentives	\$0	\$0	\$0	\$1,500	\$1,500	\$0
Total		\$15,493	\$3,118	\$6,236	\$14,525	\$13,700	(\$825)

		2008-2009 Actual	Through December 2009	Year End Projections	FY 09-10 Approved Budget	FY 10-11 Requested Budget	FY10-11 Requested Increase
Capital Expenditure							
5023	Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0
5024	Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
5044	Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

SUPPLEMENTAL DATA





GLOSSARY OF TERMS

ACCOUNT GROUP: A self-balancing set of accounts that has no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and record, classify, and report information on the financial status and separations of an entity.

ACCRUAL BASIS OF ACCOUNTING: The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ASSESSED VALUATION: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by a government which has monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- . ascertain whether financial statements fairly present financial position and results of operations;
- . test whether transactions have been legally performed;
- . identify areas for possible improvements in accounting practices and procedures;
- . ascertain whether transactions have been recorded accurately and consistently;
- . ascertain the stewardship of officials responsible for governmental resources.

BOND: A written promise to pay (debt) a specified sum of money (called principal of face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.



GLOSSARY OF TERMS

BUDGET DOCUMENT: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets.

CURRENT TAXES: Taxes levied and due within one year.

DEBT: An obligation resulting from borrowed money or from the purchase of goods and services. Debts of governments issued in bonds and notes.

DEBT LIMIT: The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

DEBT SERVICE: Payment of interest and repayment of principal to holders of a government's

DELINQUENT TAXES: Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

DEPARTMENT: A major administrative division of the city which manages an operation or group of related operations.

DEPRECIATION: The decrease in value of physical assets due to the use and passage of time.

ENTERPRISE FUNDS: To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR: Any consecutive 12-month period designated as the budget year.

FIXED ASSET: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's assets over its liabilities.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

(Continued)



GLOSSARY OF TERMS

GENERAL FUND: To account for all resources not required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard setting body for government entities.

INTERFUND TRANSFERS: Amounts transferred from one fund to another.

LEVY: To impose taxes, special assessments, or service charges for the support of city activities.

LONG TERM DEBT: Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

MILL: A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

OBJECTION OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- . personal services (salaries & wages);
- . contracted services (utilities, maintenance contracts, travel);
- . supplies and materials;
- . capital outlays.

OBJECTIVES: Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

OPERATING BUDGET: A budget for general expenditures such as salaries, utilities and supplies.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

REVENUE: The term designates an increase to a fund's assets which:

- . does not increase a liability;
- . does not represent a repayment of an expenditure already made;
- . does not represent a cancellation of certain liabilities;
- . does not represent an increase in contributed capital.

(Continued)



GLOSSARY OF TERMS

REVENUE BOND: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS: To account for resources which are legally restricted for specific purposes.

TAX ANTICIPATION NOTES: Notes issued in anticipation of taxes which are retired usually from taxes collected.

TRANSMITTAL LETTER: A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

UNENCUMBERED BALANCE: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

CAPTIAL IMPROVEMENT PLAN





The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2011 – 2015. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

Scope of the Capital Improvement Plan

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$5,000 with a useful life of at least three years. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also does not include projects or vehicles that are purchased as part of the operating budget. These items will be accounted for separately in the normal budget process.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

Financing the Capital Improvement Plan

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project being financed.

City of Clinton
Five Year Capital Improvement Plan

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	TOTAL
Administration						
MS Bailey Municipal Center Improvements	\$500,000	\$0	\$0	\$0	\$0	\$500,000
American Legion Improvements	\$7,000	\$7,000	\$7,000	\$0	\$0	\$21,000
Community & Economic Development						
Clinton Park Improvements	\$0	\$2,959,250	\$1,720,000	\$0	\$250,000	\$4,929,250
Martha Dendy Business & Community Center	\$2,250,000	\$0	\$0	\$0	\$0	\$2,250,000
Downtown Streetscape Improvements	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Recreation Facility	\$500,000	\$500,000	\$3,000,000	\$4,000,000	\$0	\$8,000,000
Performing Arts Center	\$0	\$150,000	\$0	\$0	\$3,000,000	\$3,150,000
Public Safety						
Rescue - Pumper Truck	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Public Works						
Building Improvements	\$0	\$75,000	\$0	\$0	\$100,000	\$175,000
Utilities						
Water System Improvements	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Remote Read Meter Installation	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Total	\$4,007,000	\$5,941,250	\$5,877,000	\$4,750,000	\$4,100,000	\$24,675,250



Project: MS Bailey Municipal Center Improvements

Division: Administration

Description:

The MS Bailey Municipal Center was acquired by the City of Clinton in 2007 to be used as the central offices for the City of Clinton – Administration, Finance, Utility Billing, Planning & Inspections, etc... The facility is over fifty years old and many of the operating systems are over thirty years old. Additionally, the Mayor and City Council have outlined the need for constructing a new City Council Chambers in the facility in their latest strategic planning session. Finally, improvements need to be made in customer service, including the construction of a new customer service center to allow for easier access for our customers and greater safety for City employees.

Financing Plan:

Project	Estimated Cost	Year Needed
HVAC/Boiler Replacement	\$ 250,000	2011
City Council Chambers	100,000	2011
Customer Service	150,000	2011
	<u>\$ 500,000</u>	

Possible Financing Sources

SC Energy Office Grant	\$ 125,000
General Obligation Bond	375,000
Shortfall	\$ -
	<u>\$ 500,000</u>

Assessment of Operating Impact:

Installation of a new HVAC/Heating unit would reduce operating costs. Other phases of the project have negligible increased operating costs.

Assessment of Financing Issues:

If the majority of the project is financed using a General Obligation Bond it would reduce the available GO debt the City could borrow.



Project: American Legion Building Improvements

Division: Administration

Description:

The American Legion Building was acquired by the City of Clinton in 2008 to be used as a community activity center available to citizens for rent. While this building has seen tremendous use the first year of operation, there are several areas in the building that need to be repaired for continued use.

Financing Plan:

Project	Estimated Cost	Year Needed
ADA Compliant Ramps	\$ 7,000	2011
ADA Compliant Bathrooms	7,000	2012
Kitchen Remodel	7,000	2013
	<u>\$ 21,000</u>	

Possible Financing Sources

American Legion Operating Account	\$ 21,000
Shortfall	\$ -
	<u>\$ 21,000</u>

Assessment of Operating Impact:

There are negligible increased operating costs associated with this project.

Assessment of Financing Issues:

None



Project: Clinton Park Improvements

Division: Economic Development

Description:

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects.

Immediate needs include:

- Clinton Park Phase II (Frontage Road)
 - Underground Electric installation - \$425,000
 - Water line extension - \$450,000
 - Sewer main extension - \$845,000
- Clinton Park Phase III
 - Roadway extension - \$396,000
 - Water system installation - \$1,205,000
 - Sewer system installation - \$1,358,250
- 12-acre Retail Site (corner of Ring Road & Hwy 72)
 - Water & Sewer extensions - \$250,000

Financing Plan:

Project	Estimated Cost	Year Needed
Clinton Park Phase III	2,959,250	2012
Clinton Park Phase II	\$ 1,720,000	2013
12-acre Retail	250,000	2015
	<u>\$ 4,929,250</u>	

Possible Financing Sources

Tax Increment Financing	\$ 1,970,000
Shortfall	<u>2,959,250</u>
	<u>\$ 4,929,250</u>

NOTE: If a large industrial project were to located in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.

Assessment of Operating Impact:

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and current rate structures support the provision of services.

Assessment of Financing Issues:

Unknown at this time – TIF financing should not impact the City’s debt margins.



Project: Martha Dendy Business & Community Center

Division: Administration

Description:

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Business and Community Center. The facility needs significant improvements, most notably an entire roof replacement and interior renovations.

Financing Plan:

<u>Project</u>	<u>Estimated Cost</u>	<u>Year Needed</u>
Martha Dendy Roof	750,000	2012
Martha Dendy Interior Construction	\$ 1,250,000	2012
	\$ 2,250,000	

Possible Financing Sources

Shortfall	2,250,000
	\$ 2,250,000

Assessment of Operating Impact:

The City of Clinton does not currently own the facility but will own and operate if funding for repairs is secured. Operational costs could be up to \$100,000 per year.

Assessment of Financing Issues:

The City of Clinton is currently pursuing numerous grants to fund the facility improvements as well as operational support.



Project: Downtown Streetscape Improvements

Division: Administration

Description:

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

Financing Plan:

Project	Estimated Cost	Year Needed
Phase 3	\$ 250,000	2011
Phase 4	250,000	2012
Phase 5	250,000	2013
Phase 6	250,000	2014
Phase 7	250,000	2015
	<u>\$ 1,250,000</u>	

Possible Financing Sources

CDBG	\$ 250,000
Shortfall	<u>1,000,000</u>
	<u>\$ 1,000,000</u>

Assessment of Operating Impact:

None

Assessment of Financing Issues:

The City will aggressively seek grant funding to continue the streetscape improvement plan.



Project: Recreation Center

Division: Administration

Description:

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

Financing Plan:

Project	Estimated Cost	Year Needed
Recreation Center Engineering	\$ 500,000	2011
Recreation Center Property Acquisition	1,000,000	2012
Recreation Center Construction	6,500,000	2013
	<u>\$ 8,000,000</u>	

Possible Financing Sources

Hospitality & Accommodations Fees	\$ 8,000,000
Shortfall	-
	<u>\$ 8,000,000</u>

Assessment of Operating Impact:

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

Assessment of Financing Issues:

The City will need to issue a revenue bond in order to construct the facility in the time allotted, and current fee collections could sustain the bond payment.



Project: Performing Arts Center

Division: Administration

Description:

The Mayor and City Council have highlighted the need for a Performing Arts facility to serve as a tourism magnet in downtown Clinton.

Financing Plan:

Project	Estimated Cost	Year Needed
Performing Arts Center Engineering	\$ 400,000	2012
Performing Arts Center Property Acquisition	250,000	2015
Performing Arts Center Construction	2,500,000	2015
	<u>\$ 3,150,000</u>	

Possible Financing Sources

Hospitality & Accommodations Fees	\$ 3,150,000
Shortfall	-
	<u>\$ 3,150,000</u>

Assessment of Operating Impact:

Construction of the facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

Assessment of Financing Issues:

The City will need to issue a revenue bond in order to construct the facility in the time allotted, and current fee collections could sustain the bond payment.



Project: Fire Pumper/Rescue Truck Replacement

Division: Public Safety

Description:

The Public Safety Department will require a replacement pumper truck in 2013. This vehicle will replace two vehicles – a 1987 rescue and a 1989 pumper.

Financing Plan:

<u>Project</u>	<u>Estimated Cost</u>	<u>Year Needed</u>
Pumper - Rescue Truck	\$ 400,000	2013
	\$ 400,000	
Possible Financing Sources		
Annual Operating Budget	\$ 400,000	
Shortfall	-	
	\$ 400,000	

Assessment of Operating Impact:

None

Assessment of Financing Issues:

None



Project: Public Works Facility Improvements

Division: Public Works

Description:

The Public Works facility will require two major facility upgrades within the next five years – roof replacement and HVAC replacement.

Financing Plan:

Project	Estimated Cost	Year Needed
Public Works Roof Replacement	\$ 75,000	2012
Public Works HVAC	100,000	2015
	<u>\$ 175,000</u>	

Possible Financing Sources

Annual Operating Budget	\$ 175,000
Shortfall	-
	<u>\$ 175,000</u>

Assessment of Operating Impact:

Replacement of the roof and HVAC systems should reduce operational expenditures.

Assessment of Financing Issues:

None



Project: **Water System Improvements**

Division: **Water Distribution**

Description:

The City’s water system in certain neighborhoods is in severe need of rehabilitation and/or replacement. The two primary areas of focus for this five-year period are the Lydia Mill and Clinton Mill communities.

The City was awarded a Community Development Block Grant (CDBG) to fund the first phase of four phases for the Lydia Mill water system restoration project. City staff will apply for additional grant funding to continue this project.

Financing Plan:

Project	Estimated Cost	Year Needed
Lydia Mill Phase 1	\$ 500,000	2011
Lydia Mill Phase 2	500,000	2012
Lydia Mill Phase 3	500,000	2013
Lydia Mill Phase 4	500,000	2014
Clinton Mill Phase 1	500,000	2015
	2,500,000	

Possible Financing Sources

CDBG Funding	\$ 500,000
Shortfall	2,000,000
	\$ 2,500,000

Assessment of Operating Impact:

Operational expenditures should decrease with new water lines.

Assessment of Financing Issues:

The CDBG program requires the City to match any grants allocated. The City has provided matching funds through in-kind work in the past.



Project: Radio Read Meter Installation

Division: Electric and Water Divisions

Description:

City staff has made a recommendation to install radio-read meters in all residential and general service customers. These meters would replace current analog meters, requiring a sight inspection at each reading.

Financing Plan:

<u>Project</u>	<u>Estimated Cost</u>	<u>Year Needed</u>
Radio-read Meter Installation	\$ 1,500,000	2012
	\$ 1,500,000	
Possible Financing Sources		
Revenue Bond	\$ 1,500,000	
Shortfall	-	
	\$ 1,500,000	

Assessment of Operating Impact:

Operational expenditures should decrease and revenues should increase.

Assessment of Financing Issues:

Issuance of a revenue bond will add to the City's debt margin within the Utility System; however, the Utility Fund could cover this bond at this time.