



**Inspections and Planning Department**

211 North Broad Street, Suite A  
P.O. Drawer 748  
Clinton, South Carolina 29325  
Phone: 864-833-7517  
Fax: 864-751-4215

**Building Permit Application**

**DATE:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Owner/Business Name:** \_\_\_\_\_

**Address (if different from above):** \_\_\_\_\_

**Use:** Residential  Commercial

**Cost of job** (Contract Amount): \$ \_\_\_\_\_

**Type of Work:** New Building Addition  Alteration  Repair

**Brief description of job:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**State License Number:** \_\_\_\_\_

**State License Classification:** \_\_\_\_\_

**State License Limitation:** \_\_\_\_\_

By signing this application, I certify that I am an authorized agent for the Company performing the work stated above and that all information provided is true. I further understand that if any information provided is found to be incorrect or falsely stated that this permit will be null and void and that I may be responsible for violations of other related state laws and local ordinances.

**Contact Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**RESIDENTIAL PROPERTY OWNERS DOING THEIR OWN WORK:** Homeowner exemption form must be completed and Disclosure Statement filed with the county register of deeds. All persons hired to perform work must be properly licensed by the SC Department of LLR and have a current City of Clinton business license. Violation of any part of this agreement shall void all permits.

**Property Owner Signature:** \_\_\_\_\_

**Phone:** \_\_\_\_\_



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### BUILDING PERMIT & BUSINESS LICENSE FEES

\$100 to \$1000	\$17.25
\$1000 to \$50,000	\$17.25 for the first \$1,000 plus \$5.75 for each additional thousand or fraction thereof, to and including \$50,000.00
\$50,000 to \$100,000	\$299.00 for the first \$50,000.00 plus \$4.60 for each additional thousand or fraction thereof, to and including \$100,000.00
\$100,000 to \$500,000	\$529.00 for the first \$100,000.00 plus \$3.45 for each additional thousand or fraction thereof, to and including \$500,000.00
\$500,000 and up	\$1909.00 for the first \$500,000.00 plus \$2.30 for each additional thousand or fraction thereof.

#### PLAN REVIEW FEE:

When a plan is required to be submitted, a plan review fee shall be paid in the amount of one-half the building permit fee.

#### DEMOLITION:

For the demolition of any building or structure, the fee shall be \$57.50

#### BUSINESS LICENSE FEES:

For contractors with a place of business within the City of Clinton

Contract Income category 0 to \$2,000.00	\$45.00
All over \$2000.00-Additional rate per \$1,000	\$1.40

For contractors with a place of business outside the City of Clinton

Contract Income category 0 to \$2,000.00	\$90.00
All over \$2,000.00-Additional rate per \$1,000	\$2.80

**For questions or more information contact one of our team members in the Inspections and Planning or Finance Divisions:**

Morgan Hunt - Business License/Permit Tech

(864) 200-4571 Office [mhunt@cityofclintonsc.com](mailto:mhunt@cityofclintonsc.com)

Ashley Rochester – Planning Director

(864) 200-4505 Office [arochester@cityofclintonsc.com](mailto:arochester@cityofclintonsc.com)