



**City of Clinton**  
**Office of Utility Billing**  
 300 W. Pitts Street  
 P. O. Drawer 748  
 Clinton, South Carolina 29325  
 Phone: 864-833-2790

**APPLICATION FOR UTILITY SERVICE**

Residential     Commercial     Temporary

Applicant Responsible for Utilities \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address (if different from service address) \_\_\_\_\_

Previous Address \_\_\_\_\_

Has the applicant or anyone residing at the service address had service with the City of Clinton before? Yes  No

If yes, please list names and addresses of each person. \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_ Social Security Number/Fed ID # (Business) \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Owner  Tenant  (please check one)

If Tenant, Property Owner's Name, Address, and Phone Number \_\_\_\_\_

**LEASE AGREEMENT OR PROOF OF OWNERSHIP MUST BE ATTACHED**  
**UTILITY SERVICE AGREEMENT**  
**PLEASE READ CAREFULLY**

In order to obtain Utility Service with the City of Clinton, the applicant must provide a valid driver's license and their lease/purchase agreement. All service locations outside the city limits of Clinton will require a release of power from Laurens County.

The undersigned states that (s)he is not indebted to the City of Clinton for any utility service of any kind, said service, either being secured in the applicant's name or in the name of someone with whom the applicant and from which the applicant received the benefit for such service, and that said applicant is not securing, in the applicant name, service that would benefit another individual(s) indebted to the City for any utility service of any kind. Should it be determined that the applicant does in fact owe the City of Clinton for past Utility Service, or has secured service for someone else indebted, then such fact shall be sufficient cause to terminate any and all services secured by this application.

By signing this application for electric, water, and sewer service, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City of Clinton uses a third party collection agency to collect unpaid bills.

The City of Clinton has the right pursuant to the South Carolina Debt Setoff Collection Act to collect any sum due and owed to the City of Clinton through offset of the applicant's state income tax refund. If the City of Clinton chooses to pursue debts owed by the applicant through the Debt Setoff Collection Act, the applicant agrees to pay all fees incurred through this process, including fees charges by the SC Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, and/or the City of Clinton. If the City of Clinton chooses to pursue debts in a manner other than debt setoff, the applicant agrees to pay the cost and fess associated with the selected manner as well.

**TEMPORARY SERVICE POLICY**

The temporary service customer understands the following: If he/she elects to obtain electric (only) or water/sewer (only) service for temporary use as described above and if it is determined by monthly meter readings that the utility service not selected by the customer has been used, the customer will be charged a \$350.00 meter tampering fee along with the amount of usage on the meter. In the event that the customer has tampered with the meter a second time, a \$75.00 meter tampering fee, meter usage, and a criminal case will be filed against the customer for theft of utility service. Furthermore the customer understands that the city's residential sanitation charges apply to all temporary services.

**RESIDENTIAL**

Where previous accounts and services have been established, temporary service may be established for landlords for the purpose of minor repair and clean-up, not to exceed 90 days with 30 days being typical. The customer must sign both the connect and disconnect (predated) work order at the time of application. If the customer wishes to have service terminated before the date on the disconnect work order, they must come to the billing office to do so.

**CONSTRUCTION**

Use of temporary power in the event of new commercial construction or major repairs to an existing structure may not exceed a period of 12 months. At the end of the 12 month period, the temporary service will automatically become permanent in the billing system, unless the customer comes in and to make arrangements.

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Customer Service Representative

\_\_\_\_\_  
 Date



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Customer Name \_\_\_\_\_

Service Address \_\_\_\_\_

**Service Type: (check all that apply)**

New \_\_\_\_\_ Existing \_\_\_\_\_ Temporary \_\_\_\_\_  
 Electrical \_\_\_\_\_ Water/Sewer \_\_\_\_\_ Water (No Sewer) \_\_\_\_\_ Security Light \_\_\_\_\_  
 Security Light Wattage \_\_\_\_\_ Quantity \_\_\_\_\_

**Fees:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Inside City \_\_\_\_\_ Outside City \_\_\_\_\_

Service Connection Fee \$ \_\_\_\_\_ Utility Deposit \$ \_\_\_\_\_ C.O. Fee \$ \_\_\_\_\_

Garbage Cart \$ \_\_\_\_\_

**Impact Fee:** Water \$ \_\_\_\_\_ Sewer \$ \_\_\_\_\_

**Tap Fees:** Water Tap \$ \_\_\_\_\_ Meter Size \_\_\_\_\_ Sewer Tap \$ \_\_\_\_\_ Tap Size \_\_\_\_\_

Irrigation Meter \$ \_\_\_\_\_ (no SEWER Charge) Meter Size \_\_\_\_\_

Miscellaneous Charges \$ \_\_\_\_\_

Electrical Fees \$ \_\_\_\_\_

A representative of the Department of Public Works has determined that utility service is available at the above named address.

\_\_\_\_\_ Date \_\_\_\_\_

DPW Representative

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**For Office Use Only**

New Account #: \_\_\_\_\_ Date Posted in System: \_\_\_\_\_ CSR: \_\_\_\_\_

Does Customer Live Inside the City: \_\_\_\_\_

Has Customer Signed an Annexation Agreement: \_\_\_\_\_