



City of Clinton Annual Budget

Fiscal Year
2014-2015



CLINTON
South Carolina



GOVERNMENT FINANCE OFFICER'S ASSOCIATION ANNUAL BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Clinton
South Carolina**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

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CITY COUNCIL & MANAGEMENT TEAM

CITY COUNCIL

Mr. Robert T. McLean
Mayor

Mr. Daniel O. Cook
*Mayor Pro Tempore,
Councilmember Ward 1*

Ms. Mary Byrd
Councilmember Ward 3

Mr. John Dowdle
Councilmember Ward 6

Mrs. Shirley Jenkins
Councilmember Ward 2

Mr. Eddie McGee
Councilmember Ward 4

Mr. Norman Scarborough
Councilmember Ward 5

MANAGEMENT TEAM

Mr. Frank N. Stovall
City Manager

Ms. Renee Morrow
Chief Financial Officer

Mr. Robin Morse
Director of Public Safety

Mr. Dale Satterfield
Director of Public Works

Mr. Joey Meadors
Director of Administrative Services

Mr. Stephen C. Taylor
Director of Community & Economic Development

Mr. Allen Wham
City Attorney

Mr. Robert Link
Chief Municipal Judge

CITY OF CLINTON ORGANIZATION



CITY MANAGER'S BUDGET REPORT

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015 (FY 2014/2015) which totals **\$27,410,539**. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and the hard work from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

Planning for FY 2014/2015 was a significant challenge for city staff due to the continued slow economic growth in our community coupled with the fact that many deferred maintenance item and capital equipment replacements have reached a point where they must be addressed in order to ensure proper service delivery going forward. Many of these items were deferred due to the economic situation in our community for several years.

I am grateful for the progressive foresight that City Council has shown during the budget planning process and I am also thankful for the efforts of our department directors and senior staff. Together, we believe this budget moves the city towards the strategic vision laid out by council, enables us to continue to provide a quality level of service to our citizens, and is a lean and balanced budget that outlines achievable goals and objectives for the upcoming year.

BUDGET SUMMARY

The proposed balanced 2014/2015 budget of \$27,410,539 is a .96% decrease from the approved 2013/2014 budget. The proposed General Fund budget has a 2.57 % increase from the 2013/2014 approved budget, while the proposed Utility Fund budget has a 1.96% decrease.

Organization Summary						FY 14/15	
	2011 - 2012 Approved Budget	2012 - 2013 Actual	2012 - 2013 Approved Budget	2013 - 2014 Approved Budget	2014-2015 Requested Budget	Difference (%)	
General Fund Revenues	\$ 5,802,836	\$ 6,579,513	\$ 6,013,483	\$ 6,101,511	\$ 6,258,530	2.57%	
General Fund Expenses	\$ 5,802,836	\$ 5,397,527	\$ 6,013,482	\$ 6,101,511	\$ 6,258,530	2.57%	
Surplus	\$ -	\$ 1,181,986	\$ 0	\$ 0	\$ 0	0	
Utility Fund Revenues	\$ 19,723,864	\$ 20,848,619	\$ 20,851,195	\$ 21,574,703	\$ 21,152,009	-1.96%	
Utility Fund Expenses	\$ 19,723,864	\$ 18,433,638	\$ 20,851,195	\$ 21,574,703	\$ 21,152,009	-1.96%	
Surplus	\$ 0	\$ 2,414,981	\$ 0	\$ 0	\$ 0	-	
Total Revenues	\$ 25,526,700	\$ 27,428,132	\$ 26,864,677	\$ 27,676,214	\$ 27,410,539	-0.96%	
Total Expenses	\$ 25,526,700	\$ 23,831,164	\$ 26,864,677	\$ 27,676,214	\$ 27,410,539	-0.96%	
Surplus	\$ 0	\$ 3,596,968	\$ 0	\$ 0	\$ 0	-	

The current economic situation presented significant challenges during the development of this budget. Lower revenues in some areas, increased operational costs including an increase cost to purchase wholesale power, required difficult decisions to be made in the process of preparing this budget. These decisions include reducing

and/or delaying capital expenditures, and reducing overall operational expenditures. When reductions are made, it is the goal of city staff to propose those reductions without adversely affecting the lives and safety of our customers and citizens.

Despite these economic challenges this budget demonstrates the Mayor and Council's strategic objectives outlined during each annual strategic planning retreat. The core objectives are to create a city of exceptional infrastructure, grow the economy, develop and maintain sustainable revenue sources, and promote community development.

GENERAL FUND

For many years, the general fund has had to rely on significant revenues transferred from the utility funds to offset the cost of operations in the primarily general fund departments. It is crucial going forward that we work to provide adequate general fund revenue sources that will allow for the reduction in the utility revenue transfer rate, so that those utility funds can be used to offset future utility rate increases and repair critical infrastructure components, and so that adequate reserves can be generated in the general fund. One of City Council's primary goals for the city has been to create and sustain stable sources of revenue, and City Council has instructed the city staff to try to make general fund operations as self-sufficient as possible. To that end, the budget includes the following revenue adjustments:

- **Property Taxes:** An addition of 2 mils for operations and 4 mils for reserve fund development. Continued use of the Local Option Sales Tax to fund public safety training and equipment acquisition.
- **Sanitation:** An addition of \$0.50 per month to the monthly sanitation fee.
- **Inspection & Planning Fees:** No changes.
- **Business License Fees:** No changes.

The 2.57% budget increase is based on the anticipated revenues from the above revenue adjustments.

Significant highlights of the General Fund budget include:

- **Funding to Address Deferred Maintenance Issues:** For many years, the city has deferred maintenance on key facilities to funding concerns, however, we can no longer continue to practice deferred maintenance without incurring significant future costs. To that end, funding for maintenance projects, including facility painting, exterior facility repair, window and door repairs, sidewalk repair, and other maintenance needs is included in the proposed budget.
- **Support for Strategic Planning Initiatives:** As our community adjusts to the new normal economy that we are in, the need for long range strategic planning to allow for adequate budget planning and to ensure that we continue to provide quality services to the public and meet council's goals is paramount. To that end, the following departments will have individual strategic plans developed through a collaborative effort between the public, those departments, and city leadership.
 - Department of Public Works: Streets & Sanitation Division, Sanitation Operations.
 - Department of Public Safety: Fire Division
 - Department of Community & Economic Development: Economic Development Division.
- **Code Enforcement Reform:** As our city changes, the impact of below standard rental property, derelict and abandoned property, and other code enforcement related issues is having a negative impact on property values and general fund revenue that is based on property values. In order to stabilize property values in our community and improve the quality of life for all involved, code enforcement reform including additional funding for violation abatement, stronger penalties for violations, rental property registration, vacant property registration, and strict enforcement of property maintenance codes on bank owned or foreclosed property will all be part of a comprehensive code enforcement reform effort by city

staff. In addition, funding for the demolition and removal of derelict city owned property is included in the proposed FY 15 budget.

- **Improving Quality of Life in Our Community:** Two projects have been listed in the goals of objectives of City Council for many years. One, the rehabilitation of the Martha Dendy School property is underway with the assistance of a CDBG grant, and the FY 15 budget includes funding to retain an architectural firm to begin the detail planning needed to preserve part of the school and convert it in to a community center. The second project is to improve the quality of library services, and the FY 15 budget includes funding for the purpose of procuring professional services to conduct a needs assessment and feasibility study for relocating the library.
- **Becoming a High Performance Organization:** The City has started down the path to utilizing performance measures in operational decisions with the goal of becoming a high performing organization as compared to our peers. To assist in this effort, the budget includes funding for a Special Projects Manager in the Office of the City Manager to coordinate efforts among departments to improve operational efficiency. Primarily, these efforts include improving communication between the city and the public, assisting the Department of Public Safety in achieving law enforcement accreditation and reducing the current ISO rating, and supporting the effort of the Department of Public Works to achieve APWA accreditation. In addition, the city will continue its highly successful leadership academy program in partnership with the University of South Carolina to provide managers and future supervisors the tools needed to adequately manage their operations.
- **Grow the Economy:** Support for economic development in our city is critical to future growth. For this fiscal year, the budget includes support for enhancing the downtown streetscape to promote a quality business environment, continued partnership with the Clinton Economic Development Corporation, the Laurens County Development Corporation, Upstate Alliance, the Laurens County Chamber of Commerce, and a focus on strategic planning are all critical components of our economic development and growth strategy. Unfortunately, the budget does not include funding for the creation of a Downtown / Main Street Clinton program which would have been in partnership with the National Trust for Historic Preservation and the Municipal Association of South Carolina. While we believe the program is needed, we simply could not adequately fund the program within the confines of the current budget.
- **Implementation of New Software Systems:** FY 2014 / 2015 will see the implementation of a new general ledger system and a payroll system which will replace the current thirty year old operating system that the City uses to manage its personnel and finances. This multiyear project will increase operational efficiency within the finance department.
- **Improve Public Safety:** The provision of quality public safety services is a core function of the City of Clinton and one of our most important obligations to our citizens. Significant maintenance and capital equipment replacement backlogs exist in this department and this budget attempts to address as many of those issues as possible. This includes the replacement of outdated equipment, the replacement of a twenty-seven year old fire engine, and the procurement of additional vehicles. In addition to equipment and facility issues, the department has had high turnover in the past and has a pay scale that is significantly below the regional average. Funding for the creation of new step pay system in public safety is included in the budget in an effort to retain quality personnel.

UTILITY FUND

The 2014/2015 Utility Fund is a 1.96% decrease from 2013/2014; however, this is primarily a result of projected reductions in power consumption by customers. The budget does include adjustments to sewer, water, and electric utility rates for the year. Sewer rates are directly tied to the rates charged to the City by the Laurens County Water and Sewer Commission and to the significant amount of inflow and infiltration that currently plaques the system. Electric rates are directly tied to increases passed on to the City by Piedmont Municipal Power

Agency, the joint action agency that the City belongs to which provides the power for the City electrical utility. The proposed budget reflects the following adjustments to the utility rates.

- Electric Rates: Base Rate adjustment of \$6.55 per month; kWh adjustment of \$0.0048 per kWh.
- Water Rates: Base Rate adjustment of 2% plus \$1.00 per month; Consumption Rate adjustment of 2%.
- Sewer Rates: Base Rate adjustment of \$1.50 per month; Collection Rate adjustment of 0%; Treatment rate adjustment of 5%.

Significant highlights of the Utility Fund budget include:

- **Public Outreach and Education:** As the cost of providing utility services continues to rise across our nation, the need to provide more education to consumers about things they can do to keep their costs as low as possible and help the utility reduce costs becomes increasingly critical to the success of publicly owned utilities such as those owned by the City of Clinton. To that end, additional funding for educational efforts such as Public Power Week, the Successful FirePower program, public outreach efforts and other public education programs is included in the budget.
- **Great Managers Initiative:** A key long term strategy for sustainable financial management comes from the active participation of line level and mid-level supervisors in the management of individual office and department budgets. Funding for additional supervisory training is designed to teach current supervisors how to manage with an eye towards sustainable management as well as reduce costs associated with the management of city personnel.
- **Exceptional Infrastructure Funding:** Funds are provided for addressing the council mandate to create a city with exceptional infrastructure in order to address ageing infrastructure issues in the electric, water, sewer, and water filtration budgets. Specifically this includes funding for enhanced security measures and sensitive infrastructure locations, facility improvement funds to address backlogs on facility maintenance, funds for elevated tank maintenance, continued funding for right of way maintenance and improvement with the assistance of outside contractors, support for streetlight conversion to LED as a pilot project, continued upgrades to information technology infrastructure, and preparations to convert our existing thirty year old utility billing software to a new, more secure and more customer friendly, operating platform.

STAFFING & COMPENSATION

The 2014/2015 budget presented herein includes salary adjustments which include cost of living increases at a rate of 2% for personnel in the Departments of Public Works, Community & Economic Development, Administrative Services, and in the Office of the City Manager. The effective dates will be 1% on July 1, 2014 and 1% on January 1, 2015. In the Department of Public Safety, a new step pay plan is proposed that will have a greater impact on some classes of employees than others, but the total aggregate salary adjustment in the department will also be 2%. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget. The budget also includes the following position adjustments:

- Position Additions:
 - Special Projects Manager (Approved Mid-FY 13); Office of the City Manager
 - Crew Leader; Department of Public Works, Water & Sewer Distribution Division, Sewer.
 - Water & Sewer Technician; Department of Public Works, Water & Sewer Distribution Division, Sewer.
- Position Reductions
 - None

- *Additional funding to support the use of interns is provided.*

CAPITAL IMPROVEMENTS/PURCHASES

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

Requests in the 2014/2015 budget include a variety of building improvements and equipment requests, and total \$788,450 funded. A summary of the capital funding plan is outlined below and further details are listed both in each individual department as well as in the Capital Improvements section of this document.

Capital Funding Department	General Fund		Utility Fund		All Funds	
	Requested	Funded	Requested	Funded	Requested	Funded
Office of the City Manager	\$ 35,000.00	\$ 17,000.00	\$ 233,000.00	\$ 88,500.00	\$ 268,000.00	\$ 105,500.00
Dept. of Administrative Services	\$ 178,000.00	\$ -	\$ 64,500.00	\$ 14,833.00	\$ 242,500.00	\$ 14,833.00
Dept. of Public Works	\$ 641,000.00	\$ 28,000.00	\$ 10,706,900.00	\$ 406,217.00	\$ 11,347,900.00	\$ 434,217.00
Dept. of Public Safety	\$ 1,272,880.00	\$ 223,400.00	\$ -	\$ -	\$ 1,272,880.00	\$ 223,400.00
Dept. of Comm. & Econ. Development	\$ 3,055,000.00	\$ 10,500.00	\$ -	\$ -	\$ 3,055,000.00	\$ 10,500.00
<i>Total</i>	<i>\$ 5,181,880.00</i>	<i>\$ 278,900.00</i>	<i>\$ 11,004,400.00</i>	<i>\$ 509,550.00</i>	<i>\$ 16,186,280.00</i>	<i>\$ 788,450.00</i>

DEBT

This budget includes funding required to meet existing debt obligations of the City of Clinton. Detailed information regarding current debt, debt limits, and projected debt payments are included in the Debt section of this document and a summary is provided below.

Fund	Bonds	Leases	Notes	Totals	FY 15 Payments
General Fund	\$ 282,000.00	\$ 83,053.00	\$ 445,441.00	\$ 810,494.00	\$ 163,723.00
Utility Fund	\$ 7,895,689.00	\$ 61,450.00	\$ -	\$ 7,957,139.00	\$ 1,129,906.00
<i>Total</i>	<i>\$ 8,177,689.00</i>	<i>\$ 144,503.00</i>	<i>\$ 445,441.00</i>	<i>\$ 8,767,633.00</i>	<i>\$ 1,293,629.00</i>

CONCLUSION

This proposed budget for Fiscal Year 2014/2015 presented to the Mayor and City Council efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department heads in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton. The proposed budget is balanced, and a balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

Sincerely,



Frank N. Stovall
City Manager



City of Clinton Annual Budget

Fiscal Year
2014-2015



CLINTON
South Carolina



Community Profile



COMMUNITY PROFILE

HISTORY

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was incorporated in 1890.



Figure 1: Downtown Clinton in the early 1900s

LOCATION AND DESCRIPTION



Figure 2: Clinton is located in Laurens County, South Carolina

The City of Clinton is truly the gateway to Upstate South Carolina, located just 45 minutes south of Greenville or Spartanburg, 60 minutes north of Columbia and just 2 hours from the Charleston Port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of approximately 8,400 and presently covers a land area of 10 square miles.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In

addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton Business Association, Laurens County Development Corporation, Upstate SC Alliance, Clinton YMCA, and the Clinton Economic Development Corporation.



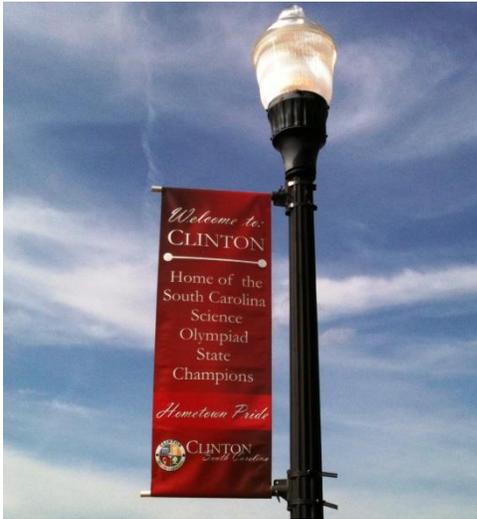
Figure 3: Downtown Clinton in 2012. Photograph courtesy of Daniel Hartley.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff members.

EDUCATION

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College, as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College is a top-ranked Carnegie One Liberal Arts College affiliated with the Presbyterian Church (USA). The *Washington Monthly* ranked Presbyterian College as number twenty-six in 2009 among all colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.



Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of 1200 undergraduates from 29 states and 7 countries. Presbyterian graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy began classes in the fall of 2010. This four year graduate school located in downtown Clinton has a full enrollment of 320 students.

Figure 4: Laurens County School District 56 holds the record for consecutive SC State Science Olympiad Championships

CULTURE

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, outdoor concerts, called Town Rhythms, are hosted by the City of Clinton, as well as several annual festivals.

In early 2013, the City of Clinton entered into a partnership with the Thornwell Home for Children to utilize Thornwell's Gilliam Center as a community performing arts facility.

RECREATION

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from the City of Clinton and a long term goal of constructing a network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiasts ample opportunities to partake of their hobbies. Lake Greenwood is located just a short 15 minute drive from the Southern end of Clinton while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill located just north of Clinton. Also the Clinton Textile Heritage Exhibit is located in the M.S. Bailey Municipal Center and features the history and heritage of mill operations in and mill village life in Clinton. And right past the Musgrove Mill, the avid golfer will discover Musgrove Mill golf course. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School and Presbyterian College. Tennis, baseball, and soccer tournaments are hosted throughout the year at various locations in Clinton.

HEALTHCARE

Healthcare in the community is exceptional, with the Laurens County Memorial Hospital, a unit of the Greenville Hospital System, recognized as one of South Carolina's progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well. In addition to the hospital, in early 2013, Self Memorial of Greenwood opened a satellite facility located in Laurens County. Greenville Hospital System also operates a progressive doctor's office facility in downtown Clinton.

BUSINESS AND INDUSTRY

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing, and distribution markets. The County has a diverse job base with no dependence on any one industry. Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, Presbyterian Home, Presbyterian College, and Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, Avery Dennison, Shaw Industries, and Aaron Industries. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base, but has been hit especially hard by the loss of textile jobs. The economic slow down of the last five years has also hurt the other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

The most significant development to occur in the City of Clinton during the past decade is the location of the Presbyterian College School of Pharmacy in downtown Clinton. This graduate school will educate over 300 doctorate students and employ over 30 fulltime faculty. This infusion of investment and people has been beneficial for the City and the businesses of Clinton. This year will be the fifth year of operation for the school.

LONG-TERM PLANNING

The City of Clinton completed a five-year strategic plan in 2008, incorporating input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, housing, marketing, technology, parks, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies.

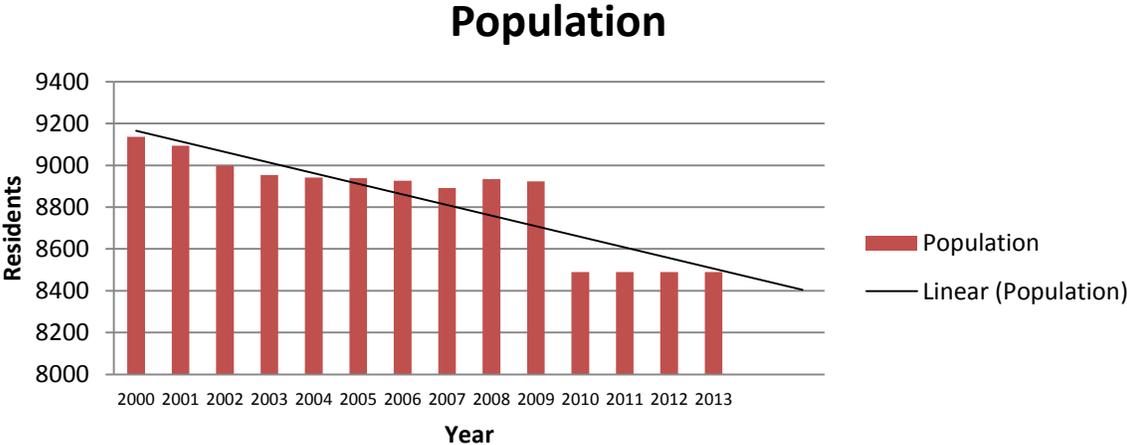
Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City.

COMMUNITY DEMOGRAPHICS

POPULATION

The population in the City of Clinton has declined over the years. In 2000, the U.S. Census Bureau reported the population of Clinton to be 9,137. By the 2010 census, population had declined to 8,489, which was a decrease of seven percent.

Figure 5: Population change in the City of Clinton between 2000 and 2013.



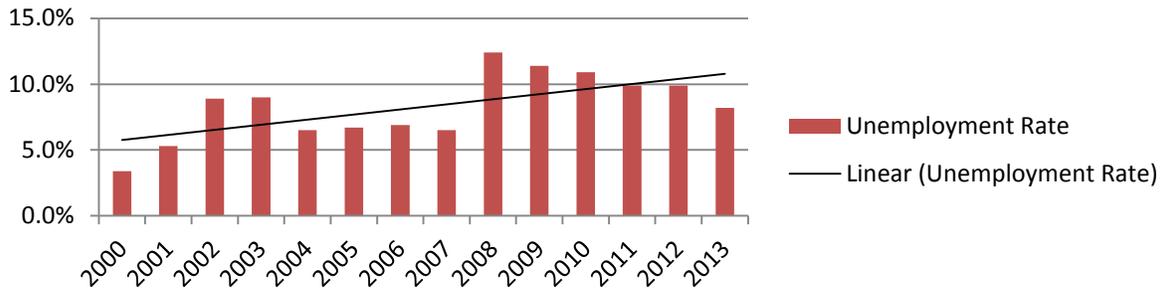
PERSONAL INCOME

The downturn in the regional economy is clearly visible when looking at personal income in the community. In 2000, personal income in Clinton was approximately \$186,903,000 but by 2010 it had decreased to \$133,239,000,

UNEMPLOYMENT RATE:

In 2000, the unemployment rate in the City of Clinton was only 3.4%, but by 2010 it had climbed to 10.9%. The chart below shows how the unemployment rate has changed over time in Clinton.

Unemployment Rate



SCHOOL ENROLLMENT:

Between 2000 and 2013, local school enrollment has fallen by 14% from a high of 3,587 students in 2000 to a total of 3,077 in 2013.

CLIMATE

The average annual temperature is 60.8 degrees Fahrenheit (F) with an average rainfall of 45.71 inches per year.

<i>Average January Minimum Temperature (degrees Fahrenheit)</i>	29
<i>Average July Maximum Temperature (degrees Fahrenheit)</i>	91
<i>Days with maximum of 90 degrees F or above</i>	36
<i>Days with minimum of 32 degrees F or below</i>	66

OTHER CITY STATISTICS (FISCAL YEAR 2013)

Police arrests	2,701
Fire calls	730
Fire inspections	300
Refuse collected (tons/year)	2,999
Building permits issued	181

THE UTILITY SYSTEM

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes slightly more than 4,300 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Director of the Department of Public Works is responsible for all three systems and reports directly to the City Manager.

ELECTRIC SYSTEM

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery point and two 4.16 kV distribution substations. Power is purchased at two locations from Duke Energy and is billed through Piedmont Municipal Power Agency (PMPA) and Southeastern Power Administration. Supplemental power is purchased from Santee Cooper by PMPA.

WATER SYSTEM

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

Presently, the water system unit consists of one water treatment plant and 101 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has an average pumping capacity of 6 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of the ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

Number of Customers Sewer System <u>Last Ten Fiscal Years</u>	
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251

Number of Customers Electric System <u>Last Ten Fiscal Years</u>	
2004	4,213
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069

Number of Customers Water System <u>Last Ten Fiscal Years</u>	
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260
2013	4,251

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the pH level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

The water treatment plant laboratory was constructed in 1958. Class A operators are permanently assigned to the laboratory. Class A is the highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

SEWER SYSTEM

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves over 4,300 customers with approximately 63 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004 and amended in 2011 and 2012. Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.



City of Clinton Annual Budget

Fiscal Year
2014-2015



CLINTON
South Carolina



POLICY &
PLANNING



POLICY AND PLANNING

STRATEGIC PRIORITIES

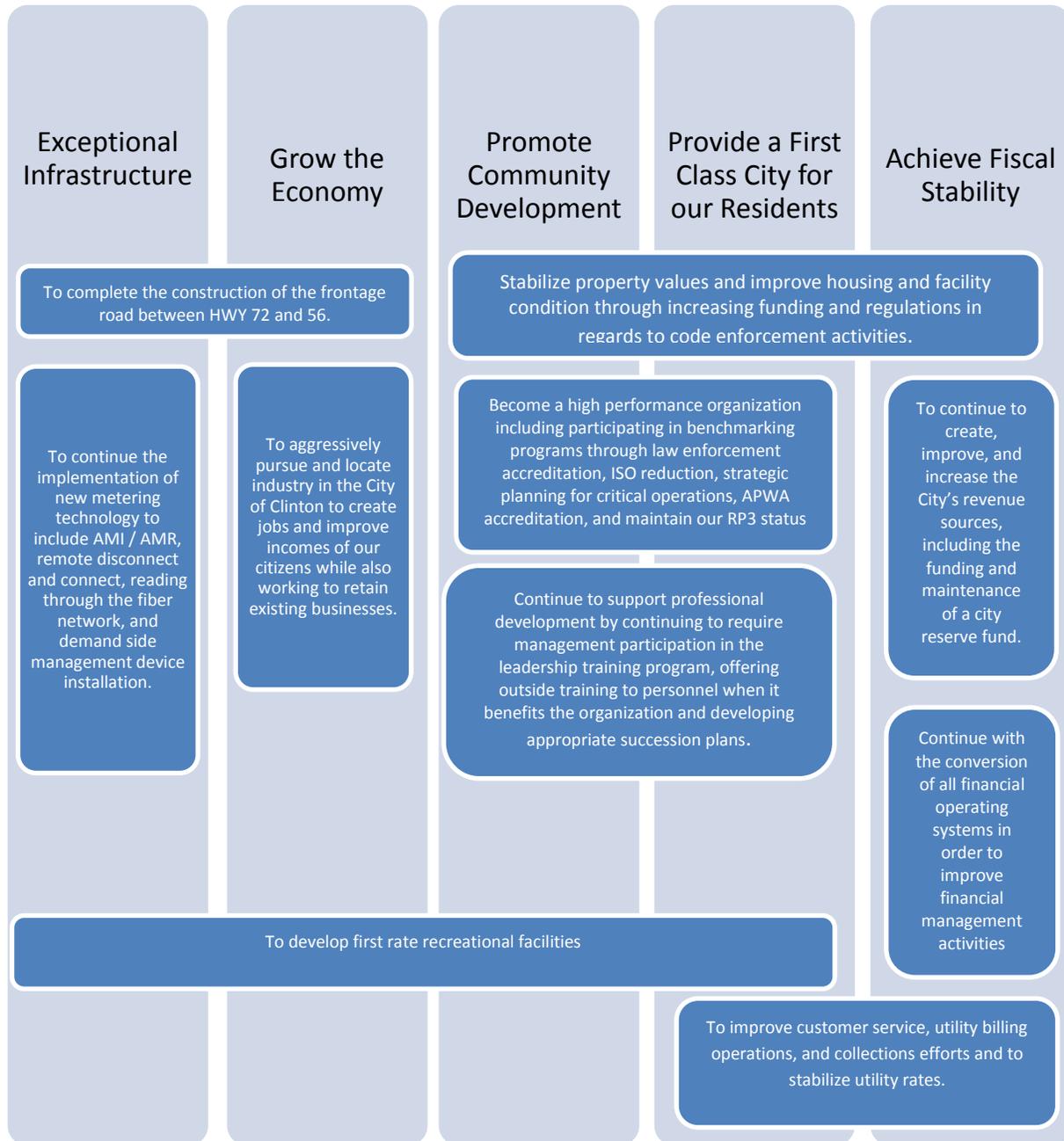
The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the four departments of the City – Public Works, Public Safety, Administrative Services, and Community & Economic Development – as well as reviewed the goals and objectives outlined in the Clinton Focus 2013 – a community-led strategic planning document.

Goals and objectives as outlined by the Mayor and City Council fit into one of five overarching themes:



While all goals and objectives are listed herein, the Council agreed through consensus that the following goals were to be a priority for city staff to accomplish:



OPERATING SYSTEM. The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the coming fiscal year, the city will implement the General Ledger and Payroll portions of the new system, as well as laying the ground work for the implementation of the utility billing portion of the system.

AMR / AMI. The city is in the middle of a three year implantation of new metering systems, and the work will continue through Fiscal Year 15 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading.

BECOMING A HIGH PERFORMANCE ORGANIZATION. Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next three years, the City of Clinton will work towards becoming a high

performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Maintaining Reliable Public Power Provider Status as one of only nine cities in South Carolina to be certified as a Reliable Public Power Provider.
- Obtain South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Benchmarking service provision and public perceptions through participation in the National Citizen Survey program.
- Reduce the ISO rating for the Fire Department from ISO 4 to ISO 3.
- Achieve American Public Works Association Accreditation as an accredited public works and public utility organization.

GROWING THE NEXT GENERATION. The City will continue to support training and development, with a focus on the next generation of supervisors by partnering with the University of South Carolina to hold an additional year of Clinton Leadership Academy training for up and coming employees who have the potential to grow with the organization.

CODE ENFORCEMENT. The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations. This will be accomplished using three strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.

ECONOMIC GROWTH. We must focus on economic growth to improve the condition of our city and to provide jobs to our citizens. This included the development of a strong strategic plan for economic growth in our community which will guide future decision making. It also includes business retention activities and the completion of the frontage road to allow for additional development along the interstate corridor.

UTILITY RATES. The City of Clinton will complete the study and review of existing utility rates with the goal of adjusting all revenue streams to make living in Clinton as affordable, but also providing the services needed to grow as a city and a community.

FISCAL STABILITY. The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

RECREATION FACILITIES. The City of Clinton will pursue the development of first rate recreation facilities to encourage sports tourism and to provide adequate recreation facilities for our citizens.

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds; either budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.



Promote Community Development

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.

Policy Initiatives

- Develop first rate recreation facilities to be used by our citizens as well as to recruit sports tourism.
- Recruit a movie theater and a performing arts facility to the City.
- Revive and reuse the Martha Dendy facility.
- Continue the downtown streetscape plan.
- Implement the community Greenways Master Plan.
- Continue to improve the perception of the City, including the Public Safety Department.
- Enhance communication between the city and the residents.
- Remove dilapidated structures throughout the City.
- Pursue collaboration with Laurens County to improve Library Services.



Provide a First Class City for our Residents

We will promote programs, projects, and initiatives that are designed to allow for the strategic planning of city services, that are inclusive and diverse and serve all of our citizens, that allow us to benchmark ourselves against other communities, and that ultimately result in a culture of constant improvement that is responsive to the needs of the resident, citizen, taxpayer, and utility rate payer / owner.

Policy Initiatives

- Improve public communication through a variety of means that improves public perception of the city, educates the citizen, and provides for open and transparent communication between the government and the populace.
- Actively pursue accreditation in several areas to ensure we are providing a high level of service. Those areas include public works, electric distribution, law enforcement and fire fighting services.
- Improve customer service through a variety of means including issue tracking, and issue response measures with clear goals that include response times and communications standards for all operations.



Exceptional Infrastructure

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.

Policy Initiatives

- Improve and further develop the City's raw water sources.
- Develop a city-wide storm water plan.
- Implement and build-out city-wide technology.
- Improve and maintain all city infrastructures – water, sewer, roads, sidewalks, etc...
- Repair, reconstruct, and maintain city streets and sidewalks.



Grow the Economy

We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.

Policy Initiatives

- Aggressively pursue the recruitment of industry and businesses leading to job creation while working to retain existing businesses.
- Complete the construction of the I-26 Frontage Road.
- Develop a workforce training plan through partnership with the Laurens County Chamber of Commerce.
- Develop a tourism plan.
- Recruit and foster the development and construction of all types of housing.
- Market the City and all that it has to offer to residents, visitors, and businesses.
- Maintain the City's partnerships.
- Annex economically strategic properties.
- Recruit and maintain north-side commercial development.
- Pursue the development of a business incubator.



Develop and Maintain Sustainable Revenue Sources

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

Policy Initiatives

- Continue to improve and increase revenue, to include the creation, funding, and maintenance of a reserve fund.
- Continue the aggressive pursuit of grants.
- Implement a collections strategy that reduces delinquent debt owed to the city by 35% to 50%.

PREVIOUS YEAR PERFORMANCE

The chart below outlines the performance of the organization in relation to the goals and objectives established by the City Council. *First Class City for our Residents* is not included in the chart below because it is a newly established directive that is included for the first time this year.

<p>Exceptional Infrastructure</p> <p>Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.</p>	<p>Improve and further develop the City's raw water sources.</p>	<ul style="list-style-type: none"> Reviewed mid -2000 raw water options study and will request funding in 2015 for an update to the study. Identified impact of LCWSC Greenwood facility on water sales Participated in regional water quality meetings. Included costs for bond to improve Duncan Creek Reservoir in rate study. Water Filtration Operation continues to meet all DHEC standards and receive AWOP awards. Belt press rehabilitation project is funded and underway. Successfully addressed HAA propagation issues in the City Water Facility.
	<p>Develop a city-wide storm water plan.</p> <p>Implement and build-out city-wide technology.</p> <p>Improve and maintain all city infrastructures – water, sewer, roads, sidewalks, etc...</p>	<ul style="list-style-type: none"> This will require outside assistance. Grants were applied for to fund the development of a plan, but grants were not awarded to the City of Clinton for this project. A request for funding to perform a feasibility study for this project will be included in the FY 15 budget. Computer systems placed on a four year rotation and three years of the rotation have been completed. New operating system has been purchased and is being implemented. Downtown wireless test underway. Department of Public Safety technological "smart car" program is underway with four cars being outfitted with new technology. Installed 9,195 feet of water line. Inspected 12,000 feet of sewer line. Replaced water lines in Clinton Mill and on Gastley Drive with federal and state grants. Maintained electric system to high standards resulting in minimal outages.

<p>Grow the Economy</p> <p>We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.</p>	<p>Repair, reconstruct, and maintain city streets and sidewalks.</p> <p>Aggressively pursue the recruitment of industry and businesses leading to job creation while working to retain existing businesses.</p> <p>Complete the construction of the I-26 Frontage Road.</p> <p>Develop a workforce training plan through partnership with the Laurens County Chamber of Commerce.</p> <p>Develop a tourism plan.</p> <p>Recruit and foster the development and construction of all types of housing.</p> <p>Market the City and all that it has to offer to residents, visitors, and businesses.</p> <p>Maintain the City's partnerships.</p>	<ul style="list-style-type: none"> • Proposed city vehicle fee to generate additional revenue for roads tabled. • Replaced and repaired sidewalks in Lydia Mill and Clinton Mill as part of water line installation project. • City property submitted 40 times to prospective industrial facilities. • Twenty (20) retention visits held • Twenty-eight (28) contacts made. • Five (5) new businesses in the downtown. • Right of way acquired. Water line installation underway. Engineering of electric line underway. • City staff serve on the Laurens County Workforce Development Committee. • City negotiated with the Upper Savannah Council of Government to house the regional Pathways to Success workforce development project office in Clinton. • City personnel serve on the Laurens County Tourism Committee. • The City of Clinton will host the first History and Heritage Tourism Expo in Clinton in the Spring. • One (1) new apartment building at Highland Park completed. • One (1) new townhome development completed on Florida Street. • One (1) new apartment building under construction on Enterprise Street • One (1) dilapidated property rehabilitated • Five (5) new single family residences constructed. • Four (4) Homes for Hope houses constructed. • One (1) Habitat for Humanity House constructed. • Downtown visitor guide developed. • New website developed. • City actively marketed in Chamber of Commerce and regional tourism publications. • Partnerships maintained with several groups including Gateway, Laurens County Chamber of Commerce, Laurens County Development Corporation, YMCA, Presbyterian College, Presbyterian
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<p>Develop and Maintain Sustainable Revenue Sources</p> <p>The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.</p>	<p>Annex economically strategic properties.</p> <p>Recruit and maintain north-side commercial development.</p> <p>Pursue the development of a business incubator.</p> <p>Continue to improve and increase revenue, to include the creation, funding, and maintenance of a reserve fund.</p> <p>Continue the aggressive pursuit of grants.</p>	<p>College School of Pharmacy, and more.</p> <ul style="list-style-type: none"> No annexations occurred during the year, however new water customers are required to agree to annex under a new ordinance and annexation plan is under development. Although several contacts were made, we were unsuccessful in recruiting new Northside businesses beyond the boundaries of the downtown district. Two options for development were explored, one through Clemson University and one through a private investor. Both were cost prohibitive. The City contributes annually to several reserve funds targeted for specific uses. These funds include the general fund reserve fund, the utility fund reserve fund, the depreciation / capital equipment replacement fund, the insurance rate stabilization fund, and the utility contingency fund. Total value of all funds is \$1.6 million. The City has actively pursued grants this year and has the following grants: <ul style="list-style-type: none"> CDBG grant to fund Clinton Mill Water Line Replacement - \$500,000. CDBG grant to fund the removal of barriers to economic progress (Martha Dendy Project) - \$500,000. Rural Infrastructure Grant for waterline installation - \$100,000. Two (2) Palmetto Pride grants - \$4,000. Equipment grants for public safety – Value of \$10,000. In addition, three grants have been submitted and are pending including a grant for SCBA equipment replacement (\$198,000), staffing for fire stations (\$300,000) and fire truck acquisition (\$400,000). The city collected in excess of \$15,000 this year, but did not meet the goal of collecting 35% of outstanding debt, which would be equal to \$311,000.
<p>Promote Community Development</p> <p>Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our</p>	<p>Develop first rate recreation facilities to be used by our citizens as well as to recruit sports tourism.</p>	<ul style="list-style-type: none"> The City continues to collect funds to support the development of sports tourism facilities. A determination is needed in regards to type, location, and

citizens will be proud to live in Clinton.	<p>Recruit a movie theater and a performing arts facility to the City.</p> <p>Revive and reuse the Martha Dendy facility.</p> <p>Pursue collaboration with Laurens County to improve Library Services.</p> <p>Remove dilapidated structures throughout the City</p> <p>Enhance communication between the city and the residents.</p> <p>Continue to improve the perception of the City, including the Public Safety Department.</p> <p>Continue the downtown streetscape plan.</p> <p>Implement the community Greenways Master Plan.</p>	<p>priority of facilities.</p> <ul style="list-style-type: none"> • The City has partnered with Thornwell Home for Children for the use of the Gilliam Center for the Performing Arts for public arts programs. • The City has secured grants for the first phase of revitalization of the Martha Dendy facility. A plan has been presented to the public and approved by City Council for future development at the site. • The City continues to annually lease a facility for the provision of library services and is actively pursuing options for library development. • The City removed nineteen (19) structures during the most recent calendar year at no cost to the citizen. • New city website developed which offers the opportunity to submit online service requires or inquiries. • New focus on social media sites including facebook and twitter. • New citizen newsletter issued six times per year. • City has made efforts to focus on customer service, enhance employee skills through customer service and management training, issue positive news press releases, and the Department of Public Safety has participated in several outreach events throughout the year. • Streetscape Phase IIIA scheduled for completion during the current fiscal year. • Funding for park improvements and expansion was not included in the budget, but the city is negotiating a public private partnership for the completion of the first phase of the greenway plan.
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FY 2014 / 2015 GOALS AND PERFORMANCE OBJECTIVES

In addition to the objectives outlined previously, each division and department has developed operational goals for their division or department, as outlined below. Divisions are listed in the order in which they appear in the detail sections of the budget.

Department / Division	Goal / Objective Category	Goal / Objective
Office of the City Manager: City Administration	Primary Objectives	<ul style="list-style-type: none"> • OPERATING SYSTEM. The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the coming fiscal year, the city will implement the General Ledger and Payroll portions of the new system, as well as laying the ground work for the implementation of the utility billing portion of the system. • AMR / AMI. The city is in the middle of a three year implantation of new metering systems, and the work will continue through Fiscal Year 15 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. • BECOMING A HIGH PERFORMANCE ORGANIZATION. Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next three years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing. • GROWING THE NEXT GENERATION. The City will continue to support training and development, with a focus on the next generation of supervisors by partnering with the University of South Carolina to hold an additional year of Clinton Leadership Academy training for up and coming employees who have the potential to grow with the organization. • CODE ENFORCEMENT. The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations. This will be accomplished using three strategies. 1.)Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values. 2.)Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second. 3.) Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities. • ECONOMIC GROWTH. We must focus on economic growth to improve the condition of our city and to provide jobs to our citizens. This included the development of a strong strategic plan for economic growth in our community which will guide future decision making. It also includes business retention activities and the completion of the frontage road to allow for additional development along the interstate corridor. • UTILITY RATES. The City of Clinton will complete the study and review of existing utility rates with the goal of adjusting all revenue streams to make living in Clinton as affordable, but also providing the services needed to grow as a city and a community. • FISCAL STABILITY. The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources. • RECREATION FACILITIES. The City of Clinton will pursue the development of first rate recreation facilities to encourage sports tourism and to provide adequate recreation facilities for our citizens.
Department of Community & Economic Development: Economic Development	Exceptional Infrastructure	<ul style="list-style-type: none"> • Complete the Frontage Road • Develop a plan for interchange enhancements on I-26.
	Grow the Economy	<ul style="list-style-type: none"> • Continue to support product development at the I-26 / Clinton / Adair Industrial site with the goal of establishing a Class A industrial park at the site. • Perform product development upgrades at Clinton Corporate Park III

		<ul style="list-style-type: none"> • Conduct a strategic plan for economic development in our city. • Develop a retail strategic plan for recruiting retail to our city.
	First Class City	<ul style="list-style-type: none"> • Personnel will obtain Certified Public Power Manager Certification • Personnel will continue to progress towards CEEdC certification. • Personnel will prepare for a Comprehensive Plan review in 2015. • Work closely with the Laurens County Chamber of Commerce to hold a history and heritage expo marketing historic sites and heritage tourism to the surrounding communities. • Expand annual arts in the downtown day with Laurens County School District 56 • Expand Celebrate Clinton events • Continue to expand the partnership with Presbyterian College to include the annual Easter egg hunt and a welcome back festival for the students. • Host three (3) Town Rhythms
Department of Administrative Services:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Complete plan for courtroom office and room remodeling.
Municipal Court	Fiscal Stability	<ul style="list-style-type: none"> • Examine the feasibility of taking all fines and fees at the customer service desk at the municipal center.
	First Class City	<ul style="list-style-type: none"> • Customer Service measures for performance measure monitoring will be developed. • All magistrates and staff will complete state required training • Personnel will complete the Clinton Leadership Academy
Office of the City Manager:	Fiscal Stability	<ul style="list-style-type: none"> • Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. • Explore the feasibility of the creation of a utility stabilization fund. • Complete cost recovery analysis. • Complete the LOST (Local Option Sales Tax) adjustment analysis and renew LOST adjustment for an additional twelve (12) month period.
Finance	Exceptional Infrastructure	<ul style="list-style-type: none"> • Complete the implementation of the General Ledger portion of the Tyler / Munis Operating System by July 1, 2014, followed by the phased implementation of the remaining modules including payroll, utility billing, human resources, procurement, etc.
	First Class City	<ul style="list-style-type: none"> • CFO will acquire American Public Power Association Certified Public Power Manager credentials. • Improve communication between finance and employees in regards SCPEBA benefits
Department of Public Safety	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue to make improvements to the training facility. • Replace the inferior and unreliable police "in car camera" system.
	First Class City	<ul style="list-style-type: none"> • Develop a strategic plan • Develop a plan to reduce ISO rating to level 3. • Update law enforcement policy manual. • Achieve 100% training of PSOs to the Fire Fighter I level. • Develop a plan to train personnel to manage and respond to HAZ Mat incidents. • Obtain Law Enforcement Accreditation. • Adjust officer pay scale to reward skill level, performance, and time in service
	Fiscal Stability	<ul style="list-style-type: none"> • Develop a capital outlay plan. • Identify new revenue opportunities.
Department of Public Works:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. • Identify needs in sidewalk maintenance for future budgeting purposes. • Identify road maintenance needs and work to obtain additional state funds for road maintenance.
Streets		
Department of Public Works:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue to provide quality park maintenance. • Provide maintenance for Rosemont Cemetery. • Improve park signage.
Parks, Recreation, Cemetery, Library	First Class City	<ul style="list-style-type: none"> • Conduct feasibility study for Library • Complete master planning for Martha Dendy Park

		<ul style="list-style-type: none"> • Complete development plans for at least two city parks.
Department of Community & Economic Development:	First Class City	<ul style="list-style-type: none"> • Obtain Certified Local Government Status for the city which will allow for more grant opportunities. • Obtain Preserve America status for the City of Clinton.
	Museum	<ul style="list-style-type: none"> • Conduct a facility assessment and make needed repairs to stabilize and preserve the Griffin House.
Department of Public Works:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
	Sanitation	<ul style="list-style-type: none"> • Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. • Improve use of GPS system to reduce operating costs. • Perform refurbishment operations on existing grapple trucks.
	First Class City	<ul style="list-style-type: none"> • Complete strategic plan for Sanitation Services.
Department of Community & Economic Development:	First Class City	<ul style="list-style-type: none"> • Improve Customer Service through technology (business license information, permit fee schedules, etc.)
	Inspections & Planning	<ul style="list-style-type: none"> • Promote Community Development • Continue to pursue the demolition of dilapidated properties. • Improve code enforcement compliance and increase number of cases settled in court. • Redevelop the code enforcement ordinance and process to improve property maintenance efforts. • Complete a review of the sign ordinance. • Review and make recommendations regarding an update to the Design Review Ordinance.
	Grow the Economy	<ul style="list-style-type: none"> • Develop and market a list of incentives currently available to rehabilitate dilapidated buildings.
Department of Public Works:	Administration	<ul style="list-style-type: none"> • Utilize outside partners and existing technology to maintain and improve electric utility right of way for future system health. • Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector. • Review and update raw water feasibility study to determine future direction of the raw water treatment program. • Develop inflow and infiltration of sanitary sewer action plan. • Implement stage 2 disinfectant program at the water filtration plant. • Complete Phase IIIB of the streetscape program and pursue grant funding for Phase IV.
	Fiscal Stability	<ul style="list-style-type: none"> • Identify cost reduction strategies in managing sanitation and complete the project plan for creating a sanitation utility. • Complete water rate study project
Office of the City Manager:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Develop a comprehensive cyber security plan that will guide future budget and policy decisions. • Complete the four year upgrade and replacement of computers and place all computers on a four year rotation schedule to ensure that city technology keeps up technological advances. • Continue with the installation of TYLER / MUNIS operating systems. • Continue to monitor goals outlined in the strategic plan and make adjustments as needed.
Department of Administrative Services:	Utility Billing	<ul style="list-style-type: none"> • Update website with corrected information. • Implement new customer service automated system. • Issue newsletter to the public eight times per year. • Increase customer service training time. • Conduct reviews and revisions of the following policies: utility assistance, partial payments, payment and complaint escalation.
	Promote Community Development	<ul style="list-style-type: none"> • Develop a bill assistance program.
	Exceptional Infrastructure	<ul style="list-style-type: none"> • Complete a feasibility study on pay as you go metering. • Continue to actively change water meters to achieve 100% AMR on water meters by July 1, 2015.
	Fiscal Stability	<ul style="list-style-type: none"> • Prepare for utility billing conversion to MUNIS in 2015.
Department of Public Works:	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue to trim ROW aggressively with outside assistance. • Conduct system improvement activities including installing

Electric Distribution		<p>capacitors, sectionalizers, frontage road utility extension, SCADA upgrades, system voltage conversion, and solid state meter replacement.</p> <ul style="list-style-type: none"> • Develop an equipment replacement plan. • Develop a facility upgrade plan.
Department of Public Works: Sanitary Sewer	System Maintenance	<ul style="list-style-type: none"> • Continue FOG ordinance implementation and begin FOG ordinance enforcement. • Improve I&I Maintenance program to include annual maintenance and repair plan. • Create an I&I team to address I&I issues.
Department of Public Works: Storm Sewer	Exceptional Infrastructure	<ul style="list-style-type: none"> • Identify and prepare maintenance plans for cross connections between sanitary and storm sewer. • Develop a storm water plan to fund upgrades, including determining the feasibility of creating a storm water utility. • Require storm water best management practices in new construction.
Department of Public Works: Water Distribution	Exceptional Infrastructure	<ul style="list-style-type: none"> • Continue water meter change out program at an average of 1 large meter per month. • Obtain grant funding and repair / replace water lines in Clinton Mill, and on Edgewood and Skyland Drive.
Department of Public Works: Water Treatment / Filtration	Exceptional Infrastructure	<ul style="list-style-type: none"> • Address, repair, or develop approved plans for the repair of the following: chlorine roof, cleaning and repair of clear wells, pump station bank stabilization, chlorine dioxide driveway, flocculator gate valves, elevator, settling basin drains and weirs, and other repairs as needed. • Replace outdated lab equipment • Acquire confined space equipment needed to maintain confined spaces within the system. • Achieve low chlorine total residual certification • Achieve constant and consistent removal of choline from sludge water. • Achieve stage two disinfection byproducts regulations.
	First Class City	<ul style="list-style-type: none"> • Achieve satisfactory rating for lab in 2014. • Meet AWOP standards for drinking water. • Achieve satisfactory rating on annual sanitary survey
Department of Administrative Services: Fleet Maintenance	Fiscal Stability	<ul style="list-style-type: none"> • Acquire diagnostic equipment to improve the division's ability to maintain newer vehicles. • Create additional space for working on small engines and equipment. • Adopt CLA recommendations regarding tires and oil change practice changes.
Office of the City Manager: Risk Management & Human Resources	Fiscal Stability	<ul style="list-style-type: none"> • Prepare for and / or complete of Tyler / Munis Operating Software Human Resources and Risk Management module implementation which is tentatively scheduled for 2015.
	First Class City	<ul style="list-style-type: none"> • Review the feasibility and plan for the implementation of web based on demand training for safety and HR topics. • Record On Boarding training to a DVD to allow for self-paced review by new hire personnel. • Reduce new hire / employee on boarding time to forty-five (45) days for 90 % of new DPS personnel and thirty (30) days for 90% of new OCM, DAS, DCED, and DPW personnel. • Complete update of position descriptions and salary compensation review for 50% of city workforce. • Maintain claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. • Reduce at-fault vehicle and equipment damage incidents to three (3) or below
	Exceptional Infrastructure	<ul style="list-style-type: none"> • Implement new secure centralized personnel filing system.

FINANCIAL POLICIES

The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs. By inclusion in the budget document, it is understood that these policies are adopted by City Council in conjunction with the budget.

OPERATING BUDGET POLICIES

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- The City defines a balanced budget as one that is achieved when the City has enough fiscal discipline to be able to equate revenues with expenditures over the business cycles.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting.

INVESTMENT POLICIES

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.
- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- An independent audit will be performed annually.
- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

CAPITAL ASSETS

- Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as follows:
- Any item with a useful life of greater than one year; and
- A unit cost of at least \$1,000 but less than \$100,000.

RESERVED AND UNRESERVED FUND BALANCE POLICIES

The policy, (adopted by City Council on March 7, 2011), in accordance with GASB 54, will ensure the City maintains adequate fund balance and reserves in the City's Governmental and Utility Funds to provide the capacity to:

- Provide sufficient cash flow for daily financial needs,
- Secure and maintain investment grade bond ratings,
- Provide adequate reserves to offset significant economic downturns or revenue shortfalls, and
- Provide adequate reserves for unforeseen expenditures related to emergencies.

Fund Balance for the City's Funds will be comprised of the following categories:

- Nonspendable- amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted-amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
- Committed-amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - Amounts set aside based on self-imposed limitations established and set in place prior to fiscal year-end, but can be calculated after the fiscal year-end.
 - Limitation imposed at the highest level and requires the same action to remove or modify.
 - Ordinances that lapse at fiscal year end.
- Assigned-amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned-amounts that are not reported in any other classification.

The Governmental Fund will be the only fund that has unassigned fund balance. All other funds will be used as designated by the original intent.

UNASSIGNED FUND BALANCE

- The City of Clinton will strive over a 3-5 year period to accumulate a fund balance equal to 17% of the budgeted Governmental Fund expenditures. After this fund balance is achieved the unassigned balance maintained during the following fiscal years should not fall below 8% of the budgeted operating Governmental Fund Expenditures.
- To the extent that the Total Fund unassigned fund balance exceeds 17% the balances may be utilized to fund capital requests or reduce the outstanding debt of the City.
- Management is expected to manage the budget so that revenue shortfalls and expenditures do not impact the units total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from the total budgeted revenues or expenditures then the unassigned fund

balance can be reduced by action from the City Council and the City Council will adopt a plan at that time to return spendable fund balance back to the required level.

- The order of expenditure must be classified. The City shall spend funds from restricted fund balance first, then committed fund balance, assigned fund balance and lastly unassigned fund balance. Whenever multiple revenue sources are available, the City will use resources in this order (as deemed by the agency granting funds or bond ordinances): bond proceeds, Federal funds, State funds, local county funds, and city funds. The City Manager may deviate from this order when it best meets the needs of the City.
- Utility Funds – Even though GASB 54 does not impact enterprise funds, the City will strive to maintain unrestricted net assets greater than 8% of the total operating revenues at fiscal year end after the desired reserves are achieved. These reserves are for operations and future capital improvements.

RESTRICTIONS, RESERVATIONS AND DESIGNATIONS OF NET ASSETS FOR THE UTILITY FUND

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Bond funds and other encumbered balances will continue to fund existing projects.

Designations for funding of planned projects in the future periods will reduce the financial demands placed upon a subsequent periods

DEBT SERVICE

Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

It should also be noted that, total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws of the State of South Carolina.

The details of each debt obligation the City has for fiscal year 14/15 are listed below:

GENERAL OBLIGATION BONDS AND GENERAL FUND CAPITAL LEASES

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30,2013	Balance June 30,2014	Balance June 30,2015
General Obligation Bonds:			
\$450,000 General Obligation Bonds. Annual maturities of \$40,000 to \$51,000 through 2020 and an annual interest rate of 3.02%.	\$ 324,000	\$ 282,000	\$ 238,000
\$700,000 General Obligation Bonds. Annual maturities of \$65,212 to \$78,050 through 2010 and an annual interest rate of 2.75%.	\$ 79,013	\$ -	\$ -
Total general obligation bonds	\$403,013	\$282,000	\$238,000
Capital Lease Obligations:			
\$78,157 Garbage Collection Truck. Capital lease for 5 yrs . Annual Payments of \$16,690 Including interest of 2.240%	\$ 63,146	\$ 47,885	\$ 32,280
\$84,900 Leaf Vac Truck capital lease for 5 yrs . Annual payments of \$18,217 including interest of 2.39%.	\$ 52,138	\$ 35,168	\$ 17,791
\$68,002 Garbage Truck capital lease for 5 yrs . Annual payments of \$15,236 including interest of 3.85%.	\$ -	\$ -	\$ -
\$176,927 Fire Truck capital lease for 5 yrs . Annual payments of \$40,645 including interest of 4.537%.	\$ 38,880	\$ -	\$ -
Total lease obligations	\$154,164	\$83,053	\$50,071
Total General Fund Debt	\$557,177	\$365,053	\$288,071
Notes Payable:			
\$967,405 for the purchase Land held for resale(EDC). Variable payments for 10 Years interest of 4.75% paid by City.(1)	\$ 552,182	\$ 445,441	\$ 358,700
Total Government Debt	\$1,109,359	\$810,494	\$646,771

REVENUE BONDS AND UTILITY FUND CAPITAL LEASES

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.



Figure 6: The City of Clinton uses a variety of financing efforts to fund projects. (Above) Ladder 12 was funded through a lease purchase, (Right) new utility lines were funded by a utility revenue bond, and (below) street scape enhancements were funded through a state grant program.



	Balance June 30,2013	Balance June 30,2014	Balance June 30,2015
Revenue Bonds:			
\$4,000,000 2011 Combined Utility System Improvement Revenue Bonds. Due in annual Maturities of \$114,000 to \$951,000 through 2023 an annual interest rate of 3.32%.	\$ 3,772,000	\$ 3,655,000	\$ 3,533,000
\$4,610,000 2005A Combined Utility System Refunding and Improvement Revenue Bonds Due in annual maturities of \$10,000 to \$650,000 through 2020 and an annual interest rate of 3.68 REFUNDED	\$ -	\$ -	\$ -
\$1,515,000 2005B Combined Utility System Improvement Revenue Bonds Due in annual maturities of \$20,000 to \$295,000 through 2020 and annual interest rate 5.5%.REFUNDED	\$ -	\$ -	\$ -
\$360,000 2008 Combined Utility System Improvement bonds. Annual maturities of \$30,687to \$41,823 through 2018 and an annual interest rate of 3.5% REFUNDED	\$ -	\$ -	\$ -
\$460,548.36 2012B Combined Utility System Improvement And refunding bonds. Annual maturities of 150,034 to \$310,513 through 2014 and an annual interest rate of 1.65%.	\$ 460,548	\$ 310,513	\$ -
\$4,224,433.50 2012A Combined Utility System Improvement And refunding bonds. Annual maturities of 294,258 to \$692,856 through 2020 and an annual interest rate of 1.88%.	\$ 4,224,434	\$ 3,930,176	\$ 3,275,670
Total Utility Revenue Bonds	\$ 8,456,982	\$ 7,895,689	\$ 6,808,670

Capital Lease Obligations:

\$88,331 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$19,029 including interest of 2.510%.	\$ 54,336	\$ 36,672	\$ 18,563
\$72,155 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$15,637 including interest of 2.330%.	\$ 48,468	\$ 24,778	\$ -
\$109,568 Bucket truck capital Lease for 6 yrs. Annual payments of \$24,356 including interest rate of 3.65%.	\$ 23,699	\$ -	\$ -
Total lease obligations	\$ 126,503	\$ 61,450	\$ 18,563
Total Utility Fund Debt	\$ 8,583,485	\$ 7,957,139	\$ 6,827,233
Grand Total for City	\$ 9,692,844	\$ 8,767,633	\$ 7,474,004

While the preceding schedules address the principal for each current fiscal year, the following schedules show the entire amount (principal and interest) of debt that is due by fund year and type of debt.

DEBT SERVICE MATURITIES BY FISCAL YEAR TO INCLUDE PRINCIPAL AND INTEREST
DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

FY Ending June 30,	GENERAL FUND				
	2003 GO BOND	2010 GO Bond \$450,000 Bonds	Notes Payable \$967,405 Notes EDC(1)	Capital Leases Various Equipment	Total General Fund Debt Principal/Interest
2015	PAID	52,516	114,155	75,551	242,222
2016		52,188	109,459	34,906	196,553
2017		51,829	104,762	34,906	191,497
2018		51,439	75,288		126,727
2019		52,020			52,020
2020		52,540			52,540
2021					
	\$ -	\$ 312,532	\$ 403,664	\$ 145,363	\$ 861,559

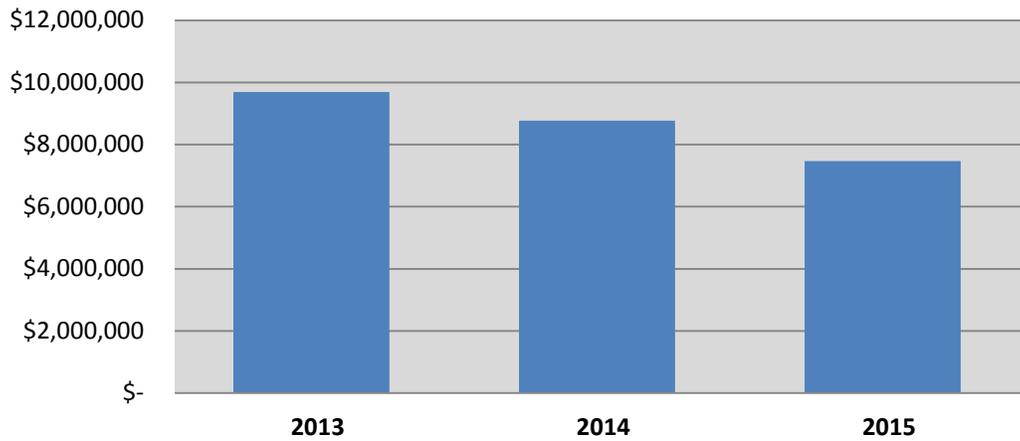
DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

FY Ending June 30,	UTILITY FUND					Total City Debt By Fiscal Year
	2011 Bonds Electric/Water \$4,000,000	2012A Bond Refinancing/ Electric/ Water \$4,224,434	2012B Bond Refinancing/ Electric/ Water \$460,546.36	Capital Leases Various Equipment	Total Utility Debt Principal/Interest	
2015	243,346	408,808		34,666	686,819	929,041
2016	243,296	694,232		34,666	972,194	1,168,746
2017	246,112	713,026		15,637	974,775	1,166,271
2018	243,697	715,639		15,637	974,973	1,101,700
2019	241,215	717,320			958,535	1,010,555
2020	339,666	619,844			959,510	1,012,051
2021	982,698				982,698	982,698
2022	982,117				982,117	982,117
2023	982,573				982,573	982,573
	\$ 4,504,721	\$ 3,868,869	\$ -	\$ 100,604	\$ 8,474,194	\$ 9,335,753

Notes:

- (1) Notes payable is an obligation of the Economic Development Corporation which is a discreetly blended component unit of the city. It is included in the debt of the City because the City must budget for it because the City pays this for the EDC; even though, the Economic Development Corporation is not on the General Fund's Financial Statements. It is reflected in the Due Froms on the General Fund Financial Statements.

Total Debt by Year



CITY OF CLINTON GOVERNMENTAL FUND – TOTAL DEBT MARGIN COMPUTATION

June 30, 2013

Total Assessed Value	\$10,112,410
Debt Limit (8% of the Assessed Value)	\$ 809,993
Current General Bonded Debt	\$ <u>(403,013)</u>
Legal Debt Margin	<u>\$405,980</u>

FINANCIAL MANAGEMENT SYSTEMS

FORM OF GOVERNMENT

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

BUDGETARY AND ACCOUNTING SYSTEMS

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

BUDGETING

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual balanced budget by ordinance prior to July 1. The City defines a balanced budget as the fiscal discipline to be able to equate the revenues with expenditures over the business cycles. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets. This control is used as a management device throughout the year. The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting. The following section discusses the basis of accounting for the City.

BASIS OF ACCOUNTING

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues that are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due or when funds have been made available for payment. At fiscal year-end, the Comprehensive Annual Financial Statements are prepared using the modified accrual method on the basis consistent with Generally Accepted Accounting Principals (GAAP).

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred. As mentioned in regards to the Governmental fund, the

proprietary fund prepares the audited Comprehensive Annual Financial Statements in accordance with (GAAP) while using the accrual basis of accounting for the statements.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

Governmental Fund

Governmental Funds are used to account for all or most of a government's general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

General Fund

The General Fund is the City's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety.

DESCRIPTION OF GENERAL FUND DIVISIONS

<u>Mayor and City Council:</u>	The body that sets policy
<u>Administration:</u>	Administration for entire City government
<u>Economic Development:</u>	Recruits and retains industry and business that lead to job creation and property tax base enhancement
<u>Municipal Court:</u>	Administration and adjudication of local and state laws
<u>Legal Services:</u>	Provides advice and counsel the Mayor and City Council and City staff.
<u>Finance:</u>	Collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management, financial statements, payroll,

general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control.

<u>Public Safety:</u>	Enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims' advocacy; animal control; training and certification; fire prevention; fire suppression.
<u>Streets:</u>	General repair and maintenance of City streets, sidewalks, curbs and gutters.
<u>Parks/Recreation/Library/Cemetery:</u>	Maintenance of City-owned parks, library, and cemetery.
<u>Museum:</u>	Protect, preserve, interpret, and display historically relevant artifacts.
<u>Sanitation:</u>	Collection and disposal of refuse.
<u>Planning and Inspections:</u>	Plan for the growth of the City; enforcement of building and property maintenance codes and ordinances.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



Special Revenue Fund

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

DESCRIPTION OF SPECIAL REVENUE DIVISIONS

<u>Accommodations Tax Fund:</u>	Monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City.
<u>Local Hospitality Fee Fund:</u>	A 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities.
<u>Economic Development:</u>	Funds used by the City to promote and pursue economic development inside the City.

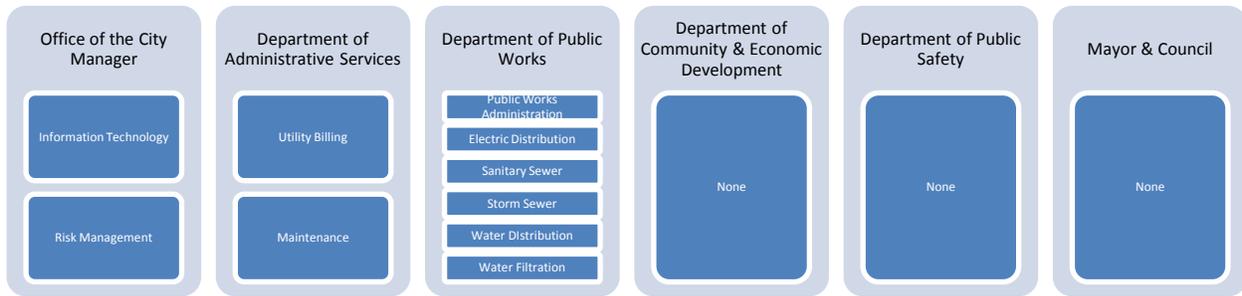
Enterprise Funds

The Enterprise Fund is used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The funds include the Electric, Water, Wastewater and Storm Water.

DESCRIPTION OF ENTERPRISE FUND DIVISIONS

<u>Public Works Administration:</u>	Administration of the public works and utilities division.
<u>Information Technology:</u>	Provides management and support for technology, computers, servers, hardware, and software. Also provides Geographic Information System services.
<u>Utility Billing:</u>	Collection of utility payments; utility meter reading and billing.
<u>Electric Distribution:</u>	Manages the safe and efficient distribution of electricity.
<u>Sanitary Sewer:</u>	Operations and maintenance of the City's sewer collection systems.
<u>Storm Sewer:</u>	Operations and maintenance of the City's storm sewer systems.
<u>Water Distribution:</u>	Operations and maintenance of the City's water distribution systems.
<u>Water Filtration:</u>	Operation and maintenance of the City's Water Treatment Facility.
<u>Maintenance:</u>	General repair and maintenance of the City's fleet.
<u>Risk Management:</u>	Preservation of the City's human and physical assets through controlling loss exposure, training, and safety initiatives.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



BUDGET PROCESS AND AMENDMENTS

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. *A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.*

The budget process begins in December when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Finance Director, City Manager and Assistant City Manager prepare revenue estimates for both the current and the next fiscal years.

Then each department head meets individually with the City Manager, Assistant City Manager, and the Finance Director to review department budgets and capital expenditure requests. During these meetings, the goals of each department are reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

BASIS OF BUDGETING

The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting.

BUDGET AMENDMENTS

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

BUDGET CALENDAR

A detailed budget calendar is included below.

FY 14 – 15 Budget Calendar

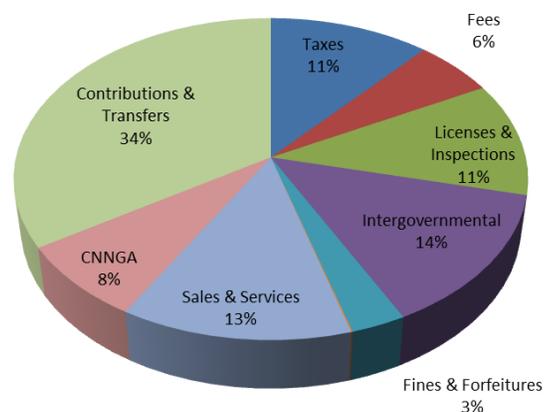
<u>Date</u>	<u>Action</u>
<i>January 2, 2014</i>	<i>Departments receive capital budget forms</i>
<i>January 6, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
<i>January 14, 2014</i>	<i>City Departments Strategic Planning Retreat</i>
<i>January 15, 2014</i>	<i>Departments receive non-capital FY 15 Budget Forms</i>
<i>January 22, 2014</i>	<i>Office of Finance and Budget Releases FY 15 Revenue Projections</i>
	<i>Capital Budget Requests turned in by Departments to Finance</i>
<i>January 27, 2014</i>	<i>City Council Meeting / Strategic Planning Workshop</i>
<i>February 3, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
<i>February 5, 2014</i>	<i>All budget requests due from Departments</i>
	<i>Five Year Capital Prioritization and Projections Completed</i>
<i>February 10 – 14, 2014</i>	<i>Office of the City Manager Budget Review Meetings</i>
<i>February 24, 2014</i>	<i>City Council Meeting / Strategic Planning Workshop</i>
<i>March 3, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
	<i>Final Draft of Budget Produced</i>
<i>March 10, 2014</i>	<i>Proposed Budget Issued to City Council</i>
<i>March 24, 2014</i>	<i>City Council Budget Workshop / First Budget Session</i>
<i>April 7, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
	<i>City Council Budget Workshop / Second Budget Session</i>
<i>April 28, 2014</i>	<i>City Council Budget Workshop / Third Budget Session</i>
<i>May 12, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
	<i>First Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2014-2015 Annual Operating Budget</i>
<i>June 2, 2014</i>	<i>City Council Meeting / Regular Meeting</i>
	<i>Second Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2014-2015 Annual Operating Budget</i>

PRINCIPAL REVENUE SOURCES

GENERAL FUND

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.

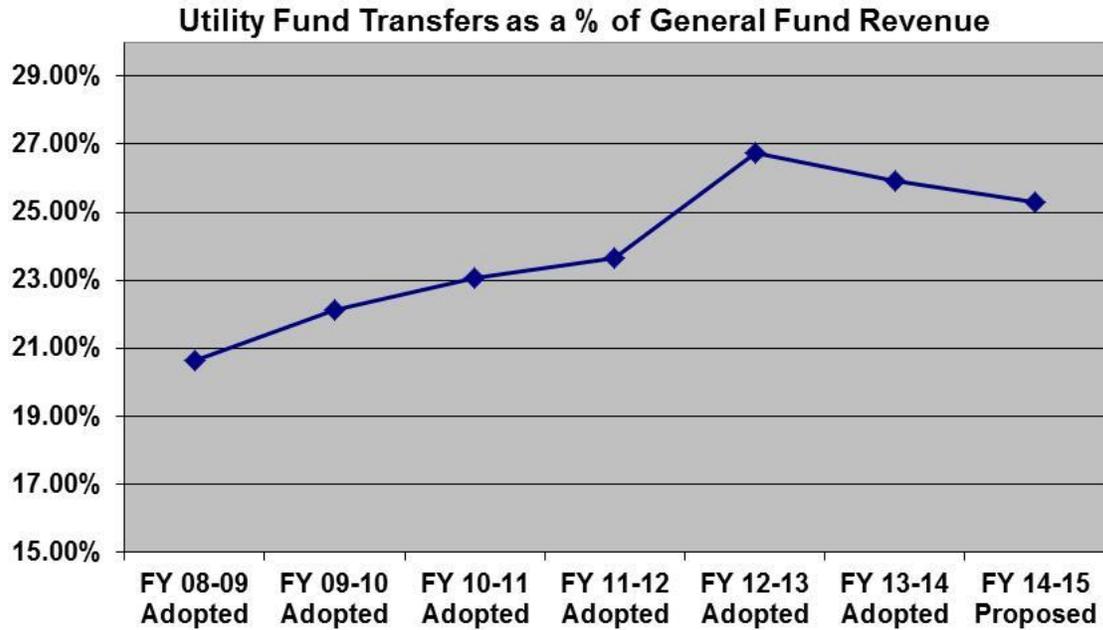
General Fund Revenue



Major revenue sources within the General Fund are described below:

INTERNAL CONTRIBUTIONS AND TRANSFERS

Internal contributions and transfers account for the largest single revenue source, comprising 34% of all General Fund revenues. These contributions and transfers include direct contributions to the City's General Fund from the Utility system's revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of less than 8% of electric, water, and sewer revenues. While other revenue sources have declined, the utility revenue transfer has had to increase in relationship to the percentage of general fund revenues increasing from approximately 21% in 2006-2007 to 25% of total General Fund revenues in the 2014-2015 budget— as highlighted in the chart on the next page. The City Staff still strives for the General Fund to become less dependent upon the Utility Revenue transfer, as illustrated by the chart, the percentage as decreased slightly over the past two fiscal years.



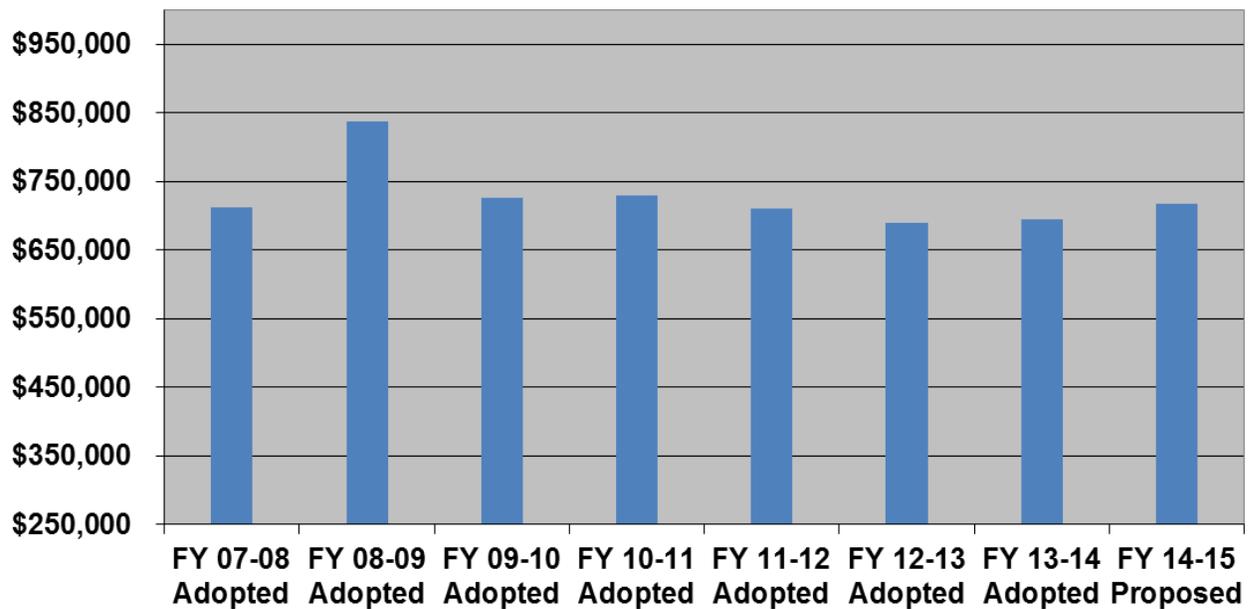
INTERGOVERNMENTAL REVENUES

Intergovernmental revenues account for 14% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 72% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Through a City Council Resolution, 71% of local options sales tax proceeds are dedicated to lowering property taxes within the City of Clinton, therefore as local option sales tax grows, property tax revenue must decrease.

LICENSES AND INSPECTIONS

Licenses and Inspections revenues account for 11% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 86% of this category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton, business license revenue should increase.

Licenses & Permits



SALES AND SERVICES

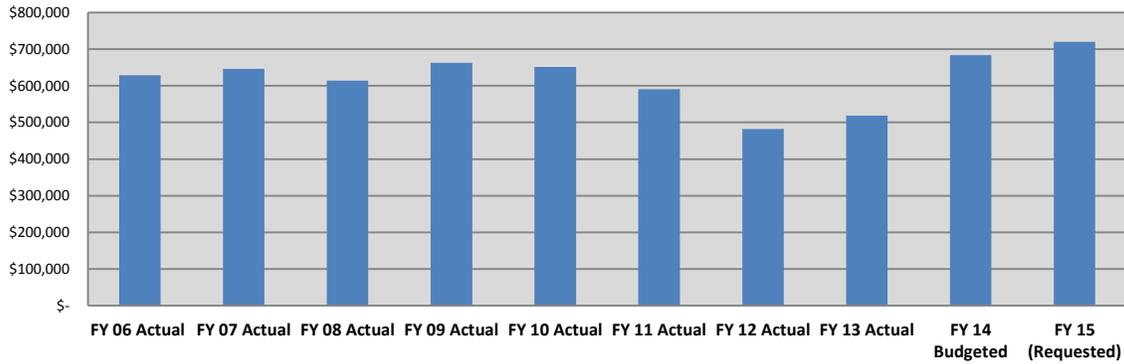
Sales and Services revenue accounts for 13% of the total General Fund budget, which is primarily composed of garbage-related revenues (43%) and the Laurens County fire contract (36%). The City of Clinton provides residential and limited commercial garbage collection and charges an average of \$12 per month for residential pick-up. Refuse collection has increased from 2,365 tons per year collected in 2004 to 3,900 tons collected in 2012 – an increase of over 67% in eight years. Due to the increased consciousness of the citizens of Clinton the amount collected last year decreased to 2,900. While revenue has not increased as significantly it has remained steady and very predictable. The FY 14-15 budget includes a projected rate increase for sanitation services.

PROPERTY AND VEHICLE TAX

Property and vehicle tax revenue only accounts for 11% of Clinton's General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway to improve Clinton's tax base by recruiting and retaining businesses and industry within the corporate limits of Clinton. The slight increase in taxes this year is the shift from Local Option Sales Tax to Property Taxes based on the anticipation of retaining the 29% for Public Safety Equipment that will be collected through Property Taxes.

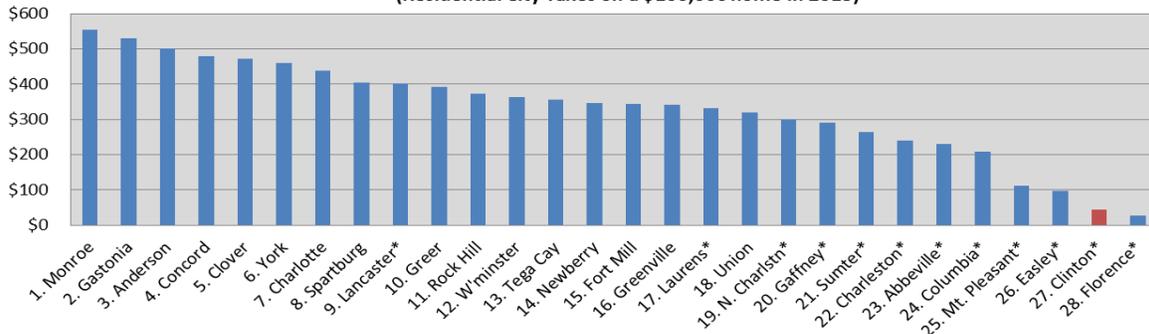
Property & Vehicle Taxes

*FY 14 and FY 15 Include Property, Vehicle, and LOST Revenues



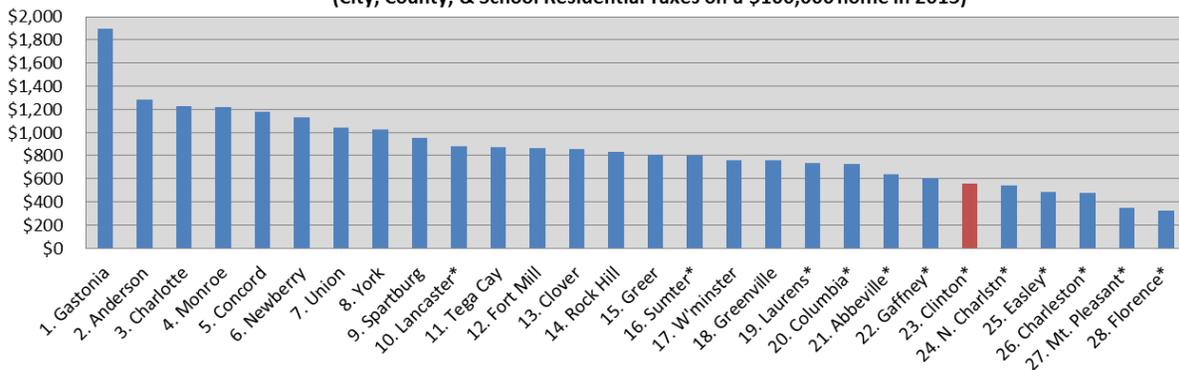
Comparison of Annual Taxes

(Residential City Taxes on a \$100,000 home in 2013)



Comparison of Annual Taxes

(City, County, & School Residential Taxes on a \$100,000 home in 2013)



CLINTON NEWBERRY NATURAL GAS AUTHORITY

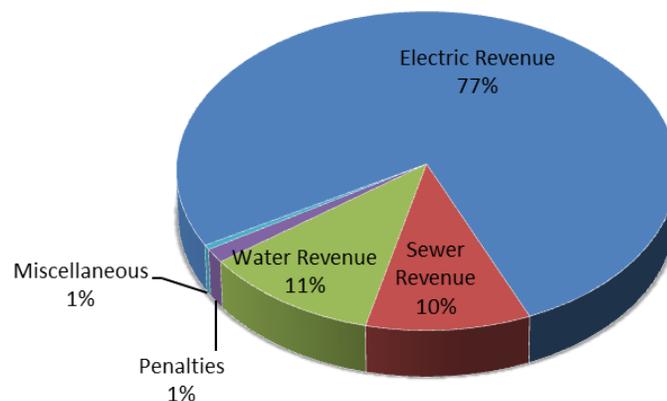
Clinton Newberry Natural Gas Authority revenue accounts for 8% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNGA and are budgeted each year by its board of directors. This

funding relationship exists because the CNINGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties.

UTILITY FUND

The City's Utility Fund is comprised primarily of revenue from Electric, Water, and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also make every effort remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.

Utility Fund Revenue



ELECTRIC REVENUE

Electric revenue accounts for 77% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

The City has also has seen a decrease in the number of electric customers and has no one major utility customer and has had annual rate increases in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

The graph below shows the budgeted electric revenues versus actual electric revenues. It must be noted that when the budgeted revenues are higher than

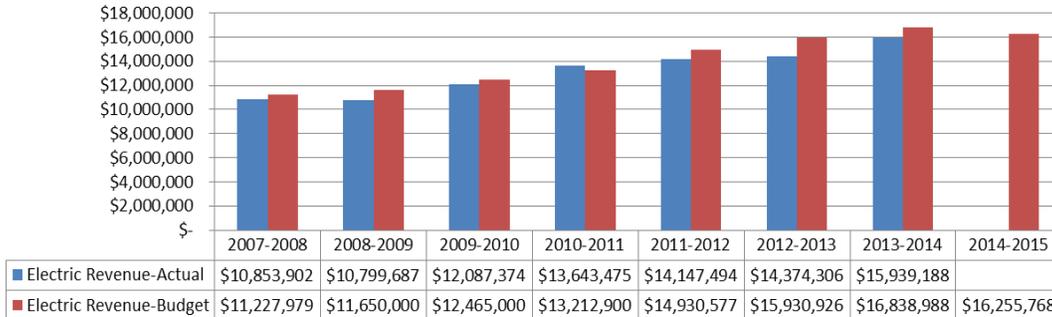
Number of Customers Electric System

Last Ten Fiscal Years

2004	4,213
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2009	4,102
2010	4,185
2011	4,285
2012	4,075
2013	4,069

actual, the same results are seen in budgeted versus actual expenditures in the electrical division. Also, the 2013/2014 electric actual is estimated based on year-to-date electric revenue. Electric revenue is estimated using trend analysis as well as utilizing current economic conditions and anticipated growth in electric usage.

Electric Revenue - Actual vs. Budget



WATER & SEWER REVENUE

Water Revenue accounts for 11% of the overall Utility System revenue. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year.

Sewer Revenue accounts for approximately 10% of all Utility System Revenue. The sewer rates are divided into segments. The first segment is a base charge and a collection rate and is designed to offset the costs of operating and maintains the existing sewer system. The second component is a treatment charge which is based on the charges that the Laurens County Water & Sewer Commission charges to treat, by contract, the sewer generated by the City of Clinton.

Number of Customers Sewer System Last Ten Fiscal Years		Number of Customers Water System Last Ten Fiscal Years	
2004	4,362	2004	4,362
2005	4,356	2005	4,356
2006	4,283	2006	4,283
2007	4,378	2007	4,378
2008	4,388	2008	4,388
2009	4,334	2009	4,334
2010	4,373	2010	4,373
2011	4,377	2011	4,377
2012	4,260	2012	4,260
2013	4,251	2013	4,251

UTILITY RATE DETERMINATIONS

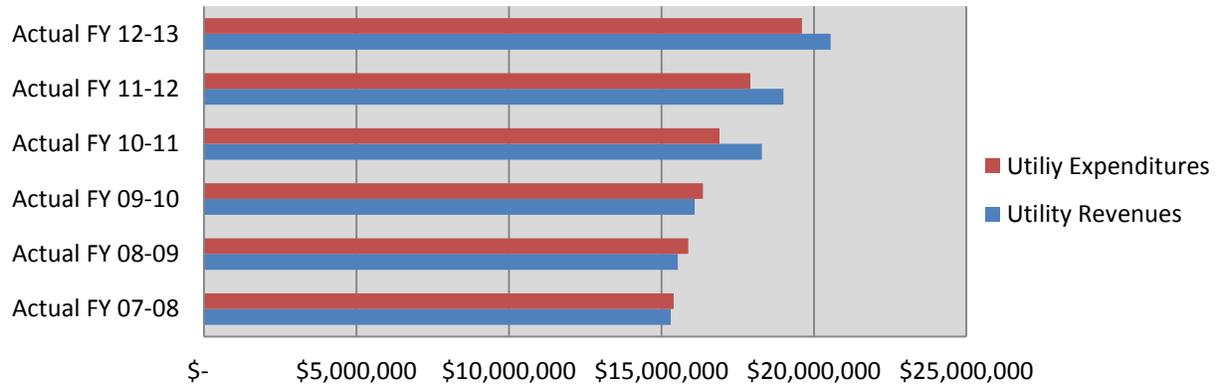
In determining rates for all utilities, the Mayor and City Council as well as City Staff evaluate three primary areas:

- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

COST EFFICIENCY

The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. The chart below shows actual revenues of the electric utility as well as actual expenditures over a six year period.

Utility System Revenues and Expenditures

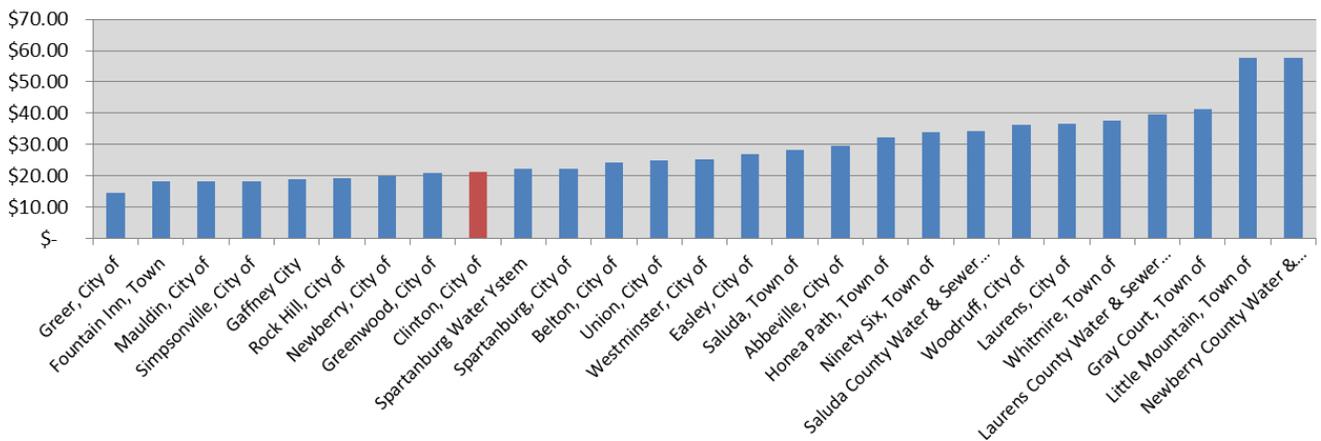


COMPETITIVENESS

City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City's utility rates is the size of the utility system. Because Clinton's customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers. The charts below compare the FY 14 utility rates with other utility systems in the region. Water and Sewer rate data is readily available in our region, however electric rate utility comparisons are more difficult to perform due to the fact that cooperatives and investor owned electric utilities are not required to release rate information to non-customers.

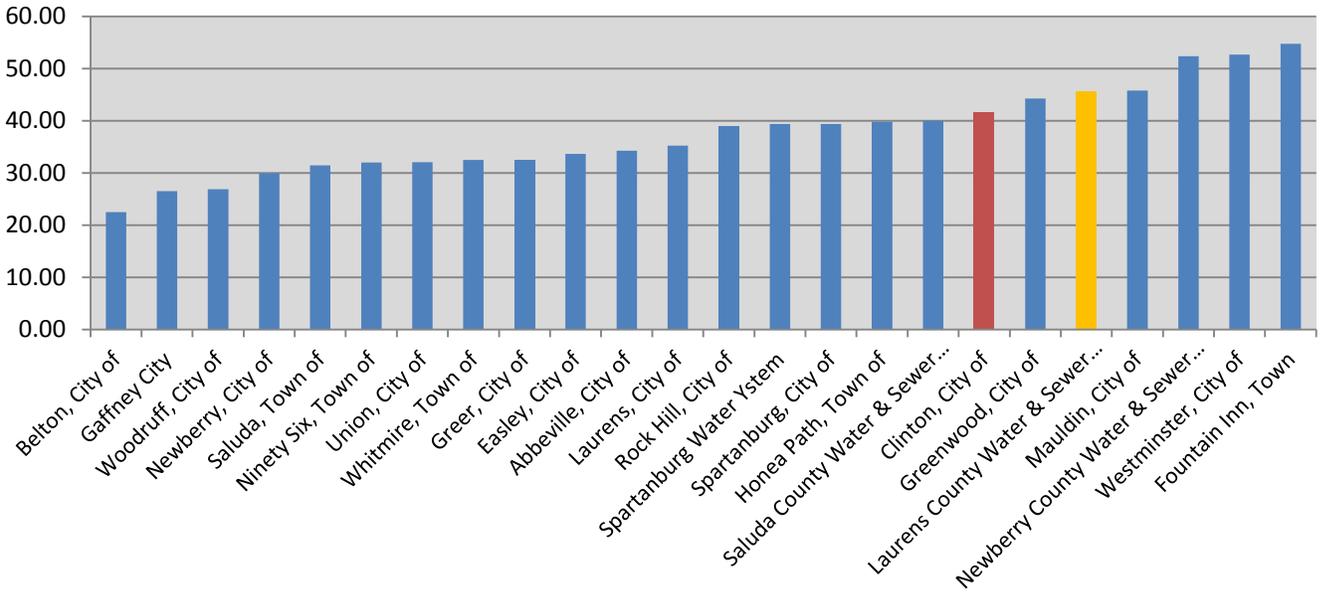
Regional Residential Water Rate Comparison

(Based on 6,000 gallons per month)



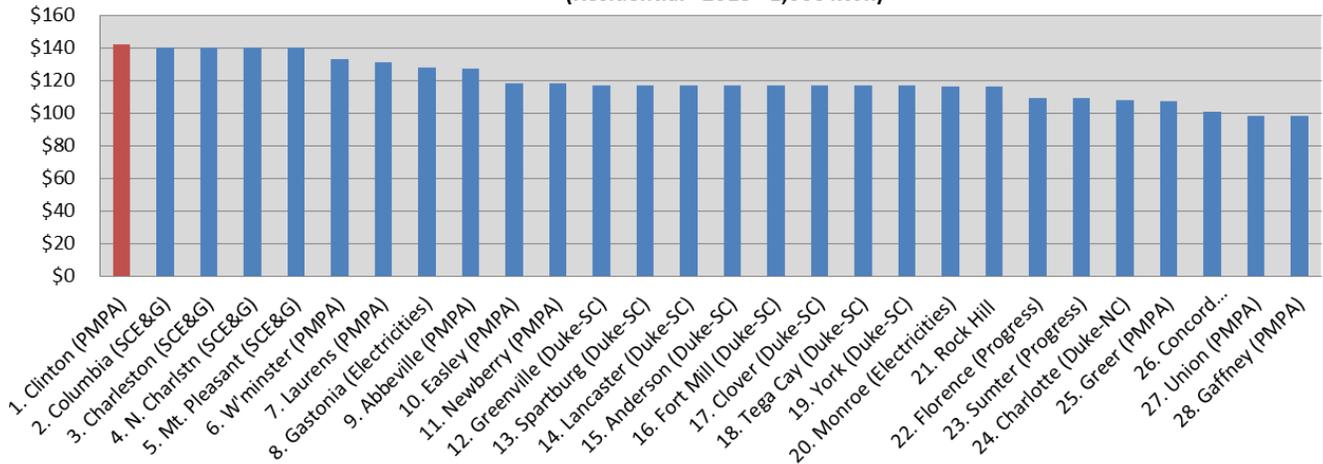
Regional Residential Sewer Rate Comparison

(Based on 6,000 gallons per month)



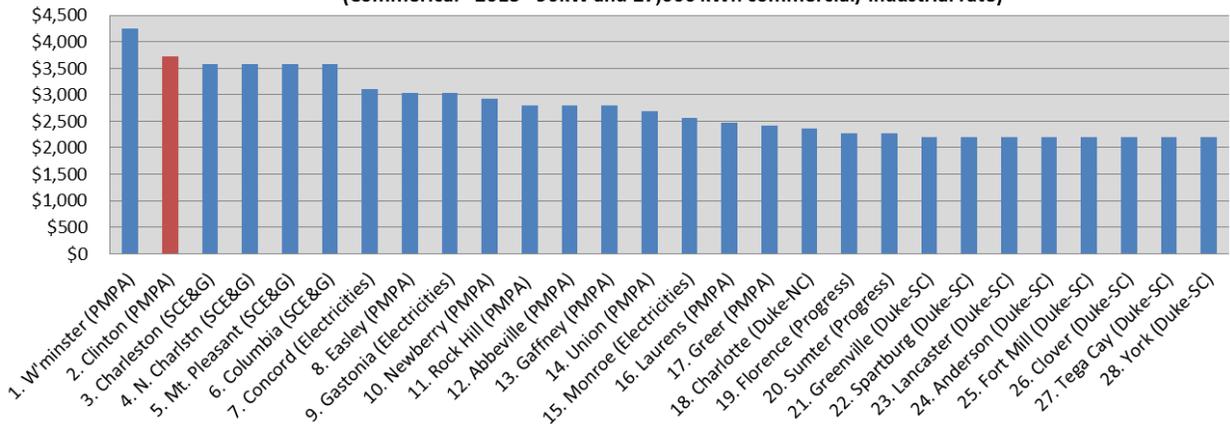
Comparison of Electric Rates

(Residential - 2013 - 1,000 kWh)



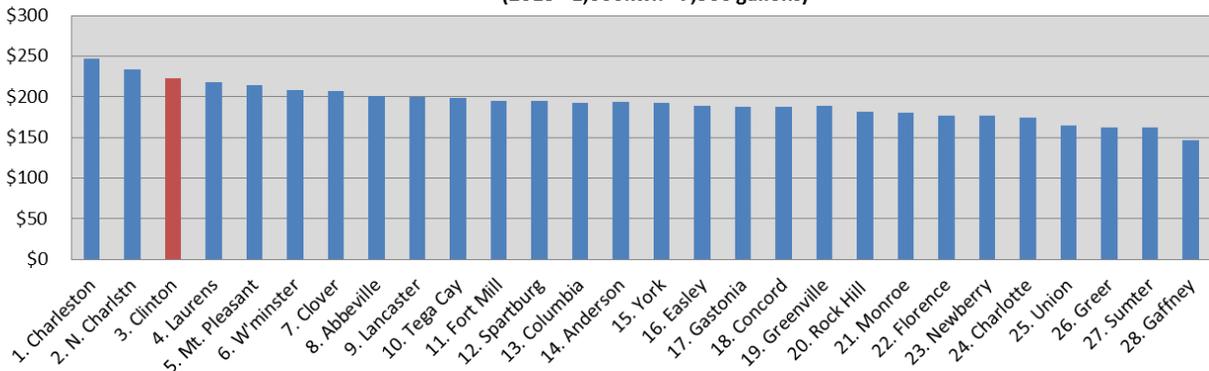
Comparison of Electric Rates

(Commerical - 2013 - 90kW and 27,000 kWh commercial/ industrial rate)



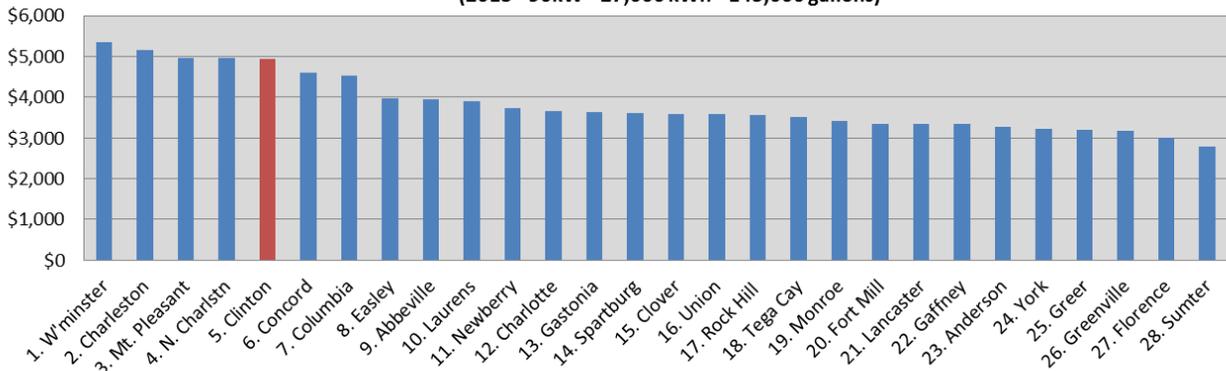
Residential Electric / Water / Watewater Rates

(2013 - 1,000kwh - 7,500 gallons)



Commercial Electric / Water / Watewater Rates

(2013 - 90kW - 27,000 kWh - 145,000 gallons)



AFFORDABILITY

The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind. The table below depicts the monthly impact of taxes and utility rates on a citizen, while the chart depicts the monthly cost in Clinton compared to other cities in our region. The comparison data is from 2013, which is the last year that data for all of the comparison cities was available.

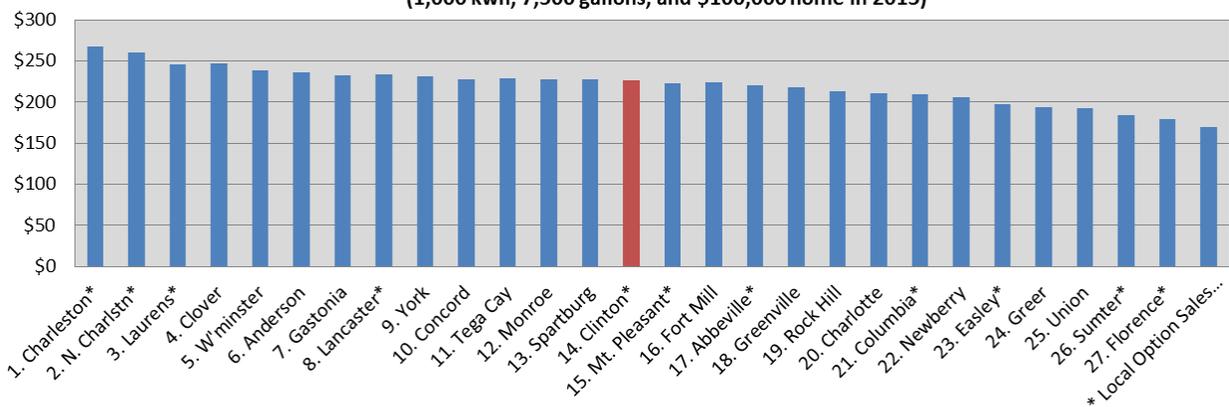
MONTHLY IMPACT OF TAX & UTILITY RATES ON A TYPICAL RESIDENTIAL HOUSEHOLD

Type	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	Notes
Electricity	\$105.10	\$111.42	\$125.91	\$133.84	\$141.45	\$153.65	1
Sewer	\$44.60	\$46.02	\$47.40	\$49.38	\$50.56	\$53.41	2
Water	\$24.27	\$24.27	\$24.27	\$24.27	\$25.17	\$26.60	2
I & I	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	
Sanitation	\$11.00	\$11.00	\$11.00	\$11.00	\$12.00	\$12.50	
Taxes	\$32.52	\$32.52	\$32.52	\$32.52	\$32.52	\$34.44	3
LOST Cr.	\$(28.56)	\$(28.56)	\$(28.56)	\$(28.56)	\$(23.04)	\$(23.04)	3
Total	\$191.93	\$199.67	\$215.54	\$225.45	\$241.66	\$260.56	

- Notes
- 1: Based on average use of 903 kwh per month
 - 2: Based on 7,500 gallons per month.
 - 3: Based on a home value of \$100,000

Residential Combined Cost of Electric, Water, Sewer, and Taxes

(1,000 kwh, 7,500 gallons, and \$100,000 home in 2013)





City of Clinton Annual Budget

Fiscal Year
2014-2015



CLINTON
South Carolina



BUDGET SUMMARY & PERSONNEL AUTHORIZATIONS

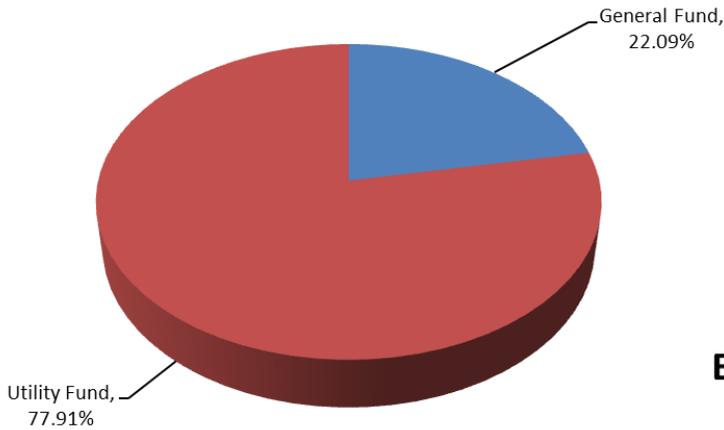


Revenue & Expenditure Summary

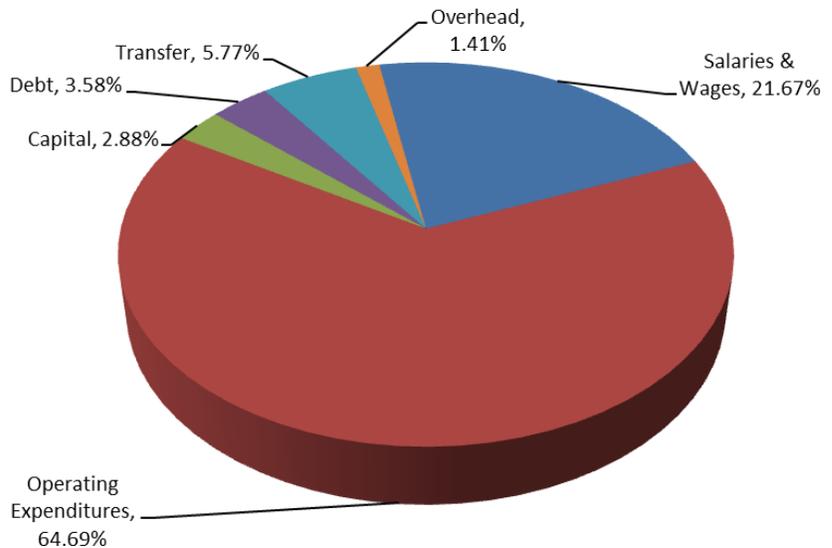
Organization Summary FY 14/15

	2011 - 2012 Approved Budget	2012 - 2013 Actual	2012 - 2013 Approved Budget	2013 - 2014 Approved Budget	2014-2015 Requested Budget	Difference (%)
General Fund Revenues	\$ 5,802,836	\$ 6,579,513	\$ 6,013,483	\$ 6,101,511	\$ 6,258,530	2.57%
General Fund Expenses	\$ 5,802,836	\$ 5,397,527	\$ 6,013,482	\$ 6,101,511	\$ 6,258,530	2.57%
Surplus	\$ -	\$ 1,181,986	\$ 0	\$ 0	\$ 0	0
Utility Fund Revenues	\$ 19,723,864	\$ 20,848,619	\$ 20,851,195	\$ 21,574,703	\$ 21,152,009	-1.96%
Utility Fund Expenses	\$ 19,723,864	\$ 18,433,638	\$ 20,851,195	\$ 21,574,703	\$ 21,152,009	-1.96%
Surplus	\$ 0	\$ 2,414,981	\$ 0	\$ 0	\$ 0	-
Total Revenues	\$ 25,526,700	\$ 27,428,132	\$ 26,864,677	\$ 27,676,214	\$ 27,410,539	-0.96%
Total Expenses	\$ 25,526,700	\$ 23,831,164	\$ 26,864,677	\$ 27,676,214	\$ 27,410,539	-0.96%
Surplus	\$ 0	\$ 3,596,968	\$ 0	\$ 0	\$ 0	-

Budget FY 14-15



Expenditures by Category



Consolidated Financial Summary for Current and Prior Year Budget

General Fund Revenue

	2013-14 Budget	2014-2015 Budget	Percentage Difference
Taxes	\$ 534,000	\$ 720,256	34.88%
Fees	\$ 360,000	\$ 360,000	0.00%
Licenses & Inspections	\$ 695,000	\$ 718,000	3.31%
Intergovernmental	\$ 929,000	\$ 858,000	-7.64%
Fines & Forfeitures	\$ 193,500	\$ 191,000	-1.29%
Interest Income	\$ 500	\$ 5,000	900.00%
Sales & Services	\$ 792,531	\$ 802,743	1.29%
CNNGA	\$ 480,000	\$ 480,000	0.00%
Other Financing Sources	\$ 2,116,980	\$ 2,123,530	0.31%
TOTAL GENERAL FUND	\$ 6,101,511	\$ 6,258,529	2.57%

General Fund Expenses

Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT		
	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference
DEPARTMENTS															
Mayor & City Council	\$ 113,217	\$ 98,668	-12.85%	\$ 64,242	\$ 55,968	-12.88%	\$ 48,975	\$ 42,700	-12.81%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
City Administration	\$ 947,465	\$ 982,690	3.72%	\$ 194,472	\$ 256,398	31.84%	\$ 469,540	\$ 523,900	11.58%	\$ 17,000	\$ 17,000	0.00%	\$ 266,453	\$ 185,392	-30.42%
Economic Development	\$ 141,720	\$ 153,177	8.08%	\$ 66,320	\$ 78,384	18.19%	\$ 75,400	\$ 74,793	-0.81%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Municipal Court	\$ 142,988	\$ 146,016	2.12%	\$ 66,873	\$ 70,876	5.98%	\$ 76,115	\$ 75,140	-1.28%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Legal Services	\$ 26,500	\$ 28,000	5.66%	\$ -	\$ -	0.00%	\$ 26,500	\$ 28,000	5.66%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Finance	\$ 479,909	\$ 444,604	-7.36%	\$ 224,459	\$ 225,181	0.32%	\$ 252,450	\$ 219,423	-13.08%	\$ 3,000	\$ -	-100.00%	\$ -	\$ -	0.00%
Public Safety	\$ 2,807,557	\$ 2,984,431	6.30%	\$ 2,137,398	\$ 2,261,305	5.80%	\$ 444,181	\$ 459,081	3.35%	\$ 185,333	\$ 223,400	20.54%	\$ 40,645	\$ 40,645	0.00%
Streets	\$ 337,718	\$ 348,453	3.18%	\$ 215,701	\$ 232,236	7.67%	\$ 91,800	\$ 83,000	-9.59%	\$ 12,000	\$ 15,000	25.00%	\$ 18,217	\$ 18,217	0.00%
Parks/Recreation/Library	\$ 369,111	\$ 382,393	3.60%	\$ 112,464	\$ 114,318	1.65%	\$ 256,647	\$ 258,075	0.56%	\$ -	\$ 10,000	0.00%	\$ -	\$ -	0.00%
Museum	\$ 24,417	\$ 32,538	33.26%	\$ 15,158	\$ 15,338	1.19%	\$ 9,259	\$ 17,200	85.77%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sanitation	\$ 405,375	\$ 363,791	-10.26%	\$ 240,510	\$ 204,326	-15.04%	\$ 135,175	\$ 129,775	-3.99%	\$ 13,000	\$ 13,000	0.00%	\$ 16,690	\$ 16,690	0.00%
Planning & Inspections	\$ 235,533	\$ 223,769	-5.00%	\$ 188,105	\$ 134,419	-28.54%	\$ 47,428	\$ 88,850	87.34%	\$ -	\$ 500	0.00%	\$ -	\$ -	0.00%
Accommodations	\$ 70,000	\$ 70,000	0.00%	\$ -	\$ -	0.00%	\$ 70,000	\$ 70,000	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL	\$ 6,101,512	\$ 6,258,529	2.57%	\$ 3,525,704	\$ 3,648,748	3.49%	\$ 2,003,470	\$ 2,069,937	3.32%	\$ 230,333	\$ 278,900	21.09%	\$ 342,005	\$ 260,944	-23.70%

Consolidated Financial Summary for Current and Prior Year Budget

Utility Fund Revenue Summary

	2013-14 Budget	2014-2015 Budget	Percentage Difference
UTILITY SALES	\$ 21,174,104	\$ 20,751,409	-2.00%
Interdepartmental utility sales	\$ -	\$ -	0.00%
Hookup fees	\$ 40,000	\$ 40,000	0.00%
Penalties	\$ 295,000	\$ 295,000	0.00%
Miscellaneous	\$ 65,600	\$ 65,600	0.00%
Total Operating Revenues	\$ 21,574,704	\$ 21,152,009	-1.95%

Expenditures	TOTAL			PERSONNEL			OPERATIONS			CAPITAL			DEBT			TRANSFERS			OVERHEAD		
	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference	2013-14 Budget	2014-15 Budget	Percentage Difference
DEPARTMENTS	\$ 818,869	\$ 810,345	-1.04%	\$ 223,324	\$ 155,516	-30.36%	\$ 553,545	\$ 42,000	-92.33%	\$ 36,450	\$ -	-84.5%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Public Works Administration	\$ 165,705	\$ 225,326	35.88%	\$ 72,055	\$ 74,976	3.93%	\$ 60,150	\$ 61,950	2.99%	\$ 33,500	\$ 88,500	164.18%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
IT Department	\$ 557,237	\$ 514,417	-7.68%	\$ 415,414	\$ 377,864	-9.08%	\$ 136,900	\$ 133,900	-3.66%	\$ 2,833	\$ 2,833	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Electric Billing	\$ 15,524,091	\$ 14,860,130	-4.28%	\$ 644,619	\$ 609,953	-5.37%	\$ 12,693,374	\$ 12,149,671	-4.28%	\$ 153,800	\$ 159,100	3.45%	\$ 463,166	\$ 1,271,784	-32.38%	\$ 1,271,784	\$ 1,271,784	0.00%	\$ 297,347	\$ 297,347	0.00%
Sanitary Sewer	\$ 1,900,125	\$ 2,004,603	5.28%	\$ 152,705	\$ 195,521	28.04%	\$ 1,529,991	\$ 1,591,790	4.10%	\$ 37,204	\$ 36,167	-2.79%	\$ -	\$ -	0.00%	\$ 142,367	\$ 142,367	0.00%	\$ 38,758	\$ 38,758	0.00%
Storm Sewer	\$ 117,469	\$ 118,931	1.24%	\$ 103,269	\$ 108,931	5.48%	\$ 14,200	\$ 10,000	-29.58%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Water Distribution	\$ 804,786	\$ 944,463	17.83%	\$ 150,632	\$ 162,467	7.86%	\$ 193,766	\$ 301,350	55.52%	\$ 121,000	\$ 140,500	16.12%	\$ 121,115	\$ 121,673	0.46%	\$ 168,112	\$ 168,112	0.00%	\$ 50,161	\$ 50,161	0.00%
Water Filtration	\$ 1,496,232	\$ 1,506,759	0.70%	\$ 382,386	\$ 422,418	10.42%	\$ 578,025	\$ 766,375	32.59%	\$ 106,700	\$ 32,000	-70.01%	\$ 429,121	\$ 286,166	-33.31%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Maintenance	\$ 78,524	\$ 79,762	1.58%	\$ 56,939	\$ 58,937	3.51%	\$ 9,585	\$ 8,825	-7.93%	\$ 12,000	\$ 12,000	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Risk Management	\$ 111,667	\$ 87,473	-21.67%	\$ 72,467	\$ 64,773	-10.62%	\$ 18,200	\$ 22,700	24.73%	\$ -	\$ -	-100.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL	\$ 21,574,704	\$ 21,152,009	-1.96%	\$ 2,273,810	\$ 2,290,976	0.75%	\$ 15,788,926	\$ 15,662,940	-0.80%	\$ 530,037	\$ 509,550	-3.87%	\$ 1,013,402	\$ 720,114	-28.94%	\$ 1,582,263	\$ 1,582,263	0.00%	\$ 386,256	\$ 386,256	0.00%

Governmental Fund - Fund Balance				
FY 14/15				
FY Ending June 30,				
	Approved Budget 12-13	Actual Rev./Exp. 12-13	Approved Budget 13-14	Approved Budget 14-15
Revenues				
Taxes	\$ 547,000	\$ 518,687	\$ 534,000	\$ 720,256
Licenses and Permits	\$ 690,000	\$ 945,883	\$ 695,000	\$ 718,000
Intergovernmental revenues	\$ 782,000	\$ 885,574	\$ 929,000	\$ 858,000
Fines and forfeitures	\$ 209,000	\$ 207,495	\$ 193,500	\$ 191,000
Accomodations tax	\$ 60,000	\$ 180,009	\$ 60,000	\$ 60,000
Hospitality tax	\$ 250,000	\$ 360,529	\$ 300,000	\$ 300,000
Charges for services	\$ 773,636	\$ 733,790	\$ 792,532	\$ 802,744
CNNGA				
Contributions	\$ 706,450	\$ 663,171	\$ 628,450	\$ 635,000
Interest	\$ 970	\$ 10,177	\$ 500	\$ 5,000
Miscellaneous		\$ 48,037		
Total Revenues	\$ 4,019,056	\$ 4,553,352	\$ 4,132,982	\$ 4,290,000
Expenditures				
	Approved Budget 12-13	Actual Rev./Exp. 12-13	Approved Budget 13-14	Approved Budget 14-15
Current				
General Government	\$ 1,647,615	\$ 1,279,074	\$ 1,657,156	\$ 1,737,764
Public safety	\$ 2,982,528	\$ 2,562,079	\$ 3,041,281	\$ 3,208,199
Streets and sanitation	\$ 740,331	\$ 636,656	\$ 743,093	\$ 712,244
Museum	\$ 21,296	\$ 29,405	\$ 24,417	\$ 32,538
Culture and recreation	\$ 360,218	\$ 341,133	\$ 369,111	\$ 382,393
Capital Outlay		\$ 325,339		
Debt Service				
Principal retirement	\$261,494	\$ 201,178	\$ 266,453	\$185,392
Interest		\$ 22,663		
Total Expenditures	\$ 6,013,482	\$ 5,397,527	\$ 6,101,512	\$ 6,258,530
Revenues Under Expenditures	\$ (1,994,426)	\$ (844,175)	\$ (1,968,530)	\$ (1,968,530)
Other Financing Sources				
Proceeds from capital leases		\$ -		
Issuance of Long term Debt		\$ -		
Proceeds from sale of capital assets		\$ -		
Operating transfers in				
Overhead allocation transfer	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267
Contributions transfer	\$ 1,608,159	\$ 1,639,894	\$ 1,582,263	\$ 1,582,263
Operating transfers out		\$ -		
Total Other Financing Sources and Uses	\$ 1,994,426	\$ 2,026,161	\$ 1,968,530	\$ 1,968,530
Net Change in Fund Balance	\$ -	\$ 1,181,986	\$ 0	\$ 0
Fund Balance - Beginning of Year		\$ 2,220,845		
Fund Balance - End of Year		<u>\$ 3,402,831</u>		

Utility Fund Balance	FY 14/15
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Revenues	Approved Budget 11-12	Actual Rev./Exp. 12-13	Approved Budget 13-14	Approved Budget 14-15
Utility Sales	\$ 20,445,594	\$ 18,455,973	\$ 21,174,104	\$ 20,751,409
Interdepartmental utility sales	\$ -	\$ 601,677	\$ -	\$ -
Hookup fees	\$ 43,000	\$ 38,731	\$ 40,000	\$ 40,000
Penalties	\$ 300,000	\$ 219,166	\$ 295,000	\$ 295,000
Miscellaneous	\$ 62,600	\$ 303,128	\$ 65,600	\$ 65,600
Total Operating Revenues	\$ 20,851,194	\$ 19,618,675	\$ 21,574,704	\$ 21,152,009

Expenditures	Approved Budget 11-12	Actual Rev./Exp. 12-13	Approved Budget 13-14	Approved Budget 14-15
Public works administration department	\$ 702,759	\$ 384,363	\$ 818,869	\$ 810,345
IT department	\$ 128,123	\$ 89,832	\$ 165,705	\$ 225,326
Utility billing department	\$ 559,303	\$ 443,964	\$ 557,237	\$ 514,417
Electric distribution department	\$ 13,426,400	\$ 11,305,445	\$ 13,954,959	\$ 13,290,999
Sanitary sewer department	\$ 1,690,483	\$ 1,509,427	\$ 1,718,999	\$ 1,823,478
Water distribution department	\$ 527,850	\$ 303,405	\$ 586,513	\$ 725,990
Water plant department	\$ 1,548,505	\$ 963,577	\$ 1,496,232	\$ 1,506,759
Storm sewer department	\$ 122,564	\$ 98,364	\$ 117,469	\$ 118,931
Maintenance department	\$ 64,395	\$ 66,546	\$ 78,524	\$ 79,762
Risk management department	\$ 86,388	\$ 112,978	\$ 111,668	\$ 87,473
Depreciation		\$ 846,524		
Total Operating Expenses	\$ 18,856,770	\$ 16,124,425	\$ 19,606,175	\$ 19,183,479

Operating Income	\$ 1,994,424	\$ 3,494,250	\$ 1,968,529	\$ 1,968,530
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Nonoperating Revenues (Expenses)

Interest revenue	\$ 5,981			
Interest expense	\$ (247,119)			
Bond issue cost amortization	\$ (35,933)			
Total Nonoperating Revenues (Expenses)	\$ (277,071)			

Income Before Transfers	\$ 1,994,424	\$ 3,217,179	\$ 1,968,529	\$ 1,968,530
Capital Contributions-federal grants/state funds		\$ 1,223,963		
Transfers to Other Funds	\$ 1,994,424	\$ (2,026,161)	(\$1,968,529)	(\$1,968,529)
Net Income	\$ (0)	\$ 2,414,981	\$ -	
Prior Period Adjustment		\$ -		
Net Assets - Beginning of Year	\$ 10,251,633	\$ 10,251,633	\$ 12,666,614	\$ 12,666,614
Net Assets - End of Year	\$ 10,251,633	\$ 12,666,614	\$ 12,666,614	\$ 12,666,614

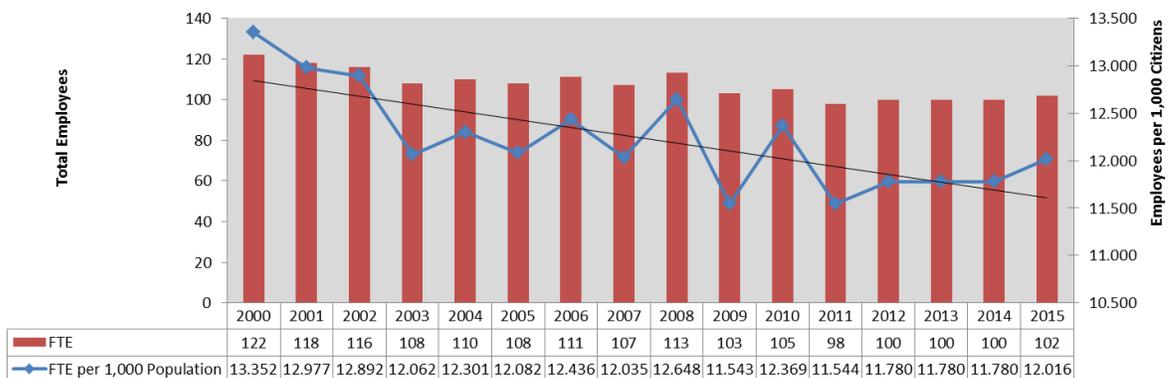
PERSONNEL AUTHORIZATIONS

Summary

The City of Clinton has had a 18.8% decrease in full-time equivalent positions since 2000. The employee to citizen ratio (11.34 to every 1,000 citizens) remains below the ten-year average of 13.15 to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community. Two additional positions are proposed for FY 15 for the Department of Public Works. The employees will be tasked with making repairs to the sewer system in order to reduce costs associated with inflow and infiltration of rainwater and groundwater in the sanitary sewer system.

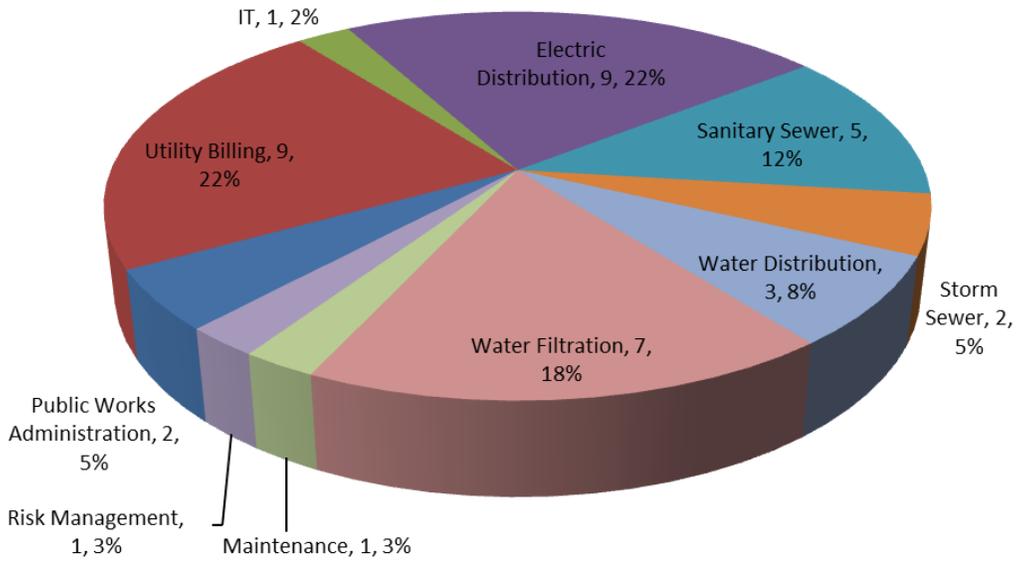
Employment Efficiencies



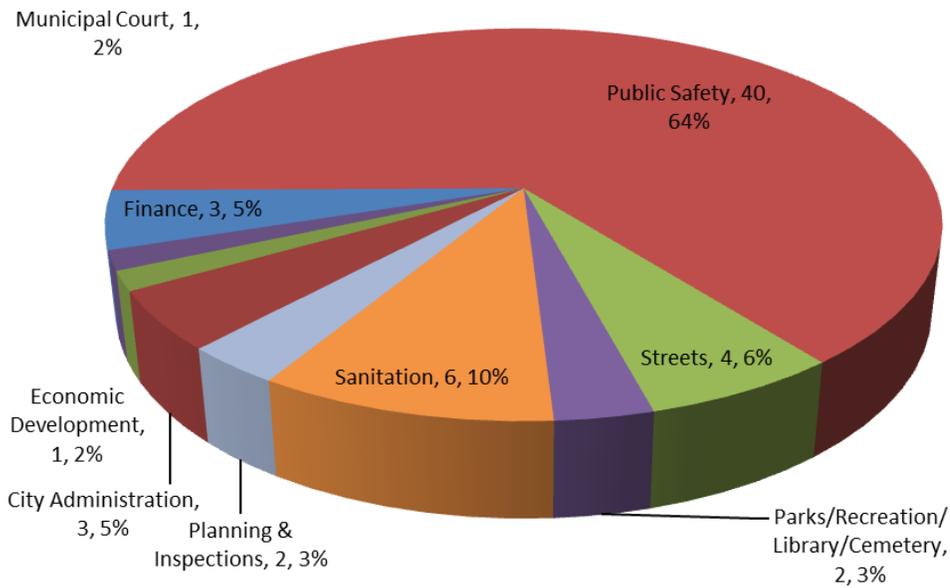
Personnel Overview - FTE Only

	2011-2012 Approved	2012-2013 Approved	2013-2014 Adopted	2014-2015 Proposed
Mayor & City Council	0	0	0	0
City Administration	2	2	2	3
Economic Development	1	1	1	1
Municipal Court	1	1	1	1
Legal Services	0	0	0	0
Case Expediter	0	0	0	0
Finance	3	3	3	3
Public Safety	39	40	40	40
Streets	4	4	4	4
Parks/Recreation/Library/Cem	2	2	2	2
Museum	0	0	0	0
Sanitation	6	6	6	6
Planning & Inspections	3	3	3	2
General Fund	61	62	62	62
Public Works Administration	2	2	2	2
Utility Billing	8	9	9	9
IT	1	1	1	1
Electric Distribution	9	9	9	9
Sanitary Sewer	3	3	3	5
Storm Sewer	2	2	2	2
Water Distribution	3	3	3	3
Water Filtration	7	7	7	7
Maintenance	1	1	1	1
Risk Management	1	1	1	1
Utility Fund	37	38	38	40
Total Organization	98	100	100	102

Utility Fund Personnel Allocation



General Fund Personnel Allocation





City of Clinton Annual Budget

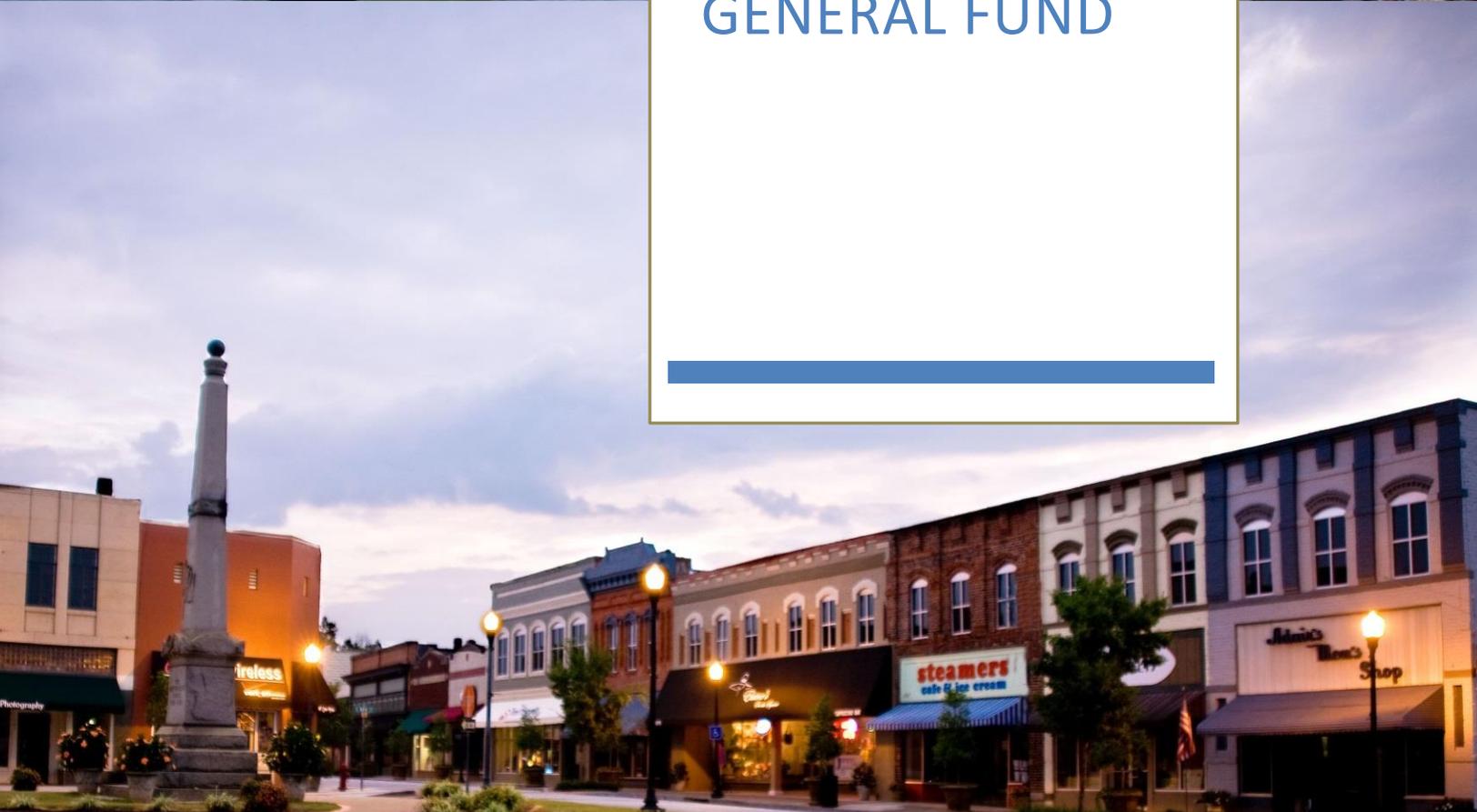
Fiscal Year
2014-2015



CLINTON
South Carolina



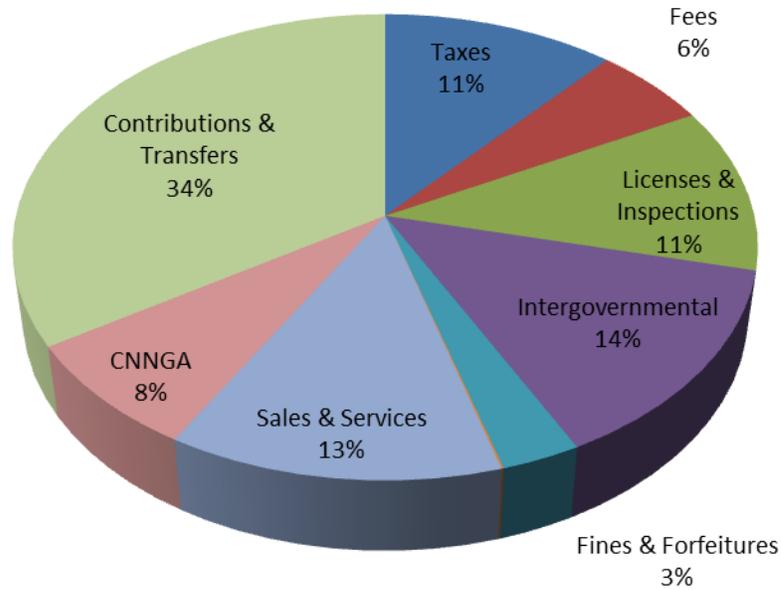
GENERAL FUND



GENERAL FUND SUMMARY

GENERAL FUND REVENUE SUMMARY

General Fund Revenue

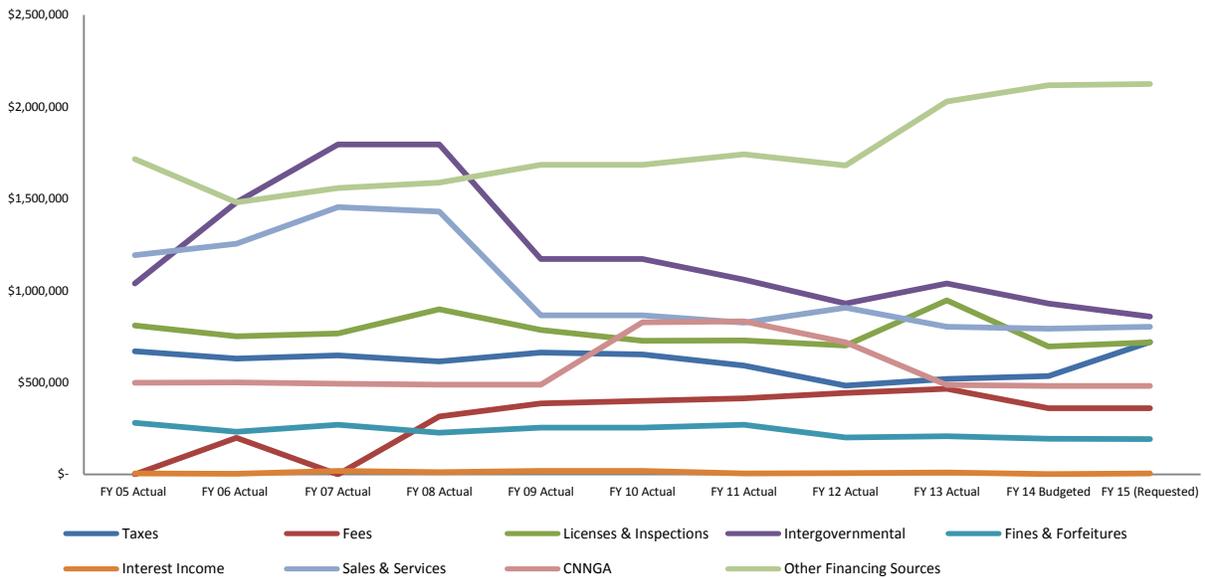


General Fund Revenue	FY 14/15
Taxes	\$ 720,256
Fees	\$ 360,000
Licenses & Inspections	\$ 718,000
Intergovernmental	\$ 858,000
Fines & Forfeitures	\$ 191,000
Interest	\$ 5,000
Sales & Services	\$ 802,744
CNGA	\$ 480,000
Contributions & Transfers	\$ 2,123,530
General Fund Revenue	\$ 6,258,530

GENERAL FUND REVENUE DETAIL

General Fund Revenue									FY 14/15
	2011 - 2012	2012-2013	Through	Year	2012 - 2013	2013 - 2014	2014 - 2015	Approved	
	Approved Budget	Actual	December	End	Approved Budget	Approved Budget	Requested Budget	Increase	
			2012	Projections					
Taxes	\$ 550,000	\$ 518,686	\$ 123,311	\$ 534,000	\$ 547,000	\$ 534,000	\$ 720,256	\$ 186,256	
Fees	\$ 310,000	\$ 464,966	\$ 183,000	\$ 366,000	\$ 310,000	\$ 360,000	\$ 360,000	\$ -	
Licenses & Inspections	\$ 710,000	\$ 945,883	\$ 81,892	\$ 701,438	\$ 690,000	\$ 695,000	\$ 718,000	\$ 23,000	
Intergovernmental	\$ 874,000	\$ 1,037,502	\$ 508,287	\$ 962,574	\$ 782,000	\$ 929,000	\$ 858,000	\$ (71,000)	
Fines & Forfeitures	\$ 207,000	\$ 207,494	\$ 76,925	\$ 153,850	\$ 209,000	\$ 193,500	\$ 191,000	\$ (2,500)	
Interest Income	\$ -	\$ 10,178	\$ -	\$ -	\$ 970	\$ 500	\$ 5,000	\$ 4,500	
Sales & Services	\$ 729,636	\$ 802,494	\$ 268,683	\$ 815,002	\$ 773,636	\$ 792,532	\$ 802,744	\$ 10,212	
CNNGA	\$ 558,000	\$ 485,320	\$ 224,000	\$ 448,000	\$ 558,000	\$ 480,000	\$ 480,000	\$ -	
Other Financing Sources	\$ 1,864,200	\$ 2,028,807	\$ 1,389,858	\$ 2,142,876	\$ 2,142,876	\$ 2,116,980	\$ 2,123,530	\$ 6,550	
TOTAL GENERAL FUND	\$ 5,802,836	\$ 6,501,330	\$ 2,855,956	\$ 6,123,740	\$ 6,013,482	\$ 6,101,512	\$ 6,258,530	\$ 157,018	

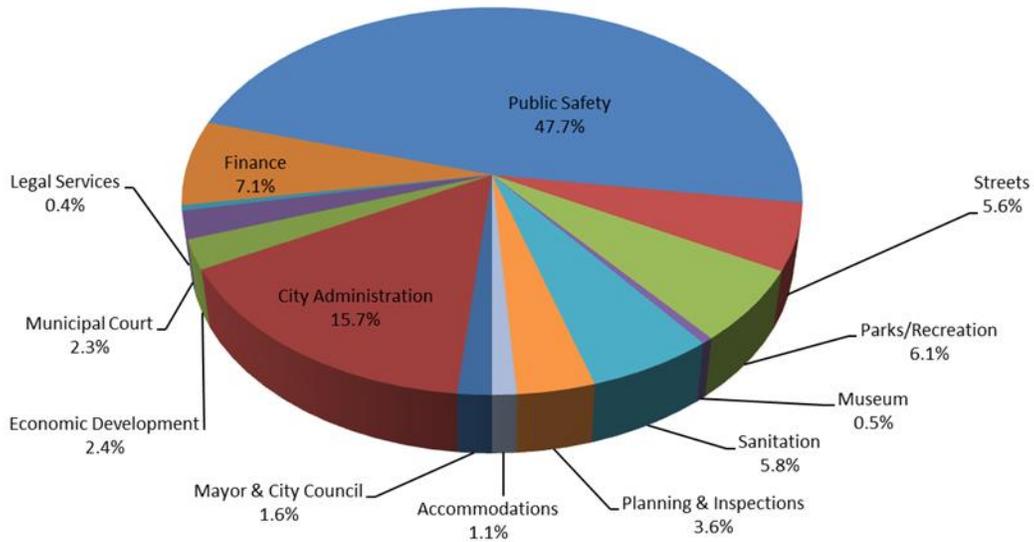
GENERAL FUND REVENUE TRENDS



The above chart depicts changes in General Fund Revenue since FY 2004 / 2005

GENERAL FUND EXPENDITURE SUMMARY

General Fund Expenses



General Fund Expenses	FY 14/15
Mayor & City Council	\$ 98,668
City Administration	\$ 982,690
Economic Development	\$ 153,177
Municipal Court	\$ 146,016
Legal Services	\$ 28,000
Finance	\$ 444,604
Public Safety	\$ 2,984,431
Streets	\$ 348,453
Parks/Recreation	\$ 382,393
Museum	\$ 32,538
Sanitation	\$ 363,791
Planning & Inspections	\$ 223,769
Accommodations	\$ 70,000
Total Expenditures	\$ 6,258,529

GENERAL FUND EXPENSES DETAIL

General Fund Expenses										FY 14/15
	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference		
Mayor & City Council	\$ 92,210	\$ 66,120	\$ 135,504	\$ 114,671	\$ 113,217	\$ 98,669	\$ (14,548)	-12.85%		
City Administration	\$ 710,434	\$ 328,016	\$ 514,097	\$ 928,342	\$ 950,775	\$ 982,690	\$ 31,915	3.36%		
Economic Development	\$ 132,431	\$ 54,478	\$ 100,004	\$ 142,726	\$ 141,720	\$ 153,177	\$ 11,457	8.08%		
Municipal Court	\$ 231,696	\$ 94,115	\$ 170,543	\$ 142,187	\$ 142,988	\$ 146,016	\$ 3,027	2.12%		
Legal Services	\$ 27,269	\$ 14,674	\$ 27,112	\$ 26,100	\$ 25,000	\$ 28,000	\$ 3,000	12.00%		
Case Expediter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
Finance	\$ 405,767	\$ 199,310	\$ 392,347	\$ 485,083	\$ 479,909	\$ 444,604	\$ (35,305)	-7.36%		
Public Safety	\$ 2,581,969	\$ 1,344,888	\$ 2,532,803	\$ 2,716,068	\$ 2,807,557	\$ 2,984,431	\$ 176,873	6.30%		
Streets	\$ 306,643	\$ 151,901	\$ 301,582	\$ 302,770	\$ 337,718	\$ 348,453	\$ 10,735	3.18%		
Parks/Recreation/Library/Cemetery	\$ 349,184	\$ 207,487	\$ 394,694	\$ 360,218	\$ 369,111	\$ 382,393	\$ 13,281	3.60%		
Museum	\$ 22,916	\$ 10,038	\$ 17,302	\$ 21,296	\$ 24,417	\$ 32,538	\$ 8,121	33.26%		
Sanitation	\$ 379,951	\$ 180,040	\$ 369,740	\$ 437,561	\$ 405,375	\$ 363,791	\$ (41,585)	-10.26%		
Planning & Inspections	\$ 157,057	\$ 77,324	\$ 151,285	\$ 266,461	\$ 233,724	\$ 223,769	\$ (9,955)	-4.26%		
Accommodations	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.00%		
TOTAL	\$ 5,397,527	\$ 2,728,390	\$ 5,177,013	\$ 6,013,482	\$ 6,101,513	\$ 6,258,530	\$ 157,018	2.57%		

FIGURE 6: GENERAL FUND EXPENSES BY CATEGORY

General Fund Expenses - Category							FY 14/15
	Salaries & Wages	Operating Expenditures	Capital	Debt	Total		
Mayor & City Council	\$ 55,968	\$ 42,700	\$ -	\$ -	\$ 98,668		
City Administration	\$ 256,398	\$ 523,900	\$ 17,000	\$ 185,392	\$ 982,690		
Economic Development	\$ 78,384	\$ 74,793	\$ -	\$ -	\$ 153,177		
Municipal Court	\$ 70,876	\$ 75,140	\$ -	\$ -	\$ 146,016		
Legal Services	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000		
Case Expediter	\$ -	\$ -	\$ -	\$ -	\$ -		
Finance	\$ 225,181	\$ 219,423	\$ -	\$ -	\$ 444,604		
Public Safety	\$ 2,261,305	\$ 459,081	\$ 223,400	\$ 40,645	\$ 2,984,431		
Streets	\$ 232,236	\$ 83,000	\$ 15,000	\$ 18,217	\$ 348,453		
Parks/Recreation/Library/Cemetery	\$ 114,318	\$ 258,075	\$ 10,000	\$ -	\$ 382,393		
Museum	\$ 15,338	\$ 17,200	\$ -	\$ -	\$ 32,538		
Sanitation	\$ 204,326	\$ 129,775	\$ 13,000	\$ 16,690	\$ 363,791		
Planning & Inspections	\$ 134,419	\$ 88,850	\$ 500	\$ -	\$ 223,769		
Accommodations	\$ -	\$ 70,000	\$ -	\$ -	\$ 70,000		
TOTAL	\$ 3,648,748	\$ 2,069,937	\$ 278,900	\$ 260,944	\$ 6,258,529		

GENERAL FUND REVENUE DETAIL

General Fund Revenue								FY 14/15
	2011 - 2012 Approved Budget	2012-2013 Actual	Through December 2013	Year End Projections	2012 - 2013 Approved Budget	2013 - 2014 Approved Budget	2014 - 2015 Requested Budget	Approved Increase
Current Property Tax	\$ 485,000	\$ 463,418	93,974	\$ 477,000	\$ 490,000	\$ 477,000	\$ 663,256	\$ 186,256
Vehicle Tax	\$ 65,000	\$ 55,268	\$ 29,337	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ -
Total Taxes	\$ 550,000	\$ 518,686	\$ 123,311	\$ 534,000	\$ 547,000	\$ 534,000	\$ 720,256	\$ 186,256
				\$ -				
Local Hospitality	\$ 250,000	\$ 360,528	\$ 149,000	\$ 298,000	\$ 250,000	\$ 300,000	\$ 300,000	\$ -
Local Accommodations	\$ 60,000	\$ 104,438	\$ 34,000	\$ 68,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Total Fees	\$ 310,000	\$ 464,966	\$ 183,000	\$ 366,000	\$ 310,000	\$ 360,000	\$ 360,000	\$ -
				\$ -				
Business License	\$ 620,000	\$ 839,250	\$ 33,673	\$ 605,000	\$ 605,000	\$ 605,000	\$ 617,000	\$ 12,000
Franchise Fees	\$ 60,000	\$ 74,497	\$ 36,666	\$ 73,332	\$ 65,000	\$ 65,000	\$ 76,000	\$ 11,000
Permits & Inspections	\$ 30,000	\$ 32,136	\$ 11,553	\$ 23,106	\$ 20,000	\$ 25,000	\$ 25,000	\$ -
Total Licenses & Inspections	\$ 710,000	\$ 945,883	\$ 81,892	\$ 701,438	\$ 690,000	\$ 695,000	\$ 718,000	\$ 23,000
				\$ -				
State Shared Revenue	\$ 98,000	\$ 183,461	\$ 78,654	\$ 157,308	\$ 98,000	\$ 98,000	\$ 157,000	\$ 59,000
LOST	\$ 600,000	\$ 639,096	\$ 338,934	\$ 677,868	\$ 600,000	\$ 750,000	\$ 620,000	\$ (130,000)
PMPA ED Grant	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
State Accommodations	\$ 70,000	\$ 75,570	\$ 70,000	\$ 70,000	\$ 70,000	\$ 65,000	\$ 65,000	\$ -
Law Enforcement Grants	\$ 90,000	\$ 110,370	\$ 20,699	\$ 41,398	\$ -	\$ -	\$ -	\$ -
Revitalization Grants	\$ -	\$ 29,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental	\$ 874,000	\$ 1,037,502	\$ 508,287	\$ 962,574	\$ 782,000	\$ 929,000	\$ 858,000	\$ (71,000)
				\$ -				
Fines & Forfeitures	\$ 195,000	\$ 198,956	\$ 70,348	\$ 140,696	\$ 198,000	\$ 185,000	\$ 180,000	\$ (5,000)
Fees & Assessments	\$ 12,000	\$ 8,538	\$ 6,577	\$ 13,154	\$ 11,000	\$ 8,500	\$ 11,000	\$ 2,500
Total Fines & Forfeitures	\$ 207,000	\$ 207,494	\$ 76,925	\$ 153,850	\$ 209,000	\$ 193,500	\$ 191,000	\$ (2,500)
				\$ -				
Interest Income	\$ -	\$ 10,178	\$ -	\$ -	\$ 970	\$ 500	\$ 5,000	\$ 4,500
				\$ -				
Sale of Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Fire Contract	\$ 288,136	\$ 279,744	\$ -	\$ 288,136	\$ 288,136	\$ 288,136	\$ 279,744	\$ (8,392)
Residential Garbage	\$ 275,000	\$ 270,038	\$ 145,434	\$ 290,868	\$ 267,000	\$ 280,717	\$ 286,500	\$ 5,783
Garbage Penalties	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
Commercial Roll Out	\$ 65,000	\$ 67,728	\$ 35,530	\$ 71,060	\$ 65,000	\$ 70,179	\$ 67,000	\$ (3,179)
Garbage Containers	\$ 4,500	\$ 3,492	\$ 1,376	\$ 2,752	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
Sale of Cemetery Lots	\$ 500	\$ 2,300	\$ 400	\$ 800	\$ 500	\$ 500	\$ 500	\$ -
Sale of Equipment	\$ 1,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
CSX ROW Maintenance	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
Rental Income	\$ 60,000	\$ 108,288	\$ 53,247	\$ 106,494	\$ 109,000	\$ 109,000	\$ 110,000	\$ 1,000
Misc	\$ 25,000	\$ 66,404	\$ 22,196	\$ 44,392	\$ 25,000	\$ 25,000	\$ 40,000	\$ 15,000
Total Sales & Services	\$ 729,636	\$ 802,494	\$ 268,683	\$ 815,002	\$ 773,636	\$ 792,532	\$ 802,744	\$ 10,212
				\$ -				
CNNGA Contributions	\$ 550,000	\$ 485,320	\$ 220,000	\$ 440,000	\$ 550,000	\$ 480,000	\$ 480,000	\$ -
CNNGA Fees	\$ 8,000	\$ -	\$ 4,000	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -
Total CNNGA	\$ 558,000	\$ 485,320	\$ 224,000	\$ 448,000	\$ 558,000	\$ 480,000	\$ 480,000	\$ -
				\$ -				
Contributions - Utility	\$ 1,372,933	\$ 1,500,000	\$ 1,120,000	\$ 1,608,159	\$ 1,608,159	\$ 1,582,263	\$ 1,582,263	\$ -
Contributions - ED	\$ 100,000	\$ 139,894	\$ 71,725	\$ 143,450	\$ 143,450	\$ 143,450	\$ 150,000	\$ 6,550
Overhead Allocation	\$ 386,267	\$ 386,267	\$ 193,133	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267	\$ -
Museum Reimbursement	\$ 5,000	\$ 2,646	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Total Other Financing	\$ 1,864,200	\$ 2,028,807	\$ 1,389,858	\$ 2,142,876	\$ 2,142,876	\$ 2,116,980	\$ 2,123,530	\$ 6,550
				\$ -				
TOTAL GENERAL FUND	\$ 5,802,836	\$ 6,501,330	\$ 2,855,956	\$ 6,123,740	\$ 6,013,482	\$ 6,101,512	\$ 6,258,530	\$ 157,018

Property & Vehicle Taxes

Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

Market Value is determined by the Laurens County Assessor's Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.

Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.

Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The last reassessment occurred during FY 08/09. The current City millage is 97.5 mils. The City of Clinton has adopted a local option sales tax which is partially to provide property tax relief. The sales tax fluctuates each year and 71% of collections are credited back to the property owner to reduce their property taxes.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage. Please note that this total tax bill is reduced by Local Option Sales Tax as discussed in item B under Intergovernmental Funds. The example below is for illustration purposes only:

(Market Value x Assessment Ratio x Millage Rate) – Local Options Sales Tax Credit = Tax Owed

	Market Value	\$ 100,000
X	Assessment Ratio	4%
=	Assessed Value	\$ 4,000
X	Millage Rate	0.103.5
=	Subtotal	\$ 414
-	Local Option Sales Tax Credit	\$ 277
=	Property Tax	\$137

Local Hospitality & Accommodations Fees

The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

LICENSES & INSPECTION FEES

Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer's Office.

Franchise Fees - Clinton collects 5% of gross proceeds from Charter Communications for operations inside the City of Clinton.

Permits & Inspections - In accordance with the International Building Code, Clinton has established permit and inspection fees:

Inspection Fees	Amount
Administrative Fee (No Inspection Required)	\$10.00
Residential Inspection	\$25.00
Commercial / Industrial Inspection	\$50.00

Building Permit Fees:

Construction / Renovation Cost Range	Base Fee	Additional Fee Per Thousand	Notes
\$100.00 to \$1,000.00	\$17.25	\$0.00	
\$1,000.01 to \$50,000.00	\$17.25	\$5.75	
\$50,000.01 to \$100,000.00	\$299.00	\$4.60	A
\$100,000.01 to \$500,000.00	\$529.00	\$3.45	B
\$500,000.01 to Maximum	\$1,909.00	\$2.30	C

Notes:

- A Base fee of \$299.00 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof.
- B Base fee of \$529.00 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof.
- C Base fee of \$529.00 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof.

INTERGOVERNMENTAL

State Shared Revenue – These funds are based on both the State’s total budget for the -previous year as well as the City’s population. Funds are distributed quarterly.

Local Option Sales Tax – Laurens County, which includes the City, adopted a local option sales tax in 1999 to offset the citizens’ property taxes. The tax is 1%, and the revenue received is a reduction to the property tax bill received by citizens.

PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.

State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State. These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.

FINES & FORFEITURES

The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

SALES & SERVICES

County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.

Residential Garbage – The City of Clinton provides garbage services and building material pick – up to the City’s customers. Collections fees are included on customers’ utility statements.

Residential Garbage Service	Amount (Monthly)
Residential (one pick up per week for 2 cans)	\$12.50
Residential (additional can beyond 2)	\$5.00
Building Material Fee (minimum charge – estimated provided by staff for large pick ups)	\$16.00

Garbage Penalties – The City of Clinton charges a penalty for late payment of residential garbage collection fees.

Commercial Roll-out – The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers’ utility statements. The City of Clinton does NOT provide large commercial container/bin services.

Commercial Garbage Service	Amount (Monthly)
Commercial (one pick up per week for 2 cans)	\$20.00
Commercial (additional can beyond 2)	\$6.50
Building Material Fee (minimum charge – estimated provided by staff for large pick ups)	\$16.00

Garbage Containers – The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.

Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

# of Plots Purchased	City Resident	Non-Resident
1	\$ 400.00	\$ 700.00
2	\$ 700.00	\$ 1,200.00
3	\$ 950.00	\$ 1,600.00
4	\$ 1,150.00	\$ 1,900.00
5	\$ 1,355.00	\$ 2,200.00
6	\$ 1,550.00	\$ 2,500.00
Add \$200 for each additional grave after 6.		

Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.

Rental Income – The City of Clinton leases portions of its property to various organizations. Current leases exist with Laurens County School District 56 and Carolina First Bank.

Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.

CLINTON NEWBERRY NATURAL GAS AUTHORITY

CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.

OTHER FINANCING SOURCES

Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support. A history of this transfer is shown in the table below:

Utility	2010-2011 Adopted	2011-2012 Adopted	2012-2013 Adopted	2013-2014 Adopted	2014-2015 Proposed
Electric	\$1,034,776	\$1,012,977	\$1,266,285	\$1,271,784	\$1,271,784
Water	\$233,183	\$154,295	\$145,857	\$142,367	\$142,367
Sewer	\$164,640	\$205,661	\$196,018	\$168,112	\$168,112
Total	\$1,432,599	\$1,372,933	\$1,608,160	\$1,582,263	\$1,582,263

Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.

Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.

Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

MAYOR AND COUNCIL

MAYOR AND COUNCIL

MISSION

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

GOALS AND OBJECTIVES

To set the direction of the City through proactive and progressive visioning and collaboration.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	0	0	0	0	0	0	0
Part - Time	7	7	7	7	7	7	0
Total	7	7	7	7	7	7	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$58,988	\$ 46,609	\$ 93,218	\$ 62,446	\$ 64,242	\$ 55,968	\$ (8,274)	-13%
Operating Expenditures	\$33,222	\$ 19,510	\$ 42,286	\$ 52,225	\$ 48,975	\$ 42,700	\$ (6,275)	-13%
Capital Outlay Request	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
TOTAL	\$92,210	\$ 66,120	\$ 135,504	\$ 114,671	\$ 113,217	\$ 98,668	\$ (14,549)	-13%

The 2043-2015 Mayor and City Council budget has a \$14,549 decrease from the approved 2013-2014 budget. Changes are primarily a result of the changes to health insurance coverage levels and a decrease in travel.

CAPITAL REQUESTS

There are no capital requests in the 2013-2014 Mayor and City Council budget.

DEBT SERVICE

There is no debt service included in the 2013-2014 Mayor and City Council budget

Mayor & Council - 400

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 28,450	\$ 11,650	\$ 23,300	\$ 28,400	\$ 28,400	\$ 28,550	\$ 150	1%
400 Social Security	\$ 2,158	\$ 914	\$ 1,828	\$ 2,173	\$ 2,173	\$ 2,184	\$ 11	1%
500 SC Retirement	\$ 1,981	\$ 1,060	\$ 2,120	\$ 2,992	\$ 3,038	\$ 3,038	\$ -	0%
1741 Group Health Insurance	\$ 26,118	\$ 32,849	\$ 65,697	\$ 28,606	\$ 30,331	\$ 21,896	\$ (8,435)	-28%
1750 Group Life - SC Ret	\$ 37	\$ 14	\$ 29	\$ 43	\$ 43	\$ 43	\$ -	0%
3520 Worker's Comp	\$ 244	\$ 122	\$ 244	\$ 233	\$ 257	\$ 257	\$ -	0%
TOTAL	\$ 58,988	\$ 46,609	\$ 93,218	\$ 62,446	\$ 64,242	\$ 55,968	\$ (8,274)	-13%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 13	\$ -	\$ -	\$ 100	\$ 100	\$ 50	\$ (50)	-50%
2120 Printer Lease	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	#DIV/0!
2210 Cleaning Supplies	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	#DIV/0!
3110 Telephone	\$ 3,504	\$ 1,437	\$ 2,874	\$ 4,000	\$ 4,000	\$ 3,000	\$ (1,000)	-25%
3130 Postage	\$ 76	\$ 30	\$ 60	\$ 300	\$ 150	\$ 100	\$ (50)	-33%
3210 Travel	\$ 4,503	\$ 3,904	\$ 7,809	\$ 20,000	\$ 20,000	\$ 15,000	\$ (5,000)	-25%
3300 Advertising - Notices	\$ 5,899	\$ 481	\$ 962	\$ 4,000	\$ 2,000	\$ -	\$ (2,000)	-100%
3400 Printing	\$ -	\$ -	\$ -	\$ 150	\$ 500	\$ 150	\$ (350)	-70%
3623 Utilities Purchased	\$ 2,267	\$ 392	\$ 637	\$ 4,000	\$ 2,700	\$ 1,900	\$ (800)	-30%
3630 Power Consumed	\$ 1,200	\$ 806	\$ 1,611	\$ 400	\$ 800	\$ 1,000	\$ 200	25%
3720 Building & Grounds	\$ 2,750.00	\$ 1,682	\$ 3,364	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
4010 Elections	\$ 110.00	\$ 3,715	\$ 7,431	\$ 225	\$ 225	\$ 1,000	\$ 775	344%
4031 Local Assistance	\$ -	\$ 5,000	\$ 10,000	\$ 2,000	\$ 2,000	\$ 4,000	\$ 2,000	100%
4040 Membership Dues	\$ 4,809.00	\$ 100	\$ 200	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
4045 Moral & Welfare	\$ 1,695.00	\$ 294	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0%
4050 Incidental Expenses	\$ 6,396.00	\$ 1,669	\$ 3,338	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0%
5044 Capital Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
TOTAL	\$33,222	\$ 19,510	\$ 42,286	\$ 52,225	\$ 48,975	\$ 42,700	\$ (6,275)	-13%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$58,988	\$ 46,609	\$ 93,218	\$ 62,446	\$ 64,242	\$ 55,968	\$ (8,274)	-13%
Operating Expenditures	\$33,222	\$ 19,510	\$ 42,286	\$ 52,225	\$ 48,975	\$ 42,700	\$ (6,275)	-13%
Capital Outlay Request	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
TOTAL	\$92,210	\$ 66,120	\$ 135,504	\$ 114,671	\$ 113,217	\$ 98,668	\$ (14,549)	-13%

CITY ADMINISTRATION

OFFICE OF CITY MANAGER: CITY ADMINISTRATION

MISSION

The Administration Department's mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

SIGNIFICANT ACHIEVEMENTS

Achievement Type	Description
Fiscal Stability	<ul style="list-style-type: none"> • Various restricted reserves of \$1.6million • SCPEBA Insurance transition completed. • Local Option Sales Tax funding to improve public safety. • City's average cost per worker's compensation or general liability claim is 1/6th of the state average.
Exceptional Infrastructure	<ul style="list-style-type: none"> • Completing the third year of a complete computer system replacement and upgrade to ensure that operating systems are protected and supported as part of the city's cyber security initiative. • Evaluated several technologies designed to improve security or operating functionality. • Selected and began the process on implementing a new computer operating system to replace the current thirty year old system.
Operational	<ul style="list-style-type: none"> • Implemented new safety sensitive random drug testing policies. • Implemented an employee evaluation system based on job duties and performance.
Promote Community Development	<ul style="list-style-type: none"> • Held a series of special events attended by over 12,000 people.

PRIMARY GOALS AND OBJECTIVES FOR FY 2015

Primary Objectives	<ul style="list-style-type: none"> • OPERATING SYSTEM. The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the coming fiscal year, the city will implement the General Ledger and Payroll portions of the new system, as well as laying the ground work for the implementation of the utility billing portion of the system. • AMR / AMI. The city is in the middle of a three year implantation of new metering systems, and the work will continue through Fiscal Year 15 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. • BECOMING A HIGH PERFORMANCE ORGANIZATION. Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next three years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing. • GROWING THE NEXT GENERATION. The City will continue to support training and development, with a focus on the next generation of supervisors by partnering with the University of South Carolina to hold an additional year of Clinton Leadership Academy training for up and coming employees who have the potential to grow with the organization. • CODE ENFORCEMENT. The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations. This will be accomplished using three strategies. 1.)Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values. 2.)Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second. 3.) Investing in neighborhood improvements that have a proven track record, such as
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- streetscaping, pocket parks, and other facilities.
- **ECONOMIC GROWTH.** We must focus on economic growth to improve the condition of our city and to provide jobs to our citizens. This included the development of a strong strategic plan for economic growth in our community which will guide future decision making. It also includes business retention activities and the completion of the frontage road to allow for additional development along the interstate corridor.
 - **UTILITY RATES.** The City of Clinton will complete the study and review of existing utility rates with the goal of adjusting all revenue streams to make living in Clinton as affordable, but also providing the services needed to grow as a city and a community.
 - **FISCAL STABILITY.** The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.
 - **RECREATION FACILITIES.** The City of Clinton will pursue the development of first rate recreation facilities to encourage sports tourism and to provide adequate recreation facilities for our citizens.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Full - Time	2	2	2	2	2	3	0	0%
Part - Time	0	0	0	0	0	0	0	0%
Total	2	2	2	2	2	3	0	0%

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 274,070	\$ 93,839	\$ 187,678	\$ 195,171	\$ 201,782	\$ 256,398	\$ 54,616	27%
Operating Expenditures	\$ 159,727	\$ 85,472	\$ 137,266	\$ 466,677	\$ 467,540	\$ 523,900	\$ 56,360	12%
Debt Service	\$ 259,303	\$ 142,655	\$ 182,553	\$ 261,494	\$ 266,453	\$ 185,392	\$ (81,061)	-30%
Capital Outlay Request	\$ 17,334	\$ 6,050	\$ 6,600	\$ 5,000	\$ 15,000	\$ 17,000	\$ 2,000	13%
TOTAL	\$ 710,434	\$ 328,016	\$ 514,097	\$ 928,342	\$ 950,775	\$ 982,690	\$ 31,915	3%

The 2014-2015 Administration Department has a total increase of \$31,915 in expenditures from last year primarily due to debt payments in this department. Significant changes include the following line items:

ADDITIONS

- Advertising Notices - \$3,000.
- 00100: Salaries and wages for budgeted merit and cost of living increases, plus the addition of a Special Projects Manager.

The 2014-2015 Administration Department budget does request the continued allocation to a reserve/contingency fund in the amount of \$60,000.

DEBT SERVICE

The Administration Department's budget includes an annual debt service of \$185,329 as described below:

- General Obligation Debt – annual payment of \$52,188. General Obligation debt decreased due to the pay off of 2004 bonds.

- Vance Trust (Economic Development Lands) – annual payment of \$133,204

CAPITAL FUNDING

- Minor facility improvements to the Bailey Municipal Center: \$2,000.

Administration - 410 FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 142,576	\$ 74,602	\$ 149,204	\$ 154,323	\$ 160,499	\$ 204,000	\$ 43,501	27%
400 Social Security	\$ 10,936	\$ 5,550	\$ 11,100	\$ 11,806	\$ 12,278	\$ 15,606	\$ 3,328	27%
500 SC Retirement	\$ 15,221	\$ 7,908	\$ 15,816	\$ 16,127	\$ 17,173	\$ 21,930	\$ 4,757	28%
1741 Group Health Insurance	\$ 102,100	\$ 4,149	\$ 8,298	\$ 9,501	\$ 8,416	\$ 10,746	\$ 2,330	28%
1750 Group Life - SC Ret.	\$ 213	\$ 118	\$ 236	\$ 231	\$ 231	\$ 231	\$ -	0%
3520 Worker's Compensation	\$ 3,024	\$ 1,512	\$ 3,024	\$ 3,184	\$ 3,184	\$ 3,885	\$ 701	22%
4000 Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL	\$ 274,070	\$ 93,839	\$ 187,678	\$ 195,171	\$ 201,782	\$ 256,398	\$ 54,616	27%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 1,894	\$ 1,274	\$ 2,548	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
2120 Printer Lease	\$ 4,482	\$ 5,170	\$ 10,340	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0%
2210 Cleaning Supplies	\$ 1,827	\$ 80	\$ 160	\$ 300	\$ 200	\$ 1,000	\$ 800	400%
2220 Fuel & Lubrication	\$ 2,410	\$ 1,089	\$ 2,178	\$ 1,500	\$ 1,500	\$ 1,800	\$ 300	20%
2225 Public Access Television	\$ -	\$ 92	\$ -	\$ -	\$ 9,600	\$ 9,600	\$ -	0%
3110 Telephones	\$ 10,717	\$ 1,256	\$ 2,512	\$ 4,800	\$ 2,000	\$ 2,500	\$ 500	25%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ (50)	-100%
3130 Postage	\$ 1,569	\$ 565	\$ 1,130	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3210 Travel	\$ 5,846	\$ 5,864	\$ 11,728	\$ 12,000	\$ 10,000	\$ 10,000	\$ -	0%
3300 Advertising - Notices	\$ 10,857	\$ 9,675	\$ 19,350	\$ 9,500	\$ 12,000	\$ 15,000	\$ 3,000	25%
3400 Printing	\$ 368	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ (50)	-100%
3623 Utilities Purchased	\$ 2,293	\$ 450	\$ 900	\$ 7,800	\$ 2,000	\$ 1,900	\$ (100)	-5%
3630 Power Consumed	\$ 10,842	\$ 6,747	\$ -	\$ 1,000	\$ 8,500	\$ 8,500	\$ -	0%
3720 Buildings & Ground	\$ 13,145	\$ 4,815	\$ 9,630	\$ 8,500	\$ 8,000	\$ 8,000	\$ -	0%
3730 Equipment Maintenance	\$ -	\$ -	\$ -	\$ 40	\$ 40	\$ -	\$ (40)	-100%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3766 Downtown Development Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3768 Vehicle Repairs	\$ 90	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3770 Vehicle Maintenance	\$ 107	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3782 State Accommodations Tax	\$ 27,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4015 Annexations	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
4020 Employee Training	\$ 5,814	\$ 2,699	\$ 5,398	\$ 9,000	\$ 7,000	\$ 7,000	\$ -	0%
4029 Economic Development Corp	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4032 Clinton Business Assoc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4040 Membership Dues	\$ 5,935	\$ 3,143	\$ 6,286	\$ 5,000	\$ 4,000	\$ 4,000	\$ -	0%
4046 Special Events	\$ 3,545	\$ 3,767	\$ 7,534	\$ 3,500	\$ 4,000	\$ 4,000	\$ -	0%
4050 Incidental Expenses	\$ 10,927	\$ 3,786	\$ 7,572	\$ 10,537	\$ 8,000	\$ 8,000	\$ -	0%
4069 LCCC	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4090 Industrial Park Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5069 Website Grant	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	0%
5072 Downtown Prop	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5071 Local Hospitality Tax Transfer	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 300,000	\$ 50,000	20%
5072 Local A-Tax Transfer	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0%
5073 Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL	\$ 119,727	\$ 50,472	\$ 87,266	\$ 400,077	\$ 402,940	\$ 457,300	\$ 54,360	13%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facility	\$ 10,734	\$ -	\$ -	\$ 5,000	\$ -	\$ 2,000	\$ 2,000	#DIV/0!
5051 Purchase Land - Vance Trust	\$ 128,245	\$ 61,485	\$ 101,535	\$ 128,245	\$ 133,204	\$ 133,204	\$ -	0%
5052 General Oblig. Bond-03 & 10	\$ 131,058	\$ 81,170	\$ 81,018	\$ 133,249	\$ 133,249	\$ 52,188	\$ (81,061)	-61%
6100 Depreciation Fund	\$ 6,600	\$ 2,300	\$ 6,600	\$ 6,600	\$ 4,600	\$ 6,600	\$ 2,000	43%
6000 Insurance Reserve	\$ -	\$ 3,750	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	0%
6000 Contingency/Reserve	\$ 40,000	\$ 35,000	\$ 50,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0%
TOTAL	\$ 316,637	\$ 183,705	\$ 239,153	\$ 333,094	\$ 346,053	\$ 268,992	\$ (77,061)	-22%

ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT

MISSION

The Economic Development Department's mission is to strengthen the City's economy through job creation, business location and retention, redevelopment, and tourism.

ACHIEVEMENTS

Achievement Type	Description
Housing	<ul style="list-style-type: none"> There were three major multifamily housing developments in 2013 resulting in \$2.2 Million of investment. Nine new homes were built inside the city in 2013.
New Business / Business Recruitment	<ul style="list-style-type: none"> The City has had three new businesses that have located in the downtown area. City personnel have participated in several industrial business recruitment efforts in conjunction with the LCDC.
Business Retention	<ul style="list-style-type: none"> City staff have contacted forty eight (48) existing businesses in Clinton and seven (7) industrial customers as part of our business retention program.
Promoting Community Pride	<ul style="list-style-type: none"> The City received two Palmetto Pride Grants and has applied for another Palmetto Pride Grant in 2014. Completed enhancements around Hwy 308 Corridor sign and recently received 89 trees to be planted at community parks

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the Frontage Road Develop a plan for interchange enhancements on I-26.
Grow the Economy	<ul style="list-style-type: none"> Continue to support product development at the I-26 / Clinton / Adair Industrial site with the goal of establishing a Class A industrial park at the site. Perform product development upgrades at Clinton Corporate Park III Conduct a strategic plan for economic development in our city. Develop a retail strategic plan for recruiting retail to our city.
First Class City	<ul style="list-style-type: none"> Personnel will obtain Certified Public Power Manager Certification Personnel will continue to progress towards CEEdC certification. Personnel will prepare for a Comprehensive Plan review in 2015. Work closely with the Laurens County Chamber of Commerce to hold a history and heritage expo marketing historic sites and heritage tourism to the surrounding communities. Expand annual arts in the downtown day with Laurens County School District 56 Expand Celebrate Clinton events Continue to expand the partnership with Presbyterian College to include the annual Easter egg hunt and a welcome back festival for the students. Host three (3) Town Rhythms

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	0	0	0	1	1	1	0
Part - Time	0	0	0	0	0	0	0
Total	0	0	0	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 49,863	\$ 31,625	\$ 63,250	\$ 63,426	\$ 66,320	\$ 78,384	\$ 12,064	18%
Operating Expenditures	\$ 78,739	\$ 22,853	\$ 36,754	\$ 75,300	\$ 75,400	\$ 74,793	\$ (607)	-1%
Capital Outlay Request	\$ 3,829	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!
TOTAL BUDGET	\$ 132,431	\$ 54,478	\$ 100,004	\$ 142,726	\$ 141,720	\$ 153,177	\$ 11,457	8%

The Economic Development Department increased by \$11,457 primarily due to salary adjustments.

CAPITAL FUNDING

There are no capital funds allocated in the Economic Development Division.

DEBT SERVICE

There is no debt service the Economic Development Division.

Economic Development - 415

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 38,938	\$ 24,542	\$ 49,084	\$ 46,000	\$ 50,272	\$ 51,018	\$ 746	1%
400 Social Security	\$ 2,972	\$ 1,871	\$ 3,742	\$ 3,519	\$ 3,846	\$ 3,903	\$ 57	1%
500 SC Retirement	\$ 4,127	\$ 2,601	\$ 5,202	\$ 4,807	\$ 5,379	\$ 5,484	\$ 105	2%
1741 Group Health Insurance	\$ 3,826	\$ 2,611	\$ 5,222	\$ 8,000	\$ 5,245	\$ 16,320	\$ 11,075	211%
1750 Group Life - SC Ret.	\$ -	\$ -	\$ -	\$ 100	\$ 75	\$ 77	\$ 1	1%
3520 Worker's Compensation	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,503	\$ 1,582	\$ 79	5%
4000 Auto Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL	\$ 49,863	\$ 31,625	\$ 63,250	\$ 63,426	\$ 66,320	\$ 78,384	\$ 12,064	18%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 154	\$ -	\$ -	\$ 1,000	\$ 500	\$ 400	\$ (100)	-20%
2120 Printer Lease	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	#DIV/0!
2210 Cleaning Supplies	\$ 5	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	#DIV/0!
2220 Fuel & Lubrication	\$ 729	\$ 52	\$ 104	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50%
3110 Telephones	\$ 13	\$ 204	\$ 408	\$ 800	\$ 900	\$ 900	\$ -	0%
3130 Postage	\$ -	\$ 50	\$ 100	\$ 2,500	\$ 1,500	\$ 1,500	\$ -	0%
3210 Travel	\$ 3,005	\$ 1,293	\$ 2,586	\$ -	\$ 2,500	\$ 2,500	\$ -	0%
3300 Advertising - Notices	\$ 9,625	\$ 2,386	\$ 4,772	\$ 10,000	\$ 5,000	\$ 5,000	\$ -	0%
3400 Printing	\$ 75	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ -	\$ (2,500)	-100%
3623 Utilities Purchased	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4020 Employee Training	\$ 3,704	\$ 1,650	\$ 3,300	\$ 2,500	\$ 2,500	\$ 2,000	\$ (500)	-20%
4029 Economic Development Corp	\$ 25,150	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
4032 Clinton Business Assoc.	\$ 18,505	\$ 6,842	\$ 13,684	\$ 14,000	\$ 14,000	\$ 16,570	\$ 2,570	18%
4040 Membership Dues	\$ 5,890	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
4046 Special Events	\$ (3,991)	\$ 900	\$ 1,800	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4050 Incidental Expenses	\$ 3,305	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,423	\$ 423	42%
Upstate Alliance	\$ -	\$ 2,500	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	0
Grant Expenses	\$ -	\$ 1,976	\$ -	\$ -	\$ -	\$ -	\$ -	1
4069 LCDC	\$ 12,500	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
4090 Industrial Park Program	\$ 70	\$ -	\$ -	\$ 10,000	\$ 7,000	\$ 7,000	\$ -	0%
TOTAL	\$ 78,739	\$ 22,853	\$ 36,754	\$ 75,300	\$ 75,400	\$ 74,793	\$ (607)	-1%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!
5044 Capital - Facility	\$ 3,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL	\$ 3,829	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$ 49,863	\$ 31,625	\$ 63,250	\$ 63,426	\$ 66,320	\$ 78,384	\$ 12,064	18%
Operating Expenditures	\$ 78,739	\$ 22,853	\$ 36,754	\$ 75,300	\$ 75,400	\$ 74,793	\$ (607)	-1%
Capital Outlay Request	\$ 3,829	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!
TOTAL BUDGET	\$ 132,431	\$ 54,478	\$ 100,004	\$ 142,726	\$ 141,720	\$ 153,177	\$ 11,457	8%

MUNICIPAL COURT

DEPARTMENT OF ADMINISTRATIVE SERVICES: MUNICIPAL COURT

MISSION

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

ACHIEVEMENTS

Achievement Type	Description
Efficiency	<ul style="list-style-type: none"> Significantly improved customer service by altering the way fines are accepted during court sessions and allowing for payment by credit or debit card of all fines and fees.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Complete plan for courtroom office and room remodeling.
Fiscal Stability	<ul style="list-style-type: none"> Examine the feasibility of taking all fines and fees at the customer service desk at the municipal center.
First Class City	<ul style="list-style-type: none"> Customer Service measures for performance measure monitoring will be developed. All magistrates and staff will complete state required training Personnel will complete the Clinton Leadership Academy

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	1	1	1	1	1	1	0
Part - Time	3	3	3	3	3	3	0
Total	4	4	4	4	4	4	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 71,711	\$ 37,372	\$ 74,744	\$ 65,787	\$ 66,873	\$ 70,876	\$ 4,002	6%
Operational	\$ 159,985	\$ 56,743	\$ 95,799	\$ 76,400	\$ 76,115	\$ 75,140	\$ (975)	-1%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 231,696	\$ 94,115	\$ 170,543	\$ 142,187	\$ 142,988	\$ 146,016	\$ 3,027	2%

Municipal Court had no significant changes for this fiscal year.

CAPITAL FUNDING

The Municipal Court has no capital funding for this fiscal year.

DEBT SERVICE

The Department of the Municipal Court has no existing debt.

Municipal Court - 420

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 27,225	\$ 13,778	\$ 27,556	\$ 27,221	\$ 27,856	\$ 28,593	\$ 737	3%
101 Contract Salaries	\$ 33,600	\$ 17,593	\$ 35,186	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	0%
400 Social Security	\$ 2,088	\$ 1,037	\$ 2,074	\$ 2,082	\$ 2,131	\$ 2,187	\$ 56	3%
500 SC Retirement	\$ 2,847	\$ 1,460	\$ 2,920	\$ 2,859	\$ 2,981	\$ 5,976	\$ 2,996	101%
600 SC Police Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
1741 Group Health Insurance	\$ 4,258	\$ 2,657	\$ 5,314	\$ 4,802	\$ 5,244	\$ 5,576	\$ 332	6%
1750 Group Life-SC Ret.	\$ 40	\$ 21	\$ 42	\$ 83	\$ 42	\$ 43	\$ 1	3%
3520 Worker's Compensation	\$ 1,653	\$ 826	\$ 1,652	\$ 1,740	\$ 1,620	\$ 1,500	\$ (120)	-7%
Total	\$ 71,711	\$ 37,372	\$ 74,744	\$ 65,787	\$ 66,873	\$ 70,876	\$ 4,002	6%
Operational Expenditure								
901 Jury Duty Fees	\$ 660	\$ 140	\$ 280	\$ 2,200	\$ 900	\$ 800	\$ (100)	-11%
2100 Office Supplies	\$ 430	\$ 361	\$ 722	\$ 1,000	\$ 600	\$ 600	\$ -	0%
2110 Printer Lease	\$ 1,506	\$ 26	\$ 52	\$ 1,500	\$ 1,500	\$ 1,000	\$ (500)	-33%
2120 Copier Supplies	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	#DIV/0!
2210 Cleaning Supplies	\$ -	\$ -	\$ -	\$ 250	\$ 200	\$ 200	\$ -	0%
2260 Uniforms	\$ -	\$ -	\$ -	\$ 400	\$ 125	\$ 300	\$ 175	140%
3110 Telephone	\$ 1,022	\$ 430	\$ 860	\$ 800	\$ 1,000	\$ 1,000	\$ -	0%
3130 Postage	\$ 621	\$ 272	\$ 544	\$ 700	\$ 600	\$ 650	\$ 50	8%
3210 Travel	\$ 2,725	\$ 254	\$ 2,071	\$ 4,350	\$ 3,000	\$ 3,000	\$ -	0%
3300 Advertising and Notices	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 200	\$ (100)	-33%
3400 Printing Expense	\$ 190	\$ -	\$ -	\$ 1,100	\$ 750	\$ 750	\$ -	0%
3623 Utilities Purchased	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ -	\$ (500)	-100%
3630 Power Consumed	\$ 5,532	\$ 2,131	\$ -	\$ 100	\$ 4,240	\$ 4,240	\$ -	0%
3720 Buildings and Grounds	\$ -	\$ -	\$ -	\$ 500	\$ 300	\$ 300	\$ -	0%
4101 State Fine transfer	\$ 131,994	\$ 45,295	\$ 90,590	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0%
4110 Fines Refunds	\$ 7,404	\$ 1,457	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0%
4200 Victim's Rights	\$ 6,581	\$ 6,037	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0%
4020 Employee Training	\$ 1,030	\$ 205	\$ 410	\$ 1,400	\$ 1,400	\$ 1,400	\$ -	0%
4040 Membership Dues	\$ 290	\$ 135	\$ 270	\$ 500	\$ 500	\$ 500	\$ -	0%
4050 Incidental Expenses	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
Total	\$ 159,985	\$ 56,743	\$ 95,799	\$ 76,400	\$ 76,115	\$ 75,140	\$ (975)	-1%
Capital Expenditure								
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures								
Salaries and Wages	\$ 71,711	\$ 37,372	\$ 74,744	\$ 65,787	\$ 66,873	\$ 70,876	\$ 4,002	6%
Operational	\$ 159,985	\$ 56,743	\$ 95,799	\$ 76,400	\$ 76,115	\$ 75,140	\$ (975)	-1%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 231,696	\$ 94,115	\$ 170,543	\$ 142,187	\$ 142,988	\$ 146,016	\$ 3,027	2%

LEGAL SERVICES

LEGAL SERVICES

MISSION

The mission of the Legal Services division is to serve as legal counsel and provide legal services to the Mayor and City Council, City Manager's office, boards and commissions, and all departments of the City of Clinton.

BUDGETARY ANALYSIS

Legal Services - 430

FY 14/15

Operational Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
1900 Legal Services	\$ 9,658	\$ 4,918	\$ 7,600	\$ 5,000	\$ 5,000	\$ 8,000	\$ 3,000	60%
3000 Professional Services	\$ 17,486	\$ 9,631	\$ 19,262	\$ 20,000	\$ 19,000	\$ 19,000	\$ -	0%
3210 Travel	\$ 125	\$ 125	\$ 250	\$ 1,000	\$ 900	\$ 900	\$ -	0%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
TOTAL	\$ 27,269	\$ 14,674	\$ 27,112	\$ 26,100	\$ 25,000	\$ 28,000	\$ 3,000	12%

CAPITAL REQUESTS

There are no capital requests in the Legal Services Department.

DEBT SERVICE

There is no debt service in the Legal Services Department.

FINANCE

OFFICE OF THE CITY MANAGER – DIVISION OF FINANCE

MISSION

The Office of Finance’s mission is to provide administrative leadership, support and direction for all programs related to the management of the fiscal assets of the City of Clinton. The Office of Finance serves as the division which provides the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Office of Finance provides accounting, financial reporting and internal control services to City departments and is responsible for management of the budget, audit, and provision of fiscal controls, cash management, accounts payable, accounts receivable and payroll functions of the City.

ACHIEVEMENTS

In addition to the goals listed above, department personnel achieved the following during the previous year.

Achievement Type	Description
Fiscal Stability / Reliable Revenue Sources	<ul style="list-style-type: none"> Local Option Sales Tax (LOST) formulas were revised to provide additional funds for public safety needs. An internal audit conducted by an outside firm allowed the city to recover an additional \$7,000 from various sources. Various restricted reserves of \$1.6million SCPEBA Insurance transition completed.
Employee Health Promotion	<ul style="list-style-type: none"> Third Annual Employee Health Fair held. (Joint project with Risk Management & Human Resources) Transition to SCPEBA completed Cafeteria Plan / Optional Supplemental Benefits program simplified to achieve cost and time savings for personnel.
Employee Training	<ul style="list-style-type: none"> Division personnel completed Clinton Leadership Academy. Division personnel represented the city at state and national government finance meetings. Division personnel are currently enrolled in the American Public Power Association’s Certified Public Power Manager Program.
Operational Efficiency	<ul style="list-style-type: none"> Submitted a performance measure component to the budget for GFOA review. Continued successful partnership with Presbyterian College by hosting a business / accounting intern.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability	<ul style="list-style-type: none"> Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. Explore the feasibility of the creation of a utility stabilization fund. Complete cost recovery analysis. Complete the LOST (Local Option Sales Tax) adjustment analysis and renew LOST adjustment for an additional twelve (12) month period.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete the implementation of the General Ledger portion of the Tyler / Munis Operating

	System by July 1, 2014, followed by the phased implementation of the remaining modules including payroll, utility billing, human resources, procurement, etc.
First Class City	<ul style="list-style-type: none"> CFO will acquire American Public Power Association Certified Public Power Manager credentials. Improve communication between finance and employees in regards SCPEBA benefits

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0
Total	3	3	3	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 221,611	\$ 111,112	\$ 222,224	\$ 221,537	\$ 224,459	\$ 225,181	\$ 722	0%
Operational	\$ 184,156	\$ 88,198	\$ 170,123	\$ 263,546	\$ 252,450	\$ 219,423	\$ (33,027)	-13%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ (3,000)	0%
Total	\$ 405,767	\$ 199,310	\$ 392,347	\$ 485,083	\$ 479,909	\$ 444,604	\$ (35,305)	-7%

SIGNIFICANT CHANGES INCLUDE THE FOLLOWING LINE ITEMS:

- 4080: Utilities Transferred.- \$40,000 – Utilities transfer was totally replaced by power consumed.

CAPITAL REQUESTS

The Office of Finance has no capital requests.

DEBT SERVICE

There is no debt service in the Office of Finance budget.

Finance - 440

FY 14/15

Salaries & Wages	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
100 Salaries	\$ 168,426	\$ 83,473	\$ 166,946	\$ 165,298	\$ 167,321	\$ 173,927	\$ 6,606	4%
400 Social Security	\$ 12,225	\$ 5,991	\$ 11,982	\$ 12,645	\$ 12,800	\$ 13,305	\$ 505	4%
500 SC Retirement	\$ 17,549	\$ 8,848	\$ 17,696	\$ 17,274	\$ 17,903	\$ 18,697	\$ 794	4%
1741 Group Health Insurance	\$ 20,484	\$ 11,600	\$ 23,200	\$ 23,805	\$ 23,581	\$ 16,320	\$ (7,261)	-31%
1750 Group Life-SC Ret.	\$ 236	\$ 124	\$ 248	\$ 248	\$ 251	\$ 261	\$ 10	4%
3520 Worker's Compensation	\$ 2,691	\$ 1,076	\$ 2,152	\$ 2,267	\$ 2,603	\$ 2,671	\$ 68	3%
Total	\$ 221,611	\$ 111,112	\$ 222,224	\$ 221,537	\$ 224,459	\$ 225,181	\$ 722	0%

Operational Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
2100 Office Supplies	\$ 367	\$ 610	\$ 1,220	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
2120 Printer Lease	\$ 1,467	\$ 165	\$ 330	\$ 900	\$ 900	\$ 450	\$ (450)	-50%
2210 Cleaning Supplies	\$ 157	\$ 30	\$ 60	\$ 50	\$ 50	\$ 50	\$ -	0%
2240 Safety Material	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
2500 Postage Machine - Rental	\$ 1,085	\$ 201	\$ 402	\$ 700	\$ 800	\$ 600	\$ (200)	-25%
3000 Professional Services - Audit	\$ 10,750	\$ 12,000	\$ 12,000	\$ 19,000	\$ 16,000	\$ 16,000	\$ -	0%
3110 Telephone	\$ 941	\$ 371	\$ 742	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	0%
3130 Postage	\$ 1,110	\$ 787	\$ 1,574	\$ 600	\$ 600	\$ 1,500	\$ 900	150%
3210 Travel	\$ 2,716	\$ (16)	\$ 2,600	\$ 400	\$ 1,000	\$ 1,000	\$ -	0%
3400 Printing Expense	\$ 3,807	\$ 690	\$ 5,500	\$ 5,500	\$ 5,500	\$ 4,000	\$ (1,500)	-27%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3550 Property Insurance	\$ 59,348	\$ 24,534	\$ 49,068	\$ 37,796	\$ 36,800	\$ 59,900	\$ 23,100	63%
3623 Utilities Purchased	\$ 2,267	\$ 427	\$ 854	\$ 2,500	\$ 1,100	\$ 1,100	\$ -	0%
3624 Alarm Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3630 Power Consumed	\$ 5,015	\$ 2,105	\$ 4,210	\$ 3,600	\$ 5,000	\$ 5,000	\$ -	0%
3720 Buildings and Grounds	\$ 2,998	\$ 1,701	\$ 3,402	\$ 2,800	\$ 2,800	\$ 2,800	\$ -	0%
3730 Equipment Maint.-Service	\$ 1,552	\$ 680	\$ 1,360	\$ 1,300	\$ 1,000	\$ 1,000	\$ -	0%
3731 Software Maintenance	\$ 6,302	\$ 6,354	\$ 12,708	\$ 6,000	\$ 6,000	\$ 12,000	\$ 6,000	100%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3768 Vehicle Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4020 Employee Training	\$ 862	\$ 1,025	\$ 1,025	\$ 350	\$ 650	\$ 1,000	\$ 350	54%
4025 Banking Services	\$ 284	\$ -	\$ -	\$ 2,000	\$ 1,000	\$ 500	\$ (500)	-50%
4040 Membership Dues	\$ 725	\$ 390	\$ 780	\$ 1,000	\$ 1,000	\$ 800	\$ (200)	-20%
4050 Incidental	\$ 16,690	\$ 349	\$ 698	\$ 500	\$ 200	\$ 300	\$ 100	50%
4080 Utilities Transfer	\$ -	\$ 4,640	\$ 9,280	\$ 36,000	\$ 40,000	\$ -	\$ (40,000)	-100%
4085 GASB 45 - Current Funding	\$ 65,713	\$ 31,155	\$ 62,310	\$ 91,000	\$ 96,000	\$ 74,373	\$ (21,627)	-23%
4086 GASB 45 - Future Funding	\$ -	\$ -	\$ -	\$ 48,000	\$ 33,000	\$ 34,000	\$ 1,000	3%
Total	\$ 184,156	\$ 88,198	\$ 170,123	\$ 263,546	\$ 252,450	\$ 219,423	\$ (33,027)	-13%

Capital Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ (3,000)	100%
5030 Computer Programming- Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ (3,000)	NA

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 221,611	\$ 111,112	\$ 222,224	\$ 221,537	\$ 224,459	\$ 225,181	\$ 722	0%
Operational	\$ 184,156	\$ 88,198	\$ 170,123	\$ 263,546	\$ 252,450	\$ 219,423	\$ (33,027)	-13%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ (3,000)	0%
Total	\$ 405,767	\$ 199,310	\$ 392,347	\$ 485,083	\$ 479,909	\$ 444,604	\$ (35,305)	-7%

PUBLIC SAFETY

PUBLIC SAFETY DEPARTMENT

MISSION

The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to enhance relationships between the Department and the public.

ACHIEVEMENTS

In addition to the goals listed above, department personnel achieved the following during the previous year.

Achievement Type	Description
Fire Operations	<ul style="list-style-type: none"> Completed annual hose and fire hydrant testing. Trained personnel to serve as trainers to reduce training costs. Responded to over 800 calls, completed 246 fire plans, and completed 79 fire inspections.
Police Operations	<ul style="list-style-type: none"> Responded to nearly 12,000 calls for service. Replaced outdated body armor vests Trained two (2) officers in meth lab response. Stopped five (5) meth labs.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to make improvements to the training facility. Replace the inferior and unreliable police in car camera system.
First Class City	<ul style="list-style-type: none"> Develop a strategic plan Develop a plan to reduce ISO rating to level 3. Update law enforcement policy manual. Achieve 100% training of PSOs to the Fire Fighter I level. Develop a plan to train personnel to manage and respond to HAZ Mat incidents. Obtain Law Enforcement Accreditation. Adjust officer pay scale to reward skill level, performance, and time in service
Fiscal Stability	<ul style="list-style-type: none"> Develop a capital outlay plan. Identify new revenue opportunities.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	45	38	44	40	40	40	0
Part - Time	21	21	21	21	21	21	0
Total	66	59	65	61	61	61	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$1,937,567	\$ 1,061,919	\$ 2,123,838	\$ 2,164,172	\$ 2,152,398	\$ 2,261,305	\$ 108,906	5%
Operational	\$471,925	\$ 219,209	\$ 368,320	\$ 434,881	\$ 444,181	\$ 459,081	\$ 14,900	3%
Capital	\$131,832	\$ 23,115	\$ -	\$ 76,370	\$ 170,333	\$ 223,400	\$ 53,067	31%
Debt	\$40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ -	0%
Total	\$2,581,969	\$ 1,344,888	\$ 2,532,803	\$ 2,716,068	\$ 2,807,557	\$ 2,984,431	\$ 176,873	6%

The 2014-2015 Public Safety Department has a total increase of \$176,873 in expenditures from last year, primarily due to an increase in capital funding. Significant changes include the shifting /decreasing of the following line items:

DECREASES:

- 03769 Vehicle Tires \$4,000
- 03620 Moved Natural Gas to Utilities Purchased \$2,300
- 03768 Vehicle repairs was moved to Vehicle Maintenance 03770 \$25,000

INCREASES

- Salaries & Wages-Includes holiday pay and Step pay levels \$108,906
- 03623 Utilities Purchased-portion of utilities purchased that reflects accurate actual usage figures and gas at the substation was moved to this line.
- 03768 Vehicle repairs was moved to Vehicle Maintenance 03770 \$25,000
- 04020 Employee Training \$2,500
- Depreciation Fund \$22,667
- Capital Facility \$10,000
- Capital Vehicles \$35,400

CAPITAL REQUESTS

The Public Safety Department is requesting \$223,400 for capital expenditures.

- Equipment; \$50,000 for body armor, tactical body armor, turn out gear, fire boots, fire radios, and SCBAs.
- Facilities: \$10,000 for repair to existing facilities.
- Vehicles: \$105,000 for the purchase of three police vehicles. An additional two police vehicles will be purchased by financing the purchase from funds in the depreciation fund. Additional funds were included in the depreciation fund contribution to allow for the repayment of 25% of the purchase price each year for the next for years. A fire truck is also included in the budget, but funds are included in the debt service line item for a single down payment since this will be a multi-year lease purchase.
- Depreciation: \$58,000 in depreciation fund contributions to cover depreciation on a fire rescue truck and recently purchased police cars.

DEBT SERVICE

The Public Safety Department had a total annual debt service of \$40,645 for a fire truck which the city intends to purchase in 2015 through a lease purchase agreement.

Public Safety - 450

FY 14/15

Salaries & Wages	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
100 Salaries	\$1,297,975	\$ 712,155	\$ 1,424,310	\$ 1,448,399	\$ 1,428,610	\$ 1,478,076	\$ 49,466	3%
110 Overtime Salaries	\$60,014	\$ 27,416	\$ 54,832	\$ 40,000	\$ 40,000	\$ 50,000	\$ 10,000	25%
400 Social Security	\$104,552	\$ 55,222	\$ 110,444	\$ 116,540	\$ 115,026	\$ 119,575	\$ 4,549	4%
500 SC Retirement	\$10,301	\$ 5,485	\$ 10,970	\$ 7,262	\$ 7,262	\$ 7,262	\$ -	0%
600 SC Police Retirement	\$156,313	\$ 88,247	\$ 176,494	\$ 171,339	\$ 179,746	\$ 197,858	\$ 18,112	10%
900 Part-time Firefighter Pay	\$40,929	\$ 15,122	\$ 30,244	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	0%
1750 Group Life - SC Retirement	\$0	\$ -	\$ -	\$ 115	\$ 115	\$ 115	\$ -	0%
1741 Group Health Insurance	\$195,666	\$ 113,783	\$ 227,566	\$ 255,508	\$ 240,810	\$ 267,351	\$ 26,541	11%
1760 Accidental Death Insurance	\$2,619	\$ 1,408	\$ 2,816	\$ 2,880	\$ 2,937	\$ 3,056	\$ 119	4%
1770 Group Life - SC Police Retirement	\$2,367	\$ 1,482	\$ 2,964	\$ 2,880	\$ 2,937	\$ 3,056	\$ 119	4%
3520 Worker's Compensation	\$66,831	\$ 41,599	\$ 83,198	\$ 84,250	\$ 99,955	\$ 99,955	\$ -	0%
Total	\$1,937,567	\$ 1,061,919	\$ 2,123,838	\$ 2,164,172	\$ 2,152,398	\$ 2,261,305	\$ 108,906	5%

Operational Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
920 Fire Prevention	\$850	\$ 1,007	\$ 2,014	\$ 1,500	\$ 1,500	\$ 2,500	\$ 1,000	67%
2100 Office Supplies	\$3,720	\$ 588	\$ 1,176	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
2105 Materials/Supplies	\$1,449	\$ 102	\$ 204	\$ 1,500	\$ 1,500	\$ 3,500	\$ 2,000	133%
2110 Equipment Maintenance - Service	\$0	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ -	#DIV/0!
2111 Film/Developing Police	\$0	\$ 37	\$ 74	\$ 200	\$ 200	\$ -	\$ (200)	-100%
2112 Ammunition Police	\$1,397	\$ 1,370	\$ 2,740	\$ 3,000	\$ 3,000	\$ 3,500	\$ 500	17%
2115 Drug/Grant Materials Police	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2120 Printer/Copier Lease	\$10,229	\$ 3,010	\$ 6,020	\$ -	\$ 10,000	\$ 10,000	\$ -	0%
2210 Cleaning Supplies	\$8,133	\$ 4,351	\$ 8,702	\$ 9,500	\$ 9,000	\$ 9,000	\$ -	0%
2220 Fuel & Lubrication	\$97,658	\$ 44,087	\$ 88,174	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	0%
2230 Meals for Prisoners	\$3,022	\$ 1,038	\$ 2,076	\$ 3,500	\$ 3,500	\$ 3,000	\$ (500)	-14%
2231 Prisoner Housing	\$675	\$ 2,842	\$ 5,684	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
2235 Trustee Maintenance	\$35,220	\$ 7,433	\$ 14,866	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0%
2240 Safety Material	\$951	\$ 136	\$ 272	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
2260 Uniforms	\$16,604	\$ 3,323	\$ 6,646	\$ 16,000	\$ 16,000	\$ 18,000	\$ 2,000	13%
2275 Sled Computer	\$9,043	\$ 224	\$ 448	\$ 5,800	\$ 8,100	\$ 8,500	\$ 400	5%
2276 Juvenile Costs	\$1,200	\$ 1,600	\$ 3,200	\$ 1,000	\$ 1,000	\$ 1,600	\$ 600	60%
2300 Special Response Team	\$56	\$ -	\$ -	\$ 3,000	\$ 1,500	\$ 1,500	\$ -	0%
2400 Small Tools Equipment	\$778	\$ 193	\$ 386	\$ 800	\$ 800	\$ 800	\$ -	0%
3010 Contract Employee - County Sheriff	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3110 Telephone	\$15,733	\$ 4,494	\$ 8,988	\$ 15,000	\$ 15,000	\$ 14,500	\$ (500)	-3%
3120 Radio Maintenance	\$20,050	\$ 8,001	\$ 16,002	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	0%
3121 Pagers	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3130 Postage	\$559	\$ 233	\$ 466	\$ 1,000	\$ 1,000	\$ 750	\$ (250)	-25%
3210 Travel	\$130	\$ 769	\$ 1,538	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3300 Advertising	\$1,702	\$ 160	\$ 2,000	\$ 850	\$ 850	\$ 1,400	\$ 550	65%
3400 Printing Expenses	\$318	\$ 146	\$ 292	\$ 500	\$ 500	\$ 500	\$ -	0%
3402 Explorer Program	\$61	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500	\$ -	0%
3540 Unemployment Claims	\$211	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 1,800	\$ -	0%
3620 Gas - Substation	\$2,855	\$ -	\$ -	\$ 2,300	\$ 2,300	\$ -	\$ (2,300)	-100%
3623 Utilities Purchased	\$16,873	\$ 3,458	\$ 6,916	\$ 35,000	\$ 5,500	\$ 10,000	\$ 4,500	82%
3630 Power Consumed	\$61,500	\$ 28,694	\$ -	\$ 3,500	\$ 52,000	\$ 52,000	\$ -	0%
3720 Buildings & Ground Maintenance	\$22,059	\$ 9,195	\$ 18,390	\$ 19,000	\$ 19,000	\$ 19,000	\$ -	0%
3730 Equipment Maintenance - Service	\$1,063	\$ 4,281	\$ 8,562	\$ 5,500	\$ 5,500	\$ 6,500	\$ 1,000	18%
3768 Vehicle Repairs	\$26,828	\$ 21,194	\$ 42,388	\$ 25,000	\$ 25,000	\$ -	\$ (25,000)	-100%
3769 Vehicle Tire Purchases/Repairs	\$16,023	\$ 5,048	\$ 10,096	\$ 18,000	\$ 18,000	\$ 14,000	\$ (4,000)	-22%
3770 Vehicle Maintenance	\$14,325	\$ 5,338	\$ 10,676	\$ 18,000	\$ 18,000	\$ 43,000	\$ 25,000	139%
4020 Employee Training	\$5,530	\$ 4,982	\$ 9,964	\$ 8,500	\$ 5,000	\$ 7,500	\$ 2,500	50%
4040 Membership Dues	\$1,350	\$ 30	\$ 60	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
4050 Incidental Expenses	\$16,361	\$ 11,195	\$ 8,000	\$ 5,000	\$ 5,000	\$ 9,000	\$ 4,000	80%

4051 Medical Expenses	\$2,260	\$ 10,142	\$ 20,284	\$ 18,000	\$ 16,000	\$ 16,000	\$ -	0%
4054 First Responder Fire	\$533	\$ 1,218	\$ 2,436	\$ 3,000	\$ 2,000	\$ 2,000	\$ -	0%
4070 Note Payment - Fire Truck(2)	\$40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ -	0%
4071 Note Payment - Police Cars	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4300 911 Expenses	\$23,109	\$ 17,852	\$ 35,704	\$ 22,631	\$ 22,631	\$ 22,631	\$ -	0%
4305 Support Equipment	\$17,514	\$ 6,700	\$ 13,400	\$ 14,000	\$ 10,000	\$ 13,600	\$ 3,600	36%
4400 NFRIS Reporting	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4900 Animal Control - Pound	\$13,993	\$ 4,738	\$ 9,476	\$ 11,500	\$ 11,500	\$ 11,500	\$ -	0%
4901 Animal Control - Police Canine	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$512,570	\$ 259,854	\$ 408,965	\$ 475,526	\$ 484,826	\$ 499,726	\$ 14,900	3%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$65,790	\$ 5,448	\$ -	\$ 24,370	\$ 65,000	\$ 50,000	\$ (15,000)	-23%
5024 Capital - Vehicles	\$24,539	\$ -	\$ -	\$ 25,000	\$ 70,000	\$ 105,400	\$ 35,400	51%
5044 Capital - Facilities	\$1,537	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
6100 Depreciation Fund	\$39,966	\$ 17,667	\$ -	\$ 27,000	\$ 35,333	\$ 58,000	\$ 22,667	64%
Total	\$131,832	\$ 23,115	\$ -	\$ 76,370	\$ 170,333	\$ 223,400	\$ 53,067	31%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$1,937,567	\$ 1,061,919	\$ 2,123,838	\$ 2,164,172	\$ 2,152,398	\$ 2,261,305	\$ 108,906	5%
Operational	\$471,925	\$ 219,209	\$ 368,320	\$ 434,881	\$ 444,181	\$ 459,081	\$ 14,900	3%
Capital	\$131,832	\$ 23,115	\$ -	\$ 76,370	\$ 170,333	\$ 223,400	\$ 53,067	31%
Debt	\$40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ 40,645	\$ -	0%
Total	\$2,581,969	\$ 1,344,888	\$ 2,532,803	\$ 2,716,068	\$ 2,807,557	\$ 2,984,431	\$ 176,873	6%

STREETS

DEPARTMENT OF PUBLIC WORKS: STREETS

MISSION

The mission of the Streets Division is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City's streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

ACHIEVEMENTS

Achievement Type	Description
Facility Maintenance	<ul style="list-style-type: none"> Maintained uptown district Maintained 81 miles of roadways Several sections of sidewalk in the Clinton Mill areas were replaced and improved as part of a larger public works project.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. Identify needs in sidewalk maintenance for future budgeting purposes. Identify road maintenance needs and work to obtain additional state funds for road maintenance.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	4	4	4	4	4	4	0
Part - Time	0	0	0	2	2	2	0
Total	4	4	4	6	6	6	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 190,633	\$ 104,060	\$ 208,120	\$ 213,128	\$ 215,701	\$ 232,236	\$ 16,535	8%
Operational	\$ 97,794	\$ 29,624	\$ 75,245	\$ 71,425	\$ 91,800	\$ 83,000	\$ (8,800)	-10%
Debt	\$ 18,216	\$ 18,217	\$ 18,217	\$ 18,217	\$ 18,217	\$ 18,217	\$ -	0%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 15,000	\$ 3,000	0%
Total	\$ 306,643	\$ 151,901	\$ 301,582	\$ 302,770	\$ 337,718	\$ 348,453	\$ 10,735	3%

The 2014 – 2015 Street Department budget has a total increase of \$10,735 in departmental expenditures. The highlights are listed below:

- Increase in salaries and wages – \$16,535
- Decrease in Fuel and Lubrication - \$7,000
- Increase in Small Tools and Equipment – \$1,500
- Decrease in Capital Equipment – \$3,000

CAPITAL REQUESTS

The Street Department budgeted \$15,000 for capital expenditures to perform sidewalk extensions and replacement.

DEBT SERVICE

The Streets Department has an annual debt service amount of \$18,216 for the lease on the 2011 Leaf Vacuum Truck.

Streets - 470

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 131,700	\$ 71,371	\$ 142,742	\$ 130,379	\$ 131,658	\$ 141,120	\$ 9,462	7%
110 Overtime Salaries	\$ 2,415	\$ 590	\$ 1,180	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
400 Social Security	\$ 9,944	\$ 5,303	\$ 10,606	\$ 10,739	\$ 10,837	\$ 11,561	\$ 724	7%
500 SC Retirement	\$ 13,945	\$ 7,454	\$ 14,908	\$ 14,670	\$ 15,157	\$ 16,245	\$ 1,088	7%
1741 Group Health Insurance	\$ 20,882	\$ 13,464	\$ 26,928	\$ 34,953	\$ 34,070	\$ 38,621	\$ 4,551	13%
1750 Group Life - SC Retirement	\$ 183	\$ 96	\$ 192	\$ 211	\$ 212	\$ 227	\$ 14	7%
3520 Worker's Compensation	\$ 11,564	\$ 5,782	\$ 11,564	\$ 12,177	\$ 13,766	\$ 14,462	\$ 696	5%
Total	\$ 190,633	\$ 104,060	\$ 208,120	\$ 213,128	\$ 215,701	\$ 232,236	\$ 16,535	8%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 39	\$ 75	\$ 150	\$ 75	\$ 50	\$ 50	\$ -	0%
2190 Chemicals	\$ 1,154	\$ 282	\$ 564	\$ 2,500	\$ 3,000	\$ 2,500	\$ (500)	-17%
2195 Mosquito Control Chemicals	\$ 730	\$ -	\$ -	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	0%
2196 Fertilizer & Grass Seed	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
2210 Cleaning Supplies	\$ 320	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	#DIV/0!
2220 Fuel & Lubrication	\$ 38,159	\$ 12,217	\$ 24,434	\$ 25,000	\$ 45,000	\$ 38,000	\$ (7,000)	-16%
2240 Safety Material	\$ 499	\$ 910	\$ 1,820	\$ 700	\$ 700	\$ 700	\$ -	0%
2260 Uniforms	\$ 2,332	\$ 862	\$ 1,724	\$ 2,200	\$ 3,000	\$ 2,500	\$ (500)	-17%
2400 Small Tools & Equipment	\$ 2,110	\$ 1,269	\$ 2,538	\$ 500	\$ 2,000	\$ 2,000	\$ -	0%
3110 Telephone	\$ 851	\$ 359	\$ 718	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3120 Radio Maintenance	\$ 38	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3130 Postage	\$ 93	\$ 40	\$ 80	\$ 150	\$ 100	\$ 100	\$ -	0%
3210 Travel	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	\$ -	0%
3300 Advertising	\$ 116	\$ 224	\$ 448	\$ 500	\$ 500	\$ 300	\$ (200)	-40%
3732 Software Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3540 Unemployment Claims	\$ -	\$ 828	\$ 1,656	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 651	\$ 313	\$ 626	\$ 550	\$ 550	\$ 550	\$ -	0%
3630 Power Consumed	\$ 2,764	\$ 920	\$ 1,600	\$ 1,000	\$ 1,600	\$ 1,600	\$ -	0%
3640 Water Consumed	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	#DIV/0!
3650 Sewer Service	\$ -	\$ -	\$ -	\$ 700	\$ -	\$ -	\$ -	#DIV/0!
3720 Building & Grounds	\$ 81	\$ 337	\$ 674	\$ 500	\$ 250	\$ 250	\$ -	0%
3742 Street & Traffic Sign Mainten:	\$ 746	\$ 442	\$ 884	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3760 Streets Maintenance	\$ 8,409	\$ 736	\$ 1,472	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
3768 Vehicle Repairs	\$ 28,922	\$ 4,840	\$ 25,917	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ 1,954	\$ 720	\$ 1,440	\$ 2,500	\$ 2,500	\$ 1,900	\$ (600)	-24%
3770 Vehicle Maintenance	\$ 7,210	\$ 1,964	\$ 3,928	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3772 Tree & ROW Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4020 Employee Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4050 Incidental Expenses	\$ 436	\$ 2,018	\$ 4,036	\$ 500	\$ 250	\$ 250	\$ -	0%
4051 Medical Expenses	\$ 180	\$ 268	\$ 536	\$ 500	\$ 500	\$ 500	\$ -	0%
4064 Note Payment - Leaf Vac Truck	\$ 18,216	\$ 18,217	\$ 18,217	\$ 18,217	\$ 18,217	\$ 18,217	\$ -	0%
4066 Note Payment - Tractor/Bushl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4057 Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 116,010	\$ 47,841	\$ 93,462	\$ 89,642	\$ 110,017	\$ 101,217	\$ (8,800)	-8%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ (12,000)	NA
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5041 Capital - Paving & Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ (15,000)	NA
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 15,000	\$ 3,000	25%

PARKS, RECREATION, LIBRARY, & CEMETERY

DEPARTMENT OF PUBLIC WORKS: PARKS, RECREATION, LIBRARY, AND CEMETERY

MISSION

The mission of the Parks & Recreation Division is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City's parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

ACHIEVEMENTS

Achievement Type	Description
Facility Maintenance & Improvement	<ul style="list-style-type: none"> Maintained Rosemont Cemetery Maintained city parks and provided mowing services to abandoned properties. Completed Born Learning Trail Completed Oak Street Park Upgrades

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide quality park maintenance. Provide maintenance for Rosemont Cemetery. Improve park signage.
First Class City	<ul style="list-style-type: none"> Conduct feasibility study for Library Complete master planning for Martha Dendy Park Complete development plans for at least two city parks.

PERSONNEL ANALYSIS

Personnel	2010-2011 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	3	2	2	2	2	2	0
Part - Time	0	0	0	1	1	1	0
Total	3	2	2	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 94,871	\$ 71,062	\$ 142,124	\$ 117,268	\$ 112,464	\$ 114,318	\$ 1,853	2%
Operational	\$ 246,458	\$ 136,425	\$ 252,570	\$ 234,950	\$ 256,647	\$ 258,075	\$ 1,428	1%
Capital	\$ 7,855	\$ -	\$ -	\$ 8,000	\$ -	\$ 10,000	\$ 10,000	
Total	\$ 349,184	\$ 207,487	\$ 394,694	\$ 360,218	\$ 369,111	\$ 382,393	\$ 13,281	4%

The 2014 – 2015 Parks, Recreation, Library and Cemetery budget has a total increase of \$13,281 in operational expenditures from last year. Highlights include:

- Increase in Gilliam Center Operation – \$2,053
- Increase in Parks and Park Maintenance – \$1,000
- Decrease in YMCA Maintenance - \$12,500
- Increase in Library Maintenance- \$10,000
- Increase in Capital Facilities - \$10,000

CAPITAL REQUESTS

The Parks & Recreation Department a capital request in Facilities for the funding of professional service needed to plan the development of the community center at Martha Dendy Park

DEBT SERVICE

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Department.

Parks, Recreation, Library, & Cemetery - 471

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 56,046	\$ 46,334	\$ 92,668	\$ 86,625	\$ 81,751	\$ 82,029	\$ 278	0%
110 Overtime Salaries	\$ 6,972	\$ 5,799	\$ 11,598	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
400 Social Security	\$ 6,690	\$ 3,926	\$ 7,852	\$ 6,742	\$ 6,369	\$ 6,390	\$ 21	0%
500 SC Retirement	\$ 9,244	\$ 5,526	\$ 11,052	\$ 9,209	\$ 8,908	\$ 8,979	\$ 72	1%
1741 Group Health Insurance	\$ 12,398	\$ 7,695	\$ 15,390	\$ 9,502	\$ 9,921	\$ 10,861	\$ 940	9%
1750 Group Life - SC Retirement	\$ 142	\$ 92	\$ 184	\$ 132	\$ 125	\$ 125	\$ 0	0%
3520 Worker's Compensation	\$ 3,379	\$ 1,690	\$ 3,380	\$ 3,558	\$ 3,891	\$ 4,143	\$ 252	6%
Total	\$ 94,871	\$ 71,062	\$ 142,124	\$ 117,268	\$ 112,464	\$ 114,028	\$ 1,563	1%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 25	\$ (25)	-50%
2210 Cleaning Supplies	\$ 21	\$ 25	\$ 50	\$ 150	\$ 150	\$ 100	\$ (50)	-33%
2220 Fuel & Lubrication	\$ 3,362	\$ 1,542	\$ 3,084	\$ 3,500	\$ 3,700	\$ 3,500	\$ (200)	-5%
2240 Safety Material	\$ 99	\$ 160	\$ 320	\$ 200	\$ 200	\$ 200	\$ -	0%
2260 Uniforms	\$ 1,126	\$ 436	\$ 872	\$ 1,000	\$ 1,350	\$ 1,250	\$ (100)	-7%
2400 Small Tools & Equipment	\$ 333	\$ 729	\$ 1,458	\$ 500	\$ 500	\$ 1,500	\$ 1,000	200%
3110 Telephone	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ (250)	-100%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ (200)	-100%
3210 Travel	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ (50)	-100%
3300 Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3400 Printing Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ (50)	-100%
3620 Natural Gas	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ -	\$ (400)	-100%
3630 Power Consumed	\$ 27,812	\$ 10,140	\$ -	\$ 500	\$ 5,200	\$ 5,200	\$ -	0%
3720 Building & Grounds	\$ 581	\$ 762	\$ 1,524	\$ 100	\$ 100	\$ 2,000	\$ 1,900	1900%
3720 Gilliam Center Operations	\$ -	\$ -	\$ -	\$ -	\$ 7,947	\$ 10,000	\$ 2,053	0%
3740 Library Maintenance	\$ 16,311	\$ 14,305	\$ 28,610	\$ 30,000	\$ 30,000	\$ 40,000	\$ 10,000	33%
3761 Park Maintenance	\$ 9,581	\$ 3,819	\$ 7,638	\$ 4,000	\$ 5,000	\$ 6,000	\$ 1,000	20%
3768 Vehicle Repairs	\$ 1,430	\$ 688	\$ 1,376	\$ 1,500	\$ 1,500	\$ 1,300	\$ (200)	-13%
3769 Vehicle Tire Purchases/Repairs	\$ 135	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50%
3770 Vehicle Maintenance	\$ 853	\$ 683	\$ 1,366	\$ 500	\$ 500	\$ 500	\$ -	0%
3910 YMCA Contract	\$ 180,000	\$ 102,500	\$ 205,000	\$ 180,000	\$ 192,500	\$ 180,000	\$ (12,500)	-6%
3930 Parks - Grant Match	\$ 11	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	#DIV/0!
3940 Uptown Beautification	\$ 4,803	\$ 636	\$ 1,272	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
4020 Employee Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4050 Incidental Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4051 Medical Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 246,458	\$ 136,425	\$ 252,570	\$ 234,950	\$ 256,647	\$ 258,075	\$ 1,428	1%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$ 7,855	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	#DIV/0!
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	NA
Total	\$ 7,855	\$ -	\$ -	\$ 8,000	\$ -	\$ 10,000	\$ 10,000	-100%

MUSEUM

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: MUSEUM

MISSION

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

ACHIEVEMENTS

Achievement Type	Description
Historic Preservation	<ul style="list-style-type: none"> Provided support to the Design Review Board and Planning Staff in regards to three (3) historic building demolitions in 2013.
Events	<ul style="list-style-type: none"> While quarterly events did not perform well, the annual Christmas event has seen a marked increase in attendance.
Financial	<ul style="list-style-type: none"> Museum obtained 501c(3) status

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> Obtain Certified Local Government Status for the city which will allow for more grant opportunities. Obtain Preserve America status for the City of Clinton.
Exceptional Infrastructure	<ul style="list-style-type: none"> Conduct a facility assessment and make needed repairs to stabilize and preserve the Griffin House.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	0	0	0	0	0	0	0
Part - Time	2	2	2	1	1	1	0
Total	2	2	2	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 13,768	\$ 7,004	\$ 14,008	\$ 15,121	\$ 15,158	\$ 15,338	\$ 180	1%
Operational	\$ 9,148	\$ 3,034	\$ 3,294	\$ 6,175	\$ 9,259	\$ 17,200	\$ 7,941	86%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 22,916	\$ 10,038	\$ 17,302	\$ 21,296	\$ 24,417	\$ 32,538	\$ 8,121	33%

Significant changes from the previous year include:

- **Salaries and Wages:** The museum funds the salary of personnel by paying for a portion of the base salary of each employee with funds generated through the museum's fundraising efforts. For the 2014/2015 year, the museum will raise outside funds to cover 40% of the base salary for employees.
- **3720: Building and Ground Maintenance:** The museum is housed in the historic Griffin House, which was constructed in the early 1900s. The facility's age requires a significant level of annual maintenance. The museum is requesting a second year of elevated funding in this line item to support the continued maintenance and upkeep of the facility.

CAPITAL REQUESTS

The Museum is not requesting capital funds for the FY 14-15 year.

DEBT SERVICE

The Museum has no existing debt.

SANITATION

DEPARTMENT OF PUBLIC WORKS: SANITATION

MISSION

The mission of the Sanitation Division is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen's needs.

ACHIEVEMENTS

Achievement Type	Description
Operational Efficiency	<ul style="list-style-type: none"> Utilized private sawmill contractor for wood debris disposal, reducing operating costs and travel time to regional construction and debris landfill site.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups.
Fiscal Stability	<ul style="list-style-type: none"> Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. Improve use of GPS system to reduce operating costs. Perform refurbishment operations on existing grapple trucks.
First Class City	<ul style="list-style-type: none"> Complete strategic plan for Sanitation Services.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	9	6	6	6	6	6	0
Part - Time	0	0	0	0	0	0	0
Total	9	6	6	6	6	6	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 251,553	\$ 86,930	\$ 173,860	\$ 239,485	\$ 240,510	\$ 204,326	\$ (36,185)	-15%
Operational	\$ 96,460	\$ 69,922	\$ 138,144	\$ 153,150	\$ 135,175	\$ 129,775	\$ (5,400)	-4%
Capital	\$ -	\$ 6,498	\$ -	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	0%
Debt	\$ 31,938	\$ 16,690	\$ 57,736	\$ 31,926	\$ 16,690	\$ 16,690	\$ -	0%
Total	\$ 379,951	\$ 180,040	\$ 369,740	\$ 437,561	\$ 405,375	\$ 363,791	\$ (41,585)	-10%

Significant changes include the following:

- Total Salaries & Wages decreased due to reallocation of personnel – \$36,185
- Vehicle repairs decreased - \$4,000

CAPITAL FUNDING

The Sanitation Department has no capital requests funded for the Fiscal Year 2014-2015. However, the division is making annual contributions to the depreciation fund from the capital account to provide for future equipment replacement.

DEBT SERVICE

The Sanitation Department has a total annual debt service of \$16,690 as shown below:

- Collection truck – annual payments of \$16,690.

Sanitation - 475

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 169,245	\$ 48,442	\$ 96,884	\$ 145,537	\$ 148,381	\$ 121,180	\$ (27,201)	-18%
110 Overtime Salaries	\$ 4,807	\$ 443	\$ 886	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
400 Social Security	\$ 12,955	\$ 3,455	\$ 6,910	\$ 11,899	\$ 12,116	\$ 10,035	\$ (2,081)	-17%
500 SC Retirement	\$ 18,134	\$ 5,182	\$ 10,364	\$ 16,254	\$ 16,947	\$ 14,102	\$ (2,845)	-17%
1741 Group Health Insurance	\$ 26,617	\$ 19,529	\$ 39,058	\$ 34,953	\$ 31,173	\$ 31,128	\$ (45)	0%
1750 Group Life - SC Retirement	\$ 223	\$ 93	\$ 186	\$ 233	\$ 238	\$ 197	\$ (41)	-17%
3520 Worker's Compensation	\$ 19,572	\$ 9,786	\$ 19,572	\$ 20,609	\$ 21,656	\$ 17,684	\$ (3,972)	-18%
Total	\$ 251,553	\$ 86,930	\$ 173,860	\$ 239,485	\$ 240,510	\$ 204,326	\$ (36,185)	-15%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 223	\$ 188	\$ 376	\$ 50	\$ 75	\$ 75	\$ -	0%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
2210 Cleaning Supplies	\$ 885	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	#DIV/0!
2220 Fuel & Lubrication	\$ 24,049	\$ 16,070	\$ 32,140	\$ 40,000	\$ 25,000	\$ 25,000	\$ -	0%
2240 Safety Material	\$ 1,155	\$ 1,037	\$ 2,074	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
2260 Uniforms	\$ 3,212	\$ 1,337	\$ 2,674	\$ 3,000	\$ 3,500	\$ 3,000	\$ (500)	-14%
2400 Small Tools & Equipment	\$ 253	\$ 62	\$ 124	\$ 200	\$ 300	\$ 300	\$ -	0%
2450 Garbage Containers	\$ 5,038	\$ 2,185	\$ 4,370	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
3110 Telephone	\$ 452	\$ 257	\$ 514	\$ 600	\$ 600	\$ 600	\$ -	0%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 200	\$ 1,000	\$ 200	\$ (800)	-80%
3210 Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3300 Advertising	\$ 330	\$ 216	\$ 432	\$ 500	\$ 500	\$ 500	\$ -	0%
3400 Printing Expenses	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 242	\$ 308	\$ 616	\$ 550	\$ 350	\$ 350	\$ -	0%
3630 Power Consumed	\$ 2,104	\$ 850	\$ -	\$ 500	\$ 2,100	\$ 2,000	\$ (100)	-5%
3720 Building & Grounds	\$ 69	\$ 20	\$ 40	\$ 300	\$ 200	\$ 200	\$ -	0%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3763 Landfill Fees	\$ 26,557	\$ 18,637	\$ 37,274	\$ 35,000	\$ 30,000	\$ 30,000	\$ -	0%
3768 Vehicle Repairs	\$ 8,747	\$ 17,966	\$ 35,932	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ 6,534	\$ 1,673	\$ 3,346	\$ 12,000	\$ 12,000	\$ 8,000	\$ (4,000)	-33%
3770 Vehicle Maintenance	\$ 7,531	\$ 1,551	\$ 3,102	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3779 Professional Services - Landfill	\$ 8,625	\$ 7,350	\$ 14,700	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0%
4020 Employee Training	\$ 70	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
4050 Incidental Expenses	\$ 354	\$ 215	\$ 430	\$ 400	\$ 200	\$ 200	\$ -	0%
4051 Medical Expenses	\$ 30	\$ -	\$ -	\$ 400	\$ 400	\$ 400	\$ -	0%
4065 Note Payment - Nulife Garbage Tr	\$ -	\$ -	\$ 24,356	\$ 15,236	\$ -	\$ -	\$ -	#DIV/0!
4062 Note Payment - Boom Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4065 Note Payment - Grapple Truck (4)	\$ 31,938	\$ 16,690	\$ 33,380	\$ 16,690	\$ 16,690	\$ 16,690	\$ -	0%
Total	\$ 128,398	\$ 86,612	\$ 195,880	\$ 185,076	\$ 151,865	\$ 146,465	\$ (5,400)	-4%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
6100 Depreciation Fund	\$ -	\$ 6,498	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	NA
Total	\$ -	\$ 6,498	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	0%

INSPECTIONS & PLANNING

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: INSPECTIONS & PLANNING

MISSION

The mission of the Office of Inspections & Planning is to promote sustainable and high quality development and protect the lives and property of our citizens within the City of Clinton through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

ACHIEVEMENTS

Achievement Type	Description
Dilapidated Building Removal	<ul style="list-style-type: none"> The nineteen (19) buildings removed were removed at no cost to the city taxpayer.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> Improve Customer Service through technology (business license information, permit fee schedules, etc.)
Promote Community Development	<ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties. Improve code enforcement compliance and increase number of cases settled in court. Redevelop the code enforcement ordinance and process to improve property maintenance efforts. Complete a review of the sign ordinance. Review and make recommendations regarding an update to the Design Review Ordinance.
Grow the Economy	<ul style="list-style-type: none"> Develop and market a list of incentives currently available to rehabilitate dilapidated buildings.

PERSONNEL ANALYSIS

Personnel	2010-2011 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	3	3	3	3	3	2	(1)
Part - Time	0	0	0	0	0	0	0
Total	3	3	3	3	3	2	(1)

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 126,080	\$ 65,673	\$ 131,346	\$ 221,836	\$ 186,296	\$ 134,419	\$ (51,877)	-28%
Operational	\$ 30,708	\$ 11,651	\$ 19,040	\$ 44,125	\$ 47,428	\$ 88,850	\$ 41,422	87%
Capital	\$ 269	\$ -	\$ 899	\$ 500	\$ -	\$ 500	\$ 500	0%
Total	\$ 157,057	\$ 77,324	\$ 151,285	\$ 266,461	\$ 233,724	\$ 223,769	\$ (9,955)	-4%

Significant budget changes are as follows:

- Total Salaries & Wages decreased due to reallocation of personnel– \$51,877
- Code Enforcement increased to support the demolition of city owned dilapidated structures - \$25,000
- Lot Clearing increased in order to allow for the contracting out of lot clearing duties so city personnel can focus on right of way maintenance- \$10,000

CAPITAL FUNDING

The Office of Inspections & Planning has no capital request funding for the fiscal year.

DEBT SERVICE

The Office of Inspections & planning has no existing debt.

Planning and Inspections - 480

FY 14/15

		2012-2013	Through	Year	FY 12-13	FY 13-14	FY 14-15	FY 14-15	Percentage
		Actual	December	End	Approved	Approved	Requested	Requested	Difference
Salaries & Wages			2013	Projections	Budget	Budget	Budget	Increase	
100	Salaries	\$ 101,182	\$ 51,106	\$ 102,212	\$ 175,587	\$ 150,151	\$ 106,213	\$ (43,938)	-29%
400	Social Security	\$ 7,442	\$ 3,759	\$ 7,518	\$ 13,432	\$ 11,487	\$ 8,125	\$ (3,361)	-29%
500	SC Retirement	\$ 10,769	\$ 5,417	\$ 10,834	\$ 18,349	\$ 16,066	\$ 11,418	\$ (4,648)	-29%
1741	Group Health Insurance	\$ 4,788	\$ 3,082	\$ 6,164	\$ 9,501	\$ 5,244	\$ 5,575	\$ 331	6%
1750	Group Life-SC Ret.	\$ 149	\$ 76	\$ 152	\$ 263	\$ 225	\$ 159	\$ (66)	-29%
3520	Worker's Compensation	\$ 1,750	\$ 2,233	\$ 4,466	\$ 4,703	\$ 3,123	\$ 2,928	\$ (195)	-6%
Total		\$ 126,080	\$ 65,673	\$ 131,346	\$ 221,836	\$ 186,296	\$ 134,419	\$ (51,877)	-28%

		2012-2013	Through	Year	FY 12-13	FY 13-14	FY 14-15	FY 14-15	Percentage
		Actual	December	End	Approved	Approved	Requested	Requested	Difference
Operational Expenditure			2013	Projections	Budget	Budget	Budget	Increase	
2100	Office Supplies	\$ 349	\$ 23	\$ 46	\$ 600	\$ 600	\$ 500	\$ (100)	-17%
2120	Printer Lease	\$ 312	\$ 516	\$ 1,032	\$ 325	\$ 325	\$ 1,000	\$ 675	208%
2210	Cleaning Supplies	\$ 191	\$ 30	\$ 60	\$ 300	\$ 300	\$ 200	\$ (100)	-33%
2220	Fuel, Lubrication	\$ 2,923	\$ 1,404	\$ 2,808	\$ 3,200	\$ 3,200	\$ 3,100	\$ (100)	-3%
2260	Uniforms	\$ 933	\$ 452	\$ 904	\$ 900	\$ 800	\$ 800	\$ -	0%
3030	Professional Services	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 10,500	\$ 9,500	950%
3110	Telephone	\$ 2,498	\$ 1,484	\$ 2,968	\$ 3,300	\$ 3,500	\$ 3,000	\$ (500)	-14%
3120	Radio Maintenance	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ (100)	-100%
3130	Postage	\$ 141	\$ 80	\$ 160	\$ 700	\$ 700	\$ 600	\$ (100)	-14%
3210	Travel	\$ 334	\$ 19	\$ 38	\$ 2,300	\$ 2,300	\$ 2,000	\$ (300)	-13%
3300	Advertising and Notices	\$ 193	\$ -	\$ -	\$ 1,100	\$ 1,100	\$ 500	\$ (600)	-55%
3400	Printing Expense	\$ 797	\$ 258	\$ 516	\$ 1,100	\$ 1,100	\$ 500	\$ (600)	-55%
3540	Unemployment Claims	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ (100)	-100%
3623	Utilities Purchased	\$ 2,267	\$ 392	\$ 784	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
3630	Power Consumed	\$ 4,459	\$ 2,137	\$ -	\$ 500	\$ 4,903	\$ 4,500	\$ (403)	-8%
3720	Buildings and Grounds	\$ 3,199	\$ 2,286	\$ 4,572	\$ 2,500	\$ 2,500	\$ 3,000	\$ 500	20%
3730	Equipment Maint.-Service	\$ 1,578	\$ 1,609	\$ 3,218	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3755	Bond Insurance	\$ -	\$ -	\$ -	\$ 300	\$ 200	\$ 200	\$ -	0%
3768	Vehicle Repairs	\$ 166	\$ 53	\$ 106	\$ 1,500	\$ 700	\$ 500	\$ (200)	-29%
3769	Vehicle Tire Purchases/Repair	\$ -	\$ -	\$ -	\$ 600	\$ 400	\$ 250	\$ (150)	-38%
3770	Vehicle Maintenance	\$ 18	\$ (6)	\$ -	\$ 500	\$ 400	\$ 400	\$ -	0%
3800	Code Enforcement	\$ 8,622	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 40,000	\$ 25,000	167%
4020	Employee Training	\$ 566	\$ 776	\$ 1,552	\$ 2,500	\$ 2,500	\$ 2,200	\$ (300)	-12%
4040	Membership Dues	\$ 578	\$ 135	\$ 270	\$ 700	\$ 700	\$ 600	\$ (100)	-14%
4050	Incidental Expenses	\$ 38	\$ 3	\$ 6	\$ 500	\$ 500	\$ 250	\$ (250)	-50%
4053	Lot Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	0%
4052	Code Books, ETC.	\$ 546	\$ -	\$ -	\$ 500	\$ 500	\$ 250	\$ (250)	-50%
Total		\$ 30,708	\$ 11,651	\$ 19,040	\$ 44,125	\$ 47,428	\$ 88,850	\$ 41,422	87%

		2012-2013	Through	Year	FY 12-13	FY 13-14	FY 14-15	FY 14-15	Percentage
		Actual	December	End	Approved	Approved	Requested	Requested	Difference
Capital Expenditure			2013	Projections	Budget	Budget	Budget	Increase	
5023	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5024	Capital- Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044	Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5400	Planning Commission	\$ 269	\$ -	\$ 899	\$ 500	\$ -	\$ 500	\$ 500	0%
Total		\$ 269	\$ -	\$ 899	\$ 500	\$ -	\$ 500	\$ 500	0%

ACCOMMODATIONS

OFFICE OF CITY MANAGER: ACCOMMODATIONS

Accommodations Tax - 605

FY 14/15

	2010-2011 Actual	Year End Projections	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
1101 Allocation to General Fund	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0%
1110 General Fund - 5% of Balance	\$ -	\$ 2,250	\$ 2,250	\$ 2,250	\$ -	0%
1120 Promotion Fund - 30% of Balance	\$ -	\$ 13,500	\$ 13,500	\$ 13,500	\$ -	0%
1130 Tourism Related Fund - 65% of Balance	\$ -	\$ 29,250	\$ 29,250	\$ 29,250	\$ -	0%
Total	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0%



City of Clinton Annual Budget

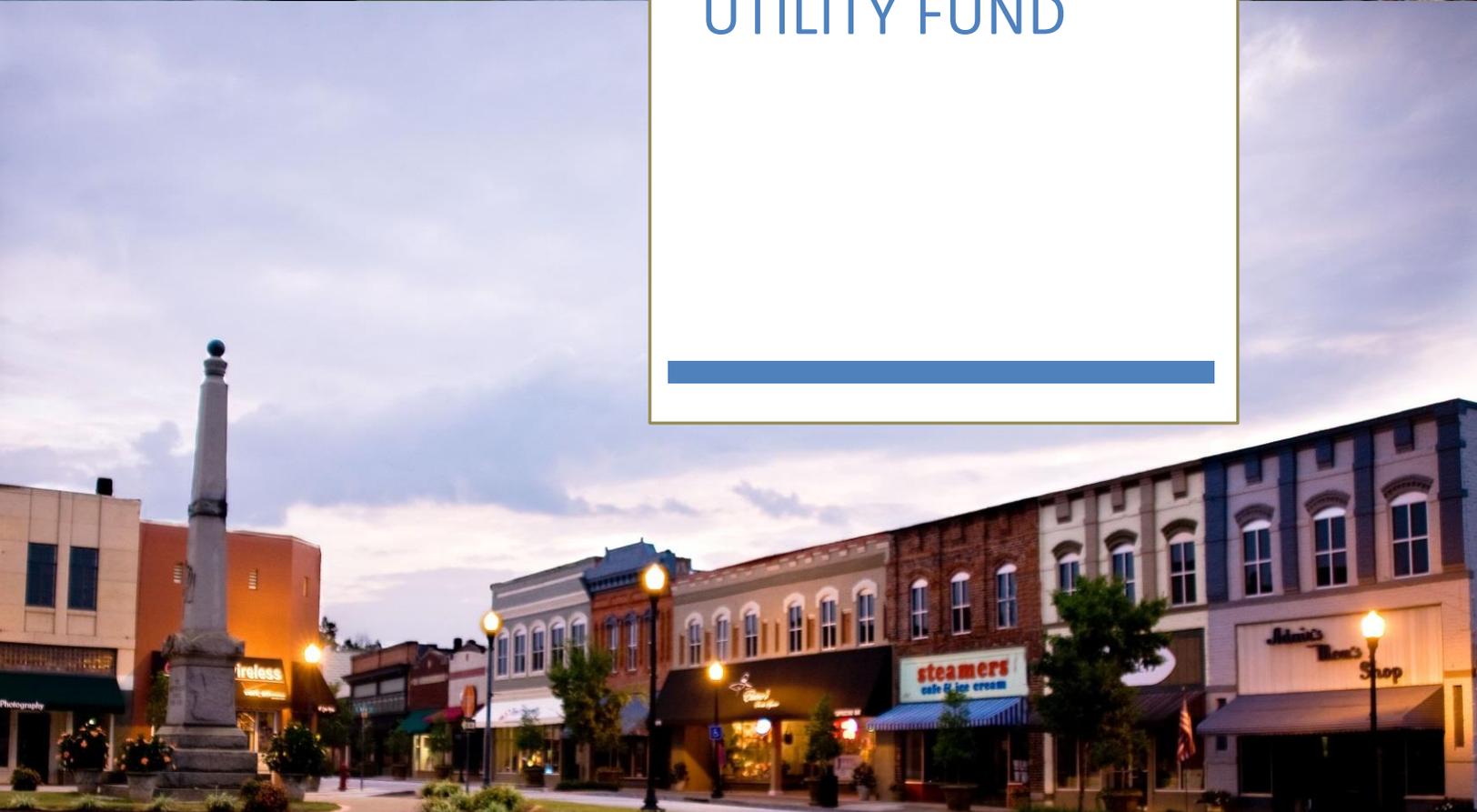
Fiscal Year
2014-2015



CLINTON
South Carolina



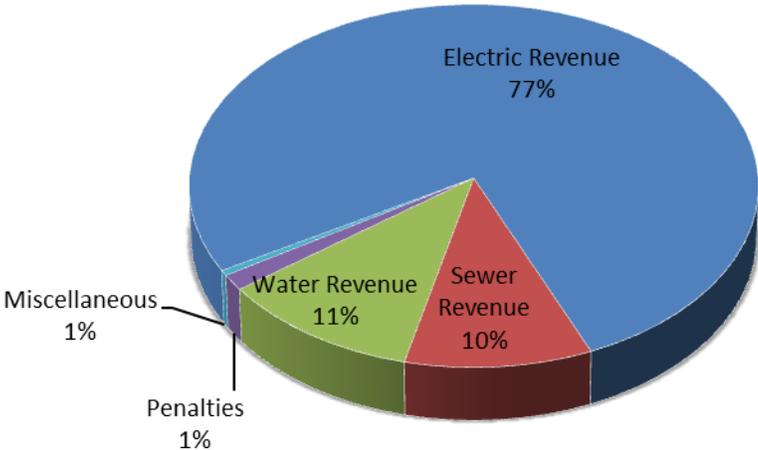
UTILITY FUND



UTILITY FUND SUMMARY

UTILITY FUND REVENUE SUMMARY

Utility Fund Revenue



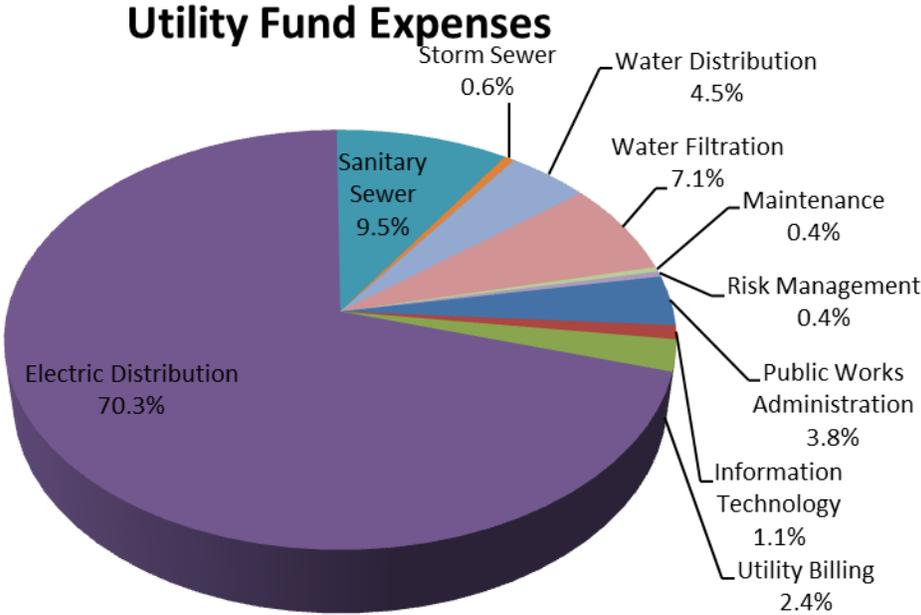
Utility Fund Revenue	FY 14/15
Electric Revenue	\$16,255,768
Sewer Revenue	\$ 2,164,708
Water Revenue	\$ 2,337,932
Penalties	\$ 295,000
Miscellaneous	\$ 98,600
Total	\$21,152,008

Utility Fund Revenue

FY 14/15

	2010-2011	2011 - 2012		Through	Year		2012 - 2013	2013 - 2014	2014 - 2015	
	Budget	Approved Budget	2012-2013 Actual	December	End	Projections	Approved Budget	Approved Budget	Requested Budget	Approved Increase
				2013						
Electric Revenue	\$ 13,212,900	\$ 14,930,577	\$ 14,374,306	\$ 7,969,594	\$ 15,939,188	\$ 15,930,926	\$ 16,838,988	\$ 16,255,768	\$ 16,255,768	(583,220)
Sewer Revenue	\$ 1,826,448	\$ 1,890,374	\$ 1,813,175	\$ 872,133	\$ 1,744,266	\$ 1,885,000	\$ 1,935,640	\$ 1,993,709	\$ 1,993,709	58,069
Sewer Tap Fees	\$ 1,000	\$ 1,000	\$ 2,450	\$ 1,750	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	-
Sewer I & I	\$ 150,000	\$ 150,000	\$ 180,226	\$ 89,150	\$ 178,300	\$ 160,000	\$ 170,000	\$ 170,000	\$ 170,000	-
Water Revenue	\$ 2,417,714	\$ 2,417,714	\$ 2,084,411	\$ 1,011,793	\$ 2,023,586	\$ 2,466,068	\$ 2,225,876	\$ 2,328,332	\$ 2,328,332	102,456
Water Tap Fees	\$ 15,000	\$ 15,000	\$ 8,000	\$ 2,800	\$ 5,600	\$ 8,000	\$ 6,000	\$ 6,000	\$ 6,000	-
Water Heater Maint. Fees	\$ 4,500	\$ 4,500	\$ 788	\$ 177	\$ 354	\$ -	\$ -	\$ -	\$ -	-
Fire Protection Charges	\$ 5,000	\$ 5,000	\$ 3,852	\$ 1,926	\$ 3,852	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	-
Penalties Collected	\$ 200,000	\$ 200,000	\$ 219,165	\$ 173,985	\$ 347,970	\$ 300,000	\$ 295,000	\$ 295,000	\$ 295,000	-
Miscellaneous Revenue	\$ 55,000	\$ 55,000	\$ 266,800	\$ 57,034	\$ 370,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	-
Material & Equipment Sales	\$ 7,000	\$ 7,000	\$ 25,748	\$ 1,470	\$ 2,940	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	-
Customer Connections	\$ 40,000	\$ 40,000	\$ 38,731	\$ 23,150	\$ 40,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	-
Yard Light Installations	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	-
Cable Vision - Pole Rental	\$ 4,200	\$ 4,200	\$ -	\$ -	\$ 17,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	-
Bell South - Pole Rental	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	-
Sale of Equipment	\$ 500	\$ 500	\$ 7,763	\$ -	\$ -	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	-
Interest Income	\$ -	\$ -	\$ 5,981	\$ -	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	-
Interdepartmental sales			\$ 601,677	\$ 280,514	\$ 561,028					
TOTAL	\$ 17,942,262	\$ 19,723,864	\$ 19,633,073	\$ 10,485,476	\$ 20,680,156	\$ 20,851,193	\$ 21,574,703	\$ 21,152,008	\$ 21,152,008	(422,695)

UTILITY FUND EXPENSES SUMMARY



Utility Fund Expenses FY 14/15

Public Works Administration	\$810,345
Information Technology	\$ 225,326
Utility Billing	\$514,417
Electric Distribution	\$14,860,130
Sanitary Sewer	\$ 2,004,603
Storm Sewer	\$118,931
Water Distribution	\$944,263
Water Filtration	\$1,506,759
Maintenance	\$ 79,762
Risk Management	\$ 87,473
Total	\$21,152,009

UTILITY FUND REVENUE DETAIL

ELECTRIC REVENUE

The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

RESIDENTIAL RATE

Basic Facilities Charge – per month:	\$20.00
Energy Charge – per kwh:	\$0.1480

ELECTRIC GENERAL SERVICE

Basic Facilities Charge – per month:	\$32.65
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$9.52
Energy Charge – per kwh	
First 3,000 kwh:	\$0.1890
Over 3,000 kwh:	\$0.1071

ELECTRIC LARGE GENERAL SERVICE

Basic Facilities Charge – per month:	\$46.08
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$13.65
Energy Charge – per kwh	
For the first 125 kw of billing demand	
First 3,000 kwh	\$0.2033
Next 87,000 kwh	\$0.1053
Over 90,000 kwh	\$0.0629
For the next 275 kwh over kw of billing demand	
First 140,000 kwh	\$0.0972
Next 60,000 kwh	\$0.0873
Over 200,000 kwh	\$0.0792
For all over 400 kwh per kw of billing demand	
First 1,000,000 kwh	\$0.0777

SEWER REVENUE

The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer, the geographic location of the customer within the system, and includes three components: 1.) a readiness to serve charge; 2.) a collection charge; and 3.) a treatment charge.

Charge Type	Inside City Customer	Outside City Customer
<i>Readiness to Serve Charge (Minimum Bill)</i>	\$ 7.88	\$ 11.06
<i>Wastewater Collection Charge - per 1,000 gallons</i>	\$ 2.47	\$ 3.72
<i>Wastewater Treatment Charge - per 1,000 gallons</i>	\$ 3.59	\$ 4.98
<i>Total Monthly Charge - per 1,000 gallons (does not include Readiness to Serve Charge)</i>	\$ 6.08	\$ 8.70

Sewer Tap Fees

The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

Tap Size	Inside City Customer	Outside City Customer
<i>4 inch tap</i>	\$700.00	\$1,050.00
<i>Over 4 inch tap</i>	Cost	Cost + 50 %

Sewer I & I

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer	\$3.00 Per month
Institutional Sewer Customer	\$8.00 per month
Commercial Sewer Customer	\$3.00 Per month plus \$0.0005 per gallon of metered water

WATER REVENUE

The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power. The Readiness to Serve Charge is based on the size of the meter which is the minimum that will be billed, as shown in the chart below:

Meter Size	Inside City Customer	Outside City Customer	Outside City w/out power
$\frac{3}{4}$ " or smaller	\$7.85	\$12.11	\$18.66
1"	16.99	26.94	33.48
1 $\frac{1}{2}$ "	29.55	47.32	53.87
2"	52.40	84.39	90.93
3"	103.79	167.77	174.32
4"	172.33	278.95	285.49
6"	343.65	556.90	563.44
8"	572.09	927.49	934.04
10"	971.85	1,576.04	1,582.58

User charge (per 1,000 gallons):

Consumption Amount	Inside City Customer	Outside City Customer
First 500,000 Gallons	\$2.50	\$4.07
Next 4,500,000 Gallons	2.34	3.80
Over 5,000,000 Gallons	2.13	3.46

Consumption Amount	Outside City Customer W/out Power
0-1,000 Gallons Minimum Consumption Charge	\$6.54
Next 3,000 Gallons	5.88
Next 4,000 Gallons	5.58
Next 5,000 Gallons	5.51
Over 12,000 Gallons	5.52

Note: All contractors needing temporary water will be charged Outside City without Power Rates.

Water Tap Fees

The City of Clinton charges residential and commercial customers to tap onto the City's water lines.

Tap Size	Inside City Customer	Outside City Customer
$\frac{3}{4}$ "	\$700.00	\$1,050.00
1"	900.00	1,350.00
1 $\frac{1}{2}$ "	1,000.00	1,500.00
2" and over	Cost	Cost + 50%
$\frac{3}{4}$ " irrigation Meter	225.00	325.00

Fire Protection Charges

The City of Clinton provides Fire Protection service to 50 customers, paid through the customers' monthly utility statements.

Size of Service	Inside City Customer	Outside City Customer
6" and Under	\$70.00	\$105.00
8"	\$130.00	\$220.00
10 "	\$350.00	\$525.00
12" and over	\$500.00	\$750.00

PENALTIES

The City of Clinton charges a 10% penalty on the total utility charges if a customer's bill is paid after the due date stated on the customer's utility statement. In addition to the penalty, the City charges a \$25.00 delinquent fee which will be assessed to a utility account on the date it becomes eligible for service disconnection due to nonpayment of a utility bill. For those services that are disconnected, an additional \$25.00 fee would be charged for reconnections. The City of Clinton charges a \$250.00 tamper fee towards a customer account when field personnel are able to discern whether an electric or water meter has been tampered with. In addition to the \$250 per occurrence, the city retains the right to prosecute meter tampering to the fullest extent allowed under the law.

MISCELLANEOUS REVENUE

Revenue not normally budgeted is accounted for in this line-item.

MATERIAL & EQUIPMENT SALES

The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

CUSTOMER CONNECTIONS

The City of Clinton charges customers a connection fee for power and water services.

Service	Connection Fee	Note
Residential Power/Water or Water Only	\$45.00	C
Temporary Power/ Water	\$130.00	C
Commercial/Industrial	\$350.00	ABC

NOTES:

A: Minimum Bill For Commercial/ Industrial is \$100

B: Negotiated Utility Agreement required-only on new delivery points.

C: Customers disconnected for nonpayment are charged a \$25.00 fee.

YARD LIGHT INSTALLATIONS

The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

CABLEVISION POLE RENTAL

The City of Clinton receives funds from Charter Communications for attaching their lines to the City's utility poles.

BELL SOUTH POLE RENTAL

The City of Clinton receives funds from Bell South for attaching their lines to the City's utility poles.

SALE OF EQUIPMENT

The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

UTILITY FUND REVENUES & EXPENDITURES BY CATEGORY

Utility Fund Revenue

FY 14/15

	2010-2011 Budget	2011 - 2012 Approved Budget	2012-2013 Actual	Through December 2013	Year End Projections	2012 - 2013 Approved Budget	2013 - 2014 Approved Budget	2014 - 2015 Requested Budget	Approved Increase
Electric Revenue	\$ 13,212,900	\$ 14,930,577	\$ 14,374,306	\$ 7,969,594	\$ 15,939,188	\$ 15,930,926	\$ 16,838,988	\$ 16,255,768	(583,220)
Sewer Revenue	\$ 1,826,448	\$ 1,890,374	\$ 1,813,175	\$ 872,133	\$ 1,744,266	\$ 1,885,000	\$ 1,935,640	\$ 1,993,709	58,069
Sewer Tap Fees	\$ 1,000	\$ 1,000	\$ 2,450	\$ 1,750	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	-
Sewer I & I	\$ 150,000	\$ 150,000	\$ 180,226	\$ 89,150	\$ 178,300	\$ 160,000	\$ 170,000	\$ 170,000	-
Water Revenue	\$ 2,417,714	\$ 2,417,714	\$ 2,084,411	\$ 1,011,793	\$ 2,023,586	\$ 2,466,068	\$ 2,225,876	\$ 2,328,332	102,456
Water Tap Fees	\$ 15,000	\$ 15,000	\$ 8,000	\$ 2,800	\$ 5,600	\$ 8,000	\$ 6,000	\$ 6,000	-
Water Heater Maint. Fees	\$ 4,500	\$ 4,500	\$ 788	\$ 177	\$ 354	\$ -	\$ -	\$ -	-
Fire Protection Charges	\$ 5,000	\$ 5,000	\$ 3,852	\$ 1,926	\$ 3,852	\$ 3,600	\$ 3,600	\$ 3,600	-
Penalties Collected	\$ 200,000	\$ 200,000	\$ 219,165	\$ 173,985	\$ 347,970	\$ 300,000	\$ 295,000	\$ 295,000	-
Miscellaneous Revenue	\$ 55,000	\$ 55,000	\$ 266,800	\$ 57,034	\$ 370,000	\$ 43,000	\$ 43,000	\$ 43,000	-
Material & Equipment Sales	\$ 7,000	\$ 7,000	\$ 25,748	\$ 1,470	\$ 2,940	\$ 7,000	\$ 7,000	\$ 7,000	-
Customer Connections	\$ 40,000	\$ 40,000	\$ 38,731	\$ 23,150	\$ 40,000	\$ 33,000	\$ 33,000	\$ 33,000	-
Yard Light Installations	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	-
Cable Vision - Pole Rental	\$ 4,200	\$ 4,200	\$ -	\$ -	\$ 17,000	\$ 8,000	\$ 8,000	\$ 8,000	-
Bell South - Pole Rental	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	-
Sale of Equipment	\$ 500	\$ 500	\$ 7,763	\$ -	\$ -	\$ 2,000	\$ 5,000	\$ 5,000	-
Interest Income	\$ -	\$ -	\$ 5,981	\$ -	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	-
Interdepartmental sales			\$ 601,677	\$ 280,514	\$ 561,028				
TOTAL	\$ 17,942,262	\$ 19,723,864	\$ 19,633,073	\$ 10,485,476	\$ 20,680,156	\$ 20,851,193	\$ 21,574,703	\$ 21,152,008	(422,695)

Utility Fund Expenditure - Category

FY 14/15

	Operating							Total
	Salaries & Wages	Expenditures	Capital	Debt	Transfer	Overhead		
Public Works Administration	\$ 155,516.36	\$ 616,379.00	\$ 38,450.00	\$ -	\$ -	\$ -	\$ 810,345	
IT Department	\$ 74,876.08	\$ 61,950.00	\$ 88,500.00	\$ -	\$ -	\$ -	\$ 225,326	
Utility Billing	\$ 377,683.55	\$ 133,900.00	\$ -	\$ 2,833.00	\$ -	\$ -	\$ 514,417	
Electric Distribution	\$ 669,953.19	\$ 12,149,671.00	\$ 159,100.00	\$ 312,275.00	\$ 1,271,784.00	\$ 297,347.00	\$ 14,860,130	
Sanitary Sewer	\$ 195,521.13	\$ 1,604,390.00	\$ 30,000.00	\$ 6,167.00	\$ 142,367.00	\$ 38,758.00	\$ 2,017,203	
Storm Sewer	\$ 108,930.69	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 118,931	
Water Distribution	\$ 162,467.19	\$ 301,350.00	\$ 140,500.00	\$ 121,673.00	\$ 168,112.00	\$ 50,161.00	\$ 944,263	
Water Filtration	\$ 422,218.15	\$ 753,775.00	\$ 32,000.00	\$ 286,166.00	\$ -	\$ -	\$ 1,494,159	
Maintenance	\$ 58,936.92	\$ 8,825.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 79,762	
Risk Management	\$ 64,772.67	\$ 22,700.00	\$ -	\$ -	\$ -	\$ -	\$ 87,473	
TOTAL	\$ 2,290,875.93	\$ 15,662,940.00	\$ 500,550.00	\$ 729,114.00	\$ 1,582,263.00	\$ 386,266.00	\$ 21,152,009	

Utility Fund Expenditure

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Public Works Administration	\$ 648,143	\$ 381,037	\$ 717,568	\$ 702,759	\$ 818,869	\$ 810,345	\$ (8,523)	-1.04%
IT Department	\$ 90,309	\$ 39,938	\$ 79,876	\$ 128,123	\$ 165,705	\$ 225,326	\$ 59,621	35.98%
Utility Billing	\$ 443,964	\$ 273,203	\$ 491,202	\$ 559,303	\$ 557,237	\$ 514,417	\$ (42,820)	-7.68%
Electric Distribution	\$ 13,649,411	\$ 6,268,112	\$ 12,374,975	\$ 14,990,032	\$ 15,524,090	\$ 14,860,130	\$ (663,960)	-4.28%
Sewer I&I						\$ -		
Sanitary Sewer	\$ 1,772,506	\$ 901,130	\$ 1,760,055	\$ 1,875,098	\$ 1,900,124	\$ 2,017,203	\$ 117,079	6.16%
Storm Sewer	\$ 98,362	\$ 43,036	\$ 90,976	\$ 122,564	\$ 117,469	\$ 118,931	\$ 1,461	1.24%
Water Distribution	\$ 585,688	\$ 428,429	\$ 539,903	\$ 774,029	\$ 804,786	\$ 944,263	\$ 139,477	17.33%
Water Filtration	\$ 1,468,417	\$ 724,514	\$ 1,539,924	\$ 1,548,503	\$ 1,496,232	\$ 1,494,159	\$ (2,073)	-0.14%
Maintenance	\$ 66,544	\$ 33,404	\$ 66,416	\$ 64,395	\$ 78,524	\$ 79,762	\$ 1,237	1.58%
Risk Management	\$ 113,029	\$ 54,556	\$ 94,951	\$ 86,389	\$ 111,667	\$ 87,473	\$ (24,194)	-21.67%
TOTAL	\$ 18,936,373	\$ 9,147,359	\$ 17,755,846	\$ 20,851,195	\$ 21,574,703	\$ 21,152,009	\$ (422,694)	-1.96%

PUBLIC WORKS ADMINISTRATION

DEPARTMENT OF PUBLIC WORKS: PUBLIC WORKS ADMINISTRATION

MISSION

The mission of the Public Works Administration Department is to provide administrative leadership, supervision, support and direction for all programs in the Public Works Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

SIGNIFICANT ACHIEVEMENTS

Exceptional Infrastructure	<ul style="list-style-type: none"> • Electric Utility Right of Way Maintenance program has improved this year by utilizing GPS to map issues and incursions and utilizing both city crews and contract crews to address the most significant programs. • Very low annual outage numbers with no significant equipment failures or major outages. • Provided sanitation services city wide with an average weekly sanitation load of 35 tons. • Obtained \$650,000 in grants to support the replacement of water lines along Gastley Drive and in Clinton Mill. • Managed the water treatment facility to high standards at an average production of 2.14 million gallons per day. • Conducted investigation in HAA propagation and made appropriate adjustments.
Promote Community Development	<ul style="list-style-type: none"> • Maintained 21 acres of park land and made improvement to Oak Street Park •

PRIMARY GOALS AND OBJECTIVES FOR FY 2015

Exceptional Infrastructure	<ul style="list-style-type: none"> • Utilize outside partners and existing technology to maintain and improve electric utility right of way for future system health. • Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector. • Review and update raw water feasibility study to determine future direction of the raw water treatment program. • Develop inflow and infiltration of sanitary sewer action plan. • Implement stage 2 disinfectant program at the water filtration plant. • Complete Phase IIIB of the streetscape program and pursue grant funding for Phase IV.
Fiscal Stability	<ul style="list-style-type: none"> • Identify cost reduction strategies in managing sanitation and complete the project plan for creating a sanitation utility. • Complete water rate study project

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	4	4	4	2	2	2	0
Part - Time	0	0	0	0	0	0	0
Total	4	4	4	2	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 171,480	\$ 101,357	\$ 202,714	\$ 156,662	\$ 223,324	\$ 155,516	\$ (67,807)	-30%
Operational	\$ 476,663	\$ 253,861	\$ 514,854	\$ 546,097	\$ 553,545	\$ 616,379	\$ 62,834	11%
Capital	\$ -	\$ 25,819	\$ -	\$ -	\$ 42,000	\$ 38,450	\$ (3,550)	0%
Total	\$ 648,143	\$ 381,037	\$ 717,568	\$ 702,759	\$ 818,869	\$ 810,345	\$ (8,523)	-1%

The 2014-2015 Public Works Administration Budget has a total net decrease of \$8,525. The larger increases include the addition of \$30,000 to engineering fees, \$5,000 to Market Development and \$6,550 to Economic Development. Salaries and Wages was decreased by \$67,807 due to the removal of the interim transition of the new Public Works director.

CAPITAL FUNDING

The Public Works Administration budgeted \$38,450 for capital expenditures which will be used in facility improvement projects to improve the quality of the public works facility at 1219 Gary Street. Projects include office remodeling, furniture replacement, and energy efficiency improvements.

DEBT SERVICE

There currently is no debt service budgeted in the Public Works Administration budget.

Public Works Administration - 600

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 126,416	\$ 61,489	\$ 122,978	\$ 117,785	\$ 166,874	\$ 116,058	\$ (50,816)	-30%
400 Social Security	\$ 9,377	\$ 4,450	\$ 8,900	\$ 9,011	\$ 12,766	\$ 8,878	\$ (3,887)	-30%
500 SC Retirement	\$ 13,489	\$ 6,357	\$ 12,714	\$ 12,309	\$ 17,856	\$ 12,476	\$ (5,379)	-30%
1741 Group Health Insurance	\$ 19,634	\$ 27,773	\$ 55,546	\$ 14,303	\$ 20,409	\$ 13,628	\$ (6,781)	-33%
1750 Group Health Life-SC Ret.	\$ 244	\$ 128	\$ 256	\$ 177	\$ 250	\$ 174	\$ (76)	-30%
3520 Worker's Compensation	\$ 2,320	\$ 1,160	\$ 2,320	\$ 3,078	\$ 5,169	\$ 4,302	\$ (867)	-17%
Total	\$ 171,480	\$ 101,357	\$ 202,714	\$ 156,662	\$ 223,324	\$ 155,516	\$ (67,807)	-30%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 539	\$ 14	\$ 28	\$ 500	\$ 600	\$ 600	\$ -	0%
2120 Printer/Copier Lease	\$ 1,126	\$ 1,789	\$ 3,578	\$ 1,000	\$ 1,045	\$ 3,500	\$ 2,455	235%
2210 Cleaning Supplies	\$ 115	\$ 1,887	\$ -	\$ -	\$ 3,400	\$ 3,500	\$ 100	
2220 Fuel, Lubrication	\$ 2,626	\$ 936	\$ 1,872	\$ 3,600	\$ 1,800	\$ 1,800	\$ -	0%
2240 Safety Material	\$ 162	\$ 180	\$ 360	\$ 100	\$ 150	\$ 150	\$ -	0%
2260 Uniforms	\$ 17	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2400 Small Tools	\$ 72	\$ 1	\$ 2	\$ 300	\$ 250	\$ 250	\$ -	0%
3030 Professional Services - Eng.-Audit	\$ 10,950	\$ 4,838	\$ 23,000	\$ 23,000	\$ 18,000	\$ 48,000	\$ 30,000	167%
3031 GIS - Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3110 Telephone	\$ 2,037	\$ 762	\$ 1,524	\$ 2,600	\$ 2,100	\$ 2,100	\$ -	0%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 150	\$ 100	\$ 100	\$ -	0%
3130 Postage	\$ 68	\$ 335	\$ 670	\$ 150	\$ 100	\$ 700	\$ 600	600%
3210 Travel	\$ 3,675	\$ 1,081	\$ 2,162	\$ 1,200	\$ 2,000	\$ 3,000	\$ 1,000	50%
3300 Advertising and Notices	\$ -	\$ 160	\$ 320	\$ 150	\$ 100	\$ 300	\$ 200	200%
3400 Printing Expense	\$ 35	\$ 64	\$ 128	\$ 100	\$ 100	\$ 100	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	#DIV/0!
3550 Property Insurance	\$ 71,896	\$ 26,351	\$ 52,702	\$ 113,417	\$ 123,200	\$ 102,350	\$ (20,850)	-17%
3630 Power Consumed	\$ 1,068	\$ 429	\$ -	\$ 500	\$ 900	\$ 900	\$ -	0%
3731 Software	\$ 1,099	\$ 280	\$ 560	\$ 1,200	\$ 1,100	\$ 1,100	\$ -	0%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	#DIV/0!
3768 Vehicle Repairs	\$ 200	\$ 60	\$ 120	\$ 500	\$ 500	\$ 400	\$ (100)	-20%
3769 Vehicle Tire Purchases/Repairs	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 100	\$ 100	#DIV/0!
3770 Vehicle Maintenance	\$ 144	\$ 20	\$ 40	\$ 200	\$ 200	\$ 100	\$ (100)	-50%
4020 Employee Training	\$ 8,284	\$ 2,888	\$ 5,776	\$ 10,000	\$ 7,500	\$ 7,500	\$ -	0%
4025 Banking Fees	\$ 16,054	\$ 8,952	\$ 17,904	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4040 Membership Dues	\$ 1,194	\$ 136	\$ 272	\$ 550	\$ 550	\$ 550	\$ -	0%
4045 M&W	\$ -	\$ 1,350	\$ -	\$ -	\$ 2,000	\$ 2,500	\$ 500	0%
4050 Incidental Expenses	\$ 3,635	\$ 1,100	\$ 2,200	\$ 500	\$ 200	\$ 500	\$ 300	150%
4051 Medical Expenses	\$ 40	\$ -	\$ -	\$ 400	\$ 200	\$ 200	\$ -	0%
4085 GASB 45 - Current Funding	\$ 35,933	\$ 15,110	\$ 30,220	\$ 31,480	\$ 33,000	\$ 47,854	\$ 14,854	45%
4086 Gasb 45 - Future Funding	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0%
5048 Economic Dev. Contribution	\$ 139,894	\$ 71,724	\$ 143,448	\$ 143,450	\$ 143,450	\$ 150,000	\$ 6,550	5%
Market Development	\$ -	\$ 4,205	\$ 15,000	\$ -	\$ 15,000	\$ 20,000	\$ 5,000	33%
6100 Depreciation Fund	\$ 75,000	\$ 25,002	\$ 50,004	\$ 75,000	\$ 50,000	\$ 53,580	\$ 3,580	7%
6000 Insurance reserve Fund	\$ -	\$ 2,725	\$ -	\$ -	\$ 10,900	\$ 10,900	\$ -	0%
Contingency/Reserve						\$ 18,645		
6000 Contingency/Reserve	\$ 100,800	\$ 81,482	\$ 162,964	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0%
Total	\$ 476,663	\$ 253,861	\$ 514,854	\$ 546,097	\$ 553,545	\$ 616,379	\$ 62,834	11%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ -	\$ 25,447	\$ -	\$ -	\$ 27,000	\$ -	\$ (27,000)	NA
5044 Capital-Facilities	\$ -	\$ 372	\$ -	\$ -	\$ 15,000	\$ 38,450	\$ 23,450	NA
Total	\$ -	\$ 25,819	\$ -	\$ -	\$ 42,000	\$ 38,450	\$ (3,550)	NA

INFORMATION TECHNOLOGY

OFFICE OF THE CITY MANAGER: INFORMATION TECHNOLOGY

MISSION

The mission of the Information Technology Office is to provide support to all city offices and departments in the use, maintenance, and operation of computer systems and other related technology. This office is also responsible for the management and operation of the city’s GIS programs and mapping.

ACCOMPLISHMENTS

Exceptional Infrastructure	Explored opportunities to improve physical and cyber security through camera installation and remote infrastructure monitoring of critical infrastructure. One system was evaluated and determined to be inadequate for this purpose. A second system is currently being evaluated. Funding for full implementation of a system once a system is identified was not included in the previous fiscal year budget due to limited financial resources.
Community Development	Worked with economic development personnel to provide wireless access in parts of the city at the lowest possible cost. City personnel examined systems in other communities and are currently testing one system inside the M.S. Bailey Municipal Center. A determination has not been made as to the suitability of the current system since the test is continuing.
Exceptional Infrastructure	Explored outsourcing some system administration processes to increase system reliability. The city entered into a partnership with PMPA to provide contract system administration services on a limited basis. The city also outsourced some of the GIS projects during the year.
Exceptional Infrastructure	Worked with DPW and DPS to increase use of mobile technology systems to improve work order response. In partnership with the United States Department of Justice, and the South Carolina Department of Public Safety, five laptops were obtained for use in patrol cars at no cost to the city. This brings the number of cars with on board computers to 6, which is 33% of the uniform patrol fleet. In addition, a partnership with the South Carolina Department of Public Safety will upgrade an additional three cars to the “smart car” model, bringing the total number of full equipped smart cars to 4, which is 22% of the fleet. The atlas360 system was utilized in the Department of Public Works to identify utility line incursions for right of way crews to address.
Exceptional Infrastructure / Fiscal Stability	Continued with the three year computer replacement program to phase out unsupported machines and improve our cyber security protections.

GOALS AND OBJECTIVES

The Goals and Objectives of the Information Technology Department are as follows:

Exceptional Infrastructure	<ul style="list-style-type: none"> • Develop a comprehensive cyber security plan that will guide future budget and policy decisions. • Complete the four year upgrade and replacement of computers and place all computers on a four year rotation schedule to ensure that city technology keeps up technological advances. • Continue with the installation of TYLER / MUNIS operating systems. • Continue to monitor goals outlined in the strategic plan and make adjustments as needed.
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PERSONNEL ANALYSIS

Personnel	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	0	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
Total	0	1	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 62,294	\$ 31,897	\$ 63,794	\$ 71,349	\$ 72,055	\$ 74,876	\$ 2,821	4%
Operational	\$ 27,538	\$ 8,041	\$ 16,082	\$ 35,350	\$ 60,150	\$ 61,950	\$ 1,800	3%
Capital	\$ 477	\$ -	\$ -	\$ 21,424	\$ 33,500	\$ 88,500	\$ 55,000	164%
Total	\$ 90,309	\$ 39,938	\$ 79,876	\$ 128,123	\$ 165,705	\$ 225,326	\$ 59,621	36%

The Information Technology Department budget highlights are as follows:

- Capital Equipment \$55,000: This increase supports the projects listed below.

CAPITAL FUNDING

The Information Technology Office has the following capital funds allocated:

- Vehicle: \$20,000 for the purchase of a replacement vehicle.
- Equipment: \$68,500 for the installation of a downtown wireless hotspot (\$3,000), the replacement of the DPW Electric Distribution radio system (\$45,000), a substation security camera system (\$6,500) ACD phone upgrades (\$6,000) and computer equipment replacement (\$13,000).

DEBT SERVICE

There currently is no debt service budgeted in the Information Technology budget

Information Technology

FY 14/15

	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 51,840	\$ 26,379	\$ 52,758	\$ 52,076	\$ 52,356	\$ 53,927	\$ 1,571	3%
400 Social Security	\$ 3,969	\$ 2,000	\$ 4,000	\$ 3,984	\$ 4,005	\$ 4,125	\$ 120	3%
500 SC Retirement	\$ 4,916	\$ 2,727	\$ 5,454	\$ 5,442	\$ 5,602	\$ 5,797	\$ 195	3%
1741 Group Health Insurance	\$ -	\$ -	\$ -	\$ 8,374	\$ 8,416	\$ 9,232	\$ 816	10%
1750 Group Life-SC Ret.	\$ 244	\$ 128	\$ 256	\$ 78	\$ 79	\$ 81	\$ 2	3%
3520 Worker's Compensation	\$ 1,325	\$ 663	\$ 1,326	\$ 1,395	\$ 1,597	\$ 1,714	\$ 117	7%
Total	\$ 62,294	\$ 31,897	\$ 63,794	\$ 71,349	\$ 72,055	\$ 74,876	\$ 2,821	4%

	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 522	\$ 3	\$ 6	\$ 500	\$ 500	\$ 500	\$ -	0%
2220 Fuel and Lubrication	\$ 55	\$ 325	\$ 650	\$ -	\$ 1,800	\$ 1,000	\$ -	
2260 Uniforms	\$ 355	\$ 344	\$ 688	\$ 450	\$ 450	\$ 400	\$ (50)	-11%
2400 Small Tools, Software, and Equipm	\$ 5,112	\$ 4,263	\$ 8,526	\$ 5,000	\$ 5,000	\$ 9,000	\$ 4,000	80%
3030 Professional Services	\$ 6,870	\$ -	\$ -	\$ 10,000	\$ 30,000	\$ 30,000	\$ -	0%
3110 Telephone / Cellphone	\$ 3,373	\$ 1,345	\$ 2,690	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3130 Postage	\$ 14	\$ 1	\$ 2	\$ 100	\$ 100	\$ 50	\$ (50)	-50%
3210 Travel	\$ 1,763	\$ 491	\$ 982	\$ 1,500	\$ 2,000	\$ 2,000	\$ -	0%
3730 Equipment Maintenance	\$ 2,950	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0%
3630 Power Consumed	\$ 616	\$ 196	\$ 392	\$ 500	\$ 500	\$ 500	\$ -	0%
3768 Vehicle Repairs	\$ -	\$ 53	\$ 106	\$ -	\$ 500	\$ 500	\$ -	0%
3769 Vehicle Tires	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ -	
3770 Vehicle Maintenance	\$ -	\$ 236	\$ 472	\$ -	\$ 500	\$ 750	\$ -	
4020 Employee Training	\$ 1,641	\$ 439	\$ 878	\$ 2,000	\$ 3,000	\$ 2,500	\$ (500)	-17%
4040 Membership Dues	\$ 75	\$ 10	\$ 20	\$ 800	\$ 800	\$ 500	\$ (300)	-38%
4050 Incidental Expenses	\$ 4,192	\$ 335	\$ 670	\$ 3,500	\$ 3,500	\$ 3,000	\$ (500)	-14%
Total	\$ 27,538	\$ 8,041	\$ 16,082	\$ 35,350	\$ 60,150	\$ 61,950	\$ 1,800	3%

	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5044 Capital-Facilities	\$ 477	\$ -	\$ -	\$ 21,424	\$ 33,500	\$ -	\$ (33,500)	-100%
5024 Vehicle						\$ 20,000		
5023 Equipment						\$ 68,500		
Total	\$ 477	\$ -	\$ -	\$ 21,424	\$ 33,500	\$ 88,500	\$ 55,000	164%

	2011-2012 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$ 62,294	\$ 31,897	\$ 63,794	\$ 71,349	\$ 72,055	\$ 74,876	\$ 2,821	4%
Operational	\$ 27,538	\$ 8,041	\$ 16,082	\$ 35,350	\$ 60,150	\$ 61,950	\$ 1,800	3%
Capital	\$ 477	\$ -	\$ -	\$ 21,424	\$ 33,500	\$ 88,500	\$ 55,000	164%
Total	\$ 90,309	\$ 39,938	\$ 79,876	\$ 128,123	\$ 165,705	\$ 225,326	\$ 59,621	36%

UTILITY BILLING

DEPT. OF ADMINISTRATIVE SERVICES: UTILITY BILLING

MISSION

The Utility Billing Department's mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities' charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The utility department is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

ACHIEVEMENTS

Achievement Type	Description
Efficiency	<ul style="list-style-type: none"> Significant reductions in billing errors Cross training is underway to improve business continuity

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

First Class City	<ul style="list-style-type: none"> Update website with corrected information. Implement new customer service automated system. Issue newsletter to the public eight times per year. Increase customer service training time. Conduct reviews and revisions of the following policies: utility assistance, partial payments, payment and complaint escalation.
Promote Community Development	<ul style="list-style-type: none"> Develop a bill assistance program.
Exceptional Infrastructure	<ul style="list-style-type: none"> Complete a feasibility study on pay as you go metering. Continue to actively change water meters to achieve 100% AMR on water meters by July 1, 2015.
Fiscal Stability	<ul style="list-style-type: none"> Prepare for utility billing conversion to MUNIS in 2015.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	6	6	8	9	9	9	0
Part - Time	0	0	0	0	0	0	0
Total	6	6	8	9	9	9	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 340,153	\$ 221,591	\$ 387,978	\$ 352,903	\$ 415,414	\$ 377,684	\$ (37,730)	-9%
Operational	\$ 103,811	\$ 51,612	\$ 103,224	\$ 191,400	\$ 138,990	\$ 133,900	\$ (5,090)	-4%
Capital	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ 2,833	\$ -	0%
Total	\$ 443,964	\$ 273,203	\$ 491,202	\$ 559,303	\$ 557,237	\$ 514,417	\$ (42,820)	-8%

The 2014-2015 Utility Billing Department budget has a total decrease of \$42,820 in operational expenditures from last year. Significant changes include the following line items:

- Salaries and Wages. – \$37,730 –The increase is due to restructuring of positions.
- 3623: Utilities Purchased.- This reflects the actual costs of utilities purchased from CNGA .

CAPITAL FUNDING

The Utility Billing Department has no capital requests for FY 2014-2015.

DEBT SERVICE

There is no debt service in the Utility Billing Department budget.

Utility Billing - 610

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 245,267	\$ 140,640	\$ 281,280	\$ 257,462	\$ 302,119	\$ 276,662	\$ (25,457)	-9%
110 Overtime	\$ 3,664	\$ 5,627	\$ 11,254	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	0%
400 Social Security	\$ 19,661	\$ 12,874	\$ 25,748	\$ 20,346	\$ 23,762	\$ 21,815	\$ (1,947)	-9%
500 SC Retirement	\$ 26,608	\$ 18,226	\$ 36,452	\$ 27,793	\$ 33,236	\$ 30,655	\$ (2,581)	-8%
190 AMR OT and Bonus	\$ 14,661	\$ 27,602						
1741 Group Health Insurance	\$ 25,420	\$ 14,172	\$ 28,344	\$ 33,607	\$ 41,458	\$ 33,451	\$ (8,007)	-24%
1750 Group Health Life-SC Ret.	\$ 319	\$ 173	\$ 346	\$ 399	\$ 466	\$ 428	\$ (38)	-9%
3520 Worker's Compensation	\$ 4,553	\$ 2,277	\$ 4,554	\$ 4,796	\$ 5,872	\$ 6,173	\$ 301	5%
Total	\$ 340,153	\$ 221,591	\$ 387,978	\$ 352,903	\$ 415,414	\$ 377,684	\$ (37,730)	-10%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 2,228	\$ 769	\$ 1,538	\$ 2,500	\$ 2,300	\$ 2,100	\$ (200)	-9%
2110 Printer/Copier Lease	\$ 160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2113 Equipment Lease Purchase - Ct	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
2120 Copier and Printer Lease	\$ 1,448	\$ 1,388	\$ 2,776	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
2210 Cleaning Supplies	\$ 312	\$ 68	\$ 136	\$ 500	\$ 500	\$ 500	\$ -	0%
2220 Fuel & Lubrication	\$ 5,415	\$ 3,125	\$ 6,250	\$ 6,200	\$ 6,000	\$ 6,000	\$ -	0%
2240 Safety Material	\$ 423	\$ 69	\$ 138	\$ 200	\$ 200	\$ 200	\$ -	0%
2260 Uniforms	\$ 756	\$ 1,979	\$ 3,958	\$ 1,200	\$ 1,500	\$ 2,000	\$ 500	33%
2400 Small Tools & Equipment	\$ 892	\$ 467	\$ 934	\$ 200	\$ 500	\$ 300	\$ (200)	-40%
2500 Postal Machine Rental	\$ 1,052	\$ 201	\$ 402	\$ 700	\$ 700	\$ 700	\$ -	0%
3030 Professional Services	\$ 4,044	\$ 188	\$ 376	\$ 5,100	\$ 5,000	\$ 5,000	\$ -	0%
3110 Telephone	\$ 7,652	\$ 2,730	\$ 5,460	\$ 9,000	\$ 8,500	\$ 8,500	\$ -	0%
3120 Radio	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ (100)	-100%
3130 Postage	\$ 23,934	\$ 12,074	\$ 24,148	\$ 25,000	\$ 25,500	\$ 26,500	\$ 1,000	4%
3210 Travel	\$ 2,845	\$ 1,499	\$ 2,998	\$ 1,500	\$ 1,500	\$ 2,500	\$ 1,000	67%
3400 Printing	\$ 3,021	\$ 2,084	\$ 4,168	\$ 9,600	\$ 6,600	\$ 7,000	\$ 400	6%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3623 Utilities Purchased	\$ 2,338	\$ 426	\$ 852	\$ 20,000	\$ 10,500	\$ 1,500	\$ (9,000)	-86%
3630 Power Consumed	\$ 10,361	\$ 4,501	\$ 9,002	\$ 2,000	\$ 10,190	\$ 10,200	\$ 10	0%
3720 Building & Ground Maintenan-	\$ 4,386	\$ 1,764	\$ 3,528	\$ 3,000	\$ 2,500	\$ 3,000	\$ 500	20%
3730 Equipment Maintenance/Servic	\$ 6,451	\$ 3,129	\$ 6,258	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
3731 Software/Billing Services	\$ 11,506	\$ 7,980	\$ 15,960	\$ 84,800	\$ 40,000	\$ 40,000	\$ -	0%
3768 Vehicle Repairs	\$ 165	\$ 1,520	\$ 3,040	\$ 500	\$ 500	\$ 500	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ 220	\$ 108	\$ 216	\$ 500	\$ 500	\$ 500	\$ -	0%
3770 Vehicle Maintenance	\$ 762	\$ 524	\$ 1,048	\$ 500	\$ 500	\$ 500	\$ -	0%
4020 Employee Training	\$ 4,547	\$ 1,650	\$ 3,300	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,000	50%
4040 Membership Dues	\$ 65	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
4050 Incidental Expenses	\$ 2,451	\$ 1,464	\$ 2,928	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	0%
4051 Medical Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4100 Refunds & Corrections	\$ 4,995	\$ 1,905	\$ 3,810	\$ 700	\$ 700	\$ 700	\$ -	0%
4105 Water Heater Maintenance Co:	\$ 1,382	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ -	#DIV/0!
Total	\$ 103,811	\$ 51,612	\$ 103,224	\$ 191,400	\$ 138,990	\$ 133,900	\$ (5,090)	-4%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	#DIV/0!
5021 Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 2,833	\$ 2,833	\$ -	0%
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ 2,833	\$ -	0%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$ 340,153	\$ 221,591	\$ 387,978	\$ 352,903	\$ 415,414	\$ 377,684	\$ (37,730)	-9%
Operational	\$ 103,811	\$ 51,612	\$ 103,224	\$ 191,400	\$ 138,990	\$ 133,900	\$ (5,090)	-4%
Capital	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ 2,833	\$ -	0%

ELECTRIC DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS: ELECTRIC DISTRIBUTION

MISSION

The Electric Distribution Department's mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

ACHIEVEMENTS

Achievement Type	Description
System Maintenance	<ul style="list-style-type: none"> No significant outages or equipment failure. ROW Clearing work having an impact.
Program Recognition	<ul style="list-style-type: none"> Achieved RP3 Platinum designation

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue to trim ROW aggressively with outside assistance. Conduct system improvement activities including installing capacitors, sectionalizers, frontage road utility extension, SCADA upgrades, system voltage conversion, and solid state meter replacement. Develop an equipment replacement plan. Develop a facility upgrade plan.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	10	9	9	9	9	9	0
Part - Time	0	0	0	0	0	0	0
Total	10	9	9	9	9	9	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Budget	Percentage Difference
Salaries and Wages	\$ 607,871	\$ 320,493	\$ 640,986	\$ 620,142	\$ 644,619	\$ 669,953	\$ 25,334	3.9%
Operational	\$ 10,751,148	\$ 4,870,554	\$ 9,739,438	\$ 12,136,328	\$ 12,693,374	\$ 12,149,671	\$ (543,703)	-4.3%
Capital	\$ 346,075	\$ 22,178	\$ 44,356	\$ 204,968	\$ 153,800	\$ 159,100	\$ 5,300	3.4%
Debt	\$ 567,342	\$ 221,998	\$ 443,433	\$ 464,962	\$ 463,166	\$ 312,275	\$ (150,891)	-32.6%
Transfer	\$ 1,095,000	\$ 715,400	\$ 1,271,784	\$ 1,266,285	\$ 1,271,784	\$ 1,271,784	\$ -	0.0%
Overhead	\$ 281,975	\$ 117,489	\$ 234,978	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
Total	\$ 13,649,411	\$ 6,268,112	\$ 12,374,975	\$ 14,990,032	\$ 15,524,090	\$ 14,860,130	\$ (663,960)	-4.3%

The 2014 – 2015 Electric Distribution budget has a total decrease of \$663,960 in operational expense from last year primarily due to the decrease in power cost since the city anticipates less usage due to historical trends. Significant changes include the following line items.

ADDITIONS

- 0100: Salaries and Wages - \$25,334
- 6100: Depreciation - \$23,100
- 3630: Power Consumed - \$133,900
- 3768: Vehicle Maintenance - \$5,000

REDUCTIONS

- 2000: Purchased Power – (\$521,153)
- 3771: Electrical System Maintenance – (\$25,000)
- 5024: Capital Vehicles (\$20,300)
- 5050: Capital Systems – (\$15,000)
- 5210: Debt Payments – (\$150,891)

CAPITAL FUNDING

The Electric Distribution Department requests \$159,100 in capital expenditures for the following:

- Vehicles: \$55,000 for the purchase of one truck (\$20,000) and the first payment on a five year lease purchase of a 55' working height material handler electric utility bucket truck (\$35,000)
- System Improvements: \$60,000 to support system improvements including conversion of streetlights in select corridors to LED systems in order to evaluate the cost effectiveness of an LED conversion.
- Depreciation: \$44,100

DEBT SERVICE

There is \$312,275 budgeted for debt service in the Electric Distribution Department:

- Note payment for 2011 ROW bucket truck - \$19,029. This is the third annual installment of a five year lease on this vehicle.
- Note payment for 40' WH utility bucket truck – \$24,575. These funds cover the FY 14-15 annual payment. There are two annual payments remaining on this vehicle lease.
- Note Payment for 55' WH Bucket Truck \$24,356. Only one payment remains for FY2015.
- Bond payment - \$244,315. This includes the 2012A, 2012B and 2011 bonds for the portion allocated to the Electric Department, \$122,641 , \$121,673, respectively.

Electric Distribution - 700

FY 14/15

	2012-2013	Through	Year	FY 12-13	FY 13-14	FY 14-15	FY 14-15	Percentage
Salaries & Wages	Actual	December	End	Approved	Approved	Requested	Requested	Difference
		2013	Projections	Budget	Budget	Budget	Increase	
100 Salaries	\$ 412,895	\$ 221,344	\$ 442,688	\$ 390,799	\$ 406,296	\$ 423,588	\$ 17,292	4%
110 Overtime	\$ 27,886	\$ 8,669	\$ 17,338	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0%
400 Social Security	\$ 32,831	\$ 16,662	\$ 33,324	\$ 32,956	\$ 34,142	\$ 35,464	\$ 1,323	4%
500 SC Retirement	\$ 47,589	\$ 22,467	\$ 44,934	\$ 45,880	\$ 47,754	\$ 49,836	\$ 2,082	4%
1741 Group Health Insurance	\$ 50,672	\$ 30,188	\$ 60,376	\$ 65,685	\$ 63,850	\$ 68,348	\$ 4,498	7%
1750 Group Health Life-SC Ret.	\$ 313	\$ 173	\$ 346	\$ 617	\$ 617	\$ 617	\$ -	0%
3520 Worker's Compensation	\$ 35,685	\$ 20,990	\$ 41,980	\$ 44,205	\$ 51,961	\$ 52,100	\$ 139	0%
Total	\$ 607,871	\$ 320,493	\$ 640,986	\$ 620,142	\$ 644,619	\$ 669,953	\$ 25,334	4%

	2012-2013	Through	Year	FY 12-13	FY 13-14	FY 14-15	FY 14-15	Percentage
Operational Expenditure	Actual	December	End	Approved	Approved	Requested	Requested	Difference
		2013	Projections	Budget	Budget	Budget	Increase	
2000 Purchased Power	\$ 10,243,617	\$ 4,691,492	\$ 9,382,984	\$ 11,842,548	\$ 12,197,824	\$ 11,676,671	\$ (521,153)	-4.3%
2010 Material Sales	\$ 22,490	\$ 1,942	\$ 3,884	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.0%
2100 Office Supplies	\$ 207	\$ 146	\$ 292	\$ 300	\$ 300	\$ 300	\$ -	0.0%
2120 Printer/Copier Lease/Maint. Contract	\$ 462	\$ -	\$ -	\$ 1,430	\$ 500	\$ -	\$ (500)	-100.0%
2210 Cleaning Supplies	\$ 1,017	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	#DIV/0!
2220 Fuel & Lubrication	\$ 24,886	\$ 11,766	\$ 23,532	\$ 22,000	\$ 26,000	\$ 25,500	\$ (500)	-1.9%
2240 Safety Material	\$ 9,168	\$ 2,155	\$ 4,310	\$ 14,000	\$ 14,000	\$ 13,000	\$ (1,000)	-7.1%
2250 Street Light Maintenance	\$ 18,220	\$ 12,456	\$ 24,912	\$ 16,000	\$ 16,000	\$ 18,000	\$ 2,000	12.5%
2260 Uniforms	\$ 8,067	\$ 3,554	\$ 7,108	\$ 11,000	\$ 10,000	\$ 10,000	\$ -	0.0%
2400 Small Tools & Equipment	\$ 16,791	\$ 1,861	\$ 3,722	\$ 15,000	\$ 15,000	\$ 12,000	\$ (3,000)	-20.0%
3000 Professional Services - Agent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3030 Professional Services - Engineers	\$ 67,691	\$ 2,286	\$ 4,572	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
3110 Telephone	\$ 3,049	\$ 1,105	\$ 2,210	\$ 5,000	\$ 5,000	\$ 4,000	\$ (1,000)	-20.0%
3120 Radio	\$ 104	\$ -	\$ -	\$ 800	\$ 800	\$ 500	\$ (300)	-37.5%
3130 Postage	\$ 409	\$ 95	\$ 190	\$ 300	\$ 300	\$ 300	\$ -	0.0%
3210 Travel	\$ 2,805	\$ 288	\$ 576	\$ 1,500	\$ 3,500	\$ 2,500	\$ (1,000)	-28.6%
3300 Advertising	\$ 23	\$ 156	\$ 312	\$ 200	\$ 200	\$ 200	\$ -	0.0%
3400 Printing	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3620 Natural Gas	\$ 1,204	\$ 231	\$ 462	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
3630 Power Consumed	\$ 136,655	\$ 65,327	\$ 130,654	\$ 8,100	\$ 142,000	\$ 142,000	\$ -	0.0%
3640 Water Consumed	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	#DIV/0!
3650 Sewer Service - Intrafund Transfer	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	#DIV/0!
3655 Railroad Lease	\$ 200	\$ 202	\$ 404	\$ 4,000	\$ 2,000	\$ 2,000	\$ -	0.0%
3720 Building & Ground Maintenance	\$ 523	\$ 59	\$ 118	\$ 1,000	\$ 1,000	\$ 1,500	\$ 500	50.0%
3725 New Electrical Connections	\$ 27,060	\$ 4,427	\$ 8,854	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
3726 New Rental Light Connections	\$ 7,814	\$ 4,429	\$ 8,858	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.0%
3768 Vehicle Repairs	\$ 39,013	\$ 19,229	\$ 38,458	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.0%
3769 Vehicle Tire Purchases/Repairs	\$ 32,511	\$ 3,035	\$ 6,070	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
3770 Vehicle Maintenance	\$ 8,592	\$ 8,203	\$ 16,406	\$ 2,500	\$ 5,000	\$ 10,000	\$ 5,000	100.0%
3771 Electrical System Maintenance	\$ 10,709	\$ 32,318	\$ 64,636	\$ 100,000	\$ 160,000	\$ 95,000	\$ (65,000)	-40.6%
3772 PCB Sampling - Transformers (EPA Req	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	#DIV/0!
3773 R O W Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	#DIV/0!
3810 Rent - City Hall	\$ 1,350	\$ 563	\$ 1,126	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	0.0%
4020 Employee Training	\$ 7,556	\$ 833	\$ 1,666	\$ 9,000	\$ 8,000	\$ 8,000	\$ -	0.0%
4040 Membership Dues	\$ 800	\$ -	\$ -	\$ 1,450	\$ 500	\$ 500	\$ -	0.0%

4050 Incidental Expenses	\$ 705	\$ 296	\$ 592	\$ 1,500	\$ 250	\$ 1,500	\$ 1,250	500.0%
4051 Medical Expenses	\$ 559	\$ -	\$ -	\$ 750	\$ 750	\$ 750	\$ -	0.0%
4059 Generator Fuel	\$ 13,180	\$ -	\$ -	\$ 8,000	\$ 17,500	\$ 17,500	\$ -	0.0%
4060 Generator Maintenance	\$ 19,136	\$ 1,265	\$ 2,530	\$ 3,000	\$ 5,000	\$ 5,000	\$ -	0.0%
4076 Nte Pymnt - ROW BktTrek11 (4)	\$ 19,029	\$ -	\$ 23,871	\$ 19,029	\$ 19,029	\$ 19,029	\$ -	0.0%
4077 Nte Pymnt - ROW BktTrek12(5)	\$ 24,575	\$ -	\$ -	\$ 24,500	\$ 24,575	\$ 24,575	\$ -	0.0%
4078 Pubic Power Week		\$ 835	\$ -	\$ 1,500	\$ 1,500	\$ 2,500	\$ 1,000	66.7%
5010 Nte Pymnt - Altec Bucket Truck2)	\$ 24,356	\$ 24,395	\$ 24,356	\$ 24,356	\$ 24,356	\$ 24,356	\$ -	0.0%
Total	\$ 10,794,533	\$ 4,894,949	\$ 9,787,665	\$ 12,204,213	\$ 12,761,334	\$ 12,217,631	\$ (543,703)	-4.5%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ 14,421	\$ -	\$ -	\$ 5,868	\$ -	\$ -	\$ -	#DIV/0!
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 26,000	\$ 34,700	\$ 55,000	\$ 20,300	58.5%
5044 Capital - Facilities	\$ 316,591	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
5050 Capital - System	\$ 15,063	\$ 128	\$ 256	\$ 150,000	\$ 75,000	\$ 60,000	\$ (15,000)	-20.0%
6100 Depreciation	\$ -	\$ 22,050	\$ 44,100	\$ 23,100	\$ 44,100	\$ 44,100	\$ -	0.0%
5052 Overhead Allocation	\$ 281,975	\$ 117,489	\$ 234,978	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
5053 Contributions to General Fund	\$ 1,095,000	\$ 715,400	\$ 1,271,784	\$ 1,266,285	\$ 1,271,784	\$ 1,271,784	\$ -	0.0%
5210 Bond Payment11 & 12	\$ 523,957	\$ 197,603	\$ 395,206	\$ 397,077	\$ 395,206	\$ 244,315	\$ (150,891)	-38.2%
Total	\$ 2,247,007	\$ 1,052,670	\$ 1,946,324	\$ 2,165,677	\$ 2,118,137	\$ 1,972,546	\$ (145,591)	-6.9%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Budget	Percentage Difference
Total Expenditures								
Salaries and Wages	\$ 607,871	\$ 320,493	\$ 640,986	\$ 620,142	\$ 644,619	\$ 669,953	\$ 25,334	3.9%
Operational	\$ 10,751,148	\$ 4,870,554	\$ 9,739,438	\$ 12,136,328	\$ 12,693,374	\$ 12,149,671	\$ (543,703)	-4.3%
Capital	\$ 346,075	\$ 22,178	\$ 44,356	\$ 204,968	\$ 153,800	\$ 159,100	\$ 5,300	3.4%
Debt	\$ 567,342	\$ 221,998	\$ 443,433	\$ 464,962	\$ 463,166	\$ 312,275	\$ (150,891)	-32.6%
Transfer	\$ 1,095,000	\$ 715,400	\$ 1,271,784	\$ 1,266,285	\$ 1,271,784	\$ 1,271,784	\$ -	0.0%
Overhead	\$ 281,975	\$ 117,489	\$ 234,978	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
Total	\$ 13,649,411	\$ 6,268,112	\$ 12,374,975	\$ 14,990,032	\$ 15,524,090	\$ 14,860,130	\$ (663,960)	-4.3%

SANITARY SEWER

DEPARTMENT OF PUBLIC WORKS: SANITARY SEWER

MISSION

The mission of the Sanitary Sewer Department is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

ACHIEVEMENTS

In addition to the goals listed above, department personnel achieved the following during the previous year.

Achievement Type	Description
System Maintenance	<ul style="list-style-type: none"> Completed Clinton Mills Phase I water line replacement.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

System Maintenance	<ul style="list-style-type: none"> Continue FOG ordinance implementation and begin FOG ordinance enforcement. Improve I&I Maintenance program to include annual maintenance and repair plan. Create an I&I team to address I&I issues.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	3	3	3	3	3	5	2
Part - Time	0	0	0	0	0	0	0
Total	3	3	3	3	3	5	2

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 128,903	\$ 85,341	\$ 170,682	\$ 149,367	\$ 152,705	\$ 195,521	\$ 42,816	28%
Operational	\$ 1,370,525	\$ 678,876	\$ 1,357,752	\$ 1,462,425	\$ 1,529,090	\$ 1,604,390	\$ 75,300	5%
Capital	\$ 15,187	\$ -	\$ -	\$ 47,152	\$ 31,037	\$ 30,000	\$ (1,037)	-3%
Debt	\$ 31,539	\$ -	\$ 38,700	\$ 31,539	\$ 6,167	\$ 6,167	\$ -	0%
Transfer	\$ 180,000	\$ 117,600	\$ 154,295	\$ 145,857	\$ 142,367	\$ 142,367	\$ -	0%
Overhead	\$ 46,352	\$ 19,313	\$ 38,626	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
Total	\$ 1,772,506	\$ 901,130	\$ 1,760,055	\$ 1,875,098	\$ 1,900,124	\$ 2,017,203	\$ 117,079	6%

The 2014 – 2015 Sanitary Sewer Budget has a total net increase of \$117,079 in expenditures from last year, primarily due to the overall increase of \$178,000 in sewer maintenance costs, salaries, fuel, and safety supplies to fund Sewer I & I. The increase in LCWSC treatment costs that reflects their three percent rate increase. Vehicle repairs decreased by \$9,000.

CAPITAL FUNDING

The Sanitary Sewer Department requests a total of \$30,000 in capital expenditures in 2014/2015 to cover the costs associated with the reconstruction and pump replacement at one of the City owned and maintained sanitary sewer pump stations.

DEBT SERVICE

The Sanitary Sewer Department has no debt service.

Sanitary Sewer - 710

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 90,898	\$ 53,729	\$ 107,458	\$ 95,264	\$ 96,318	\$ 131,498	\$ 35,180	37%
110 Overtime	\$ 9,725	\$ 7,390	\$ 14,780	\$ 7,500	\$ 7,500	\$ 7,500	-	0%
400 Social Security	\$ 7,330	\$ 4,419	\$ 8,838	\$ 7,861	\$ 7,942	\$ 10,633	\$ 2,691	34%
500 SC Retirement	\$ 10,153	\$ 6,326	\$ 12,652	\$ 10,739	\$ 11,109	\$ 14,942	\$ 3,834	35%
1741 Group Health Insurance	\$ 5,740	\$ 10,947	\$ 21,894	\$ 22,777	\$ 24,148	\$ 25,958	\$ 1,810	7%
1750 Group Health Life-SC Ret.	\$ 250	\$ 127	\$ 254	\$ 154	\$ 156	\$ 208	\$ 53	34%
3520 Worker's Compensation	\$ 4,807	\$ 2,403	\$ 4,806	\$ 5,072	\$ 5,533	\$ 4,781	\$ (752)	-14%
Total	\$ 128,903	\$ 85,341	\$ 170,682	\$ 149,367	\$ 152,705	\$ 195,521	\$ 42,816	28%
Operational Expenditure								
2010 Material Sales	\$ 13	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
2050 LCWSC Treatment	\$ 1,321,203	\$ 646,452	\$ 1,292,904	\$ 1,300,000	\$ 1,378,000	\$ 1,419,340	\$ 41,340	3%
2100 Office Supplies	\$ 72	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2190 Chemicals	\$ 135	\$ 176	\$ 352	\$ 500	\$ 500	\$ 500	\$ -	0%
2210 Cleaning Supplies	\$ 163	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	#DIV/0!
2220 Fuel & Lubrication	\$ 12,150	\$ 4,488	\$ 8,976	\$ 13,000	\$ 13,000	\$ 20,000	\$ 7,000	54%
2240 Safety Material	\$ 899	\$ 83	\$ 166	\$ 1,200	\$ 1,200	\$ 15,000	\$ 13,800	1150%
2260 Uniforms	\$ 1,213	\$ 840	\$ 1,680	\$ 1,825	\$ 1,500	\$ 2,000	\$ 500	33%
2400 Small Tools & Equipment	\$ 1,910	\$ 511	\$ 1,022	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3030 Professional Services - Eng	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3110 Telephone	\$ 492	\$ 183	\$ 366	\$ 2,000	\$ 2,000	\$ 1,000	\$ (1,000)	-50%
3120 Radio	\$ 94	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3130 Postage	\$ 68	\$ 60	\$ 120	\$ 100	\$ 100	\$ 100	\$ -	0%
3210 Travel	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3300 Advertising	\$ 75	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3620 Natural Gas	\$ 1,414	\$ 145	\$ 290	\$ 800	\$ 800	\$ 600	\$ (200)	-25%
3630 Power Consumed	\$ 6,919	\$ 7,316	\$ 14,632	\$ 1,500	\$ 5,100	\$ 15,000	\$ 9,900	194%
3640 Water Consumed	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	#DIV/0!
3650 Sewer Service - Intrafund T	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	#DIV/0!
3720 Building & Ground Maintainer	\$ 83	\$ 43	\$ 86	\$ 500	\$ 500	\$ 500	\$ -	0%
3728 New Sewer Taps	\$ 250	\$ 322	\$ 644	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3768 Vehicle Repairs	\$ 2,682	\$ 1,083	\$ 2,166	\$ 3,000	\$ 13,000	\$ 4,000	\$ (9,000)	-69%
3769 Vehicle Tire Purchases/Rep	\$ 2,460	\$ 943	\$ 1,886	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3770 Vehicle Maintenance	\$ 1,197	\$ 3,169	\$ 6,338	\$ 3,000	\$ 5,640	\$ 6,000	\$ 360	6%
3771 Sanitary Sewer System Mai	\$ 9,715	\$ 7,827	\$ 15,654	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	0%
3773 ROW Clearing	\$ 22	\$ 36	\$ 72	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
3776 Regulatory Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,600	\$ 12,600	#DIV/0!
3780 Lift Station Maintenance	\$ 4,044	\$ 4,431	\$ 8,862	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
3810 Rent - City Hall	\$ 1,350	\$ 563	\$ 1,126	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	0%
4020 Employee Training	\$ 557	\$ 50	\$ 100	\$ 300	\$ 1,000	\$ 1,000	\$ -	0%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	#DIV/0!
4050 Incidental Expenses	\$ 1,305	\$ 155	\$ 310	\$ 600	\$ 250	\$ 250	\$ -	0%
4051 Medical Expenses	\$ 40	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
5016 Note Payment - Ditch Witcl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4072 Note Payment - Jet Vac (1)	\$ 31,539	\$ -	\$ 38,700	\$ 31,539	\$ -	\$ -	\$ -	#DIV/0!
Total	\$ 1,402,064	\$ 678,876	\$ 1,396,452	\$ 1,493,964	\$ 1,529,090	\$ 1,604,390	\$ 75,300	5%

Capital Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ 7,152	\$ 31,037	\$ -	\$ (31,037)	-100%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 40,000		\$ -	\$ -	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
5052 Overhead Allocation	\$ 46,352	\$ 19,313	\$ 38,626	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
5053 Contribt to Gen. Fund	\$ 180,000	\$ 117,600	\$ 154,295	\$ 145,857	\$ 142,367	\$ 142,367	\$ -	0%
5060 Capital - System	\$ 15,187	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 6,167	\$ 6,167	\$ -	0%
Total	\$ 241,539	\$ 136,913	\$ 192,921	\$ 231,767	\$ 218,329	\$ 217,292	\$ (1,037)	0%

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 128,903	\$ 85,341	\$ 170,682	\$ 149,367	\$ 152,705	\$ 195,521	\$ 42,816	28%
Operational	\$ 1,370,525	\$ 678,876	\$ 1,357,752	\$ 1,462,425	\$ 1,529,090	\$ 1,604,390	\$ 75,300	5%
Capital	\$ 15,187	\$ -	\$ -	\$ 47,152	\$ 31,037	\$ 30,000	\$ (1,037)	-3%
Debt	\$ 31,539	\$ -	\$ 38,700	\$ 31,539	\$ 6,167	\$ 6,167	\$ -	0%
Transfer	\$ 180,000	\$ 117,600	\$ 154,295	\$ 145,857	\$ 142,367	\$ 142,367	\$ -	0%
Overhead	\$ 46,352	\$ 19,313	\$ 38,626	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
Total	\$ 1,772,506	\$ 901,130	\$ 1,760,055	\$ 1,875,098	\$ 1,900,124	\$ 2,017,203	\$ 117,079	6%

STORM SEWER

DEPARTMENT OF PUBLIC WORKS: STORM SEWER

MISSION

The mission of the Storm Sewer Division is to improve drainage throughout the City by performing improvement projects, routine maintenance and repair on the City's storm water drainage system.

ACHIEVEMENTS

Achievement Type	Description
System Maintenance	<ul style="list-style-type: none"> Began FOG ordinance implementation.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Identify and prepare maintenance plans for cross connections between sanitary and storm sewer. Develop a storm water plan to fund upgrades, including determining the feasibility of creating a storm water utility. Require storm water best management practices in new construction.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	1	1	1	2	2	2	0
Part - Time	0	0	0	0	0	0	0
Total	1	1	1	2	2	2	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 94,958	\$ 41,589	\$ 83,178	\$ 101,164	\$ 103,269	\$ 108,931	\$ 5,661	5%
Operational	\$ 3,404	\$ 1,447	\$ 1,848	\$ 17,400	\$ 14,200	\$ 10,000	\$ (4,200)	-30%
Capital	\$ -	\$ -	\$ 5,950	\$ 4,000	\$ -	\$ -	\$ -	0%
Total	\$ 98,362	\$ 43,036	\$ 90,976	\$ 122,564	\$ 117,469	\$ 118,931	\$ 1,461	1%

The 2014 – 2015 Storm Sewer budget has a total increase of \$1,461 from last year's budget.

CAPITAL FUNDING

There are no capital requests funded in the Storm Sewer budget.

DEBT SERVICE

There is currently no debt service in the Storm Sewer department.

Storm Sewer - 715

FY 14/15

Salaries & Wages	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
100 Salaries	\$ 65,590	\$ 24,510	\$ 49,020	\$ 67,430	\$ 68,580	\$ 70,656	\$ 2,076	3%
110 Overtime	\$ 684	\$ 2,568	\$ 5,136	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0%
400 Social Security	\$ 4,866	\$ 1,936	\$ 3,872	\$ 5,464	\$ 5,552	\$ 5,711	\$ 159	3%
500 SC Retirement	\$ 7,042	\$ 2,802	\$ 5,604	\$ 7,464	\$ 7,766	\$ 8,026	\$ 259	3%
1741 Group Health Insurance	\$ 13,188	\$ 7,973	\$ 15,946	\$ 13,175	\$ 13,660	\$ 16,726	\$ 3,066	22%
1750 Group Life-SC Ret.	\$ 244	\$ 128	\$ 256	\$ 107	\$ 109	\$ 112	\$ 3	3%
3520 Worker's Compensation	\$ 3,344	\$ 1,672	\$ 3,344	\$ 3,522	\$ 3,602	\$ 3,700	\$ 98	3%
Total	\$ 94,958	\$ 41,589	\$ 83,178	\$ 101,164	\$ 103,269	\$ 108,931	\$ 5,661	5%

Operational Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
2010 Material Sales	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
2100 Office Supplies	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ (100)	-100%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2210 Cleaning Supplies	\$ 67	\$ 25	\$ 50	\$ 300	\$ 300	\$ 100	\$ (200)	-67%
2220 Fuel & Lubrication	\$ 105	\$ 14	\$ 28	\$ 3,300	\$ 1,500	\$ 500	\$ (1,000)	-67%
2240 Safety Material	\$ 80	\$ 416	\$ 832	\$ 300	\$ 300	\$ 300	\$ -	0%
2260 Uniforms	\$ 639	\$ 25	\$ 50	\$ 600	\$ 600	\$ 600	\$ -	0%
2400 Small Tools & Equipment	\$ 51	\$ -	\$ -	\$ 250	\$ 250	\$ 200	\$ (50)	-20%
3030 Professional Services - Engin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3110 Telephone	\$ 112	\$ 72	\$ 144	\$ 1,200	\$ 1,200	\$ 150	\$ (1,050)	-88%
3120 Radio	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ (200)	-100%
3130 Postage	\$ 1	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ (50)	-100%
3210 Travel	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ -	\$ (150)	-100%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ (200)	-100%
3620 Natural Gas	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ -	\$ (125)	-100%
3630 Power Consumed	\$ 1,420	\$ 523	\$ -	\$ 500	\$ 1,000	\$ 1,000	\$ -	0%
3720 Building & Ground Mainten:	\$ 8	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ (250)	-100%
3768 Vehicle Repairs	\$ 10	\$ -	\$ -	\$ 1,500	\$ 500	\$ 500	\$ -	0%
3769 Vehicle Tire Purchases/Repa	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500	\$ -	0%
3770 Vehicle Maintenance	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3774 Storm Sewer Maintenance	\$ 656	\$ 372	\$ 744	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
3810 Rent - City Hall	\$ -	\$ -	\$ -	\$ 675	\$ 675	\$ -	\$ (675)	-100%
4020 Employee Training	\$ 162	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4050 Incidental Expenses	\$ 65	\$ -	\$ -	\$ 250	\$ 100	\$ 100	\$ -	0%
4051 Medical Expenses	\$ 28	\$ -	\$ -	\$ 500	\$ 250	\$ 100	\$ (150)	-60%
4066 Note Payment - Backhoe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 3,404	\$ 1,447	\$ 1,848	\$ 17,400	\$ 14,200	\$ 10,000	\$ (4,200)	-30%

Capital Expenditure	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5061 Capital - System	\$ -	\$ -	\$ 5,950	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!
5210 Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total	\$ -	\$ -	\$ 5,950	\$ 4,000	\$ -	\$ -	\$ -	NA

WATER DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS: WATER DISTRIBUTION

MISSION

The mission of the Water Distribution Department is to effectively repair, replace, and expand the City's water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

ACHIEVEMENTS

Achievement Type	Description
System Maintenance	<ul style="list-style-type: none"> Completed Lydia Mill Project Completed replacement of Gastley Drive water main Completed Clinton Mills Phase I water line replacement.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Continue water meter change out program at an average of 1 large meter per month. Obtain grant funding and repair / replace water lines in Clinton Mill, and on Edgewood and Skyland Drive.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	0	5	5	3	3	3	0
Part - Time	0	0	0	0	0	0	0
Total	0	5	5	3	3	3	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 138,783	\$ 72,536	\$ 145,072	\$ 151,289	\$ 150,632	\$ 162,467	\$ 11,835	8%
Operational	\$ 163,965	\$ 65,615	\$ 131,230	\$ 160,266	\$ 193,766	\$ 301,350	\$ 107,584	56%
Capital	\$ -	\$ 20,000	\$ -	\$ 51,500	\$ 121,000	\$ 140,500	\$ 19,500	16%
Debt	\$ -	\$ 60,558	\$ -	\$ 164,795	\$ 121,115	\$ 121,673	\$ 558	0%
Transfer	\$ 225,000	\$ 180,750	\$ 205,661	\$ 196,018	\$ 168,112	\$ 168,112	\$ -	0%
Overhead	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
Total	\$ 585,688	\$ 428,429	\$ 539,903	\$ 774,029	\$ 804,786	\$ 944,263	\$ 139,477	17%

The 2014 – 2015 Water Distribution budget has a total increase of \$139,477 in operational expense from last year. Significant changes include the following line items.

ADDITIONS

- 0100: Salaries and Wages - \$11,835
- 3030: Professional Services-Engineering - \$89,500
- 3771: Water System Maintenance - \$25,000
- 5023: Capital Equipment - \$11,500
- 5024: Capital Vehicles - \$20,000
- 5044: Capital Facilities - \$40,000

REDUCTIONS

No Major reductions are noted for this fiscal year.

CAPITAL FUNDING

The Water Distribution Department budget includes funding of \$140,500 in capital expenditures for the following:

- Facilities: \$40,000 for stabilization of the south bank of the Enoree River at the Enoree River Raw Water Pumping Station.
- Vehicles: \$20,000 for the replacement of a truck.
- Equipment: \$32,500 for the acquisition of a pneumatic piercing tool (\$6,500) and a first year payment on a three year lease purchase of a backhoe tractor (\$26,000)
- System Extensions: \$48,000 for system extension funding.

DEBT SERVICE

There is \$121,673 budgeted for debt service in the Water Distribution Department for payment on the 2011 Revenue Bonds.

Water Distribution - 720

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 86,968	\$ 43,571	\$ 87,142	\$ 101,289	\$ 102,939	\$ 106,249	\$ 3,310	3%
110 Overtime	\$ 13,864	\$ 10,123	\$ 20,246	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
400 Social Security	\$ 7,445	\$ 3,934	\$ 7,868	\$ 8,208	\$ 8,334	\$ 8,587	\$ 253	3%
500 SC Retirement	\$ 10,115	\$ 5,571	\$ 11,142	\$ 11,212	\$ 11,656	\$ 12,067	\$ 410	4%
1741 Group Health Insurance	\$ 15,110	\$ 6,690	\$ 13,380	\$ 19,105	\$ 15,732	\$ 21,896	\$ 6,164	39%
1750 Group Life-SC Ret.	\$ 244	\$ 128	\$ 256	\$ 161	\$ 163	\$ 168	\$ 5	3%
3520 Worker's Compensation	\$ 5,037	\$ 2,519	\$ 5,038	\$ 5,315	\$ 5,807	\$ 7,500	\$ 1,693	29%
Total	\$ 138,783	\$ 72,536	\$ 145,072	\$ 151,289	\$ 150,632	\$ 162,467	\$ 11,835	8%
Operational Expenditure								
2010 Material Sales	\$ 754	\$ 88	\$ 176	\$ 1,500	\$ 1,500	\$ 1,000	\$ (500)	-33%
2100 Office Supplies	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
2120 Printer/Copier Lease/Maint. Cont	\$ 462	\$ -	\$ -	\$ 1,430	\$ 1,430	\$ 1,000	\$ (430)	-30%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
2210 Cleaning Supplies	\$ 1,003	\$ 151	\$ 302	\$ 600	\$ 600	\$ 1,000	\$ 400	67%
2220 Fuel & Lubrication	\$ 10,540	\$ 4,526	\$ 9,052	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0%
2240 Safety Material	\$ 1,573	\$ 672	\$ 1,344	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
2260 Uniforms	\$ 1,931	\$ 916	\$ 1,832	\$ 2,186	\$ 2,186	\$ 2,000	\$ (186)	-9%
2400 Small Tools & Equipment	\$ 3,021	\$ 554	\$ 1,108	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0%
3030 Profess. Services - Engineers	\$ 22,500	\$ 7,605	\$ 15,210	\$ 36,500	\$ 60,500	\$ 150,000	\$ 89,500	148%
3110 Telephone	\$ 1,692	\$ 632	\$ 1,264	\$ 4,000	\$ 4,000	\$ 2,500	\$ (1,500)	-38%
3120 Radio	\$ 104	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3130 Postage	\$ 90	\$ 21	\$ 42	\$ 150	\$ 150	\$ 150	\$ -	0%
3210 Travel	\$ 52	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 750	\$ (250)	-25%
3300 Advertising	\$ -	\$ 356	\$ 712	\$ 100	\$ 100	\$ 100	\$ -	0%
3400 Printing	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3620 Natural Gas	\$ 1,488	\$ 219	\$ 438	\$ 800	\$ 1,000	\$ 1,000	\$ -	0%
3630 Power Consumed	\$ 1,656	\$ 755	\$ 1,510	\$ 550	\$ 1,200	\$ 1,400	\$ 200	17%
3640 Water Consumed	\$ -	\$ 251	\$ 502	\$ 500	\$ 500	\$ 500	\$ -	0%
3650 Sewer Service	\$ -	\$ 251	\$ 502	\$ 500	\$ 500	\$ 500	\$ -	0%
3655 Railroad Lease	\$ 1,018	\$ 200	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3720 Building & Ground Maintenance	\$ 120	\$ 43	\$ 86	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50%
3728 New Taps	\$ 9,936	\$ 938	\$ 1,876	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
3768 Vehicle Repairs	\$ 1,347	\$ 331	\$ 662	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ 6,888	\$ -	\$ -	\$ 1,500	\$ 5,000	\$ 1,000	\$ (4,000)	-80%
3770 Vehicle Maintenance	\$ 1,070	\$ 858	\$ 1,716	\$ 300	\$ 1,500	\$ 1,500	\$ -	0%
3771 Water System Maintenance	\$ 94,380	\$ 45,948	\$ 91,896	\$ 70,000	\$ 75,000	\$ 100,000	\$ 25,000	33%
3773 ROW Clearing	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4020 Employee Training	\$ 22	\$ 50	\$ 100	\$ 3,000	\$ 3,000	\$ 2,500	\$ (500)	-17%
4040 Membership Dues	\$ 908	\$ 250	\$ 500	\$ 300	\$ -	\$ 300	\$ 300	#DIV/0!
4050 Incidental Expenses	\$ 1,382	\$ -	\$ -	\$ 1,000	\$ 250	\$ 300	\$ 50	20%
4051 Medical Expenses	\$ 28	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
5016 Note Payment - Ditch Witch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4066 Note Payment - Backhoe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 163,965	\$ 65,615	\$ 131,230	\$ 160,266	\$ 193,766	\$ 301,350	\$ 107,584	56%

Capital Expenditure	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
5023 Capital Equipment	\$ -	\$ 20,000	\$ -	\$ 3,500	\$ 21,000	\$ 32,500	\$ 11,500	55%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	0%
5049 Bnd Pymnt - Industrial park water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5050 Bnd Pymnt - Dunk Donuts Line	\$ -	\$ -	\$ -	\$ 43,287	\$ -	\$ -	\$ -	#DIV/0!
5052 Overhead Allocation	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
5053 Contribt to General Fund	\$ 225,000	\$ 180,750	\$ 205,661	\$ 196,018	\$ 168,112	\$ 168,112	\$ -	0%
5070 Capital - Extensions	\$ -	\$ -	\$ -	\$ 48,000	\$ 100,000	\$ 48,000	\$ (52,000)	-52%
5054 Bond Payment - 2011 Constructi	\$ -	\$ 60,558	\$ -	\$ 121,508	\$ 121,115	\$ 121,673	\$ 558	0%
Total	\$ 282,940	\$ 290,278	\$ 263,601	\$ 462,474	\$ 460,388	\$ 480,446	\$ 20,058	4%

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 138,783	\$ 72,536	\$ 145,072	\$ 151,289	\$ 150,632	\$ 162,467	\$ 11,835	8%
Operational	\$ 163,965	\$ 65,615	\$ 131,230	\$ 160,266	\$ 193,766	\$ 301,350	\$ 107,584	56%
Capital	\$ -	\$ 20,000	\$ -	\$ 51,500	\$ 121,000	\$ 140,500	\$ 19,500	16%
Debt	\$ -	\$ 60,558	\$ -	\$ 164,795	\$ 121,115	\$ 121,673	\$ 558	0%
Transfer	\$ 225,000	\$ 180,750	\$ 205,661	\$ 196,018	\$ 168,112	\$ 168,112	\$ -	0%
Overhead	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
Total	\$ 585,688	\$ 428,429	\$ 539,903	\$ 774,029	\$ 804,786	\$ 944,263	\$ 139,477	17%

WATER FILTRATION & TREATMENT

DEPARTMENT OF PUBLIC WORKS: WATER FILTRATION & TREATMENT

MISSION

The mission of the Water Filtration Department is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

ACHIEVEMENTS

Achievement Type	Description
Regulatory Compliance	<ul style="list-style-type: none"> Sanitary survey from DHEC was satisfactory. Achieved AWOP designation for drinking water.
Operational Achievements	<ul style="list-style-type: none"> Achieved stage one disinfection by product compliance. Made changes as needed to successfully address HAA formation in the drinking water.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure	<ul style="list-style-type: none"> Address, repair, or develop approved plans for the repair of the following: chlorine roof, cleaning and repair of clear wells, pump station bank stabilization, chlorine dioxide driveway, flocculator gate valves, elevator, settling basin drains and weirs, and other repairs as needed. Replace outdated lab equipment Acquire confined space equipment needed to maintain confined spaces within the system. Achieve low chlorine total residual certification Achieve constant and consistent removal of chlorine from sludge water. Achieve stage two disinfection byproducts regulations.
First Class City	<ul style="list-style-type: none"> Achieve satisfactory rating for lab in 2014. Meet AWOP standards for drinking water. Achieve satisfactory rating on annual sanitary survey

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	7	5	6	7	7	7	0
Part - Time	2	2	2	2	2	2	0
Total	9	7	8	9	9	9	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 351,868	\$ 177,174	\$ 343,944	\$ 441,368	\$ 382,386	\$ 422,218	\$ 39,832	10%
Operational	\$ 611,713	\$ 331,429	\$ 662,858	\$ 671,225	\$ 578,025	\$ 753,775	\$ 175,750	30%
Capital	\$ 1,118	\$ 1,350	\$ 104,000	\$ 16,000	\$ 106,700	\$ 32,000	\$ (74,700)	-70%
Debt	\$ 503,718	\$ 214,561	\$ 429,122	\$ 419,910	\$ 429,121	\$ 286,166	\$ (142,955)	-33%
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Overhead	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 1,468,417	\$ 724,514	\$ 1,539,924	\$ 1,548,503	\$ 1,496,232	\$ 1,494,159	\$ (2,073)	0%

The 2014 – 2015 Water Filtration Budget has a total net increase of \$10,527 due to various increases and decreases in expenditures. Significant changes include the following line items.

ADDITIONS

- 5023: Capital Equipment – \$12,800
- 2280: Water Treatment – \$5,000
- Salaries and Wages - \$39,832
- 2271: Lab Chemicals- \$4,900
- 3000: Professional Services - \$20,000
- 3630: Power Consumed - \$139,000

REDUCTIONS

- 5044: Capital Facilities – (\$87,500)
- 5210: Debt Service – (\$142,955)

CAPITAL FUNDING

The Water Filtration Department has a total capital funding of \$29,300.

- Equipment – \$17,800 for equipment including confined space entry equipment (\$7,800) and gas panel replacement (\$10,000)
- Facilities – \$11,500 for safety enhancement to the existing facility, including safety cages for ladders.

WTP

DEBT SERVICE

The Water Filtration Department has \$142,955 budgeted for payment of the 2012 Bond Issuances.

DEPRECIATION

The Water Filtration Department has \$2,700 budgeted for depreciation on capital equipment purchased in 2014-2015.

Water Filtration - 730

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 252,554	\$ 121,331	\$ 242,662	\$ 321,130	\$ 271,686	\$ 300,645	\$ 28,959	11%
110 Overtime	\$ 6,851	\$ 8,841	\$ 17,682	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
400 Social Security	\$ 19,886	\$ 9,719	\$ 19,438	\$ 25,102	\$ 21,319	\$ 23,535	\$ 2,215	10%
500 SC Retirement	\$ 26,753	\$ 13,432	\$ 26,864	\$ 34,290	\$ 29,819	\$ 33,072	\$ 3,252	11%
1741 Group Health Insuranc	\$ 30,144	\$ 15,998	\$ 21,592	\$ 37,180	\$ 37,809	\$ 42,683	\$ 4,874	13%
1750 Group Life-SC Ret.	\$ 320	\$ 173	\$ 346	\$ 492	\$ 418	\$ 461	\$ 43	10%
3520 Worker's Compensati	\$ 15,360	\$ 7,680	\$ 15,360	\$ 16,174	\$ 14,334	\$ 14,822	\$ 488	3%
Total	\$ 351,868	\$ 177,174	\$ 343,944	\$ 441,368	\$ 382,386	\$ 422,218	\$ 39,832	10%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 270	\$ 50	\$ 100	\$ 500	\$ 500	\$ 400	\$ (100)	-20%
2110 Office Equip Maintena	\$ 585	\$ 529	\$ 1,058	\$ 775	\$ 775	\$ 775	\$ -	0%
2210 Cleaning Supplies	\$ 464	\$ 260	\$ 520	\$ 500	\$ 500	\$ 500	\$ -	0%
2220 Fuel & Lubrication	\$ 1,325	\$ 522	\$ 1,044	\$ 1,000	\$ 1,800	\$ 1,300	\$ (500)	-28%
2240 Safety Material	\$ 1,320	\$ 447	\$ 894	\$ 700	\$ 1,800	\$ 1,100	\$ (700)	-39%
2280 Uniforms	\$ 2,558	\$ 569	\$ 1,138	\$ 2,600	\$ 2,600	\$ 2,300	\$ (300)	-12%
2271 Lab Chemicals	\$ 27,275	\$ 14,465	\$ 28,930	\$ 30,250	\$ 30,250	\$ 35,150	\$ 4,900	16%
2280 Water Treatment Cher	\$ 138,717	\$ 82,265	\$ 164,530	\$ 120,000	\$ 160,000	\$ 165,000	\$ 5,000	3%
2281 Sludge Disposal	\$ 3,975	\$ 766	\$ 1,532	\$ 20,000	\$ 17,000	\$ 17,000	\$ -	0%
2400 Small Tools Equip.	\$ 1,420	\$ 167	\$ 334	\$ 500	\$ 500	\$ 500	\$ -	0%
3000 Professional Services	\$ 17,962	\$ -	\$ -	\$ 30,500		\$ 20,000	\$ 20,000	#DIV/0!
3029 Lab Testing	\$ 5,327	\$ 4,673	\$ 9,346	\$ 7,000	\$ 6,000	\$ 8,900	\$ 2,900	48%
3030 Professional Services E	\$ 3,500	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ 20,000	\$ -	0%
3110 Telephone	\$ 3,205	\$ 1,933	\$ 3,866	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3120 Radio	\$ 275	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3130 Postage	\$ 1,229	\$ 599	\$ 1,198	\$ 5,000	\$ 3,000	\$ 2,000	\$ (1,000)	-33%
3210 Travel	\$ 1,077	\$ 545	\$ 1,090	\$ 2,000	\$ 2,000	\$ 1,500	\$ (500)	-25%
3300 Advertising	\$ 112	\$ 372	\$ 744	\$ 300	\$ 300	\$ 300	\$ -	0%
3400 Printing	\$ 456	\$ 456	\$ 912	\$ 2,000	\$ 1,250	\$ 1,250	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 2,154	\$ 259	\$ 518	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3630 Power Consumed	\$ 315,758	\$ 178,092	\$ 356,184	\$ 285,000	\$ 211,000	\$ 350,000	\$ 139,000	66%
3640 Water Consumed	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 200	\$ 200	#DIV/0!
3650 Sewer Service	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 200	\$ 200	#DIV/0!
3720 Building and Grounds	\$ 832	\$ 36	\$ 72	\$ 3,200	\$ 2,200	\$ 2,200	\$ -	0%
3768 Vehicle Repairs	\$ 150	\$ -	\$ -	\$ 400	\$ 300	\$ 300	\$ -	0%
3769 Vehicle Tire Purchases	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	\$ -	0%
3770 Vehicle Maintenance	\$ 54	\$ 30	\$ 60	\$ 200	\$ 200	\$ 200	\$ -	0%
3771 Filter Plant System Ma	\$ 48,860	\$ 32,404	\$ 64,808	\$ 70,000	\$ 64,000	\$ 64,000	\$ -	0%
3773 R.O.W. Maintenance	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3774 Maintenance Contract	\$ 1,840	\$ -	\$ -	\$ 3,300	\$ 3,000	\$ 8,600	\$ 5,600	187%
3776 Regulatory Agency Fe	\$ 17,431	\$ 10,348	\$ 20,696	\$ 20,250	\$ 20,250	\$ 20,700	\$ 450	2%
3810 Rent - City Hall	\$ 1,400	\$ 583	\$ 1,166	\$ 1,400	\$ 1,400	\$ 1,400	\$ -	0%
4020 Employee Training	\$ 1,518	\$ 505	\$ 1,010	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
4040 Membership Dues	\$ 100	\$ -	\$ -	\$ 600	\$ -	\$ 600	\$ 600	#DIV/0!
4050 Incidental Expenses	\$ 795	\$ 54	\$ 108	\$ 250	\$ 250	\$ 250	\$ -	0%
4051 Medical Expense	\$ 198	\$ 500	\$ 1,000	\$ 750	\$ 500	\$ 500	\$ -	0%
4049 Drinking Water Week	\$ 216	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
4059 Generator Fuel	\$ 7,362	\$ -	\$ -	\$ 17,500	\$ 8,000	\$ 8,000	\$ -	0%
4060 Generator - Operations	\$ 1,993	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0%
Total	\$ 611,713	\$ 331,429	\$ 662,858	\$ 671,225	\$ 578,025	\$ 753,775	\$ 175,750	30%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ 1,118	\$ -	\$ 5,000	\$ 13,300	\$ 5,000	\$ 17,800	\$ 12,800	256%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facilities	\$ -	\$ -	\$ 99,000	\$ -	\$ 99,000	\$ 11,500	\$ (87,500)	0%
6100 Depreciation Fund	\$ -	\$ 1,350	\$ -	\$ 2,700	\$ 2,700	\$ 2,700	\$ -	0%
5210 Bond Payment - 12 Iss	\$ 503,718	\$ 214,561	\$ 429,122	\$ 419,910	\$ 429,121	\$ 286,166	\$ (142,955)	-33%
Total	\$ 504,836	\$ 215,911	\$ 533,122	\$ 435,910	\$ 535,821	\$ 318,166	\$ (217,655)	-41%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Total Expenditures								
Salaries and Wages	\$ 351,868	\$ 177,174	\$ 343,944	\$ 441,368	\$ 382,386	\$ 422,218	\$ 39,832	10%
Operational	\$ 611,713	\$ 331,429	\$ 662,858	\$ 671,225	\$ 578,025	\$ 753,775	\$ 175,750	30%
Capital	\$ 1,118	\$ 1,350	\$ 104,000	\$ 16,000	\$ 106,700	\$ 32,000	\$ (74,700)	-70%
Debt	\$ 503,718	\$ 214,561	\$ 429,122	\$ 419,910	\$ 429,121	\$ 286,166	\$ (142,955)	-33%
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Overhead	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ 1,468,417	\$ 724,514	\$ 1,539,924	\$ 1,548,503	\$ 1,496,232	\$ 1,494,159	\$ (2,073)	0%

FLEET SERVICES

DEPT. OF ADMINISTRATIVE SERVICES: FLEET SERVICES

MISSION

The mission of the Maintenance Division is to provide the city's vehicle and equipment fleet with effective and efficient maintenance at the lowest possible cost.

ACHIEVEMENTS

Achievement Type	Description
Efficiency	<ul style="list-style-type: none"> Utilized trustee to support the fleet maintenance operation. Clinton Leadership Academy Class identified ways to reduce the costs associated with purchasing tires and identified needs for expansion of the maintenance facility to allow for more work to be completed.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability	<ul style="list-style-type: none"> Acquire diagnostic equipment to improve the division's ability to maintain newer vehicles. Create additional space for working on small engines and equipment. Adopt CLA recommendations regarding tires and oil change practice changes.
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PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	1	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
Total	1	1	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 54,715	\$ 27,621	\$ 55,242	\$ 56,120	\$ 56,939	\$ 58,937	\$ 1,997	1%
Operational	\$ 11,829	\$ 5,783	\$ 11,174	\$ 8,275	\$ 9,585	\$ 8,825	\$ (760)	16%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	0%
Total	\$ 66,544	\$ 33,404	\$ 66,416	\$ 64,395	\$ 78,524	\$ 79,762	\$ 1,237	22%

CAPITAL FUNDING

The Maintenance Department's Budget includes capital funding for additional maintenance equipment and facility expansion.

DEBT SERVICE

The Maintenance Department has no debt service budgeted.

Fleet Maintenance - 735

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 37,491	\$ 18,707	\$ 37,414	\$ 37,012	\$ 37,482	\$ 38,606	\$ 1,124	3%
110 Overtime	\$ 3,733	\$ 1,755	\$ 3,510	\$ 1,800	\$ 1,800	\$ 1,800	\$ -	0%
400 Social Security	\$ 3,081	\$ 1,546	\$ 3,092	\$ 2,969	\$ 3,005	\$ 3,091	\$ 86	3%
500 SC Retirement	\$ 4,072	\$ 2,117	\$ 4,234	\$ 4,056	\$ 4,203	\$ 4,344	\$ 140	3%
1741 Group Health Insurance	\$ 4,752	\$ 2,658	\$ 5,316	\$ 8,375	\$ 8,416	\$ 9,232	\$ 816	10%
1750 Group Life-SC Ret.	\$ -	\$ -	\$ -	\$ 58	\$ 58	\$ 58	\$ -	0%
3520 Worker's Compensation	\$ 1,586	\$ 838	\$ 1,676	\$ 1,850	\$ 1,975	\$ 1,806	\$ (169)	-9%
Total	\$ 54,715	\$ 27,621	\$ 55,242	\$ 56,120	\$ 56,939	\$ 58,937	\$ 1,997	4%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 40	\$ 76	\$ 152	\$ 75	\$ 75	\$ 75	\$ -	0%
2190 Chemicals	\$ 1,375	\$ 1,040	\$ 2,080	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
2210 Cleaning Supplies	\$ 839	\$ 156	\$ 312	\$ 300	\$ 300	\$ 300	\$ -	0%
2220 Fuel & Lubrication	\$ 1,784	\$ 728	\$ 1,456	\$ 900	\$ 2,500	\$ 1,700	\$ (800)	-32%
2240 Safety Material	\$ 168	\$ 83	\$ 166	\$ 100	\$ 100	\$ 150	\$ 50	50%
2260 Uniforms	\$ 566	\$ 266	\$ 532	\$ 650	\$ 550	\$ 550	\$ -	0%
2400 Small Tools & Equipment	\$ 5,006	\$ 2,109	\$ 4,218	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3110 Telephone	\$ -	\$ 83	\$ 166	\$ 200	\$ 200	\$ 200	\$ -	0%
3120 Radio	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 285	\$ 56	\$ 112	\$ 500	\$ 400	\$ 400	\$ -	0%
3630 Electric Utilities	\$ 533	\$ 196	\$ -	\$ 500	\$ 410	\$ 400	\$ (10)	-2%
3720 Building & Ground Maint	\$ 741	\$ 344	\$ 688	\$ 250	\$ 250	\$ 250	\$ -	0%
3768 Vehicle Repairs	\$ 196	\$ 400	\$ 800	\$ 300	\$ 300	\$ 300	\$ -	0%
3769 Vehicle Tire Purchases/Rc	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
3770 Vehicle Maintenance	\$ 268	\$ 26	\$ 52	\$ 200	\$ 200	\$ 200	\$ -	0%
4050 Incidental Expenses	\$ 8	\$ 220	\$ 440	\$ 100	\$ 100	\$ 100	\$ -	0%
4051 Medical Expenses	\$ 20	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
Total	\$ 11,829	\$ 5,783	\$ 11,174	\$ 8,275	\$ 9,585	\$ 8,825	\$ (760)	-8%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	0%

RISK MANAGEMENT

OFFICE OF THE CITY MANAGER: RISK MANAGEMENT

MISSION

Risk Management, a unit of the Department of Administrative & Community Services, is committed to furnishing each city employee a place of employment that is free from recognized hazards through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Office of Risk Management is also charged with the responsibility for the preservation of assets, both physical and human by identifying, evaluating, and controlling loss exposures faced by the City of Clinton. The Office of Risk Management seeks to reduce workers' compensation claims, reduce damage to city assets and private property, and reduce premiums for workers' compensation and property/liability insurance coverage.

Risk Management includes the Department of Human Resources which strives to provide an equal opportunity for employment and advancement to the most highly qualified recruits and current employees through comprehensive screening processes, competitive pay structure, and employee benefits that meet or exceed requirements of state and federal labor laws and are consistent with established employment practice law.

ACHIEVEMENTS

Achievement Type	Description
External Recognition	<ul style="list-style-type: none"> External insurance personnel classified the city as a very low insurance risk. Division personnel provide consultant services to the SC State Risk Management Association.
Policy Development and Implementation	<ul style="list-style-type: none"> New employee handbook implemented. Safety sensitive drug testing program implemented. Worker's Compensation Program Guide under development Accident reporting policy under review.
Employee Safety Recognition / Promotion	<ul style="list-style-type: none"> Second Annual Summer Safety Awareness Luncheon held with funding from insurance providers. Third Annual Employee Health Fair held.
Employee Training	<ul style="list-style-type: none"> Division personnel completed Clinton Leadership Academy. Division Personnel completed Phase I of the Travelers Risk and Insurance Supervisory Training Course. Division personnel represented the city at state and national Risk Management meetings.
Operational Efficiency	<ul style="list-style-type: none"> Defended and won all unemployment benefit appeals, resulting in a \$25,000 savings to the City of Clinton.

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability	<ul style="list-style-type: none"> Prepare for and / or complete of Tyler / Munis Operating Software Human Resources and Risk Management module implementation which is tentatively scheduled for 2015.
First Class City	<ul style="list-style-type: none"> Review the feasibility and plan for the implementation of web based on demand training for safety and HR topics. Record On Boarding training to a DVD to allow for self-paced review by new hire personnel. Reduce new hire / employee on boarding time to forty-five (45) days for 90 % of new DPS personnel and thirty (30) days for 90% of new OCM, DAS, DCED, and DPW personnel. Complete update of position descriptions and salary compensation review for 50% of city workforce. Maintain claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. Reduce at-fault vehicle and equipment damage incidents to three (3) or below
Exceptional Infrastructure	<ul style="list-style-type: none"> Implement new secure centralized personnel filing system.

PERSONNEL ANALYSIS

Personnel	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase
Full - Time	1	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
Total	1	1	1	1	1	1	0

BUDGETARY ANALYSIS

Total Expenditures	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries and Wages	\$ 93,683	\$ 35,620	\$ 71,240	\$ 71,144	\$ 72,467	\$ 64,773	\$ (7,694)	-11%
Operational	\$ 19,346	\$ 6,131	\$ 10,906	\$ 15,245	\$ 18,200	\$ 22,700	\$ 4,500	25%
Capital	\$ -	\$ 12,805	\$ 12,805	\$ -	\$ 21,000	\$ -	\$ (21,000)	0%
Total	\$ 113,029	\$ 54,556	\$ 94,951	\$ 86,389	\$ 111,667	\$ 87,473	\$ (24,194)	-22%

CAPITAL FUNDING

The Risk Management Office has no Capital Funding for FY 2015.

DEBT SERVICE

The Risk Management Office has no debt service budgeted.

Risk Management - 740

FY 14/15

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Salaries & Wages								
100 Salaries	\$ 69,304	\$ 25,624	\$ 51,248	\$ 50,977	\$ 51,457	\$ 53,396	\$ 1,939	4%
110 Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
400 Social Security	\$ 4,965	\$ 1,760	\$ 3,520	\$ 3,900	\$ 3,936	\$ 4,085	\$ 148	4%
500 SC Retirement	\$ 6,901	\$ 2,648	\$ 5,296	\$ 5,327	\$ 5,506	\$ 5,740	\$ 234	4%
1741 Group Health Insurance	\$ 11,380	\$ 5,037	\$ 10,074	\$ 9,503	\$ 9,921	\$ -	\$ (9,921)	-100%
1750 Group Life-SC Ret.	\$ 32	\$ -	\$ -	\$ 76	\$ 77	\$ 80	\$ 3	4%
3520 Worker's Compensation	\$ 1,101	\$ 551	\$ 1,102	\$ 1,361	\$ 1,569	\$ 1,472	\$ (97)	-6%
Total	\$ 93,683	\$ 35,620	\$ 71,240	\$ 71,144	\$ 72,467	\$ 64,773	\$ (7,694)	-11%

	2012-2013 Actual	Through December 2013	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Operational Expenditure								
2100 Office Supplies	\$ 783	\$ 283	\$ 566	\$ 1,400	\$ 1,200	\$ 1,000	\$ (200)	-17%
2110 Printer/Copier Maint. Contract	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 600	0%
2220 Fuel & Lubrication	\$ 385	\$ 60	\$ 120	\$ 450	\$ 600	\$ 250	\$ (350)	-58%
2240 Safety Material	\$ 43	\$ 38	\$ 76	\$ 500	\$ 500	\$ 1,000	\$ 500	100%
2260 Uniforms	\$ 32	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
3000 Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	#DIV/0!
3110 Telephone	\$ 2,412	\$ 765	\$ 1,530	\$ 2,000	\$ 3,000	\$ 3,000	\$ -	0%
3120 Radio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3130 Postage	\$ 124	\$ 45	\$ 90	\$ 75	\$ 200	\$ 150	\$ (50)	-25%
3210 Travel	\$ 2,150	\$ 1,116	\$ 2,232	\$ 2,600	\$ 2,500	\$ 2,500	\$ -	0%
3630 Power Consumed	\$ 1,781	\$ 678	\$ -	\$ 500	\$ 1,300	\$ 1,300	\$ -	0%
3770 Vehicle Maintenance	\$ 16	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
4020 Employee Training	\$ 2,099	\$ 270	\$ 540	\$ 1,750	\$ 1,500	\$ 1,500	\$ -	0%
4040 Membership	\$ 610	\$ -	\$ -	\$ 420	\$ 450	\$ 450	\$ -	0%
4050 Incidental Expenses	\$ 4,240	\$ 142	\$ 284	\$ 400	\$ 400	\$ 3,500	\$ 3,100	775%
4051 Medical Expenses	\$ 2,137	\$ 905	\$ 1,810	\$ 1,200	\$ 2,600	\$ 500	\$ (2,100)	-81%
4056 Safety/Health Incentives	\$ 2,534	\$ 1,829	\$ 3,658	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%
Total	\$ 19,346	\$ 6,131	\$ 10,906	\$ 15,245	\$ 18,200	\$ 22,700	\$ 4,500	25%

	2012-2013 Actual	Through December 2012	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Approved Budget	FY 14-15 Requested Budget	FY 14-15 Requested Increase	Percentage Difference
Capital Expenditure								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ 12,805	\$ 12,805	\$ -	\$ 21,000	\$ -	\$ (21,000)	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ 12,805	\$ 12,805	\$ -	\$ 21,000	\$ -	\$ (21,000)	0%



City of Clinton Annual Budget

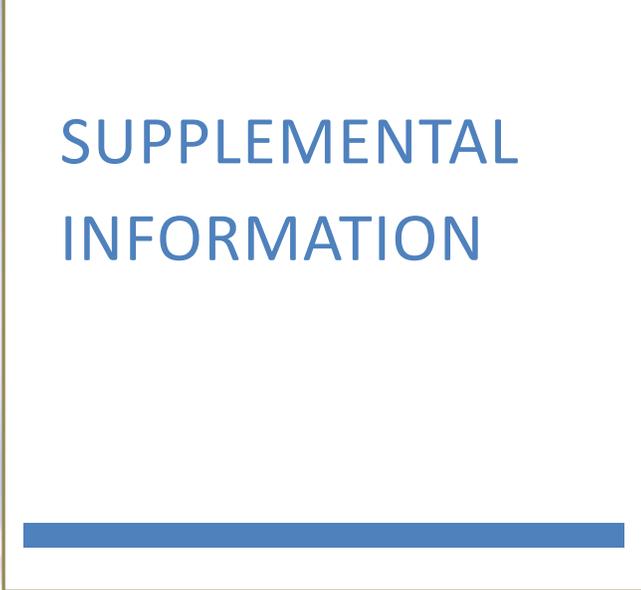
Fiscal Year
2014-2015



CLINTON
South Carolina



SUPPLEMENTAL
INFORMATION



GLOSSARY OF TERMS

SUPPLEMENTAL DATA: GLOSSARY OF TERMS

ACCOUNT GROUP: A self-balancing set of accounts that has no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and record, classify, and report information on the financial status and separations of an entity.

ACCRUAL BASIS OF ACCOUNTING: The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ASSESSED VALUATION: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by a government which has monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial position and results of operations;
- test whether transactions have been legally performed;
- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources.

BOND: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BALANCED BUDGET: A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

BUDGET DOCUMENT: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets.

CURRENT TAXES: Taxes levied and due within one year.

DEBT: An obligation resulting from borrowed money or from the purchase of goods and Services. Debts of governments issued in bonds and notes.

DEBT LIMIT: The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

DEBT SERVICE: Payment of interest and repayment of principal to holders of a government's

DELINQUENT TAXES: Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

DEPARTMENT: A major administrative division of the city which manages an operation or group of related operations.

DEPRECIATION: The decrease in value of physical assets due to the use and passage of time.

ENTERPRISE FUNDS: To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR: Any consecutive 12-month period designated as the budget year.

FIXED ASSET: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's assets over its liabilities.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

GENERAL FUND: To account for all resources not required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard setting body for government entities.

INTERFUND TRANSFERS: Amounts transferred from one fund to another.

LEVY: To impose taxes, special assessments, or service charges for the support of city activities.

LONG TERM DEBT: Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

MILL: A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

OBJECTION OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- personal services (salaries & wages);
- contracted services (utilities, maintenance contracts, travel);
- supplies and materials;
- capital outlays.

OBJECTIVES: Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

OPERATING BUDGET: A budget for general expenditures such as salaries, utilities and supplies.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

REVENUE: The term designates an increase to a fund's assets which:

- does not increase a liability;
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities;
- does not represent an increase in contributed capital.

REVENUE BOND: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS: To account for resources which are legally restricted for specific purposes.

TAX ANTICIPATION NOTES: Notes issued in anticipation of taxes which are retired usually from taxes collected.

TRANSMITTAL LETTER: A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

UNENCUMBERED BALANCE: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

CHART OF ACCOUNTS

SUPPLEMENTAL DATA: CHART OF ACCOUNTS

0100 SALARIES

Funds are provided in this account for compensation of the employees for their services to the City of Clinton. A Christmas Bonus is included.

0110 OVERTIME SALARIES

Budgeted amount based on time worked over 40 hours per workweek.

0400 SOCIAL SECURITY

The City is required to pay social security wages based on employee's gross wages. The current contribution rate is .0145 (Medicare) and .0620 (FICA).

0500 SOUTH CAROLINA RETIREMENT

The City participates in the S C Retirement System. The employee contributes .065 of gross wages. The City contributes .1045 of total wages.

0600 SOUTH CAROLINA POLICE RETIREMENT

The City participates in the S. C. Police Retirement system. The employees contribute .0650 of gross wages. The City contributes .1190 of total wages.

0900 PART-TIME FIRE FIGHTER PAY

The Fire Department currently has twenty-two volunteer firefighters and twenty-four public safety officers. A volunteer is paid \$12.50 for the first hour and \$6.00 per hour for every hour thereafter. Volunteer firemen are paid by the quarter, starting in January of each year. Public Safety Officers and full time personnel are paid their regular hourly salary.

1101 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

1110 GENERAL FUND – 5% BALANCE

This account provides funds to the City for 5% of the balance after the first \$25,000.00 is funded to the City.

1120 PROMOTION FUND – 3% BALANCE

This account provides funds to be used for promotion of the City of Clinton. After funds are distributed to the City's General Fund, 30% of the balance is available for the Accommodations Committee to use for promotions.

1130 TOURISM – RELATED FUND – 35%

This account provides funds to be used for the promotion of tourism in the City of Clinton. After funds are distributed to the City's General Fund, 65% of the balance is available for the Accommodations Committee to use for tourism.

0901 JURY DUTY FEES

Fees associated with the use of a jury trial.

1760 ACCIDENTAL DEATH INSURANCE

Accidental death insurance is provided through the S. C. Retirement System for police officers and fireman. Total salaries multiply the rate .002.

1770 GROUP LIFE POLICE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .002 is multiplied by total salaries.

1741 GROUP HEALTH INSURANCE

The City provides health insurance to all full time employees. The coverage is provided by Blue Choice of South Carolina.

1750 GROUP LIFE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .0015 is multiplied by total salaries.

1900 LEGAL FEES

This account provides for expenses associated with legal advice pertaining to personnel issues.

3520 WORKER'S COMPENSATION

The City provides insurance coverage to employees injured as a result of employment. The City is a member of the South Carolina Municipal Insurance Trust, which provides workers with compensation coverage. The rate varies by job.

0920 FIRE PREVENTION

This account provides funds for Fire Marshall re-certification and Public Fire Education, which includes Smoke Detector programs, Code Enforcement and Fire Department Open House materials e.g.: Refreshments, Balloons, Fire Prevention handouts and postings.

2000 PURCHASED POWER

This account provides the funds necessary for the purchase of power that the City of Clinton sells to its customers. The City of Clinton purchases power from the Piedmont Municipal Power Agency.

2010 MATERIAL SALES

This fund is provided for an avenue to charge material purchased from the City of Clinton due to traffic accidents or vandalism to the City's Electrical System. Material purchased by contractors is also charged to this account.

2050 LCWSC TREATMENT

This account provides funds to pay for sewer treatment charges to Laurens County Water and Sewer Authority.

2100 OFFICE SUPPLIES

The purchase of basic office supplies is needed to maintain the offices, e.g. copier paper, staples, pens, pencils, etc.

2105 MATERIALS AND SUPPLIES

Funds in this account are provided to cover any expenses not budgeted in any other line item.

2110 OFFICE EQUIPMENT MAINTENANCE –COPIER AND PRINTERS

This account covers the expenses associated with the maintenance and upkeep with this department office equipment. It includes the maintenance contract for the Xerox Copier, toner and drum cartridges

2111 FILM/DEVELOPING

This account provides funds for the purchase of film and film developing for accidents and crime scenes. The Police Department will use digital cameras for the booking process and on some crime scenes. We are still required to use 35mm film on all major crime scenes due to ability to manipulate digital photos.

2112 AMMUNITION

Funds are provided in this account for the purchase of ammunition to be used by the police officers during qualifying at the firing range. During this budget year, initial and recurring training is required for the approximately 60 public safety employees (police and fire division combined). A need for continued education and training is necessary to maintain a safe level of security at our area schools. Training will be required for 12 public safety officers to possess a long-rifle while on patrol.

2115 DRUG/GRANT MATERIAL

The purchase of materials to be used with equipment purchased through grant funds. The City provides matching funds for grants with this account. LLBG 10% match COPS 25% match School Res. 25%.

2190 CHEMICALS

Expenses for chemicals used in the Sewer Streets and Sanitation Department are funded here. The Sewer Department has the responsibility for the up keep of several lift stations. Chemicals such as weed killer and degreasers are used here. These include degreasers and chemicals used to disinfect the garbage trucks.

2210 CLEANING MATERIALS

Funds in this line item cover the routine cleaning and upkeep of the City Buildings. This account also covers the materials and supplies to maintain the cleanliness of the City's vehicles.

2220 FUEL/LUBRICATION

This account provides funds for the purchase of fuel and the purchase of oil and lubricants for the vehicles assigned to the various City Departments.

2230 MEALS FOR PRISONERS

The Police Department must supply meals to all prisoners housed at the Police Department. This account provides funds to cover expenses associated with housing prisoners. The increase is due to the increase in crime and the expansion of the area to protect.

2235 TRUSTEE MAINTENANCE

The City participates in the State program that allows the City to house up to five trustees. This service is cost effective for the City. The City currently houses three trustees. This account provides funds to cover

all expenses associated with the housing and the maintenance of the trustees. Costs include \$50.00 per week for meals, \$45.00 per month for services, medical expenses, etc.

Meals \$50.00 per week x 5 men x 52 weeks = \$13,000.00

Services \$45.00 per month x 5 men x 12 months = \$2,700.00

Medical costs for trustees - \$500.00

SC Dept. of Corrections Dress Code \$500

2240 SAFETY MATERIAL

Funds in this account are provided to cover the expenses associated with the purchase of safety material and supplies. The City of Clinton complies with all OSHA and EPA regulations regarding safety practices. This covers all purchases of safety related equipment.

2250 STREET LIGHT MAINTENANCE

The Electrical Department is responsible for the maintenance of the streetlights within the city limits of Clinton. Funds are provided in this account for this purpose.

2260 UNIFORMS

Funding from this account provides uniforms for current personnel in this department. As required by OSHA, the employees of the Electrical Department wear Nomex Fire Retardant clothing. Right-of-way maintenance employees wear 100% cotton.

If the uniform is not issued through a uniform vendor, and the employee is required to wear a City of Clinton LOGO shirt then the standard practice is to allow up to \$450 per employee per year.

2271 LAB SUPPLIES AND CHEMICALS

Funds are provided in this account for the purchase of supplies necessary to perform daily tasks as required by DHEC. It is required by DHEC that our Filter Plant personnel run certain tests each day to determine the quality of water that we are producing.

2275 SLED COMPUTER

The Police Department has access to SLED information by computer. This is used to run license checks and to obtain background information

2276 JUVENILE COST

The City must provide funds to cover costs for housing juveniles in Columbia. The City is charged \$35.00 per day per juvenile.

2280 WATER TREATMENT CHEMICALS

Funds are made available in this line item for the purchase of chemicals in the water treatment process. Chemicals used include chlorine, lime slurry, fluoride and alum. Chemicals are currently bid for a period of one year.

2281 SLUDGE DISPOSAL

During the process of back washing the filter at the Filter Plant, solid particles that have been filtered out of the raw water are sent to a holding tank at our location. Over a period of time this waste is run through a press system that separates these particles from the water. Once these particles are separated it leaves a mud-like substance that must be disposed of in a landfill. This account provides for this disposal and also any chemicals that may be used in this process.

2400 SMALL TOOLS AND EQUIPMENT

Funds in this account are provided for the purchase and replacement of small hand tools by the Crewmembers in performing their day-to-day duties. Also, Class A pumpers and aerial ladders in the Fire Department are required to be equipped with hand tools, salvage covers, drop lights and hand lights

2450 GARBAGE CONTAINERS

This account is used to purchase residential garbage containers. These containers are sold to City of Clinton residential customers at the cost the City pays for them.

3000 PROFESSIONAL SERVICES – AGENT

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc.

3029 LAB TESTING – OUTSIDE SERVICES

This account covers expenses incurred for testing of lab samples that cannot be performed by our lab at the Filter Plant.

3030 PROFESSIONAL SERVICES

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc. such as the Annual Audit, electrical engineers, etc.. For example, these engineers provide services such as mapping, designs in upgrading our electrical and SCADA systems, and rate studies.

3031 GIS – MAINT., SOFTWARE, UPGRADES

Funds in this account are provided for the software, computer maintenance and upgrades for the City's GIS Computer System.

3110 TELEPHONE

Each department is responsible for budgeting an amount based on expected use for long distance and monthly fees. This account also includes charges for cellular phone usage.

3120 RADIO MAINTENANCE

This account provides funds for repairs to and the maintenance of all radios owned by the City.

3130 POSTAGE

This account provides funds for postage needs throughout the City. The postage machine's functionality allows Departmental coding; therefore, the costs are allocated by the postage machine reports

3210 TRAVEL

This account covers transportation to and from meetings associated with departmental training seminars, schools, and various other meetings. The City provides per diem for all employees.

3300 ADVERTISING

This account is provided for the publishing of advertisements and legal notices in publications of general circulation.

3400 PRINTING

This account funds printing needs for the City Departments. e.g. incident reports, letterhead, forms, etc.

3540 UNEMPLOYMENT CLAIMS

The City of Clinton must provide funds for unemployment claims made by employees that have resigned or have had their employment terminated.

3620 NATURAL GAS

Funds in this account are provided to purchase natural gas to supply the standby generator located at the Public Works Building. This generator is utilized during power outages to supply power to the radio and telephone systems. Natural gas is also purchased to provide a heat source in several of the City buildings.

3623 UTILITIES PURCHASED

This account provides funds for the purchase of natural gas for City Hall and the Community Building.

3630 POWER CONSUMED

This account covers the cost of power consumed by all of the City owned facilities. These meters are read monthly and a journal entry is made.

3640 WATER CONSUMED

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

3650 SEWER SERVICE

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

3655 RAILROAD LEASE

This account covers the expenses paid to CSX Railroad for rights-of-way privileges. The City has several electrical lines that cross or run parallel to CSX property.

3720 BUILDING AND GROUNDS MAINTENANCE

This account provides funds for the general maintenance of the city's buildings. Items that may be included in this account are as follows: plumbing repairs, replacement of florescent tubes.

3725 NEW ELECTRICAL CONNECTIONS

Funds in this account are provided for the expenses incurred while making a new customer connection to the city's electrical system.

3726 NEW RENTAL LIGHT CONNECTIONS

This account is provided for the expense of adding new lighting customers to our system. The customer has several choices from which to choose.

3728 NEW SEWER/WATER TAPS

This account provides the funds necessary to make new sewer/water taps for customers on our system.

3730 EQUIPMENT MAINTENANCE/SERVICE

This account covers contract costs for computers, computer software and toner for copiers. The City currently contracts with Smith Data for software maintenance.

3731 SOFTWARE MAINTENANCE

Funds from this account are provide for maintenance contracts for the City software.

3742 STREET AND TRAFFIC SIGN MAINTENANCE

Funds in this account are provided for the purchase and maintenance of street name and traffic signs. The City of Clinton maintains only the City streets and state roads are maintained by the SCDOT.

3755 BOND INSURANCE

The City of Clinton currently provides a blanket bond of \$50,000.00 in order to cover all employees with the exception of the Finance Department, e.g. City Manager, Building Inspectors, Street and Sanitation Supervisor, Public Works Director, etc.

3760 STREET MAINTENANCE

Funds in this account are provided for routine street maintenance

3763 LANDFILL FEES

Expenses paid to Laurens County and to Waste Management for the disposal of citywide waste are paid from this account.

3768 VEHICLE REPAIRS

This account covers maintenance repairs for the vehicles assigned to this department. This covers engine, brakes and other repairs that may be performed by local repair shops.

3769 VEHICLE TIRE PURCHASES

This account provides the funds to purchase and repair tires for City vehicles. Purchase prices are based on bid prices and prices through State Purchasing.

3770 VEHICLE MAINTENANCE

This expenditure account covers the cost of routine maintenance for the vehicles assigned to the Electrical Department. Routine maintenance is defined as engine oil and filter changes, transmission filter changes, headlamps, and windshield wipers, etc.

3771 SYSTEM MAINTENANCE

The funds provided in this account cover the expenses with the maintenance of the City's electrical system.

3772 TREE AND ROW MAINTENANCE

Funds in this account are provided for stump removal within street rights-of-way in the general fund.

3773 R. O. W. CLEARING

Funds from this account provide for the expenses associated with the clearing of electrical rights-of-way. Funds are also provided in this account for removal of stumps that is within our rights-of-way.

3779 PROFESSIONAL SERVICES – LANDFILL

The South Carolina Department of Health and Environmental Control requires that the City of Clinton monitor the City Landfill for chemicals and other matter that has been placed in the landfill. Davis and Floyd Engineering of Greenwood provides these services for the City and also submits reports to DHEC as to their findings each year.

3810 RENT – CITY HALL

The Public Works Building is charged each month for rent to City of Clinton. The expenses are divided between the Electric, Sewer, Storm Sewer Departments and the Filter Plant.

3910 YMCA

The City of Clinton does not operate a recreation department but supports the work of the Clinton YMCA. The City's funds 28% of the YMCA'S annual operating budget. The City has an agreement with the YMCA that is approved by City Council each year.

3930 PARKS

This account provides 20% matching funds for any grants that the City may receive for the purchase of playground equipment for the City parks.

3940 UPTOWN BEAUTIFICATION

The Streets and Parks Department provides maintenance and upkeep on the uptown of Clinton. These services include planting of flowers, on a bi-annual basis, in the pots located along store fronts, and maintaining the monument area.

4010 ELECTIONS

The City pays Laurens County Board of Elections and Registration to conduct the City's elections. The City holds elections every two years.

4015 ANNEXATIONS

This account provides expenses associated with annexations of parcels into the corporate City limits of Clinton. (Maps, plats, and other expenses associated with annexations)

4020 EMPLOYEE TRAINING

This account provides funds for training to enhance personnel safety and enrich employee and departmental professionalism.

4025 BANKING SERVICES

This account funds costs associated with banking services for the General Fund, e.g. wire fees, service charges, return check fees, etc.

4029 ECONOMIC DEVELOPMENT CORPORATION

This fund provides for the expenses incurred by the economic development board.

4031 SPECIAL NEEDS, DISABILITIES AND UNITED WAY

This account provides funds for United Way, Special Needs and Disabilities.

4032 MAIN STREET PROGRAM

This account provides the funds necessary for the implementation of the main street program

4040 MEMBERSHIP DUES

This account provides funding for professional publications and manuals. It also funds membership dues for various organizations and associations for membership of department personnel.

4045 MORALE AND WELFARE

This account funds events to show appreciation for the City employees. The City sponsors dinners, door prizes, and special events.

4046 SPECIAL EVENTS

This account provides funding for special events for organizations, e.g. Planning Commission, Appeals Board, United Way, Chamber of Commerce, and the NAACP.

4050 INCIDENTAL EXPENSES

This account provides funds for expenses not normally budgeted, e.g. bereavement, car tags, etc.

4051 MEDICAL EXPENSES

SCDOT requires that each employee that possesses a Commercial Drivers License undergo random drug and alcohol screenings. Each quarter 25% of these drivers are tested. This account also covers Hepatitis B vaccinations, and pre-employment drug testing.

4052 CODE BOOKS

This accounts account provides funds for the purchase of building codebooks for use by the code enforcement officer.

4054 MEDICAL EXPENSES/EQUIPMENT/FIRST RESPONDER EQUIPMENT

This account provides funding for Medical Expenses for the City of Clinton. Also included in this account are expenditures to initiate an Automated External Defibrillator (AED) program throughout the city's buildings and police cruisers.

4056 SAFETY INCENTIVES

This account provides funds for incentives to promote and encourage safety (\$20 per Employee.) It also includes monetary incentives for a new program related to the City's health fair and health program incentives. This program will reward employees for maintaining certain benchmark levels with regards to their health in areas of blood pressure, weight, cholesterol, etc. and will offer additional bonuses for multiple category reductions. The reward and bonus can be collected only once per category in a fiscal year. For those employees who do not participate in our health fair but do get annual wellness physicals may submit the results from their physician's tests to the rewards program.

4054 FIRST RESPONDER EQUIPMENT AND SUPPLIES

This account funds the cost of medical supplies and other related expenses associated with the Fire Department's First Responder program. e.g. B.B. Pathogen Kits, Medical Trauma supplies, Oxygen Cylinders.

4057 GRANT EXPENSES

When the City obtains a grant, this account allows for any matching funds that may be required by the grant.

4059 GENERATOR FUEL

This line item provides for the expenses incurred in purchasing fuel for the city's generators.

4060 GENERATOR MAINTENANCE

The City of Clinton owns a stand by generator located on the grounds of the Public Works Complex that is used to shed load during hours of peak electrical usage and to also provide power to the finished water pumps at the Filter Plant. Funds in this account are provided for routine maintenance of these generators.

4066 NOTE PAYMENT – EQUIPMENT

Funds in this account are provided for the note payment on the purchase equipment

4070 NOTE PAYMENT – FIRE TRUCK

Funds from this account are provided for the note payment for the fire truck purchased with financing.

4080 UTILITIES TRANSFER TO COMBINED UTILITY SYSTEM

This account provides funds to repay the Utility System for services used by City Hall.

4090 INDUSTRIAL PARK PROGRAM

Funds in this account are provided the development of the new industrial park.

4100 REFUNDS AND CORRECTIONS

This account provides funds to help cover the cost of billing errors and problems associated with the electrical system.

4105 WATER HEATER MAINTENANCE

The City provides a water heater maintenance service for customers. The City contracts with S & S Development to handle the maintenance. The cost is approximately \$236.00 per month. The City pays S & S Development a fee for every water heater.

Gas water heaters \$2.50 per month Electric \$2.00 per month

4101 STATE FINE TRANSFER

The Police Department is required to transfer a portion of all fines collected to the State.

4110 FINES – REFUNDS

This account covers refunds for fines overturned in City Court. The City keeps \$800 in petty cash and charges the refund back to this account.

4200 VICTIM'S RIGHTS

The City pays Laurens County 25% of the Victims Assistance Program's Budget. The payments are made in four installments.

4300 911 EXPENSES

This account covers the cost for 911 services provided by Laurens County. The City pays for an emergency dispatcher. The City pays \$19,531.20 per year in four installments, one half paid by the Fire Department and one-half paid by the Police Department.

4305 SUPPORT EQUIPMENT

This account funds expenses for equipment in order for all Firefighters to do their job accordingly. Support equipment includes turn out gear, SCBA, and related tools and equipment.

4400 NFRIS REPORTING

The State of South Carolina requires the Fire Department to network with the county for all fire activities such as pre fire planning, fire reporting, and a mapping system. This line item provides funding for these needs.

4900 ANIMAL CONTROL-POUND POLICE

This account covers any costs associated with the upkeep of the dogs utilized by the Police Department for investigations.

5010 NOTE PAYMENT – ELECTRIC EQUIPMENT

This account provides the funds necessary to make the lease/purchase payments for the new electric equipment.

5023 CAPITAL – EQUIPMENT

This line item is provided for the purchase of the department's capital equipment purchases. To qualify for a capital purchase the item must be in excess of \$400.00.

5024 CAPITAL – VEHICLES

This line item is provided for the purchase of the city department's capital vehicle purchases.

5044 CAPITAL – FACILITIES

Funds in this account are provided for any capital upgrades to the City's Buildings. Any upgrades may be split between all of the in the particular building.

5050 CAPITAL – SYSTEM

This account covers the cost of capital upgrades of the Utilities Systems. From time to time it is necessary to build new power water and sewer lines to serve a new customer on our system. This line also covers the costs related to any new meter installation.

5052 OVERHEAD ALLOCATION

The Utility Fund transfers money to the General Fund for work that Mayor and Council, Administration, Finance, and the Legal Department perform for the Utility System. This amount is split between the Electrical Department, Sanitary Sewer, and Water Distribution.

5053 CONTRIBUTION TO GENERAL FUND

The Utility System contributes no more than 8% of their revenues to the General Fund for operations. These funds are split between the Electrical Department, Sanitary Sewer, and Water Distribution.

5210 BOND PAYMENT

Funds in this account are provided for repayment of a bond used to upgrade the Electrical System and refinance an outstanding bond used for Filter Plant upgrade.



City of Clinton Annual Budget

Fiscal Year
2014-2015



CLINTON
South Carolina



CAPITAL IMPROVEMENT PLAN

FISCAL YEAR
2015 - 2019



CAPITAL IMPROVEMENT PLAN

FISCAL YEARS 2015-2019

The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2015 – 2019. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

SCOPE OF THE CAPITAL IMPROVEMENT PLAN

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$1,000 with a useful life of at least three years. In some cases, items with a cost less than \$1,000 each have been placed on the list due to their critical need, lifespan, or aggregate cost. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also includes projects or vehicles that are purchased as part of the capital line items in the operating budget however, these items are accounted for separately in the normal budget process and in each budget section. Other capital line items which are part of each department's annual operating expenditure have been omitted from this plan since they are addressed elsewhere in this document. For example, debt service has not been included in the CIP since it is addressed previously in the budget as well as in each individual department or division's budget.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

FINANCING THE CAPITAL IMPROVEMENT PLAN

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go

include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project to be financed.

CLINTON PARK IMPROVEMENTS

ECONOMIC DEVELOPMENT

DESCRIPTION:

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects. In addition, the City is developing an industrial park on I-26 to support recruiting industry that could benefit from close proximity to the interstate.

DEVELOPMENT NEEDS

- Clinton Park Phase II (Frontage Road)
 - Underground Electric installation - \$425,000
 - Water line extension - \$450,000
 - Sewer main extension - \$845,000
 - Facility Enhancements - \$250,000
- Clinton Park Phase III
 - Roadway extension - \$396,000
 - Water system installation - \$1,205,000
 - Sewer system installation - \$1,358,250
 - Facility Enhancements - \$250,000
- 12-acre Retail Site (corner of Ring Road & Hwy 72)
 - Water & Sewer extensions - \$250,000
- CentrePointe Commerce Park Development
 - Sewer system installation: \$1,475,000
 - Spec Building Construction: \$2,000,000
 - Roadway Improvements: \$986,000
 - Interstate Interchange Enhancements: \$450,000
 - Facility Enhancements - \$250,000

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Clinton Park Phase III	\$ 3,209,250	2015-2019
Clinton Park Phase II	\$ 1,970,000	2015
12-acre Retail	\$ 250,000	2015-2019
CentrePointe Development	\$ 5,161,000	2015-2019
Total	\$ 10,590,250	

Possible Financing Sources		
2011 Utility Bond	\$ 1,745,000	
Santee Cooper Loan Program	\$ 2,000,000	
Shortfall	\$ 6,845,250	
Total	\$ 10,590,250	

NOTE: *If a large industrial project locates in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.*

ASSESSMENT OF OPERATING IMPACT:

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and current rate structures support the provision of services.

ASSESSMENT OF FINANCING ISSUES:

City staff plan to propose a 2011 Utility Bond to be issued in the 3rd quarter of 2011 to finance Clinton Park Phase II utilities and AMR deployment.

MARTHA DENDY CENTER & PARK

COMMUNITY DEVELOPMENT

DESCRIPTION:

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Community Center and public park. The project will involve partial demolition of the existing facility.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Martha Dendy Partial Demolition	\$ 500,000	2015
Martha Dendy Community Center	\$ 1,500,000	2018
Campus Park Development	\$ 250,000	2016
Total	\$ 2,250,000	
Possible Financing Sources		
CDBG Grant	\$ 500,000	
FY 2015 Professional Services Funding	\$ 10,000	
Shortfall	\$ 1,740,000	
Total	\$ 2,250,000	

ASSESSMENT OF OPERATING IMPACT:

The City of Clinton does not currently own the facility but will own and operate if funding for repairs is secured. Operational costs could be up to \$100,000 per year. The City received a CDBG grant in 2013 to support the first phase of the project.

ASSESSMENT OF FINANCING ISSUES:

The City of Clinton is currently pursuing numerous grants to fund the facility improvements as well as operational support.

STREETSCAPE IMPROVEMENTS

ECONOMIC DEVELOPMENT

DESCRIPTION:

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Phase 3A	\$ 130,000	2015
Phase 4 (West Main)	\$ 500,000	2016
Phase 5 (East Main)	\$ 500,000	2017
Phase 6 (South Broad)	\$ 1,000,000	2018
Phase 7 (Carolina & South Broad)	\$ 750,000	2019
Phase 8 (South Broad at Maple)	\$ 300,000	2019
Phase 9 (Willard & North Broad)	\$ 1,250,000	2019
Total	\$ 4,430,000	
Possible Financing Sources		
CNNGA ED Funds	\$ 130,000	
Shortfall	\$ 4,300,000	
Total	\$ 4,430,000	

ASSESSMENT OF OPERATING IMPACT:

None

ASSESSMENT OF FINANCING ISSUES:

The City will aggressively seek grant funding to continue the streetscape improvement plan.

RECREATION FACILITIES

COMMUNITY DEVELOPMENT

DESCRIPTION:

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Recreation Center Engineering	\$ 500,000	2015
Recreation Center Property Acquisition	1,000,000	2016
Recreation Center Construction	6,500,000	2017-2019
Total	\$ 8,000,000	
Possible Financing Sources		
Hospitality & Accommodations Fees	\$ 8,000,000	
Shortfall	-	
Total	\$ 8,000,000	

ASSESSMENT OF OPERATING IMPACT:

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

ASSESSMENT OF FINANCING ISSUES:

The City will need to issue a revenue bond in order to construct the facility in the time allotted, and current fee collections could sustain the bond payment, however the bond will need to be for at least 31 years based on our current collections amounts.

WATER SYSTEM IMPROVEMENTS

PUBLIC WORKS

DESCRIPTION:

The City's water system in certain neighborhoods is in severe need of rehabilitation and/or replacement. The primary areas of focus for this five-year period are the Edgewood / Gastley, and Clinton Mill communities.

The City was awarded a series of Community Development Block Grant (CDBG) to fund work in Clinton Mill. City staff will apply for additional grant funding to continue this project.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Lydia Mill Phase 1	\$ 500,000	Complete
Lydia Mill Phase 2 and 3	\$ 500,000	Complete
Lydia Mill Phase 4	\$ 500,000	Complete
Edgewood / Gastley	\$ 350,000	2015
Clinton Mill Phase 1	\$ 500,000	Complete
Clinton Mill Phase 2	\$ 500,000	2016
Clinton Mill Phase 3	\$ 500,000	2017
Total	\$ 3,350,000	
Possible Financing Sources		
CDBG Funding	\$ 2,000,000	
RIA Funding	\$ 100,000	
Shortfall	\$ 1,250,000	
Total	\$ 3,350,000	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new water lines.

ASSESSMENT OF FINANCING ISSUES:

The CDBG program requires the City to match any grants allocated. The City has provided matching funds through in-kind work in the past.

RADIO READ METER INSTALLATION

PUBLIC WORKS

DESCRIPTION:

City staff has made a recommendation to install radio-read meters in all residential and general service customers. These meters would replace current analog meters that require a sight inspection at each reading.

FINANCING PLAN:

Project	Estimated Cost	Year Needed
Radio-read Meter Installation	\$ 1,500,000	2014-2018
Total	\$ 1,500,000	
Possible Financing Sources		
Revenue Bond	\$ 1,500,000	
Shortfall	-	
Total	\$ 1,500,000	

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease and revenues should increase.

ASSESSMENT OF FINANCING ISSUES:

Issuance of a revenue bond has added to the City's debt margin within the Utility System; however, the Utility Fund is able to cover this bond at this time.

CAPITAL PLAN: DEPARTMENT OF PUBLIC SAFETY

FY 2014 - 2019 Capital Improvement Plan

Department: Department of Public Safety
 Date: 2-Jan-14

DESCRIPTION							FY 13-14			FY 14-15			FY 15-16		FY 16-17		FY 17-18		FY 18-19		Total		
PROJECT NO:	Category	Division	Fund	Priority Level	Justification	Description	Priority	Funded	Requested	Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Requested		
	Vehicle	DPS - Police	General Fund	Replace Existing	Law Enforcement Vehicle		\$ 70,000	\$ 105,000	1	\$ 105,000	\$ 105,000		\$ 105,000		\$ 105,000		\$ 105,000		\$ 105,000		\$ 105,000	\$ 630,000	
	Vehicle	DPS - Police	General Fund	Replace Existing	Administration vehicle		\$ -	\$ -	2	\$ -	\$ 35,000		\$ -		\$ 35,000		\$ -		\$ -		\$ -	\$ 35,000	
	Vehicle	DPS - Police	General Fund	Replace Existing	Animal Control Vehicle		\$ -	\$ -	2	\$ -	\$ 12,000		\$ -		\$ 12,000		\$ -		\$ -		\$ -	\$ 12,000	
	Vehicle	DPS - Fire	General Fund	Replace Existing	Fire Command Vehicle		\$ -	\$ -		\$ -	\$ -		\$ -		\$ 35,000		\$ -		\$ -		\$ -	\$ 35,000	
	Vehicle	DPS - Fire	General Fund	Improve Efficiency	Service / PU Truck		\$ -	\$ -	3	\$ -	\$ 30,000		\$ -		\$ 30,000		\$ -		\$ -		\$ -	\$ 30,000	
	Vehicle	DPS - Fire	General Fund	Improve Efficiency	Service / PU Truck		\$ -	\$ -		\$ -	\$ -		\$ -		\$ -		\$ 30,000		\$ -		\$ -	\$ 30,000	
	Vehicle	DPS - Fire	General Fund	Replace Existing	Fire Apparatus - Engine / Pumper		\$ -	\$ -	1	\$ 450,000	\$ 450,000		\$ -		\$ 450,000		\$ -		\$ -		\$ 450,000	\$ 1,350,000	
	Vehicle	DPS - Fire	General Fund	Replace Existing	Fire Apparatus - Rescue		\$ -	\$ -		\$ -	\$ -		\$ -		\$ -		\$ -		\$ 300,000		\$ -	\$ 300,000	
	Vehicle	DPS - Fire	General Fund	Replace Existing	Fire Apparatus - Brush		\$ -	\$ -		\$ -	\$ -		\$ -		\$ -		\$ 95,000		\$ -		\$ -	\$ 95,000	
	Vehicle	DPS - Fire	General Fund	Replace Existing	Fire Apparatus - Ladder / Platform		\$ -	\$ -		\$ -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -	
	Vehicle	DPS - Fire	General Fund	Improve Efficiency	Fire Apparatus - First Responder Vehicle		\$ -	\$ -		\$ -	\$ -		\$ 35,000		\$ -		\$ -		\$ -		\$ -	\$ 35,000	
	Equipment	DPS - Police	General Fund	Replace Existing	Body Armor		\$ 5,000	\$ 5,000.00	1	\$ 4,800	\$ 4,800		\$ 4,800		\$ -		\$ -		\$ -		\$ -	\$ 14,600	
	Equipment	DPS - Police	General Fund	Replace Existing	Tactical Body Armor		\$ -	\$ 14,760.00	4	\$ 2,000	\$ 14,760		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 29,520	
	Equipment	DPS - Police	General Fund	Replace Existing	Entry Shields		\$ -	\$ 3,200.00		\$ -	\$ 3,200.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 3,200	
	Equipment	DPS - Police	General Fund	Replace Existing	Night Vision Goggles		\$ -	\$ 3,300.00		\$ -	\$ 3,300.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 3,300	
	Equipment	DPS - Fire	General Fund	Replace Existing	Turnout Gear		\$ 28,000	\$ 28,000.00	1	\$ 25,000	\$ 25,000		\$ 20,000		\$ -		\$ -		\$ -		\$ -	\$ 73,000	
	Equipment	DPS - Fire	General Fund	Replace Existing	Boots		\$ -	\$ 6,000.00	1	\$ 6,000	\$ 6,000		\$ 6,000		\$ -		\$ -		\$ -		\$ -	\$ 18,000	
	Equipment	DPS - Fire	General Fund	Replace Existing	Self Breathing Apparatus		\$ -	\$ 40,000.00	2	\$ 7,200	\$ 196,000		\$ 40,000		\$ -		\$ -		\$ -		\$ -	\$ 276,000	
	Equipment	DPS - Police	General Fund	Replace Existing	Radios		\$ -	\$ 3,250.00	4	\$ -	\$ 5,000		\$ 3,250		\$ -		\$ -		\$ -		\$ -	\$ 11,500	
	Equipment	DPS - Police	General Fund	Replace Existing	Mobile Radios		\$ -	\$ 29,000.00	4	\$ -	\$ 29,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 58,000	
	Equipment	DPS - Fire	General Fund	Replace Existing	Hose Bed Covers		\$ -	\$ 1,200.00	3	\$ -	\$ 1,500		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 2,700	
	Equipment	DPS - Fire	General Fund	Replace Existing	Fire Hoses		\$ -	\$ 12,000.00	2	\$ -	\$ 3,500		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 15,500	
	Equipment	DPS - Police	General Fund	Replace Existing	Duty Belt Equipment		\$ -	\$ 10,000.00	3	\$ -	\$ 5,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 15,000	
	Equipment	DPS - Fire	General Fund	Replace Existing	Fire Pagers		\$ -	\$ 10,000.00	2	\$ 5,000	\$ 10,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20,000	
	Equipment	DPS - Fire	General Fund	Replace Existing	Extrication Gear		\$ 32,000	\$ 32,000		\$ -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 32,000	
	Equipment	DPS - Police	General Fund	Replace Existing	Ballistics Helmets		\$ -	\$ -	5	\$ -	\$ 4,320		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 4,320	
	Equipment	DPS - Police	General Fund	Replace Existing	Ballistic Blanket		\$ -	\$ -	5	\$ -	\$ 1,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1,000	
	Facility Improvement	DPS - Police	General Fund	Repair Existing	Repair Jail Area		\$ -	\$ 2,000	5	\$ -	\$ 2,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 4,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Replace Carpet in the Building		\$ -	\$ 6,000	5	\$ -	\$ 10,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 16,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Paint and caulk windows and doors		\$ -	\$ 3,000		\$ -	\$ 3,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 3,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Repair Roof		\$ -	\$ 40,000	2	\$ -	\$ 40,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 80,000	
	Facility Improvement	DPS - Other	General Fund	Improve Operations	Build a door in the hallway		\$ -	\$ 1,500		\$ -	\$ 1,500		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 1,500	
	Facility Improvement	DPS - Fire	General Fund	Repair Existing	Replace AC Unit at Fuller Station		\$ -	\$ 12,000	3	\$ -	\$ 12,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 24,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Replace Air handling unit		\$ -	\$ -	5	\$ -	\$ 30,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 30,000	
	Facility Improvement	DPS - Fire	General Fund	Improve Operations	move generator at fuller station		\$ -	\$ -	5	\$ -	\$ 20,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20,000	
	Facility Improvement	DPS - Other	General Fund	Reduce Op Costs	Energy Efficiency Improvements		\$ -	\$ 15,000	5	\$ -	\$ 15,000		\$ 15,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 60,000	
	Facility Improvement	DPS - Fire	General Fund	Replace Existing	Fuller Substation Replacement		\$ -	\$ -		\$ -	\$ -		\$ 500,000		\$ -		\$ -		\$ -		\$ -	\$ 500,000	
	Facility Improvement	DPS - Other	General Fund	Replace Existing	Public Safety Facility Expansion and Refurbishment		\$ -	\$ -		\$ -	\$ 60,000		\$ 2,500,000		\$ -		\$ -		\$ -		\$ -	\$ -	\$ 2,560,000
	Equipment	DPS - Other	General Fund	Replace Existing	Radio System Replacement		\$ -	\$ -	5	\$ -	\$ 85,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 85,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Paving		\$ -	\$ -	5	\$ -	\$ 60,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 60,000	
	Facility Improvement	DPS - Other	General Fund	Repair Existing	Facility Painting		\$ -	\$ -	5	\$ -	\$ 10,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 10,000	
	Facility Improvement	DPS - Other	General Fund	Replace Existing	Facility Signage		\$ -	\$ 10,000	4	\$ 10,000	\$ 10,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 10,000	
	Facility Improvement	DPS - Other	General Fund	Replace Existing	Window Replacement		\$ -	\$ -	5	\$ -	\$ 10,000		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 10,000	
Totals							\$ 135,000	\$ 367,210		\$ 615,000	\$ 1,301,880		\$ 3,229,050		\$ 600,000		\$ 240,000		\$ 865,000		\$ 6,603,140		

CAPITAL PLAN: DEPARTMENT OF ADMINISTRATIVE SERVICES

FY 2014 - 2019 Capital Improvement Plan

Department: Department of Administrative Services
 Date: 2-Jan-14

DESCRIPTION							FY 13-14			FY 14-15			FY 15-16		FY 16-17		FY 17-18		FY 18-19		Total
PROJECT NO:	Category	Division	Fund	Priority Level	Justification	Description	Priority	Funded	Requested	Priority2	Funded3	Requested4	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Requested
	Vehicle	DAS - Other	General Fund		Motor Pool Creation	Vehicle - Minivan		\$ -	\$ 22,000	2	\$ -	\$ 22,000									\$ 22,000
	Vehicle	DAS - Other	General Fund		Motor Pool Creation	Vehicle - Sedan	2	\$ 12,000	\$ 20,000												\$ 19,000
	Vehicle	DAS - Other	General Fund		Motor Pool Creation	Vehicle - SUV		\$ -	\$ -	3	\$ -	\$ 21,000									\$ 21,000
	Vehicle	DAS - Utility Bill	Utility Fund		Replace Existing	Vehicle - PU Truck		\$ -	\$ -	4	\$ -	\$ 17,500									\$ 17,500
	Vehicle	DAS - Utility Bill	Utility Fund		Replace Existing	Vehicle - PU Truck		\$ -	\$ -					\$ 17,500							\$ 17,500
	Vehicle	DAS - Maint.	Utility Fund		Replace Existing	Vehicle - PU Truck		\$ -	\$ -					\$ 17,500							\$ 17,500
	Vehicle	DAS - Maint.	Utility Fund		Replace Existing	Vehicle - PU Truck		\$ -	\$ -					\$ 17,500							\$ 17,500
	Facility Improvement	DAS - Muni. Cou	General Fund		Replace Existing	Courtroom Furnishing		\$ -	\$ -	5	\$ -	\$ 45,000									\$ 45,000
	Facility Improvement	DAS - Muni. Cou	General Fund		Building Redesign	Court Office Reconstruction		\$ -	\$ 35,000	6	\$ -	\$ 80,000									\$ 80,000
	Facility Improvement	DAS - Maint.	Utility Fund		Expansion	Enclose Bay		\$ -	\$ -	7	\$ -	\$ 35,000									\$ 35,000
	Facility Improvement	DAS - Maint.	Utility Fund		Increase Efficiency	Replace Equipment	1	\$ 12,000	\$ 12,000	1	\$ 12,000	\$ 12,000		\$ 12,000							\$ 24,000
	Facility Improvement	DAS - Maint.	Utility Fund		Expansion	Construct New Maintenance and Fleet Facility		\$ -	\$ -							\$ 500,000					\$ 500,000
	Facility Improvement	DAS - Muni. Cou	General Fund		Building Redesign	Court Room Construction		\$ -	\$ 80,000					\$ 400,000							\$ 400,000
	Facility Improvement	DAS - Other	General Fund		Building Redesign	Energy Efficiency Improvements		\$ -	\$ -			\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 50,000
	Facility Improvement	DAS - Utility Bill	Utility Fund		Building Redesign	Generator for MSBMC		\$ -	\$ -					\$ 150,000							\$ 150,000
Totals								\$ 24,000	\$ 169,000		\$ 12,000	\$ 242,500		\$ 607,000		\$ 527,500		\$ 46,500		\$ 10,000	\$ 1,433,500

CAPITAL PLAN: DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

FY 2014 - 2019 Capital Improvement Plan

Department: Department of Comm. & Econ. Developmen

Date: 3-Jan-14

DESCRIPTION						FY 13-14			FY 14-15			FY 15-16		FY 16-17		FY 17-18		FY 18-19		Total		
PROJECT NO:	Category	Division	Fund	Priority Level	Description	Priority	Funded	Requested	Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Requested		
	Vehicle	DCED - Admin	General Fund	C	Vehicle		\$ -	\$ 22,000	27	\$ -	\$ 22,000										\$ 22,000	
	Facility Improvement	DCED - Comm. Dev.	Other	B	Playground Equipment Replacement				6	\$ -	\$ 30,000		\$ 30,000		\$ 45,000		\$ 50,000		\$ 55,000		\$ 210,000	
	Facility Improvement	DCED - Comm. Dev.	Other	C	Recreation Softball Park								\$ 2,500,000								\$ 2,500,025	
	Facility Improvement	DCED - Comm. Dev.	Other	C	Water Park														26	\$ 3,000,000	\$ 3,000,026	
	Facility Improvement	DCED - Comm. Dev.	Other	C	Recreation Soccer Park												24	\$ 5,500,000			\$ 5,500,024	
	Facility Improvement	DCED - Comm. Dev.	Other	C	Park Improvements			\$ 15,000	11	\$ -	\$ 15,000		\$ 30,000		\$ 40,000		\$ 40,000		\$ 40,000		\$ 165,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	B	Sign Replacement			\$ 40,000	15	\$ -	\$ 40,000		\$ 40,000		\$ 25,000		\$ 25,000		\$ 25,000		\$ 155,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	Wayfinding Signs			\$ 150,000	22	\$ -	\$ 150,000										\$ 150,000	
	Facility Improvement	DCED - Admin	General Fund	B	Energy Efficiency Improvements			\$ 10,000	13	\$ -	\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 50,000	
	Facility Improvement	DCED - Comm. Dev.	Other	C	LoCal Housing Development			\$ 150,000	14	\$ -	\$ 150,000				\$ 150,000						\$ 300,000	
	Facility Improvement	DCED - Comm. Dev.	Other	B	Library														12	\$ 6,500,000	\$ 6,500,012	
	Facility Improvement	DCED - Comm. Dev.	Other	C	Martha Dendy Development			\$ 150,000	10	\$ -	\$ 150,000		\$ 150,000		\$ 250,000		\$ 350,000		\$ 350,000		\$ 1,250,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	Veteran's Park								\$ 100,000								\$ 100,021	
	Facility Improvement	DCED - Comm. Dev.	Other	B	Legion Hut Rehabilitation			\$ 150,000	8	\$ -	\$ 150,000										\$ 150,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	B	Community Building Parking Lot and Wall Repair			\$ 75,000	9	\$ -	\$ 75,000										\$ 75,000	
	Facility Improvement	DCED - Comm. Dev.	Other	B	Gilliam Center Improvement Fund			\$ 10,000	5	\$ -	\$ 10,000		\$ 25,000								\$ 35,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	A	Museum Painting and Repairs			\$ 10,000	4	\$ 10,000	\$ 10,000										\$ 10,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	Depot Stage			\$ 2,500	20	\$ -	\$ 2,500										\$ 2,500	
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	Carriage House Outdoor Facility			\$ 15,000	19	\$ -	\$ 15,000											\$ 15,000
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	Vance Park Expansion			\$ 40,000	23	\$ -	\$ 40,000											\$ 40,000
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	City Entrance Sign Replacement			\$ 20,000	7	\$ -	\$ 20,000		\$ 20,000		\$ 20,000		\$ 20,000		\$ 20,000		\$ 100,000	
	Facility Improvement	DCED - Comm. Dev.	General Fund	C	City Limits Sign Replacement			\$ 20,000	18	\$ -	\$ 20,000											\$ 20,000
	Facility Improvement	DCED - Econ Dev.	Economic Development	B	Corporate Park III improvements			\$ 50,000	3	\$ -	\$ 50,000		\$ 50,000								\$ 100,000	
	Facility Improvement	DCED - Econ Dev.	Economic Development	B	Corporate Park II Improvements								\$ 50,000		\$ 50,000							\$ 100,017
	Facility Improvement	DCED - Econ Dev.	Economic Development	B	Clinton Adair Park Development								\$ 50,000		\$ 1,500,000		\$ 2,000,000		\$ 2,000,000		\$ 5,550,002	
	Facility Improvement	DCED - Econ Dev.	Economic Development	B	Shell Building			\$ 1,800,000	1	\$ -	\$ 1,800,000											\$ 1,800,000
	Facility Improvement	DCED - Comm. Dev.	General Fund	B	Downtown Sign Improvements			\$ 5,000	16	\$ -	\$ 5,000											\$ 5,000
	Facility Improvement	DCED - Comm. Dev.	General Fund	B	Streetlight Arm Replacement																	\$ -
Totals							\$ -	\$ 22,000		\$ 10,000	\$ 2,764,500		\$ 3,055,000		\$ 2,090,000		\$ 7,995,000		\$ 12,000,000		\$ 27,904,627	

CAPITAL PLAN: DEPARTMENT OF PUBLIC WORKS

FY 2015 - 2019 Capital Improvement Plan

Department: Department of Public Works

Date: 2-Jan-14

DESCRIPTION							FY 13-14			FY 14-15			FY 15-16		FY 16-17		FY 17-18		FY 18-19		Total
PROJECT NO	Category	Division	Fund	Priority	Level	Justification	Description	Priority	Funded	Requested	Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Requested	
	Facility Improvement	DPW - Sanitatio	General Fun	C		Upgrade Facility	Close in Parking Bays			28 \$ - \$ 20,000			\$ 20,000							\$ 40,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	A		Maintain Existing	Stabilize River bank @ Enoree River		1 \$ 40,000 \$ 40,000											\$ 40,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Maintain Existing	Clear Well Cleaning		12 \$ - \$ 39,000										\$ 39,000	\$ 78,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Replace Existing	WTP Wall Repair		27 \$ - \$ 2,500											\$ 2,500	
	Facility Improvement	DPW - Elect.	Utility Fund	B		Replace Existing	Switched Capacitors		29 \$ - \$ 25,000				\$ 25,000		\$ 25,000					\$ 75,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Replace Existing	Press Building Roof		26 \$ - \$ 1,000											\$ 1,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Replace Existing	Chlorine Area Roof		25 \$ - \$ 2,000											\$ 2,000	
	Facility Improvement	DPW - Elect.	Utility Fund	C		Improve Efficiency	Electric Sectionalizers		18 \$ - \$ 12,000				\$ 12,000		\$ 12,000					\$ 36,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	A		OSHA Standard	Safety Cages		5 \$ 11,000 \$ 11,000											\$ 11,000	
	Facility Improvement	DPW - Elect.	Utility Fund	C		Future Operational Need	Grout Conversion							\$ 50,000						\$ 50,000	
	Facility Improvement	DPW - Elect.	Utility Fund	B		Improve Security	Wildlife Guards		33 \$ - \$ 13,000				\$ 13,000							\$ 26,000	
	Facility Improvement	DPW - Elect.	Utility Fund	C		Future Operational Need	Pole Barn Construction													\$ -	
	Facility Improvement	DPW - Elect.	Utility Fund	B		Replace Existing	System Upgrades		17 \$ - \$ 50,000				\$ 50,000		\$ 50,000		\$ 50,000		\$ 50,000	\$ 250,000	
	Facility Improvement	DPW - St. Sew	Utility Fund	C		Replace Existing	Stabilize Storm Sewer		3 \$ - \$ 5,000											\$ 5,000	
	Facility Improvement	DPW - Other	Utility Fund	B		Improve Security-RP3 REQUIR	Security Cameras		19 \$ - \$ 25,000											\$ 25,000	
	Facility Improvement	DPW - Water Tre	Other	B		Future Operational Need	Sludge Basin Reconstruction						\$ 1,500,000		\$ -		\$ -		\$ -	\$ 1,500,000	
	Facility Improvement	DPW - Water Tre	Other	A		Future Operational Need	Duncan Creek Reservoir Construction						\$ 8,000,000		\$ -		\$ -		\$ -	\$ 8,000,000	
	Facility Improvement	DPW - Water Dis	Utility Fund	A		Replace Existing	Water Line Replacement		4 \$ 48,000 \$ 130,000				\$ 150,000		\$ 150,000		\$ 150,000		\$ 150,000	\$ 730,000	
	Facility Improvement	DPW - Sewer	Other	A		Replace Existing	Sewer Line Replacement		43 \$ - \$ 150,000				\$ 150,000		\$ 150,000		\$ 150,000		\$ 150,000	\$ 750,000	
	Vehicle	DPW - Sanitatio	General Fun	B		Replace Existing	Vehicle-PU Truck with winch 4x4		22 \$ - \$ 31,000											\$ 31,000	
	Vehicle	DPW - Sanitatio	General Fun	B		Replace Existing	Vehicle - Garbage Truck							\$ 165,000						\$ 165,000	
	Vehicle	DPW - Sanitatio	General Fun	B		Replace Existing	Vehicle - Street Sweeper		14 \$ - \$ 180,000										\$ 180,000	\$ 360,000	
	Vehicle	DPW - Sanitatio	General Fun	B		Replace Existing	Vehicle - Grapple Truck		15 \$ - \$ 130,000										\$ 130,000	\$ 260,000	
	Vehicle	DPW - Sanitatio	General Fun	C		Replace Existing	Vehicle - Leaf Vacuum Truck									\$ 170,000				\$ 170,000	
	Vehicle	DPW - Sanitatio	General Fun	C		Replace Existing	Vehicle - Dump Truck							\$ 65,000						\$ 65,000	
	Vehicle	DPW - Sewer	Utility Fund	C		Replace Existing	Vehicle - Full Size Service Truck (w/crane)		30 \$ - \$ 60,000											\$ 60,000	
	Vehicle	DPW - Elect.	Utility Fund	B		Replace Existing	Vehicle - 55' WH Mat. Hand Bucket Truck		6 \$ 170,000 \$ 170,000				\$ 34,700		\$ 34,700		\$ 34,700		\$ 34,700	\$ 308,800	
	Vehicle	DPW - Elect.	Utility Fund	A		Replace Existing	Vehicle - 55' WH Mat. Hand Bucket Truck								\$ 170,000					\$ 170,000	
	Vehicle	DPW - Elect.	Utility Fund	B		Replace Existing	Vehicle - 40' WH Bucket Truck												\$ 120,000	\$ 120,000	
	Vehicle	DPW - Water Dis	Utility Fund	C		Replace Existing	Vehicle - Dump Truck								\$ 85,000					\$ 85,000	
	Vehicle	DPW - Elect.	Utility Fund	C		Replace Existing	Vehicle - PU Truck							\$ 31,000					\$ 31,000	\$ 62,000	
	Vehicle	DPW - Elect.	Utility Fund	C		Replace Existing	Vehicle - PU Truck		34 \$ 20,000 \$ 30,000				\$ -		\$ 20,000				\$ 20,000	\$ 70,000	
	Vehicle	DPW - Water Dis	Utility Fund	B		Replace Existing	Vehicle - PU Truck		23 \$ 20,000 \$ 30,000				\$ 17,500				\$ 30,000		\$ 17,500	\$ 95,000	
	Vehicle	DPW - Elect.	Utility Fund	A		Replace Existing	Vehicle - Auger Truck							\$ 190,000						\$ 190,000	
	Equipment	DPW - Parks & R	General Fun	A		Replace Existing	Mowers (Riding)		31 \$ - \$ 10,000				\$ 6,000				\$ 8,000			\$ 24,000	
	Equipment	DPW - Parks & R	General Fun	B		Replace Existing	Tractor						\$ 35,000				\$ 40,000			\$ 75,000	
	Equipment	DPW - Sanitatio	General Fun	C		Replace Existing	Recycling Trailer								\$ 45,000					\$ 45,000	
	Equipment	DPW - Sanitatio	General Fun	A		Replace Existing	GPS Devices		36 \$ - \$ 3,000										\$ 4,000	\$ 7,000	
	Equipment	DPW - Sewer	Utility Fund	A		Replace Existing	Motor control center for Clinton #2 Pump Station		2 \$ 30,000 \$ 30,000											\$ 72,000	
	Equipment	DPW - Sewer	Utility Fund	C		Replace Existing	Tractor & Single Wing Mower		20 \$ - \$ 72,000											\$ 14,000	
	Equipment	DPW - Water Tre	Utility Fund	B		Replace Existing	Sludge Pump		16 \$ - \$ 14,000											\$ 75,000	
	Equipment	DPW - Other	Utility Fund	B		Replace Existing	Chipper - Large						\$ 75,000							\$ 4,000	
	Equipment	DPW - Water Dis	Utility Fund	B		Improve Efficiency	Hydraulic Pipe / Chainsaw		21 \$ - \$ 4,000											\$ 3,400	
	Equipment	DPW - Water Tre	Utility Fund	B		Replace Existing	Flocculation Motor		24 \$ - \$ 1,700				\$ 1,700							\$ 3,000	
	Equipment	DPW - Water Dis	Utility Fund	C		Replace Existing	Hydraulic Submersible Pump						\$ 3,000							\$ -	
	Equipment	DPW - Water Dis	Utility Fund	A		Reduce Operation Costs	Pneumatic Ram Boring Unit		9 \$ 6,000 \$ 6,000											\$ 57,000	
	Equipment	DPW - Elect.	Utility Fund	B		Replace Existing	Stumpgrider (Larger)		11 \$ - \$ 57,000											\$ 30,000	
	Equipment	DPW - Other	Utility Fund	C		Need one/Don't have	Forklift		32 \$ - \$ 30,000											\$ 11,000	
	Equipment	DPW - Other	Utility Fund	C		Improve Efficiency	ATV		38 \$ - \$ 11,000											\$ 6,000	
	Equipment	DPW - Other	Utility Fund	C		Improve Efficiency	Skidder Attachments		37 \$ - \$ 6,000											\$ 45,000	
	Equipment	DPW - Sewer	Utility Fund	A		Replace Existing	Trailer Jet Machine		8 \$ - \$ 45,000											\$ 190,000	
	Equipment	DPW - Sewer	Utility Fund	C		Replace Existing	Sewer Vac Jet Truck												\$ 190,000	\$ 8,000	
	Equipment	DPW - Elect.	Utility Fund	C		Replace Existing	Service Minder						\$ 8,000							\$ 5,000	
	Equipment	DPW - Elect.	Utility Fund	C		Replace Existing	Side Reel Trailer							\$ 15,000		\$ 5,000				\$ 30,000	
	Equipment	DPW - Other	Utility Fund	C		Equipment Storage	Equipment Trailers						\$ 15,000		\$ 15,000					\$ 100,000	
	Facility Improvement	DPW - Sanitatio	General Fun	C		Repair Existing	Sidewalk Repair		39 \$ 15,000 \$ 100,000				\$ 100,000		\$ 100,000		\$ 100,000		\$ 100,000	\$ 500,000	
	Facility Improvement	DPW - Other	Other	C		Replace Existing	DPW Facility Replacement		48 \$ 38,450 \$ 50,000						\$ 9,000,000					\$ 9,050,000	
	Facility Improvement	DPW - Elect.	Utility Fund	C		Replace Existing	Streetlight Replacement		42 \$ 15,000 \$ 50,000				\$ 50,000		\$ 50,000		\$ 50,000		\$ 50,000	\$ 250,000	
	Facility Improvement	DPW - Sanitatio	General Fun	B		Repair Existing	Road Resurfacing		40 \$ - \$ 250,000				\$ 250,000		\$ 250,000		\$ 250,000		\$ 250,000	\$ 1,250,000	
	Equipment	DPW - Other	Utility Fund	B		Improve Efficiency	Energy Efficiency Improvements/Rp3 requirement		45 \$ - \$ 15,000				\$ 15,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 60,000	
	Facility Improvement	DPW - Other	Utility Fund	B		Replace Existing	Radio System Replacement		41 \$ 40,000 \$ 85,000											\$ 85,000	
	Facility Improvement	DPW - Other	Utility Fund	C		Repair Existing	Paving		47 \$ - \$ 35,000											\$ 35,000	
	Facility Improvement	DPW - Other	Utility Fund	C		Repair Existing	Facility Painting		44 \$ - \$ 10,000											\$ 10,000	
	Facility Improvement	DPW - Other	Utility Fund	C		Repair Existing	Facility Signage		43 \$ - \$ 5,000											\$ 5,000	
	Facility Improvement	DPW - Other	Utility Fund	C		Repair Existing	Window Replacement		46 \$ - \$ 15,000											\$ 15,000	
	Facility Improvement	DPW - Elect.	Utility Fund	C		Improve Appearance	Bury Utility Lines						\$ 100,000		\$ 100,000		\$ 100,000		\$ 100,000	\$ 400,000	
	Facility Improvement	DPW - Other	Utility Fund	C		Improve Efficiency	Retrofit of the Community Building						\$ 200,000							\$ 200,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Repair Existing	Level Weirs		10 \$ - \$ 20,000											\$ 20,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	A		Required by OSHA/don't have	Confined Space Entry Equipment		3 \$ 7,800 \$ 7,800											\$ 7,800	
	Facility Improvement	DPW - Water Tre	Utility Fund	B		Repair Existing	Drain valves in settling basins						\$ 16,000							\$ 16,000	
	Facility Improvement	DPW - Water Tre	Utility Fund	A		Repair Existing	Freight Elevator will not run		7 \$ - \$ 10,000											\$ 10,000	
Totals										\$ 453,450		\$ 2,081,200		\$ 11,331,900		\$ 10,271,700		\$ 1,142,700		\$ 1,626,200	\$ 26,453,700

