

CITY MANAGER'S WEEKLY REPORT

JANUARY 2, 2015



CLINTON
South Carolina

WEEKLY UPDATE:

- **Strategic Planning Meeting:** Senior Staff conducted their annual budget kickoff meeting on December 29th during which each Senior Staff member presented a report on accomplishments, proposed future goals and objectives, and challenges that their department faces. The same data will be presented publicly at the January 5th, 2015, City Council workshop.
- **Audit Update:** The auditor will present their findings to City Council on January 5th. The city has also prepared to release a Request for Proposals for future auditing services, which will be released if approved by the Audit Committee of Council, which will meet on January 5th at 1 PM to review it.
- **City Council Meeting:** City Council will meet at 6 PM on Monday, January 5th, to review and consider the following items:
 - Proclaiming January as Blood Donor Month and Birth Defect Prevention Month
 - Presenting the Annual Christmas Parade Awards and the Annual Spirit of Christmas Awards.
 - Reviewing the annual City of Clinton Employee Safety Statement
 - Reviewing and accepting the Annual Audit / CAFR
 - Setting the FY 15-16 Budget Calendar and the 2015 City Council Calendar
 - Reviewing procurement proposals for a new in car camera system and a new fire engine for DPS, as well as a proposed agreement between the City of Clinton and Midlands Technical College regarding training programs for small businesses.
- **City Council Strategic Planning Meeting:** City Council will hold their annual strategic plan review meeting on January 5th at 2 PM during which they will hear reports from each city department, an update on the major goals and projects from FY 15 and a discussion of proposed initiatives for FY 16, a review of the AMR project, and a discussion of the results of the customer satisfaction survey.
- **Customer Service Survey Information:** The entire results of the customer satisfaction survey, as well as the city's "C.P.R." plan to improve the customer experience will be presented to council for consideration on January 5th.
- **Election:** Filing for the March municipal elections has closed. The following individuals filed to run:

Mayor

- Bob McLean
- Danny Cook

Ward 2

- Shirley Jenkins

Ward 4

- Eddie McGee
- Gary Kuykendall

Ward 6

- Jeff Smith
 - Jimmy Young
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- **Grant News:** DPS has applied for several grants lately, including additional personnel, new LiveScan computer systems, and new SCBA gear, a fire engine, and a cascade system.
- **MUNIS Update:** The payroll portion of the Munis system goes live on January 5th. The Munis team has done an outstanding job managing this project.