

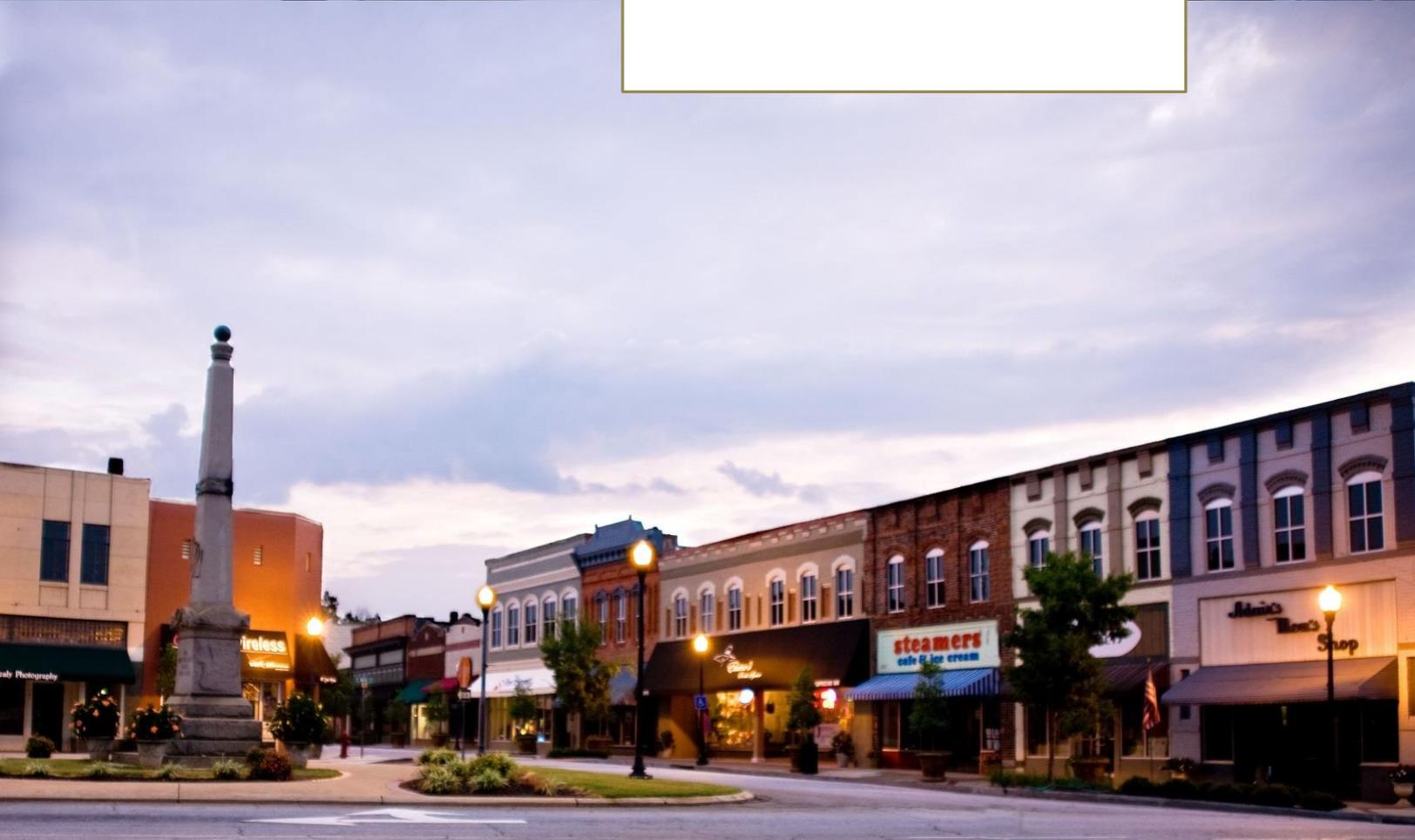


City of Clinton Annual Budget

Fiscal Year
2016-2017



CLINTON
South Carolina



GOVERNMENT FINANCE OFFICER'S ASSOCIATION ANNUAL BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Clinton
South Carolina**

For the Fiscal Year Beginning

July 1, 2015

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'. The signature is written in a cursive style with a prominent 'J' and 'E'.

Executive Director

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CITY COUNCIL & MANAGEMENT TEAM

CITY COUNCIL

Mr. Robert T. McLean
Mayor

Mr. Daniel O. Cook
*Mayor Pro Tempore,
Councilmember Ward 1*

Mrs. Shirley Y. Jenkins
Councilmember Ward 2

Ms. Mary J. Byrd
Councilmember Ward 3

Mr. Gary I. Kuykendall
Councilmember Ward 4

Mr. Norman M. Scarborough
Councilmember Ward 5

Mr. Jimmy M. Young
Councilmember Ward 6

MANAGEMENT TEAM

Mr. Frank N. Stovall
City Manager

Mrs. Renee Morrow
Chief Financial Officer

Mr. Robin Morse
Director of Public Safety

Mr. Dale Satterfield
Director of Public Works

Mr. Joey Meadors
Director of Administrative Services

Mr. Jerre Threatt
Director of Community Development

Mr. Allen Wham
City Attorney

Mr. Robert Link
Chief Municipal Judge

CITY OF CLINTON ORGANIZATION



CITY MANAGER'S BUDGET REPORT

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017 (FY 2016/2017) which totals \$28,734,425. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and significant effort from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

Planning for FY 2016/2017 was a significant challenge for city staff due to the continued slow economic growth in our community coupled with the fact that many deferred maintenance items and capital equipment replacements have reached a point where they must be addressed in order to ensure proper service delivery going forward. Many of these items were deferred due to the economic situation in our community for several years. The most significant challenge faced in preparing the budget was the need to continue to provide revenue in the sewer utility to fund the expected capital improvement costs associated with the Sanitary Sewer Consent Order the City of Clinton entered into with the South Carolina Department of Health and Environmental Control in 2014.

It is important to acknowledge that the City of Clinton is currently participating in a cost of services and utility rate study in water, sewer, and electric utilities as well as the sanitation service. The results of this project will have an impact on the budget and will require further council action on the FY 16/17 budget after the start of the new fiscal year.

I am grateful for the progressive foresight that City Council has shown during the budget planning process and I am also thankful for the efforts of our department directors and senior staff. Together, we believe this budget moves the city towards the strategic vision laid out by council, enables us to continue to provide a quality level of service to our citizens, and is a lean and balanced budget that outlines achievable goals and objectives for the upcoming year.

BUDGET SUMMARY

The proposed balanced 2016/2017 budget of \$28,734,425 is a 1.01% increase from the approved 2015/2016 budget. This is anticipated to be less than the annual inflation rate which is projected to be 2.00% for 2016. For 2016/2017, the city has separated the Sanitation Fund from the General Fund as part of the effort to make the Sanitation unit operate in a cost effective manner.

| Organization Summary | | FY 16/17 | | | | |
|--------------------------|--------------------------------|-----------------------|--------------------------------|-----------------------------------|----------------------------------|--|
| | 2013 - 2014 Approved Budget | 2014 - 2015 Actual | 2014 - 2015 Approved Budget | 2015 - 2016 Approved Budget | 2016-2017 Requested Budget | |
| General Fund Revenues | \$ 5,742,616 | \$ 6,740,207 | \$ 5,897,030 | \$ 6,056,511 | \$ 6,285,374 | |
| General Fund Expenses | \$ 5,696,136 | \$ 6,451,917 | \$ 5,894,739 | \$ 5,920,327 | \$ 6,285,374 | |
| Surplus | \$ 46,480 | \$ 288,290 | \$ 2,291 | \$ 136,184 | \$ 0 | |
| Sanitation Fund Revenues | \$ 358,896 | \$ 392,560 | \$ 361,500 | \$ 412,244 | \$ 488,160 | |
| Sanitation Fund Expenses | \$ 405,376 | \$ 274,993 | \$ 363,791 | \$ 548,428 | \$ 488,160 | |
| Surplus | \$ (46,480) | \$ 117,567 | \$ (2,291) | \$ (136,184) | \$ 0 | |
| Utility Fund Revenues | \$ 21,574,703 | \$ 21,956,246 | \$ 21,152,008 | \$ 21,741,698 | \$ 21,960,891 | |
| Utility Fund Expenses | \$ 21,574,703 | \$ 19,542,325 | \$ 21,152,008 | \$ 21,741,698 | \$ 21,960,891 | |
| Surplus | \$ - | \$ 2,413,921 | \$ 0 | \$ 0 | \$ 0 | |
| Total Revenues | \$ 27,676,215 | \$ 29,089,013 | \$ 27,410,538 | \$ 28,210,453 | \$ 28,734,425 | |
| Total Expenses | \$ 27,676,215 | \$ 26,269,235 | \$ 27,410,538 | \$ 28,210,453 | \$ 28,734,425 | |
| Surplus | \$ - | \$ 2,819,778 | \$ 0 | \$ 0 | \$ 0 | |

The current economic situation presented significant challenges during the development of this budget. Lower revenues in some areas and steadily increasing operational costs required difficult decisions to be made in the process of preparing this budget. These decisions include reducing and/or delaying capital expenditures, and reducing overall operational expenditures. When reductions are made, it is the goal of city staff to propose those reductions without adversely affecting the lives and safety of our customers and citizens.

Despite these economic challenges this budget demonstrates the Mayor and Council's strategic objectives outlined during each annual strategic planning retreat. The core objectives are to create a city of exceptional infrastructure, grow the economy, develop and maintain sustainable revenue sources, develop a first class city for our residents, and promote community development.

GENERAL FUND

For many years, the general fund has had to rely on significant revenues transferred from the utility funds to offset the cost of operations in the primarily general fund departments. It is crucial going forward that we work to provide adequate general fund revenue sources that will allow for the reduction in the utility revenue transfer rate, so that those utility funds can be used to offset future utility rate increases and repair critical infrastructure components, and so that adequate reserves can be generated in the general fund. One of City Council's primary goals for the city has been to create and sustain stable sources of revenue, and City Council has instructed the city staff to try to make general fund operations as self-sufficient as possible. I am pleased to present for your consideration a balanced budget that provides for very limited revenue adjustments that directly impact our citizens. For the upcoming fiscal year, city staff propose the following revenue adjustments:

- Property Taxes: No property tax increase for general operations. Continued use of the Local Option Sales Tax to fund public safety training and equipment acquisition.

- Inspection & Planning Fees: No changes.
- Business License Fees: No rate changes, however the business license rate structure will need to be adjusted if pending legislation regarding business licenses is approved at the state level in 2016.

Significant highlights of the General Fund budget include:

- **Funding to Address Deferred Maintenance Issues:** For many years, the city has deferred maintenance on key facilities due to funding concerns, however, we can no longer continue to practice deferred maintenance without incurring significant future costs. For the upcoming fiscal year, the general fund includes funding to continue with a third year of sidewalk replacement and funding to pave one residential street.
- **Community Facility and Program Development:** During Fiscal Year 2017, the city will begin to develop new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, and improve the appearance of the central business district through a streetscape program. Funding for these projects is included in the proposed budget. Finally, additional funding for downtown events and festivals is included in the proposed budget.
- **Pursuit of Standards Leading to Higher Organizational Performance Through Benchmarking and Strategic Planning:** Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:
 - Obtain South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
 - Reduce the ISO rating for the Fire Department from ISO 4 to ISO 3.
- **Support for Economic Growth:** The city will have completed an economic development strategic planning effort in 2015 and will implement the plan through 2019. In addition, the city will implement a Main Street Clinton program based on the nationally successful National Trust model to improve community vibrancy and improve the business climate in downtown Clinton as outlined in the strategic plan.
- **Achieving Financial Stability:** The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. During Fiscal Year 16, the city will once again fund reserve funds, depreciation funds, and future capital replacement funds in an effort to improve the fiscal health of the organization.
- **Reducing the Utility Transfer:** The proposed budget includes a reduction in the funding transferred from the utility fund to the general fund to support general fund operations. The cumulative 4% decrease reduces rate pressure on our citizens and is a sign that efforts to improve the stability of the city's general fund are working.

SANITATION FUND

For many years, the revenue and expenditures associated with the provision of sanitation services to our citizens was included in the city's general fund budget. When council instructed staff to move the sanitation operation

towards financial self-sufficiency, the city made several structural changes both to the sanitation operation and to the city's budget.

Sanitation operations were streamlined to reduce costs where possible, and revenue and expenditures associated with sanitation were moved from the general fund to a separate enterprise fund. While the Sanitation Fund is balanced, there are significant interfund contributions from the utility fund and the general fund to achieve this balance and additional revenue will be needed over the next several years to truly make sanitation a self-sufficient operation. In an effort to balance financial need with minimizing public impact, the 2016 / 2017 budget includes the following revenue adjustments:

- Residential Sanitation: A monthly rate adjustment of + \$0.50 per month or \$6.00 per year.
- Commercial Sanitation: A monthly rate adjustment of + \$0.50 per month or \$6.00 per year.

UTILITY FUND

Although the 2016/2017 Utility Fund includes a slight increase in revenues and expenditures from the previous year, the increase in revenues is based on a multi-year review of trends in our utility operations and is not from a utility rate adjustment. This year's utility fund allows for funding to support efforts designed to assist our customers in reducing consumption, therefore reducing the amount of income that they must devote to covering utility expenses. For the upcoming fiscal year, the revenue for the utility system components was adjusted as follows:

- Electric Rates: No adjustment, other than the impact of the Purchase Power Cost Adjustment
- Water Rates: No adjustment.
- Sewer Rates: No adjustment, other than the impact of the Sewer Treatment Cost Adjustment

Significant highlights of the Utility Fund budget include:

- **Public Outreach and Education:** As the cost of providing utility services continues to rise across our nation, the need to provide more education to consumers about things they can do to keep their costs as low as possible and help the utility reduce costs becomes increasingly critical to the success of publicly owned utilities such as those owned by the City of Clinton. To that end, continued funding for educational efforts such as Public Power Week, the Successful FirePower program, public outreach efforts and other public education programs was included in the budget proposal.
- **Exceptional Infrastructure Funding:** Funds are provided for addressing the council mandate to create a city with exceptional infrastructure in order to address ageing infrastructure issues in the electric, water, sewer, and water filtration budgets. Specifically, this includes funding for enhanced security measures and sensitive infrastructure locations, facility improvement funds to address backlogs on facility maintenance, funds for elevated tank maintenance, continued upgrades to information technology infrastructure, and completion of the conversion of our existing thirty year old utility billing software to a new, more secure and more customer friendly, operating platform. In addition, the city will continue with efforts associated with improving and maintaining the sewer system with the long term goal of satisfactorily meeting the requirements of the South Carolina Department of Health and Environmental Control imposed sewer consent order.
- **Metering Technology and Demand Side Management Expansion:** Fiscal Year 17 is the final year of the implementation of new metering systems, and the work will continue through Fiscal Year 17 in order to

improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading.

- **Improving Customer Service:** Quality customer service must be a cornerstone of our operation, and the city proposes to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed.
- **Electric Utility Cost Reduction Efforts:** The proposed Fiscal Year 17 budget includes funding for several projects which will impact the provision and cost of electric utility services. First, funding for expanding the roll out of LED lighting is included since the LED lighting conversion has a very quick return on investment resulting in reduced costs in streetlight maintenance and streetlight power purchasing. Funding is also included to support the Clinton Community Cares program which raises funds to support those who cannot pay their utility bills. Capital funding in the utility fund exists to add solar cells to some city facilities thereby reducing the amount of energy the city has to purchase from PMPA and the amount of money needed in utility payments to cover the cost of utilities at city facilities. Finally, funding is included for a utility energy efficiency rebate program to encourage homeowners and landlords to make energy efficiency improvements to residential homes and to businesses through a cash incentive effort.

STAFFING & COMPENSATION

The 2016/2017 budget presented herein includes salary adjustments which include cost of living increases at a rate of 2% for personnel in the Departments of Public Works, Community & Economic Development, Administrative Services, Public Safety, and in the Office of the City Manager for all personnel *except contract personnel in the Office of the City Manager*. The effective date will be July 1, 2016. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget.

Position Additions: Program Coordinator IV, Office of the City Manager, Division of Information Technology. *This employee will serve as the GIS / Mapping coordinator providing support for geographic information systems and mapping across all city divisions.*

Position Reductions: No proposed position reductions.

Position Reallocations: No reallocations among divisions are proposed.

CAPITAL IMPROVEMENTS/PURCHASES

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

Requests in the 2016/2017 budget include a variety of building improvements and equipment requests, and total \$1,189,750 funded. Details are listed in each individual department as well as in the Capital Improvements section of this document.

DEBT

This budget includes funding required to meet existing debt obligations of the City of Clinton. Detailed information regarding current debt, debt limits, and projected debt payments are included in the Debt section of this document and a summary is provided below.

| Fund | Bonds | Leases | Notes | Totals | FY 17 Payments |
|--------------|---------------------|-------------------|-------------------|---------------------|-----------------------|
| General Fund | \$ 207,828 | \$ 180,050 | \$ 409,715 | \$ 797,593 | \$ 286,108 |
| Utility Fund | \$ 6,783,908 | \$ 134,055 | \$ - | \$ 6,917,963 | \$ 985,949 |
| TOTAL | \$ 6,991,736 | \$ 314,105 | \$ 409,715 | \$ 7,715,556 | \$ 1,272,057 |

CONCLUSION

This proposed budget for Fiscal Year 2016/2017 presented to the Mayor and City Council efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department directors in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton. The proposed budget is balanced, and a balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

Sincerely,



Frank N. Stovall
City Manager



City of Clinton Annual Budget

Fiscal Year
2016-2017



CLINTON
South Carolina



Community Profile



COMMUNITY PROFILE

HISTORY

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was chartered in 1852.



Figure 1: Downtown Clinton in the early 1900s

LOCATION AND DESCRIPTION



Figure 2: Clinton is located in Laurens County, South Carolina

The City of Clinton is truly the gateway to Upstate South Carolina, located just forty-five minutes south of Greenville or Spartanburg, sixty minutes north of Columbia and just two hours from the Charleston port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of 8,619 and presently covers a land area of 10 square miles. Since 2010, the city’s population has increased by 1.4 percent, which makes Clinton the second fastest growing community in Laurens County, second only to golden triangle community Fountain Inn.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton Business Association, Laurens County Development Corporation, Upstate SC Alliance, Clinton YMCA, and the Clinton Economic Development Corporation.



Figure 3: Downtown Clinton in 2012. Photograph courtesy of Daniel Hartley.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff members.

EDUCATION

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College is a top-ranked Carnegie One Liberal Arts College affiliated with the Presbyterian Church (USA). The *Washington Monthly* ranked Presbyterian College as number twenty-six in 2009 among all colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.



Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of approximately 1000 undergraduates. Presbyterian College graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy began classes in the fall of 2010. This four year graduate school located in downtown Clinton has a full enrollment of 320 students. In early 2016, the college announced an effort to establish a new graduate level health school to train future Physician's Assistants.

Figure 4: Laurens County School District 56 holds the record for consecutive SC State Science Olympiad Championships

CULTURE

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, a highly successful outdoor concert series, called Town Rhythms, is hosted by the City of Clinton, as well as several annual festivals.

In early 2013, the City of Clinton entered into a partnership with the Thornwell Home for Children to utilize Thornwell's Gilliam Center as a community performing arts facility. The facility features an auditorium which seats more than 300 and offers space for performing arts events and lectures.

RECREATION

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from the City of Clinton and a long term goal of constructing a network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiast ample opportunities to partake of their hobbies. Lake Greenwood is located just a short twenty minute drive from the Southern end of Clinton while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill, a South Carolina State Park, located just north of Clinton. The Clinton Textile Heritage Exhibit is located in the M.S. Bailey Municipal Center and features the history and heritage of mill operations in and mill village life in Clinton. The avid golfer can play at nearby Musgrove Mill, or at any number of courses in the region. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School and Presbyterian College.

HEALTHCARE

Healthcare in the community is exceptional, with the Laurens County Memorial Hospital, a unit of the Greenville Hospital System, recognized as one of South Carolina's progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well. In addition to the hospital, in early 2013 Self Memorial of Greenwood opened a satellite facility located in Laurens County. Greenville Hospital System also operates a progressive doctor's office facility in downtown Clinton.

BUSINESS AND INDUSTRY

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing, and distribution markets. The County has a diverse job base with no dependence on any one industry.

Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, Presbyterian Home, Presbyterian College, and Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, CCL - Label, Shaw Industries, and PLD, Inc. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base, but has been hit especially hard by the loss of textile jobs. The economic slowdown of the last few years has also hurt the other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

LONG-TERM PLANNING

The City of Clinton completed the National Citizen Survey and developed a strategic plan in 2016 to guide city operations through 2020. The plan incorporates input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, public safety, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies. In 2015, the City completed the process of creating a multi-year economic development strategic plan designed to spur growth and development.

Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The

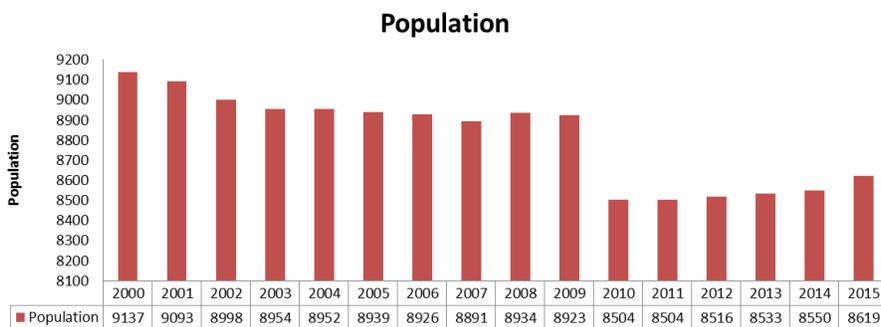
primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City.

COMMUNITY DEMOGRAPHICS

POPULATION

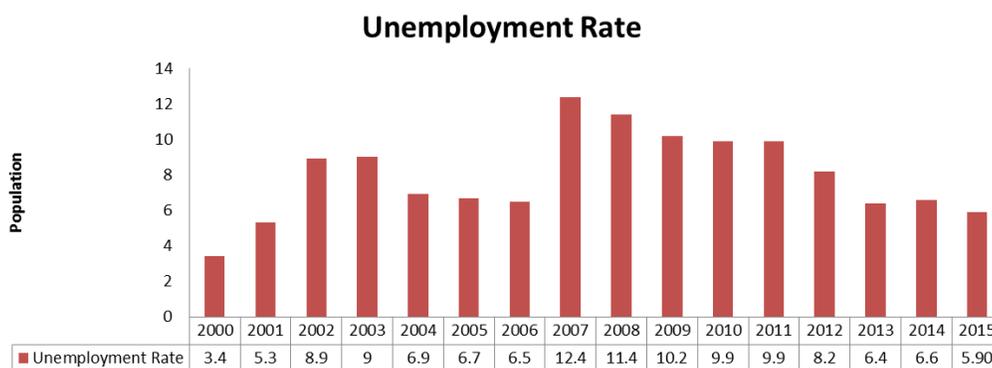
The population in the City of Clinton has declined over the years but is currently growing. In 2000, the U.S. Census Bureau reported the population of Clinton to be 9,137. By the 2010 census, population had declined to 8,489, which was a decrease of seven percent. Recent estimates place the city population at 8,619 individuals.

Figure 5: Population change in the City of Clinton between 2000 and 2015.



UNEMPLOYMENT RATE:

In 2000, the unemployment rate in the City of Clinton was only 3.4%, but by 2010 it had climbed to 10.9%. The chart below shows how the unemployment rate has changed over time in Clinton. The current unemployment rate is 5.9%.



SCHOOL ENROLLMENT:

Between 2000 and 2014, local school enrollment has fallen by 13% from a high of 3,587 students in 2000 to a total of 3,112 in 2015.

CLIMATE

The average annual temperature is 60.8 degrees Fahrenheit (F) with an average rainfall of 45.71 inches per year.

| | |
|---|----|
| <i>Average January Minimum Temperature (degrees Fahrenheit)</i> | 29 |
| <i>Average July Maximum Temperature (degrees Fahrenheit)</i> | 91 |
| <i>Days with maximum of 90 degrees F or above</i> | 36 |
| <i>Days with minimum of 32 degrees F or below</i> | 66 |

OTHER CITY STATISTICS (FISCAL YEAR 2015)

| | |
|------------------------------|-------|
| Police arrests | 2,415 |
| Fire calls | 810 |
| Fire inspections | 287 |
| Refuse collected (tons/year) | 2,807 |
| Building permits issued | 164 |

THE UTILITY SYSTEM

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes slightly more than 4,000 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Director of the Department of Public Works is responsible for all three systems and reports directly to the City Manager.

ELECTRIC SYSTEM

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery point and two 4.16 kV distribution substations.

The City is a member of Piedmont Municipal Power Agency (PMPA). PMPA is a joint action agency made up of ten cities which together jointly own 25% of Nuclear Reactor No. 2 at the Catawba Nuclear Power Station in York County, South Carolina. The power station is operated by Duke Energy on behalf of the owners. The city receives the majority of its power through PMPA from its ownership share in the nuclear facility, but also receives power from hydroelectric sources managed by the Southeastern Power Agency (SEPA) and through a supplemental power purchase agreement between PMPA and Santee Cooper.

Number of Customers Electric System Last Ten Fiscal Years

| | |
|------|-------|
| 2006 | 4,148 |
| 2007 | 4,322 |
| 2008 | 4,326 |
| 2009 | 4,102 |
| 2010 | 4,185 |
| 2011 | 4,285 |
| 2012 | 4,075 |
| 2013 | 4,069 |
| 2014 | 3,999 |
| 2015 | 4,020 |

WATER SYSTEM

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

Presently, the water system unit consists of one water treatment plant and 101 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has a pumping capacity of 10 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of the ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the pH level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

The water treatment plant laboratory was constructed in 1958. A Class C Water Operator or above is required to be at the plant at all times. Class C is the third highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

Number of Customers Water System

Last Ten Fiscal Years

| | |
|------|-------|
| 2006 | 4,283 |
| 2007 | 4,378 |
| 2008 | 4,388 |
| 2009 | 4,334 |
| 2010 | 4,373 |
| 2011 | 4,377 |
| 2012 | 4,260 |
| 2013 | 4,251 |
| 2014 | 4,154 |
| 2015 | 4,208 |

SEWER SYSTEM

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves over 4,100 customers with approximately 63 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004 and amended in 2011 and 2012.

Number of Customers Sewer System

Last Ten Fiscal Years

| | |
|------|-------|
| 2006 | 4,283 |
| 2007 | 4,378 |
| 2008 | 4,388 |
| 2009 | 4,334 |
| 2010 | 4,373 |
| 2011 | 4,377 |
| 2012 | 4,260 |
| 2013 | 4,251 |
| 2014 | 4,154 |
| 2015 | 4,208 |

Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.

Excessive Sanitary Sewer Overflows in 2012 and 2013 led to the City entering into a voluntary consent order with the State of South Carolina's Department of Health and Environmental Control. The consent order requires the city to undertake a full evaluation of the sewer system and develop a repair and upgrade plan.



City of Clinton Annual Budget

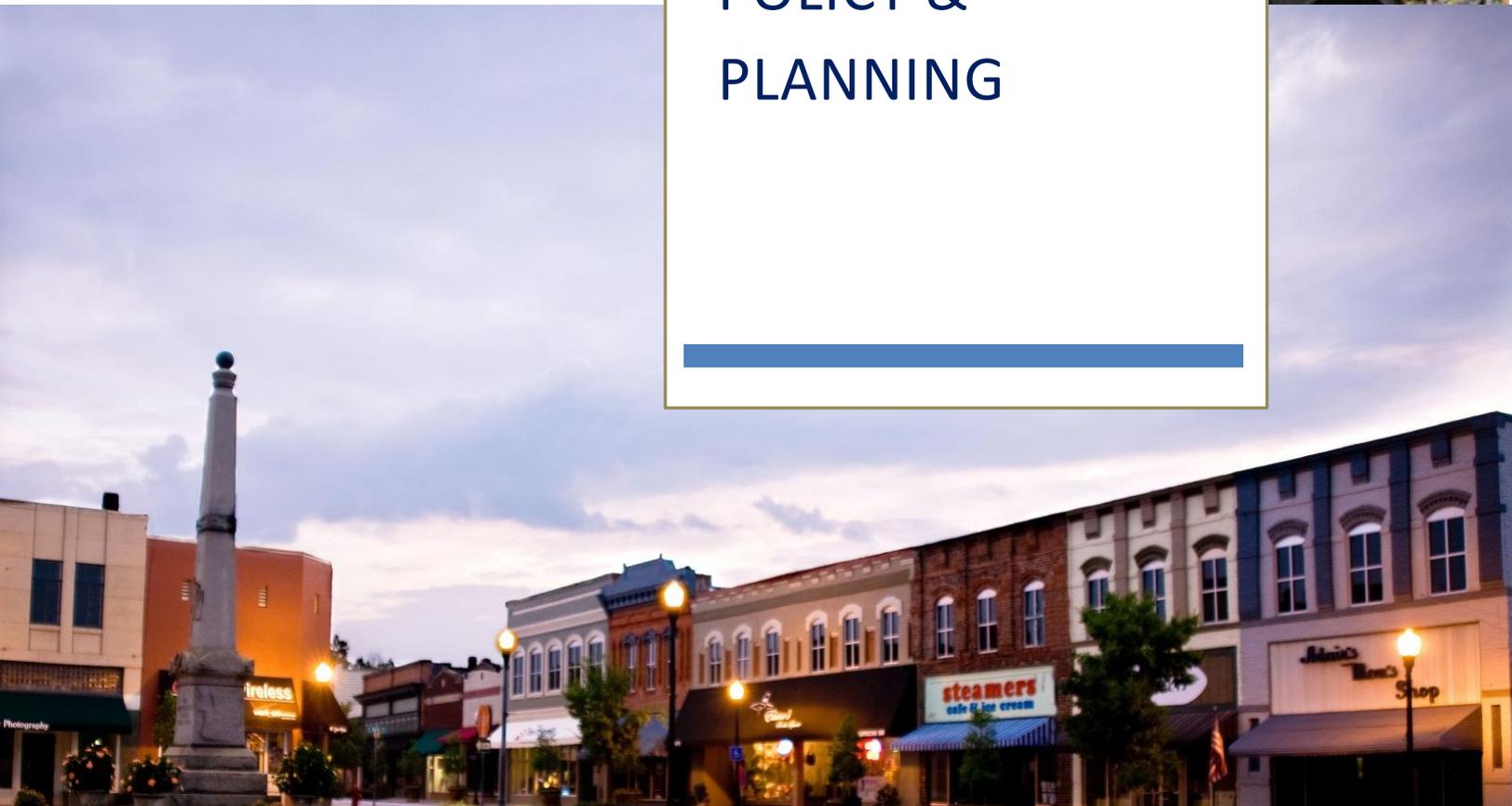
Fiscal Year
2016-2017



CLINTON
South Carolina



POLICY &
PLANNING



POLICY AND PLANNING

STRATEGIC PRIORITIES

The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the four departments of the City – Public Works, Public Safety, Administrative Services, and Community & Economic Development.

Goals and objectives as outlined by the Mayor and City Council fit into one of five overarching themes:



For each theme, City Council has developed a visioning statement outlining the purpose for the priority and the focus area. As part of the 2016/2017 budget process, the City Council participated in multiple exercises to refine and outline key policy efforts associated with each theme to be addressed over the next three years. In addition, Council agreed and identified, through consensus, key issues to be addressed during FY 17 which were added to the goals associated with current ongoing projects. The four departments of the City of Clinton address these visioning statements and strategic goals by incorporating the Performance Portion of the Budget at the beginning of each Budget Division. The Division Budgets are formatted so the reader finds the Significant Achievements of each Division first. Then, last Fiscal Year's goals are stated with the status of each Goal. Next, the Performance Measurements that have been used to monitor these goals are shown, if applicable. Finally, the funds that are to be appropriated for the Division are presented. The visioning statement and goals are outlined on the following pages.



Exceptional Infrastructure

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.



Grow the Economy

We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.



Develop and Maintain Sustainable Revenue Sources

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.



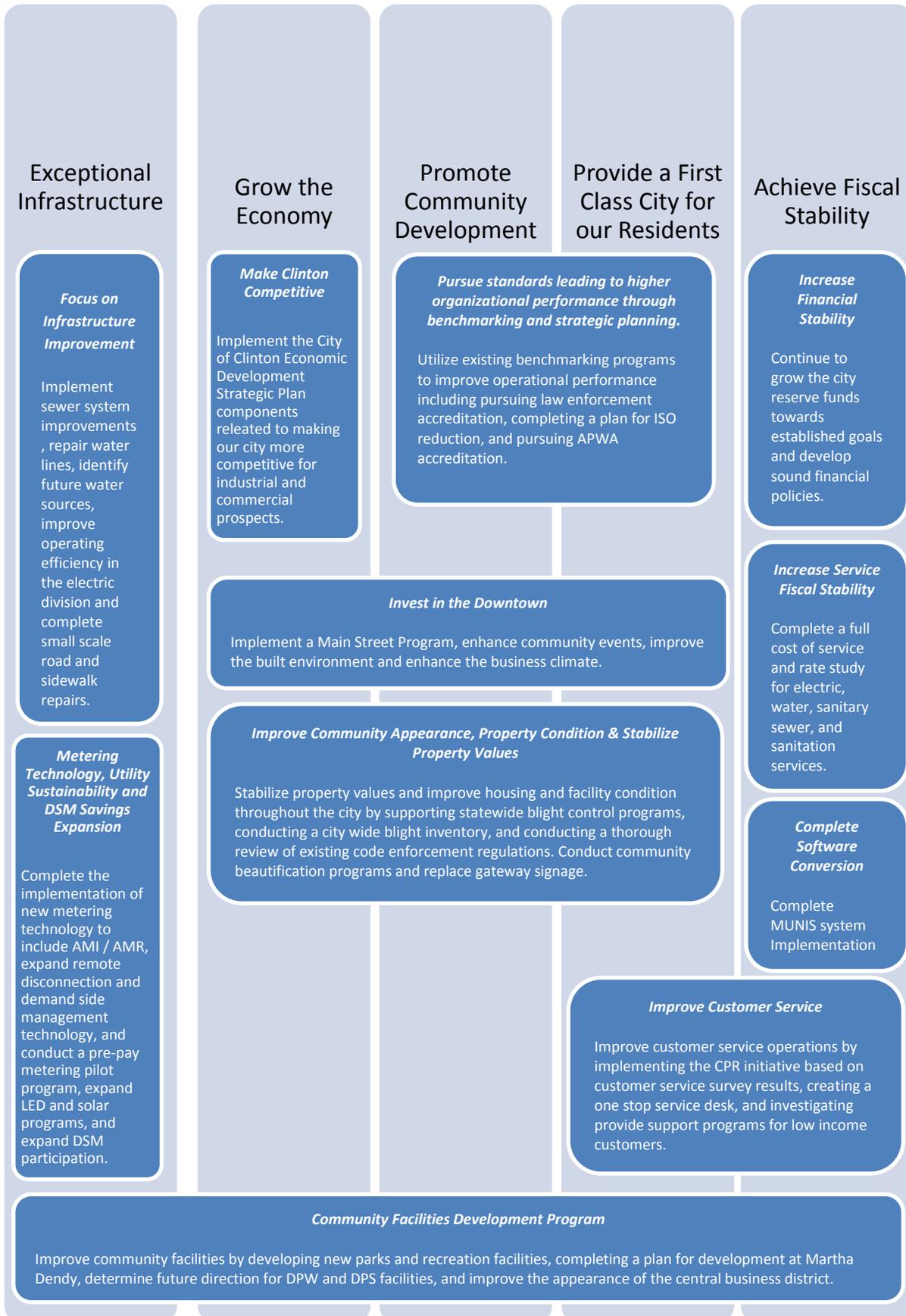
Promote Community Development

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.



Provide a First Class City for our Residents

We will promote programs, projects, and initiatives that are designed to allow for the strategic planning of city services, that are inclusive and diverse and serve all of our citizens, that allow us to benchmark ourselves against other communities, and that ultimately result in a culture of constant improvement that is responsive to the needs of the resident, citizen, taxpayer, and utility rate payer / owner.



MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:

- Improving the entrance to Corporate Park II
- Improving the entrance to Corporate Park III
- Completing the construction of a development ready pad at I26 Commerce Park
- Completing the preliminary engineering for sewer service at I26 Commerce Park
- Completing a speculative building through a public private partnership at I26 Commerce Park
- Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce

INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years on several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 17, the city will complete a full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.

INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, implement financial policies which protect city resources, continue to increase reserve funds, and produce award winning reports.

INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community, and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 17 the City will:

- Implement a Main Street Clinton program.
- Improve the built environment through the completion of streetscaping efforts on Broad Street and Main Street.
- Host a series of events designed to attract individuals to the downtown business core.

FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 17, the city will address several key infrastructure issues including:

- Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition.
- Determining a long range future for raw water resources.
- Repairing and replacing the Sunset Drive water line.
- Replacing utility poles and installing trip savers to reduce the impact of system blinks.
- Continuing to reclaim Right of Way.
- Installing control valve at critical junctions on the water system.
- Fund small scale street repaving and sidewalk repair.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties

and code violations and conducting community beautification efforts. This will be accomplished using multiple strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Supporting statewide efforts to develop tools to clear blight
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous three fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the utility billing component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to continue to improve customer service based on the data gathered during the 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and exploring the feasibility of creating a one stop service center and combining all customer service functions under one working unit.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 17 is the fourth year of a multi-year implementation of new metering systems, and the work will continue through Fiscal Year 17 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs while reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2017. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2016, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, and conduct the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and

efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Reduce the ISO rating for the Fire Department from ISO 4 to ISO 3.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds; either budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.

FINANCIAL POLICIES

The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs. By inclusion in the budget document, it is understood that these policies are adopted by City Council in conjunction with the budget.

OPERATING BUDGET POLICIES

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- The City defines a balanced budget as one that is achieved when the City has enough fiscal discipline to be able to equate revenues with expenditures over the business cycles.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues.
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting.

INVESTMENT POLICIES

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.

- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

- An independent audit will be performed annually.
- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

CAPITAL ASSETS

- Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as follows:
 - Any item with a useful life of greater than one year; and
 - A unit cost of at least \$1,000 but less than \$100,000.

RESERVED AND UNRESERVED FUND BALANCE POLICIES

The policy, (adopted by City Council on March 7, 2011), in accordance with GASB 54, will ensure the City maintains adequate fund balance and reserves in the City's Governmental and Utility Funds to provide the capacity to:

- Provide sufficient cash flow for daily financial needs.
- Secure and maintain investment grade bond ratings.
- Provide adequate reserves to offset significant economic downturns or revenue shortfalls.
- Provide adequate reserves for unforeseen expenditures related to emergencies.

Fund Balance for the City's Funds will be comprised of the following categories:

- Nonspendable- amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted-amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
- Committed-amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - Amounts set aside based on self-imposed limitations established and set in place prior to fiscal year-end, but can be calculated after the fiscal year-end.
 - Limitation imposed at the highest level and requires the same action to remove or modify.
 - Ordinances that lapse at fiscal year-end.
- Assigned-amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned-amounts that are not reported in any other classification.

The Governmental Fund will be the only fund that has unassigned fund balance. All other funds will be used as designated by the original intent.

UNASSIGNED FUND BALANCE

- The City of Clinton will strive over a 3-5 year period to accumulate a fund balance equal to 17% of the budgeted Governmental Fund expenditures. After this fund balance is achieved the unassigned balance maintained during the following fiscal years should not fall below 8% of the budgeted operating Governmental Fund Expenditures.
- To the extent that the Total Fund unassigned fund balance exceeds 17% the balances may be utilized to fund capital requests or reduce the outstanding debt of the City.
- Management is expected to manage the budget so that revenue shortfalls and expenditures do not impact the units total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from the total budgeted revenues or expenditures then the unassigned fund balance can be reduced by action from the City Council and the City Council will adopt a plan at that time to return spendable fund balance back to the required level.
- The order of expenditure must be classified. The City shall spend funds from restricted fund balance first, and then committed fund balance, assigned fund balance and lastly unassigned fund balance. Whenever multiple revenue sources are available, the City will use resources in this order (as deemed by the agency granting funds or bond ordinances): bond proceeds, Federal funds, State funds, local county funds, and city funds. The City Manager may deviate from this order when it best meets the needs of the City.
- Utility Funds – Even though GASB 54 does not impact enterprise funds, the City will strive to maintain unrestricted net assets greater than 8% of the total operating revenues at fiscal year-end after the desired reserves are achieved. These reserves are for operations and future capital improvements.

RESTRICTIONS, RESERVATIONS AND DESIGNATIONS OF NET ASSETS FOR THE UTILITY FUND

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Bond funds and other encumbered balances will continue to fund existing projects.

Designations for funding of planned projects in the future periods will reduce the financial demands placed upon a subsequent periods

DEBT SERVICE

Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

It should also be noted that, total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws

of the State of South Carolina. The City's current bonded debt is at less than 2% of assessed values of the taxable property. The details of each debt obligation the City has for fiscal year 16/17 are listed below:

GENERAL OBLIGATION BONDS AND GENERAL FUND CAPITAL LEASES

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

| | Balance June 30,2015 | Balance June 30,2016 | Balance June 30,2017 |
|--|-------------------------|-------------------------|-------------------------|
| General Obligation Bonds: | | | |
| \$450,000 General Obligation Bonds. Annual maturities of \$40,000 to \$51,000 through 2020 and an annual interest rate of 3.02%. | \$ 238,000 | \$ 193,000 | \$ 147,000 |
| Total general obligation bonds | \$238,000 | \$193,000 | \$147,000 |
| Capital Lease Obligations: | | | |
| \$78,157 Garbage Collection Truck. Capital lease for 5 yrs . Annual Payments of \$16,690 Including interest of 2.240% | \$ 32,280 | \$ 15,959 | \$ - |
| \$167,380 Street Sweeper capital lease for 3 yrs . Annual payments of \$57,038 including interest of 1.45%. | \$ - | \$ 111,643 | \$ 56,223 |
| \$84,900 Leaf Vac Truck capital lease for 5 yrs . Annual payments of \$18,217 including interest of 2.39%. | \$ 17,791 | \$ - | \$ - |
| \$315,157 Fire Truck capital lease for 5 yrs . Annual payments of \$55,790 including interest of 1.750%. | \$ 315,157 | \$ 264,882 | \$ 213,728 |
| Total lease obligations | \$365,228 | \$392,484 | \$269,951 |
| Total General Fund Debt | \$603,228 | \$585,484 | \$416,951 |
| Notes Payable: | | | |
| \$967,405 for the purchase Land held for resale(EDC). Variable payments for 10 Years interest of 4.75% paid by City.(1) | \$ 358,700 | \$ 261,959 | \$ 165,218 |
| Total Government Debt | \$961,928 | \$847,443 | \$582,169 |

REVENUE BONDS AND UTILITY FUND CAPITAL LEASES

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

| | Balance June 30,2015 | Balance June 30,2016 | Balance June 30,2017 |
|--|-------------------------|-------------------------|-------------------------|
| Revenue Bonds: | | | |
| \$4,000,000 2011 Combined Utility System Improvement Revenue Bonds. Due in annual Maturities of \$114,000 to \$951,000 through 2023 an annual interest rate of 3.32%. | \$ 3,533,000 | \$ 3,407,000 | \$ 3,274,000 |
| \$4,224,433.50 2012A Combined Utility System Improvement And refunding bonds. Annual maturities of 294,258 to \$692,856 through 2020 and an annual interest rate of 1.88%. | \$ 3,616,486 | \$ 3,275,669 | \$ 2,643,020 |
| Total Utility Revenue Bonds | \$ 7,149,486 | \$ 6,682,669 | \$ 5,917,020 |
| Capital Lease Obligations: | | | |
| \$88,331 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$19,029 including interest of 2.510%. | \$ 18,563 | \$ - | \$ - |
| \$72,155 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$15,637 including interest of 2.330%. | \$ 24,778 | * \$ - | \$ - |
| \$152,432 Bucket Truck capital lease for 5 yrs . Annual payments of \$26,879 including interest of 1.780%. | \$ 152,432 | \$ 127,508 | \$ 102,635 |
| \$49,574.21 Backhoe capital Lease for 2 yrs. Annual payments of \$25,230 including interest rate of 1.17%. | \$ 24,636 | \$ - | \$ - |
| Total lease obligations | \$ 220,409 | \$ 127,508 | \$ 102,635 |
| Total Utility Fund Debt | \$ 7,369,895 | \$ 6,810,177 | \$ 6,019,655 |
| Grand Total for City | \$ 8,331,823 | \$ 7,657,620 | \$ 6,601,824 |

While the preceding schedules address the principal for each current fiscal year, the following schedules show the entire amount (principal and interest) of debt that is due by fund year and type of debt.

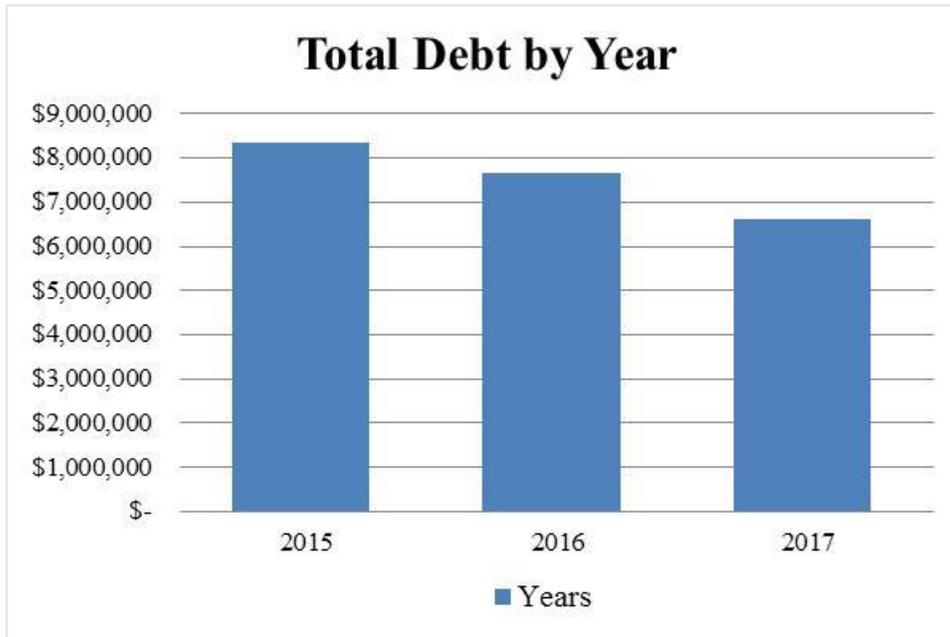
DEBT SERVICE MATURITIES BY FISCAL YEAR TO INCLUDE PRINCIPAL AND INTEREST

DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

| FY Ending June 30, | GENERAL FUND | | | |
|--------------------------|---------------------------------|---|--|---|
| | 2010 GO Bond \$450,000 Bonds | Notes Payable \$967,405 Notes EDC | Capital Leases Various Equipment | Total General Fund Debt Principal/Interest |
| 2017 | 51,829 | 104,762 | 129,517 | 286,108 |
| 2018 | 51,439 | 75,288 | 112,828 | 239,555 |
| 2019 | 52,020 | | 55,790 | 107,810 |
| 2020 | 52,540 | | 55,790 | 108,330 |
| 2021 | | | 55,790 | 55,790 |
| | <u>\$ 207,828</u> | <u>\$ 180,050</u> | <u>\$ 409,715</u> | <u>\$ 797,593</u> |

DEBT SERVICE MATURITIES BY FISCAL YEAR (INCLUDES PRINCIPAL AND INTEREST)

| FY Ending June 30, | UTILITY FUND | | | | Total City Debt By Fiscal Year |
|--------------------------|---|--|--|--|---|
| | 2011 Bonds Electric/Water \$4,000,000 | 2012A Bond Refinancing/ Electric/ Water \$4,224,434 | Capital Leases Various Equipment | Total Utility Debt Principal/Interest | |
| 2017 | 246,112 | 713,026 | 26,811 | 985,949 | 1,272,057 |
| 2018 | 243,697 | 715,639 | 26,811 | 986,147 | 1,225,702 |
| 2019 | 241,215 | 717,320 | 26,811 | 985,346 | 1,093,156 |
| 2020 | 339,666 | 619,844 | 26,811 | 986,321 | 1,094,652 |
| 2021 | 982,698 | | 26,811 | 1,009,509 | 1,065,299 |
| 2022 | 982,117 | | | 982,117 | 982,117 |
| 2023 | 982,573 | | | 982,573 | 982,573 |
| | <u>\$ 4,018,079</u> | <u>\$ 2,765,829</u> | <u>\$ 134,055</u> | <u>\$ 6,917,963</u> | <u>\$7,715,556</u> |



CITY OF CLINTON GOVERNMENTAL FUND – TOTAL DEBT MARGIN COMPUTATION

June 30, 2015

| | |
|---------------------------------------|---------------------|
| Total Assessed Value | \$ 12,307,371 |
| Debt Limit (8% of the Assessed Value) | \$ 984,590 |
| Current General Bonded Debt | \$ <u>(238,000)</u> |
| Legal Debt Margin | <u>\$746,590</u> |

FINANCIAL MANAGEMENT SYSTEMS

FORM OF GOVERNMENT

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

BUDGETARY AND ACCOUNTING SYSTEMS

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

BUDGETING

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual balanced budget by ordinance prior to July 1. The City defines a balanced budget as the fiscal discipline to be able to equate the revenues with expenditures over the business cycles. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets. This control is used as a management device throughout the year. The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting. The following section discusses the basis of accounting for the City.

BASIS OF ACCOUNTING

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues that are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due or when funds have been made available for payment. At fiscal year-end, the Comprehensive Annual Financial Statements are prepared using the modified accrual method on the basis consistent with Generally Accepted Accounting Principles (GAAP).

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred. As mentioned in regards to the Governmental fund, the

proprietary fund prepares the audited Comprehensive Annual Financial Statements in accordance with (GAAP) while using the accrual basis of accounting for the statements.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

GOVERNMENTAL FUND

Governmental Funds are used to account for all or most of a government's general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

GENERAL FUND

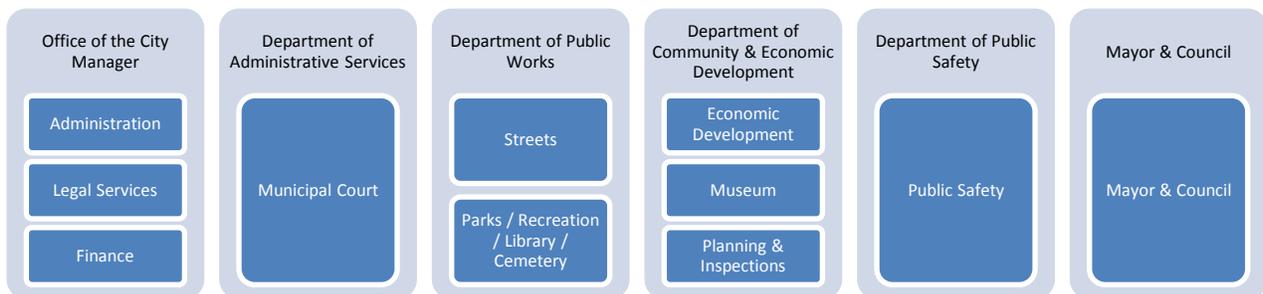
The General Fund is the City's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. The General Fund is the Main Fund for the Governmental sector as all revenues and expenditures in the Governmental sector ultimately flow through this fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety. In the Budget Summary, charts can be found that show the Actual Budget for two years.

DESCRIPTION OF GENERAL FUND DIVISIONS

| | |
|--------------------------------|--|
| <u>Mayor and City Council:</u> | The body that sets policy |
| <u>Administration:</u> | Administration for entire city government |
| <u>Economic Development:</u> | Recruits and retains industry and business that lead to job creation and property tax base enhancement |
| <u>Municipal Court:</u> | Administration and adjudication of local and state laws |
| <u>Legal Services:</u> | Provides advice and counsel the Mayor and City Council and City staff. |

| | |
|---|---|
| <u>Finance:</u> | Collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management, financial statements, payroll, general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control. |
| <u>Public Safety:</u> | Enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims’ advocacy; animal control; training and certification; fire prevention; fire suppression. |
| <u>Streets:</u> | General repair and maintenance of City streets, sidewalks, curbs and gutters. |
| <u>Parks/Recreation/Library/Cemetery:</u> | Maintenance of City-owned parks, library, and cemetery. |
| <u>Museum:</u> | Protect, preserve, interpret, and display historically relevant artifacts. |
| <u>Planning and Inspections:</u> | Plan for the growth of the City; enforcement of building and property maintenance codes and ordinances. |

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

DESCRIPTION OF SPECIAL REVENUE DIVISIONS

| | |
|---------------------------------|--|
| <u>Accommodations Tax Fund:</u> | Monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City. |
|---------------------------------|--|

| | |
|------------------------------------|---|
| <u>Local Hospitality Fee Fund:</u> | A 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities. |
| <u>Economic Development:</u> | Funds used by the City to promote and pursue economic development inside the City. |

ENTERPRISE FUNDS

The Enterprise Funds are the major funds used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. Two enterprise funds exist – the Sanitation Fund and the Utility Fund. The Utility fund includes the Electric, Water, Wastewater and Storm Water. The Sanitation Fund is for collection and disposal of refuse as well as cellulose products.

DESCRIPTION OF ENTERPRISE FUNDS AND DIVISIONS

SANITATION

Sanitation: Collection and disposal of refuse, including cellulose

UTILITY

Public Works Administration: Administration of the public works and utilities division.

Information Technology: Provides management and support for technology, computers, servers, hardware, and software. Also provides Geographic Information System services.

Utility Billing: Collection of utility payments; utility meter reading and billing.

Electric Distribution: Manages the safe and efficient distribution of electricity.

Sanitary Sewer: Operations and maintenance of the City's sewer collection systems.

Storm Sewer: Operations and maintenance of the City's storm sewer systems.

Water Distribution: Operations and maintenance of the City's water distribution systems.

Water Filtration: Operation and maintenance of the City's Water Treatment Facility.

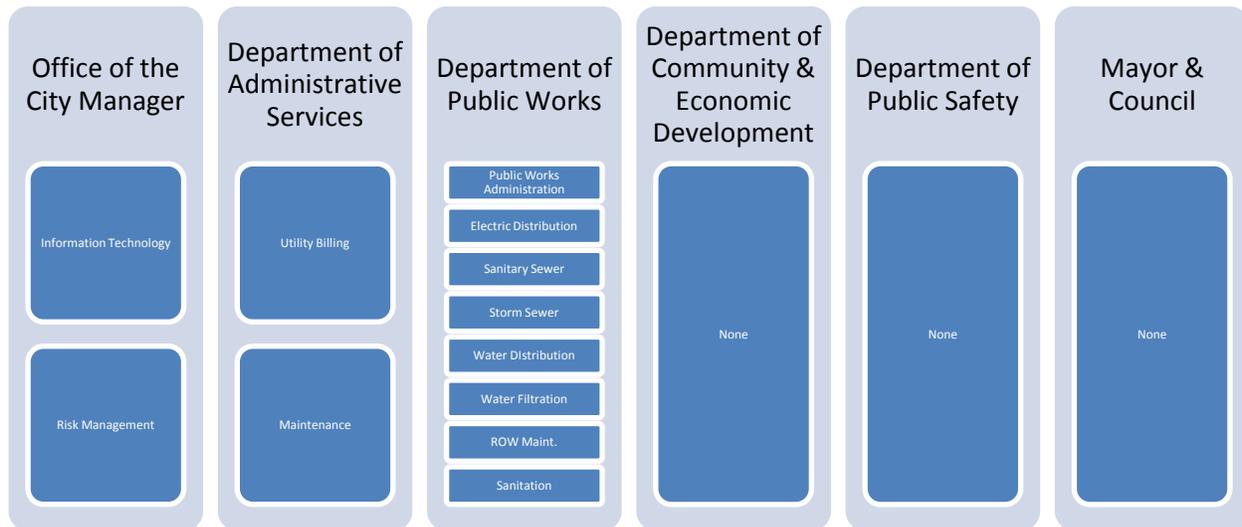
Right of Way Maintenance: Maintenance of the City's Right of Ways for Infrastructure.

Maintenance: General repair and maintenance of the City's fleet.

Risk Management:

Preservation of the City's human and physical assets through controlling loss exposure, training, and safety initiatives.

The chart below depicts how the above financial divisions fall into our current departmental structure. These departments are responsible for the day to day management of the financial divisions.



BUDGET PROCESS AND AMENDMENTS

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. *A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.*

The budget process begins in December when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Chief Finance Officer and the City Manager prepare revenue estimates for both the current and the next fiscal years.

Then each department head meets individually with the City Manager and the Chief Finance Officer to review department budgets and capital expenditure requests. During these meetings, the goals of each department are reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

BASIS OF BUDGETING

The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting.

BUDGET AMENDMENTS

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

A Budget Amendment may be initiated by unforeseen occurrences, such as an unexpected Revenue Receipt or unforeseen expenditure beyond the control of the City. The Finance Department should be notified of the request to amend the budget. Then, Finance determines if the request will require additional funding or if only a budget transfer is needed. The amendment is then sent to the City Manager who either approves the transfers within the fund or adds the request to the City Council agenda if the amendment requires additional funding outside of the approved Budget. Upon approval, the Budget is then updated in the Accounting System.

BUDGET CALENDAR

A detailed budget calendar is included below.

FY 16 – 17 Budget Calendar

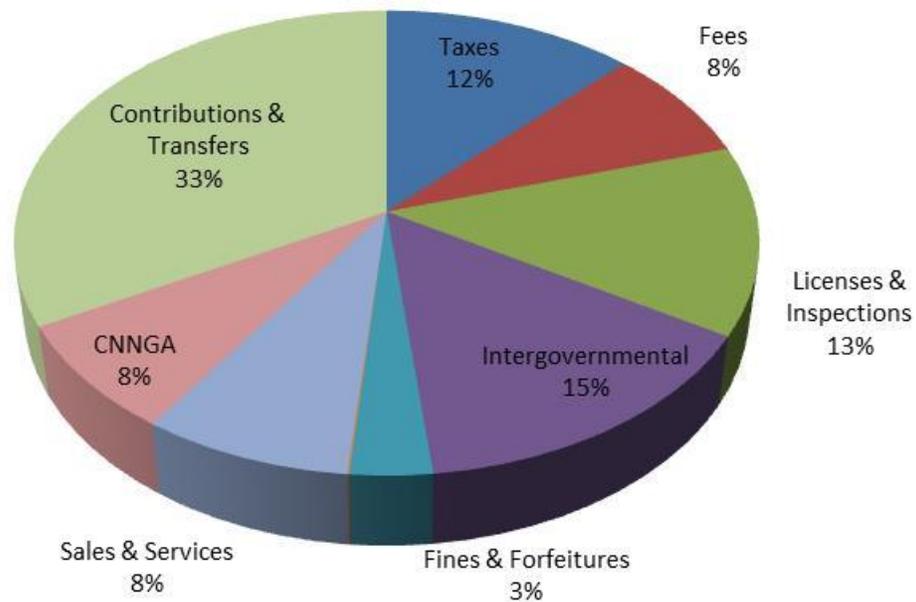
| <u>Date</u> | <u>Action</u> |
|----------------------------|--|
| <i>January 4, 2016</i> | <i>Departments receive capital budget forms</i> |
| <i>January 4, 2016</i> | <i>City Council Meeting / Regular Meeting</i> |
| <i>January 13, 2016</i> | <i>City Departments Strategic Planning Retreat</i> |
| <i>January 20, 2016</i> | <i>Departments receive non-capital FY 17 Budget Forms</i> |
| <i>January 20, 2016</i> | <i>Office of Finance and Budget Releases FY 17 Revenue Projections</i> |
| <i>January 21, 2016</i> | <i>Capital Budget Requests turned in by Departments to Finance</i> |
| <i>January 25-28, 2016</i> | <i>Capital Budget Meetings with Departments and City Manager with Finance</i> |
| <i>January 25, 2016</i> | <i>City Council Meeting / Strategic Planning Workshop</i> |
| <i>February 1, 2016</i> | <i>City Council Meeting / Strategic Planning Workshop #2</i> |
| <i>February 8, 2016</i> | <i>All budget requests due from Departments</i> |
| <i>February 8, 2016</i> | <i>Five Year Capital Prioritization and Projections Completed</i> |
| <i>March 1 – 7, 2016</i> | <i>Office of the City Manager Budget Review Meetings</i> |
| <i>April 5, 2016</i> | <i>Final Draft of Budget Produced</i> |
| <i>April 11, 2016</i> | <i>Proposed Budget Issued to City Council</i> |
| <i>April 15, 25, 2016</i> | <i>City Council Budget Workshop / First Budget Sessions</i> |
| <i>April 28, 2016</i> | <i>City Council Budget Workshop</i> |
| <i>May 2, 2016</i> | <i>City Council Meeting / Regular Meeting</i> |
| | <i>City Council Budget Workshop / Second Budget Session</i> |
| | <i>First Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2016-2017 Annual Operating Budget</i> |
| <i>June 6, 2016</i> | <i>City Council Meeting / Regular Meeting</i> |
| | <i>Second Reading of An Ordinance to Approve the City of Clinton Fiscal Year 2016-2017 Annual Operating Budget</i> |

PRINCIPAL REVENUE SOURCES

GENERAL FUND

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.

General Fund Revenue

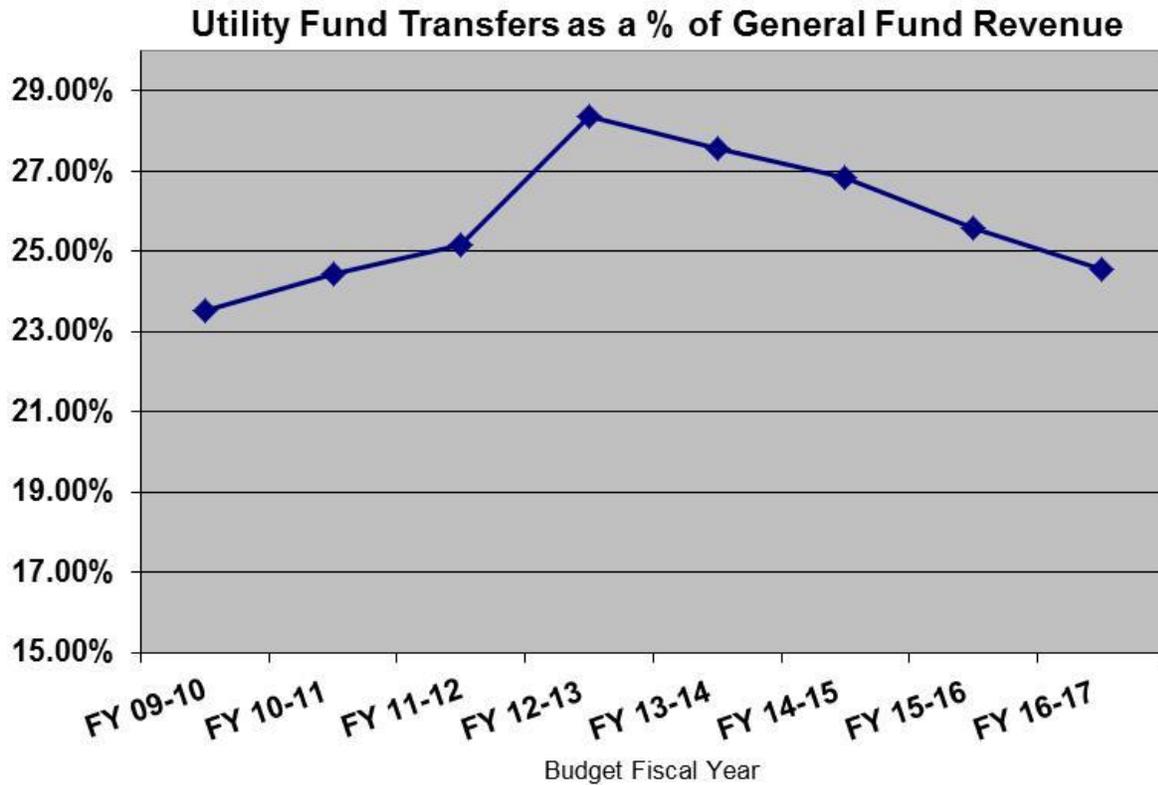


Major revenue sources within the General Fund are described below:

INTERNAL CONTRIBUTIONS AND TRANSFERS

Internal contributions and transfers account for the largest single revenue source, comprising 33% of all General Fund revenues. These contributions and transfers include direct contributions to the City's General Fund from the Utility system's revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of less than 8% of electric, water, and sewer revenues. While other revenue sources have declined, the utility revenue transfer has had to increase in relationship to the percentage of general fund revenues increasing from

approximately 23.54% in 2008-2009 to 24.53% of total General Fund revenues in the 2016-2017 budget— as highlighted in the chart below. The City Staff still strives for the General Fund to become less dependent upon the Utility Revenue transfer, as illustrated by the chart, the percentage as decreased slightly over the past three fiscal years.



INTERGOVERNMENTAL REVENUES

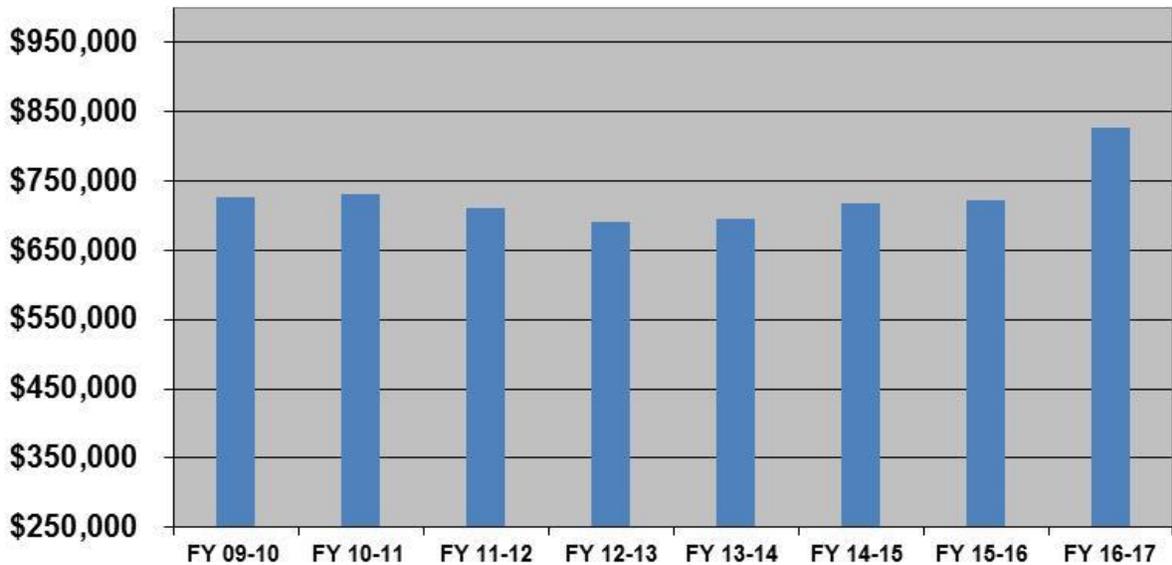
Intergovernmental revenues account for 14% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 70% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Through a City Council Resolution, 71% of local options sales tax proceeds are dedicated to lowering property taxes within the City of Clinton, therefore as local option sales tax grows, property tax revenue must decrease.

LICENSES AND INSPECTIONS

Licenses and Inspections revenues account for 13% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 88% of this

category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton, business license revenue should increase.

Licenses & Permits



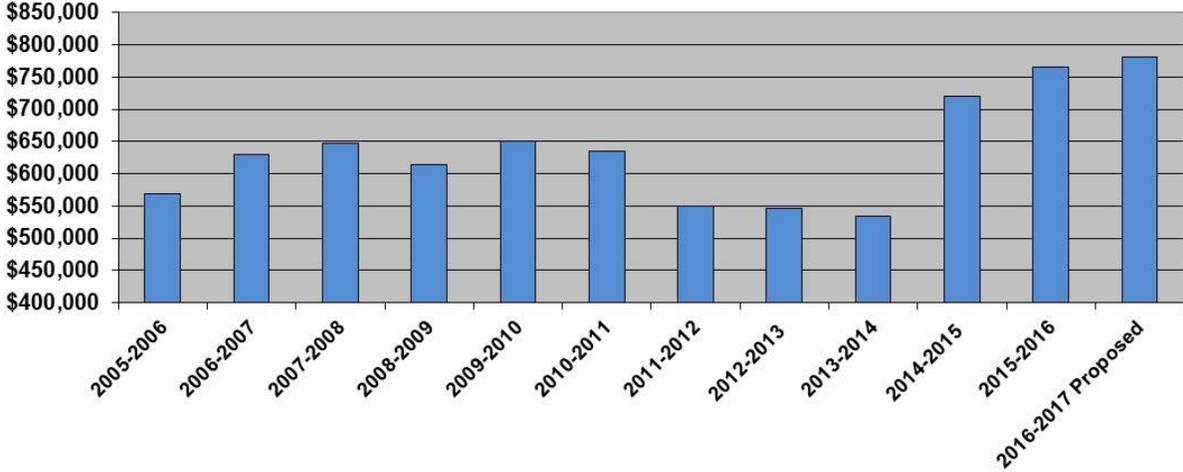
SALES AND SERVICES

Sales and Services revenue accounts for 8% of the total General Fund budget, which is primarily composed of the Laurens County fire contract (55%).

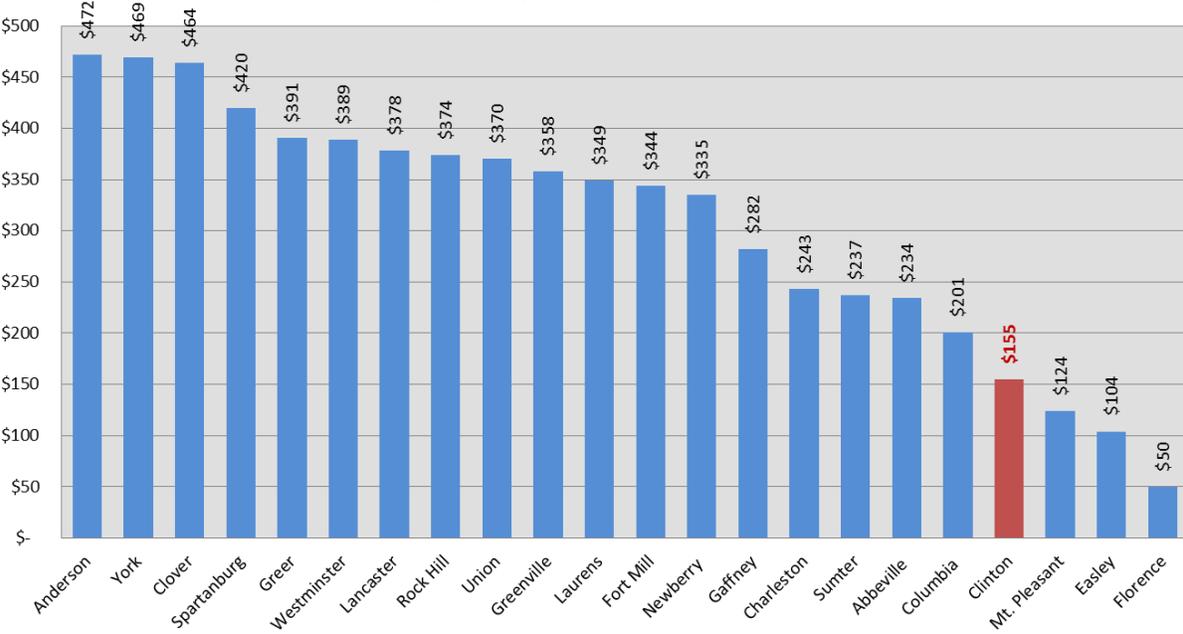
PROPERTY AND VEHICLE TAX

Property and vehicle tax revenue only accounts for 12% of Clinton's General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway to improve Clinton's tax base by recruiting and retaining businesses and industry within the corporate limits of Clinton. For the past two years the city has retained 29% of the Local Option Sales Tax to fund Public Safety services and equipment replacement. For FY 2016-2017, the city budget does not have a tax increase.

Property & Vehicle Taxes Revenue

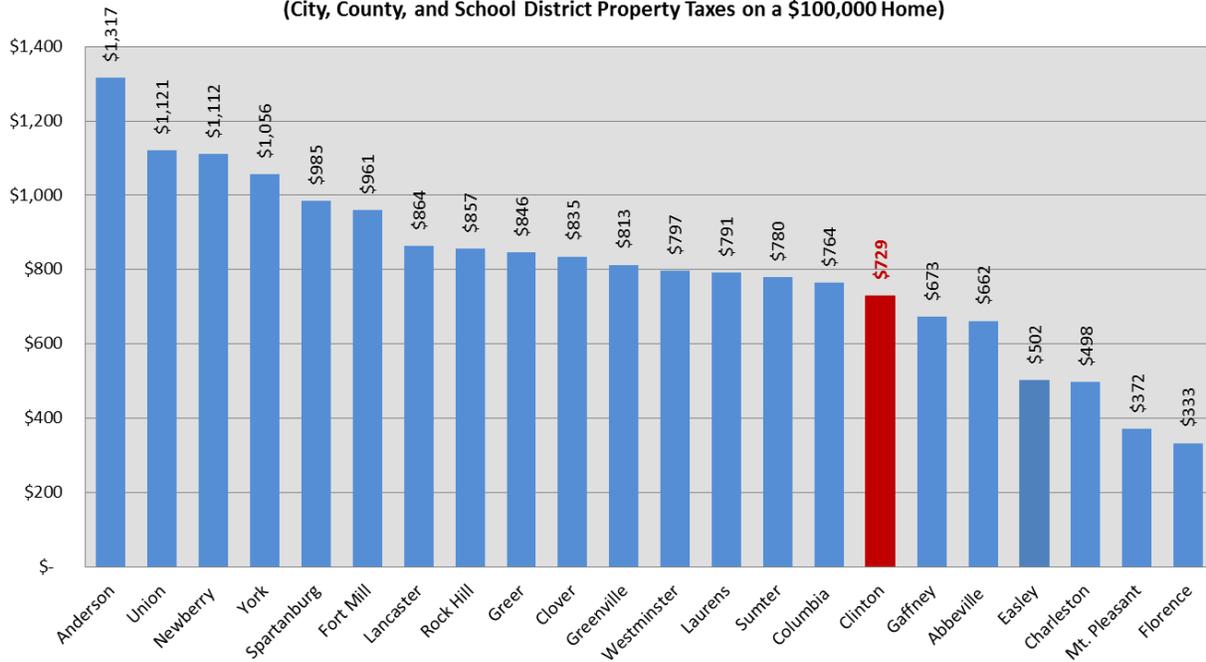


Comparison of Property Taxes (City Property Taxes on a \$100,000 Home)



Comparison of Property Taxes

(City, County, and School District Property Taxes on a \$100,000 Home)



CLINTON NEWBERRY NATURAL GAS AUTHORITY

Clinton Newberry Natural Gas Authority revenue accounts for 8% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNNGA and are budgeted each year by its board of directors. This funding relationship exists because the CNNGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties.

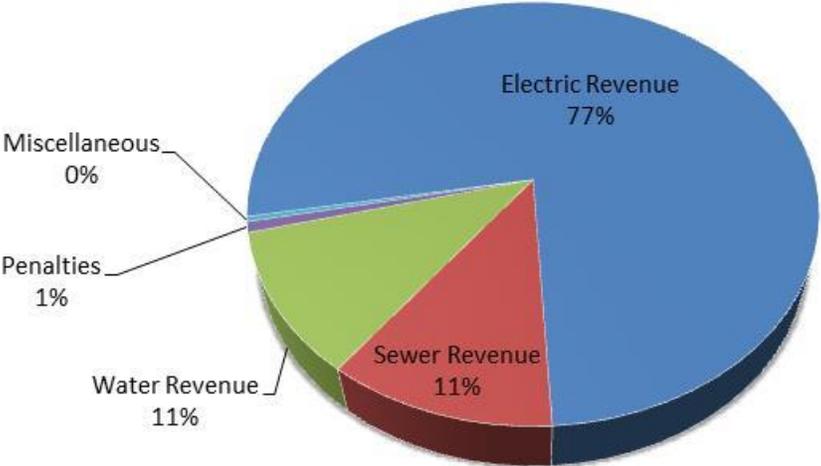
SANITATION FUND

The City of Clinton provides residential and limited commercial garbage collection and charges an average of \$12 per month for residential pick-up. Refuse collection has increase from 2,365 tons per year collected in 2004 to 3,900 tons collected in 2012 – an increase of over 67% in eight years. Due to the increased consciousness of the citizens of Clinton the amount collected last year decreased to 2,900. While revenue has not increased as significantly it has remained steady and very predictable.

UTILITY FUND

The City’s Utility Fund is comprised primarily of revenue from Electric, Water, and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also make every effort remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.

Utility Fund Revenue



ELECTRIC REVENUE

Electric revenue accounts for 77% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

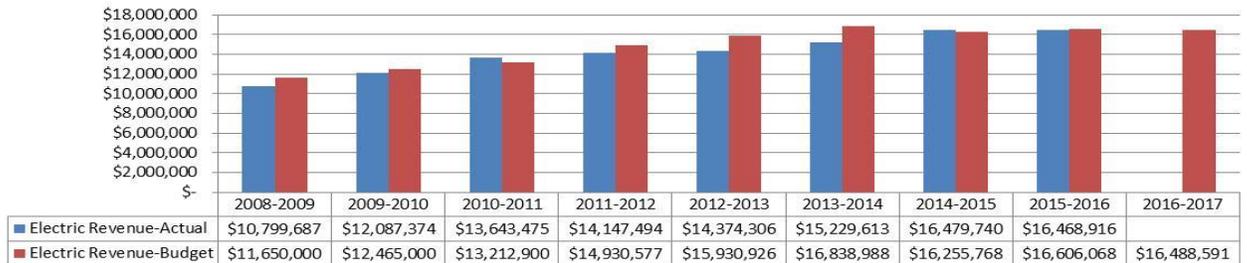
The City has also has seen a decrease in the number of electric customers and has no one major utility customer and has had annual rate increases in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

The graph below shows the budgeted electric revenues versus actual electric revenues. It must be noted that when the budgeted revenues are

| Number of Customers Electric System Last Ten Fiscal Years | |
|---|-------|
| 2006 | 4,148 |
| 2007 | 4,322 |
| 2008 | 4,326 |
| 2009 | 4,102 |
| 2010 | 4,185 |
| 2011 | 4,285 |
| 2012 | 4,075 |
| 2013 | 4,069 |
| 2014 | 3,999 |
| 2015 | 4,020 |

higher than actual, the same results are seen in budgeted versus actual expenditures in the electrical division. Also, the 2015/2016 electric actual is estimated based on year-to-date electric revenue. Electric revenue is estimated using trend analysis as well as utilizing current economic conditions and anticipated growth in electric usage.

Electric Revenue - Actual vs. Budget



WATER & SEWER REVENUE

Water Revenue accounts for 11% of the overall Utility System revenue. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year.

Sewer Revenue accounts for approximately 11% of all Utility System Revenue. The sewer rates are divided into segments. The first segment is a base charge and a collection

rate and is designed to offset the costs of operating and maintains the existing sewer system. The second component is a treatment charge which is based on the charges that the Laurens County Water & Sewer Commission charges to treat, by contract, the sewer generated by the City of Clinton.

Number of Customers Sewer System Last Ten Fiscal Years

| | |
|------|-------|
| 2006 | 4,283 |
| 2007 | 4,378 |
| 2008 | 4,388 |
| 2009 | 4,334 |
| 2010 | 4,373 |
| 2011 | 4,377 |
| 2012 | 4,260 |
| 2013 | 4,251 |
| 2014 | 4,151 |
| 2015 | 4,208 |

Number of Customers Water System Last Ten Fiscal Years

| | |
|------|-------|
| 2006 | 4,283 |
| 2007 | 4,378 |
| 2008 | 4,388 |
| 2009 | 4,334 |
| 2010 | 4,373 |
| 2011 | 4,377 |
| 2012 | 4,260 |
| 2013 | 4,251 |
| 2014 | 4,151 |
| 2015 | 4,208 |

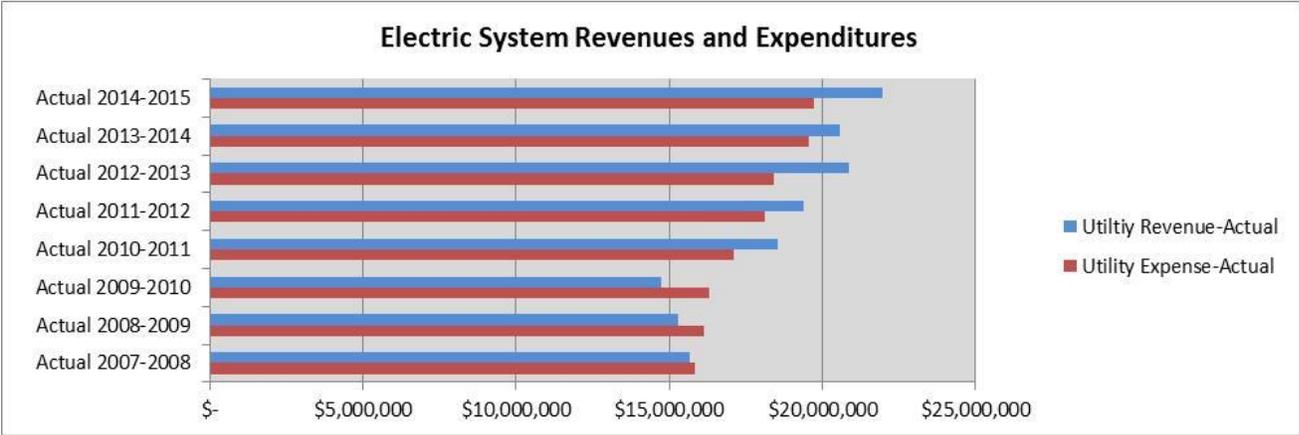
UTILITY RATE DETERMINATIONS

In determining rates for all utilities, the Mayor and City Council as well as City Staff evaluate three primary areas:

- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

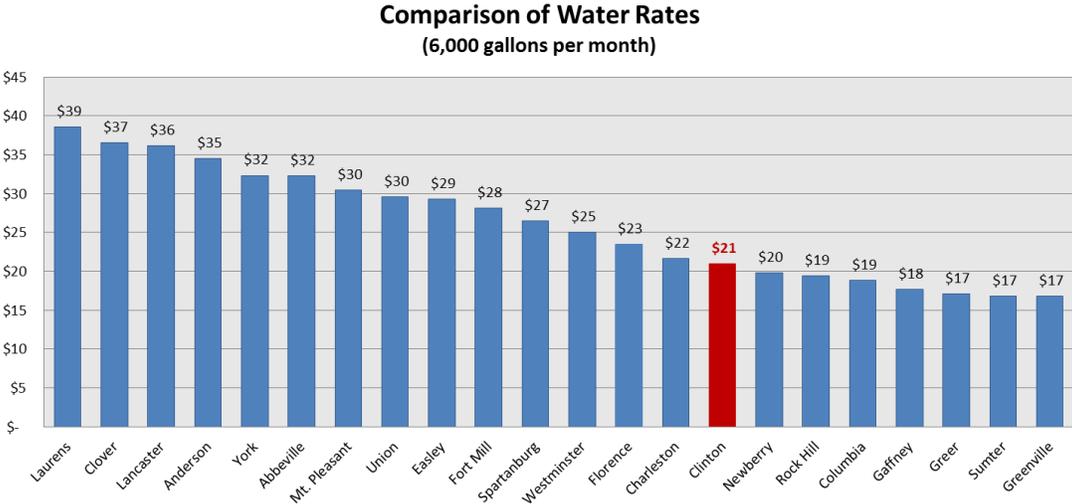
COST EFFICIENCY

The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. The chart below shows actual revenues of the utility as well as actual expenditures over a six year period.

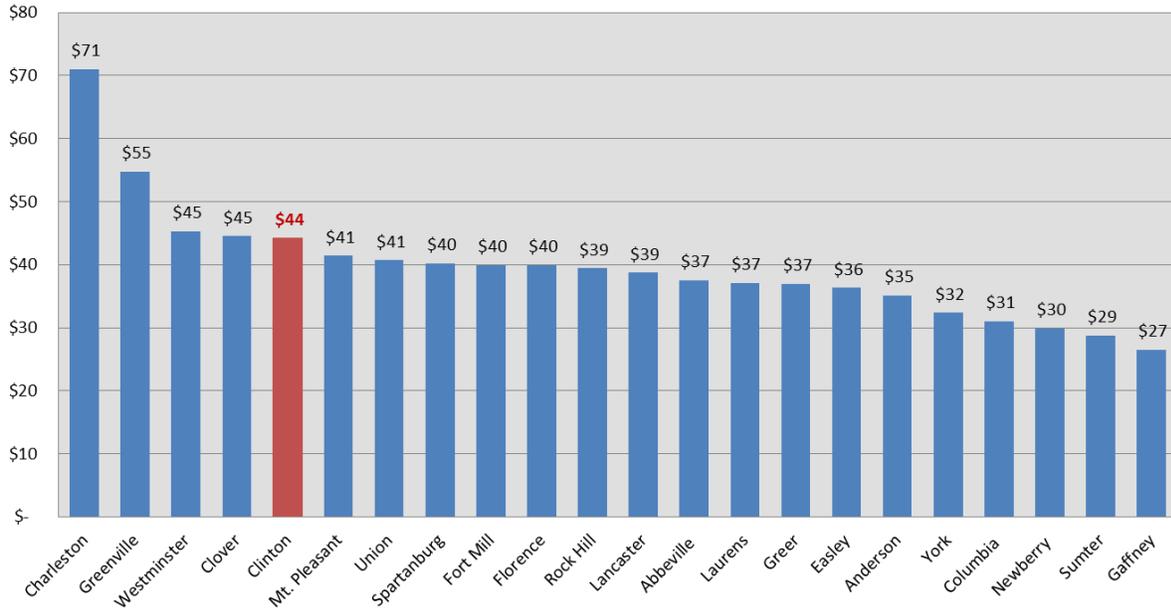


COMPETITIVENESS

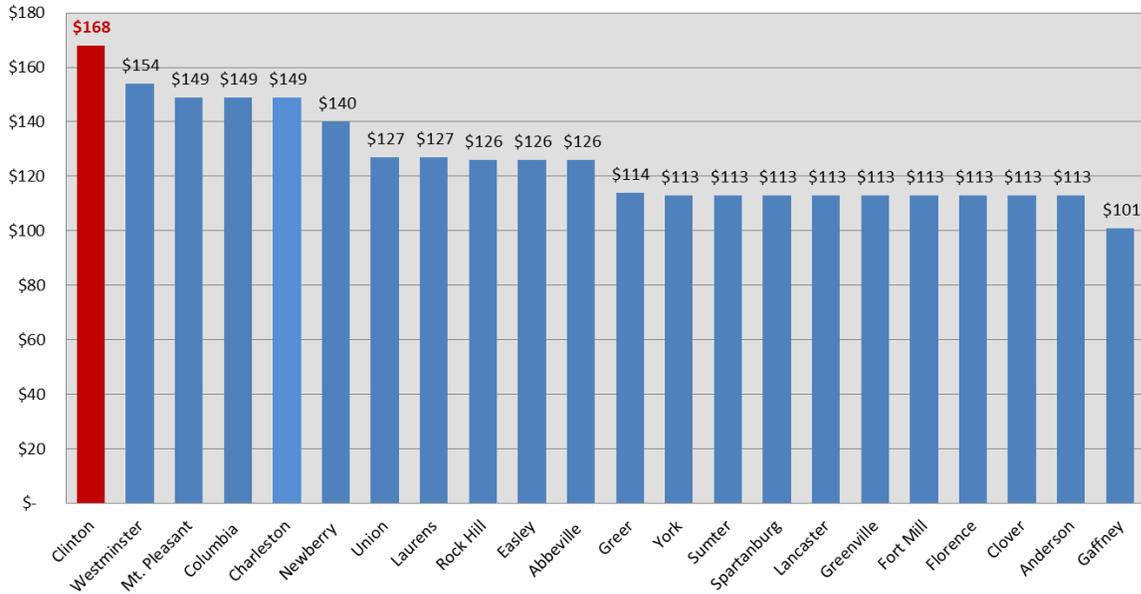
City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City’s utility rates is the size of the utility system. Because Clinton’s customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers. The charts below compare the FY 15 /16 utility rates with other utility systems in the region. Water and Sewer rate data is readily available in our region; however electric rate utility comparisons are more difficult to perform due to the fact that cooperatives and investor owned electric utilities are not required to release rate information to non-customers.



Comparison of Sewer Rates (6,000 gallons per month)

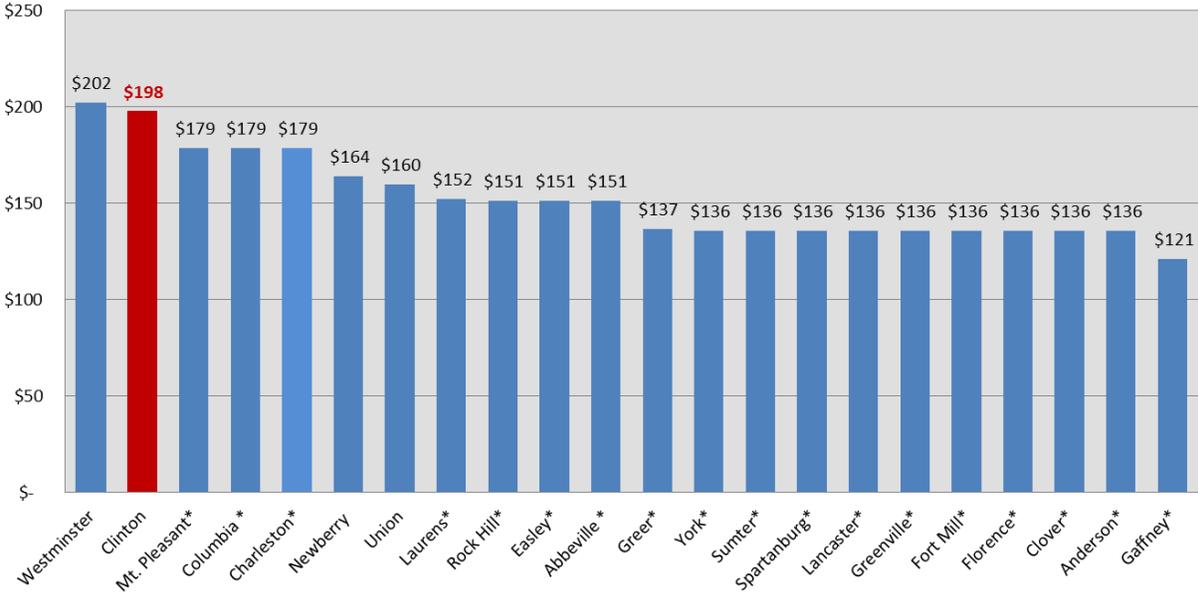


Comparison of Residential Electric Rates (1,000 kw per month residential)

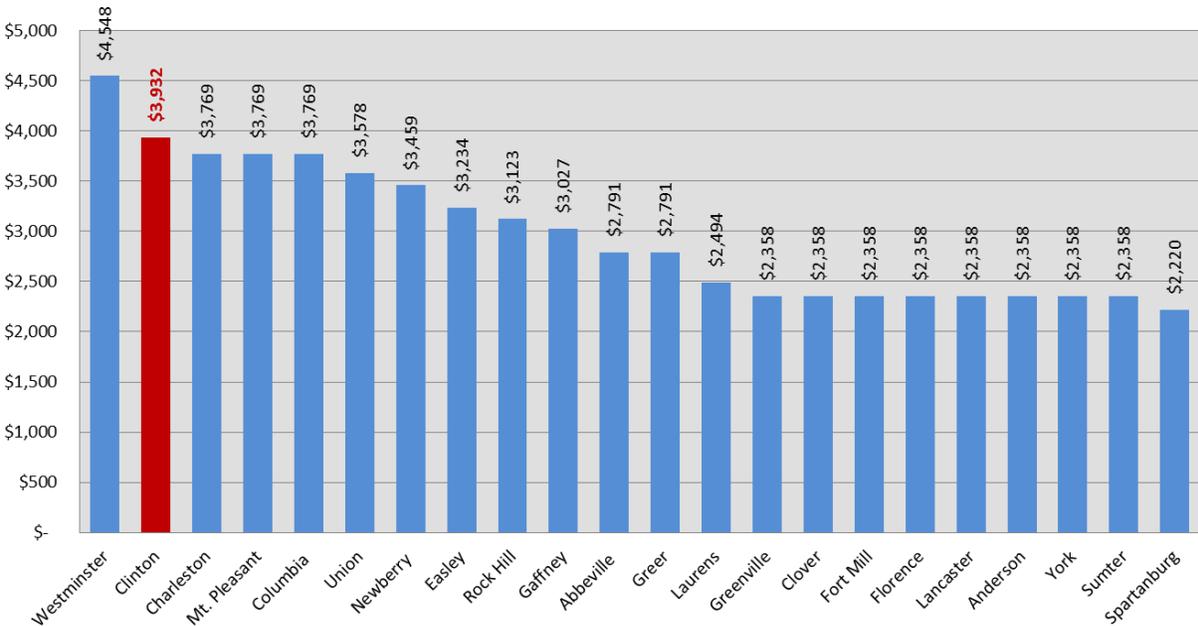


Comparison of Residential Electric Rates

(1,200 kw per month residential)
(* = estimated costs)

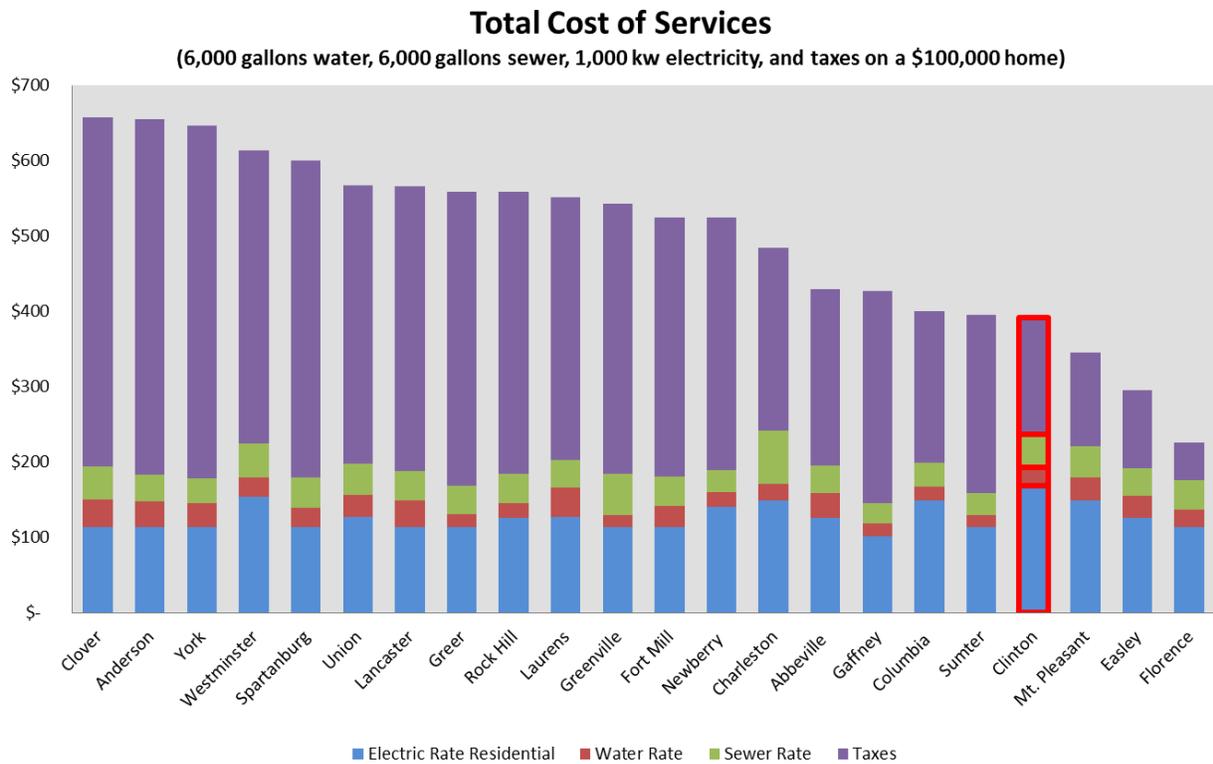


Comparison of Commercial Electric Rates



AFFORDABILITY

The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind. The table below depicts the monthly impact of taxes and utility rates on a citizen, while the chart depicts the monthly cost in Clinton compared to other cities in our region. The comparison data is from 2015, which is the last year that data for all of the comparison cities was available, however; we have inserted an anticipated figure for the City of Clinton for FY 16/17.



| Monthly Impact of Tax & Utility Rates on a Typical Residential Household | | | | | | | | | |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------|
| Type | 2009/2010 | 2010/2011 | 2011/2012 | 2012/2013 | 2013/2014 | 2014/2015 | 2015/2016 | 2016/2017 | Notes |
| Electricity | \$105.10 | \$111.42 | \$125.91 | \$133.84 | \$141.45 | \$153.65 | \$153.65 | \$153.65 | 1 |
| Sewer | \$35.68 | \$36.82 | \$37.92 | \$40.43 | \$40.43 | \$42.73 | \$44.18 | \$44.18 | 2 |
| Water | \$19.42 | \$19.42 | \$19.42 | \$19.42 | \$20.14 | \$21.28 | \$21.81 | \$21.81 | 2 |
| I & I | \$3.00 | \$3.00 | \$3.00 | \$3.00 | \$3.00 | \$3.00 | \$3.00 | \$3.00 | |
| I&I Surcharge | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8.28 | \$7.92 | 2 |
| Sanitation | \$11.00 | \$11.00 | \$11.00 | \$11.00 | \$12.00 | \$12.50 | \$12.50 | \$13.00 | |
| Taxes | \$32.52 | \$32.52 | \$32.52 | \$32.52 | \$32.52 | \$34.50 | \$35.83 | \$35.83 | 3 |
| LOST Cr. | (\$28.56) | (\$28.56) | (\$28.56) | (\$28.56) | (\$23.04) | (\$23.04) | (\$23.04) | (\$23.04) | 3 |
| Public Works Fee | | | | | | | \$1.67 | \$1.67 | 4 |
| Total | \$178.16 | \$185.62 | \$201.21 | \$211.65 | \$226.50 | \$244.62 | \$257.88 | \$258.02 | |

Notes

- 1: Based on average use of 903 kwh per month
- 2: Based on 6,000 gallons per month.
- 3: Based on a home value of \$100,000
- 4: Represents a \$20 per year fee.

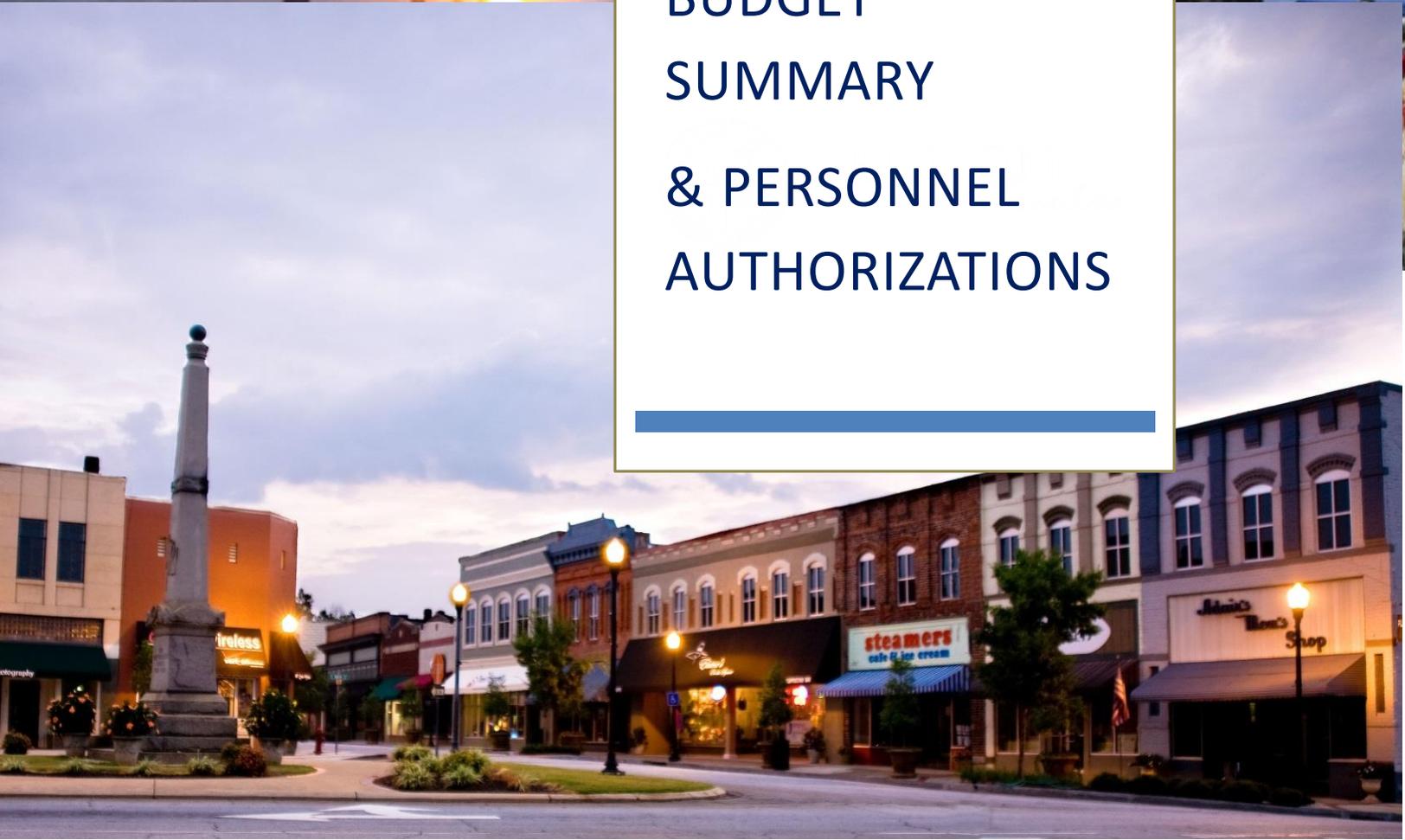


City of Clinton Annual Budget

Fiscal Year
2016-2017



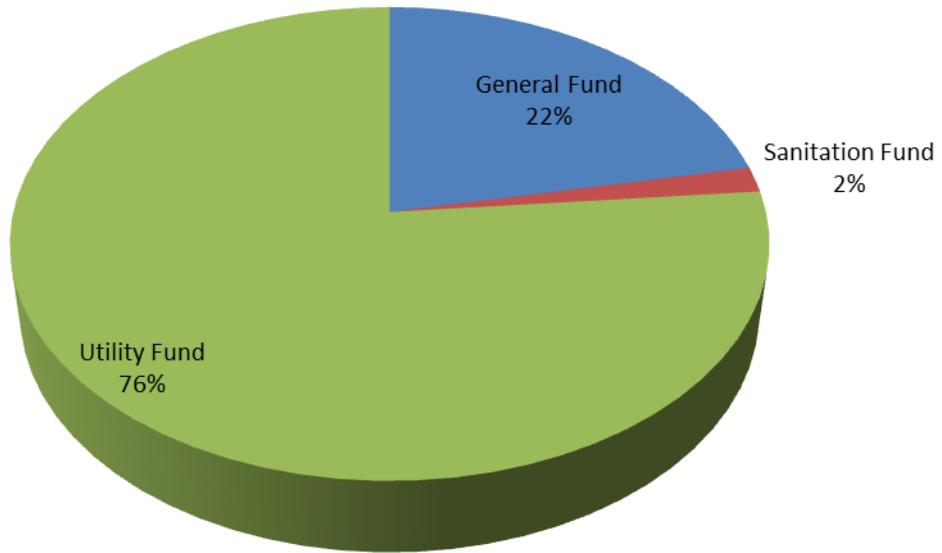
BUDGET SUMMARY & PERSONNEL AUTHORIZATIONS



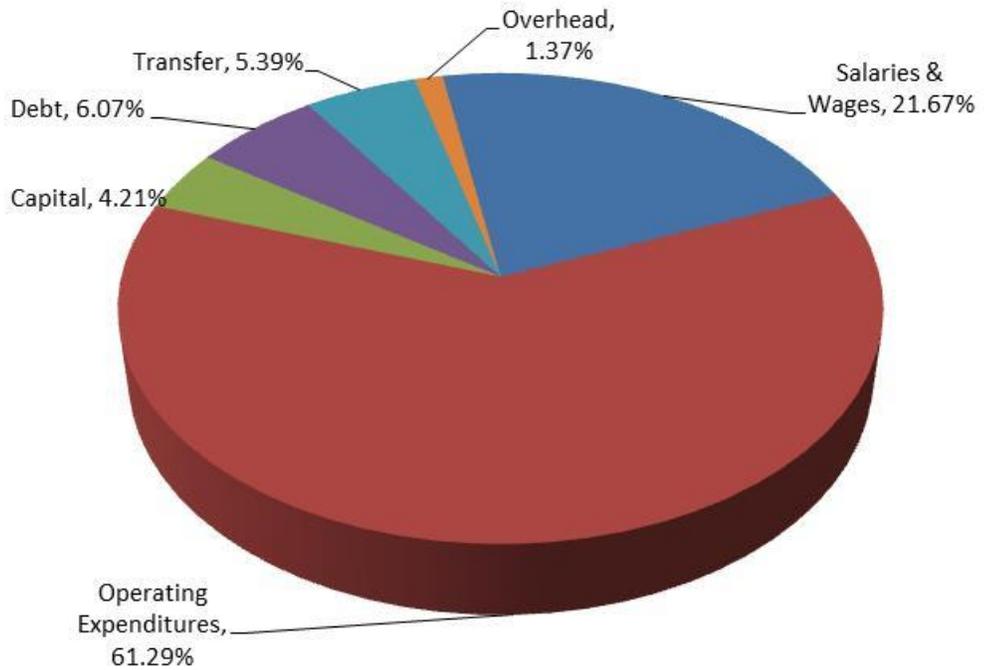
Revenue & Expenditure Summary

| Organization Summary | | | | | | FY 16/17 |
|--------------------------|-----------------|---------------|-----------------|-----------------|------------------|----------|
| | 2013 - 2014 | 2014 - 2015 | 2014 - 2015 | 2015 - 2016 | 2016-2017 | |
| | Approved Budget | Actual | Approved Budget | Approved Budget | Requested Budget | |
| General Fund Revenues | \$ 5,742,616 | \$ 6,740,207 | \$ 5,897,030 | \$ 6,056,511 | \$ 6,285,374 | |
| General Fund Expenses | \$ 5,696,136 | \$ 6,451,917 | \$ 5,894,739 | \$ 5,920,317 | \$ 6,285,374 | |
| Surplus | \$ 46,480 | \$ 288,290 | \$ 2,291 | \$ 136,194 | \$ 0 | |
| Sanitation Fund Revenues | \$ 358,896 | \$ 392,560 | \$ 361,500 | \$ 412,244 | \$ 488,160 | |
| Sanitation Fund Expenses | \$ 405,376 | \$ 274,993 | \$ 363,791 | \$ 548,438 | \$ 488,160 | |
| Surplus | \$ (46,480) | \$ 117,567 | \$ (2,291) | \$ (136,194) | \$ 0 | |
| Utility Fund Revenues | \$ 21,574,703 | \$ 21,956,246 | \$ 21,152,008 | \$ 21,741,698 | \$ 21,960,891 | |
| Utility Fund Expenses | \$ 21,574,703 | \$ 19,542,325 | \$ 21,152,008 | \$ 21,741,698 | \$ 21,960,891 | |
| Surplus | \$ - | \$ 2,413,921 | \$ 0 | \$ 0 | \$ 0 | |
| Total Revenues | \$ 27,676,215 | \$ 29,089,013 | \$ 27,410,538 | \$ 28,210,453 | \$ 28,734,425 | |
| Total Expenses | \$ 27,676,215 | \$ 26,269,235 | \$ 27,410,538 | \$ 28,210,453 | \$ 28,734,425 | |
| Surplus | \$ - | \$ 2,819,778 | \$ (0) | \$ 0 | \$ 0 | |

Budget FY 16-17



Expenditures by Category



Consolidated Financial Summary for Current and Prior Year Budget

General Fund Revenue

| | 2015-16 Budget | 2016-2017 Budget | % Diff. |
|---------------------------|---------------------|---------------------|--------------|
| Taxes | \$ 766,000 | \$ 781,000 | 1.96% |
| Fees | 380,000 | 500,000 | 31.58% |
| Licenses & Inspections | 721,000 | 826,000 | 14.56% |
| Intergovernmental | 926,000 | 926,000 | 0.00% |
| Fines & Forfeitures | 192,000 | 197,600 | 2.92% |
| Interest Income | 5,000 | 5,000 | 0.00% |
| Sales & Services | 495,243 | 505,243 | 2.02% |
| CNNGA | 480,000 | 480,000 | 0.00% |
| Other Financing Sources | 2,091,267 | 2,064,530 | -1.28% |
| TOTAL GENERAL FUND | \$ 6,056,510 | \$ 6,285,373 | 3.78% |

General Fund Expenses

| DEPARTMENTS | TOTAL | | | PERSONNEL | | | OPERATIONS | | | CAPITAL | | | DEBT | | |
|--------------------------|---------------------|---------------------|--------------|---------------------|---------------------|--------------|---------------------|---------------------|--------------|-------------------|-------------------|----------------|-------------------|-------------------|----------------|
| | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. |
| Mayor & City Council | \$ 97,868 | \$ 107,690 | 10.04% | \$ 55,968 | \$ 65,090 | 16.30% | \$ 41,900 | \$ 42,600 | 1.67% | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| City Administration | 896,527 | 580,799 | -35.22% | 242,194 | 252,380 | 4.21% | 100,000 | 169,850 | 69.85% | 5,000 | 5,000 | 0.00% | 549,333 | 153,569 | -72.04% |
| Economic Development | 267,495 | 321,099 | 20.04% | 126,095 | 162,449 | 28.83% | 141,400 | 158,650 | 12.20% | - | - | 0.00% | - | - | 0.00% |
| Municipal Court | 153,946 | 179,212 | 16.41% | 69,696 | 76,612 | 9.92% | 84,250 | 102,600 | 21.78% | - | - | 0.00% | - | - | 0.00% |
| Legal Services | 44,000 | 61,000 | 38.64% | - | - | 0.00% | 44,000 | 61,000 | 38.64% | - | - | 0.00% | - | - | 0.00% |
| Finance | 476,912 | 522,061 | 9.47% | 223,112 | 232,398 | 4.16% | 253,800 | 279,663 | 10.19% | - | 10,000 | 0.00% | - | - | 0.00% |
| Public Safety | 3,014,160 | 3,058,948 | 1.49% | 2,281,089 | 2,314,067 | 1.45% | 463,531 | 475,341 | 2.55% | 180,000 | 180,000 | 0.00% | 89,540 | 89,540 | 0.00% |
| Streets | 217,555 | 354,515 | 62.95% | 58,188 | 150,616 | 158.84% | 82,950 | 66,600 | -19.71% | 58,200 | 66,000 | 13.40% | 18,217 | 71,299 | 291.39% |
| Parks/Recreation/Library | 409,608 | 770,956 | 88.22% | 119,560 | 97,558 | -18.40% | 281,548 | 262,898 | -6.62% | 8,500 | 410,500 | 0.00% | - | - | 0.00% |
| Museum | 60,236 | 50,033 | -16.94% | 15,361 | 15,458 | 0.63% | 12,875 | 14,575 | 13.20% | 32,000 | 20,000 | 0.00% | - | - | 0.00% |
| Planning & Inspections | 241,160 | 238,211 | -1.22% | 140,610 | 143,411 | 1.99% | 100,550 | 94,800 | -5.72% | - | - | 0.00% | - | - | 0.00% |
| Accommodations | 40,850 | 40,850 | 0.00% | - | - | 0.00% | 40,850 | 40,850 | 0.00% | - | - | 0.00% | - | - | 0.00% |
| TOTAL | \$ 5,920,317 | \$ 6,285,374 | 6.17% | \$ 3,331,873 | \$ 3,510,039 | 5.35% | \$ 1,647,654 | \$ 1,769,427 | 7.39% | \$ 283,700 | \$ 691,500 | 143.74% | \$ 657,090 | \$ 314,408 | -52.15% |

Consolidated Financial Summary for Current and Prior Year Budget

Utility Fund Revenue Summary

| | 2015-16 Budget | 2016-2017 Budget | % Diff. |
|---------------------------------|----------------------|----------------------|--------------|
| Utility Sales | \$ 21,337,998 | \$ 21,192,191 | -0.68% |
| Interdepartmental utility sales | - | 500,000 | 0.00% |
| Hookup fees | 43,100 | 43,100 | 0.00% |
| Penalties | 295,000 | 175,000 | -40.68% |
| Miscellaneous | 65,600 | 50,600 | -22.87% |
| Total Operating Revenues | \$ 21,741,698 | \$ 21,960,891 | 1.01% |

Utility Fund Expenses

| Expenditures | TOTAL | | | PERSONNEL | | | OPERATIONS | | | CAPITAL | | | DEBT | | | TRANSFERS | | | OVERHEAD | | |
|-----------------------------|---------------------|----------------------|--------------|---------------------|---------------------|--------------|----------------------|----------------------|---------------|-------------------|-------------------|---------------|---------------------|---------------------|---------------|---------------------|---------------------|----------------|-------------------|-------------------|--------------|
| | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. | 2015-16 Budget | 2016-17 Budget | % Diff. |
| DEPARTMENTS | | | | | | | | | | | | | | | | | | | | | |
| Public Works Administration | \$ 802,053 | \$ 782,149 | -2.48% | \$ 148,024 | \$ 154,199 | 4.17% | \$ 280,000 | \$ 262,950 | -6.09% | \$ 29,029 | \$ 35,000 | 20.57% | \$ 50,000 | \$ 330,000 | 0.00% | \$ 295,000 | \$ - | -0.00% | \$ - | \$ - | 0.00% |
| IT Department | 191,217 | 330,782 | 72.99% | 76,617 | 130,482 | 70.30% | 42,100 | 46,300 | 9.98% | 72,500 | 150,000 | 106.90% | - | 4,000 | 0.00% | - | - | 0.00% | - | - | 0.00% |
| Utility Billing | 605,352 | 606,124 | 0.13% | 410,969 | 461,349 | 12.26% | 147,550 | 131,942 | -10.58% | 44,000 | 10,000 | -77.27% | 2,833 | 2,833 | 0.00% | - | - | 0.00% | - | - | 0.00% |
| Electric Distribution | 15,113,281 | 15,105,794 | -0.05% | 596,573 | 573,353 | -3.89% | 12,488,468 | 12,488,468 | 0.00% | 66,000 | 126,000 | 90.91% | 425,372 | 407,842 | -4.12% | 1,239,521 | 1,212,784 | -2.16% | 297,347 | 297,347 | 0.00% |
| Right of Way Maintenance | 244,874 | 297,859 | 21.64% | 174,174 | 237,159 | 36.16% | 70,700 | 60,700 | -14.14% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% |
| Sanitary Sewer | 1,992,991 | 2,016,921 | 1.20% | 170,584 | 204,654 | 19.97% | 1,569,290 | 1,599,150 | -0.65% | 40,000 | 40,000 | 0.00% | 31,992 | 31,992 | 0.00% | 142,367 | 142,367 | 0.00% | 38,758 | 38,758 | 0.00% |
| Storm Sewer | 6,100 | 2,600 | -57.38% | - | - | 0.00% | 6,100 | 2,600 | -57.38% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% |
| Water Distribution | 970,402 | 942,437 | -2.88% | 242,781 | 219,058 | -9.77% | 326,700 | 294,800 | -9.76% | 61,000 | 87,250 | 43.03% | 121,648 | 123,056 | 1.16% | 168,112 | 168,112 | 0.00% | 50,161 | 50,161 | 0.00% |
| Water Filtration | 1,617,640 | 1,716,140 | 6.09% | 453,202 | 505,597 | 11.56% | 660,775 | 658,725 | -0.31% | 15,000 | 50,000 | 233.33% | 488,663 | 501,818 | 2.69% | - | - | 0.00% | - | - | 0.00% |
| Maintenance | 70,652 | 65,206 | -7.71% | 53,752 | 57,256 | 6.52% | 8,900 | 7,950 | -10.67% | 8,000 | - | 0.00% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% |
| Risk Management | 127,136 | 94,879 | -25.37% | 84,753 | 66,829 | -21.15% | 27,300 | 28,050 | 2.75% | 15,078 | - | 0.00% | - | - | 0.00% | - | - | 0.00% | - | - | 0.00% |
| TOTAL | \$21,741,698 | \$ 21,960,890 | 1.01% | \$ 2,411,434 | \$ 2,609,935 | 8.23% | \$ 15,627,883 | \$ 15,541,635 | -0.55% | \$ 350,607 | \$ 498,250 | 42.11% | \$ 1,120,508 | \$ 1,401,541 | 25.08% | \$ 1,345,000 | \$ 1,523,263 | -17.44% | \$ 386,266 | \$ 386,266 | 0.00% |

Consolidated Financial Summary for Current and Prior Year Budget

Sanitation Fund

| | 2015-16 Budget | 2016-2017 Budget | Percentage |
|---------------------------------|-------------------|-------------------|---------------|
| Public Works Fee | \$ 50,744 | \$ 50,744 | 0.00% |
| Residential Sanitation | 286,500 | 325,762 | 13.70% |
| Commercial/Institutional Sanita | 67,000 | 103,654 | 54.71% |
| Penalties/containers | 8,000 | 8,000 | 0.00% |
| TOTAL GENERAL FUND | \$ 412,244 | \$ 488,160 | 18.42% |

Sanitation Fund Expenses

| Expenditures | TOTAL | | | PERSONNEL | | | OPERATIONS | | | CAPITAL | | | DEBT | | |
|--------------------|-------------------|-------------------|----------------|-------------------|-------------------|----------------|-------------------|-------------------|--------------|----------------|------------------|--------------|------------------|------------------|--------------|
| | 2015-16 Budget | 2016-17 Budget | Percentage | 2015-16 Budget | 2016-17 Budget | Percentage | 2015-16 Budget | 2016-17 Budget | Percentage | 2015-16 Budget | 2016-17 Budget | Percentage | 2015-16 Budget | 2016-17 Budget | Percentage |
| DEPARTMENTS | | | | | | | | | | | | | | | |
| Sanitation | \$ 548,438 | \$ 488,160 | -10.99% | \$ 364,619 | \$ 272,241 | -25.34% | \$ 133,075 | \$ 145,175 | 9.09% | \$ - | \$ 20,000 | 0.00% | \$ 50,744 | \$ 50,744 | 0.00% |
| TOTAL | \$ 548,438 | \$ 488,160 | -10.99% | \$ 364,619 | \$ 272,241 | -25.34% | \$ 133,075 | \$ 145,175 | 9.09% | \$ - | \$ 20,000 | 0.00% | \$ 50,744 | \$ 50,744 | 0.00% |

Governmental Fund - Fund Balance

FY 16/17

FY Ending June 30,

| Revenues | Approved | Actual Rev./Exp. | Approved Budget | Requested Budget |
|----------------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | | 15-16 | 16-17 |
| | 14-15 | 14-15 | | |
| Taxes | \$ 720,256 | \$ 755,705 | \$ 766,000 | \$ 781,000 |
| Licenses and Permits | \$ 718,000 | \$ 886,356 | \$ 721,000 | \$ 826,000 |
| Intergovernmental revenues | \$ 858,000 | \$ 877,638 | \$ 926,000 | \$ 926,000 |
| Fines and forfeitures | \$ 191,000 | \$ 159,598 | \$ 192,000 | \$ 197,600 |
| Accommodations tax | \$ 60,000 | \$ 208,236 | \$ 70,000 | \$ 100,000 |
| Hospitality tax | \$ 300,000 | \$ 400,668 | \$ 310,000 | \$ 400,000 |
| Charges for services | \$ 441,244 | \$ 513,667 | \$ 495,254 | \$ 478,507 |
| Contributions | \$ 635,000 | \$ 809,792 | \$ 635,000 | \$ 635,000 |
| Interest | \$ 5,000 | \$ 6,289 | \$ 5,000 | \$ 5,000 |
| Miscellaneous | | \$ 95,152 | | |
| Total Revenues | \$ 3,928,500 | \$ 4,713,101 | \$ 4,120,254 | \$ 4,349,107 |

| Expenditures | Approved | Actual Rev./Exp. | Approved Budget | Requested Budget |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | | 15-16 | 16-17 |
| | 14-15 | 14-15 | | |
| Current | | | | |
| General Government | \$ 1,737,767 | \$ 1,376,250 | \$ 1,829,029 | \$ 1,659,142 |
| Public safety | \$ 2,974,474 | \$ 2,753,296 | \$ 3,255,320 | \$ 3,058,948 |
| Streets and sanitation | \$ 348,453 | \$ 313,203 | \$ 217,565 | \$ 354,515 |
| Museum | \$ 32,538 | \$ 37,059 | \$ 60,236 | \$ 50,033 |
| Culture and recreation | \$ 382,387 | \$ 406,552 | \$ 409,608 | \$ 770,956 |
| Planning & Inspection | \$ 233,724 | \$ 199,431 | | \$ 238,211 |
| Capital Outlay | | \$ 1,186,507 | | |
| Debt Service | | | | |
| Principal retirement | \$185,392 | \$ 76,922 | \$ 148,569 | \$ 153,569 |
| Interest | | \$ 11,353 | | |
| Total Expenditures | \$ 5,894,735 | \$ 6,360,573 | \$ 5,920,327 | \$ 6,285,374 |

Revenues Under Expenditures \$ (1,966,235) \$ (1,647,472) \$ (1,800,073) \$ (1,936,267)

Other Financing Sources

| | | | | |
|---|---------------------|---------------------|---------------------|---------------------|
| Proceeds from capital leases * | | \$ 315,157 | | |
| Issuance of Long term Debt | | \$ - | | |
| Proceeds from sale of capital assets | | \$ - | | |
| Operating transfers in | | | | |
| Overhead allocation transfer | \$ 386,267 | \$ 386,267 | \$ 386,267 | \$ 386,267 |
| Contributions transfer | \$ 1,582,259 | \$ 1,640,837 | \$ 1,550,000 | \$ 1,550,000 |
| Operating transfers out | | \$ - | | |
| Total Other Financing Sources and Uses | \$ 1,968,526 | \$ 2,342,261 | \$ 1,936,267 | \$ 1,936,267 |
| Net Change in Fund Balance | \$ 2,291 | \$ 694,789 | \$ 136,194 | \$ 0 |
| Fund Balance - Beginning of Year | | \$ 4,503,623 | | |
| Fund Balance - End of Year | | <u>\$ 5,198,412</u> | | |

*Not included in Normal Budget Pages

| Sanitation Fund Balance | | FY 16/17 | | | |
|--|--------------------------------------|-----------------------------------|----------------------------------|-----------------------------------|--|
| FY Ending June 30, | | | | | |
| | Approved Budget 14-15 | Actual Rev./Exp. 14-15 | Approved Budget 15-16 | Requested Budget 16-17 | |
| Revenues | | | | | |
| Public Works Fees | \$ - | \$ - | \$ - | \$ 50,744 | |
| Charges for Services | \$ 361,500 | \$ 392,560 | \$ 412,244 | \$ 406,500 | |
| Interdepartmental Sanitation Services | \$ - | \$ - | \$ - | \$ 30,916 | |
| Total Operating Revenues | \$ 361,500 | \$ 392,560 | \$ 412,244 | \$ 488,160 | |
| Expenditures | | | | | |
| Sanitation Department | \$ 363,791 | \$ 274,993 | \$ 548,438 | \$ 488,160 | |
| Total Operating Expenses | \$ 363,791 | \$ 274,993 | \$ 548,438 | \$ 488,160 | |
| Operating Income | \$ (2,291) | \$ 117,567 | \$ (136,194) | \$ - | |
| Nonoperating Revenues (Expenses) | | | | | |
| Interest revenue | | \$ - | | | |
| Interest expense | | \$ - | | | |
| Bond issue cost amortization | | \$ - | | | |
| Total Nonoperating Revenues (Expenses) | | \$ - | | | |
| Income Before Transfers | \$ (2,291) | \$ 117,567 | \$ (136,193) | \$ - | |
| Capital Contributions-federal grants/state funds | | \$ - | | | |
| Transfers to Other Funds | \$ - | \$ - | \$ - | \$ - | |
| Net Income | \$ (2,291) | \$ 117,567 | \$ (136,193) | \$ - | |
| Prior Period Adjustment | | \$ - | | | |
| Net Assets - Beginning of Year | \$ - | \$ (2,291) | \$ 115,276 | \$ (20,917) | |
| Net Assets - End of Year | \$ (2,291) | \$ 115,276 | \$ (20,917) | \$ (20,917) | |

Utility Fund Balance

FY 16/17

| Revenues | Approved | Actual Rev./Exp. | Approved Budget | Requested Budget |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|
| | Budget | | 15-16 | 16-17 |
| | 14-15 | 14-15 | | |
| Utility Sales | \$ 20,751,409 | \$ 20,900,543 | \$ 21,337,998 | \$ 21,692,191 |
| Interdepartmental utility sales | \$ - | \$ 633,516 | \$ - | \$ - |
| Hookup fees | \$ 40,000 | \$ 56,490 | \$ 43,100 | \$ 43,100 |
| Penalties | \$ 295,000 | \$ 147,393 | \$ 295,000 | \$ 175,000 |
| Miscellaneous | \$ 65,600 | \$ 91,267 | \$ 65,600 | \$ 50,600 |
| Total Operating Revenues | \$ 21,152,009 | \$ 21,829,209 | \$ 21,741,698 | \$ 21,960,891 |

| Expenditures | Approved | Actual Rev./Exp. | Approved Budget | Requested Budget |
|--|----------------------|----------------------|----------------------|----------------------|
| | Budget | | 15-16 | 16-17 |
| | 14-15 | 14-15 | | |
| Public works administration department | \$ 810,345 | \$ 322,733 | \$ 802,051 | \$ 782,149 |
| IT department | \$ 225,326 | \$ 95,967 | \$ 191,217 | \$ 330,782 |
| Utility billing department | \$ 514,417 | \$ 556,657 | \$ 605,352 | \$ 606,124 |
| Electric distribution department | \$ 13,290,999 | \$ 12,976,819 | \$ 13,576,415 | \$ 13,595,663 |
| Right of Way Maintenance | \$ - | \$ - | \$ 244,874 | \$ 297,859 |
| Sanitary sewer department | \$ 1,836,077 | \$ 1,436,006 | \$ 1,811,866 | \$ 1,835,796 |
| Water distribution department | \$ 725,990 | \$ 451,171 | \$ 752,129 | \$ 724,164 |
| Water plant department | \$ 1,494,159 | \$ 1,082,787 | \$ 1,617,640 | \$ 1,716,140 |
| Storm sewer department | \$ 118,931 | \$ 110,535 | \$ 6,100 | \$ 2,600 |
| Maintenance department | \$ 79,762 | \$ 79,461 | \$ 70,652 | \$ 65,206 |
| Risk management department | \$ 87,473 | \$ 78,674 | \$ 127,136 | \$ 94,879 |
| Depreciation | | \$ 859,222 | | |
| Total Operating Expenses | \$ 19,183,479 | \$ 18,050,032 | \$ 19,805,432 | \$ 20,051,361 |

| | | | | |
|-------------------------|---------------------|---------------------|---------------------|---------------------|
| Operating Income | \$ 1,968,530 | \$ 3,779,177 | \$ 1,936,266 | \$ 1,909,530 |
|-------------------------|---------------------|---------------------|---------------------|---------------------|

Nonoperating Revenues (Expenses)

| | | | | |
|---|---------------------|--|--|--|
| Interest revenue | \$ 10,986 | | | |
| Interest expense | \$ (247,308) | | | |
| Bond issue cost amortization | \$ (185,898) | | | |
| Total Nonoperating Revenues (Expenses) | \$ (422,220) | | | |

| | | | | |
|--|---------------------|-----------------------|---------------------|---------------------|
| Income Before Transfers | \$ 1,968,530 | \$ 3,356,957 | \$ 1,936,266 | \$ 1,909,530 |
| Capital Contributions-federal grants/state funds | \$ 46,777 | | | |
| Transfers to Other Funds | \$ 1,968,530 | \$ (2,027,104) | 1,936,266 | 1,909,530 |

| | | | | |
|---------------------------------------|---------------------|----------------------|----------------------|----------------------|
| Net Income | \$ - | \$ 1,376,630 | \$ 0 | \$ 0 |
| Prior Period Adjustment | \$ - | \$ - | | |
| Net Assets - Beginning of Year | \$ 9,480,597 | \$ 9,480,597 | \$ 10,857,227 | \$ 10,857,227 |
| Net Assets - End of Year | \$ 9,480,597 | \$ 10,857,227 | \$ 10,857,227 | \$ 10,857,227 |

PERSONNEL AUTHORIZATIONS

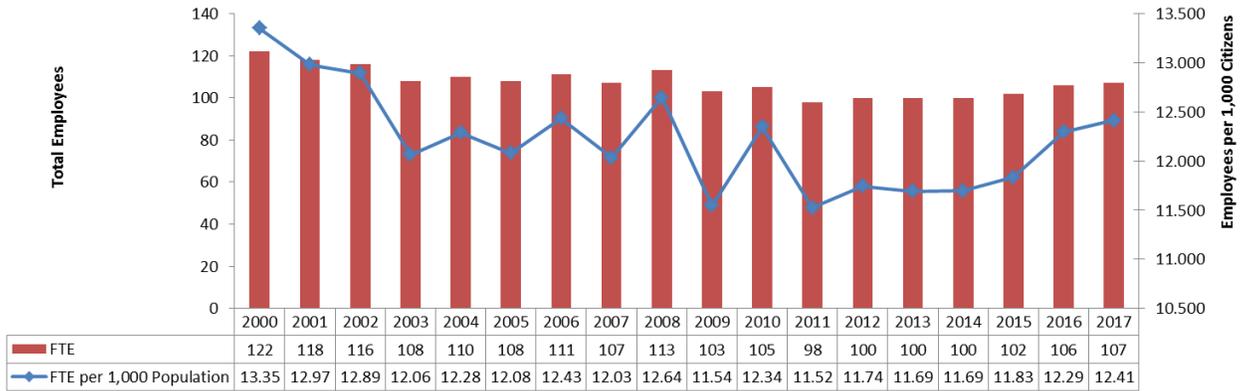
SUMMARY

The City of Clinton has had a 12.3% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.41 employees to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community. The budget includes funding for one additional position as outlined below:

| Position | Department | Funding Source | Purpose |
|-------------------------------|--|----------------|--|
| Program Coordinator IV | Office of the City Manager / IT Division | Utility Fund | <i>This employee will serve as the GIS / Mapping coordinator providing support for geographic information systems and mapping across all city divisions.</i> |

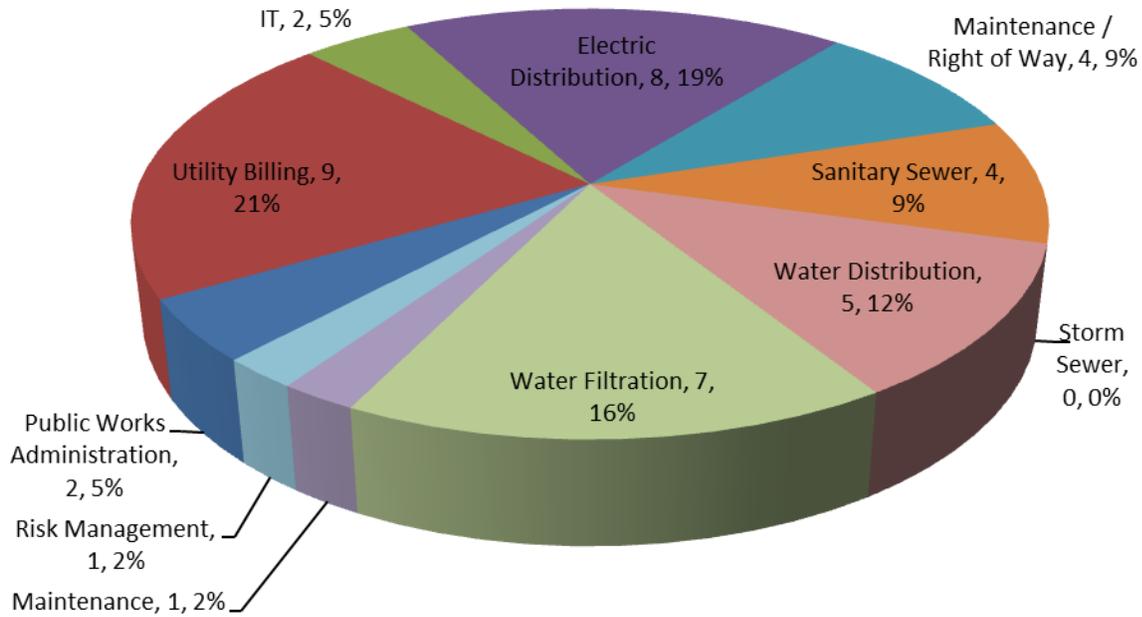
Employment Efficiencies



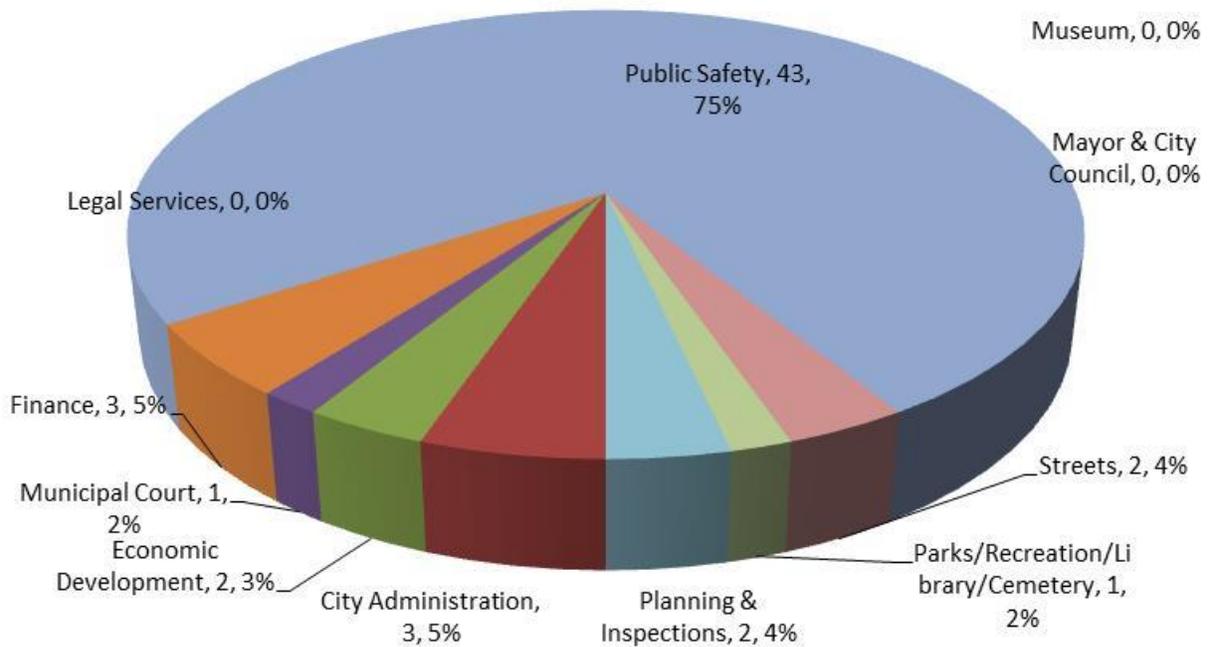
Personnel Overview - FTE Only

| | 2013-2014 Approved | 2014-2015 Approved | 2015-2016 Approved | 2016-2017 Proposed |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Mayor & City Council | 0 | 0 | 0 | 0 |
| City Administration | 2 | 3 | 3 | 3 |
| Economic Development | 1 | 1 | 2 | 2 |
| Municipal Court | 1 | 1 | 1 | 1 |
| Legal Services | 0 | 0 | 0 | 0 |
| Finance | 3 | 3 | 3 | 3 |
| Public Safety | 40 | 40 | 42 | 43 |
| Streets | 4 | 4 | 3 | 2 |
| Parks/Recreation/Library/Cemeteries | 2 | 2 | 1 | 1 |
| Museum | 0 | 0 | 0 | 0 |
| Planning & Inspections | 3 | 2 | 2 | 2 |
| General Fund | 56 | 56 | 57 | 57 |
| Sanitation | 6 | 6 | 7 | 7 |
| Sanitation Fund | 6 | 6 | 7 | 7 |
| Public Works Administration | 2 | 2 | 2 | 2 |
| Utility Billing | 9 | 9 | 9 | 9 |
| IT | 1 | 1 | 1 | 2 |
| Electric Distribution | 9 | 9 | 8 | 8 |
| Maintenance / Right of Way | 0 | 0 | 4 | 4 |
| Sanitary Sewer | 3 | 5 | 4 | 4 |
| Storm Sewer | 2 | 2 | 0 | 0 |
| Water Distribution | 3 | 3 | 5 | 5 |
| Water Filtration | 7 | 7 | 7 | 7 |
| Maintenance | 1 | 1 | 1 | 1 |
| Risk Management | 1 | 1 | 1 | 1 |
| Utility Fund | 38 | 40 | 42 | 43 |
| Total Organization | 100 | 102 | 106 | 107 |

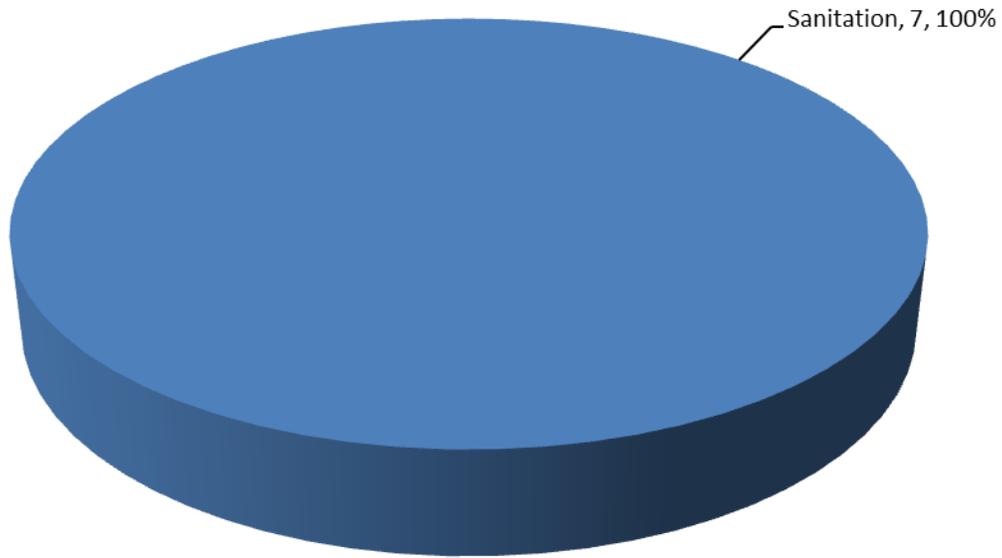
Utility Fund Personnel Allocation FY 17



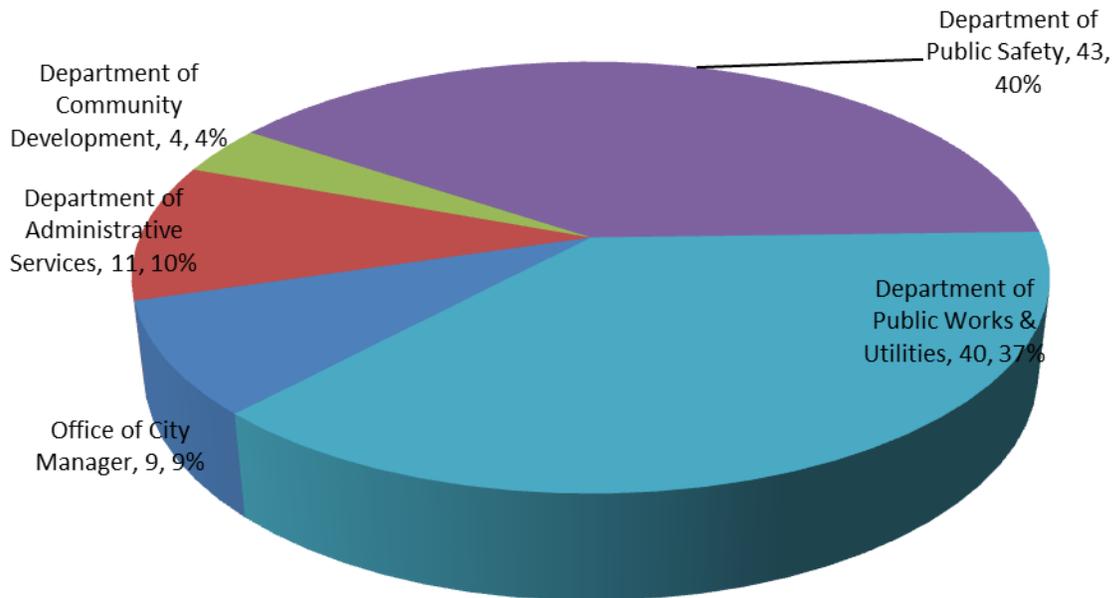
General Fund Personnel Allocation FY 17



Sanitation Fund Personnel Allocation FY 17



Departmental Personnel Allocation FY 17



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City of Clinton Annual Budget

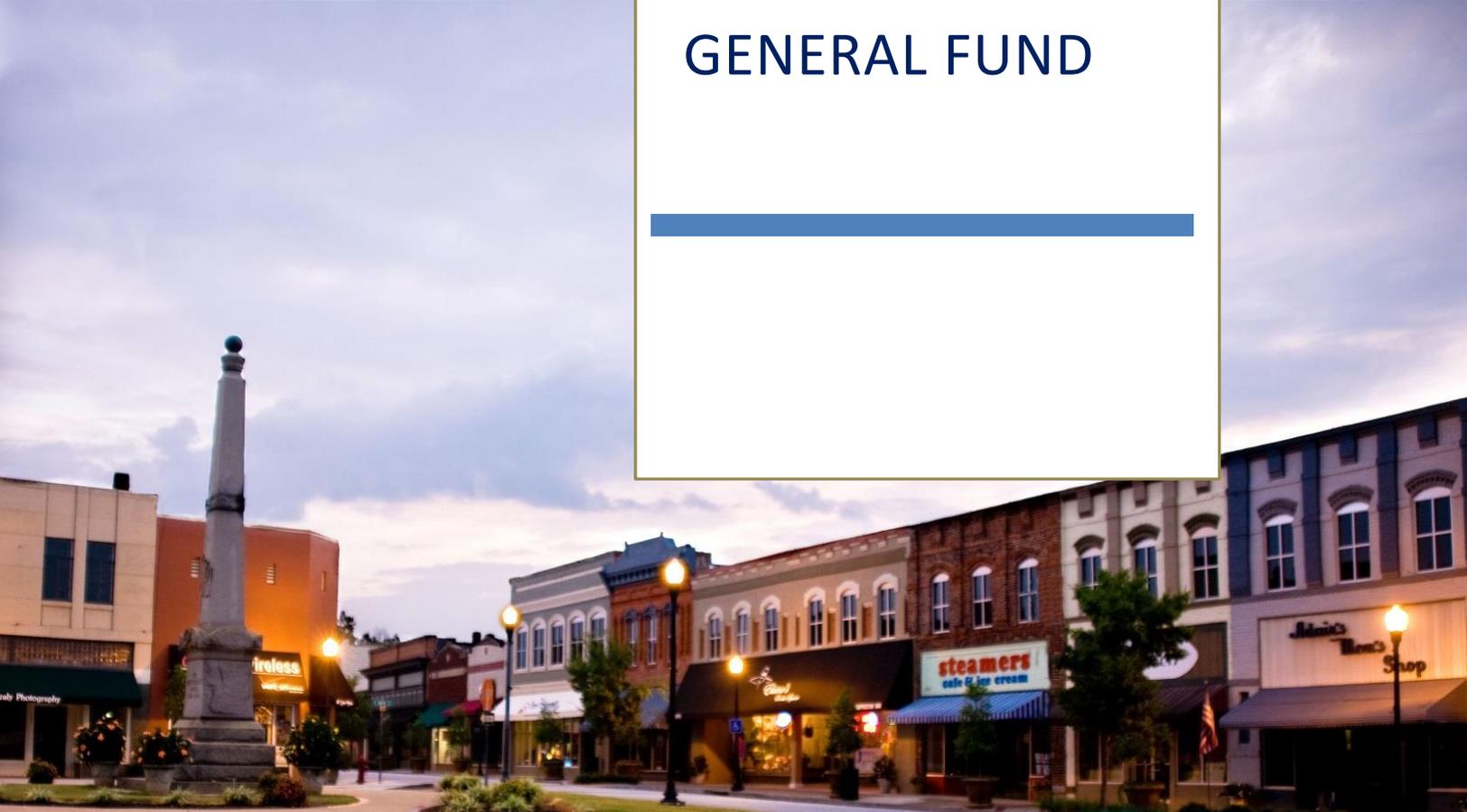
Fiscal Year
2016-2017



CLINTON
South Carolina



GENERAL FUND

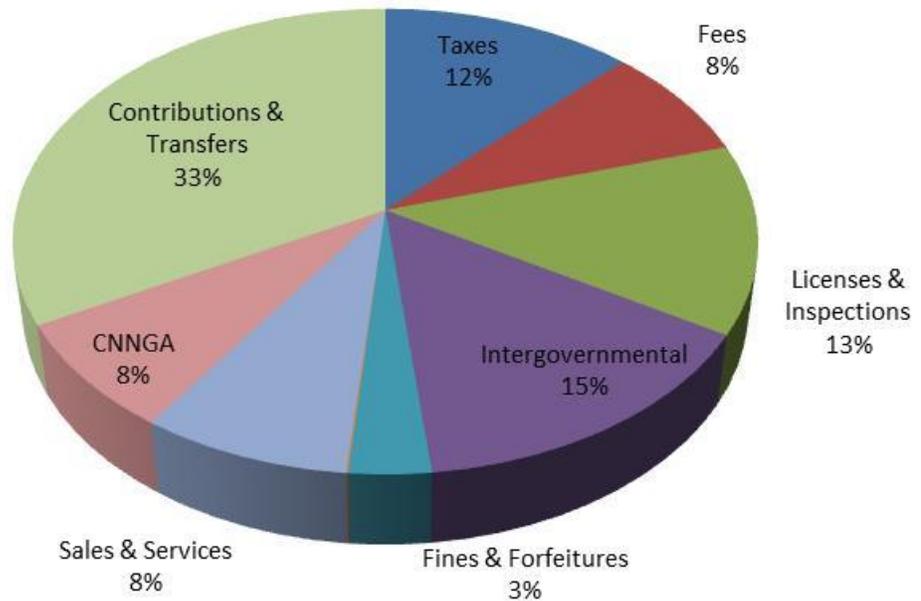


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GENERAL FUND SUMMARY

GENERAL FUND REVENUE SUMMARY

General Fund Revenue

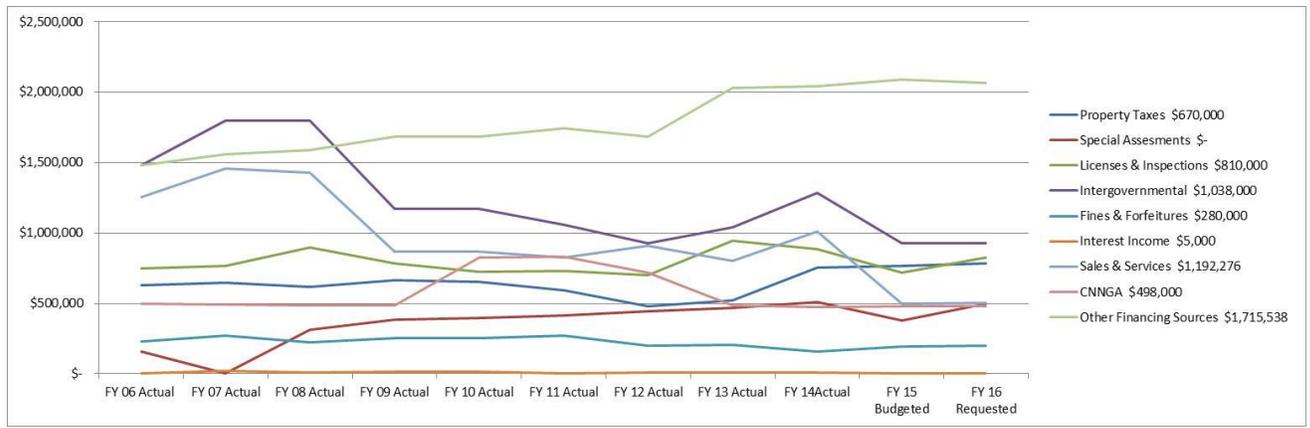


| General Fund Revenue | FY 16/17 |
|-----------------------------|---------------------|
| Taxes | \$ 781,000 |
| Fees | \$ 500,000 |
| Licenses & Inspections | \$ 826,000 |
| Intergovernmental | \$ 926,000 |
| Fines & Forfeitures | \$ 197,600 |
| Interest | \$ 5,000 |
| Sales & Services | \$ 505,244 |
| CNINGA | \$ 480,000 |
| Contributions & Transfers | \$ 2,064,530 |
| General Fund Revenue | \$ 6,285,374 |

GENERAL FUND REVENUE DETAIL

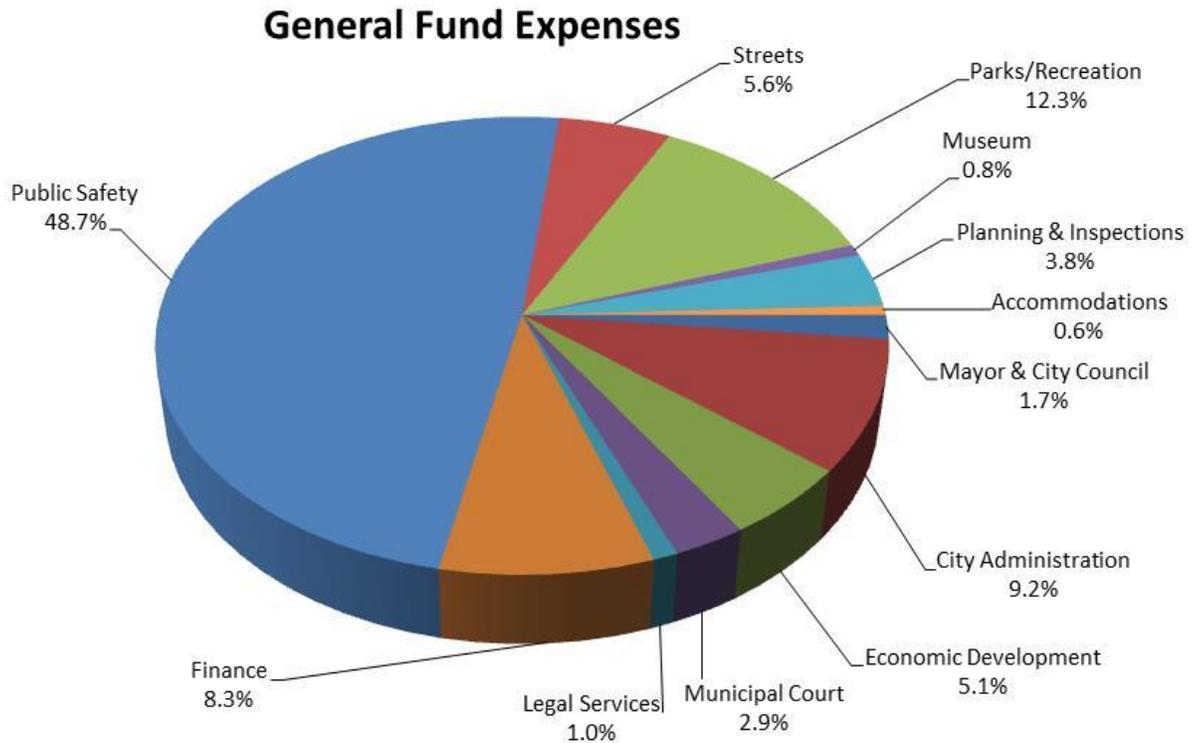
| General Fund Revenue | | | | | | | FY 16/17 | |
|---------------------------------------|--------------------------------|-----------------------|--------------------------------|--------------------------------|-------------------------------|--------------------|-----------------------|--|
| | 2013 - 2014 Approved Budget | 2014 - 2015 Actual | 2014 - 2015 Approved Budget | 2015 - 2016 Approved Budget | 2016-2017 Requested Budget | Requested Increase | Percentage Difference | |
| Taxes | \$ 534,000 | \$ 755,705 | \$ 720,256 | \$ 766,000 | \$ 781,000 | \$ 15,000 | 1.96% | |
| Fees | \$ 360,000 | \$ 508,645 | \$ 360,000 | \$ 380,000 | \$ 500,000 | \$ 120,000 | 31.58% | |
| Licenses & Inspections | \$ 695,000 | \$ 886,356 | \$ 718,000 | \$ 721,000 | \$ 826,000 | \$ 105,000 | 14.56% | |
| Intergovernmental | \$ 929,000 | \$ 1,285,928 | \$ 858,000 | \$ 926,000 | \$ 926,000 | \$ - | 0.00% | |
| Fines & Forfeitures | \$ 193,500 | \$ 159,598 | \$ 191,000 | \$ 192,000 | \$ 197,600 | \$ 5,600 | 2.92% | |
| Interest Income | \$ 500 | \$ 6,236 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | 0.00% | |
| Sales & Services | \$ 433,636 | \$ 618,511 | \$ 441,244 | \$ 495,243 | \$ 505,243 | \$ 10,000 | 2.02% | |
| CNNGA | \$ 480,000 | \$ 475,545 | \$ 480,000 | \$ 480,000 | \$ 480,000 | \$ - | 0.00% | |
| Other Financing Sources | \$ 2,116,980 | \$ 2,043,683 | \$ 2,123,530 | \$ 2,091,267 | \$ 2,064,530 | \$ (26,737) | -1.28% | |
| Other Contributions on Audited FS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | |
| Other Financing Sources-Debt issuance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | |
| TOTAL GENERAL FUND | \$ 5,742,616 | \$ 6,740,207 | \$ 5,897,030 | \$ 6,056,510 | \$ 6,285,373 | \$ 228,863 | 3.78% | |

GENERAL FUND REVENUE TRENDS



The above chart depicts changes in General Fund Revenue since FY 2005 / 2006

GENERAL FUND EXPENDITURE SUMMARY



| General Fund Expenses | FY 16/17 |
|-----------------------|----------|
|-----------------------|----------|

| | |
|---------------------------|---------------------|
| Mayor & City Council | \$ 107,690 |
| City Administration | \$ 580,799 |
| Economic Development | \$ 321,099 |
| Municipal Court | \$ 179,212 |
| Legal Services | \$ 61,000 |
| Finance | \$ 522,061 |
| Public Safety | \$ 3,058,948 |
| Streets | \$ 354,515 |
| Parks/Recreation | \$ 770,956 |
| Museum | \$ 50,033 |
| Planning & Inspections | \$ 238,211 |
| Accommodations | \$ 40,850 |
| Total Expenditures | \$ 6,285,374 |

GENERAL FUND EXPENSES DETAIL

| General Fund Expenses | | | | | | | | | | FY 16/17 | |
|----------------------------------|---------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|-----------------------|----------|--|
| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference | | |
| Mayor & City Council | \$ 117,083 | \$ 53,868 | \$ 98,690 | \$ 113,217 | \$ 98,668 | \$ 97,868 | \$ 107,690 | \$ 9,822 | 10% | | |
| City Administration | 534,947 | 287,344 | 578,516 | 950,774 | 982,695 | 896,527 | 580,799 | (315,728) | -35% | | |
| Economic Development | 496,623 | 53,426 | 216,142 | 141,720 | 153,177 | 267,495 | 321,099 | 53,604 | 20% | | |
| Municipal Court | 199,840 | 90,987 | 181,973 | 142,989 | 146,015 | 153,946 | 179,212 | 25,266 | 16% | | |
| Legal Services | 93,352 | 17,629 | 35,258 | 25,000 | 28,000 | 44,000 | 61,000 | 17,000 | 39% | | |
| Finance | 421,913 | 234,876 | 467,108 | 479,909 | 447,604 | 476,912 | 522,061 | 45,149 | 9% | | |
| Public Safety | 3,572,886 | 1,379,295 | 2,804,714 | 2,807,557 | 2,984,430 | 3,014,160 | 3,058,948 | 44,788 | 1% | | |
| Streets | 314,428 | 81,717 | 181,652 | 337,717 | 345,453 | 217,555 | 354,515 | 136,960 | 63% | | |
| Parks/Recreation/Library/Cemeter | 408,619 | 198,573 | 421,284 | 369,112 | 382,392 | 409,618 | 770,956 | 361,338 | 88% | | |
| Museum | 37,059 | 15,803 | 31,605 | 24,417 | 32,538 | 60,236 | 50,033 | (10,203) | -17% | | |
| Planning & Inspections | 199,425 | 100,428 | 220,575 | 233,724 | 223,768 | 241,160 | 238,211 | (2,949) | -1% | | |
| Accommodations | 55,741 | - | 70,000 | 70,000 | 70,000 | 40,850 | 40,850 | - | 0% | | |
| TOTAL | \$ 6,451,917 | \$ 2,513,947 | \$ 5,307,517 | \$ 5,696,136 | \$ 5,894,740 | \$ 5,920,327 | \$ 6,285,374 | \$ 365,047 | 6% | | |

FIGURE 6: GENERAL FUND EXPENSES BY CATEGORY

| General Fund Expenses - Category | | | | | | FY 16/17 | |
|-----------------------------------|---------------------|------------------------|-------------------|-------------------|---------------------|----------|--|
| | Salaries & Wages | Operating Expenditures | Capital | Debt | Total | | |
| Mayor & City Council | \$ 65,090 | \$ 42,600 | \$ - | \$ - | \$ 107,690 | | |
| City Administration | \$ 252,380 | \$ 169,850 | \$ 5,000 | \$ 153,569 | \$ 580,799 | | |
| Economic Development | \$ 162,449 | \$ 158,650 | \$ - | \$ - | \$ 321,099 | | |
| Municipal Court | \$ 76,612 | \$ 102,600 | \$ - | \$ - | \$ 179,212 | | |
| Legal Services | \$ - | \$ 61,000 | \$ - | \$ - | \$ 61,000 | | |
| Finance | \$ 232,398 | \$ 279,663 | \$ 10,000 | \$ - | \$ 522,061 | | |
| Public Safety | \$ 2,314,067 | \$ 475,341 | \$ 180,000 | \$ 89,540 | \$ 3,058,948 | | |
| Streets | \$ 150,616 | \$ 66,600 | \$ 66,000 | \$ 71,299 | \$ 354,515 | | |
| Parks/Recreation/Library/Cemetery | \$ 97,558 | \$ 262,898 | \$ 410,500 | \$ - | \$ 770,956 | | |
| Museum | \$ 15,458 | \$ 14,575 | \$ 20,000 | \$ - | \$ 50,033 | | |
| Planning & Inspections | \$ 143,411 | \$ 94,800 | \$ - | \$ - | \$ 238,211 | | |
| Accommodations | \$ - | \$ 40,850 | \$ - | \$ - | \$ 40,850 | | |
| TOTAL | \$ 3,510,039 | \$ 1,769,427 | \$ 691,500 | \$ 314,408 | \$ 6,285,374 | | |

GENERAL FUND REVENUE DETAIL

| General Fund Revenue | | | | | | | | FY 16/17 | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--|
| | 2013 - 2014 | 2014-2015 | Through | Year End | 2014 - 2015 | 2015-2016 | 2016-2017 | Approved | |
| | Approved Budget | Actual Revenue | December 2015 | Projections | Approved Budget | Approved Budget | Requested Budget | Increase | |
| Current Property Tax | \$ 477,000 | \$ 663,545 | \$ 93,373 | \$ 720,000 | \$ 663,256 | \$ 711,000 | \$ 711,000 | \$ - | |
| Vehicle Tax | \$ 57,000 | \$ 92,160 | \$ 50,933 | \$ 89,100 | \$ 57,000 | \$ 55,000 | \$ 70,000 | \$ 15,000 | |
| Total Property Taxes | \$ 534,000 | \$ 755,705 | \$ 144,306 | \$ 809,100 | \$ 720,256 | \$ 766,000 | \$ 781,000 | \$ 15,000 | |
| Local Hospitality | \$ 300,000 | \$ 400,668 | \$ 150,000 | \$ 300,000 | \$ 300,000 | \$ 310,000 | \$ 400,000 | \$ 90,000 | |
| Local Accommodations | \$ 60,000 | \$ 107,977 | \$ 30,000 | \$ 60,000 | \$ 60,000 | \$ 70,000 | \$ 100,000 | \$ 30,000 | |
| Total Special Assessments | \$ 360,000 | \$ 508,645 | \$ 180,000 | \$ 360,000 | \$ 360,000 | \$ 380,000 | \$ 500,000 | \$ 120,000 | |
| Business License | \$ 605,000 | \$ 755,803 | \$ 30,776 | \$ 650,000 | \$ 617,000 | \$ 620,000 | \$ 725,000 | \$ 105,000 | |
| Franchise Fees | \$ 65,000 | \$ 82,050 | \$ 37,373 | \$ 76,000 | \$ 76,000 | \$ 76,000 | \$ 76,000 | \$ - | |
| Permits & Inspections | \$ 25,000 | \$ 48,503 | \$ 18,510 | \$ 37,021 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ - | |
| Total Licenses & Inspections | \$ 695,000 | \$ 886,356 | \$ 86,659 | \$ 763,021 | \$ 718,000 | \$ 721,000 | \$ 826,000 | \$ 105,000 | |
| State Shared Revenue | \$ 98,000 | \$ 183,150 | \$ 96,959 | \$ 193,918 | \$ 157,000 | \$ 180,000 | \$ 180,000 | \$ - | |
| LOST | \$ 750,000 | \$ 680,948 | \$ 383,187 | \$ 716,373 | \$ 620,000 | \$ 650,000 | \$ 650,000 | \$ - | |
| PMPA Grant | \$ 16,000 | \$ 16,875 | \$ - | \$ 28,000 | \$ 16,000 | \$ 28,000 | \$ 28,000 | \$ - | |
| State Accommodations | \$ 65,000 | \$ 100,258 | \$ - | \$ 68,000 | \$ 65,000 | \$ 68,000 | \$ 68,000 | \$ - | |
| Law Enforcement Grants | | \$ 39,998 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Revitalization Grants | | \$ 264,699 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Total Intergovernmental | \$ 929,000 | \$ 1,285,928 | \$ 480,146 | \$ 1,006,291 | \$ 858,000 | \$ 926,000 | \$ 926,000 | \$ - | |
| Fines & Forfeitures | \$ 185,000 | \$ 146,727 | \$ 71,046 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ - | |
| Fees & Assessments | \$ 8,500 | \$ 12,871 | \$ 5,360 | \$ 12,000 | \$ 11,000 | \$ 12,000 | \$ 17,600 | \$ 5,600 | |
| Total Fines & Forfeitures | \$ 193,500 | \$ 159,598 | \$ 76,406 | \$ 192,000 | \$ 191,000 | \$ 192,000 | \$ 197,600 | \$ 5,600 | |
| Interest Income | \$ 500 | \$ 6,236 | \$ 5,000 | \$ - | |
| Sale of Land | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| County Fire Contract | \$ 288,136 | \$ 283,940 | \$ - | \$ 279,744 | \$ 279,744 | \$ 279,744 | \$ 279,744 | \$ - | |
| Sale of Cemetery Lots | \$ 500 | \$ 4,850 | \$ - | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ - | |
| Sale of Equipment | \$ 5,000 | \$ - | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | |
| CSX ROW Maintenance | \$ 6,000 | \$ - | \$ - | \$ 6,000 | \$ 6,000 | \$ - | \$ - | \$ - | |
| Rental Income | \$ 109,000 | \$ 169,729 | \$ 15,787 | \$ 31,575 | \$ 110,000 | \$ 60,000 | \$ 60,000 | \$ - | |
| Misc | \$ 25,000 | \$ 99,992 | \$ 94,575 | \$ 100,000 | \$ 40,000 | \$ 40,000 | \$ 50,000 | \$ 10,000 | |
| SRO Program | | \$ 60,000 | \$ 20,000 | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 | \$ - | |
| Fire Service Fee | \$ - | \$ - | \$ 1,000 | \$ 5,000 | \$ - | \$ 50,000 | \$ 50,000 | \$ - | |
| Total Sales & Services | \$ 433,636 | \$ 618,511 | \$ 131,362 | \$ 487,819 | \$ 441,244 | \$ 495,244 | \$ 505,244 | \$ 10,000 | |
| CNNGA Contributions | \$ 480,000 | \$ 475,545 | \$ - | \$ 475,000 | \$ 480,000 | \$ 475,000 | \$ 475,000 | \$ - | |
| CNNGA Sponsorship | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,000 | \$ 5,000 | \$ - | |
| CNNGA Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Total CNNGA | \$ 480,000 | \$ 475,545 | \$ - | \$ 475,000 | \$ 480,000 | \$ 480,000 | \$ 480,000 | \$ - | |
| Contributions - Utility | \$ 1,582,263 | \$ 1,560,000 | \$ 1,055,000 | \$ 1,550,000 | \$ 1,582,263 | \$ 1,550,000 | \$ 1,523,263 | \$ (26,737) | |
| Contributions - ED | \$ 143,450 | \$ 95,632 | \$ 75,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ - | |
| Overhead Allocation | \$ 386,267 | \$ 386,267 | \$ 193,134 | \$ 386,267 | \$ 386,267 | \$ 386,267 | \$ 386,267 | \$ - | |
| Museum Reimbursement | \$ 5,000 | \$ 1,784 | \$ 2,500 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | |
| Total Other Financing | \$ 2,116,980 | \$ 2,043,683 | \$ 1,325,634 | \$ 2,091,267 | \$ 2,123,530 | \$ 2,091,267 | \$ 2,064,530 | \$ (26,737) | |
| TOTAL GENERAL FUND | \$ 5,742,616 | \$ 6,740,207 | \$ 2,429,513 | \$ 6,189,498 | \$ 5,897,030 | \$ 6,056,511 | \$ 6,285,374 | \$ 228,863 | |

PROPERTY & VEHICLE TAXES

Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

Market Value is determined by the Laurens County Assessor’s Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.

Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.

Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The last reassessment occurred during FY 08/09. The current City millage is 107.5 mills. The City of Clinton has adopted a local option sales tax which is partially to provide property tax relief. The sales tax fluctuates each year and 71% of collections are credited back to the property owner to reduce their property taxes.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage. Please note that this total tax bill is reduced by Local Option Sales Tax as discussed in item B under Intergovernmental Funds. The example below is for illustration purposes only:

(Market Value x Assessment Ratio x Millage Rate) – Local Options Sales Tax Credit = Tax Owed

| | | |
|----------|-------------------------------|-------------------|
| | Market Value | \$ 100,000 |
| X | Assessment Ratio | 4% |
| = | Assessed Value | \$ 4,000 |
| X | Millage Rate | 0.107.5 |
| = | Subtotal | \$ 430 |
| - | Local Option Sales Tax Credit | \$ 277 |
| = | Property Tax | \$153 |

LOCAL HOSPITALITY & ACCOMMODATIONS FEES

The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

LICENSES & INSPECTION FEES

Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer's Office.

Franchise Fees - Clinton collects 5% of gross proceeds from Charter Communications for operations inside the City of Clinton.

Permits & Inspections – In accordance with the International Building Code, Clinton has established permit and inspection fees:

| Inspection Fees | Amount |
|--|---------|
| Administrative Fee (No Inspection Required) | \$10.00 |
| Residential Inspection | \$25.00 |
| Commercial / Industrial Inspection | \$50.00 |

Building Permit Fees:

| Construction / Renovation Cost Range | Base Fee | Additional Fee Per Thousand | Notes |
|--------------------------------------|------------|-----------------------------|-------|
| \$100.00 to \$1,000.00 | \$17.25 | \$0.00 | |
| \$1,000.01 to \$50,000.00 | \$17.25 | \$5.75 | |
| \$50,000.01 to \$100,000.00 | \$299.00 | \$4.60 | A |
| \$100,000.01 to \$500,000.00 | \$529.00 | \$3.45 | B |
| \$500,000.01 to Maximum | \$1,909.00 | \$2.30 | C |

Notes:

- A Base fee of \$299.00 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof.
- B Base fee of \$529.00 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof.
- C Base fee of \$529.00 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof.

INTERGOVERNMENTAL

State Shared Revenue – These funds are based on both the State’s total budget for the previous year as well as the City’s population. Funds are distributed quarterly.

Local Option Sales Tax – Laurens County, which includes the City, adopted a local option sales tax in 1999 to offset the citizens’ property taxes. The tax is 1%, and the revenue received is a reduction to the property tax bill received by citizens.

PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.

State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State. These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.

FINES & FORFEITURES

The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

SALES & SERVICES

County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.

Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

| # of Plots Purchased | City Resident | Non-Resident |
|---|---------------|--------------|
| 1 | \$ 400.00 | \$ 700.00 |
| 2 | \$ 700.00 | \$ 1,200.00 |
| 3 | \$ 950.00 | \$ 1,600.00 |
| 4 | \$ 1,150.00 | \$ 1,900.00 |
| 5 | \$ 1,355.00 | \$ 2,200.00 |
| 6 | \$ 1,550.00 | \$ 2,500.00 |
| Add \$200 for each additional grave after 6. | | |

Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.

CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.

Rental Income – The City of Clinton leases portions of its property to various organizations. A current lease exists with Laurens County School District 56.

Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.

CLINTON NEWBERRY NATURAL GAS AUTHORITY

CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.

OTHER FINANCING SOURCES

Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support. A history of this transfer is shown in the table below:

| Utility | 2012-2013 Adopted | 2013-2014 Adopted | 2014-2015 Adopted | 2015-2016 Adopted | 2016-2017 Proposed |
|--------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| Electric | \$1,266,285 | \$1,271,784 | \$1,271,784 | \$1,239,521 | \$1,239,521 |
| Water | \$145,857 | \$142,367 | \$142,367 | \$142,367 | \$142,367 |
| Sewer | \$196,018 | \$168,112 | \$168,112 | \$168,112 | \$168,112 |
| Total | \$1,608,160 | \$1,582,263 | \$1,582,263 | \$1,550,000 | \$1,550,000 |

Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.

Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.

Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

MAYOR AND COUNCIL

MAYOR AND COUNCIL

MISSION

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

GOALS AND OBJECTIVES

To set the direction of the City through proactive and progressive visioning and collaboration.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|
| Full - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Part - Time | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 0 |
| Total | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------|-------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|-----------------------|
| Salaries and Wages | \$ 57,707 | \$ 29,684 | \$ 59,368 | \$ 64,242 | \$ 55,968 | \$ 55,968 | \$ 65,090 | \$ 9,122 | 16% |
| Operating Expenditures | 59,376 | 24,184 | 39,322 | 48,975 | 42,700 | 41,900 | 42,600 | 700 | 2% |
| Capital Outlay Request | - | - | - | - | - | - | - | - | 0% |
| TOTAL | \$ 117,083 | \$ 53,868 | \$ 98,690 | \$ 113,217 | \$ 98,668 | \$ 97,868 | \$ 107,690 | \$ 9,822 | 10% |

The 2016-2017 Mayor and City Council budget has a \$9,822 decrease from the approved 2015-2016 budget. Changes are primarily a result of the changes to health insurance coverage.

CAPITAL REQUESTS

There are no capital requests in the 2016-2017 Mayor and City Council budget.

DEBT SERVICE

There is no debt service included in the 2016-2017 Mayor and City Council budget

MAYOR & COUNCIL 400

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 28,726 | \$ 14,500 | \$ 29,000 | \$ 28,400 | \$ 28,550 | \$ 28,550 | \$ 28,100 | \$ (450) | -2% |
| 50400 SOCIAL SECURITY | 1,944 | 987 | 1,974 | 2,173 | 2,184 | 2,184 | 2,150 | (34) | -2% |
| 50500 SC RETIREMENT | 700 | 1,582 | 3,164 | 3,038 | 3,038 | 3,038 | 3,088 | 50 | 2% |
| 50700 WORKMENS COMPENSAT | 787 | 197 | 394 | 257 | 257 | 257 | 787 | 530 | 206% |
| 51741 GROUP HEALTH INS. | 25,508 | 12,401 | 24,802 | 30,331 | 21,896 | 21,896 | 30,922 | 9,026 | 41% |
| 51750 GROUP LIFE-SC RETIREMI | 42 | 17 | 35 | 43 | 43 | 43 | 43 | - | 0% |
| TOTAL | \$ 57,707 | \$ 29,684 | \$ 59,368 | \$ 64,242 | \$ 55,968 | \$ 55,968 | \$ 65,090 | \$ 9,122 | 16% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | \$ 109 | \$ - | \$ - | \$ 100 | \$ 50 | \$ 50 | \$ 50 | \$ - | 0% |
| 52125 PRINTING EXPENSE | 272 | - | - | 500 | 150 | 150 | 150 | - | 0% |
| 52130 POSTAGE | 66 | 33 | 67 | 150 | 100 | 100 | 100 | - | 0% |
| 52720 BLDG & GROUND MAINT. | 4,682 | 288 | 575 | 2,500 | 2,500 | - | - | - | 0% |
| 53300 ADVERTISING LEGAL NO1 | 240 | 232 | 235 | 2,000 | - | - | - | - | 0% |
| 53623 UTILITIES PURCHASED | 2,563 | 356 | 711 | 2,700 | 1,900 | 2,000 | 2,000 | - | 0% |
| 53630 POWER CONSUMED | 2,400 | 1,000 | 2,000 | 800 | 1,000 | 1,100 | 1,800 | 700 | 64% |
| 53635 TELEPHONE | 4,983 | 2,229 | 4,457 | 4,000 | 3,000 | 3,000 | 3,000 | - | 0% |
| 54010 ELECTION | - | - | - | 225 | 1,000 | - | - | - | 0% |
| 54031 LOCAL ASSISTANCE | 2,500 | 2,826 | 5,651 | 2,000 | 4,000 | 10,000 | 10,000 | - | 0% |
| 54040 MEMBERSHIP DUES | 100 | 175 | 350 | 2,500 | 2,500 | 2,500 | 2,500 | - | 0% |
| 54042 TRAVEL | 13,314 | 8,247 | 15,000 | 20,000 | 15,000 | 15,000 | 15,000 | - | 0% |
| 54045 MORALE AND WELFARE | 6,026 | 6,274 | 6,275 | 4,000 | 4,000 | 4,000 | 4,000 | - | 0% |
| 54050 INCIDENTAL EXPENSE | 22,121 | 2,524 | 4,000 | 7,500 | 7,500 | 4,000 | 4,000 | - | 0% |
| TOTAL | \$ 59,376 | \$ 24,184 | \$ 39,322 | \$ 48,975 | \$ 42,700 | \$ 41,900 | \$ 42,600 | \$ 700 | 2% |

OCM: CITY ADMINISTRATION

OFFICE OF CITY MANAGER: CITY ADMINISTRATION

MISSION

The Administration Department’s mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

SIGNIFICANT ACHIEVEMENTS

| Achievement Type | Description |
|-------------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Completed a full engineering review of all city owned streets, key state owned streets, which resulted in condition data and construction estimates for repairs and repaving. Completed and submitted Corrective Action Plans to SCDHEC for Sanitary Sewer Operations. Implemented a comprehensive water and electric meter testing program. Continued to replace existing meters with new AMI Tantulus Meters. Achieved 92% completion in the replacement of residential water meters. Designed, tested, and implemented a Demand Side Management Program which can reduce residential electric bills by 2%. Implemented policies and rates to allow for residential solar installation and distributed electric generation. Achieved APPA Award for electric system reliability. Completed installation of water, sewer, and electric utilities as well as paving and partial widening of West Corporate Center Drive. |
| Grow the Economy | <ul style="list-style-type: none"> Completed a long range economic development strategic plan. |
| Promote Community Development | <ul style="list-style-type: none"> Secured grant funding for development ready pad development. Completed preliminary design work for a new city recreational facility. Began the design for the Martha Dendy Community Facility. |
| Develop a First Class City | <ul style="list-style-type: none"> Completed Streetscape engineering. Completed the National Citizen Survey Prepared for a participated in a fire ISO review. |
| Achieve Fiscal Stability | <ul style="list-style-type: none"> Began the development of a four year strategic plan. Increased reserve fund balances to \$2.6 million. Created and funded an electric rate stabilization fund. Implemented a fire services fee. Completed MUNIS system implementation for payroll, purchasing, general ledger, human resources, and work orders. |

REPORT ON GOALS AND OBJECTIVES FOR FY 2016

| Strategic Priority | Dept./Division Goal | Status at FY16 year end |
|----------------------------|--|---|
| Exceptional Infrastructure | Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 15 / 16, the city will : Form a roads task force to pursue additional state and local funding for road maintenance, repair and construction. | Independent engineering study of roads completed Request submitted to CTC, but no word from the committee yet regarding our request. |

| | | |
|---|--|---|
| | <p>Complete a long range plan for improving and maintaining the sewer system with the long term goal of satisfactorily meeting the requirements of the South Carolina Department of Health and Environmental Control imposed sewer consent order.</p> | <p>Corrective action plan submitted to SCDHEC</p> |
| | <p>Implement a comprehensive meter testing program to ensure that all meters are functioning within acceptable tolerance and all billing is as accurate as possible.</p> | <p>Annual meter testing conducting in water and electric</p> |
| | <p><i>Metering Technology and DSM system Expansion.</i> Fiscal year 16 is the third year of a three year implantation of new metering systems, and the work will continue through Fiscal Year 16 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading.</p> | <p>Project is proceeding as planned.</p> |
| | <p>In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program pilot in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2016.</p> | <p>DSM program implemented. Pre-pay metering program test still needs to be done.</p> |
| | <p><i>WEST CORPORATE CENTER DRIVE COMPLETION:</i> The city will complete the construction of West Corporate Center Drive in Fiscal Year 2016.</p> | <p>Completed</p> |
| | <p>Continue with the installation of TYLER / MUNIS operating systems.</p> | <p>General Ledger, Human Resources, Payroll, Procurement all implemented. Work orders, Utility Billing, and ZIP underway</p> |
| Fiscal Stability | <p>The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.</p> | <p>Utility and General Fund reserve account balances increased, a utility stabilization fund was created, and a revolving capital replacement program fund was implemented.</p> |
| | <p>Continue to steadily grow the reserve funds to improve financial stability</p> | |
| Grow the Economy / Promote Community Development | <p>The city will complete an economic development strategic planning effort in 2015 and implement the plan through 2019.</p> | <p>Strategic Plan completed Product development efforts at CCC3, CCC2, and I26 CP in various stages of development</p> |
| | <p>In addition, the city will implement a Main Street Clinton program based on the nationally successful National Trust model to improve community vibrancy and improve the business climate in downtown Clinton.</p> | <p>Project was placed on hold due to electric rate concerns. It is identified as a priority in the strategic plan approved by a unanimous vote of city council, therefore it will be included in the next budget for consideration.</p> |
| | <p>During Fiscal year 2016, the city will begin to develop new community recreational facilities, conduct planning for the continued development of</p> | <p>Recreation plans for tennis facilities and softball facilities completed. Negotiations with</p> |

the Martha Dendy Community Facility, complete a feasibility study for planning a new library facility, and improve the appearance of the central business district through a streetscape program.

partners continue. Martha Dendy Community Center development design underway. First of two visioning sessions completed. Library study funding removed from budget. Streetscape Phase IV engineering complete, project will bid out in the spring.

IMPROVE PROPERTY CONDITION AND STABILIZE PROPERTY VALUES. The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations. This will be accomplished using multiple strategies.

While we have made progress in streetscaping and supporting statewide blight legislation, this department was without a director for the majority of the year. We hope that these code enforcement reforms will be considered important enough by city council to be a part of the next budget.

Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.

Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.

Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.

Supporting statewide efforts to develop tools to clear blight

Conducting a city wide blight inventory

First Class City

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING. Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

National Citizen Survey completed in FY2016 and the City's ISO rating was reduced to a 2

Obtain South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.

Benchmarking service provision and public perceptions through participation in the National Citizen Survey program.

Develop a new four year strategic plan with public input.

Reduce the ISO rating for the Fire Department from ISO 4 to ISO 3.

Achieve American Public Works Association Accreditation as an accredited public works and public utility organization.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our operation, and the city proposes to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and exploring the feasibility of creating a one stop service center and combining all customer service functions under one working unit.

One stop offerings expanded
Several policies were adapted, including extensions, fee for termination, and others.
Utility Billing Division Manager hired.

PRIMARY GOALS AND OBJECTIVES FOR FY 2017

Primary Objectives

MAKE CLINTON COMPETITIVE: As part of a concerted effort to foster economic growth and success in our community, the city needs to improve its competitiveness in the realm of traditional economic development by improving economic development product, increasing marketing, and supporting workforce development efforts. To that end, this budget contains funding to support the following priorities:

- Improving the entrance to Corporate Park II
- Improving the entrance to Corporate Park III
- Completing the construction of a development ready pad at I26 Commerce Park
- Completing the preliminary engineering for sewer service at I26 Commerce Park
- Completing a speculative building through a public private partnership at I26 Commerce Park
- Supporting countywide workforce development efforts through the Laurens County Development Corporation and the Laurens County Chamber of Commerce

INCREASE SERVICE FISCAL SUSTAINABILITY: The City of Clinton has relied for many years of several single stream revenue sources to generate a profit that allows for other services to be provided to citizens below cost. By transitioning towards a model in which city services are as self-sustaining as possible, the city can improve its fiscal condition and accurately communicate to the public the cost of certain city services without unfairly overcharging for some services and undercharging for others. During FY 17, the city will complete a full cost of service and rate planning effort for the electric, water, sanitary sewer, and sanitation operations.

INCREASE FINANCIAL STABILITY: The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

INVEST IN DOWNTOWN: Clinton must become both a great place to do business and a great place to live, and that means focusing on supporting the development of a vibrant downtown core with an attractive built environment, a thriving business community,

and special events that drive the public into our downtown to support shopping and entertainment venues. For FY 17 the City will:

- Implement a Main Street Clinton program.
- Improve the built environment through the completion of streetscaping efforts on Broad Street and Main Street.
- Host of series of events designed to attract individuals to the downtown business core.

FOCUS ON INFRASTRUCTURE: Without quality infrastructure, quality of life and potential for economic growth both suffer. During FY 17, the city will address several key infrastructure issues including:

- Implementing strategies outlined the Sewer Corrective Action Plan to improve sewer condition.
- Determining a long range future for raw water resources.
- Repairing and replacing the Sunset Drive water line.
- Replacing utility poles and installing trip savers to reduce the impact of system blinks.
- Continuing to reclaim Right of Way.
- Installing control valve at critical junctions on the water system.
- Fund small scale street repaving and sidewalk repair.

IMPROVE COMMUNITY APPEARANCE, PROPERTY CONDITION, AND STABILIZE PROPERTY VALUES: The City must stabilize property values and improve the image of the city by properly dealing with abandoned properties and code violations and conducting community beautification efforts. This will be accomplished using multiple strategies.

- Reevaluate the code enforcement ordinance and revise as needed to provide better tools to neighborhoods for protecting property values.
- Developing an incentive package using existing state and federal resources to encourage redevelopment of dilapidated and abandoned properties first, and demolition second.
- Investing in neighborhood improvements that have a proven track record, such as streetscaping, pocket parks, and other facilities.
- Supporting statewide efforts to develop tools to clear blight
- Conducting a city wide blight inventory
- Replacing gateway and corporate limit signage.
- Replacing city facility signage.
- Removing and burying targeted electric lines to improve appearance.

OPERATING SYSTEM: The successful implementation of the MUNIS system will require a significant commitment from several departments and staff. During the previous three fiscal years, the city has implemented the General Ledger and Payroll portions of the new system, and the city will complete the final part of the system, the utility billing component, during the coming fiscal year.

IMPROVE CUSTOMER SERVICE. Quality customer service must be a cornerstone of our

operation, and the city proposes to continue to improve customer service based on the data gathered during 2014 customer service satisfaction survey by conducting a thorough policy and procedure review and making adjustments where needed, implementing the survey results based CPR (Courtesy, Professionalism, Respect) program, and exploring the feasibility of creating a one stop service center and combining all customer service functions under one working unit.

IMPROVE UTILITY STABILITY THROUGH METERING TECHNOLOGY UPGRADES, DSM SYSTEM EXPANSION, AND UTILITY SUSTAINABILITY: Fiscal year 17 is the fourth year of a multi- year implementation of new metering systems, and the work will continue through Fiscal Year 17 in order to improve the utility billing operation, improve customer services, and reduce operational costs associated with meter reading. In addition, the city, in partnership with Piedmont Municipal Power Agency, will expand the Demand Side Management program in order to assist customers in reducing utility costs will reducing the city's energy costs related to annual demand pricing, and the city will test a prepay metering system in 2017. In an effort to improve utility sustainability and reduce system consumption, the city will continue to replace streetlights with LED systems and explore installing solar systems on city facilities.

COMMUNITY FACILITY DEVELOPMENT: During Fiscal year 2016, the city will begin to construct new community recreational facilities, complete planning for the continued development of the Martha Dendy Community Facility, and conduct the preplanning and engineering required to address longstanding issues in the facilities that house the Department of Public Works and the Department of Public Safety

PURSUE STANDARDS LEADING TO HIGHER ORGANIZATIONAL PERFORMANCE THROUGH BENCHMARKING AND STRATEGIC PLANNING: Successful cities willingly put themselves through processes which require a thoughtful review of operating practices, policies, and long held assumptions by staff. Beginning in Fiscal Year 2015 and continuing over the next four years, the City of Clinton will work towards becoming a high performance and efficient organization in the eyes of regulatory agencies, citizens, and reviewing bodies by completing the following, in order of importance:

- Pursue South Carolina Law Enforcement Association Accreditation as a Law Enforcement Agency.
- Reduce the ISO rating for the Fire Department from ISO 4 to ISO 3.
- Pursue American Public Works Association Accreditation as an accredited public works and public utility organization.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Full - Time | 2 | 2 | 2 | 2 | 2 | 3 | 3 | 0 | 0% |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total | 2 | 2 | 2 | 2 | 2 | 3 | 3 | 0 | 0% |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 267,311 | \$ 121,260 | \$ 242,521 | \$ 201,831 | \$ 256,403 | \$ 242,194 | \$ 252,380 | \$ 10,186 | 4% |
| Operating Expenditures | 150,219 | 66,883 | 138,726 | 477,890 | 532,300 | 495,764 | 169,850 | (325,914) | -66% |
| Debt Service | 52,516 | 91,035 | 182,070 | 266,453 | 185,392 | 148,569 | 153,569 | 5,000 | 3% |
| Capital Outlay Request | 64,900 | 8,166 | 15,199 | 4,600 | 8,600 | 10,000 | 5,000 | (5,000) | -50% |
| TOTAL | \$ 534,947 | \$ 287,344 | \$ 578,516 | \$ 950,774 | \$ 982,695 | \$ 896,527 | \$ 580,799 | \$ (315,728) | -35% |

The 2015-2016 Administration Department has a total decrease of 315,768 in expenditures from last year primarily due to debt payments in this department. The most significant change is that the Hospitality and Accommodations transfer was reallocated to another department within the General Fund.

The 2016-2017 Administration Department budget does request the continued allocation to a reserve/contingency fund in the amount of \$60,000.

DEBT SERVICE

The Administration Department's budget includes an annual debt service of \$148,569 as described below:

- Vance Trust (Economic Development Lands) – annual payment of \$96,241
- General Obligation Debt – annual payment of \$52,188.

CAPITAL FUNDING

Minor facility improvements to the Bailey Municipal Center: \$5,000.

ADMINISTRATION - 410

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 205,362 | \$ 89,825 | \$ 179,650 | \$ 160,499 | \$ 204,000 | \$ 181,134 | \$ 184,729 | \$ 3,595 | 1.76% |
| 50400 SOCIAL SECURITY | 14,970 | 6,331 | 12,663 | 12,278 | 15,606 | 13,585 | 14,132 | 547 | 3.50% |
| 50500 SC RETIREMENT | 21,801 | 9,800 | 19,600 | 17,173 | 21,930 | 13,857 | 20,302 | 6,445 | 29.39% |
| 50700 WORKMENS COMPENSAT | 2,998 | 750 | 1,499 | 3,234 | 3,890 | 3,705 | 3,000 | (705) | -18.12% |
| 51741 GROUP HEALTH INS. | 21,927 | 14,468 | 28,935 | 8,416 | 10,746 | 29,641 | 29,941 | 300 | 2.79% |
| 51750 GROUP LIFE-SC RETIREMI | 252 | 87 | 174 | 231 | 231 | 272 | 277 | 5 | 2.16% |
| Total Wages | \$ 267,311 | \$ 121,260 | \$ 242,521 | \$ 201,831 | \$ 256,403 | \$ 242,194 | \$ 252,380 | \$ 10,186 | 3.97% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | \$ 3,972 | \$ 2,438 | \$ 4,876 | \$ 2,000 | \$ 2,000 | \$ 2,600 | \$ 2,000 | \$ (600) | -23% |
| 52120 PRINTER LEASE | 9,299 | 10,930 | 21,860 | 4,000 | 4,000 | 10,000 | 10,000 | - | 0% |
| 52125 PRINTING EXPENSE | 759 | 368 | 736 | 500 | 500 | 800 | 500 | (300) | -38% |
| 52130 POSTAGE | 1,312 | 451 | 901 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0% |
| 52210 CLEANING SUPPLIES | 229 | 508 | 1,016 | 200 | 1,000 | - | - | - | - |
| 52220 FUEL OIL LUBRICATION | 1,464 | 380 | 761 | 1,500 | 1,800 | 1,500 | 1,500 | - | 0% |
| 52221 VEHICLE REPAIRS | 125 | 12 | 24 | 250 | 250 | 500 | 250 | (250) | -50% |
| 52222 VEH TIRE PURCHASE/REP | - | - | - | 250 | 250 | 500 | 500 | 500 | - |
| 52223 VEHICLE MAINTENANCE | - | 44 | 88 | 250 | 250 | 250 | 250 | 250 | - |
| RADIO MAINT | - | - | - | 50 | - | - | - | - | - |
| 52720 BLDG & GROUND MAINT. | 9,530 | 737 | 1,475 | 8,000 | 8,000 | - | - | - | - |
| EQUIP MAINT. - SERVICE | - | - | - | 40 | - | - | - | - | - |
| 53225 PUBLIC ACCESS | 2,367 | 1,473 | 2,946 | 9,600 | 9,600 | 9,600 | 9,600 | - | 0% |
| 53300 ADVERTISING LEGAL NO7 | 13,666 | 2,916 | 5,831 | 12,000 | 15,000 | 15,750 | 15,000 | (750) | -5% |
| 53555 BOND INSURANCE | - | - | - | 250 | 250 | 250 | 250 | 250 | 0% |
| 53623 UTILITIES PURCHASED | 2,985 | 1,251 | 2,502 | 2,000 | 1,900 | 2,500 | 2,500 | - | 0% |
| 53630 POWER CONSUMED | 17,533 | 11,094 | 22,188 | 8,500 | 8,500 | 10,000 | 10,000 | - | 0% |
| 53635 TELEPHONE | 4,652 | 3,906 | 7,811 | 2,000 | 2,500 | 4,000 | 4,000 | - | 0% |
| 54015 ANNEXATIONS | - | - | - | 500 | 500 | 500 | 500 | - | 0% |
| MAIN STREET | 30,508 | - | - | - | - | - | - | - | - |
| ED EXPENSES | 35 | - | - | - | - | - | - | - | - |
| 54040 MEMBERSHIP DUES | 6,477 | 5,039 | 5,039 | 4,000 | 4,000 | 5,000 | 5,000 | - | 0% |
| 54041 EMPLOYEE TRAINING | 2,020 | 100 | 200 | 7,000 | 7,000 | 6,000 | 6,000 | - | 0% |
| 54042 TRAVEL | 5,274 | 3,464 | 6,927 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0% |
| 54046 SPECIAL EVENTS | 7,314 | 2,520 | 5,040 | 4,000 | 4,000 | 4,000 | 4,000 | - | 0% |
| 54050 INCIDENTAL EXPENSE | 25,609 | 11,482 | 22,964 | 8,000 | 8,000 | 10,000 | 10,000 | - | 0% |
| 54069 LAURENS COUNTY DEV C | 1,500 | - | - | 5,000 | 5,000 | 5,000 | - | (5,000) | -100% |
| 55069 WEBSITE GRANT | 3,590 | 5,270 | 10,540 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0% |
| 57071 LOCAL HOSP TAX TRANSI | - | - | - | 250,000 | 300,000 | 310,000 | - | (310,000) | -100% |
| 57072 LOCAL A-TAX TRANSFER | - | - | - | 60,000 | 60,000 | 9,764 | - | (9,764) | -100% |
| 55073 GRANT EXPENSES | - | - | - | - | - | - | - | - | - |
| TOTAL | \$ 150,219 | \$ 64,383 | \$ 123,726 | \$ 402,890 | \$ 457,300 | \$ 420,764 | \$ 94,850 | (325,914) | -77% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY | - | 5,100 | 10,199 | - | - | \$ - | \$ - | \$ - | 0% |
| 55044 CAPOUT FAC | 64,900 | - | - | - | 2,000 | 5,000 | 5,000 | - | 0% |
| 56030 PURCHASE LAND-VANCE | - | 65,121 | 130,242 | 133,204 | 133,204 | 96,741 | 96,741 | - | 0% |
| 56055 GENERAL OBLIG BOND 03 | 52,516 | 25,914 | 51,828 | 133,249 | 52,188 | 51,828 | 51,828 | - | 0% |
| 57200 CONTINGENCY | - | - | - | 60,000 | 60,000 | 60,000 | 60,000 | - | 0% |
| 57250 DEPRECIATION FUND | - | 3,067 | 5,000 | 4,600 | 6,600 | 5,000 | 5,000 | - | 0% |
| 57255 INS RESERVE | - | 2,500 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0% |
| TOTAL | \$ 117,417 | \$ 101,701 | \$ 212,269 | \$ 346,053 | \$ 268,992 | \$ 233,569 | \$ 233,569 | \$ - | 0% |

DCED: ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT

MISSION

The Economic Development Department's mission is to strengthen the City's economy through job creation, business location and retention, redevelopment, and tourism.

ACHIEVEMENTS

| Achievement Type | Description |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Completed the Frontage Road Began to develop a plan for interchange enhancements on I-26. Complete Streetscape Phase IV engineering. |
| Grow the Economy | <ul style="list-style-type: none"> Continued to support product development at the I-26 / Clinton / Adair Industrial site by securing grants to develop the site and developed a plan to establish a Class A industrial park at the site. Implemented the strategic plan for economic development in our city. Continue the partnership with Retail Strategies for recruiting retail to our city. |
| First Class City | <ul style="list-style-type: none"> Expanded Celebrate Clinton special events to include a signature spring festival. Hosted 7 Town Rhythms, and developed a new slate of festivals for future growth. Hosted Second(2nd) Rhythm on Rail and expanded it to a 2-day event. Awarded RTP Grant to develop Trail at Miller's Fork. |

REPORT ON FY 15-16 OPERATIONAL GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete the Frontage Road Develop a plan for interchange enhancements on I-26. Complete Streetscape Phase IV and begin engineering on Streetscape Phase V. | <ul style="list-style-type: none"> Completed the Frontage Road Began to develop a plan for interchange enhancements on I-26. Complete Streetscape Phase IV engineering. |
| Grow the Economy | <ul style="list-style-type: none"> Continue to support product development at the I-26 / Clinton / Adair Industrial site with the goal of establishing a Class A industrial park at the site. Perform product development upgrades at Clinton Corporate Park III Implement the strategic plan for economic development in our city. Continue the partnership with Retail Strategies for recruiting retail to our city. | <ul style="list-style-type: none"> Continued to support product development at the I-26 / Clinton / Adair Industrial site and developed a plan to establish a Class A industrial park at the site. Product development initiated and will continue into FY 16-17. Implemented the strategic plan for economic development in our city. Continue the partnership with Retail Strategies for recruiting retail to our city. |
| First Class City | <ul style="list-style-type: none"> Personnel will continue to progress towards CEEdC certification. Expand Celebrate Clinton events | <ul style="list-style-type: none"> Hired Personnel with this certification. Expanded Celebrate Clinton special events to include a signature spring festival. |

- Host three (3) Town Rhythms, and develop a new slate of festivals for future growth.
- Implement the National Main Street Approach in downtown Clinton.
- Continued Town Rhythms, and developed a new slate of festivals for future growth.
- Main Street program was put on hold during utility rate crisis

PERFORMANCE MEASURES

| Measure | Data FY14 | Data FY15 | Data FY16 |
|--|-------------------|-------------------|-------------------|
| Number of RFIs Clinton was submitted on (Multiple Sites in Clinton could have been submitted on a project) | 40 | 26 | 9 |
| Number of retention visits | 20 | 5 | 4 |
| Number of outreach efforts | 28 | 91 | 25 |
| Number of Public Parks | 7 | 7 | 8 |
| Public Green Space Acreage | 21 (.03% of city) | 21 (.03% of city) | 21 (.03% of city) |
| Public Green Space Acreage Target | 320 (.5% of city) | 320 (.5% of city) | 320 (.5% of city) |

Facility Use

| Facility | FY14 | FY15 | FY16 |
|-----------------------------|------|------|------|
| Legion Hut / Veteran's Hall | 22 | 29 | 25 |
| Community Building | 67 | 113 | 22 |

Special Events Permits

| Permit Type | Permits | Permits | Permits |
|------------------------------|----------------------------|----------------------------|----------------------------|
| | Requested/Approved FY14 | Requested/Approved FY15 | Requested/Approved FY16 |
| Special Use / Events Permits | 23/23 | 31/31 | 39/39 |

Special Events

| Event Type | # of Events FY14 | # of Events FY15 | # of Events FY16 |
|----------------------------------|------------------|------------------|------------------|
| Holiday Related Events | 5 | 6 | 5 |
| Town Rhythms | 3 | 4 | 5 |
| Whiten Center Partnership Events | 3 | 3 | 3 |
| P.C. Partnership Events | 21 | 2 | 2 |
| Youth Events | 2 | 2 | 6 |
| Other | 2 | 1 | 5 |
| Festivals | 1 | 1 | 2 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> • Complete the landscaping of the Frontage Road • Complete a plan for interchange enhancements on I-26 and complete the landscaping of one interstate interchange. • Complete Streetscape Phase IV and begin engineering on Streetscape Phase V. |
| Grow the Economy | <ul style="list-style-type: none"> • Complete the construction of a 100,000 sf development pad, a 75,000 sf speculative building, and an entrance road at the I-26 Commerce Park. |

| | |
|------------------|--|
| | <ul style="list-style-type: none"> Perform product development upgrades at Clinton Corporate Park III Continue the partnership with Retail Strategies for recruiting retail to our city. |
| First Class City | <ul style="list-style-type: none"> Rebrand Celebrate Clinton events as a signature Spring Festival. Host twenty special events of various sizes. Implement the National Main Street Approach in downtown Clinton. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 0 | 0 | 0 | 1 | 1 | 2 | 2 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| Total | 0 | 0 | 0 | 1 | 1 | 1 | 3 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 72,761 | \$ 357 | \$ 49,829 | \$ 66,320 | \$ 78,384 | \$ 126,095 | \$ 162,449 | \$ 36,354 | 46% |
| Operating Expenditures | 53,470 | 48,219 | 161,463 | 75,400 | 74,793 | 141,400 | 158,650 | 17,250 | 23% |
| Capital Outlay Request | 370,392 | 4,850 | 4,850 | - | - | - | - | - | 0% |
| TOTAL BUDGET | \$ 496,623 | \$ 53,426 | \$ 216,142 | \$ 141,720 | \$ 153,177 | \$ 267,495 | \$ 321,099 | \$ 53,604 | 35% |

The Economic Development Department increased by \$53,604 primarily due to salary adjustments associated with the addition of a Part time Economic Development position.

CAPITAL FUNDING

There are no capital funds allocated in the Economic Development Division.

DEBT SERVICE

There is no debt service the Economic Development Division.

DAS: MUNICIPAL COURT

DEPARTMENT OF ADMINISTRATIVE SERVICES: MUNICIPAL COURT

MISSION

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

ACHIEVEMENTS

| | |
|------------------|--|
| First Class City | <ul style="list-style-type: none"> All magistrates and staff completed state required training Additional Dept. of Administrative Personnel were trained in municipal court operations to address the need to have additional personnel in a position to manage court operations if the need arises. |
|------------------|--|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status FY16 |
|-----------------------------------|--|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete plan for courtroom office and room remodeling. | <ul style="list-style-type: none"> TBD with DPS renovation plans |
| Fiscal Stability | <ul style="list-style-type: none"> Examine the feasibility of taking all fines and fees at the customer service desk at the municipal center. | <ul style="list-style-type: none"> TBD with DAS renovation plans after CNNGA moves out |
| First Class City | <ul style="list-style-type: none"> Customer Service measures for performance measure monitoring will be developed. All magistrates and staff will complete state required training | <ul style="list-style-type: none"> In progress-will complete in FY 17 All personnel completed required training |

PERFORMANCE MEASURES

COURT CASE PROCESSING

| Type | Number of Cases- FY14 | Number of Cases- FY15 | Number of Cases- FY16 |
|---------------------------|-----------------------|-----------------------|-----------------------|
| Jury Trails | 5 | 5 | 9 |
| Jury Trials (Guilty) | 3 | 2 | 8 |
| Jury Trials (Not Guilty) | 2 | 3 | 1 |
| Bench Trials | 896 | 821 | 802 |
| Bench Trials (Guilty) | 867 | 781 | 794 |
| Bench Trials (Not Guilty) | 29 | 40 | 8 |
| Nol Prose | 488 | 219 | 502 |
| Bond Forfeiture | 186 | 186 | 128 |
| Total Cases | 1575 | 1907 | 1826 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete plan for courtroom office and room remodeling. |
| Fiscal Stability | <ul style="list-style-type: none"> Examine the feasibility of taking all fines and fees at the customer service desk at the municipal center. |
| First Class City | <ul style="list-style-type: none"> All magistrates and staff will complete state required training Manage the court in a fair, equitable, and efficient manner. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Part - Time | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 0 |
| Total | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 73,453 | \$ 37,737 | \$ 75,475 | \$ 66,874 | \$ 70,875 | \$ 69,696 | \$ 76,612 | \$ 6,916 | 10% |
| Operational | 126,387 | 53,249 | 106,498 | 76,115 | 75,140 | 84,250 | 102,600 | 18,350 | 22% |
| Capital | - | - | - | - | - | - | - | - | 0% |
| Total | \$ 199,840 | \$ 90,987 | \$ 181,973 | \$ 142,989 | \$ 146,015 | \$ 153,946 | \$ 179,212 | \$ 25,266 | 16% |

Municipal Court increased fine transfers to be more consistent with actual trends.

CAPITAL FUNDING

The Municipal Court has no capital funding for this fiscal year.

DEBT SERVICE

The Municipal Court Division has no existing debt.

OCM: LEGAL SERVICES

LEGAL SERVICES

MISSION

The mission of the Legal Services division is to serve as legal counsel and provide legal services to the Mayor and City Council, City Manager's office, boards and commissions, and all departments of the City of Clinton.

BUDGETARY ANALYSIS

LEGAL SERVICES 430

FY 16/17

| Operational Expenditure | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | | | | |
| 53000 PROF SERVICE | \$ 46,452 | \$ 570 | \$ 1,140 | \$ 19,000 | \$ 19,000 | \$ 25,000 | \$ 25,000 | \$ - | 0% |
| 53020 LEGAL SERVICES | 46,900 | 17,059 | 34,118 | 5,000 | 8,000 | 18,000 | 35,000 | 17,000 | 94% |
| 54040 MEMBERSHIP DUES | - | - | - | 100 | 100 | 100 | 100 | - | 0% |
| 54042 TRAVEL | - | - | - | 900 | 900 | 900 | 900 | - | 0% |
| TOTAL LEGAL | \$ 93,352 | \$ 17,629 | \$ 35,258 | \$ 25,000 | \$ 28,000 | \$ 44,000 | \$ 61,000 | \$ 17,000 | 39% |

Significant changes in the legal services budget are based on the increased costs associated with labor attorneys and the fact that the City Attorney contract salary was under budgeted previously due to the fact that benefits were not included in the professional services total.

CAPITAL REQUESTS

There are no capital requests in the Legal Services Division.

DEBT SERVICE

There is no debt service in the Legal Services Division.

OCM: FINANCE

OFFICE OF THE CITY MANAGER – DIVISION OF FINANCE

MISSION

The Office of Finance’s mission is to provide administrative leadership, support and direction for all programs related to the management of the fiscal assets of the City of Clinton. The Office of Finance serves as the division which provides the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Office of Finance provides accounting, financial reporting and internal control services to City departments and is responsible for management of the budget, audit, and provision of fiscal controls, cash management, accounts payable, accounts receivable and payroll functions of the City.

ACHIEVEMENTS

| | |
|------------------|--|
| Fiscal Stability | <ul style="list-style-type: none"> Continued to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency creating a combined reserve fund in excess of \$2.6 million. Explored the feasibility of the creation of a utility stabilization fund and allocated revenue to the program. Utilized LOST funds to provide capital improvement funds for the Department of Public Safety. |
|------------------|--|

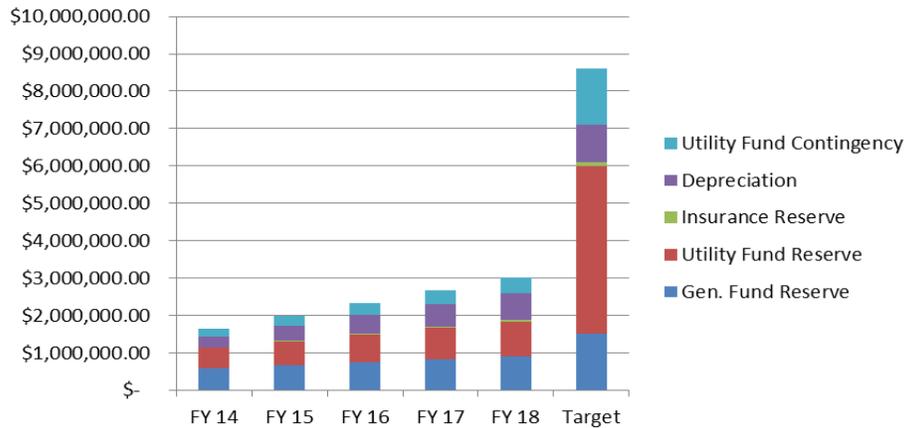
REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Division / Department Goal | Status |
|-----------------------------------|--|--|
| Fiscal Stability | Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. | The Finance Office has continued to deposit transfers into the three reserve funds by including funding for those funds in the FY 15 budget and has made monthly payments to the Reserve funds during FY 11, FY 12, FY 13, FY14 and FY15. During FY 15 and FY 16, funds were used to help with the acquisition of 4 vehicles from the Depreciation Fund. |
| Fiscal Stability | Complete the LOST adjustment analysis annually, and renew the adjustment for an additional twelve months. | The Finance office completed the cost analysis for LOST and has set aside the Tax funds for use by the Dept. of Public Safety Equipment for two years. City Council approved the LOST adjustment for another 12 months. |
| Exceptional Infrastructure | Complete the implementation of the utility billing portion of the Tyler Munis Software system. | Utility billing conversion is in process and ready to be implemented. City personnel didn’t want to implement the conversion during the summer |

PERFORMANCE MEASURES

| Award / Recognition | Consecutive Years |
|---|-------------------|
| GFOA Certificate of Excellence in Financial Reporting | 26 |
| GFOA Certificate of Excellence in Budget | 6 |

| Year | Gen. Fund Reserve | Utility Fund Reserve | Insurance Fund Reserve | Depreciation | Utility Fund Contingency | Rate Stabilization Fund | Total |
|------------------------|-------------------|----------------------|------------------------|--------------|--------------------------|-------------------------|-------------|
| FY 16 (Current) | \$1,232,035 | \$1,056,298 | \$73,030 | \$501,267 | \$201,480 | \$662,275 | \$3,726,385 |
| Target | \$1,500,000 | \$4,500,000 | \$100,000 | \$1,000,000 | \$1,500,000 | \$1,000,000 | \$9,600,000 |



PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Fiscal Stability | <ul style="list-style-type: none"> Continue to annually grow the following funds: Depreciation, Utility Fund Reserve, General Fund Reserve, Insurance Reserve, and Utility Contingency. Complete the LOST (Local Option Sales Tax) adjustment analysis and renew LOST adjustment for an additional twelve (12) month period. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete the implementation of the Utility Billing portion of the Tyler Munis Software system |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|
| Full - Time | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|-------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|-----------------------|
| Salaries and Wages | \$ 221,671 | \$ 115,312 | \$ 230,625 | \$ 224,459 | \$ 225,181 | \$ 223,112 | \$ 232,398 | 9,286 | 4% |
| Operational | 200,243 | 119,564 | 236,484 | 252,450 | 219,423 | 253,800 | 279,663 | 25,863 | 10% |
| Capital | - | - | - | 3,000 | 3,000 | - | 10,000 | 10,000 | 0% |
| Total | \$ 421,913 | \$ 234,876 | \$ 467,108 | \$ 479,909 | \$ 447,604 | \$ 476,912 | \$ 522,061 | \$ 45,149 | 9% |

SIGNIFICANT CHANGES INCLUDE THE FOLLOWING LINE ITEMS:

- Building & Grounds.- \$9,000 – Building and Grounds Maintenance has increased due to additional maintenance required on aged HVAC systems.
- A line was added to pay the Sanitation Utility for services of \$20,000 since this department is separate from the General Fund.

CAPITAL REQUESTS

The Office of Finance has capital requests to purchase office furniture in the Treasurer and Deputy Treasurer offices.

DEBT SERVICE

There is no debt service in the Office of Finance budget.

FINANCE- 440

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | 173,678 | 87,186 | 174,372 | 167,321 | 173,927 | 175,640 | 179,174 | 3,534 | 2% |
| 50400 SOCIAL SECURITY | 12,721 | 6,308 | 12,616 | 12,800 | 13,305 | 13,282 | 13,707 | 425 | 3% |
| 50500 SC RETIREMENT | 18,949 | 9,512 | 19,024 | 17,903 | 18,697 | 16,555 | 19,691 | 3,136 | 19% |
| 50700 WORKMENS COMPENSAT | 2,393 | 598 | 1,196 | 2,603 | 2,671 | 2,825 | 4,600 | 1,775 | 63% |
| 51741 GROUP HEALTH INS. | 13,655 | 11,597 | 23,194 | 23,581 | 16,320 | 14,604 | 15,070 | 466 | 3% |
| 51750 GROUP LIFE-SC RETIREMI | 275 | 111 | 223 | 251 | 261 | 206 | 156 | (50) | -24% |
| Total | \$ 221,671 | \$ 115,312 | \$ 230,625 | \$ 224,459 | \$ 225,181 | \$ 223,112 | \$ 232,398 | \$ 9,286 | 4% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference | |
|--|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|----|
| Operational Expenditure | | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 1,786 | 1,404 | 2,807 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0% | |
| 52120 PRINTER LEASE | 162 | 156 | 312 | 900 | 450 | 450 | 450 | - | 0% | |
| 52125 PRINTING EXPENSE | 6,532 | 2,982 | 5,964 | 5,500 | 4,000 | 5,500 | 5,500 | - | 0% | |
| 52130 POSTAGE | 635 | 122 | 244 | 600 | 1,500 | 1,500 | 1,500 | - | 0% | |
| 52210 CLEANING SUPPLIES | - | - | - | 50 | 50 | 1,500 | 50 | (1,450) | -97% | |
| 52240 SAFETY MATERIAL | - | - | - | 50 | 50 | 50 | - | (50) | -100% | |
| 52720 BLDG & GROUND MAINT. | 5,994 | 16,352 | 32,704 | 2,800 | 2,800 | 21,000 | 30,000 | 9,000 | 43% | |
| 52725 EQUIP MAINT. - SERVICE | - | - | - | 1,000 | 1,000 | 3,500 | 1,000 | (2,500) | -71% | |
| 53000 PROF SERVICE | 19,471 | 4,750 | 9,500 | 16,000 | 16,000 | 16,000 | 16,000 | - | 0% | |
| 53025 BANKING SERVICES | 134 | 44 | 88 | 1,000 | 500 | 500 | 500 | - | 0% | |
| 53277 SOFTWARE MAINTENANC | 7,780 | 2,521 | 5,041 | 6,000 | 12,000 | 12,000 | 12,000 | - | 0% | |
| 53550 PROPERTY INSURANCE | 68,342 | 35,072 | 70,144 | 36,800 | 59,900 | 60,000 | 63,947 | 3,947 | 7% | |
| 53623 UTILITIES PURCHASED | 2,563 | 356 | 711 | 1,100 | 1,100 | 1,100 | 1,100 | - | 0% | |
| 53630 POWER CONSUMED | 3,728 | 1,873 | 3,747 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0% | |
| 53635 TELEPHONE | 1,141 | 980 | 1,960 | 1,000 | 1,000 | 1,000 | 1,600 | 600 | 60% | |
| 53820 POSTAGE MACHINE-RENT | 1,476 | 637 | 1,274 | 800 | 600 | 600 | 1,000 | 400 | 67% | |
| 54040 MEMBERSHIP DUES | 893 | 220 | 440 | 1,000 | 800 | 800 | 800 | - | 0% | |
| 54041 EMPLOYEE TRAINING | 615 | 85 | 170 | 650 | 1,000 | 1,000 | 1,000 | - | 0% | |
| 54042 TRAVEL | 219 | 32 | 64 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0% | |
| 54050 INCIDENTAL EXPENSE | 3,260 | 17,644 | 17,645 | 200 | 300 | 300 | 300 | - | 0% | |
| 57002 UTILITIES TRANSFERRED SANITATION SERVICES | - | - | - | 40,000 | - | - | - | 20,916 | 20,916 | 0% |
| 54085 GASB 45 CURRENT FUNDI | 75,514 | 34,335 | 68,670 | 96,000 | 74,373 | 85,000 | 80,000 | (5,000) | -6% | |
| 54086 GASB 45 FUTURE FUNDING | - | - | 15,000 | 33,000 | 34,000 | 34,000 | 34,000 | - | 0% | |
| Total | \$ 200,243 | \$ 119,564 | \$ 236,484 | \$ 252,450 | \$ 219,423 | \$ 253,800 | \$ 279,663 | \$ 25,863 | 10% | |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-EQUIP | - | - | - | 3,000 | - | - | 10,000 | 10,000 | 0% |
| 55024 CAPITAL OUTLAY | - | - | - | - | - | - | - | - | - |
| Total | \$ - | \$ - | \$ - | \$ 3,000 | \$ - | \$ - | \$ 10,000 | \$ 10,000 | 0% |

DPS: PUBLIC SAFETY

DEPARTMENT OF PUBLIC SAFETY DEPARTMENT

MISSION

The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to improve the safety, security, and well-being of residents.

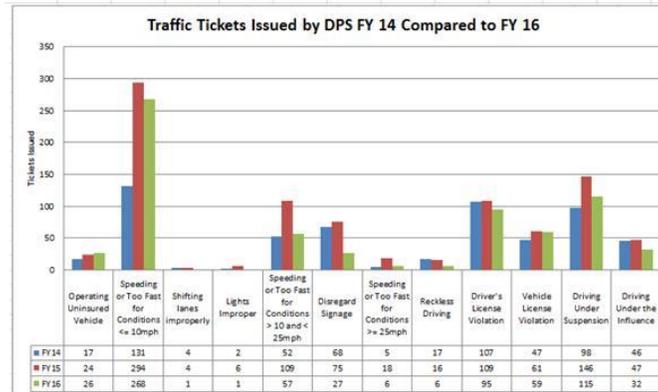
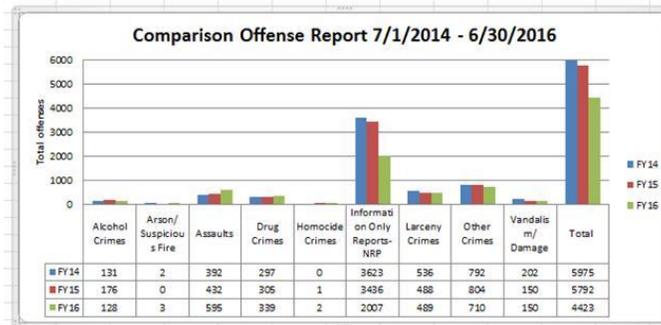
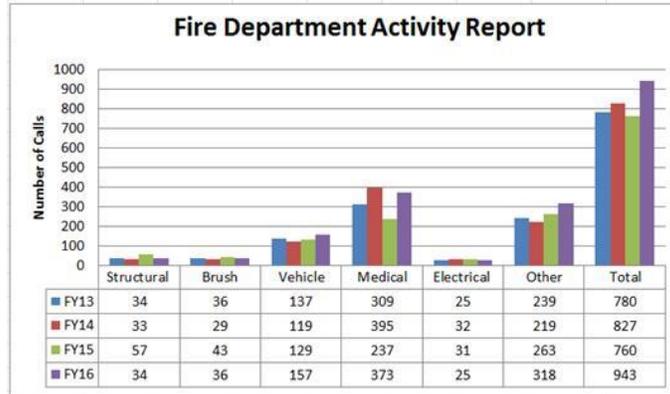
ACHIEVEMENTS

| | |
|-------------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continued to make improvements to the training facility and installed sewer / septic system at the site. |
| First Class City | <ul style="list-style-type: none"> Prepared for and participated in an ISO review Updated law enforcement policy manual. Achieved 100% training of PSOs to the Fire Fighter I level. Implemented a K-9 program |
| Fiscal Stability | <ul style="list-style-type: none"> Implemented fire services fees. Replaced aging equipment, including a nearly 30 year old fire engine. |
| Promote Community Development | <ul style="list-style-type: none"> Conducted public outreach programs that reached nearly 6,000 residents. Conducted successful National Night Out at Martha Dendy Park Conducted Smoke Alarm replacement program in conjunction with the American Red Cross. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to make improvements to the training facility. Develop long range facility plans | <ul style="list-style-type: none"> Improvements made including sewer/septic system on site Working to develop facility plans |
| First Class City | <ul style="list-style-type: none"> Develop a strategic plan Develop a plan to reduce ISO rating to level 3. Update law enforcement policy manual. Achieve 100% training of PSOs to the Fire Fighter I level. Develop a plan to train personnel to manage and respond to HAZ Mat incidents. Obtain Law Enforcement Accreditation. | <ul style="list-style-type: none"> Working to develop a plan. ISO rating reduced to a 2 Updated policy manual Achieved 100% training of PSO's to the Fire Fighter I level Working with LEPC on HAZ Mat Updating the policy manual was a beginning step toward the accreditation process |
| Fiscal Stability | <ul style="list-style-type: none"> Identify new revenue opportunities. | <ul style="list-style-type: none"> Will explore this goal next year. |

PERFORMANCE MEASURES



PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|-------------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete an analysis of existing facilities and develop a facility replacement plan. |
| First Class City | <ul style="list-style-type: none"> Review ISO review findings and prepare plans to lower ISO an additional level. Began State Law Enforcement Accreditation efforts. |
| Fiscal Stability | <ul style="list-style-type: none"> Continue with equipment replacement to achieve a stable and predictable equipment replacement program. Plan for the replacement of aging fire apparatus. |
| Promote Community Development | <ul style="list-style-type: none"> Continue to enforce crime statutes, provide emergency response, rescue, and fire suppression at the highest achievable levels. Continue to conduct public outreach programs, including National Night Out throughout the city. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 45 | 38 | 44 | 40 | 40 | 42 | 42 | 0 |
| Part - Time | 21 | 21 | 21 | 21 | 21 | 21 | 21 | 0 |
| Total | 66 | 59 | 65 | 61 | 61 | 63 | 63 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 2,208,260 | \$ 1,085,048 | \$ 2,170,096 | \$ 2,154,198 | \$ 2,263,104 | \$ 2,281,089 | \$ 2,314,067 | \$ 32,978 | 1% |
| Operational | 544,751 | 211,767 | 423,534 | 442,381 | 457,281 | 463,531 | 475,341 | 11,810 | \$0 |
| Capital | 721,231 | 60,772 | 121,545 | 135,000 | 165,400 | 180,000 | 180,000 | - | 0% |
| Debt | \$ 98,645 | \$ 21,708 | \$ 89,540 | \$ 75,978 | \$ 98,645 | \$ 89,540 | \$ 89,540 | - \$ | - |
| Total | \$3,572,886 | \$ 1,379,295 | \$ 2,804,714 | \$ 2,807,557 | \$ 2,984,430 | \$ 3,014,160 | \$ 3,058,948 | \$ 44,788 | 2% |

The 2016-2017 Public Safety Department has a total increase of \$44,788 in expenditures from last year, primarily due to an increase in salaries and operational funding. Significant changes the following line items:

- Decrease in fuel, oil and lubrication by \$15,000 due to the reduction in fleet age and the reduction of fuel costs.
- Decrease in the uniform cost line item by \$1,000.
- Increase in salaries and wages to due to the increase in Police Officer's Retirement contribution percentage, overtime salaries, and Health Insurance Coverages.
- Increase of \$10,000 in Animal Control Pound in order to contract with County.
- Increase in Software Maintenance of \$9,560.

CAPITAL REQUESTS

The Public Safety Department is requesting \$180,000 for capital expenditures.

- Equipment; \$90,000 for replacement of SCBAs, as well as radios, fire engine equipment, and other small miscellaneous tools and equipment.
- Facilities: \$10,000 for repair to existing facilities.
- Vehicles: \$80,000 for the purchase and outfit of two police vehicles. An additional one police vehicle will be purchased by financing the purchase from funds in the depreciation / capital equipment replacement fund. Additional funds were included in the depreciation fund contribution to allow for the repayment of 25% of the purchase price each year for the next four years.

DEBT SERVICE

The Public Safety Department had a total annual debt service of \$55,790 for a fire engine which the city purchased in 2015 through a lease purchase agreement.

PUBLIC SAFETY 450

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-----------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 1,477,758 | \$ 744,600 | \$ 1,489,200 | \$ 1,428,610 | \$ 1,478,076 | \$ 1,507,422 | \$ 1,504,709 | \$ (2,713) | 0% |
| 50110 OVERTIME SALARIES | 38,069 | 26,500 | 53,000 | 40,000 | 50,000 | 40,000 | 50,000 | 10,000 | 25% |
| 50400 SOCIAL SECURITY | 117,123 | 58,741 | 117,483 | 115,026 | 119,575 | 118,378 | 121,766 | 3,388 | 3% |
| 50500 SC RETIREMENT | 10,774 | 6,204 | 12,408 | 7,262 | 7,262 | 8,168 | 6,180 | (1,988) | -24% |
| 50600 SC POLICE RETIREMENT | 181,702 | 96,670 | 193,341 | 179,746 | 197,858 | 192,181 | 206,060 | 13,879 | 7% |
| 50700 WORKMENS COMPENSATION | 91,672 | 23,688 | 47,375 | 99,955 | 99,955 | 104,922 | 94,750 | (10,172) | -10% |
| 50800 UNEMPLOYMENT CLAIMS | - | - | - | 1,800 | 1,800 | 500 | 1,800 | 1,300 | 260% |
| 50900 PART-TIME FIREFIGHTER PA' | 44,996 | 17,766 | 35,531 | 35,000 | 35,000 | 37,000 | 37,000 | - | 0% |
| 51741 GROUP HEALTH INS. | 240,138 | 108,625 | 217,250 | 240,810 | 267,351 | 266,866 | 285,669 | 18,803 | 7% |
| 51750 GROUP LIFE-SC RETIREMENT | 89 | - | - | 115 | 115 | 160 | 160 | - | 0% |
| 51760 ACCIDENTAL DEATH INS | 3,142 | 1,201 | 2,402 | 2,937 | 3,056 | 2,746 | 2,986 | - | 0% |
| 51770 GROUP LIFE-SC RETIREMENT \$ | 2,795 | 1,053 | 2,105 | 2,937 | 3,056 | 2,746 | 2,986 | 240 | 9% |
| Total | \$2,208,260 | \$ 1,085,048 | \$ 2,170,096 | \$ 2,154,198 | \$ 2,263,104 | \$ 2,281,089 | \$ 2,314,067 | \$ 32,978 | 1% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|---|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 1,717 | 2,164 | 4,328 | 2,500 | 2,500 | 2,500 | 2,500 | - | 0% |
| 52105 MATERIALS/SUPPLIES FILM/DEVELOPING | 2,933 | 2,091 | 4,182 | 1,500 | 3,500 | 3,500 | 4,000 | 500 | 14% |
| 52112 AMMUNITION | 2,541 | 2,223 | 4,447 | 3,000 | 3,500 | 3,500 | 3,500 | - | 0% |
| 52120 PRINTER LEASE | 5,892 | 6,212 | 12,424 | 10,000 | 10,000 | 8,000 | 8,000 | - | 0% |
| 52125 PRINTING EXPENSE | 37 | - | - | 500 | 500 | 500 | 500 | - | 0% |
| 52130 POSTAGE | 500 | 248 | 495 | 1,000 | 750 | 750 | 750 | - | 0% |
| 52210 CLEANING SUPPLIES | 6,540 | 3,688 | 7,375 | 9,000 | 9,000 | 8,500 | 8,500 | - | 0% |
| 52220 FUEL OIL LUBRICATION | 85,446 | 21,664 | 43,327 | 95,000 | 95,000 | 95,000 | 80,000 | (15,000) | -16% |
| 52221 VEHICLE REPAIRS | 1,241 | 528 | 1,056 | 25,000 | - | - | - | - | 0% |
| 52222 VEH TIRE PURCHASE/REPAIR | 10,550 | 4,875 | 9,750 | 18,000 | 14,000 | 14,000 | 14,000 | - | 0% |
| 52223 VEHICLE MAINTENANCE | 31,923 | 15,819 | 31,639 | 18,000 | 43,000 | 40,000 | 40,000 | - | 0% |
| 52225 RADIO MAINT | 21,750 | 13,264 | 26,528 | 24,000 | 24,000 | 24,000 | 28,000 | 4,000 | 17% |
| 52230 MEALS FOR PRISONERS | 3,500 | 500 | 1,000 | 3,500 | 3,000 | 3,000 | 3,000 | - | 0% |
| 52235 TRUSTEE MAINTENANCE | 19,707 | 12,316 | 24,632 | 20,000 | 20,000 | 20,000 | 20,000 | - | 0% |
| 52240 SAFETY MATERIAL | 900 | 512 | 1,024 | 1,500 | 1,500 | 1,500 | 1,500 | - | 0% |
| 52300 SPECIAL RESPONSE TEAM-DI | 1,437 | - | - | 1,500 | 1,500 | 1,500 | 1,500 | - | 0% |
| 52305 SUPPORT EQUIPMENT | 25,703 | 2,220 | 4,439 | 10,000 | 13,600 | 25,000 | 25,000 | - | 0% |
| 52400 SMALL TOOLS EQUIPMENT | 2,172 | 1,044 | 2,088 | 800 | 800 | 800 | 1,000 | 200 | 25% |
| 52720 BLDG & GROUND MAINT. | 13,920 | 12,587 | 25,174 | 19,000 | 19,000 | 19,000 | 20,000 | 1,000 | 5% |
| 52725 EQUIP MAINT. - SERVICE | 6,767 | 6,392 | 12,784 | 5,500 | 6,500 | 6,500 | 6,500 | - | 0% |
| 52920 FIRE PREVENTION | 1,568 | 1,623 | 3,245 | 1,500 | 2,500 | 2,500 | 4,000 | 1,500 | 60% |
| 53226 JUVENILE COSTS | 3,675 | 7,100 | 14,200 | 1,000 | 1,600 | 1,500 | 1,500 | 50 | 3% |
| 53231 PRISONER HOUSING | - | 156 | 312 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0% |
| 53260 UNIFORMS | 121,889 | 4,721 | 9,443 | 16,000 | 18,000 | 18,000 | 17,000 | (1,000) | -6% |
| 53275 SLED COMPUTER | 5,926 | 3,562 | 7,123 | 8,100 | 8,500 | 8,500 | 8,500 | - | 0% |
| 53300 ADVERTISING LEGAL NOTICI | 1,048 | 240 | 480 | 850 | 1,400 | 850 | 850 | - | 0% |
| 53402 EXPLORER PROGRAM GAS | - | - | - | 500 | 500 | 500 | 1,500 | 1,000 | 200% |
| 53623 UTILITIES PURCHASED | 20,388 | 6,830 | 13,660 | 5,500 | 10,000 | 10,000 | 10,000 | - | 0% |
| 53630 POWER CONSUMED | 54,591 | 23,760 | 47,520 | 52,000 | 52,000 | 52,000 | 52,000 | - | 0% |
| 53635 TELEPHONE | 13,516 | 7,598 | 15,197 | 15,000 | 14,500 | 14,500 | 14,500 | - | 0% |
| 53900 ANIMAL CONTROL-POUND | 12,791 | 9,356 | 18,713 | 11,500 | 11,500 | 15,000 | 25,000 | 10,000 | 67% |
| 54040 MEMBERSHIP DUES | 1,566 | 345 | 690 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0% |
| 54041 EMPLOYEE TRAINING | 8,076 | 854 | 1,708 | 5,000 | 7,500 | 7,000 | 7,000 | - | 0% |
| 54042 TRAVEL | 2,329 | 1,204 | 2,408 | 2,000 | 2,000 | 2,000 | 2,500 | 500 | 25% |
| 54050 INCIDENTAL EXPENSE | 18,075 | 8,763 | 17,526 | 5,000 | 9,000 | 8,000 | 8,000 | - | 0% |
| 54051 MEDICAL EXPENSES | 16,245 | 14,255 | 28,510 | 16,000 | 16,000 | 15,000 | 15,000 | - | 0% |
| 53277 Software Maint | - | - | - | - | - | - | 9,560 | 9,560 | - |
| 54054 FIRST RESPONDER | - | 1,144 | 2,287 | 2,000 | 2,000 | 2,000 | 1,500 | (500) | -25% |
| 54300 911 EXPENSES | 17,852 | 11,901 | 23,802 | 22,631 | 22,631 | 22,631 | 22,631 | - | 0% |
| Total | \$544,751 | \$ 211,767 | \$ 423,534 | \$ 442,381 | \$ 457,281 | \$ 463,531 | \$ 475,341 | \$ 11,810 | 3% |

| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
|--------------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------|--------------|
| Capital Expenditure | Actual | December | End | Approved | Approved | Approved | Requested | Requested | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | Budget | Increase | |
| 55023 CAPITAL OUTLAY-EQUIPMEI | 28,238 | 16,982 | 33,964 | 65,000 | 50,000 | 90,000 | 90,000 | - | 0% |
| 55024 CAPITAL-VEHICLES | 586,791 | 37,109 | 74,218 | 70,000 | 105,400 | 80,000 | 80,000 | - | 0% |
| 55027 CAPITAL-LOST | 106,201 | 6,681 | 13,362.16 | | | | | - | 0% |
| 55044 CAPITAL OUTLAY-FACILITIE | - | - | - | - | 10,000 | 10,000 | 10,000 | - | 0% |
| Total | \$721,231 | \$ 60,772 | \$ 121,545 | \$ 135,000 | \$ 165,400 | \$ 180,000 | \$ 180,000 | \$ - | 0% |
| | 2014-2015 | Through | FY 15-16 | FY 2013- | FY 2014- | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
| Debt Service/ Fund Transfers | Actual | December | Year | 2014 | 2015 | Approved | Requested | Requested | Difference |
| | | 2015 | End | Approved | Approved | Budget | Budget | Increase | |
| 56070 NOTE PAYMENT-FIRE TRUCK | 40,645 | - | 55,790 | 40,645 | 40,645 | 55,790 | 55,790 | - | 0.00% |
| 57250 DEPRECIATION FUND | 58,000 | 21,708 | 33,750 | 35,333 | 58,000 | 33,750 | 33,750 | - | 0.00% |
| Total Debt | \$ 98,645 | \$ 21,708 | \$ 89,540 | \$ 75,978 | \$ 98,645 | \$ 89,540 | \$ 89,540 | \$ - | 0.00% |

DPW: STREETS

DEPARTMENT OF PUBLIC WORKS: STREETS

MISSION

The mission of the Streets Division is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City's streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continued to provide quality street & sidewalk maintenance, and replaced 1000 feet of sidewalk. Identified needs in sidewalk maintenance for future budgeting purposes. |
|----------------------------|--|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-----------------------------------|---|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. Identify needs in sidewalk maintenance for future budgeting purposes. Identify road maintenance needs and work to obtain additional state funds for road maintenance. | <ul style="list-style-type: none"> Replaced 750 LF of sidewalk Continued to develop sidewalk repair data Identified road maintenance needs |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide quality street & sidewalk maintenance, and to replace 500 feet of sidewalk. Obtain additional state funds for road maintenance. Expand roadway maintenance expenditures to allow for targeting roadway repair. |
|----------------------------|--|

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 4 | 4 | 4 | 4 | 4 | 3 | 2 | (1) |
| Part - Time | 0 | 0 | 0 | 2 | 2 | 2 | 0 | (2) |
| Total | 4 | 4 | 4 | 6 | 6 | 5 | 2 | (3) |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 206,042 | \$ 31,369 | \$ 62,738 | \$ 215,750 | \$ 232,286 | \$ 58,188 | \$ 150,616 | \$ 92,428 | 159% |
| Operational | 90,170 | 50,348 | 100,697 | 91,750 | 82,950 | 82,950 | 66,600 | (16,350) | -20% |
| Debt | 18,217 | - | 18,217 | 18,217 | 18,217 | 18,217 | 71,299 | 53,082 | 291% |
| Capital | - | - | - | 12,000 | 12,000 | 58,200 | 66,000 | 7,800 | 13% |
| Total | \$ 314,428 | \$ 81,717 | \$ 181,652 | \$ 337,717 | \$ 345,453 | \$ 217,555 | \$ 354,515 | \$ 136,960 | 40% |

The 2016 – 2017 Street Department budget has a total increase of \$136,960 in departmental expenditures. The highlights are listed below:

- Increase of \$92,428 in salaries and wages due to the reallocation employees' hours from the Sanitation Division.
- Increase Capital expenditures of \$7,800 to repair and pave sidewalks and streets.
- Increase in debt for the repayment of a street sweeper.

CAPITAL REQUESTS

The Street Division budgeted \$66,000 for capital expenditures of which \$60,000 is designated to perform sidewalk and roadway repair. The remaining funds are for the replacement of tractor and mowing equipment.

DEBT SERVICE

The Streets Division has an annual debt service amount of \$57,039 for the lease on the 2015 Street Sweeper.

STREETS - 470

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 130,900 | \$ 17,615 | \$ 35,230 | \$ 131,658 | \$ 141,120 | \$ 35,230 | \$ 94,797 | \$ 59,567 | 169% |
| 50110 OVERTIME SALARIES | 6,787 | 3,430 | 6,860 | 10,000 | 10,000 | 7,000 | 7,000 | - | 0% |
| 50400 SOCIAL SECURITY | 10,142 | 1,466 | 2,932 | 10,837 | 11,561 | 3,231 | 7,787 | 4,556 | 141% |
| 50500 SC RETIREMENT | 14,335 | 3,687 | 7,374 | 15,157 | 16,245 | 4,607 | 11,187 | 6,580 | 143% |
| 50700 WORKMENS COMPENSAT | 11,896 | 2,157 | 4,314 | 13,766 | 14,462 | 2,157 | 10,807 | - | 0% |
| 50800 UNEMPLOYMENT CLAIMS | - | - | - | 50 | 50 | 50 | 50 | - | 0% |
| 51741 GROUP HEALTH INS. | 31,764 | 2,925 | 5,850 | 34,070 | 38,621 | 5,850 | 18,922 | 13,072 | 223% |
| 51750 GROUP LIFE-SC RETIREMI | 217 | 89 | 178 | 212 | 227 | 63 | 65 | 2 | 3% |
| Total | \$ 206,042 | \$ 31,369 | \$ 62,738 | \$ 215,750 | \$ 232,286 | \$ 58,188 | \$ 150,616 | \$ 92,428 | 159% |
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 62 | 102 | 204 | 50 | 50 | 50 | 150 | \$ 100 | 200% |
| 52130 POSTAGE | 143 | 57 | 115 | 100 | 100 | 100 | 100 | \$ - | 0% |
| 52190 CHEMICALS | 1,849 | 1,103 | 2,206 | 3,000 | 2,500 | 2,500 | 3,000 | \$ 500 | 20% |
| 52195 MOSQUITO CONTROL | - | - | - | 1,000 | 1,000 | 1,000 | 1,000 | \$ - | 0% |
| 52196 FERTILIZER & GRASS SEE | 53 | - | - | 500 | 500 | 500 | 500 | - | 0% |
| 52210 | 141 | 20 | 40 | - | - | - | 50 | 50 | 0% |
| 52220 FUEL OIL LUBRICATION | 35,666 | 9,046 | 18,092 | 45,000 | 38,000 | 38,000 | 25,000 | (13,000) | -34% |
| 52221 VEHICLE REPAIRS | 13,600 | 14,887 | 29,775 | 15,000 | 15,000 | 15,000 | 10,000 | (5,000) | -33% |
| 52222 VEH TIRE PURCHASE/REP | 3,300 | 2,272 | 4,545 | 2,500 | 1,900 | 1,900 | 1,900 | - | 0% |
| 52223 VEHICLE MAINTENANCE | 3,055 | 2,258 | 4,516 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0% |
| 52225 RADIO MAINT | 64 | - | - | 200 | 200 | 200 | 200 | - | 0% |
| 52240 SAFETY MATERIAL | 811 | 1,008 | 2,017 | 700 | 700 | 700 | 1,000 | 300 | 43% |
| 52254 SIGN MAINTENANCE | 1,279 | 1,109 | 2,218 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0% |
| 52400 SMALL TOOLS EQUIPMEN | 2,662 | 662 | 1,324 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0% |
| 52720 BLDG & GROUND MAINT. | 488 | 32 | 64 | 250 | 250 | 250 | 250 | - | 0% |
| 52726 STREET MAINTENANCE | 12,776 | 5,538 | 11,076 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0% |
| 53260 UNIFORMS | 3,267 | 1,448 | 2,896 | 3,000 | 2,500 | 2,500 | 3,000 | 500 | 20% |
| 53277 SOFTWARE MAINTENANC | 3,595 | - | - | - | - | - | - | - | 0% |
| 53300 ADVERTISING LEGAL NO. | 568 | 6,414 | 12,828 | 500 | 300 | 300 | 300 | - | 0% |
| 53620 GAS | 2,230 | 202 | 404 | 550 | 550 | 550 | 550 | - | 0% |
| 53630 POWER CONSUMED | 1,446 | 760 | 1,519 | 1,600 | 1,600 | 1,600 | 1,600 | - | 0% |
| 53635 TELEPHONE | 1,569 | 1,808 | 3,617 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0% |
| 54042 TRAVEL | 20 | 235 | 471 | 50 | 50 | 50 | 250 | 200 | 400% |
| 54050 INCIDENTAL EXPENSE | 1,043 | 199 | 398 | 250 | 250 | 250 | 250 | - | 0% |
| 54051 MEDICAL EXPENSES | 484 | 1,186 | 2,372 | 500 | 500 | 500 | 500 | - | 0% |
| Total | \$ 90,170 | \$ 50,348 | \$ 100,697 | \$ 91,750 | \$ 82,950 | \$ 82,950 | \$ 66,600 | \$ (16,350) | -20% |
| Capital Expenditure | | | | | | | | | |
| 55023 Capital - Equipment | \$ - | \$ - | \$ - | \$ 12,000 | \$ 12,000 | \$ - | \$ 6,000 | \$ 6,000 | 0% |
| 55024 Capital - Vehicles | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 43,200 | \$ - | \$ (43,200) | -100% |
| 55041 Capital - Paving & Sidewalks | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 15,000 | \$ 60,000 | \$ 45,000 | 300% |
| 55044 Capital - Facilities | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0% |
| Total | \$ - | \$ - | \$ - | \$ 12,000 | \$ 12,000 | \$ 58,200 | \$ 66,000 | \$ 7,800 | 13% |
| Debt Service/ Fund Transfers | | | | | | | | | |
| 56064 NOTE PMT - street sweeper | 18,217 | - | 18,217 | 18,217 | 18,217 | 18,217 | 57,039 | 38,822 | 213% |
| 57250 Depreciation Fund | - | - | - | - | - | - | 14,260 | 14,260 | 0% |
| Total Debt | \$ 18,217 | \$ - | \$ 18,217 | \$ 18,217 | \$ 18,217 | \$ 18,217 | \$ 71,299 | \$ 53,082 | 213% |

DPW: PARKS, RECREATION, LIBRARY, & CEMETERY

DEPARTMENT OF PUBLIC WORKS: PARKS, RECREATION, LIBRARY, AND CEMETERY

MISSION

The mission of the Parks & Recreation Division is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City’s parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

ACHIEVEMENTS

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continued to provide quality park maintenance. Provided maintenance for Rosemont Cemetery. Repaired basketball courts at Oak Street Park, Pine Street Park, Josh and Ella Savage Park and installed sidewalk at Lydia – Bailey Children’s Park. |
| First Class City | <ul style="list-style-type: none"> Began planning for improvements to the Martha Dendy Facility. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-----------------------------------|---|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide quality park maintenance. | <ul style="list-style-type: none"> Maintained parks |
| | <ul style="list-style-type: none"> Provide maintenance for Rosemont Cemetery. | <ul style="list-style-type: none"> Maintained Rosemont |
| | <ul style="list-style-type: none"> Improve park safety and appearance by replacing park signage, identifying safety issues, preparing plans to address them, and completing those plans for two parks. | <ul style="list-style-type: none"> Repaired basketball courts at Oak Street Park, Pine Street Park, and Josh and Ella Savage Park |
| | <ul style="list-style-type: none"> Begin the development of new park facilities. | <ul style="list-style-type: none"> Plans underway for Sterlite Park |
| First Class City | <ul style="list-style-type: none"> Conduct feasibility study for Library | <ul style="list-style-type: none"> Not started |
| | <ul style="list-style-type: none"> Complete master planning for Martha Dendy Park | <ul style="list-style-type: none"> Moved to FY 16-17 goals |
| | <ul style="list-style-type: none"> Complete development plans for at least two city parks. | <ul style="list-style-type: none"> Moved to FY 16-17 goals |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide quality park maintenance. Provide maintenance for Rosemont Cemetery. Improve park safety and appearance by replacing park signage, identifying safety issues, preparing plans to address them, and completing plans for two parks. |
|----------------------------|--|

| | |
|------------------|---|
| | <ul style="list-style-type: none"> • Begin the development of new recreational facilities. • Complete Clean Up of Lydia Village Green. • Replace swings at Savage Park. • Mulch all parks and eliminate sand in play areas. |
| First Class City | <ul style="list-style-type: none"> • Complete master planning for Martha Dendy Park • Complete development plans for at least two city parks. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 | | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|--------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | | | | |
| Full - Time | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 1 |
| Part - Time | 0 | 0 | 0 | 1 | 1 | 5 | 4 | 0 |
| Total | 3 | 2 | 2 | 3 | 3 | 3 | 5 | 1 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 | | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | | | | | |
| Salaries and Wages | \$ 131,610 | \$ 60,951 | \$ 122,252 | \$ 112,515 | \$ 114,317 | \$ 119,560 | \$ 97,558 | \$ (22,002) | -19% |
| Operational | 276,930 | 130,320 | 290,532 | 256,597 | 258,075 | 281,548 | 262,898 | (18,650) | -7% |
| Capital | 79 | 7,303 | 8,500 | - | 10,000 | 8,510 | 410,500 | 401,990 | |
| Total | \$ 408,619 | \$ 198,573 | \$ 421,284 | \$ 369,112 | \$ 382,392 | \$ 409,618 | \$ 770,956 | \$ 361,338 | 94% |

The 2016 – 2017 Parks, Recreation, Library and Cemetery budget has a total increase of \$363,348 in operational expenditures from last year. Highlights include:

- Decrease in Salaries of \$22,002 to reallocate salaries to Streets and Sanitation.
- Increase in Capital Facilities of \$402,000 for the proposed recreational park.

CAPITAL REQUESTS

The Parks & Recreation Division requests capital funding of \$10,500 for grounds maintenance equipment replacement and \$400,000 for the development of a recreational park facility.

DEBT SERVICE

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Division.

PARKS, RECREATION, LIBRARY, & CEMETERY 471 **FY 16/17**

| Salaries & Wages | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|---|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | | | | |
| 50100 SALARIES | \$ 80,361 | \$ 46,756 | \$ 93,512 | \$ 81,751 | \$ 82,029 | \$ 93,514 | \$ 70,805 | \$ (22,709) | -24% |
| 50110 OVERTIME SALARIES | 10,947 | 325 | 1,000 | 1,500 | 1,500 | 1,000 | 1,000 | - | 0% |
| 50400 SOCIAL SECURITY | 6,747 | 3,560 | 7,120 | 6,369 | 6,390 | 7,230 | 5,493 | (1,737) | -24% |
| 50500 SC RETIREMENT | 9,761 | 4,427 | 8,854 | 8,908 | 8,979 | 3,843 | 7,891 | 4,048 | 105% |
| 50700 WORKMENS COMPENSAT UNEMPLOYMENT CLAIMS | 6,126 | 1,315 | 2,630 | 3,891 | 4,143 | 4,829 | 6,448 | - | 0% |
| 51741 GROUP HEALTH INS. | 17,519 | 4,545 | 9,090 | 9,921 | 11,151 | 9,091 | 5,795 | (3,296) | -36% |
| 51750 GROUP LIFE-SC RETIREMI | 148 | 23 | 46 | 125 | 125 | 53 | 126 | 73 | 138% |
| Total | \$ 131,610 | \$ 60,951 | \$ 122,252 | \$ 112,515 | \$ 114,317 | \$ 119,560 | \$ 97,558 | \$ (22,002) | -18% |

| Operational Expenditure | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | | | | |
| 52100 OFFICE SUPPLIES | 28 | - | - | 50 | 25 | 25 | 25 | - | 0% |
| 52210 CLEANING SUPPLIES | 53 | - | - | 150 | 100 | 100 | 100 | - | 0% |
| 52220 FUEL OIL LUBRICATION | 1,859 | 114 | 229 | 3,700 | 3,500 | 3,500 | 3,500 | - | 0% |
| 52221 VEHICLE REPAIRS | 1,480 | 1,530 | 3,060 | 1,500 | 1,300 | 1,300 | 1,500 | 200 | 15% |
| 52222 VEH TIRE PURCHASE/REP | 782 | 427 | 854 | 1,000 | 500 | 500 | 500 | - | 0% |
| 52223 VEHICLE MAINTENANCE RADIO MAINT | 154 | 50 | 100 | 500 | 500 | 500 | 500 | - | 0% |
| 52240 SAFETY MATERIAL | 157 | 423 | 846 | 200 | 200 | 200 | 500 | 300 | 150% |
| 52400 SMALL TOOLS EQUIPMEN | 1,248 | 1,276 | 2,551 | 750 | 1,500 | 1,500 | 1,500 | - | 0% |
| 52720 BLDG & GROUND MAINT. | 2,437 | 1,525 | 3,050 | 100 | 2,000 | 2,000 | 2,000 | - | 0% |
| 52727 PARK MAINTENANCE | 5,520 | 6,775 | 13,550 | 5,000 | 6,000 | 20,000 | 20,000 | - | 0% |
| 52930 PARKS | 6,177 | - | - | - | - | - | - | - | 0% |
| 52940 UPTOWN BEAUTIFICATIO | 6,336 | 9,726 | 19,452 | 6,000 | 6,000 | 6,000 | 6,000 | - | 0% |
| 53260 UNIFORMS | 1,606 | 37 | 75 | 1,350 | 1,250 | 1,250 | 1,500 | 250 | 20% |
| 53440 TREES GAS | - | - | - | 400 | - | 4,173 | 4,173 | - | 0% |
| 53630 POWER CONSUMED | 14,756 | 8,548 | 17,097 | 5,200 | 5,200 | 12,500 | 12,500 | - | 0% |
| 53722 GILLIAM CENTER | 14,563 | 288 | 23,125 | 7,947 | 10,000 | 18,000 | 8,000 | (10,000) | -56% |
| 53740 CLINTON LIBRARY MAIN | 27,273 | 9,600 | 26,543 | 30,000 | 40,000 | 30,000 | 20,000 | (10,000) | -33% |
| 53910 YMCA - CITY PROGRAM | 192,500 | 90,000 | 180,000 | 192,500 | 180,000 | 180,000 | 180,000 | - | 0% |
| 54041 TRAINING | - | - | - | - | - | - | 450 | - | 0% |
| 54042 TRAVEL | - | - | - | 50 | - | - | 150 | 150 | 0% |
| Total | \$ 276,930 | \$ 130,320 | \$ 290,532 | \$ 256,597 | \$ 258,075 | \$ 281,548 | \$ 262,898 | \$ (18,650) | -7% |

| Capital Expenditure | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|---------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | | | | |
| 55023 CAP OUTLAY-EQUIP | - | - | - | - | - | - | 10,500 | 10,500 | 0% |
| 55024 CAP OUTLAY-VEHICLES | - | - | - | - | - | - | - | - | 0% |
| 55057 CAP OUTLAY-Grant | 79 | 7,303 | 8,500 | - | - | 8,500 | - | (8,500) | -100% |
| 55044 CAP OUTLAY-FACILITY | - | - | - | - | 10,000 | - | 400,000 | 400,000 | 4000% |
| Total | \$ 79 | \$ 7,303 | \$ 8,500 | \$ - | \$ 10,000 | \$ 8,500 | \$ 410,500 | \$ 402,000 | 4729% |

OCM: MUSEUM

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: MUSEUM

MISSION

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

ACHIEVEMENTS

| | |
|----------------------------|---|
| First Class City | <ul style="list-style-type: none"> Obtained Certified Local Government Status for the city which will allow for more grant opportunities. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Made needed repairs to stabilize and preserve the Griffin House including painting exterior, repaired porch, removed animal infestation, rewired building, repaired fascia, and repaired gutters. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|---|---|
| First Class City | <ul style="list-style-type: none"> Obtain Certified Local Government Status for the city which will allow for more grant opportunities. Obtain Preserve America status for the City of Clinton. | <ul style="list-style-type: none"> Obtained Certified Local Government Status for the city which will allow for more grant opportunities. Rolled over to next year. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Make needed repairs to stabilize and preserve the Griffin House. | <ul style="list-style-type: none"> Made needed repairs to stabilize and preserve the Griffin House including painting exterior, repaired porch, removed animal infestation, rewired building, repaired fascia, and repaired gutters. |

PERFORMANCE MEASURES

MUSEUM OPERATIONS MEASURES

| Measure | Data FY14 | Data FY15 | Data FY16 |
|-------------------------------|-----------|-----------|-----------|
| Museum Annual Operating Hours | 168 | 455 hours | 455 hours |
| Museum Annual Attendance | 689 | 857 | 825 |
| Grants Applied For | 10 | 2 | 0 |
| Grants Awarded | 0 | 0 | 0 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|---|
| First Class City | <ul style="list-style-type: none"> Obtain Preserve America status for the City of Clinton. Complete an exhibit design and interpretative plan. Develop a tourism welcome center in the museum. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Make energy efficiency improvements including replacing hot water heaters, improving windows and other improvements. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|
| Full - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Part - Time | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 0 |
| Total | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|-----------------------|
| Salaries and Wages | \$ 14,517 | \$ 6,828 | \$ 13,657 | \$ 15,158 | \$ 15,338 | \$ 15,361 | \$ 15,458 | \$ 97 | 1% |
| Operational | 22,542 | 8,974 | 17,948 | 9,259 | 17,200 | 12,875 | 14,575 | 1,700 | 13% |
| Capital | - | - | - | - | - | 32,000 | 20,000 | (12,000) | -38% |
| Total | \$ 37,059 | \$ 15,803 | \$ 31,605 | \$ 24,417 | \$ 32,538 | \$ 60,236 | \$ 50,033 | \$ (10,203) | -17% |

Significant changes from the previous year include the decrease of Capital Requests.

CAPITAL REQUESTS

The Museum is requesting capital funds for the FY 15-16 year for window repair, park improvements, permanent exhibit planning, and the creation of a tourism welcome center.

DEBT SERVICE

The Museum has no existing debt.

MUSEUM 476

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 12,156 | \$ 5,743 | \$ 11,486 | \$ 12,740 | \$ 12,890 | \$ 12,890 | \$ 12,977 | \$ 87 | 1% |
| 50400 SOCIAL SECURITY | 952 | 439 | 878 | 975 | 986 | 986 | 986 | - | 0% |
| 50500 SC RETIREMENT | 1,339 | 626 | 1,253 | 1,363 | 1,386 | 1,406 | 1,426 | 20 | 1% |
| 50700 WORKMENS COMPENSAT | 50 | 12 | 25 | 61 | 57 | 60 | 50 | (10) | -17% |
| 51750 GROUP LIFE-SC RETIREMI | 20 | 7 | 15 | 19 | 19 | 19 | 19 | - | 0% |
| Total | \$ 14,517 | \$ 6,828 | \$ 13,657 | \$ 15,158 | \$ 15,338 | \$ 15,361 | \$ 15,458 | \$ 97 | 1% |
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | - | - | - | - | - | - | 500 | 500 | 0% |
| 52210 CLEANING SUPPLIES | - | - | - | 200 | 150 | 150 | 150 | - | 0% |
| 52720 BLDG & GROUND MAINT. | 8,186 | 6,165 | 12,330 | 2,000 | 10,000 | 5,000 | 5,000 | - | 0% |
| 53260 UNIFORMS | 50 | - | - | 50 | 50 | 100 | 100 | - | 0% |
| 53620 GAS | 1,104 | - | - | 300 | 300 | 900 | 900 | - | 0% |
| JANITORIAL SERVICES | | | | | | | 1,200 | | |
| 53624 ALARM SYSTEMS | 786 | 427 | 854 | 500 | 500 | 500 | 500 | - | 0% |
| 53630 POWER CONSUMED | 3,996 | 2,163 | 4,326 | 5,009 | 5,000 | 5,000 | 5,000 | - | 0% |
| 53635 TELEPHONE | 241 | 220 | 439 | 200 | 200 | 225 | 225 | - | 0% |
| 54040 MEMBERSHIP DUES | | | | | | | 500 | | |
| 54041 EMPLOYEE TRAINING | 7,886 | - | - | 500 | 500 | 500 | 500 | - | 0% |
| 54042 TRAVEL | 292 | - | - | 500 | 500 | 500 | 500 | - | 0% |
| Total | \$ 22,542 | \$ 8,974 | \$ 17,948 | \$ 9,259 | \$ 17,200 | \$ 12,875 | \$ 14,575 | \$ 1,700 | 0 |
| Capital Expenditure | | | | | | | | | |
| 55044 Capital-Facilities | - | - | - | - | - | 32,000 | 20,000 | (12,000) | -38% |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 32,000 | \$ 20,000 | \$ (12,000) | -38% |

OCM: INSPECTIONS & PLANNING

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT: INSPECTIONS & PLANNING

MISSION

The mission of the Office of Inspections & Planning is to promote sustainable and high quality development and protect the lives and property of our citizens within the City of Clinton through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

ACHIEVEMENTS

| | |
|-------------------------------|--|
| First Class City | <ul style="list-style-type: none"> Improve Customer Service through the implementation of new permitting system software and changing service scheduling. Administrative CO issuance authority was provided to the CSRs allowing for faster issuance of Cos in most cases. |
| Promote Community Development | <ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties and demolished 15 properties during FY 16. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-------------------------------|--|--|
| First Class City | <ul style="list-style-type: none"> Improve Customer Service through technology (business license information, permit fee schedules, etc.) and through improved scheduling of services. | <ul style="list-style-type: none"> Administrative CO issuance authority was provided to the CSRs allowing for faster issuance of Cos in most cases. |
| Promote Community Development | <ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties. Redevelop the code enforcement ordinance and process to improve property maintenance efforts. Determine the feasibility of creating a demolition revolving loan fund. | <ul style="list-style-type: none"> 14 smaller properties demolished as well as Martha Dendy school, the old library, and Davidson Street shirt plant We have improved our code enforcement efforts by using some other ordinances that we had available, such as the abandoned vehicle ordinance that is in the Clinton Code of Ordinances. We had 10 court cases at one time We have had discussions about a revolving demolition fund |
| Grow the Economy | <ul style="list-style-type: none"> Develop and market a list of incentives currently available to rehabilitate dilapidated buildings. | <ul style="list-style-type: none"> Working on marketing dilapidated properties and incentives to help |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|-------------------------------|--|
| Promote Community Development | <ul style="list-style-type: none"> Continue to pursue the demolition of dilapidated properties. Redevelop the code enforcement ordinance and process to improve property maintenance efforts. Determine the feasibility of creating a demolition revolving loan fund. |
| Grow the Economy | <ul style="list-style-type: none"> Develop and market a list of incentives currently available to rehabilitate dilapidated buildings. |

PERFORMANCE MEASURES

INSPECTIONS & PLANNING MEASURES

| Measure | Data FY15 | Data FY16 |
|---|-------------|-----------------|
| Building Permits Issued | 172 | 76 |
| Demolition Permits issued | 5 | 2 |
| Total Construction Cost / Investment | \$3,639,285 | \$13,913,313.00 |
| Total Permit Fees | \$18,512.35 | \$56,569.80 |
| Number of Construction Inspections | 300 | 67 |
| Number of Occupancy Inspections | 212 | 326 |
| Number of Commercial Construction Inspections | 17 | 55 |
| Number of Temporary Cert. of Occupancy Issued | 163 | 102 |
| Number of Administrative Cert. of Occupancy Issued | 499 | 131 |
| Total Cert. of Occupancy Fees Collected | \$12,575 | \$11,905.00 |
| Structures Demolished | 19 | 23 |
| Sign Violations | 64 | 55 |
| Significant Code Violations Investigated | 26 | 477 |
| Code Enforcement Court Cases | 6 | 27 |
| Zoning Cases | 40 | 14 |
| Planning Cases | 21 | 6 |
| Business License Issued | 200 | 463 |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | | | |
|-------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
| Full - Time | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 | | | | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| | | | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | | | |
| Salaries and Wages | \$ 139,850 | \$ 71,870 | \$ 143,739 | \$ 186,396 | \$ 134,418 | \$ 140,610 | \$ 143,411 | \$ 2,801 | 2% |
| Operational | 59,575 | 28,559 | 76,836 | 47,328 | 89,350 | 100,550 | 94,800 | (5,750) | -6% |
| Capital | - | - | - | - | - | - | - | - | 0% |
| Total | \$ 199,425 | \$ 100,428 | \$ 220,575 | \$ 233,724 | \$ 223,768 | \$ 241,160 | \$ 238,211 | \$ (2,949) | -1% |

Significant budget changes are as follows:

- Software Maintenance increased by \$2,000.
- Code Enforcement increased by \$8,000.
- Planning Administration decreased by \$15,000.

CAPITAL FUNDING

The Office of Inspections & Planning has no capital request funding for the fiscal year.

DEBT SERVICE

The Office of Inspections & planning has no existing debt.

OCM: ACCOMMODATIONS

OFFICE OF CITY MANAGER: ACCOMMODATIONS

ACCOMMODATIONS TAX- 605 FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage Difference |
|-------------------------------|---------------------|-----------------------------|----------------------------|--------------------|--------------------|--------------------|---------------------|-----------------------|--------------------------|
| | | | Year End Projections | Approved Budget | Approved Budget | Approved Budget | Requested Budget | Requested Increase | |
| 54700 GENERAL FUND ALLOCATION | 55,741 | - | 25,000 | 25,000 | 25,000 | 12,255 | 12,255 | - | 0.00% |
| 54701 GENERAL FUND-5% | - | - | 2,250 | 2,250 | 2,250 | | | - | 0.00% |
| 54702 PROMOTION FUND-30% | - | - | 13,500 | 13,500 | 13,500 | | | - | 0.00% |
| 54703 TOURISM | - | - | 29,250 | 29,250 | 29,250 | 28,595 | 28,595 | - | 0.00% |
| Total | \$ 55,741 | \$ - | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 40,850 | \$ 40,850 | \$ - | |

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City of Clinton Annual Budget

Fiscal Year
2016-2017



CLINTON
South Carolina



SANITATION FUND

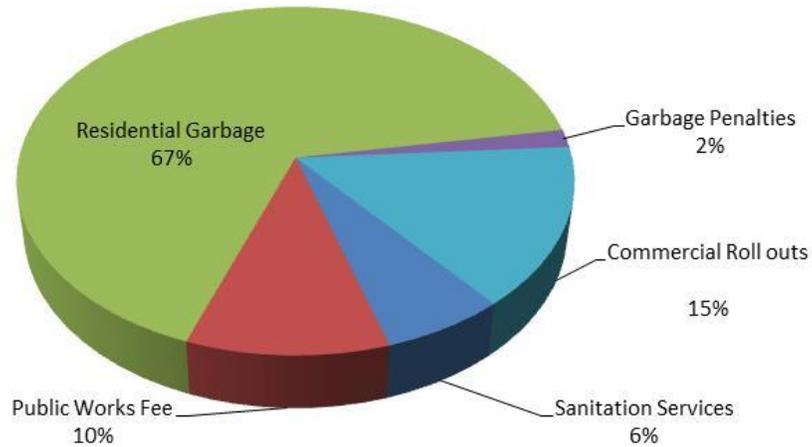


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SANITATION FUND SUMMARY

SANITATION FUND REVENUE SUMMARY

Sanitation Fund Revenue



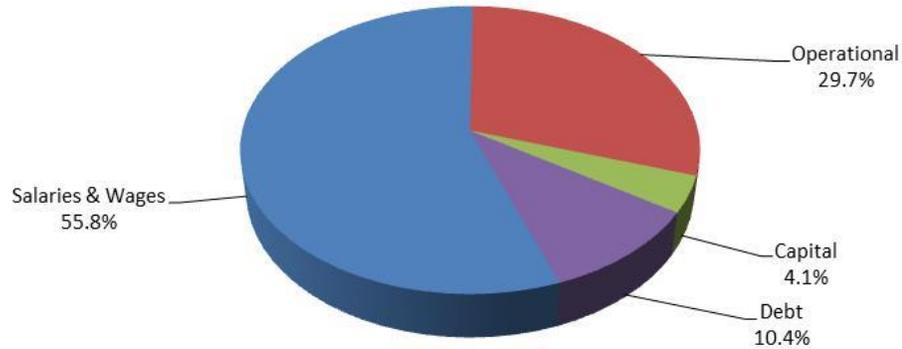
| Sanitation Fund Revenue | FY 16/17 |
|-----------------------------|-------------------|
| Sanitation Services | \$ 30,916 |
| Public Works Fee | \$ 50,744 |
| Residential Garbage | \$ 325,762 |
| Garbage Penalties | \$ 8,000 |
| Commercial Roll outs | \$ 72,738 |
| General Fund Revenue | \$ 488,160 |

SANITATION FUND REVENUE DETAIL

| Sanitation Fund Revenue | | | | | | | FY 16/17 | |
|-----------------------------------|--------------------------|-----------------------|-------------------------------|-----------------------------|-----------------------------|---------------------------|----------------------------|-------------------|
| | 2014-2015 Actual Revenue | Through December 2015 | FY 15-16 Year End Projections | 2013 - 2014 Approved Budget | 2014 - 2015 Approved Budget | 2015-2016 Approved Budget | 2016-2017 Requested Budget | Approved Increase |
| Public Works Fee | | | \$ 50,744 | | | \$ 50,744 | \$ 50,744 | \$ - |
| Residential Garbage | \$ 315,966 | \$ 178,903 | \$ 357,806 | \$ 280,717 | \$ 286,500 | \$ 286,500 | \$ 313,500 | \$ 27,000 |
| Garbage Penalties | \$ 4,500 | \$ 2,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ - |
| Commercial Roll Out | \$ 67,297 | \$ 15,862 | \$ 40,000 | \$ 70,179 | \$ 67,000 | \$ 67,000 | \$ 70,000 | \$ 3,000 |
| Garbage Containers | \$ 4,797 | \$ 2,236 | \$ 4,472 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ - |
| Sanitation Services Contract - UF | | | | | | | \$ 10,000 | \$ 10,000 |
| Sanitation Services Contract - GF | | | | | | | \$ 20,916 | \$ 20,916 |
| Total Sales & Services | \$ 392,560 | \$ 199,501 | \$ 406,778 | \$ 358,896 | \$ 361,500 | \$ 412,244 | \$ 473,160 | \$ 60,916 |

SANITATION FUND EXPENDITURE SUMMARY

Sanitation Fund Category Expenses



Sanitation Fund Categories FY 16/17

| | | |
|---------------------------|-----------|----------------|
| Salaries & Wages | \$ | 272,241 |
| Operational | \$ | 145,175 |
| Capital | \$ | 20,000 |
| Debt | \$ | 50,744 |
| Total Expenditures | \$ | 488,160 |

| Total Expenditures | 2014-2015 Actual | | FY 15-16 | | FY 14-15 | | FY 15-16 | | FY 16-17 | | Percentage Difference |
|--------------------|-----------------------|----------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|--------------------|----------|-----|-----------------------|
| | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | | | | |
| Salaries and Wages | \$ 141,324 | \$ 149,630 | \$ 299,260 | \$ 240,561 | \$ 204,376 | \$ 364,619 | \$ 272,241 | \$ (92,378) | | -5% | |
| Operational | \$ 116,145 | \$ 47,344 | \$ 94,688 | \$ 135,125 | \$ 129,725 | \$ 133,075 | \$ 145,175 | \$ 12,100 | \$ 0 | 0% | |
| Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ - | 0% | |
| Debt | \$ 17,524 | \$ 35,634 | \$ 53,745 | \$ 29,690 | \$ 29,690 | \$ 50,744 | \$ 50,744 | \$ - | \$ - | - | |
| Total | \$ 274,993 | \$ 232,608 | \$ 447,693 | \$ 405,376 | \$ 363,791 | \$ 548,438 | \$ 488,160 | \$ (60,278) | | 2% | |

FEES AND SERVICES

Residential Garbage – The City of Clinton provides garbage services and building material pick – up to the City's customers. Collections fees are included on customers' utility statements.

| Residential Garbage Service | Amount (Monthly) |
|---|-------------------------|
| Residential (one pick up per week for 2 cans) | \$13.00 |
| Residential (additional can beyond 2) | \$5.50 |
| Building Material Fee (minimum charge – estimated provided by staff for large pick-ups) | \$16.50 |

Garbage Penalties – The City of Clinton charges a penalty for late payment of residential garbage collection fees.

Commercial Roll-out – The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers’ utility statements. The City of Clinton does NOT provide large commercial container/bin services.

| Commercial Garbage Service | Amount (Monthly) |
|---|-------------------------|
| Commercial (one pick up per week for 2 cans) | \$20.50 |
| Commercial (additional can beyond 2) | \$6.50 |
| Building Material Fee (minimum charge – estimated provided by staff for large pick-ups) | \$16.50 |

Garbage Containers – The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.

Public Works Fee – The City of Clinton also charges a public works fee assessed at \$20.00 per parcel on all real estate parcels within the city. The revenue from this fee supports capital equipment replacement in the sanitation division.

Sanitation Services – The Sanitation Department maintains, and collects sanitation for the City of Clinton General Fund and Utility Fund Divisions.

SANITATION

DEPARTMENT OF PUBLIC WORKS: SANITATION

MISSION

The mission of the Sanitation Division is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen's needs.

ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continued to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups. |
| Fiscal Stability | <ul style="list-style-type: none"> Promoted composting, recycling, and mulching to the public to reduce natural debris removal costs. Improved use of GPS system to reduce operating costs. Reduced operating costs by adjusting schedule to a four day pick up system. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goals/Objectives | Status |
|-----------------------------------|--|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups. | <ul style="list-style-type: none"> Maintained |
| Fiscal Stability | <ul style="list-style-type: none"> Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. Improve use of GPS system to reduce operating costs. Identify new sources of revenue, including potential recycling projects. Reduce operating costs by converting to a four day garbage pickup system. | <ul style="list-style-type: none"> Will need to emphasize this much more in the upcoming Fiscal year . In progress. None identified; will pursue this next Fiscal Year. Successful transition to a four day garbage collection route has allowed personnel time on Fridays for additional departmental duties . |
| First Class City | <ul style="list-style-type: none"> Complete strategic plan for Sanitation Services. | <ul style="list-style-type: none"> Sanitation fund established |

PERFORMANCE MEASURES

SANITATION PERFORMANCE MEASURES

| Description | FY14 | FY15 | FY16 |
|--|-------|-------|-------|
| Average weekly number of pick ups | 2500 | 3955 | 2571 |
| Average weekly MSW tonnage | 35.12 | 53.43 | 36.11 |
| Average weekly other pickups (limbs / manmade) | 511 | 546 | 560 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue to provide the following services: Recycling, garbage, leaves, limbs, and man-made pick-ups. |
| Fiscal Stability | <ul style="list-style-type: none"> Promote composting, recycling, and mulching to the public to reduce natural debris removal costs. Identify new sources of revenue, including potential recycling projects. Conduct business analysis on natural debris mulching in the city instead of contracting it out as we currently do. |
| First Class City | <ul style="list-style-type: none"> Complete strategic plan for recycling. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 9 | 6 | 6 | 6 | 6 | 7 | 7 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 9 | 6 | 6 | 6 | 6 | 7 | 7 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 141,324 | \$ 149,630 | \$ 299,260 | \$ 240,561 | \$ 204,376 | \$ 364,619 | \$ 272,241 | \$ (92,378) | -25% |
| Operational | 116,145 | 47,344 | 94,688 | 135,125 | 129,725 | 133,075 | 145,175 | 12,100 | 0 |
| Capital | - | - | - | - | - | - | 20,000 | 20,000 | - |
| Debt | 17,524 | 35,634 | 53,745 | 29,690 | 29,690 | 50,744 | 50,744 | - | - |
| Total | \$ 274,993 | \$ 232,608 | \$ 447,693 | \$ 405,376 | \$ 363,791 | \$ 548,438 | \$ 488,160 | \$ (60,278) | -11% |

Significant changes include the following:

- Total Salaries & Wages decreased due to reallocation of due to the reallocation employees' hours to the Street Division.
- Vehicle repairs increased by \$15,000.

CAPITAL FUNDING

The Sanitation Department has capital requests has \$20,000 for the down payment on a lease purchase of a new garbage or grapple truck.

DEBT SERVICE

The Sanitation Division has a total annual debt service of \$16,690 as shown below:

- Collection / Grapple Truck – annual lease purchase payments of \$16,690.

SANITATION 475

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 102,764 | \$ 101,875 | \$ 203,750 | \$ 148,381 | \$ 121,180 | \$ 226,407 | \$ 168,696 | \$ (57,711) | -25% |
| 50110 OVERTIME SALARIES | 3,242 | 652 | 1,304 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0% |
| 50400 SOCIAL SECURITY | 7,257 | 7,684 | 15,368 | 12,116 | 10,035 | 18,085 | 13,670 | (4,415) | -24% |
| 50500 SC RETIREMENT | 6,392 | 9,658 | 19,316 | 16,947 | 14,102 | 25,792 | 19,639 | (6,153) | |
| 50700 WORKMENS COMPENSAT | 4,420 | 5,683 | 11,366 | 21,656 | 17,684 | 26,330 | 19,366 | (6,964) | -26% |
| 50800 UNEMPLOYMENT CLAIMS | - | - | - | 50 | 50 | 50 | 50 | - | 0% |
| 51741 GROUP HEALTH INS. | 17,180 | 23,997 | 47,994 | 31,173 | 31,128 | 57,600 | 40,504 | (17,096) | -30% |
| 51750 GROUP LIFE-SC RETIREMI | 68 | 81 | 162 | 238 | 197 | 355 | 316 | (39) | -11% |
| Total | \$ 141,324 | \$ 149,630 | \$ 299,260 | \$ 240,561 | \$ 204,376 | \$ 364,619 | \$ 272,241 | \$ (92,378) | -25% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 57 | - | - | 75 | 75 | 75 | 75 | - | 0% |
| 52125 PRINTING EXPENSE | - | - | - | 100 | 100 | 250 | 250 | - | 0% |
| 52190 CHEMICALS | - | - | - | - | - | 50 | 50 | - | 0% |
| 52210 CLEANING SUPPLIES | 58 | 167 | 334 | - | 50 | 100 | 200 | 100 | 100% |
| 52220 FUEL OIL LUBRICATION | 15,557 | 3,244 | 6,488 | 50 | 25,000 | 25,000 | 20,000 | (5,000) | -20% |
| 52221 VEHICLE REPAIRS | 26,160 | 14,668 | 29,336 | 25,000 | 30,000 | 30,000 | 45,000 | 15,000 | 50% |
| 52222 VEH TIRE PURCHASE/REP | 9,435 | 4,446 | 8,893 | 30,000 | 8,000 | 8,000 | 8,000 | - | 0% |
| 52223 VEHICLE MAINTENANCE | 4,609 | 674 | 1,348 | 12,000 | 2,500 | 5,000 | 5,000 | - | 0% |
| 52225 RADIO MAINT | - | - | - | 3,500 | 200 | 200 | 200 | - | 0% |
| 52240 SAFETY MATERIAL | 1,454 | 2,385 | 4,771 | 1,000 | 1,000 | 1,000 | 2,500 | 1,500 | 150% |
| 52400 SMALL TOOLS EQUIPMEN | 607 | 50 | 99 | 300 | 300 | 300 | 300 | - | 0% |
| 52450 GARBAGE CONTAINERS | 3,704 | 2,119 | 4,237 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0% |
| 52720 BLDG & GROUND MAINT. | 66 | 181 | 363 | 200 | 200 | 200 | 200 | - | 0% |
| 53260 UNIFORMS | 2,976 | 2,016 | 4,031 | 3,500 | 3,000 | 3,000 | 3,500 | 500 | 17% |
| 53300 ADVERTISING LEGAL NOT | 540 | 1,757 | 3,514 | 500 | 500 | 800 | 800 | - | 0% |
| 53620 GAS | - | - | - | 350 | 350 | 350 | 350 | - | 0% |
| 53630 POWER CONSUMED | 1,311 | 745 | 1,491 | 2,100 | 2,000 | 2,000 | 2,000 | - | 0% |
| 53635 TELEPHONE | 584 | - | 600 | 600 | 600 | 750 | 750 | - | 0% |
| 53763 LANDFILL EXPENSES | 32,226 | 13,951 | 27,903 | 30,000 | 30,000 | 30,000 | 35,000 | 5,000 | 17% |
| 53779 PROF SERVICES-LANDFIL | 15,750 | 175 | 350 | 20,000 | 20,000 | 20,000 | 15,000 | (5,000) | -25% |
| 54041 EMPLOYEE TRAINING | 831 | 611 | 1,222 | 250 | 250 | 400 | 400 | - | 0% |
| 54050 INCIDENTAL EXPENSE | 87 | 34 | 68 | 200 | 200 | 200 | 200 | - | 0% |
| 54051 MEDICAL EXPENSES | 135 | 120 | 240 | 400 | 400 | 400 | 400 | - | 0% |
| Total | \$ 116,145 | \$ 47,344 | \$ 94,688 | \$ 135,125 | \$ 129,725 | \$ 133,075 | \$ 145,175 | \$ 12,100 | 9% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 5023 Capital - Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000 | \$ 20,000 | 0% |
| 5024 Capital - Vehicles | - | - | - | - | - | - | - | - | 0% |
| 5044 Capital - Facilities | - | - | - | - | - | - | - | - | 0% |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000 | \$ 20,000 | 0% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|---|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Debt Service/ Fund Transfers | | | | | | | | | |
| 56065 NOTE PAY GRAPPLE TRU ⁰ | 17,524 | 17,524 | 17,524 | 16,690 | 16,690 | 16,690 | 16,690 | - | 0.00% |
| 57250 DEPRECIATION FUND | - | 18,110 | 36,221 | 13,000 | 13,000 | 34,054 | 34,054 | - | 0.00% |
| Total Debt | 17,524 | 35,634 | 53,745 | 29,690 | 29,690 | 50,744 | 50,744 | - | 0.00% |



City of Clinton Annual Budget

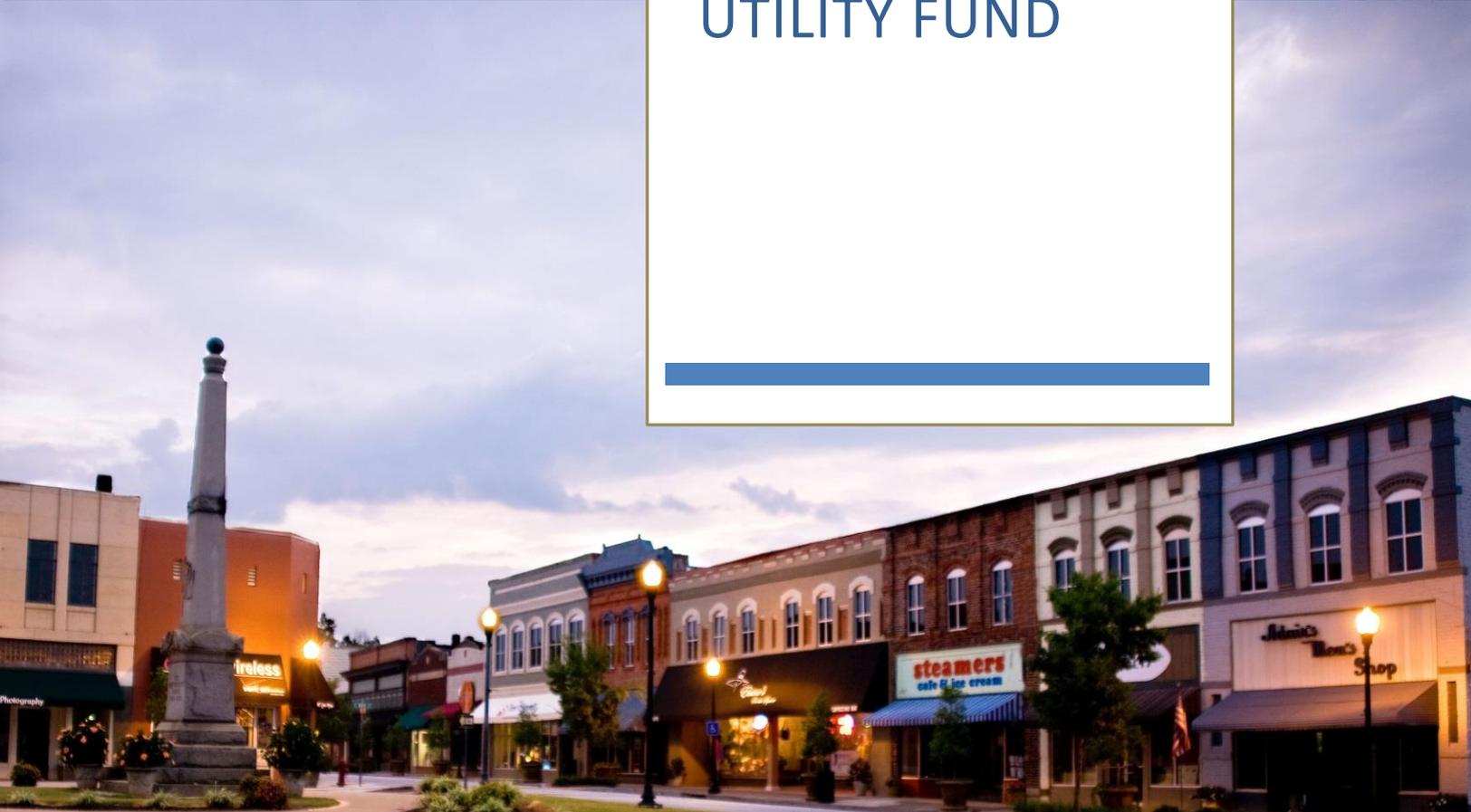
Fiscal Year
2016-2017



CLINTON
South Carolina



UTILITY FUND

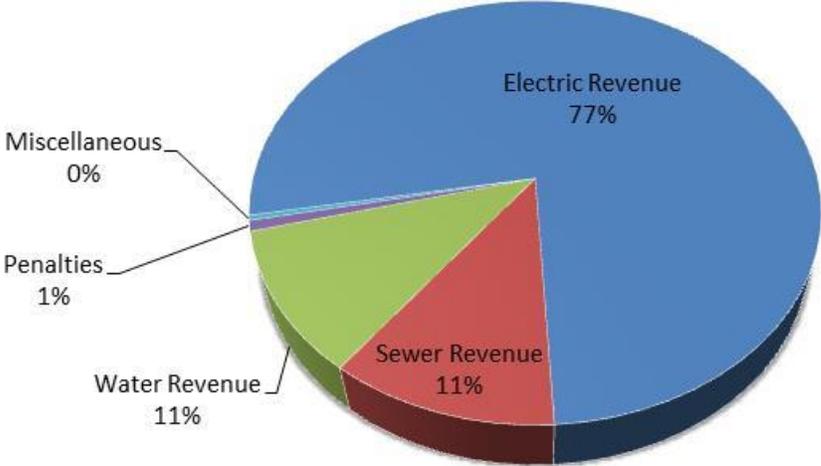


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UTILITY FUND SUMMARY

UTILITY FUND REVENUE SUMMARY

Utility Fund Revenue



Utility Fund Revenue FY 16/17

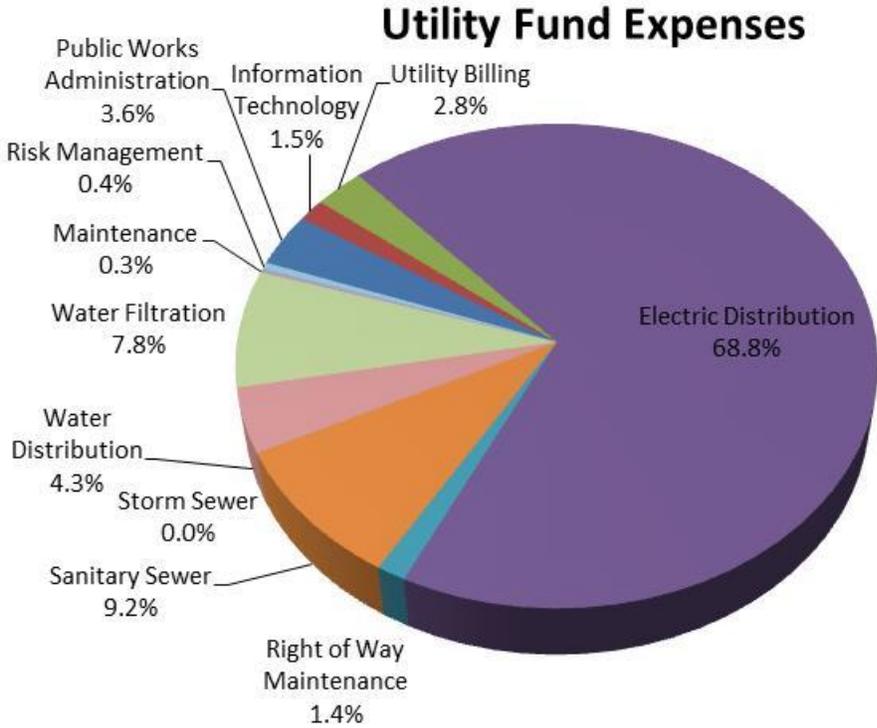
| | |
|------------------|----------------------|
| Electric Revenue | \$ 16,880,829 |
| Sewer Revenue | \$ 2,455,148 |
| Water Revenue | \$ 2,364,313 |
| Penalties | \$ 175,000 |
| Miscellaneous | \$ 85,600 |
| Total | \$ 21,960,890 |

Utility Fund Revenue

FY 16/17

| | 2013 - 2014 Approved Budget | 2014-2015 Actual | Through December 2015 | Year End Projections 2016 | 2014 - 2015 Requested Budget | 2015-2016 Requested Budget | 2016-2017 Requested Budget | Approved Increase | Percentage Difference |
|----------------------------------|-----------------------------------|----------------------|-----------------------------|------------------------------------|------------------------------------|----------------------------------|----------------------------------|----------------------|--------------------------|
| 41100 Electric Revenue | \$ 16,838,988 | \$ 16,479,740 | \$ 9,051,902 | \$ 16,468,916 | \$ 16,255,768 | \$ 16,606,068 | \$ 16,488,591 | (117,477) | -0.71% |
| 41200 Sewer Revenue | \$ 1,935,640 | \$ 1,940,054 | \$ 1,053,739 | \$ 2,115,101 | \$ 1,993,709 | \$ 2,230,000 | \$ 2,230,000 | - | 0.00% |
| 41201 Sewer Tap Fees | \$ 1,000 | \$ 2,100 | \$ - | \$ 2,000 | \$ 1,000 | \$ 2,100 | \$ 2,100 | - | 0.00% |
| 41250 Sewer I & I | \$ 170,000 | \$ 185,257 | \$ 98,716 | \$ 1,919,223 | \$ 170,000 | \$ 170,000 | \$ 170,000 | - | 0.00% |
| 41300 Water Revenue | \$ 2,225,876 | \$ 2,257,066 | \$ 1,185,654 | \$ 2,225,683 | \$ 2,328,332 | \$ 2,328,330 | \$ 2,300,000 | (28,330) | -1.22% |
| 41301 Water Tap Fees | \$ 6,000 | \$ 4,950 | \$ 1,750 | \$ 6,567 | \$ 6,000 | \$ 6,000 | \$ 6,000 | - | 0.00% |
| 41305 Water Heater Maint. Fees | \$ - | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ - | - | 0.00% |
| 41310 Fire Protection Charges | \$ 3,600 | \$ 3,881 | \$ 1,961 | \$ 3,897 | \$ 3,600 | \$ 3,600 | \$ 3,600 | - | 0.00% |
| 41400 Penalties Collected | \$ 295,000 | \$ 147,393 | \$ 11,798 | \$ 72,663 | \$ 295,000 | \$ 295,000 | \$ 175,000 | (120,000) | -40.68% |
| 41420 Miscellaneous Revenue | \$ 43,000 | \$ 131,397 | \$ 64,017 | \$ 100,000 | \$ 43,000 | \$ 45,000 | \$ 30,000 | (15,000) | -33.33% |
| 41500 Material & Equipment Sales | \$ 7,000 | \$ 6,468 | \$ 7,724 | \$ 15,448 | \$ 7,000 | \$ 5,000 | \$ 5,000 | - | 0.00% |
| 41600 Customer Connections | \$ 33,000 | \$ 56,490 | \$ 28,070 | \$ 56,140 | \$ 33,000 | \$ 35,000 | \$ 35,000 | - | 0.00% |
| 41610 Yard Light Installations | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | 0.00% |
| 41700 Cable Vision - Pole Rental | \$ 8,000 | \$ 34,644 | \$ - | \$ 17,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | - | 0.00% |
| 41700 Bell South - Pole Rental | \$ 1,600 | \$ - | \$ - | \$ 1,600 | \$ 1,600 | \$ 1,600 | \$ 1,600 | - | 0.00% |
| 44190 Sale of Equipment | \$ 5,000 | \$ 15,522 | \$ - | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 | - | 0.00% |
| Grants | \$ - | \$ 46,777 | \$ - | \$ - | \$ - | \$ - | \$ - | - | 0.00% |
| 44300 Interest Income | \$ 1,000 | \$ 10,986 | \$ - | \$ 2,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | - | 0.00% |
| Interdepartmental sales | \$ - | \$ 633,516 | \$ 290,623 | \$ 581,246 | \$ - | \$ - | \$ 500,000 | 500,000 | 0.00% |
| TOTAL | \$ 21,574,703 | \$ 21,956,246 | \$ 11,795,954 | \$ 23,006,238 | \$ 21,152,008 | \$ 21,741,697 | \$ 21,960,890 | \$ 219,193 | 1.01% |

UTILITY FUND EXPENSES SUMMARY



Utility Fund Expenses FY 16/17

| | |
|-----------------------------|----------------------|
| Public Works Administration | \$ 782,149 |
| Information Technology | \$ 330,782 |
| Utility Billing | \$ 606,124 |
| Electric Distribution | \$ 15,105,794 |
| Right of Way Maintenance | \$ 297,859 |
| Sanitary Sewer | \$ 2,016,921 |
| Storm Sewer | \$ 2,600 |
| Water Distribution | \$ 942,437 |
| Water Filtration | \$ 1,716,140 |
| Maintenance | \$ 65,206 |
| Risk Management | \$ 94,879 |
| Total | \$ 21,960,890 |

UTILITY FUND REVENUE DETAIL

ELECTRIC REVENUE

The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

RESIDENTIAL RATE

| | |
|--------------------------------------|----------|
| Basic Facilities Charge – per month: | \$20.00 |
| Energy Charge – per kwh: | \$0.1480 |

ELECTRIC GENERAL SERVICE

| | |
|--------------------------------------|----------|
| Basic Facilities Charge – per month: | \$32.65 |
| Demand Charge | |
| First 10 kw of billing demand: | \$0.00 |
| Over 10 kw of billing demand: | \$9.52 |
| Energy Charge – per kwh | |
| First 3,000 kwh: | \$0.1890 |
| Over 3,000 kwh: | \$0.1071 |

ELECTRIC LARGE GENERAL SERVICE

| | |
|---|----------|
| Basic Facilities Charge – per month: | \$46.08 |
| Demand Charge | |
| First 10 kw of billing demand: | \$0.00 |
| Over 10 kw of billing demand: | \$13.65 |
| Energy Charge – per kwh | |
| For the first 125 kw of billing demand | |
| First 3,000 kwh | \$0.2033 |
| Next 87,000 kwh | \$0.1053 |
| Over 90,000 kwh | \$0.0629 |
| For the next 275 kw over kw of billing demand | |
| First 140,000 kwh | \$0.0972 |
| Next 60,000 kwh | \$0.0873 |
| Over 200,000 kwh | \$0.0792 |
| For all over 400 kwh per kw of billing demand | |
| First 1,000,000 kwh | \$0.0777 |

SEWER REVENUE

The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer, the geographic location of the customer within the system, and includes three components: 1.) a readiness to serve charge; 2.) a collection charge; and 3.) a treatment charge. The readiness to serve charge and the collection charge are designed to recover the cost associated with the operations and maintenance of the system. The treatment charge is passed through to the customer at the rate that the Laurens County Water & Sewer Commission, which treats the city's sewer by contract, charges the city per thousand gallons.

| Charge Type | Inside City Customer | Outside City Customer |
|---|----------------------|-----------------------|
| <i>Readiness to Serve Charge (Minimum Bill)</i> | \$ 7.88 | \$ 11.82 |
| <i>Wastewater Collection Charge - per 1,000 gallons</i> | \$ 2.52 | \$ 3.78 |
| <i>Wastewater Treatment Charge - per 1,000 gallons</i> | \$ 3.53 | \$ 3.53 |
| <i>Total Monthly Charge - per 1,000 gallons (does not include Readiness to Serve Charge)</i> | \$ 6.05 | \$ 7.31 |

Sewer Tap Fees

The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

| Tap Size | Inside City Customer | Outside City Customer |
|------------------------|----------------------|-----------------------|
| <i>4 inch tap</i> | \$700.00 | \$1,050.00 |
| <i>Over 4 inch tap</i> | Cost | Cost + 50 % |

Sewer I & I

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

| | |
|-------------------------------------|--|
| Residential Sewer Customer | \$3.00 Per month |
| Institutional Sewer Customer | \$8.00 per month |
| Commercial Sewer Customer | \$3.00 Per month plus \$0.0005 per gallon of metered water |

Sewer Treatment Surcharge

During 2014, the City of Clinton entered in a voluntary sewer consent order with the South Carolina Department of Health and Environmental Control due to excessive Sanitary Sewer Overflows. The overflows were primarily caused by system clogs due to fats oils and grease and tree roots and the fact that a significant amount of inflow and infiltration was overwhelming the system. In some cases, the city was being billed for treating more sewer

than the water treatment plant could produce in water into the system. The cost of treatment fluctuated based on weather and other factors requiring the city to dip into funds reserved for system maintenance to pay the treatment charges received from the city's third party sewer treatment vendor. In order to make the system financially viable, stabilize revenue, and ensure that funding is available for system improvement, the FY 16 budget included a "Treatment Cost Adjustment Charge" (TCA). The TCA is calculated every six months based on the cost of treatment and a surcharge is assessed on each sewer bill per 1,000 gallons to make up for any shortfalls between what is collected by the volumetric treatment rate and what is charged for treatment. In the event that the treatment rate collects more revenue than is billed, the TCA contains a mechanism for refunding the customers.

WATER REVENUE

The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power. The Readiness to Serve Charge is based on the size of the meter which is the minimum that will be billed, as shown in the chart below:

| Meter Size | Inside City Customer | Outside City Customer | Outside City w/out power |
|----------------------|----------------------|-----------------------|--------------------------|
| ¾" or smaller | \$8.05 | \$12.42 | \$19.12 |
| 1" | 17.41 | 27.61 | 34.32 |
| 1 ½" | 30.29 | 48.51 | 55.22 |
| 2" | 53.71 | 86.50 | 93.20 |
| 3" | 106.39 | 171.97 | 178.68 |
| 4" | 176.63 | 285.92 | 292.63 |
| 6" | 352.24 | 570.82 | 577.53 |
| 8" | 586.39 | 950.68 | 957.39 |
| 10" | 996.15 | 1,615.44 | 1,622.15 |

User charge (per 1,000 gallons):

| Consumption Amount | Inside City Customer | Outside City Customer |
|-------------------------------|----------------------|-----------------------|
| First 500,000 Gallons | \$2.57 | \$4.17 |
| Next 4,500,000 Gallons | 2.40 | 3.90 |
| Over 5,000,000 Gallons | 2.19 | 3.55 |

| Consumption Amount | Outside City Customer W/out Power |
|---|-----------------------------------|
| 0-1,000 Gallons Minimum Consumption Charge | \$6.71 |
| Next 3,000 Gallons | 6.03 |
| Next 4,000 Gallons | 5.72 |
| Next 5,000 Gallons | 5.64 |
| Over 12,000 Gallons | 5.35 |

Note: All contractors needing temporary water will be charged Outside City without Power Rates.

Water Tap Fees

The City of Clinton charges residential and commercial customers to tap onto the City's water lines.

| Tap Size | Inside City Customer | Outside City Customer |
|---------------------|----------------------|-----------------------|
| ¾" | \$700.00 | \$1,050.00 |
| 1" | 900.00 | 1,350.00 |
| 1 ½ " | 1,000.00 | 1,500.00 |
| 2" and over | Cost | Cost + 50% |
| ¾" irrigation Meter | 225.00 | 325.00 |

Fire Protection Charges

The City of Clinton provides Fire Protection service to 50 customers, paid through the customers' monthly utility statements.

| Size of Service | Inside City Customer | Outside City Customer |
|-----------------|----------------------|-----------------------|
| 6" and Under | \$70.00 | \$105.00 |
| 8" | \$130.00 | \$220.00 |
| 10 " | \$350.00 | \$525.00 |
| 12" and over | \$500.00 | \$750.00 |

PENALTIES

The City of Clinton charges a 10% penalty on the total utility charges if a customer's bill is paid after the due date stated on the customer's utility statement. For those services that are disconnected, an additional \$25.00 fee would be charged for reconnections. The City of Clinton charges a \$250.00 tamper fee towards a customer account when field personnel are able to discern whether an electric or water meter has been tampered with. In addition to the \$250 per occurrence, the city retains the right to prosecute meter tampering to the fullest extent allowed under the law.

MISCELLANEOUS REVENUE

Revenue not normally budgeted is accounted for in this line-item.

MATERIAL & EQUIPMENT SALES

The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

CUSTOMER CONNECTIONS

The City of Clinton charges customers a connection fee for power and water services.

| Service | Connection Fee | Note |
|---------------------------------------|----------------|------|
| Residential Power/Water or Water Only | \$45.00 | C |
| Temporary Power/ Water | \$130.00 | C |
| Commercial/Industrial | \$350.00 | ABC |

NOTES:

A: Minimum Bill For Commercial/ Industrial is \$100

B: Negotiated Utility Agreement required-only on new delivery points.

C: Customers disconnected for nonpayment are charged a \$25.00 fee.

YARD LIGHT INSTALLATIONS

The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

POLE RENTAL

The City of Clinton receives funds from Charter Communications and AT&T for attaching their lines to the City's utility poles.

SALE OF EQUIPMENT

The City of Clinton occasionally sells surplus equipment to the general public. Sales are conducted by public auction either live, sealed or on the internet.

UTILITY FUND REVENUES & EXPENDITURES BY CATEGORY

| Utility Fund Revenue | | | | | | | | | | FY 16/17 |
|----------------------------------|----------------------|-----------------------------|------------------------------------|-----------------------------------|------------------------------------|----------------------------------|----------------------------------|----------------------|--------------------------|----------|
| | 2014-2015 Actual | Through December 2015 | Year End Projections 2016 | 2013 - 2014 Approved Budget | 2014 - 2015 Requested Budget | 2015-2016 Requested Budget | 2016-2017 Requested Budget | Approved Increase | Percentage Difference | |
| 41100 Electric Revenue | \$ 16,479,740 | \$ 9,051,902 | \$ 16,468,916 | \$ 16,838,988 | \$ 16,255,768 | \$ 16,606,068 | \$ 16,488,591 | \$ (117,477) | -0.71% | |
| 41200 Sewer Revenue | 1,940,054 | 1,053,739 | 2,115,101 | 1,935,640 | 1,993,709 | 2,230,000 | 2,230,000 | - | 0.00% | |
| 41201 Sewer Tap Fees | 2,100 | - | 2,000 | 1,000 | 1,000 | 2,100 | 2,100 | - | 0.00% | |
| 41250 Sewer I & I | 185,257 | 98,716 | 1,919,223 | 170,000 | 170,000 | 170,000 | 170,000 | - | 0.00% | |
| 41300 Water Revenue | 2,257,066 | 1,185,654 | 2,225,683 | 2,225,876 | 2,328,332 | 2,328,330 | 2,300,000 | (28,330) | -1.22% | |
| 41301 Water Tap Fees | 4,950 | 1,750 | 6,567 | 6,000 | 6,000 | 6,000 | 6,000 | - | 0.00% | |
| 41305 Water Heater Maint. Fees | 5 | - | - | - | - | - | - | - | 0.00% | |
| 41310 Fire Protection Charges | 3,881 | 1,961 | 3,897 | 3,600 | 3,600 | 3,600 | 3,600 | - | 0.00% | |
| 41400 Penalties Collected | 147,393 | 11,798 | 72,663 | 295,000 | 295,000 | 295,000 | 175,000 | (120,000) | -40.68% | |
| 41420 Miscellaneous Revenue | 131,397 | 64,017 | 100,000 | 43,000 | 43,000 | 45,000 | 30,000 | (15,000) | -33.33% | |
| 41500 Material & Equipment Sales | 6,468 | 7,724 | 15,448 | 7,000 | 7,000 | 5,000 | 5,000 | - | 0.00% | |
| 41600 Customer Connections | 56,490 | 28,070 | 56,140 | 33,000 | 33,000 | 35,000 | 35,000 | - | 0.00% | |
| 41610 Yard Light Installations | - | - | - | - | - | - | - | - | 0.00% | |
| 41700 Cable Vision - Pole Rental | 34,644 | - | 17,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% | |
| 41700 Bell South - Pole Rental | - | - | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | - | 0.00% | |
| 44190 Sale of Equipment | 15,522 | - | - | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.00% | |
| Grants | 46,777 | - | - | - | - | - | - | - | 0.00% | |
| 44300 Interest Income | 10,986 | - | 2,000 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0.00% | |
| Interdepartmental sales | 633,516 | 290,623 | 581,246 | - | - | - | 500,000 | 500,000 | 0.00% | |
| TOTAL | \$ 21,956,246 | \$ 11,795,954 | \$ 23,006,238 | \$ 21,574,703 | \$ 21,152,008 | \$ 21,741,697 | \$ 21,960,890 | \$ 219,193 | 1.01% | |

| Utility Fund Expenditure - Category | | | | | | | | FY 16/17 |
|-------------------------------------|------------------------|---------------------------|----------------------|------------------------|------------------------|----------------------|----------------------|----------|
| | Salaries & Wages | Operating Expenditures | Capital | Debt | Transfer | Overhead | Total | |
| Public Works Administration | \$ 154,198.59 | \$ 262,950.00 | \$ 35,000.00 | | \$ 330,000.00 | \$ - | \$ 782,149 | |
| IT Deptartment | 130,482 | 46,300 | 150,000 | 4,000 | - | - | \$ 330,782 | |
| Utility Billing | 461,349 | 131,942 | 10,000 | 2,833 | - | - | \$ 606,124 | |
| Electric Distribution | 573,353 | 12,488,468 | 126,000 | 407,842 | 1,212,784 | 297,347 | \$ 15,105,794 | |
| Right of Way Maintenance | 237,159 | 60,700 | - | - | - | - | \$ 297,859 | |
| Sanitary Sewer | 204,654 | 1,559,150 | 40,000 | 31,992 | 142,367 | 38,758 | \$ 2,016,921 | |
| Storm Sewer | - | 2,600 | - | - | - | - | \$ 2,600 | |
| Water Distribution | 219,058 | 294,800 | 87,250 | 123,056 | 168,112 | 50,161 | \$ 942,437 | |
| Water Filtration | 505,597 | 658,725 | 50,000 | 501,818 | - | - | \$ 1,716,140 | |
| Maintenance | 57,256 | 7,950 | - | - | - | - | \$ 65,206 | |
| Risk Management | 66,829 | 28,050 | - | - | - | - | \$ 94,879 | |
| TOTAL | \$ 2,609,934.71 | \$ 15,541,635.00 | \$ 498,250.00 | \$ 1,071,541.00 | \$ 1,853,263.00 | \$ 386,266.00 | \$ 21,960,890 | |

| Utility Fund Expenditure | | | | | | | | | | FY 16/17 |
|-----------------------------|----------------------|--------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|----------|
| | 2014-2015 Actual | Through December 2014 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference | |
| Public Works Administration | \$ 499,740 | \$ 285,374 | \$ 570,748 | \$ 818,869 | \$ 810,345 | \$ 802,051 | \$ 782,149 | \$ (19,902) | -2% | |
| IT Deptartment | 95,967 | 70,655 | 137,309 | 165,705 | 225,326 | 191,217 | 330,782 | 139,565 | 73% | |
| Utility Billing | 561,226 | 316,365 | 595,769 | 557,236 | 514,417 | 605,352 | 606,124 | 772 | 0% | |
| Electric Distribution | 14,424,992 | 8,165,672 | 16,324,245 | 15,524,091 | 14,860,130 | 15,113,283 | 15,105,794 | (7,489) | 0% | |
| Right of Way Maintenance | - | 133,510 | 378,058 | - | - | 244,874 | 297,859 | 52,985 | 22% | |
| Sanitary Sewer | 1,926,389 | 793,564 | 1,626,697 | 1,900,125 | 2,017,202 | 1,992,991 | 2,016,921 | 23,930 | 1% | |
| Storm Sewer | 110,135 | 714 | 7,377 | 117,469 | 118,931 | 6,100 | 2,600 | (3,500) | -57% | |
| Water Distribution | 857,191 | 519,176 | 1,038,352 | 804,785 | 944,263 | 970,402 | 942,437 | (27,965) | -3% | |
| Water Filtration | 1,082,787 | 802,438 | 1,604,876 | 1,496,234 | 1,494,159 | 1,617,640 | 1,716,140 | 98,500 | 6% | |
| Maintenance | 79,461 | 35,606 | 71,211 | 78,524 | 79,762 | 70,652 | 65,206 | (5,446) | -8% | |
| Risk Management | 91,479 | 52,269 | 89,460 | 111,666 | 87,473 | 127,136 | 94,879 | (32,257) | -25% | |
| TOTAL | \$ 19,729,366 | \$ 11,175,342 | \$ 22,444,104 | \$ 21,574,704 | \$ 21,152,008 | \$ 21,741,698 | \$ 21,960,890 | \$ 219,191 | 1% | |

DPW: PUBLIC WORKS ADMINISTRATION

DEPARTMENT OF PUBLIC WORKS: PUBLIC WORKS ADMINISTRATION

MISSION

The mission of the Public Works Administration Division is to provide administrative leadership, supervision, support and direction for all programs in the Public Works Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

SIGNIFICANT ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Utilized outside partners and existing technology to maintain and improve electric utility right of way for future system health which resulted in the largest right of way clearing project in a decade. Managed our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector in all areas except blinks. Developed inflow and infiltration of sanitary sewer action plan. Successfully implemented stage 2 disinfectant program at the water filtration plant. Completed Phase IV Streetscape engineering. |
| Fiscal Stability | <ul style="list-style-type: none"> Identified cost reduction strategies in managing sanitation and began the project plan for creating a sanitation utility. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector. Review and update raw water feasibility study to determine future direction of the raw water treatment program. Develop an inflow and Infiltration study of the sanitary sewer action plan. Implement a stage 2 disinfectant program at the water filtration plant. Complete Phase IIIB of the Streetscape Program and pursue Grant Funding for Phase IV. | <ul style="list-style-type: none"> Power Outages lowered 25% from FY 14-15 to FY 15-16. To continue to improve upon in FY 16-17. See Performance Measure in Electric. Not started but still in FY 16-17 goals. Developed during FY 15-16 Completed. Completed Phase IIIB and Grant Finding acquired. Construction began on Phase IV in July 2016. |
| Fiscal Stability | <ul style="list-style-type: none"> Identify cost reduction strategies in managing sanitation and complete the project plan for creating a sanitation utility. Complete water rate study | <ul style="list-style-type: none"> Cost reduction strategies were identified, such as, reduction of garbage pick up days to 4 days. A Sanitation Utility was created. Draft completed by rate consultants. |

PRIMARY GOALS AND OBJECTIVES FOR FY 2016 / 2017

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Manage our electric emergency and outage response to achieve high industry standards and keep outage times lower than those utilities operating in the private sector. Review and update raw water feasibility study to determine future direction of the raw water treatment program. Implement recommendations in regards to sewer maintenance and management. |
| Fiscal Stability | <ul style="list-style-type: none"> Finalize rate study project |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|--------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 4 | 4 | 4 | 2 | 2 | 2 | 2 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 4 | 4 | 4 | 2 | 2 | 2 | 2 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2012 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| SALARIES & WAGES | \$ 176,709 | \$ 79,186 | \$ 158,373 | \$ 223,324 | \$ 155,516 | \$ 148,022 | \$ 154,199 | 6,177 | 3.97% |
| OPERATIONAL | 220,907 | 99,208 | 198,417 | 234,195 | 263,254 | 280,000 | 262,950 | (17,050) | -6.48% |
| CAPITAL | - | 4,629 | 9,258 | 42,000 | 38,450 | 29,029 | 35,000 | 5,971 | 0.00% |
| DEBT / TRANSFER | 102,125 | 102,351 | 204,701 | 319,350 | 353,125 | 345,000 | 330,000 | (15,000) | -4.35% |
| TOTAL | \$ 499,740 | \$ 285,374 | \$ 570,748 | \$ 818,869 | \$ 810,345 | \$ 802,051 | \$ 782,149 | \$ (19,902) | -2.46% |

The 2016-2017 Public Works Administration Budget has a total net decrease of \$19,902. The following line items reflect the significant changes within the division:

- Property Insurance decreased by \$15,350.
- A utility rebate program was added for \$10,000.

CAPITAL FUNDING

The Public Works Administration budgeted \$35,000 for capital expenditures which will be used in facility projects to improve the quality of the public works facility at 1219 Gary Street. Projects include office remodeling, furniture replacement, and energy efficiency improvements including the installation of solar collectors.

DEBT SERVICE

There currently is no debt service budgeted in the Public Works Administration budget.

PUBLIC WORKS ADMINISTRATION 600

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 135,026 | \$ 60,514 | \$ 121,027 | \$ 166,874 | \$ 116,058 | \$ 122,115 | \$ 124,574 | \$ 2,459 | 1.97% |
| 50400 SOCIAL SECURITY | 10,409 | 4,622 | 9,243.24 | 12,766 | 8,878 | 9,341 | 9,530 | 189 | 1.98% |
| 50500 SC RETIREMENT | 13,367 | 6,602 | 13,204.36 | 17,856 | 12,476 | 13,323 | 13,691 | 368 | 2.69% |
| 50700 WORKMENS COMPENSATION | 3,963 | 991 | 1,981.74 | 5,169 | 4,302 | 3,060 | 6,218 | 3,158 | 50.79% |
| 51741 GROUP HEALTH INS. | 13,579 | 6,301 | 12,602.64 | 20,409 | 13,628 | - | - | - | 0.00% |
| 51750 GROUP LIFE-SC RETIREMENT | 364 | 157 | 313.78 | 250 | 174 | 183 | 186 | 3 | 1.61% |
| TOTAL | \$ 176,709 | \$ 79,186 | \$ 158,373 | \$ 223,324 | \$ 155,516 | \$ 148,022 | \$ 154,199 | \$ 6,177 | 4.01% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 1,327 | 59 | 118 | 600 | 600 | 600 | 600 | - | 0.00% |
| 52120 PRINTER LEASE | 4,024 | 3,929 | 7,857 | 1,045 | 3,500 | 3,500 | 3,500 | - | 0.00% |
| 52125 PRINTING EXPENSE | 35 | - | - | 100 | 100 | 100 | 100 | - | 0.00% |
| 52130 POSTAGE | 416 | 56 | 113 | 100 | 700 | 700 | 700 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 2,314 | 877 | 1,754 | 3,400 | 3,500 | 3,500 | 3,500 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 1,678 | 561 | 1,123 | 1,800 | 1,800 | 1,800 | 1,800 | - | 0.00% |
| 52221 VEHICLE REPAIRS | 535 | - | - | 500 | 400 | 300 | 300 | - | 0.00% |
| 52222 VEHICLE TIRE PURCH | 279 | 12 | 24 | 200 | 100 | - | 500 | 500 | 0.00% |
| 52223 VEHICLE MAINTENANCE | - | 16 | 31 | - | 100 | - | 100 | 100 | 0.00% |
| 52225 RADIO MAINT | - | - | - | 100 | 100 | 100 | 100 | - | 0.00% |
| 52240 SAFETY MATERIAL | 1,152 | 614 | 1,228 | 150 | 150 | 500 | 1,200 | 700 | 140.00% |
| 52400 SMALL TOOLS EQUIPMENT | 122 | 41 | 82 | 250 | 250 | 250 | 250 | - | 0.00% |
| 53025 BANKING SERVICES | 16,711 | 7,378 | 14,756 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.00% |
| 53030 PROF SERVICES-ENGINEERS | 15,433 | 4,750 | 9,500 | 18,000 | 48,000 | 30,000 | 30,000 | - | 0.00% |
| 53260 UNIFORMS | 244 | - | - | 100 | 100 | 150 | 150 | - | 0.00% |
| 53277 SOFTWARE MAINTENANCE | - | - | - | 1,100 | 1,100 | 1,100 | 1,100 | - | 0.00% |
| 53300 ADVERTISING LEGAL NOTICE | 399 | 112 | 224 | 100 | 300 | 300 | 300 | - | 0.00% |
| 53550 PROPERTY INSURANCE | 82,793 | 40,420 | 80,840 | 123,200 | 102,350 | 102,350 | 87,000 | (15,350) | -15.00% |
| 53630 POWER CONSUMED | 1,050 | 507 | 1,015 | 900 | 900 | 1,000 | 1,000 | - | 0.00% |
| 53635 TELEPHONE | 2,605 | 1,928 | 3,857 | 2,100 | 2,100 | 3,400 | 3,400 | - | 0.00% |
| 54040 MEMBERSHIP DUES | 1,124 | 160 | 320 | 550 | 550 | 550 | 550 | - | 0.00% |
| 54041 EMPLOYEE TRAINING | 2,509 | 1,140 | 2,280 | 7,500 | 7,500 | 7,500 | 7,500 | - | 0.00% |
| 54042 TRAVEL | 5,369 | 1,770 | 3,540 | 2,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 54045 MORALE AND WELFARE | 4,209 | 2,396 | 4,792 | 2,000 | 2,500 | 2,000 | 2,000 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 1,629 | 6,805 | 13,610 | 200 | 500 | 7,200 | 7,200 | - | 0.00% |
| 54xxx UTILITY REBATE PROGRAM | - | - | - | - | - | - | 10,000 | 10,000 | NA |
| 53xxx SANITATION SERVICES | - | - | - | - | - | - | 10,000 | - | - |
| 54051 MEDICAL EXPENSES | 70 | 110 | 220 | 200 | 200 | 100 | 100 | - | 0.00% |
| 54085 GASB 45 CURRENT FUNDING | 54,838 | 25,567 | 51,134 | 33,000 | 47,854 | 75,000 | 52,000 | (23,000) | -30.67% |
| 54086 GASB 45 FUTURE FUNDING | 20,044 | - | - | 30,000 | 30,000 | 30,000 | 30,000 | - | 0.00% |
| TOTAL | \$ 220,907 | \$ 99,208 | \$ 198,417 | \$ 234,195 | \$ 263,254 | \$ 280,000 | \$ 262,950 | \$ (17,050) | -6% |

| | 2014-2015 Actual | Through December 2012 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAP EQUIPMENT | - | - | - | 27,000 | - | - | - | - | 0.00% |
| 55044 CAP OUTLAY-FACILITY IMPM | - | 4,629 | 9,258 | 15,000 | 38,450 | 29,029 | 35,000 | 5,971 | 20.57% |
| TOTAL | \$ - | \$ 4,629 | \$ 9,258 | \$ 42,000 | \$ 38,450 | \$ 29,029 | \$ 35,000 | \$ 5,971 | 15.53% |

| | 2014-2015 Actual | Through December 2012 | Year End Projections | FY 2013- 2014 Approved Budget | FY 2014- 2015 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|---------------------|-----------------------------|----------------------------|--|--|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Debt Service/ Fund Transfers | | | | | | | | | |
| 57020 MARKET DEVELOPMENT | 15,840 | 13,184 | 26,368 | 15,000 | 20,000 | 20,000 | 20,000 | - | 0.00% |
| 57030 CONTRIBUTION-ECON DEV | 80,837 | 62,500 | 125,000 | 143,450 | 150,000 | 150,000 | 150,000 | - | 0.00% |
| 57200 CONTINGENCY/RESERVE | - | - | - | 100,000 | 118,645 | 115,000 | 100,000 | (15,000) | -13.04% |
| 57250 DEPRECIATION FUND | - | 25,000 | 50,000 | 50,000 | 53,580 | 50,000 | 50,000 | - | 0.00% |
| 57255 INS RESERVE | 5,448 | 1,667 | 3,333 | 10,900 | 10,900 | 10,000 | 10,000 | - | 0.00% |
| TOTAL | \$ 102,125 | \$ 102,351 | \$ 204,701 | \$ 319,350 | \$ 353,125 | \$ 345,000 | \$ 330,000 | \$ (15,000) | -4.25% |

OCM: INFORMATION TECHNOLOGY

OFFICE OF THE CITY MANAGER: INFORMATION TECHNOLOGY

MISSION

The mission of the Information Technology Office is to provide support to all city offices and departments in the use, maintenance, and operation of computer systems and other related technology. This office is also responsible for the management and operation of the city’s GIS programs and mapping.

ACCOMPLISHMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Completed the four year upgrade and replacement of computers and place all computers on a four year rotation schedule to ensure that city technology keeps up technological advances. Completed the installation of Tyler / MUNIS general ledger, permitting, human resources, purchasing, and payroll components. Implemented a radio communication system for the electric division, administration, water & sewer, and water treatment divisions. |
|----------------------------|--|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-----------------------------------|---|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Develop a comprehensive cyber security plan that will guide future budget and policy decisions. Continue with the four year computer replacement and rotation plan. Complete the installation of TYLER / MUNIS operating systems. Continue to monitor goals outlined in the strategic plan and make adjustments as needed. Expand new communications radio system to include Right of Way and Water Distribution. | <ul style="list-style-type: none"> In Progress. Completed the four year upgrade and replacement of computers and place all computers on a four year rotation schedule to ensure that city technology keeps up technological advances. Completed the installation of Tyler / MUNIS general ledger, permitting, human resources, purchasing, and payroll components. Monitored and made adjustments as needed. Implemented a radio communication system for the electric division, administration, water & sewer, and water treatment divisions. |

PERFORMANCE MEASURES

EQUIPMENT

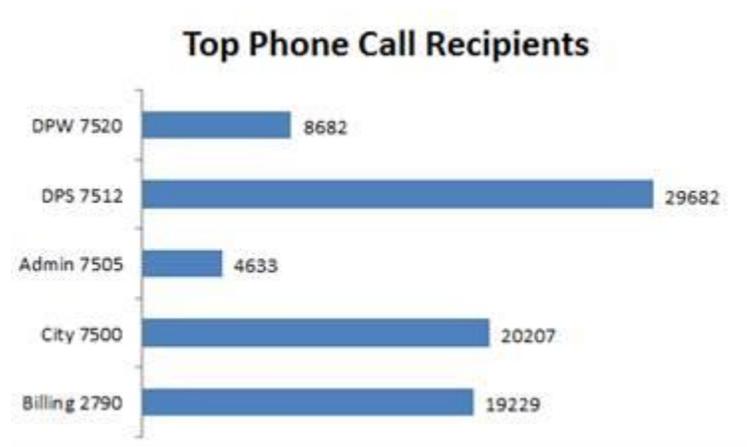
| Type | Number in Inventory – FY14 | Number in Inventory – FY15 | Number in Inventory – FY16 |
|-----------------------------|----------------------------|----------------------------|----------------------------|
| Computers | 67 | 83 | 110 |
| Cell Phones | 35 | 37 | 46 |
| iPads/Tablets | 12 | 14 | 18 |
| Switches / Routers | 12 | 14 | 14 |
| Primary / Secondary Servers | 3 | 3 | 5 |
| Legacy Servers | 1 | 1 | 1 |

SERVICES

| Type | Number in Inventory – FY14 | Number in Inventory – FY15 | Number in Inventory – FY16 |
|--|----------------------------|----------------------------|----------------------------|
| Computer Users | 80 | 124 (all City employees) | 131 |
| Helpdesk Issues Requiring Outside Assistance | 200 | 251+ PMPA 177 Munis | 175+ 218 |
| GIS Maps Developed | 159 | 84 | 129 |
| 11 vServers (3 Hosted) | | | |
| Onsite Server Data: | 1330GB | | |
| Hosted Server Data: | 150GB | | |
| Backup Data: | 700GB | | |

COMMUNICATIONS / PHONE SYSTEM

| Type | Inbound Calls | Outbound Calls | Total Calls |
|--------------------|---------------|----------------|-------------|
| Phone Calls –FY 14 | 8130 | 5556 | 13686 |
| Phone Calls –FY 15 | 104,300 | 74281 | 178,581 |
| Phone Calls –FY 16 | 95,110 | 165,636 | 260,746 |



GOALS AND OBJECTIVES

The Goals and Objectives of the Information Technology Office are as follows:

Exceptional Infrastructure

- Develop a comprehensive cyber security plan that will guide future budget and policy decisions.
- Continue with the four year computer replacement and rotation plan.
- Complete the installation of TYLER / MUNIS operating systems.
- Expand new communications radio system to include Right of Way and Streets & Sanitation.
- Implement a comprehensive Geographic Information System program.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| SALARIES & WAGES | \$ 71,415 | \$ 37,307 | \$ 74,614 | \$ 72,055 | \$ 74,876 | \$ 76,617 | \$ 130,482 | 53,865 | 71.94% |
| OPERATIONAL | 24,552 | 11,559 | 23,118 | 60,150 | 61,950 | 42,100 | 46,300 | 4,200 | 6.78% |
| DEPRECIATION FUND | - | 2,000 | - | - | - | 4,000 | 4,000 | - | 0.00% |
| CAPITAL | - | 19,789 | 39,578 | 33,500 | 88,500 | 68,500 | 150,000 | 81,500 | 92.09% |
| TOTAL | \$ 95,967 | \$ 70,655 | \$ 137,309 | \$ 165,705 | \$ 225,326 | \$ 191,217 | \$ 330,782 | \$ 139,565 | 72.99% |

CAPITAL FUNDING

The Information Technology Office has the following capital funds allocated:

- Equipment: \$150,000 for the scheduled replacement of computers, implementation of radio communication in the streets & sanitation division, equipment necessary for the implementation of a comprehensive GIS program, wifi pilot effort in two public parks, and replacement of audiovisual equipment in the courtroom and conference rooms.

DEBT SERVICE

There currently is no debt service budgeted in the Information Technology budget. Depreciation is funded at \$4,000.

INFORMATION TECHNOLOGY 608

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 55,713 | \$ 27,490 | \$ 54,979 | \$ 52,356 | \$ 53,927 | \$ 55,272 | \$ 95,736 | \$ 40,464 | 75.03% |
| 50400 SOCIAL SECURITY | 4,211 | 2,085 | 4,170 | 4,005 | 4,125 | 4,228 | 7,324 | 3,096 | 75.05% |
| 50500 SC RETIREMENT | 5,968 | 2,999 | 5,998 | 5,602 | 5,797 | 6,030 | 10,521 | 4,491 | 77.48% |
| 50700 WORKMENS COMPENSAT | 1,510 | 378 | 755 | 1,597 | 1,714 | 1,782 | 2,000 | 218 | 12.72% |
| 51741 GROUP HEALTH INS. | 3,759 | 4,249 | 8,498 | 8,416 | 9,232 | 9,222 | 14,757 | 5,535 | 59.95% |
| 51750 GROUP LIFE-SC RETIREMI | 254 | 106 | 212 | 79 | 81 | 83 | 144 | 61 | 75.31% |
| TOTAL | \$ 71,415 | \$ 37,307 | \$ 74,614 | \$ 72,055 | \$ 74,876 | \$ 76,617 | \$ 130,482 | 53,865 | 70.30% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 89 | - | - | 500 | 500 | 300 | 300 | - | 0.00% |
| 52130 POSTAGE | 42 | 25 | 49 | 100 | 50 | 50 | 50 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 402 | 82 | 164 | 1,800 | 1,000 | 650 | 650 | - | 0.00% |
| 52221 VEHICLE REPAIRS | 32 | - | - | 500 | 500 | - | 200 | 200 | 40.00% |
| 52222 VEH TIRE PURCHASE/REP | 79 | - | - | 500 | 250 | - | - | - | 0.00% |
| 52223 VEHICLE MAINTENANCE | 11 | 37 | 74 | 500 | 750 | 200 | 200 | - | 0.00% |
| 52400 SMALL TOOLS EQUIPMEN | 1,865 | 4,234 | 8,469 | 5,000 | 9,000 | 5,000 | 9,000 | 4,000 | 44.44% |
| 52725 EQUIP MAINT. - SERVICE | 5,062 | 800 | 1,600 | 8,000 | 8,000 | 5,000 | 5,000 | - | 0.00% |
| 53030 PROF SERVICES-ENGINEE | 11,234 | 4,092 | 8,185 | 30,000 | 30,000 | 20,000 | 20,000 | - | 0.00% |
| 53260 UNIFORMS | 225 | - | - | 450 | 400 | 400 | 400 | - | 0.00% |
| 53630 POWER CONSUMED | 350 | 169 | 338 | 500 | 500 | 500 | 500 | - | 0.00% |
| 53635 TELEPHONE | 2,592 | 1,430 | 2,861 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 54040 MEMBERSHIP DUES | 205 | - | - | 800 | 500 | 500 | 500 | - | 0.00% |
| 54041 EMPLOYEE TRAINING | 232 | 168 | 335 | 3,000 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 54042 TRAVEL | 1,162 | - | - | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 971 | 521 | 1,042 | 3,500 | 3,000 | 2,000 | 2,000 | - | 0.00% |
| TOTAL | \$ 24,552 | \$ 11,559 | \$ 23,118 | \$ 60,150 | \$ 61,950 | \$ 42,100 | \$ 46,300 | \$ 4,200 | 9.98% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-EQUIP | - | 15,438 | 30,876 | - | 68,500 | 68,500 | 150,000 | 81,500 | 118.98% |
| 55023 CAPITAL_FACILITIES | - | 4,351 | 8,702 | - | - | - | - | - | 0.00% |
| 55024 CAPITAL-VEHICLES | - | - | - | 33,500 | 20,000 | - | - | - | 0.00% |
| TOTAL | \$ - | \$ 19,789 | \$ 39,578 | \$ 33,500 | \$ 88,500 | \$ 68,500 | \$ 150,000 | \$ 81,500 | 118.98% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Debt Service/ Fund Transfers | | | | | | | | | |
| 57250 DEPRECIATION FUND | - | 2,000 | - | - | - | 4,000 | 4,000 | - | 0.00% |
| TOTAL | \$ - | \$ 2,000 | \$ - | \$ - | \$ - | \$ 4,000 | \$ 4,000 | \$ - | 0.00% |

DAS: UTILITY BILLING

DEPARTMENT OF ADMINISTRATIVE SERVICES: UTILITY BILLING

MISSION

The Utility Billing Division's mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities' charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The Utility Billing Division is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

ACHIEVEMENTS

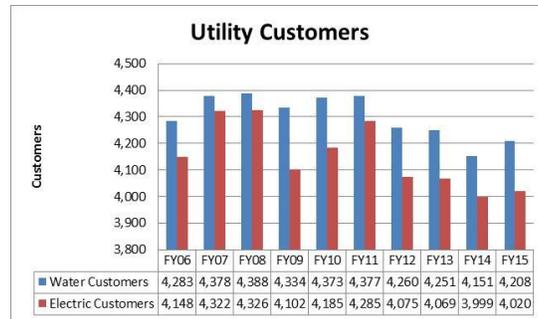
| | |
|-------------------------------|--|
| First Class City | <ul style="list-style-type: none"> • Issued newsletter to the public twelve times per year. • Increased customer service training time. • Conducted reviews and revisions of select utility billing policies. |
| Promote Community Development | <ul style="list-style-type: none"> • Developed a bill assistance program. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> • Partially completed conversion to AMI / AMR and TANTULUS • Completed second phase of DSM expansion and implemented a DSM rate program. |

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-------------------------------|---|--|
| First Class City | <ul style="list-style-type: none"> • Update website with corrected information. • Issue newsletter to the public twelve times per year. • Increase customer service training time. • Conduct reviews and revisions of all utility billing policies. | <ul style="list-style-type: none"> • Website contact information updated and poweringclinton.com site developed • Clinton Focus – 12 issues • Training time not increased due to short staff. • In progress. 10% complete. |
| Promote Community Development | <ul style="list-style-type: none"> • Develop a bill assistance program. | <ul style="list-style-type: none"> • Developed and implemented Clinton Community Cares |
| Exceptional Infrastructure | <ul style="list-style-type: none"> • Complete conversion to AMI / AMR and TANTULUS • Complete second phase of DSM expansion. • Complete field test of Pay AS You Go Metering. | <ul style="list-style-type: none"> • In progress • In Progress. • In Progress |
| Fiscal Stability | <ul style="list-style-type: none"> • Complete utility billing conversion to MUNIS in 2015. | <ul style="list-style-type: none"> • In progress |

PERFORMANCE MEASURES

UTILITY BILLING MEASURES



| Measure | FY16 |
|--|------|
| Online/phone credit card payments | 3290 |
| Over the counter credit card payments | 1437 |
| Assistance payments from GLEAMS | 175 |
| Assistance payments from Salvation Army | 2 |
| Assistance payments from United Ministries | 88 |
| Residential Water Meters Changed | 4214 |
| Commercial Water Meters Changed | 30 |
| Residential Electric - Tantalus meters installed | 1705 |
| Residential Electric - Radio Read meters installed | 2394 |
| Electric- General Service Demand Customers | 608 |
| Electric Large General Service Customers | 9 |
| Internal Bill | 64 |
| DSM Switches installed | 257 |
| Clinton Community Cares pledges received | 37 |

WAREHOUSING STATISTICS

| Fiscal Year | Anticipated Inventory | Physical Count | Difference | Percentage |
|-------------|-----------------------|----------------|------------|------------|
| FY 11 | \$625,162 | \$577,411 | (\$47,751) | (7.6%) |
| FY 12 | \$627,040 | \$597,222 | (\$29,818) | (4.7%) |
| FY 13 | \$548,275 | \$570,888 | \$22,614 | 4.1% |
| FY14 | \$599,728 | \$557,366 | (\$42,392) | (7.6%) |
| FY15 | \$615,785 | \$599,728 | (\$16,057) | (2.6%) |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|-------------------------------|--|
| First Class City | <ul style="list-style-type: none"> Update website with corrected information. Issue newsletter to the public twelve times per year. Conduct reviews and revisions of selected utility billing policies. |
| Promote Community Development | <ul style="list-style-type: none"> Expand participation in the bill assistance program. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Complete conversion to AMI / AMR and TANTULUS Expand participation in the DSM program. Complete field test of Pay AS You Go Metering. |
| Fiscal Stability | <ul style="list-style-type: none"> Complete utility billing conversion to MUNIS in 2016. |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|--------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 6 | 6 | 8 | 9 | 9 | 9 | 9 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Total | 6 | 6 | 8 | 9 | 9 | 9 | 10 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 438,916 | \$ 219,604 | \$ 439,208 | \$ 415,913 | \$ 378,184 | \$ 410,969 | \$ 461,349 | 50,380 | 12.26% |
| Operational | 122,310 | 58,384 | 116,768 | 138,490 | 133,400 | 147,550 | 131,942 | (15,608) | -10.58% |
| Capital | - | 36,960 | 36,960 | - | - | 44,000 | 10,000 | (34,000) | 0.00% |
| Depreciation Debt | - | 1,416 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | - | 0.00% |
| Total | \$ 561,226 | \$ 316,365 | \$ 595,769 | \$ 557,236 | \$ 514,417 | \$ 605,352 | \$ 606,124 | \$ 772 | 0.13% |

The 2016-2017 Utility Billing Department budget has a total increase of \$772 in expenditures from last year. Significant changes include the following line items:

- Salaries and Wages increased by \$50,380 due to the restructuring of position to ensure full coverage of the department and to fully fund all positions for a full operating year.
- Bill printing decreased by \$23,000 due to the actual cost associated with full color printing of the community newsletter, cost of postage, and general increases in the cost of printing and mailing bills through a third party vendor were lower than anticipated.
- Capital Outlay decreased by \$34,000 since the purchase of the new trucks in the previous year fulfilled the needs in this department.

CAPITAL BUDGET

The following items are included in the Capital Budget:

- Funding of \$10,000 including funding to upgrade two empty offices in the municipal center to customer service offices so that customers can discuss their bills with a customer service technician in private.

DEBT SERVICE

There are no items budgeted in Debt Service for Utility Billing.

UTILITY BILLING 610

FY 16/17

| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|----------------|
| | Actual | December | End | Approved | Approved | Approved | Requested | Requested | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | Budget | Increase | |
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 263,206 | \$ 149,334 | \$ 298,667 | \$ 302,119 | \$ 276,662 | \$ 284,949 | \$ 338,725 | \$ 53,776 | 18.87% |
| 50110 OVERTIME SALARIES | 12,898 | 7,782 | 15,564 | 8,500 | 8,500 | 8,500 | 8,500 | - | 0.00% |
| 50119 AMR OT | 63,441 | 9,226 | 18,452 | - | - | - | - | - | 0.00% |
| 50190 METER BONUS | 9,295 | 2,510 | 5,020 | - | - | - | - | - | 0.00% |
| 50400 SOCIAL SECURITY | 23,816 | 12,321 | 24,642 | 23,762 | 21,815 | 22,450 | 26,563 | 4,113 | 18.32% |
| 50500 SC RETIREMENT | 33,980 | 18,151 | 36,302 | 33,236 | 30,655 | 31,388 | 37,226 | 5,838 | 18.60% |
| 50700 WORKMENS COMPENSATION | 5,637 | 1,500 | 3,000 | 5,872 | 6,173 | 10,598 | 5,998 | (4,600) | -43.40% |
| 50800 UNEMPLOYMENT CLAIMS | - | - | - | 500 | 500 | - | - | - | 0.00% |
| 51741 GROUP HEALTH INS. | 26,297 | 18,606 | 37,212 | 41,458 | 33,451 | 52,652 | 43,730 | (8,922) | -16.95% |
| 51750 GROUP LIFE-SC RETIREMENT | 346 | 175 | 349 | 466 | 428 | 432 | 607 | 175 | 40.51% |
| Total | \$ 438,916 | \$ 219,604 | \$ 439,208 | \$ 415,913 | \$ 378,184 | \$ 410,969 | \$ 461,349 | \$ 50,380 | 12.26% |
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 1,865 | 668 | 1,337 | 2,300 | 2,100 | 2,100 | 1,800 | (300) | -14.29% |
| 52113 EQUIPMENT LEASE | 1,248 | 1,662 | 3,324 | 2,000 | 2,000 | - | - | - | 0.00% |
| 52120 PRINTER LEASE | 624 | - | - | 3,000 | 3,000 | 4,300 | 4,300 | - | 0.00% |
| 52125 PRINTING EXPENSE | 3,306 | 2,234 | 4,468 | 6,600 | 7,000 | 400 | 500 | 100 | 25.00% |
| 52126 BILL PRINT | - | 4,323 | 8,646 | - | - | 34,000 | 10,800 | (23,200) | -68.24% |
| 52127 FOCUS PRINT | - | 1,232 | 2,464 | - | - | 5,000 | 7,392 | 2,392 | 47.84% |
| 52130 POSTAGE | 22,367 | 9,842 | 19,685 | 25,500 | 26,500 | 25,000 | 21,000 | (4,000) | -16.00% |
| 52210 CLEANING SUPPLIES | 52 | - | - | 500 | 500 | 500 | 500 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 6,028 | 1,723 | 3,447 | 6,000 | 6,000 | 6,000 | 4,500 | (1,500) | -25.00% |
| 52221 VEHICLE REPAIRS | 501 | 205 | 410 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52222 VEH TIRE PURCHASE/REPAIR: | 880 | 56 | 111 | 500 | 500 | 400 | 400 | - | 0.00% |
| 52223 VEHICLE MAINTENANCE | 14 | 249 | 499 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52225 RADIO MAINT | 14 | 249 | 499 | 100 | - | - | - | - | 0.00% |
| 52240 SAFETY MATERIAL | 636 | 2 | 4 | 200 | 200 | 500 | 500 | - | 0.00% |
| 52400 SMALL TOOLS EQUIPMENT | 809 | 3,008 | 6,017 | 500 | 300 | 500 | 500 | - | 0.00% |
| 52720 BLDG & GROUND MAINT. | 5,886 | 280 | 561 | 2,500 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 52725 EQUIP MAINT. - SERVICE | 3,687 | 21 | 42 | 6,000 | 6,000 | 4,000 | - | (4,000) | -100.00% |
| 53030 PROF SERVICES-ENGINEERS | 7,560 | - | - | 5,000 | 5,000 | - | - | - | 0.00% |
| 53050 COLLECTIONS-BILLS | - | 5,123 | 10,246 | - | - | - | 10,000 | 10,000 | 0.00% |
| 53051 CREDIT CHECK SERVICES | - | 1,677 | 3,353 | - | - | - | 3,000 | 3,000 | 0.00% |
| 53100 ITRON MVRS LINE | - | 1,222 | 2,445 | - | - | - | 2,500 | 2,500 | 0.00% |
| 53260 UNIFORMS | 1,808 | 801 | 1,601 | 1,500 | 2,000 | 3,000 | 2,500 | (500) | -16.67% |
| 53277 SOFTWARE MAINTENANCE | 25,576 | 1,222 | 2,445 | 40,000 | 40,000 | 26,150 | 26,150 | - | 0.00% |
| 53623 UTILITIES PURCHASED | 2,544 | 356 | 711 | 10,500 | 1,500 | 2,500 | 2,000 | (500) | -20.00% |
| 53630 POWER CONSUMED | 8,338 | 4,995 | 9,991 | 10,190 | 10,200 | 8,000 | 9,000 | 1,000 | 12.50% |
| 53635 TELEPHONE | 5,754 | 3,819 | 7,639 | 8,500 | 8,500 | 7,000 | 7,000 | - | 0.00% |
| 53820 POSTAGE MACHINE-RENT PCI | 1,371 | 453 | 905 | 700 | 700 | 1,600 | 1,000 | (600) | -37.50% |
| 54040 MEMBERSHIP DUES | 169 | 25 | 50 | 200 | 200 | 400 | 400 | - | 0.00% |
| 54041 EMPLOYEE TRAINING | 2,247 | - | - | 2,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 54042 TRAVEL | 3,041 | 551 | 1,103 | 1,500 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 54049 LOC ASST C | - | - | - | - | - | 5,000 | 5,000 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 1,816 | 3,485 | 6,970 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 54051 MEDICALEXP | 110 | 95 | 190 | - | - | - | - | - | 0.00% |
| 54100 REFUNDS AND CORRECTIONS | 14,059 | 8,803 | 17,606 | 700 | 700 | 700 | 700 | - | 0.00% |
| Total | \$ 122,310 | \$ 58,384 | \$ 116,768 | \$ 138,490 | \$ 133,400 | \$ 147,550 | \$ 131,942 | \$ (15,608) | -10.58% |
| Capital Expenditure | | | | | | | | | |
| 55024 Capital Outlay Request-VEHICLES | \$ - | 36,960 | 36,960 | \$ - | \$ - | 34,000 | \$ - | (34,000) | -100.00% |
| 55044 Capital Outlay Request-FACILITIE | \$ - | \$ - | \$ - | \$ - | \$ - | 10,000 | \$ 10,000 | - | 0.00% |
| Total | \$ - | \$ 36,960 | \$ 36,960 | \$ - | \$ - | \$ 44,000 | \$ 10,000 | \$ (34,000) | -77.27% |
| DEBT/DEPRECIATION | | | | | | | | | |
| 57250 DEPRECIATION FUND | - | 1,416 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | - | 0.00% |
| Total | \$ - | \$ 1,416 | \$ 2,833 | \$ - | 0.00% |

DPW: ELECTRIC DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS: ELECTRIC DISTRIBUTION

MISSION

The Electric Distribution Department’s mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continued to trim ROW aggressively resulting in a significant lowering of the risk for outages during ice storms and other weather events. Conducted system improvement activities including installing capacitors, sectionalizers, completed engineering for the frontage road utility extension, and solid state meter replacement. |
|----------------------------|--|

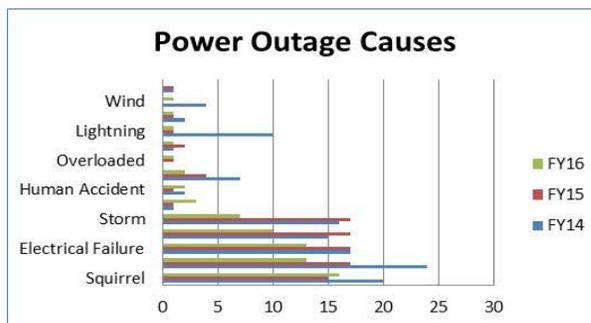
REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Conduct system improvement activities including installing sectionalizers, frontage road utility extension, and system voltage conversion. Develop an equipment replacement plan. Develop a facility upgrade plan. | <ul style="list-style-type: none"> 15 sectionalizers installed, Frontage road extension completed, but voltage conversion not funded Equipment replacement program identified. Facility upgrades identified in capital plan |

PERFORMANCE MEASURES

Electric Performance Measures

| Power Outage Causes | FY14 | FY15 | FY16 |
|-----------------------------|------------|-----------|-----------|
| Squirrel | 20 | 15 | 16 |
| Tree | 24 | 17 | 13 |
| Electrical Failure | 17 | 17 | 13 |
| Unknown | 15 | 17 | 10 |
| Storm | 16 | 17 | 7 |
| Contact with Foreign Object | 1 | 1 | 3 |
| Human Accident | 2 | 1 | 2 |
| Bird | 7 | 4 | 2 |
| Overloaded | 0 | 1 | 1 |
| Vehicle Accident | 1 | 2 | 1 |
| Lightning | 10 | 1 | 1 |
| Vine | 2 | 1 | 1 |
| Wind | 4 | 0 | 1 |
| Other wildlife | 1 | 1 | 0 |
| Total | 120 | 95 | 71 |



| | SAIDI (minutes) | SAIFI (number of interruptions) | CAIDI (minutes) | ASAI(percent) |
|-------------|-----------------|---------------------------------|-----------------|---------------|
| FY14 | 66.148 | 0.578 | 114.511 | 0.9998 |
| FY15 | 20.379 | 0.457 | 44.642 | 0.9999 |
| FY16 | 11.075 | 0.123 | 89.98 | 0.9999 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> • Convert Willard Road light circuit to underground service. • Convert 10% of lighting system to LED. • Install a solar pilot project on a city owned facility. • Install 9 sectionalizers • Complete Tantulus implementation • Change out 100 poles. |
|----------------------------|--|

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2012 | Year End Projections | FY 12-13 Requested Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|----------------------------|---------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 10 | 9 | 9 | 9 | 9 | 9 | 8 | -1 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 10 | 9 | 9 | 9 | 9 | 9 | 8 | -1 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|----------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 649,791 | \$ 342,188 | \$ 684,375 | \$ 644,620 | \$ 669,953 | \$ 596,575 | \$ 573,353 | \$ (23,222) | -4% |
| Operational | 12,310,822 | 6,479,505 | 12,959,009 | 12,693,374 | 12,149,671 | 12,488,468 | 12,488,468 | - | 0% |
| Capital | - | 195,266 | 390,533 | 109,700 | 115,000 | 66,000 | 126,000 | 60,000 | 91% |
| Debt | 43,604 | 237,576 | 468,053 | 507,266 | 356,375 | 425,372 | 407,842 | (17,530) | -4% |
| Transfer | 1,138,800 | 770,150 | 1,540,300 | 1,271,784 | 1,271,784 | 1,239,521 | 1,212,784 | (26,737) | -2% |
| Overhead | 281,975 | 140,988 | 281,975 | 297,347 | 297,347 | 297,347 | 297,347 | - | 0% |
| Total | \$ 14,424,992 | \$ 8,165,672 | \$ 16,324,245 | \$ 15,524,091 | \$ 14,860,130 | \$ 15,113,283 | \$ 15,105,794 | \$ (7,489) | 0% |

The 2016 – 2017 Electric Distribution budget has a total decrease of \$7,489 in expense. Significant changes include the following line items.

- Debt payments decreased by \$17,530 due to the payoff of one of the lease purchases of equipment.
- Salaries and Wages decreased by \$23,222 due to complete transfer of existing personnel to the new Right of Way Division.
- Allocation to the General Fund Transfer decreased by \$26,737 as part of the city's efforts to reduce the utility fund transfer to the general fund.

CAPITAL FUNDING

The Electric Distribution Department requests \$126,000 in capital expenditures for the following:

- Vehicles: \$6,000 for an annual payment on a replacement pickup truck acquired in 2016 and a \$30,000 down payment on a replacement auger truck.
- System Improvements: \$90,000 to support system improvements including conversion of streetlights in select corridors to LED systems, Willard Road line burying, installation of trip savers / sectionalizers, and solar system pilot efforts.

DEBT SERVICE

There is \$407,842 budgeted for debt service in the Electric Distribution Department:

- Depreciation / capital equipment replacement fund contribution: \$44,000
- Note Payment for 55' WH Bucket Truck \$26,879. This is the second of six payments.

- Bond payment - \$336,963. This includes the 2012A, 2012B and 2011 bonds for the portion allocated to the Electric Department.

ELECTRIC DISTRIBUTION 700 **FY 16/17**

| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
|---------------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------|---------------|
| Salaries & Wages | Actual | December | End | Approved | Approved | Approved | Requested Budget | Requested Increase | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | | | |
| 50100 SALARIES | \$ 437,004 | \$ 217,558 | \$ 435,117 | \$ 406,296 | \$ 423,588 | \$ 390,520 | \$ 404,662 | \$ 14,142 | 3.62% |
| 50110 OVERTIME SALARIES | 46,230 | 31,660 | 63,321 | 40,000 | 40,000 | 20,000 | 20,000 | - | 0.00% |
| 50400 SOCIAL SECURITY | 7,356 | 18,085 | 36,171 | 34,142 | 35,464 | 31,405 | 32,487 | 1,082 | 3.44% |
| 50500 SC RETIREMENT | 50,047 | 27,212 | 54,424 | 47,754 | 49,836 | 44,788 | 46,670 | 1,882 | 4.20% |
| 50700 WORKMENS COMPENSATION | 50,791 | 12,698 | 25,396 | 51,961 | 52,100 | 44,963 | 20,000 | (24,963) | -55.52% |
| 51741 GROUP HEALTH INS. | 57,981 | 34,817 | 69,633 | 63,850 | 68,348 | 64,283 | 48,927 | (15,356) | -23.89% |
| 51750 GROUP LIFE-SC RETIREMENT | 382 | 157 | 314 | 617 | 617 | 616 | 607 | (9) | -1.46% |
| Total | \$ 649,791 | \$ 342,188 | \$ 684,375 | \$ 644,620 | \$ 669,953 | \$ 596,575 | \$ 573,353 | \$ (23,222) | -3.89% |
| Operational Expenditure | 2014-2015 | December | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
| | Actual | 2015 | End | Approved | Approved | Approved | Requested Budget | Requested Increase | Difference |
| | | | Projections | Budget | Budget | Budget | | | |
| 52010 MATERIAL SALES | 1,464 | 209 | 418 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.00% |
| 52100 OFFICE SUPPLIES | 327 | 60 | 120 | 300 | 300 | 300 | 300 | - | 0.00% |
| PRINTER LEASE | - | - | - | 500 | - | - | - | - | 0.00% |
| 52125 PRINTING EXPENSE | - | - | - | - | 100 | 100 | 100 | - | 0.00% |
| 52130 POSTAGE | 265 | 115 | 231 | 300 | 300 | 300 | 300 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 359 | 340 | 680 | - | - | 250 | 250 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 21,608 | 4,294 | 8,588 | 26,000 | 25,500 | 25,500 | 12,500 | (13,000) | -50.98% |
| 52221 VEHICLE REPAIRS | 20,918 | 14,349 | 28,699 | 30,000 | 30,000 | 30,000 | 30,000 | - | 0.00% |
| 52222 VEH TIRE PURCHASE/REPAIR | 8,031 | 1,156 | 2,312 | 4,000 | 4,000 | 4,000 | 4,000 | - | 0.00% |
| 52223 VEHICLE MAINTENANCE | 3,687 | 6,685 | 13,369 | 5,000 | 10,000 | 10,000 | 10,000 | - | 0.00% |
| 52225 RADIO MAINT | - | - | - | 300 | 500 | 500 | 500 | - | 0.00% |
| 52240 SAFETY MATERIAL | 7,661 | 8,520 | 17,039 | 14,000 | 13,000 | 13,000 | 13,000 | - | 0.00% |
| 52250 STRT & TRAFFIC LITE MAINT | 27,528 | 24,669 | 49,337 | 16,000 | 18,000 | 18,000 | 30,000 | 12,000 | 66.67% |
| 52251 NEW ELECTRIC CONN | 3,561 | 243 | 487 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0.00% |
| 52252 NEW RENTAL LIGHT CONN | 2,294 | 22 | 45 | 7,000 | 7,000 | 3,500 | 3,500 | - | 0.00% |
| 52400 SMALL TOOLS EQUIPMENT | 18,628 | 8,880 | 17,760 | 15,000 | 12,000 | 12,000 | 15,000 | 3,000 | 25.00% |
| 52720 BLDG & GROUND MAINT. | 1,565 | 710 | 1,420 | 1,000 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 52771 SYSTEM MAINTENANCE | 102,235 | 106,878 | 213,757 | 160,000 | 95,000 | 90,000 | 100,000 | 10,000 | 11.11% |
| 52773 R O W CLEARING | 43,898 | - | - | - | 40,000 | - | - | - | 0.00% |
| 53030 PROF SERVICES-ENGINEERS | 5,218 | 2,273 | 4,547 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.00% |
| 53260 UNIFORMS | 10,194 | 657 | 1,314 | 10,000 | 10,000 | 5,000 | 5,000 | - | 0.00% |
| 53300 ADVERTISING LEGAL NOTICE | 280 | 144 | 288 | 100 | 200 | 200 | 200 | - | 0.00% |
| 53600 ELECTRIC POWER PURCHASE | 11,828,889 | 6,213,371 | 12,426,742 | 12,197,824 | 11,676,671 | 12,074,218 | 12,074,218 | - | 0.00% |
| 53620 GAS | 578 | 407 | 814 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 53630 POWER CONSUMED | 160,567 | 68,088 | 136,177 | 142,000 | 142,000 | 135,000 | 135,000 | - | 0.00% |
| 53635 TELEPHONE | 3,258 | 2,416 | 4,832 | 5,000 | 4,000 | 4,000 | 4,000 | - | 0.00% |
| 53720 RAILROAD LEASE | - | 202 | 404 | 2,000 | 2,000 | - | - | - | 0.00% |
| 53810 RENT - CITY HALL | 1,350 | 788 | 1,575 | 1,350 | 1,350 | 1,350 | 1,350 | - | 0.00% |
| 54040 MEMBERSHIP DUES | 1,227 | - | - | 500 | 500 | 500 | 500 | - | 0.00% |
| 54041 EMPLOYEE TRAINING | 12,387 | 634 | 1,268 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% |
| 54042 TRAVEL | 2,429 | 1,676 | 3,353 | 3,500 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 1,614 | 989 | 1,978 | 950 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 54051 MEDICAL EXPENSES | 150 | 195 | 390 | 750 | 750 | 750 | 750 | - | 0.00% |
| 54059 GENERATOR FUEL | 1,317 | 808 | 1,617 | 17,500 | 17,500 | 17,500 | 5,000 | (12,500) | -71.43% |
| 54060 GENERATOR O&M | 14,800 | 6,615 | 13,230 | 5,000 | 5,000 | 8,500 | 8,500 | - | 0.00% |
| 54078 PUBLIC POWER WEEK | 2,535 | 3,110 | 6,219 | 1,500 | 2,500 | 2,500 | 3,000 | 500 | 20.00% |
| Total | \$ 12,310,822 | \$ 6,479,505 | \$ 12,959,009 | \$ 12,693,374 | \$ 12,149,671 | \$ 12,488,468 | \$ 12,488,468 | \$ - | 0.00% |

| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
|---------------------------------|---------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|------------------|---------------|
| Capital Expenditure | Actual | December | End | Approved | Approved | Approved | Requested Budget | Requested | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | | Increase | |
| 55023 CPITAL EQUIPMENT | | | | | | | | - | 0.00% |
| 55024 CAPITAL-VEHICLES | - | 193,732 | 387,464 | 34,700 | 55,000 | 6,000 | 36,000 | 30,000 | 500.00% |
| 55044 Capital - Facilities | | | | | | | | | 0.00% |
| 55050 CAPITAL-SYSTEM | - | 1,534 | 3,069 | 75,000 | 60,000 | 60,000 | 90,000 | 30,000 | 50.00% |
| Total | \$ - | \$ 195,266 | \$ 390,533 | \$ 109,700 | \$ 115,000 | \$ 66,000 | \$ 126,000 | \$ 60,000 | 90.91% |
| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
| Debt | Actual | December | End | Approved | Approved | Approved | Requested Budget | Requested | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | | Increase | |
| 56010 NOTE PMT- ALTEC TRUCK e10 | | 25,266 | 50,531 | 24,356 | 24,356 | 24,575 | | (24,575) | -100.00% |
| 56064 NOTE PMT ROW BUCKET | 19,029 | - | 19,029 | 19,029 | 19,029 | - | | - | 0.00% |
| 56077 NOTE PMT ROW BUCKET e- | 24,575 | 25,352 | 24,575 | 24,575 | 24,575 | 26,879 | 26,879 | - | 0.00% |
| 56078 Note Payment Truck-bucket | | - | - | - | - | - | | - | 0.00% |
| 56210 DEBT PAYMENTS | - | 164,959 | 329,918 | 395,206 | 244,315 | 329,918 | 336,963 | 7,045 | 2.14% |
| Total Debt | 43,604 | 215,576 | 424,053 | 463,166 | 312,275 | 381,372 | 363,842 | (17,530) | -4.60% |
| | 2014-2015 | Through | FY 15-16 Year | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 16-17 | Percentage |
| Fund Transfers | Actual | December | End | Approved | Approved | Approved | Requested Budget | Requested | Difference |
| | | 2015 | Projections | Budget | Budget | Budget | | Increase | |
| 57000 OVERHEAD ALLOCATION | 281,975 | 140,988 | 281,975 | 297,347 | 297,347 | 297,347 | 297,347 | - | 0.00% |
| 57001 ALLOCATION TO GFUND | 1,138,800 | 770,150 | 1,540,300 | 1,271,784 | 1,271,784 | 1,239,521 | 1,212,784 | (26,737) | -2.10% |
| 57250 DEPRECIATION FUND | - | 22,000 | 44,000 | 44,100 | 44,100 | 44,000 | 44,000 | - | 0.00% |
| Total Trfr-Funds | 1,420,775 | 933,138 | 1,866,275 | 1,613,231 | 1,613,231 | 1,580,868 | 1,554,131 | (26,737) | -1.66% |

DPW: RIGHT OF WAY MAINTENANCE

DEPARTMENT OF PUBLIC WORKS: RIGHT OF WAY MAINTENANCE

MISSION

The mission of the Right of Way Maintenance (ROW) Division is to provide customers with reliable and safe services in a cost-effective manner and to keep the City's Right of Ways where city infrastructure is located cleared so that the other crews within Public Works can maintain the infrastructure in a more effective and efficient manner.

ACHIEVEMENTS

This division was formed in FY 16 with an anticipated twenty-four month schedule to achieve full operations.

Exceptional Infrastructure

- Acquired equipment and began to assume responsibility for all right of way maintenance operations.

REPORT ON FY 15-16 GOALS AND OBJECTIVES

Since the division was formed late in FY 16, no goals or objectives were met except as stated above.

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure

- Fully staff the division.
- Conduct maintenance assessments of structures and assume responsibility for structure maintenance.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 0 | 9 | 0 | 0 | 0 | 3 | 4 | 1 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 9 | 0 | 0 | 0 | 3 | 4 | 1 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 15-16 Approved Budget | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|------------------------------|--------------------------------|--------------------------|
| Salaries and Wages | \$ - | \$ - | \$ 174,174 | \$ - | \$ - | \$ 174,174 | \$ 237,159 | \$ 62,985 | 36% |
| Operational | - | 326 | 70,700 | - | - | 70,700 | 60,700 | (10,000) | -14% |
| Capital | - | 133,184 | 133,184 | - | - | - | - | - | 0% |
| Total | \$ - | \$ 133,510 | \$ 378,058 | \$ - | \$ - | \$ 244,874 | \$ 297,859 | \$ 52,985 | 22% |

DPW: SANITARY SEWER

DEPARTMENT OF PUBLIC WORKS: SANITARY SEWER

MISSION

The mission of the Sanitary Sewer Division is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

ACHIEVEMENTS

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Completed development of Corrective Action Plan for sewer maintenance and system improvement. Researched and identified required sewer equipment needed for sewer system repairs. Created an I&I team to address I&I issues. Improved access to sewer pump stations. Installed remote monitoring systems to monitor pump station performance. |
|----------------------------|---|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|--|
| System Maintenance | <ul style="list-style-type: none"> Continue FOG ordinance implementation and begin FOG ordinance enforcement. Improve I&I Maintenance program to include annual maintenance and repair plan. Fully staff an I&I team to address I&I issues. | <ul style="list-style-type: none"> FOG information compiled for distribution to customers. Began to address I & I maintenance and repair plan. I&I team developed and work began to address I & I issues. |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Identify and prepare maintenance plans for cross connections between sanitary and storm sewer. | <ul style="list-style-type: none"> In the early stages. |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Continue FOG ordinance implementation and begin FOG ordinance enforcement. Improve I&I Maintenance program to include annual maintenance and repair plan. Fully staff an I&I team to address I&I issues. Complete sanitary sewer survey and evaluation work on the Miller's Fork Basin. Rehabilitate 75 manholes. Formulate policy on service line repair. |
|----------------------------|---|

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|--|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 3 | 3 | 3 | 3 | 3 | 5 | 4.5 | (0.5) |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 3 | 3 | 3 | 3 | 3 | 5 | 4.5 | (0.5) |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 113,129 | \$ 71,109 | \$ 142,218 | \$ 152,906 | \$ 195,720 | \$ 170,784 | \$ 204,654 | \$ 33,870 | 17% |
| Operational | 1,577,758 | 538,590 | 1,090,923 | 1,528,890 | 1,604,190 | 1,569,090 | 1,559,150 | (9,940) | -1% |
| Capital | - | 31,006 | 62,012 | 31,037 | 30,000 | 40,000 | 40,000 | - | 0% |
| Debt | - | 3,084 | 31,992 | 6,167 | 6,167 | 31,992 | 31,992 | - | - |
| Transfer | 189,150 | 126,600 | 253,200 | 142,367 | 142,367 | 142,367 | 142,367 | - | - |
| Overhead | 46,352 | 23,176 | 46,352 | 38,758 | 38,758 | 38,758 | 38,758 | - | - |
| Total | \$ 1,926,389 | \$ 793,564 | \$ 1,626,697 | \$ 1,900,125 | \$ 2,017,202 | \$ 1,992,991 | \$ 2,016,921 | \$ 23,930 | 1% |

The 2016 – 2017 Sanitary Sewer Budget has a total net increase of \$23,930 in expenditures from last year, primarily due to the following:

- System Maintenance decreased by \$9,940 mainly due to Fuel.
- Salaries & Wages increased by \$33,870 due to reallocation of personnel.

CAPITAL FUNDING

The Sanitary Sewer Department requests a total of \$40,000 in capital expenditures in 2015/2016 to cover the costs associated with the purchase of some equipment for maintaining and repairing manholes and funds for the purchase of a new hydraulic pack system and payments towards a small tracked digging machine. The city anticipates the need to conduct significant sewer repair work, which it intends to fund out of the I&I fund which is not reflected in this budget.

DEBT SERVICE

The Sanitary Sewer Department has a note payment for a sewer back hoe of \$25,825 annually for three years, with FY 17 being the final payment.

SANITARY SEWER 710

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 59,806 | \$ 42,091 | \$ 84,183 | \$ 96,318 | \$ 131,498 | \$ 104,079 | \$ 135,277 | \$ 31,198 | 29.98% |
| 50110 OVERTIME SALARIE | 16,825 | 8,884 | 17,767 | 7,500 | 7,500 | 7,500 | 7,500 | - | 0.00% |
| 50400 SOCIAL SECURITY | 5,765 | 3,786 | 7,572 | 7,942 | 10,633 | 8,536 | 10,922 | 2,386 | 27.96% |
| 50500 SC RETIREMENT | 7,691 | 5,561 | 11,123 | 11,109 | 14,942 | 12,174 | 15,691 | 3,517 | 28.89% |
| 50700 WORKMENS COMPEI | 4,781 | 2,035 | 4,071 | 5,533 | 4,781 | 10,998 | 5,901 | (5,097) | -46.34% |
| 50800 UNEMPLOYMENT CLAIMS | | | | 200 | 200 | 200 | 200 | - | 0.00% |
| 51741 GROUP HEALTH INS. | 18,007 | 8,539 | 17,077 | 24,148 | 25,958 | 27,130 | 28,959 | 1,829 | 6.74% |
| 51750 GROUP LIFE-SC RETI | 254 | 212 | 425 | 156 | 208 | 167 | 203 | 36 | 21.56% |
| Total | \$ 113,129 | \$ 71,109 | \$ 142,218 | \$ 152,906 | \$ 195,720 | \$ 170,784 | \$ 204,654 | \$ 33,870 | 17% |
| Operational Expenditure | | | | | | | | | |
| 52010 MATERIAL SALES | - | - | - | 300 | 300 | 300 | 100 | (200) | -66.67% |
| 52100 OFFICE SUPPLIES | 150 | 6 | 13 | 100 | 100 | 100 | 100 | - | 0.00% |
| 52130 POSTAGE | 53 | 142 | 284 | 100 | 100 | 100 | 200 | 100 | 100.00% |
| 52190 CHEMICALS | 369 | 241 | 482 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 114 | 9 | 17 | - | - | - | - | - | 0.00% |
| 52220 FUEL OIL LUBRICAT | 11,646 | 2,592 | 5,184 | 13,000 | 20,000 | 15,000 | 7,000 | (8,000) | -53.33% |
| 52221 VEHICLE REPAIRS | 4,082 | 7,657 | 15,315 | 13,000 | 4,000 | 4,000 | 4,000 | - | 0.00% |
| 52222 VEH TIRE PURCHASI | 2,601 | 1,253 | 2,506 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 52223 VEHICLE MAINTENA | 15,246 | 621 | 1,242 | 5,640 | 6,000 | 6,000 | 6,000 | - | 0.00% |
| 52225 RADIO MAINT | - | - | - | 250 | 250 | 250 | 250 | - | 0.00% |
| 52240 SAFETY MATERIAL | 4,426 | 411 | 822 | 1,200 | 15,000 | 1,500 | 1,000 | (500) | -33.33% |
| 52253 NEW TAPS | - | - | - | 2,500 | 2,500 | 2,500 | - | (2,500) | -100.00% |
| 52400 SMALL TOOLS EQUIP | 2,780 | 895 | 1,791 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 52720 BLDG & GROUND MA | 302 | 3,383 | 6,765 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52771 SYSTEM MAINTENA | 9,122 | 13,110 | 26,220 | 75,000 | 75,000 | 65,000 | 65,000 | - | 0.00% |
| 52773 R O W CLEARING | 42 | 27,680 | 55,360 | 5,000 | 5,000 | - | - | - | 0.00% |
| 52780 LIFT STATION MAIN | 37,675 | 1,344 | 2,688 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 53030 PROFESSIONAL SERV | 1,200 | - | - | - | - | 10,000 | 10,000 | - | 0.00% |
| 53035 PROFESSIONAL SERV | 28,867 | 27,720 | 55,440 | - | - | - | - | - | 0.00% |
| 53260 UNIFORMS | 1,393 | 443 | 886 | 1,500 | 2,000 | 1,000 | 1,500 | 500 | 50.00% |
| 53300 ADVERTISING LEGAL | 100 | - | - | 150 | 150 | 150 | 150 | - | 0.00% |
| 53610 LCWSC TRT | 1,441,964 | 446,128 | 900,000 | 1,378,000 | 1,419,340 | 1,419,340 | 1,420,000 | 660 | 0.05% |
| 53620 GAS | 1,479 | - | - | 800 | 600 | 600 | 600 | - | 0.00% |
| 53630 POWER CONSUMED | 10,545 | 2,644 | 5,287 | 5,100 | 15,000 | 10,000 | 10,000 | - | 0.00% |
| 53635 TELEPHONE | 340 | 125 | 251 | 2,000 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 53650 SEWER SERVICE | - | 945 | 1,890 | - | - | - | - | - | 0.00% |
| 53776 REGULATORY FEES | - | - | 6,000 | - | 12,600 | 6,000 | 6,000 | - | 0.00% |
| 53810 RENT - CITY HALL | 1,350 | 563 | 1,125 | 1,350 | 1,350 | 1,350 | 1,350 | - | 0.00% |
| | | | | 1,000 | - | - | - | - | 0.00% |
| 54041 EMPLOYEE TRAININ | 1,372 | 320 | 640 | - | 1,000 | 2,000 | 2,000 | - | 0.00% |
| 54042 TRAVEL | - | - | - | 500 | 500 | 500 | 500 | - | 0.00% |
| 54050 INCIDENTAL EXPEN | 236 | 37 | 74 | 250 | 250 | 250 | 250 | - | 0.00% |
| 54051 MEDICAL EXPENSES | 305 | 321 | 643 | 150 | 150 | 150 | 150 | - | 0.00% |
| Total | \$ 1,577,758 | \$ 538,590 | \$ 1,090,923 | \$ 1,528,890 | \$ 1,604,190 | \$ 1,569,090 | \$ 1,559,150 | \$ (35,100) | -2% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-E) | - | 4,435 | 8,870 | 31,037 | - | 10,000 | 40,000 | 30,000 | 300.00% |
| 55024 CAPITAL SYSTEM | | | | | | - | | - | 0.00% |
| 55025 SEWER I & I CAP UN) | - | | | - | - | | | - | 0.00% |
| 55044 CAPITAL OUTLAY-F) | - | 26,571 | 53,142 | | 30,000 | 30,000 | - | (30,000) | -100.00% |
| Total | \$ - | \$ 31,006 | \$ 62,012 | \$ 31,037 | \$ 30,000 | \$ 40,000 | \$ 40,000 | \$ - | 0% |
| | | | | | | | | | |
| | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
| Debt Service/ Fund Transfers | | | | | | | | | |
| 56079 Note Pay. Back Hoe-I & I | | | 25,825 | - | | 25,825 | 25,825 | - | 0.00% |
| Total | \$ - | \$ - | \$ 25,825 | \$ - | \$ - | \$ 25,825 | \$ 25,825 | \$ - | |
| | | | | | | | | | |
| | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
| Debt Service/ Fund Transfers | | | | | | | | | |
| 56210 DEPRECIATION FUN) | - | 3,084 | 6,167 | 6,167 | 6,167 | 6,167 | 6,167 | - | 0.00% |
| 57000 OVERHEAD ALLOCA | 46,352 | 23,176 | 46,352 | 38,758 | 38,758 | 38,758 | 38,758 | - | 0.00% |
| 57001 ALLOCATION TO GF) | 189,150 | 126,600 | 253,200 | 142,367 | 142,367 | 142,367 | 142,367 | - | 0.00% |
| Total Trfns | 235,502 | 152,860 | 305,719 | 187,292 | 187,292 | 187,292 | 187,292 | - | 0.00% |

DPW: STORM SEWER

DEPARTMENT OF PUBLIC WORKS: STORM SEWER

MISSION

The mission of the Storm Sewer Division is to improve drainage throughout the City by performing improvement projects, routine maintenance and repair on the City's storm water drainage system.

ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Identified maintenance needs through the effort of beginning the cMOM audit program. |
|----------------------------|--|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|---|
| System Maintenance | <ul style="list-style-type: none"> Implement recommendations from CMOM audit. | <ul style="list-style-type: none"> Implementation underway for CMOM |
| Exceptional Infrastructure | <ul style="list-style-type: none"> Identify and prepare maintenance plans for cross connections between sanitary and storm sewer. Require storm water best management practices in new construction. | <ul style="list-style-type: none"> In the early stages. Rolled over to FY 16-17 |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Identify and prepare maintenance plans for cross connections between sanitary and storm sewer. Require storm water best management practices in new construction. Clean and inspect 50% of city street catch basins |
|----------------------------|---|

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|------------------|-----------------------|-------------------------------|--------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|
| Full - Time | 2 | 0 | 0 | 2 | 2 | 0 | 0 | 0 |
| Part - Time | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 4 | 0 | 0 | 2 | 2 | 0 | 0 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|-------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 107,185 | \$ - | \$ - | \$ 103,469 | \$ 108,931 | \$ - | \$ - | \$ - | 0% |
| Operational | 2,950 | 714 | 1,427 | 14,000 | 10,000 | 6,100 | 2,600 | (3,500) | -35% |
| Capital | - | - | 5,950 | - | - | - | - | - | 0% |
| Total | \$ 110,135 | \$ 714 | \$ 7,377 | \$ 117,469 | \$ 118,931 | \$ 6,100 | \$ 2,600 | \$ (3,500) | -3% |

The 2016 – 2017 Storm Sewer budget has a total decrease of \$3,500 from last year's budget. This is due to the reduction of the line item maintenance contracts.

CAPITAL FUNDING

There are no capital requests funded in the Storm Sewer budget.

DEBT SERVICE

There is currently no debt service in the Storm Sewer division.

DPW: WATER DISTRIBUTION

DEPARTMENT OF PUBLIC WORKS: WATER DISTRIBUTION

MISSION

The mission of the Water Distribution Division is to effectively repair, replace, and expand the City's water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

ACHIEVEMENTS

Exceptional Infrastructure

- Continued water meter change out program.
- Repaired leaks and identified critical needs in the system.
- Worked with Water Treatment to implement a unidirectional flushing system.

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|-----------------------------------|---|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> • Complete water meter change out program. • Replace Skyland Drive Water Main. • Conduct engineering assessment of the South Broad Street Water Main. | <ul style="list-style-type: none"> • Personnel made great strides and should complete this early on in FY17 • Funding not available – seeking grants • Engineering in process |

PROPOSED FY 14-15 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Exceptional Infrastructure

- Complete water meter change out program.
- Replace Skyland Drive Water Main.
- Conduct engineering assessment and complete plans for the replacement of the South Broad Street Water Main.
- Replace 10 fire hydrants.
- Complete engineering and design of 12" water main to improve water pressure in Clinton Mill neighborhood.
- Complete tie in projects on Adair Street, Maple Street, Walnut Street, Misallie Street, and Calvert Avenue.
- Install 10" valve at Adair Street and Jacobs Highway intersection.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 12-13 Requested Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|----------------------------|---------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 0 | 5 | 5 | 3 | 3 | 3 | 4.5 | 1.5 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 5 | 5 | 3 | 3 | 3 | 4.5 | 1.5 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 196,382 | \$ 137,243 | \$ 274,487 | \$ 150,881 | \$ 162,717 | \$ 242,781 | \$ 219,058 | \$ (23,723) | -10% |
| Operational | 248,976 | 124,290 | 248,580 | 193,516 | 301,100 | 326,700 | 294,800 | \$ (31,900) | -10% |
| Capital | 170 | 9,600 | 19,200 | 121,000 | 140,500 | 61,000 | 87,250 | \$ 26,250 | 43% |
| Debt | 121,673 | 60,823 | 121,647 | 121,115 | 121,673 | 121,648 | 123,056 | \$ 1,408 | 1% |
| Transfer | 232,050 | 158,250 | 316,500 | 168,112 | 168,112 | 168,112 | 168,112 | \$ - | 0% |
| Overhead | 57,940 | 28,970 | 57,940 | 50,161 | 50,161 | 50,161 | 50,161 | - | 0% |
| Total | \$ 857,191 | \$ 519,176 | \$ 1,038,352 | \$ 804,785 | \$ 944,263 | \$ 970,402 | \$ 942,437 | \$ (27,965) | -3% |

The 2016 – 2017 Water Distribution budget has a total decrease of \$27,965 in operational expense from last year. Significant changes include the following line items.

- Salaries and Wages decreased by \$23,723 due to reallocation of personnel
- Water System Maintenance decreased by \$20,000 and new taps decreased by \$10,000.
- Capital expenditures were increased by \$26,250 for project funding equipment replacement.

CAPITAL FUNDING

The Water Distribution Division budget includes funding of \$87,250 in capital expenditures for the following:

- Vehicles: \$6,000 payment to depreciation for payment of vehicle replacement.
- Equipment: \$21,250 for the acquisition of replacement tools and equipment including partial payment on a tracked trenching / mini excavator machine.
- System Maintenance: \$60,000 for replacement of the Skyland Drive water line using internal labor, hydrant replacement, and valve and tie in projects outlined above.

DEBT SERVICE

There is \$123,056 budgeted for debt service in the Water Distribution Department for payment on the 2011 Revenue Bonds.

WATER DISTRIBUTION 720

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 116,922 | \$ 85,890 | \$ 171,780 | \$ 102,939 | \$ 106,249 | \$ 157,135 | \$ 143,558 | \$ (13,577) | -8.64% |
| 50110 OVERTIME SALARIES | 22,316 | 13,717 | 27,434 | 6,000 | 6,000 | 6,000 | 15,000 | 9,000 | 150.00% |
| 50400 SOCIAL SECURITY | 10,508 | 7,389 | 14,777 | 8,334 | 8,587 | 12,480 | 12,130 | (350) | -2.81% |
| 50500 SC RETIREMENT | 14,995 | 10,888 | 21,776 | 11,656 | 12,067 | 17,748 | 17,426 | (322) | -1.82% |
| 50700 WORKMENS COMPENSA | 8,587 | 2,147 | 4,294 | 5,807 | 7,500 | 8,587 | 8,587 | - | 0.00% |
| 50800 UNEMPLOYMENT CLAIM | - | - | - | 250 | 250 | - | 250 | 250 | 100.00% |
| 51741 GROUP HEALTH INS. | 22,801 | 17,106 | 34,213 | 15,732 | 21,896 | 40,586 | 21,893 | (18,693) | -46.06% |
| 51750 GROUP LIFE-SC RETIREM | 254 | 106 | 212 | 163 | 168 | 245 | 215 | (30) | -12.24% |
| Total | \$ 196,382 | \$ 137,243 | \$ 274,487 | \$ 150,881 | \$ 162,717 | \$ 242,781 | \$ 219,058 | \$ (23,723) | -15% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52010 MATERIAL SALES | 18 | - | - | 1,500 | 1,000 | 1,000 | 500 | (500) | -50.00% |
| 52100 OFFICE SUPPLIES | 238 | 61 | 123 | 250 | 250 | 250 | 250 | - | 0.00% |
| 52120 PRINTER LEASE | - | - | - | 1,430 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 52125 PRINTING EXPENSE | 147 | - | - | 200 | 200 | 200 | 200 | - | 0.00% |
| 52130 POSTAGE | 70 | 23 | 47 | 150 | 150 | 150 | 150 | - | 0.00% |
| 52190 CHEMICALS | 38 | - | - | 500 | 500 | 500 | 500 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 289 | 264 | 527 | 600 | 1,000 | 500 | 500 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 10,930 | 2,182 | 4,363 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% |
| 52221 VEHICLE REPAIRS | 3,399 | 2,557 | 5,114 | 2,000 | 2,000 | 5,000 | 2,500 | (2,500) | -50.00% |
| 52222 VEH TIRE PURCHASE/RE | 196 | 16 | 32 | 5,000 | 1,000 | 1,000 | 500 | (500) | -50.00% |
| 52223 VEHICLE MAINTENANCE | 551 | 1,746 | 3,491 | 1,500 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 52225 RADIO MAINT | - | - | - | 200 | 200 | 200 | 200 | - | 0.00% |
| 52240 SAFETY MATERIAL | 1,698 | 1,408 | 2,816 | 1,200 | 1,200 | 1,200 | 1,500 | 300 | 25.00% |
| 52253 NEW TAPS | 43 | 37 | 75 | 10,000 | 10,000 | 10,000 | - | (10,000) | -100.00% |
| 52400 SMALL TOOLS EQUIPME | 4,270 | 3,403 | 6,806 | 4,500 | 4,500 | 4,500 | 5,000 | 500 | 11.11% |
| 52720 BLDG & GROUND MAINT | 547 | 154 | 307 | 1,000 | 500 | 500 | 500 | - | 0.00% |
| 52771 SYSTEM MAINTENANCE | 96,371 | 54,343 | 108,686 | 75,000 | 100,000 | 130,000 | 110,000 | (20,000) | -15.38% |
| 52773 R O W CLEARING | - | - | - | 5,000 | 5,000 | - | - | - | 0.00% |
| 53030 PROF SERVICES-ENGINE | 112,964 | 53,982 | 107,964 | 60,500 | 150,000 | 150,000 | 150,000 | - | 0.00% |
| 53260 UNIFORMS | 2,572 | 953 | 1,905 | 2,186 | 2,000 | 1,000 | 2,500 | 1,500 | 150.00% |
| 53300 ADVERTISING LEGAL NC | - | 108 | 216 | 100 | 100 | 100 | 100 | - | 0.00% |
| 53620 GAS | 3,627 | 292 | 585 | 1,000 | 1,000 | 1,100 | 1,100 | - | 0.00% |
| 53630 POWER CONSUMED | 3,820 | 1,084 | 2,169 | 1,200 | 1,400 | 1,400 | 1,400 | - | 0.00% |
| 53635 TELEPHONE | 1,816 | 1,212 | 2,425 | 4,000 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 53640 WATER CONSUMED | - | - | - | 500 | 500 | 500 | - | (500) | -100.00% |
| 53650 SEWER SERVICE | - | - | - | 500 | 500 | 500 | - | (500) | -100.00% |
| 53720 RAILROAD LEASE | - | - | - | 1,000 | 1,000 | - | - | - | 0.00% |
| 54040 MEMBERSHIP DUES | 992 | - | - | - | 300 | 300 | 600 | 300 | 100.00% |
| 54041 EMPLOYEE TRAINING | 545 | 170 | 340 | 3,000 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 54042 TRAVEL | 3,408 | 116 | 231 | 1,000 | 750 | 750 | 750 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 99 | - | - | 250 | 300 | 300 | 300 | - | 0.00% |
| 54051 MEDICAL EXPENSES | 330 | 179 | 358 | 250 | 250 | 250 | 250 | - | 0.00% |
| Total | \$ 248,976 | \$ 124,290 | \$ 248,580 | \$ 193,516 | \$ 301,100 | \$ 326,700 | \$ 294,800 | \$ (31,900) | -11% |

| | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|----------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-EQUIP | 170 | - | - | 21,000 | 32,500 | 10,000 | 21,250 | 11,250 | 112.50% |
| 55024 CAPITAL OUTLAY-VEH | - | 6,000 | 12,000 | - | 20,000 | 6,000 | 6,000 | - | 0.00% |
| 55044 CAP OUTLAY-FACILITY | - | - | - | - | 40,000 | - | - | - | 0.00% |
| 55070 CAPITAL- WATER SYSTE | - | 3,600 | 7,200 | 100,000 | 48,000 | 45,000 | 60,000 | 15,000 | 33.33% |
| Total | \$ 170 | \$ 9,600 | \$ 19,200 | \$ 121,000 | \$ 140,500 | \$ 61,000 | \$ 87,250 | \$ 26,250 | 1 |

| Debt Service/ Fund Transfers | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|-----------------------------|--------------------------------------|-------------------------------------|---|---|---|--|--|----------------------------------|
| 56054 BOND PAYMENT-CO | 121,673 | 60,823 | 121,647 | 121,115 | 121,673 | 121,648 | 123,056 | 1,408 | 1.16% |
| 56210 Debt Payments | | | | - | | | | - | |
| Total Debt | \$ 121,673 | \$ 60,823 | \$ 121,647 | \$ 121,115 | \$ 121,673 | \$ 121,648 | \$ 123,056 | \$ 1,408 | 1.16% |
| Debt Service/ Fund Transfers | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
| 57000 OVERHEAD ALLOCATIO | 57,940 | 28,970 | 57,940 | 50,161 | 50,161 | 50,161 | 50,161 | - | 0.00% |
| 57001 ALLOCATION TO GFUND | 232,050 | 158,250 | 316,500 | 168,112 | 168,112 | 168,112 | 168,112 | - | 0.00% |
| Total Transfers | \$ 289,990 | \$ 187,220 | \$ 374,440 | \$ 218,273 | \$ 218,273 | \$ 218,273 | \$ 218,273 | \$ - | 0.00% |

DPW: WATER FILTRATION & TREATMENT

DEPARTMENT OF PUBLIC WORKS: WATER FILTRATION & TREATMENT

MISSION

The mission of the Water Filtration Division is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

ACHIEVEMENTS

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Achieved low chlorine total residual certification and eliminate toxicity issues in backwash system. Achieved constant and consistent removal of choline from sludge water. |
|----------------------------|--|

REPORT ON FY 15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|----------------------------|--|---|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Achieve low chlorine total residual certification and eliminate toxicity issues in backwash system. Achieve constant and consistent removal of choline from sludge water. | <ul style="list-style-type: none"> Successfully completed for FY 15-16, Achieved for FY 15-16 |
| First Class City | <ul style="list-style-type: none"> Meet AWOP standards for drinking water. Achieve satisfactory rating on annual sanitary survey | <ul style="list-style-type: none"> Received AWOP award Achieved satisfactory rating |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|----------------------------|--|
| Exceptional Infrastructure | <ul style="list-style-type: none"> Achieved low chlorine total residual certification and eliminate toxicity issues in backwash system. Achieved constant and consistent removal of choline from sludge water. Identify and plan for lab rehabilitation. Complete a pilot program for conversion to promaganate as oxidizer. Clean and paint water plant interior. Replace worn valves and equipment, refurbish the weirs in all three basins. |
| First Class City | <ul style="list-style-type: none"> Meet AWOP standards for drinking water. Achieve satisfactory rating on annual sanitary survey |

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 7 | 5 | 6 | 7 | 7 | 7 | 7 | 0 |
| Part - Time | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 0 |
| Total | 9 | 7 | 8 | 9 | 9 | 9 | 9 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 396,746 | \$ 228,467 | \$ 456,935 | \$ 382,438 | \$ 422,268 | \$ 453,202 | \$ 505,597 | \$ 52,395 | 12% |
| Operational | 686,042 | 329,639 | 659,279 | 577,975 | 753,725 | 660,775 | 658,725 | (2,050) | 0% |
| Capital | - | - | - | 104,000 | 29,300 | 15,000 | 50,000 | 35,000 | 233% |
| Debt | - | 244,331 | 488,663 | 431,821 | 288,866 | 488,663 | 501,818 | 13,155 | 3% |
| Transfer | - | - | - | - | - | - | - | - | 0% |
| Overhead | - | - | - | - | - | - | - | - | 0% |
| Total | \$ 1,082,787 | \$ 802,438 | \$ 1,604,876 | \$ 1,496,234 | \$ 1,494,159 | \$ 1,617,640 | \$ 1,716,140 | \$ 98,500 | 7% |

The 2016- 2017 Water Filtration Budget has a total net increase of \$63,500 due to various increases and decreases in expenditures. Significant changes include the following line items:

- Debt Payments increased by \$13,155 to cover the division's portion of the public works bonds.
- Sludge Disposal increased by \$3,000 due to the fact that city is disposing of more sludge now that the belt press has been repaired.
- Salaries and Wages increased by \$52,000 to allow for the inclusion of shift differential pay and hiring and retention bonuses and trainee hiring to maintain an adequate staffing level in this critical division.
- Capital was increased by \$35,000.
- Power Consumed was increased by \$20,000 while treatment Chemicals decreased by \$20,000.

CAPITAL FUNDING

The Water Filtration Department has a total capital funding of \$50,000 to allow for interior painting of the facility and weir rehabilitation, and valve replacement programs.

DEBT SERVICE

The Water Filtration Department has \$501,818 budgeted for payment of the 2012 Bond Issuances.

WATER FILTRATION 730

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-----------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | 271,629 | 159,346 | 318,692 | 271,689 | 300,645 | 322,640 | 367,738 | 45,098 | 13.98% |
| 50110 OVERTIME SALARIES | 25,319 | 14,840 | 29,680 | 7,000 | 7,000 | 6,000 | 6,000 | - | 0.00% |
| 50400 SOCIAL SECURITY | 22,494 | 13,202 | 26,405 | 21,319 | 23,535 | 25,217 | 28,591 | 3,374 | 13.38% |
| 50500 SC RETIREMENT | 30,064 | 19,004 | 38,008 | 29,819 | 33,072 | 35,274 | 41,074 | 5,800 | 16.44% |
| 50700 WORKMENS COMPENSA | 15,286 | 3,822 | 7,643 | 14,334 | 14,822 | 17,350 | 15,286 | (2,064) | -11.90% |
| 50800 UNEMPLOYMENT CLAIM | - | - | - | 50 | 50 | - | - | - | 0.00% |
| 51741 GROUP HEALTH INS. | 31,573 | 18,096 | 36,193 | 37,809 | 42,683 | 46,227 | 46,357 | 130 | 0.28% |
| 51750 GROUP LIFE-SC RETIREM | 382 | 157 | 314 | 418 | 461 | 494 | 551 | 57 | 11.54% |
| Total | \$ 396,746 | \$ 228,467 | \$ 456,935 | \$ 382,438 | \$ 422,268 | \$ 453,202 | \$ 505,597 | \$ 52,395 | 12% |

| | 2014-2015 Actual | Through December 2012 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 14-15 Requested Budget | FY 16-17 Requested Increase | Percentage Difference | |
|--------------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|--------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 176 | 176 | 353 | 500 | 400 | 400 | 400 | - | 0.00% |
| 52110 OFFICE EQUIP - MAINT. | 80 | - | - | 775 | 775 | 775 | 775 | - | 0.00% |
| 52120 PRINTER LEASE | 1,185 | 2,092 | 4,184 | - | - | - | 4,200 | 4,200 | - |
| 52125 PRINTING EXPENSE | 11 | - | - | 1,250 | 1,250 | 1,250 | 1,250 | - | 0.00% |
| 52130 POSTAGE | 1,548 | 606 | 1,213 | 3,000 | 2,000 | 2,000 | 2,000 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 28 | - | - | 500 | 500 | 500 | 500 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 967 | 897 | 1,794 | 1,800 | 1,300 | 1,300 | 1,800 | 500 | 38.46% |
| 52221 VEHICLE REPAIRS | 83 | - | - | 300 | 300 | 300 | 300 | - | 0.00% |
| 52222 VEH TIRE PURCHASE/REI | 108 | 26 | 52 | 100 | 100 | 100 | 250 | 150 | 150.00% |
| 52223 VEHICLE MAINTENANCE | 14 | 66 | 131 | 200 | 200 | 200 | 200 | - | 0.00% |
| 52225 RADIO MAINT | - | 880 | 1,760 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52240 SAFETY MATERIAL | 1,277 | 1,305 | 2,609 | 1,800 | 1,100 | 1,600 | 1,600 | - | 0.00% |
| 52280 WATER TREATMENT CHI | 102,666 | 68,388 | 136,776 | 160,000 | 165,000 | 165,000 | 145,000 | (20,000) | -12.12% |
| 52281 SLUDGE DISPOSAL | 15,055 | 6,137 | 12,275 | 17,000 | 17,000 | 25,000 | 25,000 | - | 0.00% |
| 52282 LAB CHEMICALS | 35,034 | 24,854 | 49,709 | 30,250 | 35,150 | 42,000 | 45,000 | 3,000 | 7.14% |
| 52400 SMALL TOOLS EQUIPME | 203 | 202 | 405 | 500 | 500 | 500 | 500 | - | 0.00% |
| 52720 BLDG & GROUND MAINT | 2,618 | 1,327 | 2,655 | 2,200 | 2,200 | 5,000 | 5,000 | - | 0.00% |
| 52771 SYSTEM MAINTENANCE | 123,849 | 30,117 | 60,233 | 64,000 | 64,000 | 75,000 | 75,000 | - | 0.00% |
| 52773 R O W CLEARING | - | - | - | 2,000 | 2,000 | - | - | - | 0.00% |
| 53000 PROF SERVICES | - | - | - | - | 20,000 | - | - | - | 0.00% |
| 53029 LAB TESTING | 6,995 | 10,743 | 21,486 | 6,000 | 8,900 | 8,900 | 7,500 | (1,400) | -15.73% |
| 53030 PROF SERVICES-ENGINEE | 17,983 | 914 | 1,828 | 20,000 | 20,000 | 20,000 | 20,000 | - | 0.00% |
| 53260 UNIFORMS | 2,934 | 138 | 276 | 2,600 | 2,300 | 1,200 | 1,200 | - | 0.00% |
| 53300 ADVERTISING LEGAL NO | 752 | - | - | 300 | 300 | 300 | 300 | - | 0.00% |
| 53620 GAS | 2,274 | - | - | 1,000 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 53630 POWER CONSUMED | 331,828 | 155,633 | 311,266 | 211,000 | 350,000 | 250,000 | 270,000 | 20,000 | 8.00% |
| 53635 TELEPHONE | 4,277 | 2,886 | 5,773 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 53640 WATER CONSUMED | - | - | - | - | 200 | 200 | - | (200) | -100.00% |
| 53650 SEWER SERVICE | - | - | - | - | 200 | 200 | - | (200) | -100.00% |
| 53774 MAINTENANCE CONTRA | 7,843 | 7,806 | 15,613 | 3,000 | 8,600 | 9,600 | 9,600 | - | 0.00% |
| 53776 REGULATORY FEES | 18,423 | 10,399 | 20,798 | 20,250 | 20,700 | 20,700 | 21,000 | 300 | 1.45% |
| 53810 RENT - CITY HALL | 1,400 | 817 | 1,633 | 1,400 | 1,400 | 1,400 | - | (1,400) | -100.00% |
| 54040 MEMBERSHIP DUES | 410 | 62 | 124 | - | 600 | 600 | 600 | - | 0.00% |
| 54041 EMPLOYEE TRAINING | 1,931 | 771 | 1,541 | 2,000 | 2,000 | 3,000 | 3,000 | - | 0.00% |
| 54042 TRAVEL | 1,022 | 752 | 1,505 | 2,000 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 54050 INCIDENTAL EXPENSE | 1,804 | 1,424 | 2,848 | 250 | 250 | 250 | 250 | - | 0.00% |
| 54051 MEDICAL EXPENSES | 275 | 220 | 440 | 500 | 500 | 500 | 500 | - | 0.00% |
| 54059 GENERATOR FUEL | - | - | - | 8,000 | 8,000 | 8,000 | 5,000 | (3,000) | -37.50% |
| 54060 GENERATOR O&M | - | - | - | 9,000 | 9,000 | 9,000 | 5,000 | (4,000) | -44.44% |
| 54079 WATER DRINKING WEEK | 992 | - | - | 1,000 | 1,000 | - | - | - | 0 |
| 54080 INTEREST/BANK FEES | - | - | - | - | - | - | - | - | 0.00% |
| Total | \$ 686,042 | \$ 329,639 | \$ 659,279 | \$ 577,975 | \$ 753,725 | \$ 660,775 | \$ 658,725 | \$ (2,050) | \$(2) |

| Capital Expenditure | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|-------------------------------------|-----------------------------|--------------------------------------|-------------------------------------|---|---|---|--|--|----------------------------------|
| 55023 CAPITAL OUTLAY-EQUIF | - | - | - | 5,000 | 17,800 | - | - | - | 0% |
| 55044 CAP OUTLAY-FACILITY I | - | - | - | 99,000 | 11,500 | 15,000 | 50,000 | 35,000 | 233.33% |
| Total Capital | \$ - | \$ - | \$ - | \$ 104,000 | \$ 29,300 | \$ 15,000 | \$ 50,000 | \$ 35,000 | 233.33% |
| Debt Service/ Fund Transfers | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
| 56210 DEBT PAYMENTS | - | 242,981 | 485,963 | 429,121 | 286,166 | 485,963 | 499,118 | 13,155 | 2.71% |
| Total Debt/ | - | 242,981 | 485,963 | 429,121 | 286,166 | 485,963 | 499,118 | 13,155 | 2.71% |
| Debt Service/ Fund Transfers | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 2013-2014 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
| 57250 DEPRECIATION FUND | - | 1,350 | 2,700 | 2,700 | 2,700 | 2,700 | 2,700 | - | 0.00% |
| Total /Depr | - | 1,350 | 2,700 | 2,700 | 2,700 | 2,700 | 2,700 | - | 0.00% |

DAS: FLEET SERVICES

DEPARTMENT OF ADMINISTRATIVE SERVICES: FLEET SERVICES

MISSION

The mission of the Fleet Services Division is to provide the city's vehicle and equipment fleet with effective and efficient maintenance at the lowest possible cost.

ACHIEVEMENTS

Fiscal Stability • Continued to maintain the fleet within limited budgets.

REPORT ON FY15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|--------------------|--|---|
| Fiscal Stability | Adopt CLA recommendations regarding tires and oil change practice changes. | Funding was not allocated for a facility expansion or to implement CLA recommendations. Rolled into FY 16-17. |

PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

Fiscal Stability • Adopt CLA recommendations regarding tires and oil change practice changes.

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|-------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 67,570 | \$ 28,357 | \$ 56,715 | \$ 56,989 | \$ 58,987 | \$ 53,752 | \$ 57,256 | \$ 3,504 | 4% |
| Operational | 11,891 | 7,248 | 14,497 | 9,535 | 8,775 | 8,900 | 7,950 | (950) | -8% |
| Capital | - | - | - | 12,000 | 12,000 | 8,000 | - | (8,000) | 0% |
| Total | \$ 79,461 | \$ 35,606 | \$ 71,211 | \$ 78,524 | \$ 79,762 | \$ 70,652 | \$ 65,206 | \$ (5,446) | 2% |

CAPITAL FUNDING

The Maintenance Division's Budget has no capital funding budgeted

DEBT SERVICE

The Maintenance Department has no debt service budgeted.

FLEET 735

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | 49,157 | 18,363 | 36,726 | 37,482 | 38,606 | 38,898 | 39,676 | 778 | 2.00% |
| 50110 OVERTIME SALARIES | 1,483 | 2,681 | 5,362 | 1,800 | 1,800 | 1,800 | 1,800 | - | 0.00% |
| 50400 SOCIAL SECURITY | 3,872 | 1,610 | 3,220 | 3,005 | 3,091 | 4,776 | 3,173 | (1,603) | -33.56% |
| 50500 SC RETIREMENT | 5,177 | 2,296 | 4,592 | 4,203 | 4,344 | 6,044 | 4,558 | (1,486) | -24.58% |
| 50700 WORKMENS COMPEN | 2,141 | 535 | 1,071 | 1,975 | 1,806 | 2,127 | 2,146 | 19 | 0.89% |
| 50800 UNEMPLOYMENT COMP | - | - | - | 50 | 50 | 50 | 50 | - | 0.00% |
| 51741 GROUP HEALTH INSURANCE | 5,740 | 2,872 | 5,745 | 8,416 | 9,232 | - | 5,795 | 5,795 | - |
| 51750 GROUP LIFE-SC RETIREMENT | - | - | - | 58 | 58 | 58 | 58 | - | 0.00% |
| Total | \$ 67,570 | \$ 28,357 | \$ 56,715 | \$ 56,989 | \$ 58,987 | \$ 53,752 | \$ 57,256 | \$ 3,504 | 6% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|---------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 193 | 46 | 92 | 75 | 75 | 50 | 50 | - | 0.00% |
| 52190 CHEMICALS | 2,896 | 1,668 | 3,337 | 1,200 | 1,200 | 1,200 | 1,200 | - | 0.00% |
| 52210 CLEANING SUPPLIES | 116 | - | - | 300 | 300 | 300 | 300 | - | 0.00% |
| 52220 FUEL OIL LUBRICANTS | 1,682 | 400 | 799 | 2,500 | 1,700 | 1,700 | 1,200 | (500) | -29.41% |
| 52221 VEHICLE REPAIRS | 682 | 437 | 874 | 300 | 300 | 300 | 300 | - | 0.00% |
| 52222 VEHICLE TIRE PURCHASES | 509 | 786 | 1,573 | 300 | 300 | 300 | 300 | - | 0.00% |
| 52223 VEHICLE MAINTENANCE | 307 | 118 | 236 | 200 | 200 | 300 | - | (300) | -100.00% |
| 52225 RADIO MAINTENANCE | - | - | - | 50 | 50 | 50 | - | (50) | -100.00% |
| 52240 SAFETY MATERIAL | 134 | 30 | 59 | 100 | 150 | 150 | 150 | - | 0.00% |
| 52400 SMALL TOOLS EQUIPMENT | 3,943 | 2,071 | 4,142 | 2,500 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 52720 BLDG & GROUND MAINTENANCE | 372 | 1,106 | 2,212 | 250 | 250 | 250 | 250 | - | 0.00% |
| 53260 UNIFORMS | 346 | - | - | 550 | 550 | 550 | 550 | - | 0.00% |
| 53620 GAS | - | - | - | 400 | 400 | 400 | 400 | - | 0.00% |
| 53630 POWER CONSUMPTION | 350 | 169 | 338 | 410 | 400 | 400 | 400 | - | 0.00% |
| 53635 TELEPHONE | 221 | 37 | 74 | 200 | 200 | 250 | 250 | - | 0.00% |
| 54050 INCIDENTAL EXPENSES | 141 | 380 | 760 | 100 | 100 | 100 | 100 | - | 0.00% |
| 54051 MEDICAL EXPENSE | - | - | - | 100 | 100 | 100 | - | (100) | -100.00% |
| Total | \$ 11,891 | \$ 7,248 | \$ 14,497 | \$ 9,535 | \$ 8,775 | \$ 8,900 | \$ 7,950 | \$ (950) | (3) |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-EQUIPMENT | - | - | - | 12,000 | 12,000 | 8,000 | - | (8,000) | -100.00% |
| 55024 CAPITAL VEHICLES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0% |
| 55044 CAPITAL FACILITIES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0% |
| Total | \$ - | \$ - | \$ - | \$ 12,000 | \$ 12,000 | \$ 8,000 | \$ - | \$ (8,000) | 0% |

OCM: RISK MANAGEMENT

OFFICE OF THE CITY MANAGER: RISK MANAGEMENT

MISSION

Risk Management, a unit of the Office of the City Manager, is committed to furnishing each city employee a place of employment that is free from recognized hazards through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Office of Risk Management is also charged with the responsibility for the preservation of assets, both physical and human by identifying, evaluating, and controlling loss exposures faced by the City of Clinton. The Office of Risk Management seeks to reduce workers' compensation claims, reduce damage to city assets and private property, and reduce premiums for workers' compensation and property/liability insurance coverage.

Risk Management includes the Division of Human Resources which strives to provide an equal opportunity for employment and advancement to the most highly qualified recruits and current employees through comprehensive screening processes, competitive pay structure, and employee benefits that meet or exceed requirements of state and federal labor laws and are consistent with established employment practice law.

ACHIEVEMENTS

First Class City

- Reduced new hire / employee on boarding time to forty-five (45) days for 90 % of new DPS personnel and thirty (30) days for 90% of new OCM, DAS, DCED, and DPW personnel.
- Conducted a partial compensation and classification study
- Maintained claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible.
- Reduced at-fault vehicle and equipment damage incidents to three (3) or below.
- Completed a full scale rebid of all general liability and workman's compensation insurance.

REPORT ON FY15-16 GOALS AND OBJECTIVES

| Strategic Priority | Goal / Objective | Status |
|--------------------|---|--|
| First Class City | <ul style="list-style-type: none"> • Reduce new hire / employee on boarding time to forty-five (45) days for 90 % of new DPS personnel and thirty (30) days for 90% of new OCM, DAS, DCED, and DPW personnel. • Reduce new hire / employee on boarding time to forty-five (45) days for 90 % of new DPS personnel and thirty (30) days • Conduct a partial compensation and classification study • Maintain claim frequency at or below ten | <ul style="list-style-type: none"> • Streamlined hiring process to reduce onboarding time to less than 30 days for 90% of employees. • Achieved goal-93.8% of new personnel were hired within 45 days. • Partially complete-finished in 7/16. • Decrease in recordable injuries by |

| | |
|---|--|
| <p>(10) reportable incidents in order to reduce the worker’s compensation modifier and keep insurance premiums as low as possible.</p> <ul style="list-style-type: none"> Reduce at-fault vehicle and equipment damage incidents to three (3) or below for 90% of new OCM, DAS, DCED, and DPW personnel. | <p>8% with claims payout of only \$6,279.</p> <ul style="list-style-type: none"> Exceed vehicle safety goal with only 2 recordable city vehicle accidents in 2015 |
|---|--|

PERFORMANCE MEASURES

RISK MANAGEMENT PERFORMANCE MEASURES

| Performance Measures Type | Description | CY13 | CY14 | CY15 |
|----------------------------|---|----------|----------|-----------|
| Risk Assessment | Outside assessments conducted | 2 | 5 | 3 |
| Risk Assessment | Potential OSHA Violations Found | 4 | 5 | 3 |
| Risk Assessment | OSHA Violations Corrected | 4 | 5 | 3 |
| Claim Frequency & Severity | Maximum Targeted Claim Frequency (Events) | 10 | 10 | 12 |
| Claim Frequency & Severity | Actual Claim Frequency (Events) | 9 | 13 | 16 |
| Claim Frequency & Severity | Total Cost of Injury | \$36,102 | \$71840* | \$20995** |
| Claim Frequency & Severity | Average Cost per Claim | \$3,282 | \$6,531 | \$1,750 |
| Claim Frequency & Severity | State Average Cost per Claim CY 14 | \$13,826 | \$13,840 | \$13,889 |
| Claim Frequency & Severity | % less than/greater than state avg. | >83% | >52% | >87% |

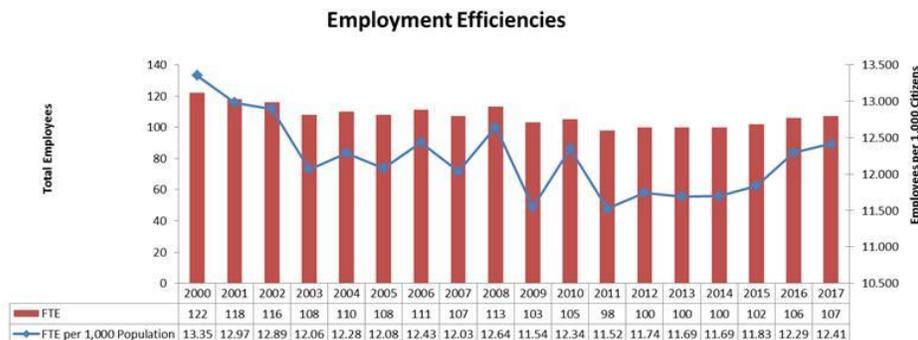
**2 claims = \$67,369 which skews the avg.*

***1 claim = \$15,915 which skews the avg.*

HUMAN RESOURCES PERFORMANCE MEASURES

The City of Clinton has had a 12.3% decrease in full-time equivalent positions since 2000. The employee to citizen ratio is 12.41 employees to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community. The budget includes funding for one additional position as outlined below:



PROPOSED FY 16-17 OPERATIONAL GOALS AND OBJECTIVES

The Division has identified the following new goals and objectives for the next fiscal year.

| | |
|------------------|--|
| First Class City | <ul style="list-style-type: none"> • Complete the compensation and classification study • Maintain claim frequency at or below ten (10) reportable incidents in order to reduce the worker's compensation modifier and keep insurance premiums as low as possible. • Maintain at-fault vehicle and equipment damage incidents to three (3) or below • Implement new internal communication system to keep employees informed. • Expand safety training efforts. |
|------------------|--|

PERSONNEL ANALYSIS

| Personnel | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase |
|--------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Full - Time | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Part - Time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |

BUDGETARY ANALYSIS

| Total Expenditures | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries and Wages | \$ 62,577 | \$ 31,940 | \$ 63,880 | \$ 72,466 | \$ 64,773 | \$ 84,758 | \$ 66,829 | (17,929) | -21% |
| Operational | 16,097 | 5,251 | 10,502 | 18,200 | 22,700 | 27,300 | 28,050 | 750 | 3% |
| Capital | 12,805 | 15,078 | 15,078 | 21,000 | - | 15,078 | - | (15,078) | -100% |
| Total | \$ 91,479 | \$ 52,269 | \$ 89,460 | \$ 111,666 | \$ 87,473 | \$ 127,136 | \$ 94,879 | \$ (32,257) | -25% |

CAPITAL FUNDING

There is no capital funding for Risk Management this fiscal year.

DEBT SERVICE

The Risk Management Office has no debt service budgeted.

RISK MANAGEMENT 740

FY 16/17

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Salaries & Wages | | | | | | | | | |
| 50100 SALARIES | \$ 53,469 | \$ 26,726 | \$ 53,452 | \$ 51,457 | \$ 53,396 | \$ 66,192 | \$ 55,020 | \$ (11,172) | -16.88% |
| 50400 SOCIAL SECURITY | 3,797 | 1,881 | 3,761 | 3,936 | 4,085 | 5,064 | 4,209 | (855) | -16.88% |
| 50500 SC RETIREMENT | 5,459 | 2,916 | 5,832 | 5,506 | 5,740 | 7,221 | 6,047 | (1,174) | -16.26% |
| 50700 WORKMENS COMPENSAT | 1,472 | 367 | 734 | 1,569 | 1,472 | 1,795 | 1,471 | (324) | -18.05% |
| 51741 GROUP HEALTH INS. | (1,749) | - | - | 9,921 | - | 4,393 | - | (4,393) | -100.00% |
| 51750 GROUP LIFE-SC RETIREMI | 128 | 51 | 101 | 77 | 80 | 93 | 82 | (11) | -11.83% |
| Total | \$ 62,577 | \$ 31,940 | \$ 63,880 | \$ 72,466 | \$ 64,773 | \$ 84,758 | \$ 66,829 | \$ (17,929) | -28% |

| | 2014-2015 Actual | Through December 2015 | FY 15-16 Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|--------------------------------|---------------------|-----------------------------|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Operational Expenditure | | | | | | | | | |
| 52100 OFFICE SUPPLIES | 497 | 593 | 1,185 | 1,200 | 1,000 | 1,000 | 1,900 | 900 | 90.00% |
| 52120 PRINTER LEASE | - | - | - | - | 600 | 600 | 600 | - | 0.00% |
| 52130 POSTAGE | 88 | 35 | 71 | 200 | 150 | 100 | 100 | - | 0.00% |
| 52220 FUEL OIL LUBRICATION | 67 | 18 | 35 | 600 | 250 | 250 | 250 | - | 0.00% |
| 52223 VEHICLE MAINTENANCE | - | - | - | 300 | 300 | 150 | - | (150) | -100.00% |
| 52240 SAFETY MATERIAL | 557 | - | - | 500 | 1,000 | 1,100 | 1,100 | - | 0.00% |
| 53030 PROF SERVICES-ENGINE | 2,000 | - | - | - | 3,000 | 10,000 | 10,000 | - | 0.00% |
| 53260 UNIFORMS | 291 | 6 | 13 | 150 | 150 | 150 | 250 | 100 | 66.67% |
| 53630 POWER CONSUMED | 1,243 | 624 | 1,249 | 1,300 | 1,300 | 1,100 | 1,300 | 200 | 18.18% |
| 53635 TELEPHONE | 2,122 | 1,618 | 3,235 | 3,000 | 3,000 | 2,500 | 3,000 | 500 | 20.00% |
| 54040 MEMBERSHIP DUES | 515 | - | - | 450 | 450 | 450 | 500 | 50 | 11.11% |
| 54041 EMPLOYEE TRAINING | 915 | 370 | 740 | 1,500 | 1,500 | 2,500 | 2,700 | 200 | 8.00% |
| 54042 TRAVEL | 2,724 | 992 | 1,985 | 2,500 | 2,500 | 2,500 | 2,650 | 150 | 6.00% |
| 54050 INCIDENTAL EXPENSE | 203 | 29 | 57 | 400 | 3,500 | 500 | 500 | - | 0.00% |
| 54051 MEDICAL EXPENSES | 1,866 | 530 | 1,059 | 2,600 | 500 | 2,400 | 1,200 | (1,200) | -50.00% |
| 54056 SAFETY INCENTIVE | 3,008 | 436 | 873 | 3,500 | 3,500 | 2,000 | 2,000 | - | 0.00% |
| Total | \$ 16,097 | \$ 5,251 | \$ 10,502 | \$ 18,200 | \$ 22,700 | \$ 27,300 | \$ 28,050 | \$ 750 | 3% |

| | 2014-2015 Actual | Through December 2015 | Year End Projections | FY 13-14 Approved Budget | FY 14-15 Approved Budget | FY 15-16 Approved Budget | FY 16-17 Requested Budget | FY 16-17 Requested Increase | Percentage Difference |
|----------------------------|---------------------|-----------------------------|----------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|-----------------------------------|--------------------------|
| Capital Expenditure | | | | | | | | | |
| 55023 CAPITAL OUTLAY-EQUIP | - | - | - | - | - | - | - | - | 0.00% |
| 55024 CAPTITAL VEHICLES' | 12,805 | 15,078 | 15,078 | 21,000 | - | 15,078 | - | (15,078) | -100.00% |
| 55023 CAPITAL FACILITIES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0% |
| Total | \$ 12,805 | \$ 15,078 | \$ 15,078 | \$ 21,000 | \$ - | \$ 15,078 | \$ - | \$ 15,078 | 0% |



City of Clinton Annual Budget

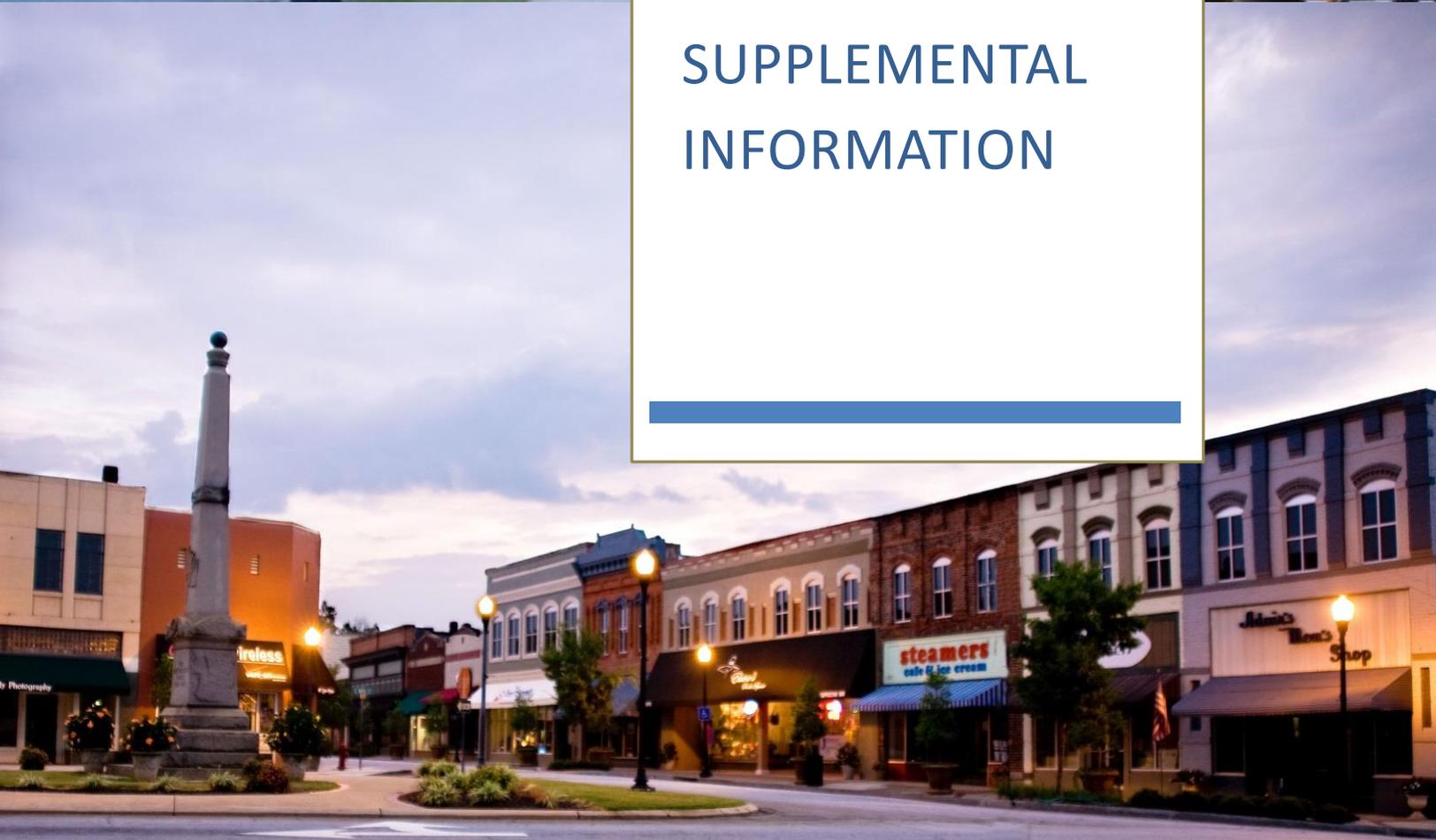
Fiscal Year
2016-2017



CLINTON
South Carolina



SUPPLEMENTAL INFORMATION



GLOSSARY OF TERMS

SUPPLEMENTAL DATA: GLOSSARY OF TERMS

ACCOUNT GROUP: A self-balancing set of accounts that has no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report, classify, and report information on the financial status and separations of an entity.

ACCRUAL BASIS OF ACCOUNTING: The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

APPROPRIATION: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ASSESSED VALUATION: The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by a government which has monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial position and results of operations;
- test whether transactions have been legally performed;
- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources.

BOND: A written promise to pay (debt) a specified sum of money (called principal of face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BALANCED BUDGET: A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

BUDGET DOCUMENT: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets.

CURRENT TAXES: Taxes levied and due within one year.

DEBT: An obligation resulting from borrowed money or for the purchase of goods.

Services. Debts of governments issued in bonds and notes.

DEBT LIMIT: The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

DEBT SERVICE: Payment of interest and repayment of principal to holders of a government.

DELINQUENT TAXES: Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

DEPARTMENT: A major administrative division of the city which manages an operation or group of related operations.

DEPRECIATION: The decrease in value of physical assets due to the use and passage of time.

ENTERPRISE FUNDS: To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR: Any consecutive 12-month period designated as the budget year.

FIXED ASSET: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's assets over its liabilities.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

GENERAL FUND: To account for all resources not required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard setting body for government entities.

INTERFUND TRANSFERS: Amounts transferred from one fund to another.

LEVY: To impose taxes, special assessments, or service charges for the support of city activities.

LONG TERM DEBT: Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

MILL: A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available. It is recommended as the standard for most governmental funds.

OBJECTION OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- personal services (salaries & wages);
- contracted services (utilities, maintenance contracts, travel);
- supplies and materials;
- capital outlays.

OBJECTIVES: Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

OPERATING BUDGET: A budget for general expenditures such as salaries, utilities and supplies.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

REVENUE: The term designates an increase to a fund's assets which:

- does not increase a liability;
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities;
- does not represent an increase in contributed capital.

REVENUE BOND: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS: To account for resources which are legally restricted for specific purposes.

TAX ANTICIPATION NOTES: Notes issued in anticipation of taxes which are retired usually from taxes collected.

TRANSMITTAL LETTER: A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

UNENCUMBERED BALANCE: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

ABBREVIATIONS:

OCM: Office of the City Manager

DCED: Department of Community & Economic Development

DAS: Department of Administrative Services

DPS: Department of Public Safety

DPW: Department of Public Works

CHART OF ACCOUNTS

SUPPLEMENTAL DATA: CHART OF ACCOUNTS

50100 SALARIES

Funds are provided in this account for compensation of the employees for their services to the City of Clinton. A Christmas Bonus is included.

50110 OVERTIME SALARIES

Budgeted amount based on time worked over 40 hours per workweek.

50400 SOCIAL SECURITY

The City is required to pay social security wages based on employee's gross wages. The current contribution rate is .0145 (Medicare) and .0620 (FICA).

50500 SOUTH CAROLINA RETIREMENT

The City participates in the S C Retirement System. The employee contributes .065 of gross wages. The City contributes .1099 of total wages.

50600 SOUTH CAROLINA POLICE RETIREMENT

The City participates in the S. C. Police Retirement system. The employees contribute .0650 of gross wages. The City contributes .1342 of total wages.

50900 PART-TIME FIRE FIGHTER PAY

The Fire Department currently has twenty-two volunteer firefighters and twenty-four public safety officers. A volunteer is paid \$12.50 for the first hour and \$6.00 per hour for every hour thereafter. Volunteer firemen are paid by the quarter, starting in January of each year. Public Safety Officers and full time personnel are paid their regular hourly salary.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

54701 GENERAL FUND – 5% BALANCE

This account provides funds to the City for 5% of the balance after the first \$25,000.00 is funded to the City.

54702 PROMOTION FUND – 3% BALANCE

This account provides funds to be used for promotion of the City of Clinton. After funds are distributed to the City's General Fund, 30% of the balance is available for the Accommodations Committee to use for promotions.

54703 TOURISM – RELATED FUND – 35%

This account provides funds to be used for the promotion of tourism in the City of Clinton. After funds are distributed to the City's General Fund, 65% of the balance is available for the Accommodations Committee to use for tourism.

54111 JURY DUTY FEES

Fees associated with the use of a jury trial.

81760 ACCIDENTAL DEATH INSURANCE

Accidental death insurance is provided through the S. C. Retirement System for police officers and fireman. Total salaries multiply the rate .002.

51770 GROUP LIFE POLICE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .002 is multiplied by total salaries.

51741 GROUP HEALTH INSURANCE

The City provides health insurance to all full time employees. The coverage is provided by Blue Choice of South Carolina.

51750 GROUP LIFE – SOUTH CAROLINA RETIREMENT

Group Life Insurance is provided through the South Carolina Retirement System. The rate of .0015 is multiplied by total salaries.

53020 LEGAL FEES

This account provides for expenses associated with legal advice pertaining to personnel issues.

50700 WORKER'S COMPENSATION

The City provides insurance coverage to employees injured as a result of employment. The City is a member of the South Carolina Municipal Insurance Trust, which provides workers with compensation coverage. The rate varies by job.

52920 FIRE PREVENTION

This account provides funds for Fire Marshall re-certification and Public Fire Education, which includes Smoke Detector programs, Code Enforcement and Fire Department Open House materials e.g.: Refreshments, Balloons, Fire Prevention handouts and postings.

53600 PURCHASED POWER

This account provides the funds necessary for the purchase of power that the City of Clinton sells to its customers. The City of Clinton purchases power from the Piedmont Municipal Power Agency.

52010 MATERIAL SALES

This fund is provided for an avenue to charge material purchased from the City of Clinton due to traffic accidents or vandalism to the City's Electrical System. Material purchased by contractors is also charged to this account.

53610 LCWSC TREATMENT

This account provides funds to pay for sewer treatment charges to Laurens County Water and Sewer Authority.

52100 OFFICE SUPPLIES

The purchase of basic office supplies is needed to maintain the offices, e.g. copier paper, staples, pens, pencils, etc.

52105 MATERIALS AND SUPPLIES

Funds in this account are provided to cover any expenses not budgeted in any other line item.

52110 OFFICE EQUIPMENT MAINTENANCE –COPIER AND PRINTERS

This account covers the expenses associated with the maintenance and upkeep with this department office equipment. It includes the maintenance contract for the Xerox Copier, toner and drum cartridges

52111 FILM/DEVELOPING

This account provides funds for the purchase of film and film developing for accidents and crime scenes. The Police Department will use digital cameras for the booking process and on some crime scenes. We are still required to use 35mm film on all major crime scenes due to ability to manipulate digital photos.

52112 AMMUNITION

Funds are provided in this account for the purchase of ammunition to be used by the police officers during qualifying at the firing range. During this budget year, initial and recurring training is required for the approximately 60 public safety employees (police and fire division combined). A need for continued education and training is necessary to maintain a safe level of security at our area schools. Training will be required for 12 public safety officers to possess a long-rifle while on patrol.

52115 DRUG/GRANT MATERIAL

The purchase of materials to be used with equipment purchased through grant funds. The City provides matching funds for grants with this account. LLBG 10% match COPS 25% match School Res. 25%.

52190 CHEMICALS

Expenses for chemicals used in the Sewer Streets and Sanitation Department are funded here. The Sewer Department has the responsibility for the up keep of several lift stations. Chemicals such as weed killer and degreasers are used here. These include degreasers and chemicals used to disinfect the garbage trucks.

52210 CLEANING MATERIALS

Funds in this line item cover the routine cleaning and upkeep of the City Buildings. This account also covers the materials and supplies to maintain the cleanliness of the City's vehicles.

52220 FUEL/LUBRICATION

This account provides funds for the purchase of fuel and the purchase of oil and lubricants for the vehicles assigned to the various City Departments.

52230 MEALS FOR PRISONERS

The Police Department must supply meals to all prisoners housed at the Police Department. This account provides funds to cover expenses associated with housing prisoners. The increase is due to the increase in crime and the expansion of the area to protect.

52235 TRUSTEE MAINTENANCE

The City participates in the State program that allows the City to house up to five trustees. This service is cost effective for the City. The City currently houses three trustees. This account provides funds to cover all expenses associated with the housing and the maintenance of the trustees. Costs include \$50.00 per week for meals, \$45.00 per month for services, medical expenses, etc.

Meals \$50.00 per week x 5 men x 52 weeks = \$13,000.00
Services \$45.00 per month x 5 men x 12 months = \$2,700.00
Medical costs for trustees - \$500.00
SC Dept. of Corrections Dress Code \$500

52240 SAFETY MATERIAL

Funds in this account are provided to cover the expenses associated with the purchase of safety material and supplies. The City of Clinton complies with all OSHA and EPA regulations regarding safety practices. This covers all purchases of safety related equipment.

52250 STREET LIGHT MAINTENANCE

The Electrical Department is responsible for the maintenance of the streetlights within the city limits of Clinton. Funds are provided in this account for this purpose.

53260 UNIFORMS

Funding from this account provides uniforms for current personnel in this department. As required by OSHA, the employees of the Electrical Department wear Nomex Fire Retardant clothing. Right-of-way maintenance employees wear 100% cotton.

If the uniform is not issued through a uniform vendor, and the employee is required to wear a City of Clinton LOGO shirt then the standard practice is to allow up to \$450 per employee per year.

52282 LAB SUPPLIES AND CHEMICALS

Funds are provided in this account for the purchase of supplies necessary to perform daily tasks as required by DHEC. It is required by DHEC that our Filter Plant personnel run certain tests each day to determine the quality of water that we are producing.

53275 SLED COMPUTER

The Police Department has access to SLED information by computer. This is used to run license checks and to obtain background information

53026 JUVENILE COST

The City must provide funds to cover costs for housing juveniles in Columbia. The City is charged \$35.00 per day per juvenile.

52280 WATER TREATMENT CHEMICALS

Funds are made available in this line item for the purchase of chemicals in the water treatment process. Chemicals used include chlorine, lime slurry, fluoride and alum. Chemicals are currently bid for a period of one year.

52281 SLUDGE DISPOSAL

During the process of back washing the filter at the Filter Plant, solid particles that have been filtered out of the raw water are sent to a holding tank at our location. Over a period of time this waste is run through a press system that separates these particles from the water. Once these particles are separated it leaves a mud-like substance that must be disposed of in a landfill. This account provides for this disposal and also any chemicals that may be used in this process.

52400 SMALL TOOLS AND EQUIPMENT

Funds in this account are provided for the purchase and replacement of small hand tools by the Crewmembers in performing their day-to-day duties. Also, Class A pumpers and aerial ladders in the Fire Department are required to be equipped with hand tools, salvage covers, drop lights and hand lights

52450 GARBAGE CONTAINERS

This account is used to purchase residential garbage containers. These containers are sold to City of Clinton residential customers at the cost the City pays for them.

53000 PROFESSIONAL SERVICES – AGENT

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc.

53029 LAB TESTING – OUTSIDE SERVICES

This account covers expenses incurred for testing of lab samples that cannot be performed by our lab at the Filter Plant.

53030 PROFESSIONAL SERVICES

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc. such as the Annual Audit, electrical engineers, etc. For example, these engineers provide services such as mapping, designs in upgrading our electrical and SCADA systems, and rate studies.

53031 GIS – MAINT., SOFTWARE, UPGRADES

Funds in this account are provided for the software, computer maintenance and upgrades for the City's GIS Computer System.

53635 TELEPHONE

Each department is responsible for budgeting an amount based on expected use for long distance and monthly fees. This account also includes charges for cellular phone usage.

52225 RADIO MAINTENANCE

This account provides funds for repairs to and the maintenance of all radios owned by the City.

52130 POSTAGE

This account provides funds for postage needs throughout the City. The postage machine's functionality allows Departmental coding; therefore, the costs are allocated by the postage machine reports

54042 TRAVEL

This account covers transportation to and from meetings associated with departmental training seminars, schools, and various other meetings. The City provides per diem for all employees.

53300 ADVERTISING

This account is provided for the publishing of advertisements and legal notices in publications of general circulation.

52125 PRINTING

This account funds printing needs for the City Departments. e.g. incident reports, letterhead, forms, etc.

50700 UNEMPLOYMENT CLAIMS

The City of Clinton must provide funds for unemployment claims made by employees that have resigned or have had their employment terminated.

53540 CITIZEN TREE SERVICE

The City of Clinton has instituted a service where if a tree must be cut down in a citizen's yard. The City will pay the vendor. The Citizen may choose to pay the City in one lump sum payment or be billed through the Utility Billing System in monthly payments. A revenue line item will exist as an offset to this expense account.

53620 NATURAL GAS

Funds in this account are provided to purchase natural gas to supply the standby generator located at the Public Works Building. This generator is utilized during power outages to supply power to the radio and telephone systems. Natural gas is also purchased to provide a heat source in several of the City buildings.

53623 UTILITIES PURCHASED

This account provides funds for the purchase of natural gas for City Hall and the Community Building.

53630 POWER CONSUMED

This account covers the cost of power consumed by all of the City owned facilities. These meters are read monthly and a journal entry is made.

53640 WATER CONSUMED

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53650 SEWER SERVICE

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

53720 RAILROAD LEASE

This account covers the expenses paid to CSX Railroad for rights-of-way privileges. The City has several electrical lines that cross or run parallel to CSX property.

52720 BUILDING AND GROUNDS MAINTENANCE

This account provides funds for the general maintenance of the city's buildings. Items that may be included in this account are as follows: plumbing repairs, replacement of florescent tubes.

52251 NEW ELECTRICAL CONNECTIONS

Funds in this account are provided for the expenses incurred while making a new customer connection to the city's electrical system.

52252 NEW RENTAL LIGHT CONNECTIONS

This account is provided for the expense of adding new lighting customers to our system. The customer has several choices from which to choose.

52253 NEW SEWER/WATER TAPS

This account provides the funds necessary to make new sewer/water taps for customers on our system.

52725 EQUIPMENT MAINTENANCE/SERVICE

This account covers contract costs for computers, computer software and toner for copiers. The City currently contracts with Smith Data for software maintenance.

53277 SOFTWARE MAINTENANCE

Funds from this account are provided for maintenance contracts for the City software.

52250 STREET AND TRAFFIC SIGN MAINTENANCE

Funds in this account are provided for the purchase and maintenance of street name and traffic signs. The City of Clinton maintains only the City streets and state roads are maintained by the SCDOT.

53555 BOND INSURANCE

The City of Clinton currently provides a blanket bond of \$50,000.00 in order to cover all employees with the exception of the Finance Department, e.g. City Manager, Building Inspectors, Street and Sanitation Supervisor, Public Works Director, etc.

53760 STREET MAINTENANCE

Funds in this account are provided for routine street maintenance

53763 LANDFILL FEES

Expenses paid to Laurens County and to Waste Management for the disposal of citywide waste are paid from this account.

52221 VEHICLE REPAIRS

This account covers maintenance repairs for the vehicles assigned to this department. This covers engine, brakes and other repairs that may be performed by local repair shops.

52222 VEHICLE TIRE PURCHASES

This account provides the funds to purchase and repair tires for City vehicles. Purchase prices are based on bid prices and prices through State Purchasing.

5223 VEHICLE MAINTENANCE

This expenditure account covers the cost of routine maintenance for the vehicles assigned to the Electrical Department. Routine maintenance is defined as engine oil and filter changes, transmission filter changes, headlamps, and windshield wipers, etc.

52771 SYSTEM MAINTENANCE

The funds provided in this account cover the expenses with the maintenance of the City's electrical system.

52772 TREE AND ROW MAINTENANCE

Funds in this account are provided for stump removal within street rights-of-way in the general fund.

52773 R. O. W. CLEARING

Funds from this account provide for the expenses associated with the clearing of electrical rights-of-way. Funds are also provided in this account for removal of stumps that is within our rights-of-way.

53779 PROFESSIONAL SERVICES – LANDFILL

The South Carolina Department of Health and Environmental Control requires that the City of Clinton monitor the City Landfill for chemicals and other matter that has been placed in the landfill. Davis and Floyd Engineering of Greenwood provides these services for the City and also submits reports to DHEC as to their findings each year.

53810 RENT – CITY HALL

The Public Works Building is charged each month for rent to City of Clinton. The expenses are divided between the Electric, Sewer, Storm Sewer Departments and the Filter Plant.

53910 **YMCA**

The City of Clinton does not operate a recreation department but supports the work of the Clinton YMCA. The City's funds 28% of the YMCA'S annual operating budget. The City has an agreement with the YMCA that is approved by City Council each year.

52930 **PARKS**

This account provides 20% matching funds for any grants that the City may receive for the purchase of playground equipment for the City parks.

52940 **UPTOWN BEAUTIFICATION**

The Streets and Parks Department provides maintenance and upkeep on the uptown of Clinton. These services include planting of flowers, on a bi-annual basis, in the pots located along store fronts, and maintaining the monument area.

54010 **ELECTIONS**

The City pays Laurens County Board of Elections and Registration to conduct the City's elections. The City holds elections every two years.

54015 **ANNEXATIONS**

This account provides expenses associated with annexations of parcels into the corporate City limits of Clinton. (Maps, plats, and other expenses associated with annexations)

54041 **EMPLOYEE TRAINING**

This account provides funds for training to enhance personnel safety and enrich employee and departmental professionalism.

53025 **BANKING SERVICES**

This account funds costs associated with banking services for the General Fund, e.g. wire fees, service charges, return check fees, etc.

54029 **ECONOMIC DEVELOPMENT CORPORATION**

This fund provides for the expenses incurred by the economic development board.

54031 **SPECIAL NEEDS, DISABILITIES AND UNITED WAY**

This account provides funds for United Way, Special Needs and Disabilities.

54032 **MAIN STREET PROGRAM**

This account provides the funds necessary for the implementation of the main street program

54040 MEMBERSHIP DUES

This account provides funding for professional publications and manuals. It also funds membership dues for various organizations and associations for membership of department personnel.

54045 MORALE AND WELFARE

This account funds events to show appreciation for the City employees. The City sponsors dinners, door prizes, and special events.

54046 SPECIAL EVENTS

This account provides funding for special events for organizations, e.g. Planning Commission, Appeals Board, United Way, Chamber of Commerce, and the NAACP.

54050 INCIDENTAL EXPENSES

This account provides funds for expenses not normally budgeted, e.g. bereavement, car tags, etc.

54051 MEDICAL EXPENSES

SCDOT requires that each employee that possesses a Commercial Drivers License undergo random drug and alcohol screenings. Each quarter 25% of these drivers are tested. This account also covers Hepatitis B vaccinations, and pre-employment drug testing.

54052 CODE BOOKS

This accounts account provides funds for the purchase of building codebooks for use by the code enforcement officer.

54054 MEDICAL EXPENSES/EQUIPMENT/FIRST RESPONDER EQUIPMENT

This account provides funding for Medical Expenses for the City of Clinton. Also included in this account are expenditures to initiate an Automated External Defibrillator (AED) program throughout the city's buildings and police cruisers.

54056 SAFETY INCENTIVES

This account provides funds for incentives to promote and encourage safety (\$20 per Employee.) It also includes monetary incentives for a new program related to the City's health fair and health program incentives. This program will reward employees for maintaining certain benchmark levels with regards to their health in areas of blood pressure, weight, cholesterol, etc. and will offer additional bonuses for multiple category reductions. The reward and bonus can be collected only once per category in a fiscal year. For those employees who do not participate in our health fair but do get annual wellness physicals may submit the results from their physician's tests to the rewards program.

54054 FIRST RESPONDER EQUIPMENT AND SUPPLIES

This account funds the cost of medical supplies and other related expenses associated with the Fire Department's First Responder program. e.g. B.B. Pathogen Kits, Medical Trauma supplies, Oxygen Cylinders.

54057 GRANT EXPENSES

When the City obtains a grant, this account allows for any matching funds that may be required by the grant.

54059 GENERATOR FUEL

This line item provides for the expenses incurred in purchasing fuel for the city's generators.

54060 GENERATOR MAINTENANCE

The City of Clinton owns a stand by generator located on the grounds of the Public Works Complex that is used to shed load during hours of peak electrical usage and to also provide power to the finished water pumps at the Filter Plant. Funds in this account are provided for routine maintenance of these generators.

54700 ALLOCATION TO GENERAL FUND

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

56066 NOTE PAYMENT – EQUIPMENT

Funds in this account are provided for the note payment on the purchase equipment

56070 NOTE PAYMENT – FIRE TRUCK

Funds from this account are provided for the note payment for the fire truck purchased with financing.

57080 UTILITIES TRANSFER TO COMBINED UTILITY SYSTEM

This account provides funds to repay the Utility System for services used by City Hall.

54090 INDUSTRIAL PARK PROGRAM

Funds in this account are provided the development of the new industrial park.

54100 REFUNDS AND CORRECTIONS

This account provides funds to help cover the cost of billing errors and problems associated with the electrical system.

54101 STATE FINE TRANSFER

The Police Department is required to transfer a portion of all fines collected to the State.

54110 FINES – REFUNDS

This account covers refunds for fines overturned in City Court. The City keeps \$800 in petty cash and charges the refund back to this account.

54200 VICTIM’S RIGHTS

The City pays Laurens County 25% of the Victims Assistance Program’s Budget. The payments are made in four installments.

54300 911 EXPENSES

This account covers the cost for 911 services provided by Laurens County. The City pays for an emergency dispatcher. The City pays \$19,531.20 per year in four installments, one half paid by the Fire Department and one-half paid by the Police Department.

52305 SUPPORT EQUIPMENT

This account funds expenses for equipment in order for all Firefighters to do their job accordingly. Support equipment includes turn out gear, SCBA, and related tools and equipment.

54400 NFRIS REPORTING

The State of South Carolina requires the Fire Department to network with the county for all fire activities such as pre fire planning, fire reporting, and a mapping system. This line item provides funding for these needs.

53900 ANIMAL CONTROL-POUND POLICE

This account covers any costs associated with the upkeep of the dogs utilized by the Police Department for investigations.

56010 NOTE PAYMENT – ELECTRIC EQUIPMENT

This account provides the funds necessary to make the lease/purchase payments for the new electric equipment.

55023 CAPITAL – EQUIPMENT

This line item is provided for the purchase of the department’s capital equipment purchases. To qualify for a capital purchase the item must be in excess of \$400.00.

55024 CAPITAL – VEHICLES

This line item is provided for the purchase of the city department’s capital vehicle purchases.

55044 CAPITAL – FACILITIES

Funds in this account are provided for any capital upgrades to the City's Buildings. Any upgrades may be split between all of the in the particular building.

55050 CAPITAL – SYSTEM

This account covers the cost of capital upgrades of the Utilities Systems. From time to time it is necessary to build new power water and sewer lines to serve a new customer on our system. This line also covers the costs related to any new meter installation.

57000 OVERHEAD ALLOCATION

The Utility Fund transfers money to the General Fund for work that Mayor and Council, Administration, Finance, and the Legal Department perform for the Utility System. This amount is split between the Electrical Department, Sanitary Sewer, and Water Distribution.

57007 CONTRIBUTION TO GENERAL FUND

The Utility System contributes no more than 8% of their revenues to the General Fund for operations. These funds are split between the Electrical Department, Sanitary Sewer, and Water Distribution.

56210 BOND PAYMENT

Funds in this account are provided for repayment of a bond used to upgrade the Electrical System and refinance an outstanding bond used for Filter Plant upgrade.

SOURCES AND USES OF FUNDS

SUPPLEMENTAL DATA: CHART OF MAJOR AND NON-MAJOR FUNDS

Budget Summary

FY 16-17

| Revenues | Major Funds | | | | Special Funds | | | | All Funds Budget |
|------------------------------|---------------------|----------------------|-------------------|----------------------|-------------------|-------------------------|----------------------|---------------------|----------------------|
| | General Fund | Utility Fund | Sanitation Fund | Major Funds Budget | Sewer I&I | Capital Equipment Funds | Economic Development | Total | |
| | | | | | | | | FY 16-17 | |
| Taxes | \$ 781,000 | \$ - | \$ - | \$ 781,000 | \$ - | \$ - | \$ - | \$ - | \$ 781,000 |
| Fees | \$ 500,000 | \$ - | \$ 50,744 | \$ 550,744 | \$ - | \$ - | \$ - | \$ - | \$ 550,744 |
| Licenses & Inspections | \$ 826,000 | \$ - | \$ - | \$ 826,000 | \$ - | \$ - | \$ - | \$ - | \$ 826,000 |
| Intergovernmental | \$ 926,000 | \$ - | \$ - | \$ 926,000 | \$ - | \$ - | \$ - | \$ - | \$ 926,000 |
| Fines & Forfeitures | \$ 197,600 | \$ - | \$ - | \$ 197,600 | \$ - | \$ - | \$ - | \$ - | \$ 197,600 |
| Interest Income | \$ 5,000 | \$ - | \$ - | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ 5,000 |
| Sales & Services | \$ 478,507 | \$ - | \$ 406,500 | \$ 885,007 | \$ - | \$ - | \$ - | \$ - | \$ 885,007 |
| CNNGA | \$ 635,000 | \$ - | \$ - | \$ 635,000 | \$ - | \$ - | \$ - | \$ - | \$ 635,000 |
| Other Financing Sources | \$ 1,936,267 | \$ - | \$ 30,916 | \$ 1,967,183 | \$ - | \$ - | \$ 2,773,925 | \$ 2,773,925 | \$ 4,741,108 |
| Special Funds Carryforward | \$ - | \$ - | \$ - | \$ - | \$ 160,258 | \$ 150,000 | \$ 620,507 | \$ 930,765 | \$ 930,765 |
| Electric Revenue | \$ - | \$ 16,488,591 | \$ - | \$ 16,488,591 | \$ - | \$ - | \$ - | \$ - | \$ 16,488,591 |
| Sewer Revenue | \$ - | \$ 2,230,000 | \$ - | \$ 2,230,000 | \$ - | \$ - | \$ - | \$ - | \$ 2,230,000 |
| Sewer Tap Fees | \$ - | \$ 2,100 | \$ - | \$ 2,100 | \$ - | \$ - | \$ - | \$ - | \$ 2,100 |
| Sewer I & I | \$ - | \$ 170,000 | \$ - | \$ 170,000 | \$ 180,000 | \$ - | \$ - | \$ 180,000 | \$ 350,000 |
| Water Revenue | \$ - | \$ 2,300,000 | \$ - | \$ 2,300,000 | \$ - | \$ - | \$ - | \$ - | \$ 2,300,000 |
| Water Tap Fees | \$ - | \$ 6,000 | \$ - | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ 6,000 |
| Water Heater Maint. Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Fire Protection Charges | \$ - | \$ 3,600 | \$ - | \$ 3,600 | \$ - | \$ - | \$ - | \$ - | \$ 3,600 |
| Penalties Collected | \$ - | \$ 175,000 | \$ - | \$ 175,000 | \$ - | \$ - | \$ - | \$ - | \$ 175,000 |
| Miscellaneous Revenue | \$ - | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |
| Material & Equipment Sales | \$ - | \$ 5,000 | \$ - | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ 5,000 |
| Customer Connections | \$ - | \$ 35,000 | \$ - | \$ 35,000 | \$ - | \$ - | \$ - | \$ - | \$ 35,000 |
| Interdepartmental Sales | \$ - | \$ 500,000 | \$ - | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ 500,000 |
| Cable Vision - Pole Rental | \$ - | \$ 8,000 | \$ - | \$ 8,000 | \$ - | \$ - | \$ - | \$ - | \$ 8,000 |
| Bell South - Pole Rental | \$ - | \$ 1,600 | \$ - | \$ 1,600 | \$ - | \$ - | \$ - | \$ - | \$ 1,600 |
| Sale of Equipment | \$ - | \$ 5,000 | \$ - | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ 5,000 |
| Interest Income | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 |
| TOTAL SOURCE OF FUNDS | \$ 6,285,374 | \$ 21,960,891 | \$ 488,160 | \$ 28,734,425 | \$ 340,258 | \$ 150,000 | \$ 3,394,432 | \$ 3,884,690 | \$ 32,619,115 |

| Expenditures/Expenses | Major Funds | | | | Special Funds | | | | All Funds Budget |
|-------------------------------------|---------------------|----------------------|-------------------|----------------------|-------------------|-------------------------|----------------------|---------------------|----------------------|
| | General Fund | Utility Fund | Sanitation Fund | Major Funds Budget | Sewer I&I | Capital Equipment Funds | Economic Development | Total | |
| | | | | | | | | FY 16-17 | |
| General Government | \$ 1,659,142 | \$ - | \$ - | \$ 1,659,142 | \$ - | \$ - | \$ - | \$ - | \$ 1,659,142 |
| Public Safety | \$ 3,058,948 | \$ - | \$ - | \$ 3,058,948 | \$ - | \$ - | \$ - | \$ - | \$ 3,058,948 |
| Streets | \$ 354,515 | \$ - | \$ - | \$ 354,515 | \$ - | \$ - | \$ - | \$ - | \$ 354,515 |
| Museum | \$ 50,033 | \$ - | \$ - | \$ 50,033 | \$ - | \$ - | \$ - | \$ - | \$ 50,033 |
| Cultural & Education | \$ 770,956 | \$ - | \$ - | \$ 770,956 | \$ - | \$ - | \$ - | \$ - | \$ 770,956 |
| Planning & Inspections | \$ 238,211 | \$ - | \$ - | \$ 238,211 | \$ - | \$ - | \$ - | \$ - | \$ 238,211 |
| Sanitation | \$ - | \$ - | \$ 488,160 | \$ 488,160 | \$ - | \$ - | \$ - | \$ - | \$ 488,160 |
| Planning & Inspections | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accommodations | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Public Works Administration | \$ - | \$ 782,149 | \$ - | \$ 782,149 | \$ - | \$ - | \$ - | \$ - | \$ 782,149 |
| IT Department | \$ - | \$ 330,782 | \$ - | \$ 330,782 | \$ - | \$ - | \$ - | \$ - | \$ 330,782 |
| Utility Billing | \$ - | \$ 606,124 | \$ - | \$ 606,124 | \$ - | \$ - | \$ - | \$ - | \$ 606,124 |
| Electric Distribution | \$ - | \$ 13,595,663 | \$ - | \$ 13,595,663 | \$ - | \$ - | \$ - | \$ - | \$ 13,595,663 |
| Sanitary Sewer | \$ - | \$ 1,835,796 | \$ - | \$ 1,835,796 | \$ - | \$ - | \$ - | \$ - | \$ 1,835,796 |
| Right of Way Maintenance | \$ - | \$ 297,859 | \$ - | \$ 297,859 | \$ - | \$ - | \$ - | \$ - | \$ 297,859 |
| Storm Sewer | \$ - | \$ 2,600 | \$ - | \$ 2,600 | \$ - | \$ - | \$ - | \$ - | \$ 2,600 |
| Water Distribution | \$ - | \$ 724,164 | \$ - | \$ 724,164 | \$ - | \$ - | \$ - | \$ - | \$ 724,164 |
| Water Filtration | \$ - | \$ 1,716,140 | \$ - | \$ 1,716,140 | \$ - | \$ - | \$ - | \$ - | \$ 1,716,140 |
| Maintenance | \$ - | \$ 65,206 | \$ - | \$ 65,206 | \$ - | \$ - | \$ - | \$ - | \$ 65,206 |
| Risk Management | \$ - | \$ 94,879 | \$ - | \$ 94,879 | \$ - | \$ - | \$ - | \$ - | \$ 94,879 |
| Special Fund Expenditures | \$ - | \$ - | \$ - | \$ - | \$ 340,258 | \$ 150,000 | \$ 3,394,432 | \$ 3,884,690 | \$ 3,884,690 |
| Transfers | \$ - | \$ 1,909,530 | \$ - | \$ 1,909,530 | \$ - | \$ - | \$ - | \$ - | \$ 1,909,530 |
| Principal portion of lease payments | \$ 153,569 | \$ - | \$ - | \$ 153,569 | \$ - | \$ - | \$ - | \$ - | \$ 153,569 |
| TOTAL USE OF FUNDS | \$ 6,285,374 | \$ 21,960,891 | \$ 488,160 | \$ 28,734,425 | \$ 340,258 | \$ 150,000 | \$ 3,394,432 | \$ 3,884,690 | \$ 32,619,115 |

Fund Balance/Equity

| | | | | | | | | | |
|---------------------------------|--------------|---------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Fund Balance, beginning of year | \$ 5,198,412 | \$ 10,857,227 | \$ (20,917) | \$ 16,055,639 | \$ 16,034,722 | \$ 26,891,949 | \$ 26,871,031 | \$ 42,926,670 | \$ 69,797,702 |
| Changes-Increases/(decreases) | \$ - | \$ 0 | \$ - | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, end of year | \$ 5,198,412 | \$ 10,857,227 | \$ (20,917) | \$ 16,055,639 | \$ 16,034,722 | \$ 26,891,949 | \$ 26,871,031 | \$ 42,926,670 | \$ 69,797,702 |



City of Clinton Annual Budget

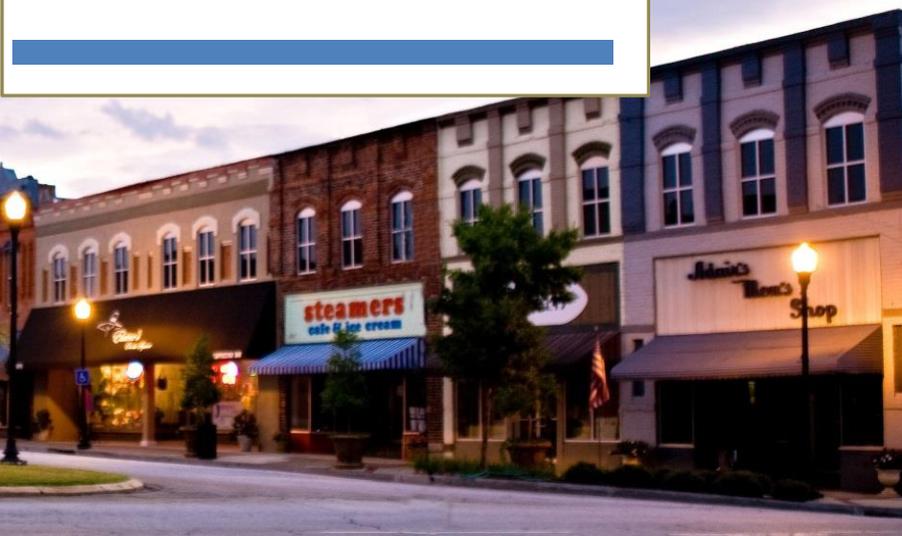
Fiscal Year
2016-2017



CLINTON
South Carolina



SPECIAL FUND INFORMATION



INFLOW & INFILTRATION

DEPARTMENT OF PUBLIC WORKS

PURPOSE

The purpose of the Inflow & Infiltration fund is to directly support the acquisition of equipment and the support of projects and personnel directly associated with addressing critical inflow and infiltration issues in the city's sanitary sewer system.

REVENUES

The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

| | |
|-------------------------------------|--|
| Residential Sewer Customer | \$3.00 Per month |
| Institutional Sewer Customer | \$8.00 per month |
| Commercial Sewer Customer | \$3.00 Per month plus \$0.0005 per gallon of metered water |

PRIMARY GOALS AND OBJECTIVES FOR FY 2016 / 2017

| | |
|--|--|
| Salaries & Wages | <ul style="list-style-type: none"> Funds to cover the cost of three FTE positions totaling \$139,262 will be transferred from the I&I fund to the various departments that the personnel are allocated to: <ul style="list-style-type: none"> Lead Sewer Technician, Water & Sewer Division, Department of Public Works Sewer Technician I, Water & Sewer Division, Department of Public Works Right of Way Technician I, Right of Way Maintenance Division, Department of Public Works |
| Operations, Maintenance, and Equipment | <ul style="list-style-type: none"> \$10,000 for small tools and equipment needed for ROW Maintenance and Sewer Maintenance \$30,000 for professional engineering services associated with the completion of the CMOM audit, negotiations with SCDHEC regarding the consent order, and project engineering and design services. \$100,000 in project support funding to be used for repair and reconstruction of sanitary sewer lines. \$17,878 for the first of five annual lease purchase payments for a giraffe mobile right of way cutter. \$19,982 for the first of five annual lease purchase payments for a ROW tractor. \$23,137, for the second of five annual lease purchase payments for a ROW cutter. |

FUTURE GOALS AND OBJECTIVES

| | |
|------------------|---|
| Salaries & Wages | <ul style="list-style-type: none"> Funds will continue to be allocated through FY 22 for the above mentioned FTE |
|------------------|---|

| | |
|--|---|
| Operations, Maintenance, and Equipment | <p>positions, and the budget detail chart below assumes an annual increase in personnel costs of 2% per year.</p> <ul style="list-style-type: none"> Funding for small tools is reduced significantly after FY 16 since most small tools and equipment will be purchased in FY 16 and FY 17. Small tools and equipment funding is projected through FY 22, and at that time the sanitary sewer rate will need to be adjusted to provide continued annual support for small tools and equipment. Funding for professional engineering services associated with project engineering and design services decreases after FY 16 and FY 17 since the majority of costs associated with the CMOM audit will have been paid by that point. Professional services for project design and engineering is expected to continue to be funded through FY 19, and at that time the sanitary sewer rate will need to be adjusted to provide continued annual support for professional engineering services. Funding for project support to be used for repair and reconstruction of sanitary sewer lines is projected to continue through FY 22 at varying levels; however, the sanitary sewer rate will need to be adjusted to provide additional project support funding in order to ensure that the system is maintained correctly. The city will fund the acquisition of three pieces of ROW maintenance equipment through five year lease purchases as outlined in the detail below. |
|--|---|

Special Fund - Sewer I&I

| Revenues | FY 15/16 Revenues | FY 16/17 Revenues | FY 17/18 Revenues | FY 18/19 Revenues | FY 19/20 Revenues | FY 20/21 Revenues | FY 21/22 Revenues |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Anticipated Account Balance July 1 | \$ 727,266 | \$ 432,598 | \$ 272,340 | \$ 159,296 | \$ 68,412 | \$ 24,629 | \$ 1,028 |
| Anticipated I&I Revenues | \$ 170,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 |
| TOTAL | \$ 897,266 | \$ 612,598 | \$ 452,340 | \$ 339,296 | \$ 248,412 | \$ 204,629 | \$ 181,028 |

| Expenditures - Salaries and Wage: | FY 15/16 Expenditures | FY 16/17 Expenditures | FY 17/18 Expenditures | FY 18/19 Expenditures | FY 19/20 Expenditures | FY 20/21 Expenditures | FY 21/22 Expenditures |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Salaries | \$ 87,381 | \$ 89,128 | \$ 90,911 | \$ 92,729 | \$ 94,584 | \$ 96,475 | \$ 98,405 |
| Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Social Security | \$ 7,081 | \$ 7,223 | \$ 7,367 | \$ 7,515 | \$ 7,665 | \$ 7,818 | \$ 7,975 |
| SC Retirement | \$ 10,099 | \$ 10,301 | \$ 10,507 | \$ 10,717 | \$ 10,931 | \$ 11,150 | \$ 11,373 |
| Group Health Insurance | \$ 22,708 | \$ 23,162 | \$ 23,625 | \$ 24,098 | \$ 24,580 | \$ 25,072 | \$ 25,573 |
| Group Health Life-SC Ret. | \$ 138 | \$ 141 | \$ 144 | \$ 147 | \$ 150 | \$ 153 | \$ 156 |
| Worker's Compensation | \$ 9,124 | \$ 9,307 | \$ 9,493 | \$ 9,683 | \$ 9,876 | \$ 10,074 | \$ 10,275 |
| Total | \$ 136,531 | \$ 139,262 | \$ 142,047 | \$ 144,888 | \$ 147,786 | \$ 150,741 | \$ 153,756 |

| Expenditures - Operations, Maint., & Equipment | FY 15/16 Expenditures | FY 16/17 Expenditures | FY 17/18 Expenditures | FY 18/19 Expenditures | FY 19/20 Expenditures | FY 20/21 Expenditures | FY 21/22 Expenditures |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 2400 Small Tools & Equipment | \$ 50,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| 3030 Professional Services - Engineers | \$ 100,000 | \$ 30,000 | \$ 30,000 | \$ 15,000 | \$ - | \$ - | \$ - |
| Project Support Funds | \$ 125,000 | \$ 100,000 | \$ 50,000 | \$ 40,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Manhole Sealing Equipment and Trailer | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cap. Equipment - Minjaruff cutter \$85,000 for 5 years @ 2% | \$ - | \$ 17,878 | \$ 17,878 | \$ 17,878 | \$ 17,878 | \$ 17,878 | \$ - |
| Cap. Equipment - ROW Cutter \$110,000 for 5 years @ 2% | \$ 23,137 | \$ 23,137 | \$ 23,137 | \$ 23,137 | \$ 23,137 | \$ 23,137 | \$ - |
| Cap. Equipment - ROW Tractor - \$75,000 over 5 yrs @ 2% | \$ - | \$ 19,982 | \$ 19,982 | \$ 19,982 | \$ 19,982 | \$ 19,982 | \$ - |
| Total | \$ 328,137 | \$ 200,997 | \$ 150,997 | \$ 125,997 | \$ 75,997 | \$ 52,860 | \$ 15,000 |

| Total Expenditures | FY 15/16 Expenditures | FY 16/17 Expenditures | FY 17/18 Expenditures | FY 18/19 Expenditures | FY 19/20 Expenditures | FY 20/21 Expenditures | FY 21/22 Expenditures |
|--------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Salaries and Wages | \$ 136,531 | \$ 139,262 | \$ 142,047 | \$ 144,888 | \$ 147,786 | \$ 150,741 | \$ 153,756 |
| Operational | \$ 328,137 | \$ 200,997 | \$ 150,997 | \$ 125,997 | \$ 75,997 | \$ 52,860 | \$ 15,000 |
| Total | \$ 464,668 | \$ 340,258 | \$ 293,044 | \$ 270,885 | \$ 223,782 | \$ 203,601 | \$ 168,756 |

| Analysis | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | FY 20/21 | FY 21/22 |
|-------------|------------|------------|------------|------------|------------|------------|------------|
| Revenue | \$ 897,266 | \$ 612,598 | \$ 452,340 | \$ 339,296 | \$ 248,412 | \$ 204,629 | \$ 181,028 |
| Expenditure | \$ 464,668 | \$ 340,258 | \$ 293,044 | \$ 270,885 | \$ 223,782 | \$ 203,601 | \$ 168,756 |
| Difference | \$ 432,598 | \$ 272,340 | \$ 159,296 | \$ 68,412 | \$ 24,629 | \$ 1,028 | \$ 12,271 |

ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

PURPOSE

The purpose of the economic development fund is to fund project directly related to improving the local economy by supporting projects that either 1.) Make Clinton a great place to live; or 2.) Make Clinton a great place to do business.

FY 15 /16 – 17/18 SPENDING PLAN

The City intends to manage the fund as outlined below to address community and economic development priorities over a three fiscal year period spanning fiscal years 16, 17, and 18.

| Special Fund - Economic Devel | | FY 15/16 |
|---|------------------------|--|
| Revenues | | |
| FY 15 / 16 - 17 / 18 Revenues | | |
| Starting Account Balance(2/20/15) | \$ 620,507.00 | Current account balance minus Santee Cooper Planning Grant and Sponsorship |
| Santee Cooper Mini-Grant | \$ 20,000.00 | Santee Cooper Planning Grant |
| Santee Cooper Development Grant | \$ 841,925.00 | Santee Cooper Development Grant |
| Santee Cooper Sponsorship | \$ 2,000.00 | Santee Cooper Sponsorship |
| CNNGA 2015 Economic Development Funding | \$ 1,910,000.00 | Anticipated 2015 CNNGA allotment |
| TOTAL | \$ 3,394,432.00 | |

FY 15 / 16 - 17 / 18 Expenditures

Expenditures

| | | |
|--|----------------------|---|
| Product Development Programs | \$ 2,122,791 | |
| <i>Clinton Adair Industrial Park Pad Development</i> | | |
| Land Acquisition | \$ 110,000.00 | Funds cover the cost of acquiring property and constructing a 100,000 sf development ready pad and virtual spec building at the Clinton Adair site. |
| Engineering | \$ 57,000.00 | |
| Construction | \$ 160,000.00 | |
| <u>Total Clinton Adair Industrial Park Pad Development</u> | <u>\$ 327,000.00</u> | |
| <i>West Corporate Center Drive Development</i> | | |
| Road Construction Completion | \$ 172,366.00 | Funds cover the cost of completing the construction, ROW acquisition, development of a five acre site, and limited entrance landscaping. |
| Right of Way Payments | \$ 50,000.00 | |
| Development Pad Construction | \$ 643,425.00 | |
| Landscaping | \$ 35,000.00 | |
| <u>Total West Corporate Center Drive Development</u> | <u>\$ 900,791.00</u> | |
| <i>Speculative Building Fund</i> | \$ 630,000.00 | Funds are to be set aside for future product development projects. |
| <i>I-26 Interchange Improvement</i> | \$ 200,000.00 | |
| <i>Corporate Park II Improvements</i> | \$ 65,000.00 | |
| Workforce and Business Development | \$ 156,666 | |
| <i>Upstate Alliance Membership / LCDC Membership</i> | \$ 40,000.00 | Funds cover the cost of LCDC and Upstate alliance membership |
| <i>Business Development Program (Kaufman Found.)</i> | \$ 60,000.00 | Funds cover the costs of two Kaufman Series programs, and training of personnel |
| <i>Retail Development Program</i> | \$ 26,666.00 | Funds cover the cost of the contract with retail strategies |
| <i>Workforce Development / Future Scholarship Program</i> | \$ 30,000.00 | Funds cover the cost of one year of the future scholarship program. |
| Economic Development Strategic Plan | \$ 16,000 | Funds cover costs associated with the completion of the ED Plan |
| Contingency / Reserve | \$ - | Funds are reserved for future use. |
| Community Development Programs | \$ 1,098,975 | |
| <i>Streetscape Development</i> | | |
| Streetscape Phase IV | \$ 265,000.00 | Funds cover the costs associated with two phases of streetscape |
| Streetscape Phase V | \$ 250,000.00 | |
| <u>Total Streetscape Projects</u> | <u>\$ 515,000.00</u> | |
| <i>Main Street Clinton Start Up Support Grant</i> | \$ 50,000.00 | Funds to support the first year of the Main Street Program |
| <i>Community Development Programming Funds</i> | \$374,975 | |
| <i>Gateway Sign Replacement Program</i> | | |
| City Gateway Signage | \$ 84,000.00 | Funds to support the replacement of all main entrance signs and city facility signs |
| City Facility Signage | \$ 45,000.00 | |
| Wayfinding | \$ 30,000.00 | |
| <u>Total Gateway Sign Replacement</u> | <u>\$ 159,000.00</u> | |
| TOTAL | \$ 3,394,432 | |

Analysis

| | |
|-------------------|--------------|
| Revenues | \$ 3,394,432 |
| Expenditures | \$ 3,394,432 |
| Difference | \$ - |

CAPITAL EQUIPMENT REPLACEMENT FUND

OFFICE OF THE CITY MANAGER: OFFICE OF FINANCE

PURPOSE

In 2010 the City of Clinton began to set aside depreciation funding in a capital equipment replacement fund. The purpose of the fund was to allow for the city to self-finance vehicle and equipment purchases over time by having departments make contributions to a special fund annually to offset the cost of replacing capital equipment, primarily vehicles and heavy equipment.

FY 16 /17 SPENDING PLAN

The City intends to manage the fund as follows for Fiscal Year 2016 / 2017:

FUND CONTRIBUTIONS

| | |
|--|------------------|
| Office of the City Manager | \$9,000 |
| Department of Administrative Services | \$2,833 |
| Department of Public Works | \$151,181 |
| Department of Public Safety | \$33,750 |
| Department of Community & Economic Development | \$0 |
| Total Contributions FY 16 | \$196,764 |

FUND EXPENDITURES

| | | |
|--|------------------|--|
| Office of the City Manager | \$30,000 | Replacement of motor pool vehicles |
| Department of Administrative Services | \$0 | |
| Department of Public Works | \$40,000 | Replacement of tractors |
| Department of Public Safety | \$80,000 | Replacement of one law enforcement vehicle and acquisition of one medical QRV. |
| Department of Community & Economic Development | \$0 | |
| Total Expenditures FY 17 | \$150,000 | |

FUND ANALYSIS

| | |
|---|------------------|
| Total Contributions FY 16 | \$188,504 |
| Total Expenditures FY 16 | \$165,922 |
| Fund Balance Profit / (Loss) | \$22,582 |
| | |
| Total Carryover From FY 16 | \$447,296 |
| Project Fund Balance June 30, 2016 | \$469,878 |

| | |
|---|-------------------|
| Total Contributions FY 17 | \$196,764 |
| Total Expenditures FY 17 | \$ 150,000 |
| Fund Balance Profit / (Loss) | \$ 46,764 |
| | |
| Total Carryover From FY 16 | \$ 469,878 |
| Project Fund Balance June 30, 2017 | \$ 516,642 |



City of Clinton Annual Budget

Fiscal Year
2016-2017



CAPITAL IMPROVEMENT PLAN

FISCAL YEAR
2017 - 2021



CLINTON
South Carolina



CAPITAL IMPROVEMENT PLAN

FISCAL YEARS 2017-2021

The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2017 – 2021. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

SCOPE OF THE CAPITAL IMPROVEMENT PLAN

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$5,000 with a useful life of at least three years. In some cases, items with a cost less than \$5,000 each have been placed on the list due to their critical need, lifespan, or aggregate cost. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also includes projects or vehicles that are purchased as part of the capital line items in the operating budget however, these items are accounted for separately in the normal budget process and in each budget section. Other capital line items which are part of each department's annual operating expenditure have been omitted from this plan since they are addressed elsewhere in this document. For example, debt service has not been included in the CIP since it is addressed previously in the budget as well as in each individual department or division's budget.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

FINANCING THE CAPITAL IMPROVEMENT PLAN

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project to be financed.

CLINTON INDUSTRIAL PARK IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects. In addition, the City is developing an industrial park on I-26 to support recruiting industry that could benefit from close proximity to the interstate.

PROJECT OBJECTIVES COMPLETED

| Description | Amount | Funding Source | FY 14/15 Status |
|--|-----------|----------------------|-----------------|
| Clinton Park Phase II - Water | \$450,000 | Utility Revenue Bond | Completed |
| Clinton Park Phase II - Wastewater | \$845,000 | Private Investment | Completed |
| Clinton Park Phase II – Electric Utility | \$425,000 | Utility Revenue Bond | Completed |

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | Status |
|--|-----------|--|--|
| Clinton Park Phase III – Facility Enhancements | \$50,000 | Timber Sales Revenue | In planning stage. To be completed in 2017. |
| I26 Commerce Park – Industrial Pad | \$397,000 | CNNGA Economic Development Funds and Santee Cooper Grant | Under Construction. To be completed in late 2016. |
| Clinton Park Phase II – Retail Pad | \$644,000 | Santee Cooper Grant Funds | In engineering stage with completion slated for late 2016 if feasible. |
| Clinton Park Phase II – Landscaping | \$100,000 | CNNGA Economic Development Funds | In engineering stage to be completed in late 2016. |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|---|-------------|--------------------------------------|-------------|
| Clinton Park Phase III – Roadway Extension | \$396,000 | None Dedicated | 2019 |
| Clinton Park Phase III – Waterline Installation | \$1,205,000 | None Dedicated | 2018 |
| Clinton Park Phase III – Sewer Installation | \$1,358,000 | None Dedicated | 2018 |
| Clinton Park Phase III – Industrial Pad | \$287,000 | None Dedicated | 2019 |
| I26 Commerce Park – Sewer / Wastewater | \$1,475,000 | None Dedicated | 2018 |
| I26 Commerce Park – Road Construction | \$986,000 | Potential Utility Tax Credits | 2018 |
| I26 Commerce Park – Spec Building | \$1,500,000 | Potential public private partnership | 2018 |
| I26 Commerce Park – Interchange Enhancements | \$450,000 | Federal Transportation Funds | 2018 |
| I26 Commerce Park – Facility Enhancements | \$250,000 | None Dedicated | 2019 |

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|-----------------------------------|----------------------|-------------|
| Clinton Park Phase II | \$ 2,464,000 | 2015-2017 |
| Clinton Park Phase III | \$ 3,296,000 | 2016-2019 |
| CentrePointe Development | \$ 5,058,000 | 2016-2019 |
| Total | \$ 10,818,000 | |
| Possible Financing Sources | | |
| 2011 Utility Bond | \$ 825,000 | |
| Santee Cooper / CNGA Grants | \$ 1,041,000 | |
| Timber Sales | \$ 150,000 | |
| Private Investment | \$ 2,345,000 | |
| Utility Credits | \$ 800,000 | |
| Total | \$ 5,161,000 | |
| Total Cost | \$ 10,818,000 | |

| | |
|----------------------------------|-----------------------|
| Total Potential Financing | \$ 5,161,000 |
| Surplus (Shortfall) | \$ (5,657,000) |

NOTE: If a large industrial project locates in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.

ASSESSMENT OF OPERATING IMPACT:

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and the current rate structures support the provision of services.

ASSESSMENT OF FINANCING ISSUES:

City staff will continue to pursue grants from various organizations to provide funding for unfunded projects. The city will also seek to form partnerships with other organizations that could receive a benefit from the proposed development in order to spread out the cost among several partners and reduce the city's investment requirement.

MARTHA DENDY CENTER & PARK

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Community Center and public park. The project will involve partial demolition of the existing facility.

PROJECT OBJECTIVES COMPLETED

| Description | Amount | Funding Source | Status |
|--|-----------|----------------|-----------|
| Partial Demolition and Basketball Court Rehabilitation | \$500,000 | CDBG Grant | Completed |

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | Status |
|-------------------|--|----------------|-------------|
| Design Completion | \$30,000 (included in development figure below) | None Dedicated | In progress |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|------------------------------|-----------|----------------|-------------|
| Community Center Development | \$850,000 | None Dedicated | 2017 |
| Parking Development | \$200,000 | None Dedicated | 2017 |
| Park Completion | \$200,000 | None Dedicated | 2018 |

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|---------------------------------------|-----------------------|--------------------|
| Martha Dendy Partial Demolition | \$ 500,000 | Completed |
| Martha Dendy Community Center | \$ 850,000 | 2017 |
| Parking Lot Development | \$ 200,000 | 2017 |
| Park Completion | \$ 200,000 | 2018 |
| Total | \$ 1,750,000 | |
| Possible Financing Sources | | |
| CDBG Grant | \$ 500,000 | |
| FY 2015 Professional Services Funding | \$ 30,000 | |
| Total | \$ 530,000 | |
| Total Cost | \$ 1,750,000 | |
| Total Potential Financing | \$ 530,000 | |
| Surplus (Shortfall) | \$ (1,220,000) | |

ASSESSMENT OF OPERATING IMPACT:

The City of Clinton currently owns the facility and has taken steps to demolish a portion of the building, secure the site, and refurbish existing recreational facilities at the site. Operational costs could be up to \$100,000 per year. The City received a CDBG grant in 2013 to support the first phase of the project.

ASSESSMENT OF FINANCING ISSUES:

The City of Clinton is currently pursuing grants to fund the facility improvements as well as operational support.

STREETSCAPE IMPROVEMENTS

ECONOMIC DEVELOPMENT

PROJECT DESCRIPTION:

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

PROJECT OBJECTIVES COMPLETED

| Description | Amount | Funding Source | Status |
|--------------|-------------|--|-----------|
| Phases I - 3 | \$1,000,000 | CDBG and SCDOT grants with general fund matching | Completed |

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | FY 15/16 Status |
|-------------|-----------|----------------------------------|--|
| Phase 4 | \$265,000 | CNNGA Economic Development Grant | Engineering complete, in bid out stage. Construction to be completed in FY 17. |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|---|-------------|----------------------------------|----------------|
| Phase 5 (East Main) | \$ 250,000 | CNNGA Economic Development Grant | 2017 |
| Phase 6 (West Main) | \$ 400,000 | None Dedicated | 2018 |
| Phase 7 (South Broad) | \$ 750,000 | None Dedicated | 2019 |
| Phase 8 (Carolina & South Broad) | \$ 750,000 | None Dedicated | 2020 |
| Phase 9 (South Broad at Maple) | \$ 300,000 | None Dedicated | 2021 |
| Phase 10 (Willard & North Broad intersection realignment) | \$1,250,000 | None Dedicated | 2022 |
| Stoplight Arm | \$1,050,000 | None Dedicated | Not Determined |

Replacement

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|-----------------------------------|-----------------------|----------------|
| Phase 4 (North Broad) | \$ 265,000 | 2016/2017 |
| Phase 5 (East Main) | \$ 250,000 | 2017 |
| Phase 6 (West Main) | \$ 400,000 | 2018 |
| Phase 7 (South Broad) | \$ 750,000 | 2019 |
| Phase 8 (Carolina & South Broad) | \$ 750,000 | 2020 |
| Phase 9 (South Broad at Maple) | \$ 300,000 | 2021 |
| Phase 10 (Willard & North Broad) | \$ 1,250,000 | 2022 |
| Stoplight Arm Replacement | \$ 1,050,000 | Not Determined |
| Total | \$ 5,015,000 | |
| Possible Financing Sources | | |
| CNNGA ED Funds | \$515,000 | |
| Total | \$515,000 | |
| Total Cost | \$ 5,015,000 | |
| Total Potential Financing | \$ 515,000 | |
| Surplus (Shortfall) | (\$ 4,500,000) | |

ASSESSMENT OF OPERATING IMPACT:

None

ASSESSMENT OF FINANCING ISSUES:

The City will aggressively seek grant funding to continue the streetscape improvement plan.

RECREATION FACILITIES

COMMUNITY DEVELOPMENT

PROJECT DESCRIPTION:

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

PROJECT OBJECTIVES COMPLETED

| Description | Amount | Funding Source | Status |
|----------------------------|----------|-----------------|-------------|
| Preliminary Design Concept | \$60,000 | Hospitality Tax | In progress |

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | Status |
|---|-------------|-----------------|-------------|
| Complete design and engineering | \$ 440,000 | Hospitality Tax | Not started |
| Begin construction Phase I (Softball / Baseball facility) | \$7,000,000 | Hospitality Tax | Not started |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|----------------------------|--------------|----------------|----------------|
| Phase II (Tennis Facility) | \$ 3,000,000 | None Dedicated | Not Determined |
| Phase III (Water Park) | \$ 2,000,000 | None Dedicated | Not Determined |
| Phase IV (Soccer Facility) | \$ 5,000,000 | None Dedicated | Not Determined |
| Greenways and Trails | \$2,500,000 | None Dedicated | Not Determined |

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|---|------------------------|--------------------|
| Preliminary Design Concept | \$ 60,000 | In progress |
| Complete design and engineering | \$ 440,000 | 2016 |
| Phase I (Softball / Baseball facility) | \$7,000,000 | 2017 |
| Phase II (Tennis Facility) | \$ 3,000,000 | Not Determined |
| Phase III (Water Park) | \$ 2,000,000 | Not Determined |
| Phase IV (Soccer Facility) | \$ 5,000,000 | Not Determined |
| Greenways and Trails | \$2,500,000 | Not Determined |
| Total | \$17,750,000 | |
| Possible Financing Sources | | |
| Hospitality Tax Reserves | \$ 3,000,000 | |
| Hospitality Tax Special Source Revenue Bond | \$ 2,500,000 | |
| Total | \$ 5,500,000 | |
| Total Cost | \$17,750,000 | |
| Total Potential Financing | \$ 5,500,000 | |
| Surplus (Shortfall) | (\$ 12,250,000) | |

ASSESSMENT OF OPERATING IMPACT:

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

ASSESSMENT OF FINANCING ISSUES:

The City will need to issue a revenue bond in order to construct the facility in the time allotted, and current fee collections could sustain the bond payment for a \$1.6 - \$1.9 million bond.

WATER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

The City's water system in certain neighborhoods is in severe need of rehabilitation and/or replacement. The primary areas of focus for this five-year period are the South Broad Street Main, Clinton Mill Neighborhood, and Skyland Drive Neighborhood.

The City was awarded a series of Community Development Block Grant (CDBG) to fund work in Clinton Mill. City staff will apply for additional grant funding as it is available to continue water line rehabilitation and replacement.

PROJECT OBJECTIVES COMPLETED

| Description | Amount | Funding Source | Status |
|----------------------|-----------|----------------------|----------|
| Lydia Mill Phase I | \$500,000 | CDBG Funds | Complete |
| Lydia Mill Phase 2 | \$500,000 | CDBG Funds | Complete |
| Lydia Mill Phase 3 | \$500,000 | CDBG Funds | Complete |
| Clinton Mill Phase 1 | \$650,000 | CDBG & Utility Funds | Complete |
| Edgewood / Gastley | \$150,000 | RIA Funds | Complete |

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | Status |
|---------------|----------|----------------|--|
| Skyland Drive | \$90,000 | Utility Funds | Engineering underway, anticipate project completion in fall of 2016. |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|----------------------|--------------|----------------|-------------|
| Clinton Mill Phase 2 | \$ 600,000 | None Dedicated | 2017 |
| South Broad Street | \$ 1,400,000 | None Dedicated | 2017 |
| Clinton Mill Phase 3 | \$ 600,000 | None Dedicated | 2018 |
| Clinton Mill Phase 4 | \$ 600,000 | None Dedicated | 2019 |
| Martha Dendy Area | \$ 600,000 | None Dedicated | 2020 |

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|-----------------------------------|-----------------------|-------------|
| Lydia Mill Phase 1 | \$500,000 | Complete |
| Lydia Mill Phase 2 | \$500,000 | Complete |
| Lydia Mill Phase 3 | \$500,000 | Complete |
| Clinton Mill Phase 1 | \$650,000 | Complete |
| Edgewood / Gastley | \$150,000 | Complete |
| Skyland Drive | \$90,000 | 2017 |
| South Broad Street | \$ 1,400,000 | 2017 |
| Clinton Mill Phase 2 | \$ 600,000 | 2017 |
| Clinton Mill Phase 3 | \$ 600,000 | 2018 |
| Clinton Mill Phase 4 | \$ 600,000 | 2019 |
| Martha Dendy Area | \$ 600,000 | 2020 |
| Total | \$ 6,190,000 | |
| Possible Financing Sources | | |
| CDBG Funds | \$ 1,000,000 | |
| Utility System Funding | \$ 450,000 | |
| RIA Funds | \$ 150,000 | |
| Utility Revenue Bond 2017 | \$ 1,500,000 | |
| Total | \$ 3,100,000 | |
| Total Cost | \$ 6,190,000 | |
| Total Potential Financing | \$ 3,100,000 | |
| Surplus (Shortfall) | (\$ 3,090,000) | |

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new water lines.

ASSESSMENT OF FINANCING ISSUES:

The CDBG program requires the City to match any grants allocated. The City has provided matching funds through in-kind work in the past. While CDBG funds are still available on an annual basis, it is anticipated that these funds will be needed for sewer work leaving funding for future water projects with more limited sources of revenue and a shortfall.

SEWER SYSTEM IMPROVEMENTS

PUBLIC WORKS

PROJECT DESCRIPTION:

In 2014 the City of Clinton entered into a voluntary consent order with the South Carolina Department of Health and Environmental Control due to mutual concerns regarding the condition of the city sewer system. The consent order required the city to conduct a complete audit of the sewer system and to work with SCDHEC to develop a response plan to address identified maintenance issues. The city is currently working with an outside engineering firm to identify the needed improvements, but the State of South Carolina's Department of Health and Environmental Control has not approved the plan as of the date of this budget document. The data from the report is needed to identify the amount of funding needed going forward to address the conditions of the sewer system.

PROJECT OBJECTIVES COMPLETED

No objectives completed.

PROJECT OBJECTIVES ANTICIPATED IN FY17

| Description | Amount | Funding Source | Notes |
|------------------------|-----------|---------------------------|-------------------------------|
| Complete cMOM Analysis | \$100,000 | I&I Funds | In progress. |
| Begin ROW Clearing | \$150,000 | Utility Funds / I&I Funds | In progress |
| Begin Manhole Repair | \$150,000 | Utility Funds | Estimated start in Fall 2017. |

ADDITIONAL PROJECT NEEDS

| Description | Amount | Funding Source | Year Needed |
|--------------------------------|-------------|----------------|-------------|
| Anticipated Sewer Repair Costs | \$7,500,000 | None Dedicated | 2017-2020 |

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|---------------------------------------|-----------------------|-------------|
| Complete cMOM Analysis | \$100,000 | 2017 |
| Begin ROW Clearing | \$150,000 | 2017 |
| Begin Manhole Repair | \$150,000 | 2017 |
| Anticipated Sewer Repair Costs | \$7,500,000 | 2017-2027 |
| Total | \$7,900,000 | |
| Possible Financing Sources | | |
| I&I Funds | \$ 415,000 | |
| CDBG Funds | \$ 1,500,000 | |
| Utility System Funding | \$ 225,000 | |
| Total | \$ 2,175,000 | |
| Total Cost | \$7,900,000 | |
| Total Potential Financing | \$ 2,175,000 | |
| Surplus (Shortfall) | (\$ 5,725,000) | |

ASSESSMENT OF OPERATING IMPACT:

Operational expenditures should decrease with new sewer lines, however the cost of replacing the lines will place additional burden on other operations.

ASSESSMENT OF FINANCING ISSUES:

The city can utilize a variety of utility bonds, state revolving loan funds, and grants and loans from other organization, such as the CDBG program or the USDA Rural Development program to funding needed improvements and repairs.

RADIO READ METER INSTALLATION

PUBLIC WORKS

PROJECT DESCRIPTION:

The City of Clinton is in the process of making upgrades to the metering infrastructure for city utilities. The project includes replacement of all water and electric meters, upgrading the meter reading system to allow for meters to be read from the office, remote disconnection systems for most electric meters, and a pay as you go meter system pilot project and the implementation of a demand side management program.

PROJECT OBJECTIVES COMPLETED

The project is a multi-year project designed to take several years to complete. The project is currently 90% complete.

PROJECT OBJECTIVES ANTICIPATED IN FY16

| Description | Amount | Funding Source | FY 15/16 Status |
|---------------------------------|--------------|----------------------|-----------------|
| Complete all project components | \$ 1,889,000 | Utility Revenue Bond | In progress |

ADDITIONAL PROJECT NEEDS

The project will be completed by the end of FY 17.

FINANCING PLAN:

| Project | Estimated Cost | Year Needed |
|-----------------------------------|---------------------|-------------|
| Meter Replacement Program | \$ 1,889,000 | 2016 |
| Total | \$ 1,889,000 | |
| Possible Financing Sources | | |
| Utility Revenue Bond | \$ 1,889,000 | |
| Total | \$ 1,889,000 | |
| Total Cost | \$ 1,889,000 | |
| Total Potential Financing | \$ 1,889,000 | |

| | |
|----------------------------|-------------|
| Surplus (Shortfall) | \$ 0 |
|----------------------------|-------------|

ASSESSMENT OF OPERATING IMPACT:

The project should allow for accurate billing resulting in a projected increase in operating revenue while reducing the costs associated with the reading and maintenance of the metering infrastructure.

ASSESSMENT OF FINANCING ISSUES:

The city has issued a revenue bond to cover the costs associated with the project, and revenues from the utility system will cover the cost of the bond.

