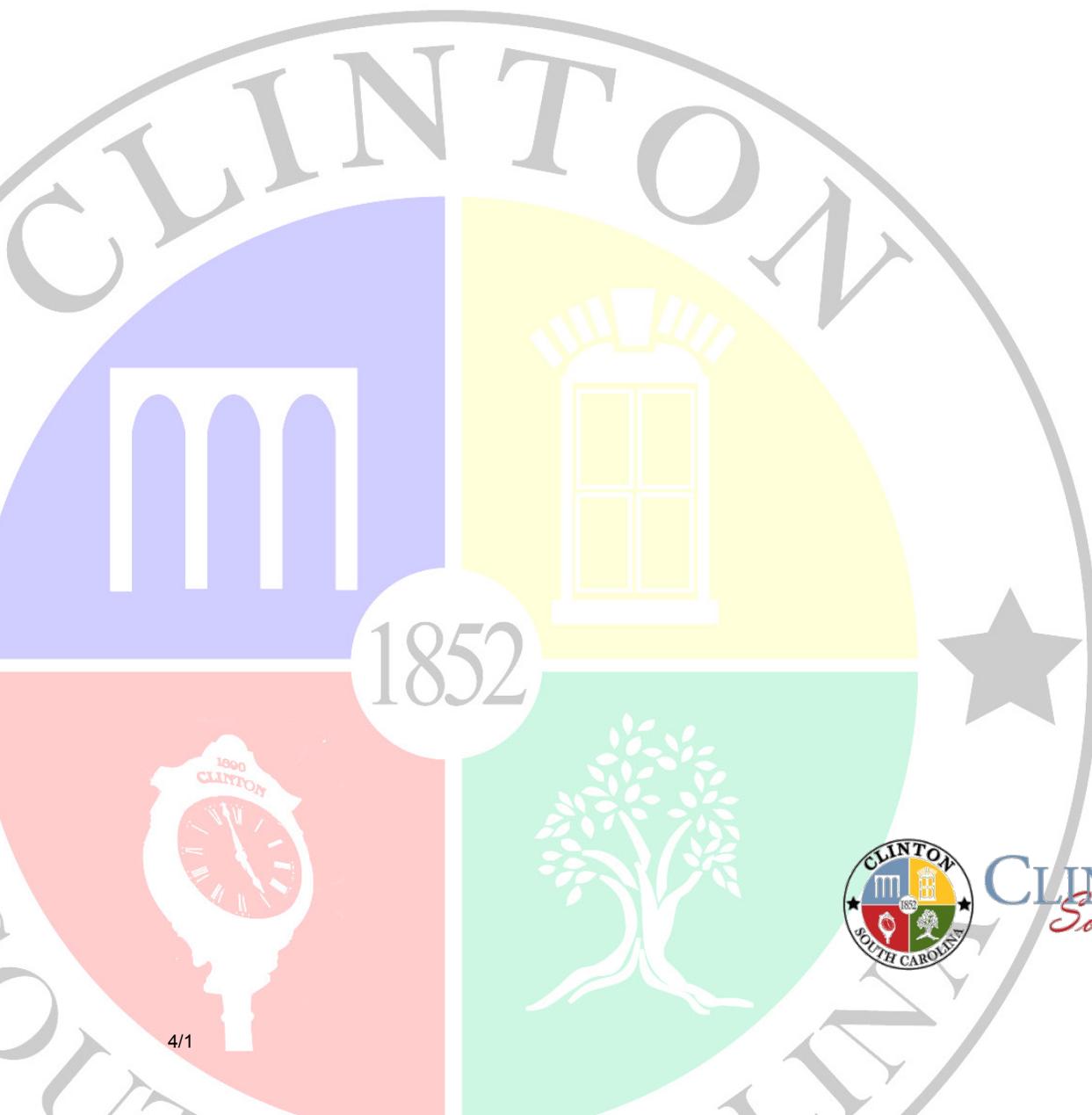


CITY OF CLINTON, SOUTH CAROLINA

# City of Clinton Annual Budget FY 2013-2014

*July 1, 2013 Through June 30, 2014*



**CLINTON**  
*South Carolina*

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Clinton  
South Carolina**

For the Fiscal Year Beginning

**July 1, 2012**

*Christopher P. Morill*      *Jeffrey R. Egan*

President

Executive Director

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CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*City Council & City Management Team*

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**CITY COUNCIL**

Mr. Randy Randall  
*Mayor*

Mr. Daniel O. Cook  
*Mayor Pro Tempore,  
Councilmember Ward 1*

Ms. Mary Byrd  
*Councilmember Ward 3*

Mr. John Dowdle  
*Councilmember Ward 6*

Mrs. Shirley Jenkins  
*Councilmember Ward 2*

Mr. Eddie McGee  
*Councilmember Ward 4*

Mr. Bob McLean  
*Councilmember Ward 5*

**MANAGEMENT TEAM**

Mr. Frank N. Stovall  
*City Manager*

Ms. Renee Morrow  
*Chief Financial Officer*

Mr. Robin Morse  
*Director of Public Safety*

Mr. Michael J. Reddeck, P.E.  
*Director of Public Works*

Mr. Joey Meadors  
*Director of Administrative Services*

Mr. Stephen C. Taylor  
*Director of Community & Economic Development*

Mr. Allen Wham  
*City Attorney*

Mr. Robert Link  
*Chief Municipal Judge*

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May 17, 2013

Dear Mayor and Members of City Council,

It is my privilege to present to you the proposed Budget for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014 (FY 2013/2014) which totals **\$26,676,215**. The annual budget document is the policy document that communicates the financial policies of the City for the fiscal year. The budget is prepared each year with the support and policy input of our elected officials and the hard work from our departments to ensure that we are preparing the leanest budget possible without an adverse impact to quality service delivery.

### **Budget Summary**

The proposed balanced 2013/2014 budget of \$26,676,215 is a 3.02%, increase from the approved 2012/2013 budget. The proposed General Fund budget has a 1.46% increase from the 12/13 approved budget, while the proposed Utility Fund budget has a 3.47% increase.

Organization Summary						FY 13/14	
	2010 - 2011 Approved Budget	2011 - 2012 Actual	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013-2014 Requested Budget	Difference (%)	
General Fund Revenues	\$ 6,207,345	\$ 6,146,136	\$ 5,802,837	\$ 6,013,481	\$ 6,101,512	1.46%	
General Fund Expenses	\$ 6,207,345	\$ 5,577,982	\$ 5,802,836	\$ 6,013,481	\$ 6,101,512	1.46%	
Surplus	\$ -	\$ 568,154	\$ 0	\$ (0)	\$ 0	0	
▼							
Utility Fund Revenues	\$ 17,942,261	\$ 19,438,456	\$ 19,723,864	\$ 20,851,195	\$ 21,574,703	3.47%	
Utility Fund Expenses	\$ 17,942,261	\$ 18,165,247	\$ 19,723,864	\$ 20,851,195	\$ 21,574,703	3.47%	
Surplus	\$ -	\$ 1,273,209	\$ 0	\$ 0	\$ 0	-	
▼							
Total Revenues	\$ 24,149,606	\$ 25,584,592	\$ 25,526,700	\$ 26,864,676	\$ 27,676,215	3.02%	
Total Expenses	\$ 24,149,606	\$ 23,743,229	\$ 25,526,700	\$ 26,864,676	\$ 27,676,215	3.02%	
Surplus	\$ -	\$ 1,841,363	\$ 0	\$ 0	\$ 0	-	

The current economic situation presented significant challenges during the development of this budget. Lower revenues in some areas, increased operational costs including an increase cost to purchase wholesale power, required difficult decisions to be made in the process of preparing this budget. These decisions include reducing and/or delaying capital expenditures, and reducing overall operational expenditures. When reductions are made, it is the goal of city staff to propose those reductions without adversely affecting the lives and safety of our customers and citizens.

In response to these challenges the city has taken steps to refinance debt, identify cost saving measures in telecommunications, changing the health insurance provider, and other steps which have resulted in a projected cost savings of \$152,000 in FY 13/14 and \$678,000 over the next five years.

Despite these economic challenges this budget demonstrates the Mayor and Council's strategic objectives outlined during each annual strategic planning retreat. The core objectives are to create a city of exceptional infrastructure, grow the economy, develop and maintain sustainable revenue sources, and promote community development.

### **General Fund**

The proposed 2013-2014 budget does include a rate increase within the General Fund for garbage collections of \$1 per month, otherwise all current rates for property taxes, inspection fees, and business licenses will remain at the 2012-2013 levels. The 1.46% budget increase is based on the anticipated revenues from the garbage collections as well as projected additional revenue associated with changing Local Option Sales Tax formula.

Significant highlights of the General Fund budget include:

- **Funding for Public Safety:** The proposed FY13/14 budget includes a significant increase in the public safety budget to cover the acquisition of equipment and training for public safety personnel. This increase is based on the results of an internal assessment of the Department of Public Safety's condition and its ability to meet federal regulations regarding performance. The internal assessment revealed that the Department of Public Safety is in need of significant investment over the next ten years in order to continue to meet the mission of the department. Failure to invest in our public safety infrastructure now will result in additional costs to the citizen in the future.
- **Great Managers Initiative:** A key long term strategy for sustainable financial management comes from the active participation of line level and mid-level supervisors in the management of individual office and department budgets. Funding for additional supervisory training is designed to teach current supervisors how to manage with an eye towards sustainable management as well as reduce costs associated with the management of city personnel. This will be the second year of this program and the program will focus on those personnel who have the potential to attain a supervisory position in the future. Unlike FY 12/13, the FY13/14 will be split over two fiscal years.

### **Utility Fund**

The 2013/2014 Utility Fund is a 3.02% increase from 2012/2013; however, this is primarily a result of an increase in sewer, electric and water rates. Sewer rates are tied directly to increases sent to the city by LCWSC which was a six percent increase; therefore, the city will increase sewer treatment rates by 4.20%. Electric rates are also directly tied to increases passed on to the City by PMPA which increased by 6.7%. The proposed budget reflects the increased electric rates by 5.7% in response to PMPA, and a water rate increase of 1.5% .

Significant highlights of the Utility Fund budget include:

- **Adjustments to Utilities and Power Consumed Line Items:** The internal management of our power consumption will be adjusted so that each budget is charged directly for power used by the budgeted operation based on usage determine through the application of a formula to the utility consumption figures. The purpose behind this action, taken in Fy 12/13, was to encourage conservation of energy and reduce costs associated with power consumption in city facilities. FY 13/14 represents the second year of this effort, and the new accurate base line data, that was applied last year can be utilized to adjust operations to reduce electrical consumption. In addition, funding for energy efficiency improvements has been included in this year's budget.
- **Exceptional Infrastructure Funding:** Funds are provided for addressing the council mandate to create a city with exceptional infrastructure in order to address ageing infrastructure issues in the electric, water, sewer, and water filtration budgets. Funding is also provided to complete the required federally mandated RICE updates to the city's electrical generators. The RICE update was delayed due to E{A review of the RICE requirements.

### **Staffing & Compensation**

The 2013/2014 budget presented herein includes salary adjustments which include cost of living increases at a rate of 0.5% for all non-contract personnel, and a potential merit increase ranging from 0.5% to 1.5% based on an employee's score on the annual employment review. Christmas bonuses, which are calculated based upon service time, are included within each departmental budget. We must recognize that the cost of living for our employees is increasing due to changes in federal tax with holdings, increased required contributions to retirement and rising health care costs at the state level, and the rising cost of living experienced by all members of our community.

### **Capital Improvements/Purchases**

Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as:

- Any item with a useful life of greater than one year; and
- A unit cost of at least \$5,000 but less than \$100,000.

Requests in the 2013/2014 budget include a variety of building improvements and equipment requests, and total \$788,370 funded. Further details are listed both in each individual department as well as in the Capital Improvements section of this document.

**Debt**

This budget includes funding required to meet existing debt obligations that the City of Clinton currently has. Detailed information regarding current debt, debt limits, and projected debt payments are included in the Debt section of this document.

<b>Fund</b>	<b>Bonds</b>	<b>Leases</b>	<b>Notes</b>	<b>Total</b>	<b>FY 13-14 Payments</b>
General	\$ 404,013	\$ 153,164	\$ 522,182	\$ 1,079,359	\$ 342,005
Utility	\$ 8,456,982	\$ 136,287	\$ -	\$ 8,593,269	\$ 1,022,402
<b>Total</b>	<b>\$ 8,860,995</b>	<b>\$ 289,451</b>	<b>\$ 522,182</b>	<b>\$ 9,672,628</b>	<b>\$ 1,364,407</b>

**Conclusion**

This proposed budget for Fiscal Year 2013/2014 presented to the Mayor and City Council efficiently and effectively supports the goals outlined by this body. I appreciate the support of all the department heads in preparing this budget and the Mayor and Council for their vision and dedication to the City of Clinton. The proposed budget is balanced, and a balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.

Sincerely,

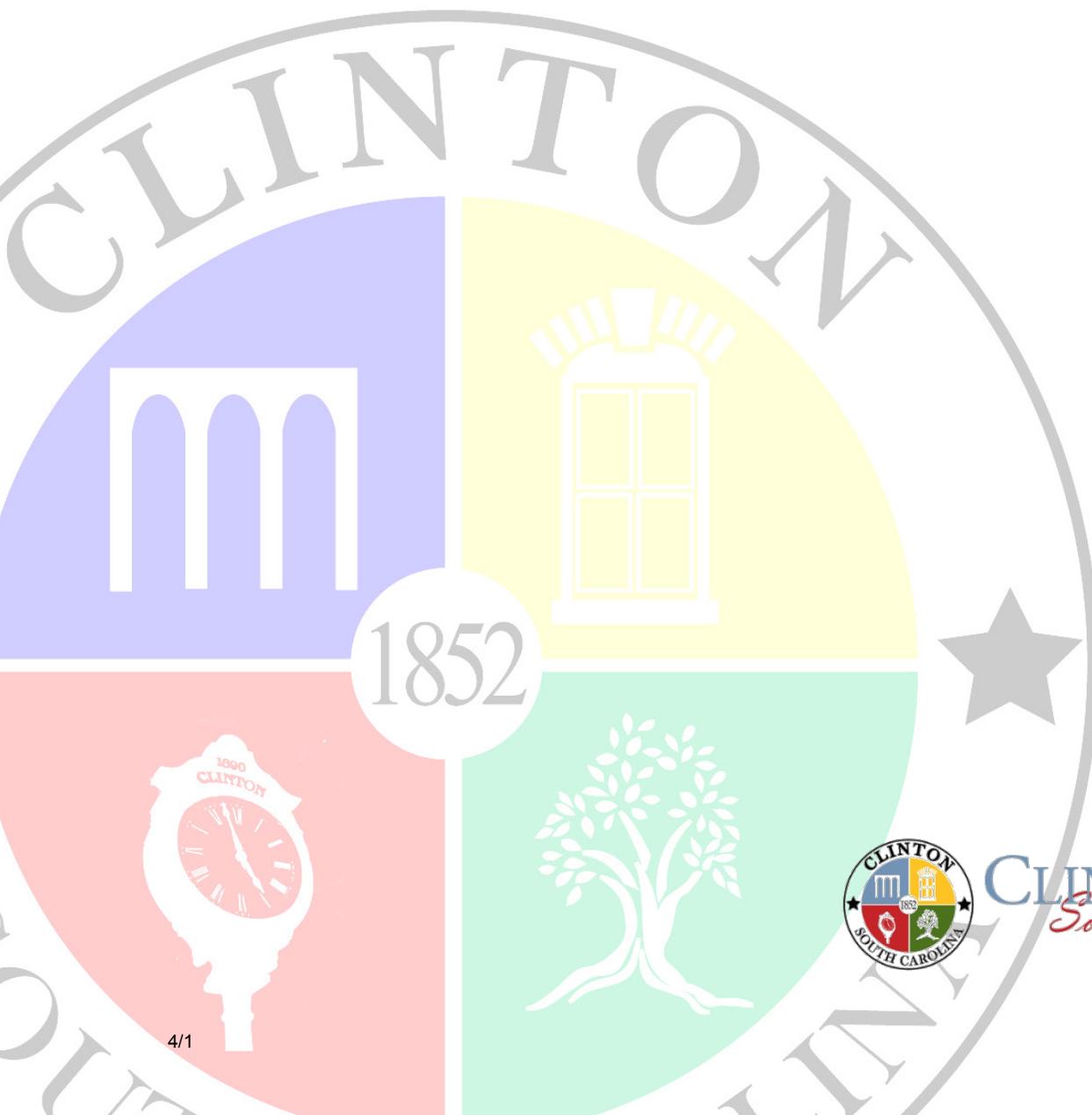


Frank N. Stovall  
City Manager

CITY OF CLINTON, SOUTH CAROLINA

# Community Profile

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

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## History

The community of Clinton began as a small crossroads known as “Five Points” in 1852. With the arrival of the railroad that year, the town prospered and was named Clinton after Henry Clinton Young who helped layout the area. In later years, the economic and cultural growth of the town prospered, with such hallmarks as Presbyterian College, Thornwell Home for Children, Whitten Center, Clinton Mills, numerous churches, banks, a hospital, and a weekly newspaper. The Town of Clinton was incorporated in 1890.



**Figure 1: Downtown Clinton in the early 1900s**

## Location and Description



**Figure 2: Clinton is located in Laurens County, South Carolina**

The City of Clinton is truly the gateway to Upstate South Carolina, located just 45 minutes south of Greenville or Spartanburg, 60 minutes north of Columbia and just 2 hours from the Charleston Port. The City of Clinton is ideally located at the junction of I-26 and I-385 and is the perfect location for any business. Clinton is the second largest municipality in Laurens County with a population of approximately 8,400 and presently covers a land area of 10 square miles.

The City provides a wide range of services for its citizens, including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly owns the Clinton Newberry Natural Gas Authority with the City of Newberry. This report includes all of the City’s fiscal activities in maintaining these services. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens

County Chamber of Commerce, Clinton Business Association, Laurens County Development Corporation, Upstate SC Alliance, Clinton YMCA, and the Clinton Economic Development Corporation.



**Figure 3: Downtown Clinton in 2012. Photograph courtesy of Daniel Hartley.**

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically. The City has a council/manager form of government. The City Council (“Council”) is the policy making and legislative body of city government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council and is responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff members.

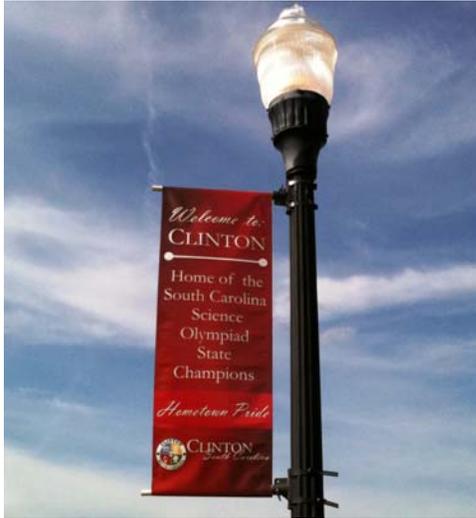


Figure 4: Laurens County School District 56 holds the record for consecutive SC State Science Olympiad Championships

## **Education**

The City of Clinton is served by Laurens County School District 56 and is home to Presbyterian College, as well as a satellite campus of Piedmont Technical College located just outside the city limits.

Presbyterian College is a top-ranked Carnegie One Liberal Arts College affiliated with the Presbyterian Church (USA). The *Washington Monthly* ranked Presbyterian College as number twenty-six in 2009 among all colleges and universities in the United States. The John Templeton Foundation recognizes PC as a character-building college that educates the whole person, not just the intellect.

Presbyterian College's beautiful campus is located within the city limits of Clinton on 240 acres complemented with historical Georgian architecture. The student population consists of 1200 undergraduates from 29 states and 7 countries. Presbyterian graduates have acceptance rates of 90% and higher into schools of medicine, law, religion, business and other graduate programs. The Presbyterian College School of Pharmacy began classes in the fall of 2010. This four year graduate school located in downtown Clinton has a full enrollment of 320 students.

## **Culture**

The presence of Presbyterian College in Clinton plays a vital role in the cultural atmosphere in Clinton. Numerous concerts, art exhibits, recitals, and lectures are offered at Belk Auditorium and Edmunds Hall on the Presbyterian College Campus. In addition, the local community theatre, the Laurens County Community Theatre, is located in Clinton and offers several performances throughout the year. Throughout the spring and summer, outdoor concerts, called Town Rhythms, are hosted by the City of Clinton, as well as several annual festivals.

In early 2013, the City of Clinton began the process of entering into a partnership with the Thornwell Home for Children to utilize Thornwell's Gilliam Center as a community performing arts facility.

## **Recreation**

Clinton has something to offer to everyone recreationally. A variety of activities abound in the City of Clinton throughout the year in the community and surrounding Upstate. With over a thousand acres of protected area in the Sumter National Forest just minutes away from

the City of Clinton and a long term goal of constructing a network of greenway trails, the city is any outdoors person's dream location. A number of large lakes in the surrounding Upstate offer the fishing and boating enthusiasts ample opportunities to partake of their hobbies. Lake Greenwood is located just a short 15 minute drive from the Southern end of Clinton while Lake Murray is only 30 minutes away. For the historian, the Clinton Museum is located in downtown Clinton along with the Revolutionary War site Musgrove Mill located just north of Clinton. Also the Clinton Textile Heritage Exhibit is located in the M.S. Bailey Municipal Center and features the history and heritage of mill operations in and mill village life in Clinton. And right past the Musgrove Mill, the avid golfer will discover Musgrove Mill golf course. A variety of athletic events are available for the spectator or participant at the local YMCA, Clinton High School and Presbyterian College. Tennis, baseball, and soccer tournaments are hosted throughout the year at various locations in Clinton.

### **Healthcare**

Healthcare in the community is exceptional, with the Laurens County Healthcare System recognized as one of South Carolina's progressive community hospitals. The hospital is also a state leader in providing innovative and informative educational programs in an effort to teach the community how to live healthy and well. In early 2013, Self Memorial of Greenwood opened a satellite facility located in Laurens County and the Laurens County Healthcare System entered into a long term partnership with the Greenville Hospital System to enhance and improve local health care opportunities for citizens in Clinton and throughout Laurens County.

### **Business and Industry**

Interstates 26 and 385 converge in Clinton as do US Highways 72, 76 and 56. These roadways provide direct access to Greenville, Spartanburg, Columbia, Greenwood, Charleston, and Asheville, NC. The City's proximity to the interstates and these roadways makes it an ideal location to take advantage of the Upstate region's strong commercial, financial, automotive, manufacturing, and distribution markets. The County has a diverse job base with no dependence on any one industry. Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, Presbyterian Home, Presbyterian College, and Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, Avery Dennison, Shaw Industries, and Aaron Industries. All of these industries are served by at least one of the City's utilities. The availability of an educated work force is always a concern to any new business or industry desiring to locate within the County. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City once had a traditional textile-manufacturing base, but has been hit especially hard by the loss of textile jobs. The economic slow down of the last four years has also hurt the

other industries in Clinton and Laurens County, as numerous other facilities have continued to downsize their operations. The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26. As the national economy rebounds, so will our local economy as we continue to aggressively market our community and assets.

The most significant development to occur in the City of Clinton during the past decade is the location of the Presbyterian College School of Pharmacy in downtown Clinton. This new graduate school will educate over 300 doctorate students and employ over 30 fulltime faculty. This infusion of investment and people has been beneficial for the City and the businesses of Clinton. This year will be the fourth year of operation for the school, and the school will be fully staffed during its fourth year of operation.

### **Long-term Planning**

The City of Clinton completed a five-year strategic plan in 2008, incorporating input from the Mayor, City Council, staff, and the general public. The strategic plan focuses on improving the quality of life for the citizens of Clinton, primarily in the arenas of economic development, housing, marketing, technology, parks, and recreational opportunities.

In conjunction with this strategic plan, the City of Clinton continues to aggressively market the City and land owned by the City and the Clinton Economic Development Corporation for potential development. Future investment into infrastructure to serve these properties will be a priority for the City in the future years. Immediate infrastructure improvements, required by industrial projects, are currently funded by direct allocations from state and federal agencies.

Downtown redevelopment will continue to be a priority for the City. This will include continued streetscape improvements, downtown business recruitment and retention, and development of downtown living spaces. The primary source of funding for this redevelopment has been and will continue to be state and federal grants, requiring a minimal investment of the City.

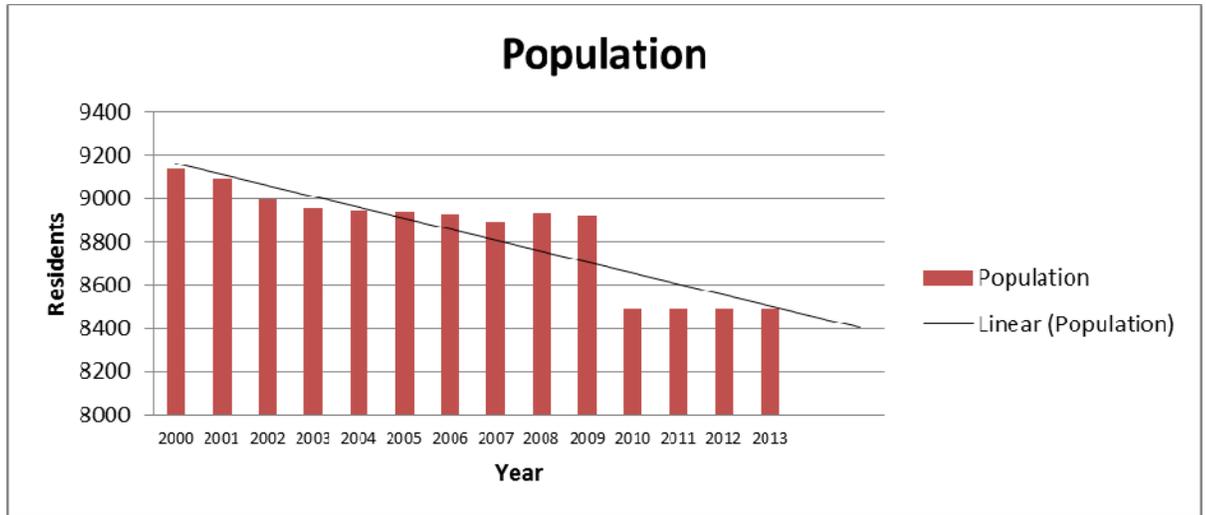
### **Community Demographics**

Population:

#### **Census Population**

2000	9,137
2010	8,489

Population Changes 2000 – 2012



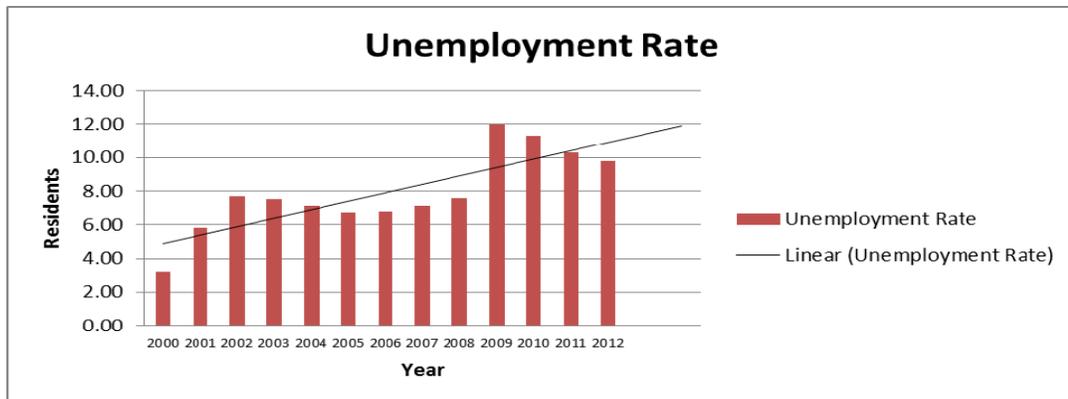
Personal Income (amount expressed in thousands):

2000	186,903
2010	133,239

Unemployment Rate:

<u>Unemployment Rate During Census</u>	
2000	3.4%
2010	10.9%

Annual Unemployment Rate



*The unemployment rate increase is a reflection of our national economy as well as the closing of local textile related industries.*

School Enrollment:

2000	3,587
2010	3,077

**Climate**

The average annual temperature is 59 degrees Fahrenheit (F) with an average rainfall of 50.45 inches per year.

Average January minimum	36.1 degrees F
Average July maximum	96.8 degrees F
Days with maximum of 90 degrees F or above	36
Days with minimum of 32 degrees F or below	66

**Other City Statistics (Fiscal Year 2011)**

Police arrests	2,800
Fire calls	766
Fire inspections	124
Refuse collected (tons/year)	3,494
Building permits issued	171

**The Utility System**

The City of Clinton provides electricity, water, and sewer service within Clinton and the surrounding areas which includes slightly more than 4,300 residential and commercial customers. Since the Utility system is owned and operated by the municipality, the rates are set by City Council. The Director of the Department of Public Works is responsible for all three systems and reports directly to the City Manager.

**Electric System**

The City has owned and operated its own electrical system since 1907. The electrical distribution system is operated inside and outside the corporate limits of the City. The electric system consists of two 24.9 kV delivery point and two

**Number of Customers  
Electric System**

**Last Ten Fiscal Years**

2003	4,215
2004	4,213
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2009	4,102
2010	4,185
2011	4,285
2012	4,075

4.16 kV distribution substations. Power is purchased at two locations from Duke Energy and is billed through Piedmont Municipal Power Agency (PMPA) and Southeastern Power Administration. Supplemental power is purchased from Santee Cooper by PMPA.

### **Water System**

In 1907, the City established the Water and Light Department for the purpose of providing electrical and water services to the residents of the City. The City's initial water and light plant commenced operation in 1913.

<b>Number of Customers Water System</b>	
<b><u>Last Ten Fiscal Years</u></b>	
2003	4,362
2004	4,362
2005	4,356
2005	4,283
2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260

Presently, the water system unit consists of one water treatment plant and 101 miles of water mains varying in size with a maximum diameter of 20 inches. The sources of water for the water system are the Enoree River Pump Station, which has an average pumping capacity of 6 million gallons per day (MGD) and the Duncan Creek Pump Station, which has an average pumping capacity of 3.456 MGD. The Enoree River Pump Station consists of two 2,100 gallons per minute (GPM) and one 3,000 GPM vertical turbine pumps. A new sludge storage basin and a raw water storage facility were added to the water treatment plant in 1990. The Duncan Creek Pump Station was constructed in 1969 has two 1,200 GPM vertical turbine pumps operated by 150 horsepower motors.

The water treatment facility was constructed in 1958 and initially had a capacity of 3 MGD. It was expanded in 1969 to a design capacity of 6 MGD. The finished water pumping station for this plant has a pumping capacity of 6 MGD. The capacity of the ground level reservoir which retains finished water at the City's water treatment plant is 1.5 million gallons. Three elevated storage tanks provide an additional 1.5 million gallons of storage capacity. Additionally, the City owns the Duncan Creek reservoir which has a capacity of 23 million gallons as a raw water source.

The water treatment plant uses pre-treatment and post-treatment of chlorine and chlorine dioxide to kill bacteria and viruses which may be present in the raw water supply and to insure its purity at the point of usage. Lime slurry is used when required to adjust the pH level and liquid alum is used to coagulate foreign materials in the water. Activated carbon is used when required to control taste and odor in Duncan Creek raw water. Constant monitoring of the raw water and potable water is done by personnel at the filter plant.

The water treatment plant laboratory was constructed in 1958. Class A operators are permanently assigned to the laboratory. Class A is the highest certificate issued by the State of South Carolina Board of Certification of Environmental Systems Operators. The potable

water is produced within the maximum contaminate levels of the Federal Safe Drinking Water Act.

### **Sewer System**

In 1913, the City's Water and Light Department installed nine miles of sewer lines. The sewer unit has steadily grown over the years and now serves over 4,300 customers with approximately 63 miles of sewer lines and mains.

Treatment of the domestic and industrial wastewater generated by the City's system is performed by the Laurens County Water Sewer Commission (LCWSC) by an agreement dated September 13, 2004 and amended in 2011 and 2012. Under this agreement, the City agreed to pay to the LCWSC a sum equal to the cost per thousand gallons of such treatment.

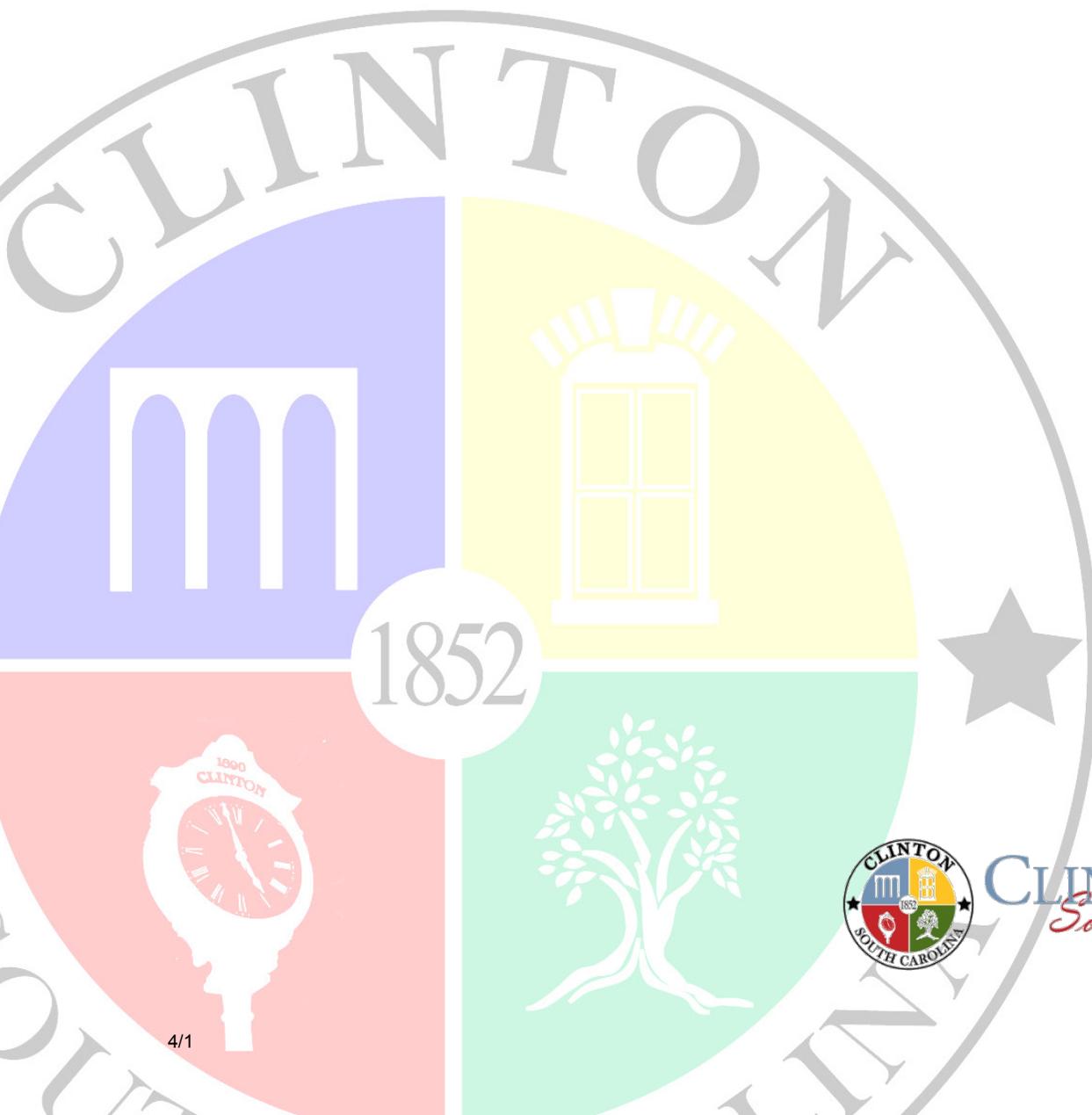
<b>Number of Customers Sewer System <u>Last Ten Fiscal Years</u></b>	
2003	4,362
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260

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CITY OF CLINTON, SOUTH CAROLINA

## Policy and Planning

*Fiscal Year 2013-2014 Budget*



CLINTON  
*South Carolina*



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

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## **Strategic Priorities**

The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

During this retreat, the Mayor and City Council received information from the four departments of the City – Public Works, Public Safety, Administrative Services, and Community & Economic Development – as well as reviewed the goals and objectives outlined in the Clinton Focus 2013 – a community-led strategic planning document.

Goals and objectives as outlined by the Mayor and City Council fit into one of four overarching themes:

- Community Development
- Economic Development
- Finance
- Infrastructure

While all goals and objectives are listed herein, the Council agreed through consensus that the following five goals were to be a priority for city staff to accomplish:

- To continue to create, improve, and increase the City's revenue sources, including the funding and maintenance of a city reserve fund;
- To develop first rate recreational facilities;
- To complete the construction of the frontage road between Highways 72 and 56;
- To improve customer service, utility billing operations, and collections efforts;
- To aggressively pursue and locate industry in the City of Clinton to create jobs and improve incomes of our citizens while also working to retain existing businesses; and

Many of the goals outlined in the strategic plan represent multi-year tasks and strategies. Many are process-oriented rather than project-oriented, and most all of them involve expenditure of funds; either budgeted or alternatively funded. Because of this, the City will continue to seek new opportunities relative to funding municipal government.

## **Exceptional Infrastructure**

Our core mission is the delivery of exceptional services to our citizens. Our infrastructure is one of the primary backbones of our delivery system and we will continually make prudent investments to grow and maintain all infrastructures to support our delivery of services. We will expect our core services to be of the highest quality. We expect our services to our customers to be focused, timely, and cost effective.

### ***Policy Initiatives***

- Improve and further develop the City's raw water sources.
- Develop a city-wide storm water plan.
- Implement and build-out city-wide technology.
- Improve and maintain all city infrastructures – water, sewer, roads, sidewalks, etc...
- Repair, reconstruct, and maintain city streets and sidewalks.

## **Grow the Economy**

We will promote economic growth and diversification in our local economy through effective policies and programs. We will provide leadership to encourage economic development and redevelopment while actively collaborating with our community partners to produce economic benefit to all citizens.

### ***Policy Initiatives***

- Aggressively pursue the recruitment of industry and businesses leading to job creation while working to retain existing businesses.
- Complete the construction of the I-26 Frontage Road.
- Develop a workforce training plan through partnership with the Laurens County Chamber of Commerce.
- Develop a tourism plan.
- Recruit and foster the development and construction of all types of housing.
- Market the City and all that it has to offer to residents, visitors, and businesses.
- Maintain the City's partnerships.
- Annex economically strategic properties.
- Recruit and maintain north-side commercial development.
- Pursue the development of a business incubator.

### **Develop and Maintain Sustainable Revenue Sources**

The ability of Clinton to finance quality services, meet the demands of improving and growing our infrastructure, and provide a high quality of life for the community requires fiscal soundness and growing our revenue sources. We will adhere to sound business practices which obtain true value for dollars spent, diversify our revenue sources through identification of innovative revenue strategies, and implement financial policies which protect city resources.

#### ***Policy Initiatives***

- Continue to improve and increase revenue, to include the creation, funding, and maintenance of a reserve fund.
- Continue the aggressive pursuit of grants.
- Implement a collections strategy that reduces delinquent debt owed to the city by 35% to 50%.

### **Promote Community Development**

Improving the quality of life for Clinton residents is a top priority. From recreation to improving code enforcement initiatives, our citizens will be proud to live in Clinton.

#### ***Policy Initiatives***

- Develop first rate recreation facilities to be used by our citizens as well as to recruit sports tourism.
- Recruit a movie theater and a performing arts facility to the City.
- Revive and reuse the Martha Dendy facility.
- Continue the downtown streetscape plan.
- Implement the community Greenways Master Plan.
- Continue to improve the perception of the City, including the Public Safety Department.
- Enhance communication between the city and the residents.
- Remove dilapidated structures throughout the City.
- Pursue collaboration with Laurens County to improve Library Services.

## **Divisional Goals**

### **Office of the City Manager**

#### *Risk Management & Human Resources*

- Reduce claim frequency and severity. Maintain recordable injuries at or below 10.
- Improve efficiency of paperwork and incident reporting from supervisors/Department Directors to Risk Management Office.
- Improve efficiency of interdepartmental communication and paperwork flow from medical visits between employee/patient and the Risk Management office and our workers comp insurer. The goal will be 2 business days or less for paperwork transit and transaction.
- Implement a comprehensive vehicle incident reporting procedure with reporting forms.
- Implement a comprehensive Safety Sensitive Employee Random Drug Testing Program by July 1, 2013.
- Develop and implement an Employee Workers' Compensation Claim Process Awareness education program.
- Review current pay scales and pay ranges compared to pay grades to bring up to date.
- Work with the Office of the City Manager to develop and implement a new travel policy.

#### *Information Technology*

- Explore opportunities to improve physical and cyber security through camera installation and remote infrastructure monitoring of critical infrastructure.
- Work with economic development personnel to provide wireless access in parts of the city at the lowest possible cost.
- Explore outsourcing some system administration processes to increase system reliability.
- Work with DPW and DPS to increase use of mobile technology systems to improve work order response
- Continue with the three year computer replacement program to phase out unsupported machines and improve our cyber security protections

#### *Museum*

- Improve our membership drive to include more members of the community and get more business support.
- Apply for as many grants as possible over the next year.
- Expand to at least one room upstairs in the museum over the next year to give more space for more exhibits that will help us tell the exciting history of our City and surrounding area.
- Improve our relationship with school, scout, church, senior center, and other groups to encourage them to visit the museum and the mill exhibit.
- Continue to acquire new artifacts, stories and memorabilia that will help us preserve and communicate our local history and we plan to continue to search for these items in the New Year.
- Complete the restoration of the city's 1941 fire truck and create an exhibit that outlines the department of public safety's history.

### *Finance*

- The Finance Office will continue to build the three reserve funds by including funding for those funds in the FY 14 budget and make monthly payments to the Reserve funds during FY 14.
- The Finance Office will continue to be an award winning unit of local government by achieving the GFOA award for CAFR submissions for FY 12-13. We will strive to submit an award winning Budget to the GFOA Fiscal Year 13-14.
- The Finance Office will continue a multi-year effort to review and rewrite the basic financial management policies and standard operating procedures for fiscal management. For FY 14, we will concentrate on the bank reconciliation and year end closing procedures as well as cash management procedures.
- The Finance Office will explore the option of submitting a banking services RFP.
- Finance will play a lead role in the selection and implementation of new utility billing and general ledger software.

### *Inspections & Planning*

- Continue to pursue the demolition of abandoned and dilapidated properties
- Improve code enforcement compliance by 5%.

### *Special Events*

- Sponsor three Town Rhythms next year in May, June and July with attendance of over 2,000 people at each event and work to have more businesses open and available during these events.
- Host Business After Hours during celebrate Clinton Month in April with 25 businesses participating.
- Weekend with the Arts Program downtown Clinton in partnership with the School District during Celebrate Clinton Month in April.
- Create a volunteer staff to work with events.
- Continued partnerships/sponsorship to provide events such as Clinton's Got Talent, Clinton Fall Festival, Children's Fun Fest and Christmas Festivities.
- Secure new sources of funding sources to provide events.

## **Department of Public Works**

### *Electric Distribution*

- Limit major outages by aggressively trimming R/W and contracting tree take downs and reducing animal related outages by upgrading substandard installations
- Continue to install capacitors and sectionalization as budget allows
- Install electric service on the frontage road.
- Work with large system managers to convert their system to 25kv and acquire this system for the City of Clinton
- Reduce personnel turnover rates.
- Repair or replace SCADA system as needed.
- Security cameras in substation and other critical areas
- Continue with system voltage conversion
- Continue with solid state meter replacement program
- Upgrade equipment storage areas and equipment.

### *Water & Sewer*

- Perform repair and replacement work on Gastley Dive, Skyland Drive, Edgewood Drive, and Country Lane.
- Perform repair and replacement work on the sewer system on Derby Lane
- Identify options for funding the Duncan Creek reservoir project.
- Complete FOG ordinance implementation
- Change out large meters to radio read
- Provide LCWSC a 5 yr plan for reducing I&I
- Purchase, as funding permits, equipment needed to complete work including a backhoe, brush chipper, skidder, and power tamp.
- Identify funding to replace the sewer pump for Beaugard Station
- Install a 12" Ross Altitude Valve for Thornwell Tank
- Conduct detailed survey for F.H. replacement
- Install 12" water line along frontage road

### *Streets & Sanitation*

- Examine personnel structure in this division.
- Upgrade capital improvement plan.
- Examine the feasibility of reducing services to reduce costs.
- Promote composting or mulching to the public
- Establish a sanitation enterprise fund or stand alone utility
- Cut grass and maintain new frontage road

### *Water Treatment*

- Complete the repair of the raw water storage tank and other identified capital needs.
- Continue to produce quality water and the lowest cost

## **Department of Public Safety**

### *Police Division*

- Update the Police Policy Manual. This manual, which guides our operations, has not been updated since 2006.
- Continue construction at the training facility
- Replace inferior and unreliable patrol in-car camera systems
- Develop a Capital Outlay Projection Plan for Police Vehicles
- Consider some internal restructuring to increase efficiency and address challenges listed above.

### *Fire Division*

- Develop a Capital Outlay Projection Plan for Fire Apparatus
- Develop plan to provide advanced personnel training to level of Haz-Mat Tech
- Develop plan to improve ISO rating

## **Department of Administrative Services**

### *Customer Service & Utility Billing*

- Identify and purchase new software system.

- Improve operations and customer service by providing additional training for personnel.
- Improve phone call response time.
- Begin the installation of water and electric meters.
- Complete policy revisions for: Utility Assistance, Partial payments Payment and Complaint Management
- Study the feasibility of Pay As You Go Metering for Electric customers.

#### *Municipal Court*

- Ensure state mandated training sessions are attended
- Roll out credit card payment system for use by the court
- Improve court security

#### *Fleet Maintenance*

- Purchase diagnostic equipment that will allow the mechanic to diagnose problems without having to outsource this work.
- Create additional space for working on small engines and small equipment.

#### *Procurement*

- Explore adjustment of the Procurement Code to allow Division Heads more access to purchase goods for their respective departments.
- Continue working with identified vendors to improve warehousing of the water and sewer materials
- Implement a plan for improving staffing of the warehouse operation.

### **Department of Community & Economic Development**

- Develop a new corporate park on I-26
- Clear and grub property at Corporate III
- Work with developers to develop Frontage Road
- Develop business incubator plans
- Develop tools to enhance communication between the city and the citizens
- Complete Phase III A Street Scape
- Manage community development projects associated with the Martha Dendy facility and the Performing Arts Center goals.

## **Financial Policies**

The Statement of Financial Policies presents policies that the City follows in managing its financial and budgetary affairs.

### **Operating Budget Policies**

- Essential City services will receive first priority. For the purpose of this policy, that will include services to protect lives and property.
- The City will avoid budgetary procedures that balance current expenditures by obligating future year funds.
- The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- The City defines a balanced budget as one that is achieved when the City has enough fiscal discipline to be able to equate revenues with expenditures over the business cycles.

### **Revenue Policies**

- The City will try to maintain a diversified and stable revenue stream.
- The City will follow an aggressive policy of collecting revenues.
- The City will consider market rates and rates charged by other municipalities of similar size for charges for services.
- Enterprise funds will be self-supporting.

### **Investment Policies**

- The City's investment portfolio will be diversified to avoid incurring unreasonable risks.
- The City will obtain the best possible return on all investments within the limits of State law, local ordinances, and prudent investment practices.
- The Finance Director will receive a monthly investment report outlining the nature, value, yield, purchase price, and any other pertinent information.

### **Accounting, Auditing, and Financial Reporting Policies**

- An independent audit will be performed annually.

- The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined by the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) book.

### **Capital Assets**

- Capital planning is an integral part of any budget. The City of Clinton utilizes the annual operating budget as the primary tool in budgeting for annual/routine operating capital items. An outlay for operating capital is defined as follows:
  - Any item with a useful life of greater than one year; and
  - A unit cost of at least \$1,000 but less than \$100,000.

### **Reserved and Unreserved Fund Balance Policies**

- The policy, in accordance with GASB 54, will ensure the City maintains adequate fund balance and reserves in the City's Governmental and Utility Funds to provide the capacity to:
  1. Provide sufficient cash flow for daily financial needs,
  2. Secure and maintain investment grade bond ratings,
  3. Provide adequate reserves to offset significant economic downturns or revenue shortfalls, and
  4. Provide adequate reserves for unforeseen expenditures related to emergencies.
- Fund Balance for the City's Funds will be comprised of the following categories:
  1. Nonspendable- amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
  2. Restricted-amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
  3. Committed-amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
    - a. Amounts set aside based on self-imposed limitations established and set in place prior to fiscal year-end, but can be calculated after the fiscal year-end.
    - b. Limitation imposed at the highest level and requires the same action to remove or modify.
    - c. Ordinances that lapse at fiscal year end.
  4. Assigned-amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

5. Unassigned-amounts that are not reported in any other classification.  
The Governmental Fund will be the only fund that has unassigned fund balance. All other funds will be used as designated by the original intent.
- **Unassigned Fund Balance**
    1. The City of Clinton will strive over a 3-5 year period to accumulate a fund balance equal to 17% of the budgeted Governmental Fund expenditures. After this fund balance is achieved the unassigned balance maintained during the following fiscal years should not fall below 8% of the budgeted operating Governmental Fund Expenditures.
    2. To the extent that the Total Fund unassigned fund balance exceeds 17% the balances may be utilized to fund capital requests or reduce the outstanding debt of the City.
    3. Management is expected to manage the budget so that revenue shortfalls and expenditures do not impact the units total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from the total budgeted revenues or expenditures then the unassigned fund balance can be reduced by action from the City Council and the City Council will adopt a plan at that time to return spendable fund balance back to the required level.
    4. The order of expenditure must be classified. The City shall spend funds from restricted fund balance first, then committed fund balance, assigned fund balance and lastly unassigned fund balance. Whenever multiple revenue sources are available, the City will use resources in this order (as deemed by the agency granting funds or bond ordinances): bond proceeds, Federal funds, State funds, local county funds, and city funds. The City Manager may deviate from this order when it best meets the needs of the City.
  - **Utility Funds** – Even though GASB 54 does not impact enterprise funds, the City will strive to maintain unrestricted net assets greater than 8% of the total operating revenues at fiscal year end after the desired reserves are achieved. These reserves are for operations and future capital improvements.

#### Restrictions, reservations and designations of Net Assets for the Utility Fund

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:



1. Bond funds and other encumbered balances will continue to fund existing projects.

Designations for funding of planned projects in the future periods will reduce the financial demands placed upon a subsequent periods.

**Debt Service**

Debt Service is established to account for the accumulation of resources for and the payment of, general long-term debt: general obligation, tax increment financing or revenue bonds as well as major capital lease purchases. The City of Clinton accounts for all debt in the respective funds and not in a debt service fund. Where feasible, the City of Clinton develops and utilizes revenues, special fees, or other revenue in lieu of debt.

Total general obligation bonded debt will not exceed 8% of the assessed value of taxable property in the City without referendum, as prescribed by Title 5, Chapter 21, Article 1 of the Code of Laws of the State of South Carolina.

The details of each debt obligation the City has for fiscal year 13/14 are listed on the following pages:



**General Obligation Bonds and General Fund Capital Leases**

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The bonds are direct obligations and pledged by the full faith and credit of the City. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.

	Balance June 30,2012	Balance June 30,2013	Balance June 30,2014
<b>General Obligation Bonds:</b>			
\$450,000 General Obligation Bonds. Annual maturities of \$40,000 to \$51,000 through 2020 and an annual interest rate of 3.02%.	\$ 365,000	\$ 325,000	\$ 284,000
\$700,000 General Obligation Bonds. Annual maturities of \$65,212 to \$78,050 through 2014 and an annual interest rate of 2.75%.	\$ 155,752	\$ 79,013	\$ -
<b>Total general obligation bonds</b>	<b>\$520,752</b>	<b>\$404,013</b>	<b>\$284,000</b>
<b>Capital Lease Obligations:</b>			
\$78,157 Garbage Collection Truck. Capital lease for 5 yrs . Annual Payments of \$16,690 Including interest of 2.240%	\$ 78,157	\$ 63,146	\$ 47,885
\$84,900 Leaf Vac Truck capital lease for 5 yrs . Annual payments of \$18,217 including interest of 2.39%.	\$ 68,712	\$ 51,138	\$ 35,168
\$68,002 Garbage Truck capital lease for 5 yrs . Annual payments of \$15,236 including interest of 3.85%.	\$ 14,662	\$ -	\$ -
\$176,927 Fire Truck capital lease for 5 yrs . Annual payments of \$40,645 including interest of 4.537%.	\$ 76,073	\$ 38,880	\$ -
<b>Total lease obligations</b>	<b>\$237,604</b>	<b>\$153,164</b>	<b>\$83,053</b>



**Notes Payable:**

\$967,405 for the purchase  
of land held for resale.  
variable payments  
for 10 years interest  
of 4.75%

	\$ 648,923	\$ 522,182	\$ 455,441
<b>Total lease obligations</b>	<b>\$ 648,923</b>	<b>\$ 522,182</b>	<b>\$ 455,441</b>
<b>Total General Fund Debt</b>	<b>\$1,407,279</b>	<b>\$1,079,359</b>	<b>\$822,494</b>

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**Revenue Bonds and Utility Fund Capital Leases**

The City also issues revenue bonds where only the income derived from the acquired or constructed assets is pledged to pay the related debt service. These bonds are liabilities in the proprietary fund or utility fund. The City also has a policy that allows the acquisition of certain fixed assets through the use of lease purchase agreements in the Utility Fund. For the lease purchases to be paid through the annual appropriations, the debt service is accounted for in the respective governmental fund, and the related liabilities recorded as long-term debt.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Policy & Planning: Debt Service*

	Balance June 30,2012	Balance June 30,2013	Balance June 30,2014
<b>Revenue Bonds:</b>			
\$4,000,000 2011 Combined Utility System Improvement Revenue Bonds. Due in annual Maturities of \$114,000 to \$951,000 through 2023 an annual interest rate of 3.32%.	\$ 3,886,000	\$ 3,772,000	\$ 3,655,000
\$4,610,000 2005A Combined Utility System Refunding and Improvement Revenue Bonds Due in annual maturities of \$10,000 to \$650,000 through 2020 and an annual interest rate of 3.68% REFUNDED	\$ 3,775,000	\$ -	\$ -
\$1,515,000 2005B Combined Utility System Improvement Revenue Bonds Due in annual maturities of \$20,000 to \$295,000 through 2020 and annual interest rate 5.5%.REFUNDED	\$ 890,000	\$ -	\$ -
\$360,000 2008 Combined Utility System Improvement bonds. Annual maturities of \$30,687to \$41,823 through 2018 and an annual interest rate of 3.50% REFUNDED	\$ 194,307	\$ -	\$ -
\$460,548.36 2012B Combined Utility System Improvement And refunding bonds. Annual maturities of 150,034 to \$310,513 through 2014 and an annual interest rate of 1.65%.		\$ 460,548	\$ 310,513
\$4,224,433.50 2012A Combined Utility System Improvement And refunding bonds. Annual maturities of 294,258 to \$692,856 through 2020 and an annual interest rate of 1.88%.	\$ -	\$ 4,224,434	\$ 3,930,176
<b>Total Utility Revenue Bonds</b>	<b>\$ 8,745,307</b>	<b>\$ 8,456,982</b>	<b>\$ 7,895,689</b>



**Capital Lease Obligations:**

\$88,331 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$19,029 including interest of 2.510%.

\$ 71,569      \$ 54,336      \$ 36,672

\$72,155 ROW Bucket Truck capital lease for 5 yrs . Annual payments of \$15,637 including interest of 2.330%.

\$ 72,155      \$ 58,252      \$ 44,807

\$170,910 Sewer truck capital Lease for 6 yrs. Annual payments of \$31,540 including interest rate of 3.49%.

\$ 30,476      \$ -      \$ -

\$109,568 Bucket truck capital Lease for 6 yrs. Annual payments of \$24,356 including interest rate of 3.65%.

\$ 46,547      \$ 23,699      \$ -

**Total lease obligations**

**\$ 220,747      \$ 136,287      \$ 81,479**

**Total Utility Fund Debt**

**\$ 8,966,054      \$ 8,593,269      \$ 7,977,168**

**Grand Total for City**

**\$ 10,373,333      \$ 9,672,628      \$ 8,799,662**



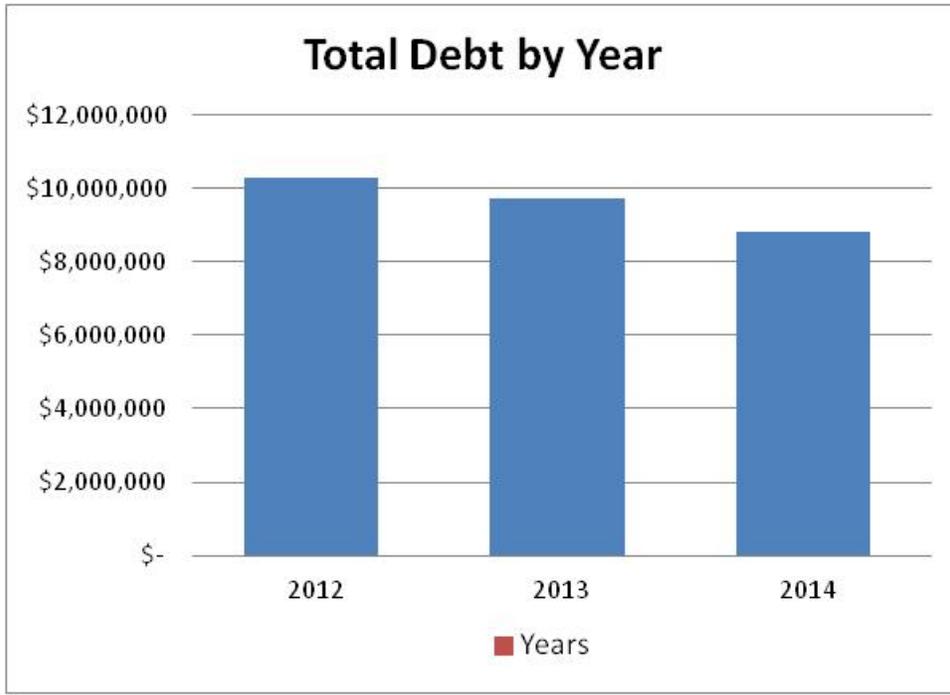
CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Policy & Planning: Debt Service*

**DEBT SERVICE MATURITIES BY FISCAL YEAR ( INCLUDES PRINCIPAL AND INTEREST)**

GENERAL FUND					
FY	2003 GO Bond	2010 GO Bond	Notes Payable	Capital Leases	Total General Fund Debt
Ending	\$700,000 Bonds	\$450,000 Bonds	\$967,405 Notes	Various	Principal/Interest
June 30,					Equipment
2014	81,181	52,023	96,741	75,551	305,496
2015		51,785	96,741	75,551	224,077
2016		52,516	96,741	34,906	184,163
2017		52,188	96,741	34,906	183,835
2018		51,829	96,741		148,570
2019		51,439	96,741		148,180
2020		52,020			52,020
2021		52,540			52,540
	\$ 81,181	\$ 416,340	\$ 580,446	\$ 220,914	\$ 1,298,881

**DEBT SERVICE MATURITIES BY FISCAL YEAR ( INCLUDES PRINCIPAL AND INTEREST)**

UTILITY FUND						
FY	2011 Bonds	2012A Bond	2012B Bond	Capital Leases	Total Utility Debt	Total
Ending	Electric/Water	Refinancing/	Refinancing/	Various	Principal/Interest	City Debt
June 30,	\$4,000,000	Electric/ Water	Electric/ Water	Equipment	By	
					Fiscal Year	
		\$4,224,433.50	\$460,546.36			
2014	242,230	387,576	315,637	59,026	1,004,468	1,309,964
2015	243,346	408,808		34,666	686,819	910,896
2016	243,296	694,232		34,666	972,194	1,156,357
2017	246,112	713,026		15,637	974,775	1,158,609
2018	243,697	715,639		15,637	974,973	1,123,542
2019	241,215	717,320			958,535	1,106,715
2020	339,666	619,844			959,510	1,011,530
2021	982,698				982,698	1,035,239
2022	982,117				982,117	2,280,998
2023	982,573				982,573	982,573
	\$ 4,746,951	\$ 4,256,444	\$ 315,637	\$ 159,630	\$ 9,478,662	\$ 12,076,424



**CITY OF CLINTON – TOTAL DEBT MARGIN COMPUTATION**

June 30, 2012

Total Assessed Value	\$12,041,528
Debt Limit (8% of the Assessed Value)	963,322
Current General Bonded Debt	<u>(520,752)</u>
Legal Debt Margin	<u>\$442,570</u>

## **Financial Management Systems**

### **Form of Government**

The City operates under the Council-Manager form of government. The governing body is composed of a mayor elected at large, and six council members elected by ward. The Council is a legislative body establishing policies with recommendations by the City Manager who administers all divisions of the City. All division heads are appointed by the City Manager.

### **Budgetary and Accounting Systems**

The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The City of Clinton conforms to GASB in the preparation of the City's financial statements.

### **Budgeting**

In accordance with the General Statutes of the State of South Carolina, the City Council is required by state statute to adopt an annual balanced budget by ordinance prior to July 1. The City defines a balanced budget as the fiscal discipline to be able to equate the revenues with expenditures over the business cycles. City Council has the authority to amend the budget ordinance. Appropriations lapse at year end.

Appropriations are authorized in the annual budget ordinance generally at the department level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the department level. Administrative control is further maintained through more detailed line-item budgets. This control is used as a management device throughout the year.

### **Basis of Accounting**

The accounting and financial reporting applied to a fund are determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet.

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues are deemed susceptible to accrual are recognized in the period when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except principal and interest on long-term debt, claims and judgments, and compensated

absences, which are recognized when due or when funds have been made available for payment. The Audited Financial Statements use the modified accrual method, also..

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund Equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The proprietary funds use the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized as incurred. The audited financial statements for the proprietary fund use the accrual basis of accounting as well.

### **Fund Accounting**

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

Governmental Fund – Governmental Funds are used to account for all or most of a government’s general activities. Examples of these activities include public safety, parks, and sanitation services. These revenues come from property taxes, user fees, licenses, permits, sanitation services, and intergovernmental revenues.

General Fund – The General Fund is the City’s general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Principal sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. The primary expenditures in the General Fund include administration, finance, streets, parks, sanitation, and public safety.

#### Description of General Fund Divisions

Mayor and City Council – the body that sets policy

Administration – administration for entire City government

Economic Development – recruits and retains industry and business that lead to job creation and property tax base enhancement

Municipal Court – administration and adjudication of local and state laws

Legal Services – provides advice and counsel the Mayor and City Council and City staff.

Finance – collection of business licenses, building permits and other City fees; responsible for accounts payable, cash flow and investment management, financial statements, payroll, general ledger maintenance, and personnel benefits management; City-wide purchasing and inventory control.

Public Safety – enforcement of municipal, state, and federal laws; traffic enforcement and accident investigation; investigations of crime; victims' advocacy; animal control; training and certification; fire prevention; fire suppression.

Streets – general repair and maintenance of City streets, sidewalks, curbs and gutters.

Parks/Recreation/Library/Cemetery – maintenance of City-owned parks, library, and cemetery.

Museum – protect, preserve, interpret, and display historically relevant artifacts.

Sanitation – collection and disposal of refuse.

Planning and Inspections – plan for the growth of the City; enforcement of building and property maintenance codes and ordinances.

Special Revenue Fund – The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. Examples of these funds are Hospitality fees, Accommodations fees, and Economic funds. The City does not adopt a budget for these funds.

#### Description of Special Revenue Divisions

Accommodations Tax Fund – monies received from the South Carolina Department of Revenue for designated fees added at hotels inside the City.

Local Hospitality Fee Fund – a 2% fee imposed on all prepared food inside the City, used to promote quality of life, tourism, and recreational facilities.

Economic Development – funds used by the City to promote and pursue economic development inside the City.

Enterprise Funds – The Enterprise Fund is used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The funds include the Electric, Water, Wastewater and Storm Water.

Description of Enterprise Fund Divisions

Public Works Administration – administration of the public works and utilities Division.

Information Technology – Provides management and support for technology, computers, servers, hardware, and software. Also provides Geographic Information System services.

Utility Billing – collection of utility payments; utility meter reading and billing.

Electric Distribution – manages the safe and efficient distribution of electricity.

Sanitary Sewer – operations and maintenance of the City’s sewer collection Systems.

Storm Sewer – operations and maintenance of the City’s storm sewer systems

Water Distribution – operations and maintenance of the City’s water distribution Systems.

Water Filtration – operation and maintenance of the City’s Water Treatment Facility.

Maintenance – general repair and maintenance of the City’s fleet.

Risk Management – preservation of the City’s human and physical assets through controlling loss exposure, training, and safety initiatives.

## **Budget Process and Amendments**

### **Budget Process**

In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget prior to July 1<sup>st</sup>. The City uses the adopted budget as a management control device during the year. *A balanced budget is achieved when the City has enough fiscal discipline to be able to equate the revenues with expenditures over the business cycles.*

The budget process begins in December when budget packages are distributed to the Departments which include Year to Date Expenditures and a budget calendar.

Each department then prepares a comprehensive list of objectives and funding requests they would like to have considered for the next budget year. During this time, the Finance Director, City Manager and Assistant City Manager prepare revenue estimates for both the current and the next fiscal years.

Then each department head meets individually with the City Manager, Assistant City Manager, and the Finance Director to review department budgets and capital expenditure requests. During these meetings, the goals of each department are reviewed and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the City Manager, Assistant City Manager, and the Finance Director meet to prepare a draft budget for submission to City Council. This draft budget is submitted to Council at formal budget workshops held in March and April. The public has an opportunity to comment on the budget at a designated public hearing. A public hearing along with two readings are required for formal adoption of the budget. Amendments to the budget are allowable under South Carolina law and are made throughout the year as necessary.

### **Basis of Budgeting**

The basis of budgeting for the governmental fund is consistent with the basis of accounting for those funds which is modified accrual. Proprietary funds use the accrual basis of budgeting which is also consistent with their basis of accounting.

### **Budget Amendments**

The City Manager is authorized to transfer any sum from one budget line item to another or from one department or division, but no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would

increase or decrease the total of all authorized expenditures must be approved by City Council.

A detailed budget calendar is included below.

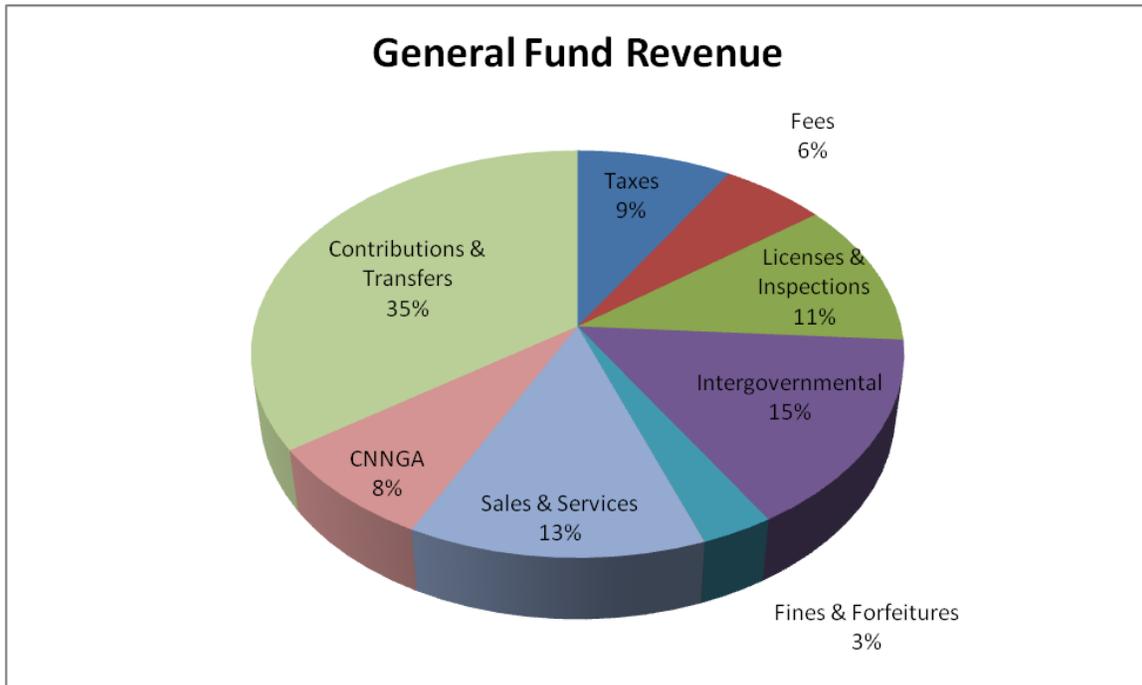
### ***FY 13 – 14 Budget Calendar***

<b><u>Date</u></b>	<b><u>Action</u></b>
December 1, 2012	Departments receive Capital Budget Summary  Office of Risk Management begins facility safety audits  Office of Inspections & Planning begins facility code compliance audits
December 28, 2012	Office of Risk Management and Office of Inspections & Planning submit safety and code compliance audits to the City manager for review.
December 28, 2012	Safety and code compliance audits are submitted to Departments to assist in capital planning.
December 28, 2012	Capital Budget Requests for FYs 14, 15, 16, 17, and 18 are due to the Finance Office.
December 28, 2012	Final Revenue Projections are issued from the Finance Office
January 25, 2013	Department Heads receive budget request forms for Non-Capital Expenditures.
February 4, 2013	Budget Requests from all departments submitted to the Finance Office
February 11 -15	Budget Presentations by Department Heads to City Manager / City manager meets with staff regarding budgets.
February 28, 2013	Draft of Proposed FY 2013-2014 Budget completed.
March 4, 2013	City Council receives draft of proposed FY 2013-2014 Budget
March 18, 2013	City Council Budget Workshop Meeting
April 15, 2013	City Council Budget Workshop Meeting
May 6, 2013	First Reading of the Proposed FY 2013-2014 Budget by City Council
June 3, 2013	Second Reading of the Proposed FY 2013-2014 Budget by City Council

## Principle Revenue Sources

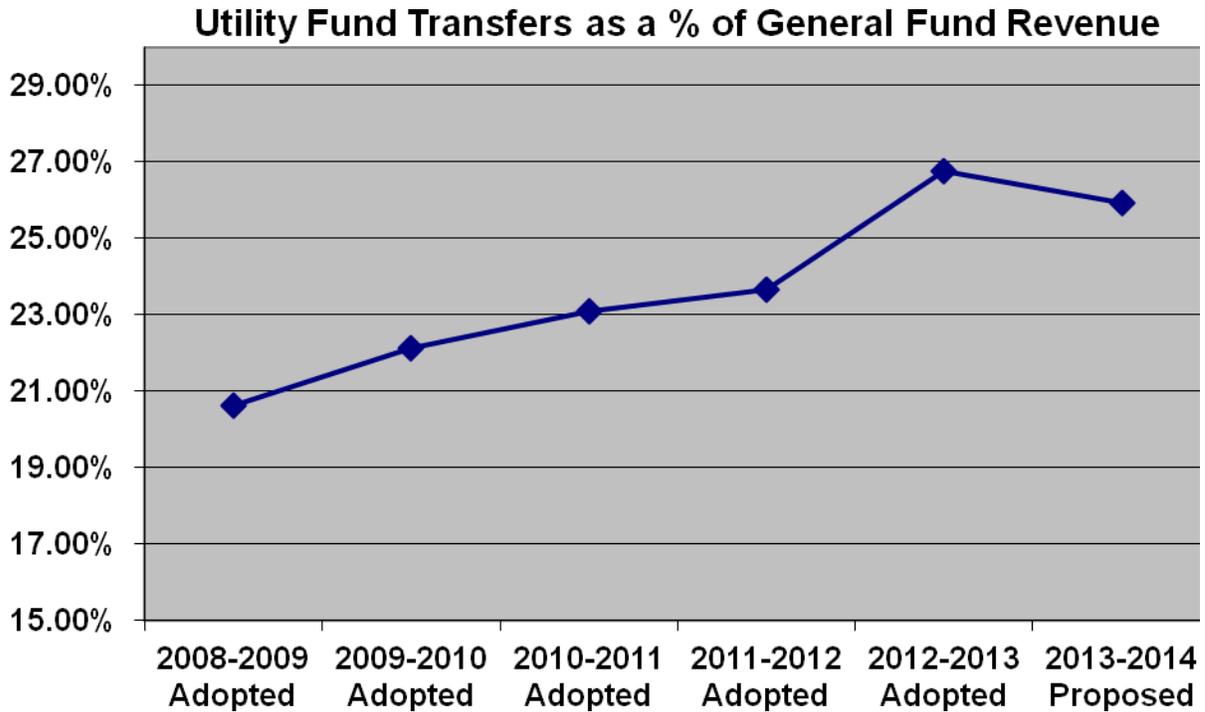
### General Fund

The cost to finance the many services that the City of Clinton provides requires stable, predictable revenue sources. Those revenue sources include taxes, business license fees, fines, permits, user fees, state-shared revenue, and utility transfers and contributions. Revenue forecasting is facilitated by current rate structures, state regulations, current economic conditions, and three to five year trend analyses.



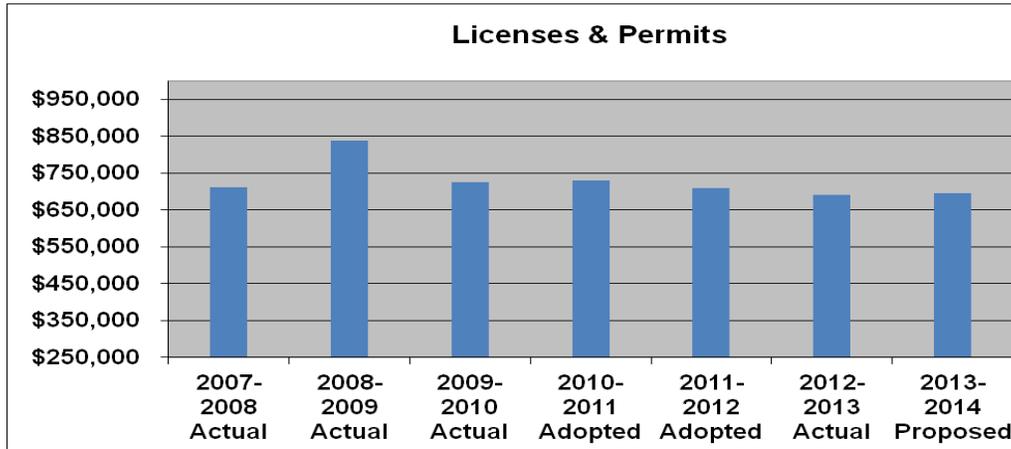
Major revenue sources within the General Fund are described below:

**Internal contributions and transfers** account for the largest single revenue source, comprising 35% of all General Fund revenues. These contributions and transfers include direct contributions to the City’s General Fund from the Utility system’s revenues as well as an overhead allocation for all administrative duties performed by staff allocated within the General Fund. It has been the practice of staff as well as City Council to maintain a transfer rate of less than 8% of electric, water, and sewer revenues. While other revenue sources have declined, the utility revenue transfer has had to increase in relationship to the percentage of general fund revenues increasing from approximately 21% in 2006-2007 to 26% of total General Fund revenues in the 2013-2014 budget– as highlighted in the chart on the next page.



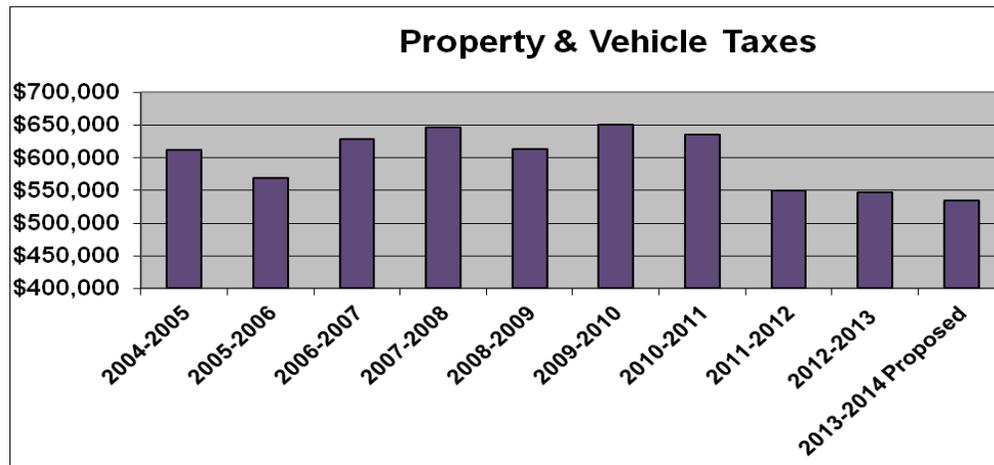
**Intergovernmental** revenues account for 15% of all General Fund revenues. Funds designated under the intergovernmental category include state-shared revenue, local option sales taxes, law enforcement grants, state accommodations taxes, and Piedmont Municipal Power Agency grants. Local option sales tax revenue, accounting for over 81% of intergovernmental revenue, is generated through an additional 1% sales tax on retail sales of tangible goods. While this revenue source is dependent on the local economy, it has remained relatively stable over the past five years. Through a City Council Resolution, 71% of local options sales tax proceeds are dedicated to lowering property taxes within the City of Clinton, therefore as local option sales tax grows, property tax revenue must decrease.

**Licenses and Inspections** revenues account for 11% of the total General Fund budget, and include business licenses, franchise fees, and permit and inspection fees. Business license revenue accounts for 87% of this category and has remained stable over the past few years. Additionally, with the continued economic development efforts made by the City of Clinton, business license revenue should increase.



**Sales and Services** revenue accounts for 13% of the total General Fund budget, which is primarily composed of garbage-related revenues (43%) and the Laurens County fire contract (36%). The City of Clinton provides residential and limited commercial garbage collection and charges an average of \$12 per month for residential pick-up. Refuse collection has increase from 2,365 tons per year collected in 2004 to 3,900 tons collected in 2012 – an increase of over 67% in eight years. While revenue has not increased as significantly it has remained steady and very predictable. The FY 13-14 budget includes a projected rate increase for sanitation services.

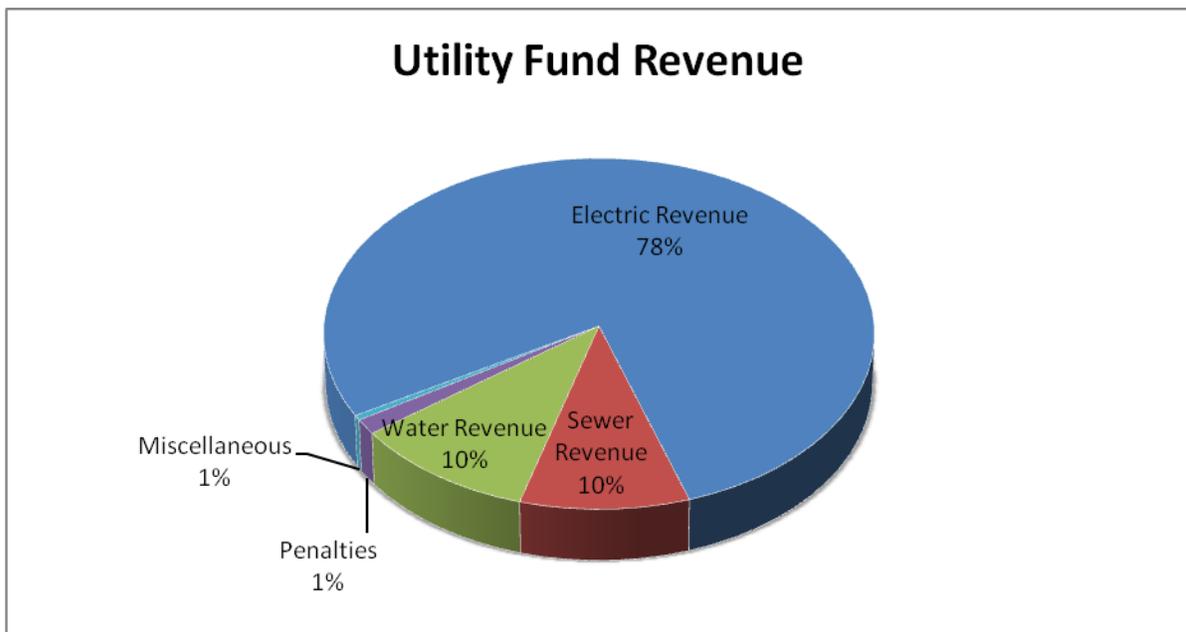
**Property and vehicle tax** revenue only accounts for 8.75% of Clinton’s General Fund budget. While there has been fluctuation in tax collections over the past ten years, efforts are currently underway to improve Clinton’s tax base by recruiting and retaining businesses and industry within the corporate limits of Clinton.



**Clinton Newberry Natural Gas Authority** revenue accounts for 8% of all General Fund revenues. These funds are directly allocated to the City of Clinton by CNNGA and are budgeted each year by its board of directors. This funding relationship exists because the CNNGA was formed by the Cities of Clinton and Newberry to serve natural gas to customers in Laurens and Newberry Counties. For FY 2013 – 2014, the anticipated funding from CNNGA has decreased due to the termination of a joint dispatch contract and significant reductions in the sales of natural gas.

### Utility Fund

The City’s Utility Fund is comprised primarily of revenue from Electric, Water, and Sewer utility fees. Rates for each of these services are set each year by the Mayor and City Council and encompass the cost to provide the services as well as plan for future maintenance, repair, and expansion. In addition to the cost to provide the services, the Mayor and Council and City Staff also make every effort remain competitive with neighboring utilities and also affordable to our most disadvantaged customers.



**Electric** revenue accounts for 78% of all Utility Fund revenue. The City of Clinton is a member, with nine other municipalities, of the Piedmont Municipal Power Agency – a joint action agency that provides wholesale electric service to its members primarily through a 25% ownership interest in the Catawba Nuclear Station, located in York County, South Carolina.

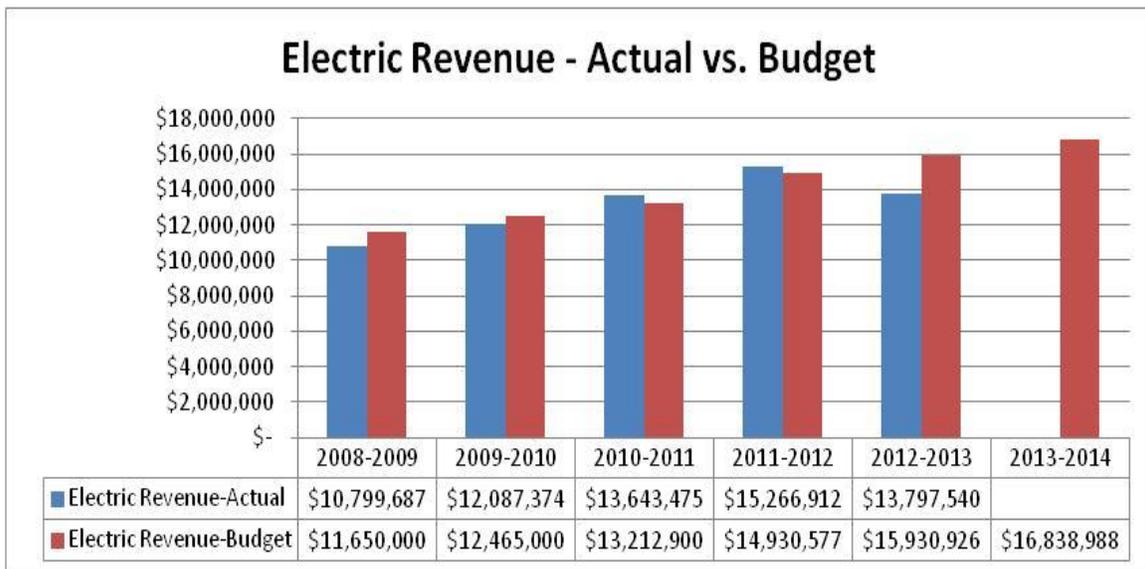
**Number of Customers  
Electric System**

**Last Ten Fiscal Years**

2003	4,215
2004	4,212
2005	4,202
2006	4,148
2007	4,322
2008	4,326
2008	4,102
2010	4,185
2011	4,285
2012	4,075

The City has also maintained a fairly level number of electric customers and has no one major utility customer and has had annual rate increases in order to cover the cost of wholesale electric purchases. Additional increases will be required as wholesale power costs continue to increase.

The graph below shows the budgeted electric revenues versus actual electric revenues. It must be noted that when the budgeted revenues are higher than actual, the same results are seen in budgeted versus actual expenditures in the electrical division. Also, the 2013/2014 electric actual is estimated based on year-to-date electric revenue. Electric revenue is estimated using trend analysis as well as utilizing current economic conditions and anticipated growth in electric usage.



**Water Revenue** accounts for 10% of the overall Utility System revenue. Current revenue projections are based on historical trends, system growth, and current economic conditions. Using this data and the projected expenditures to treat and distribute quality drinking water, the Mayor and City Council evaluate the City's rate structure each year. There has been no wholesale rate increase over the past few years.

**Number of Customers  
Water System**

**Last Ten Fiscal Years**

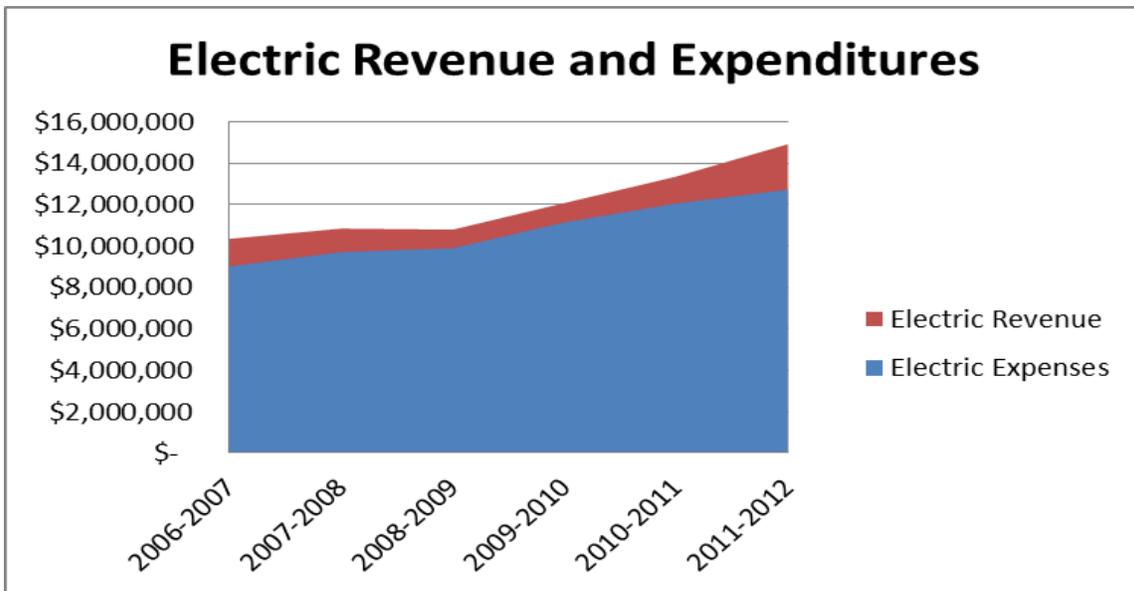
2003	4,362
2004	4,362
2005	4,356
2006	4,283
2007	4,378
2008	4,388
2009	4,334
2010	4,373
2011	4,377
2012	4,260

**Utility Rate Determinations**

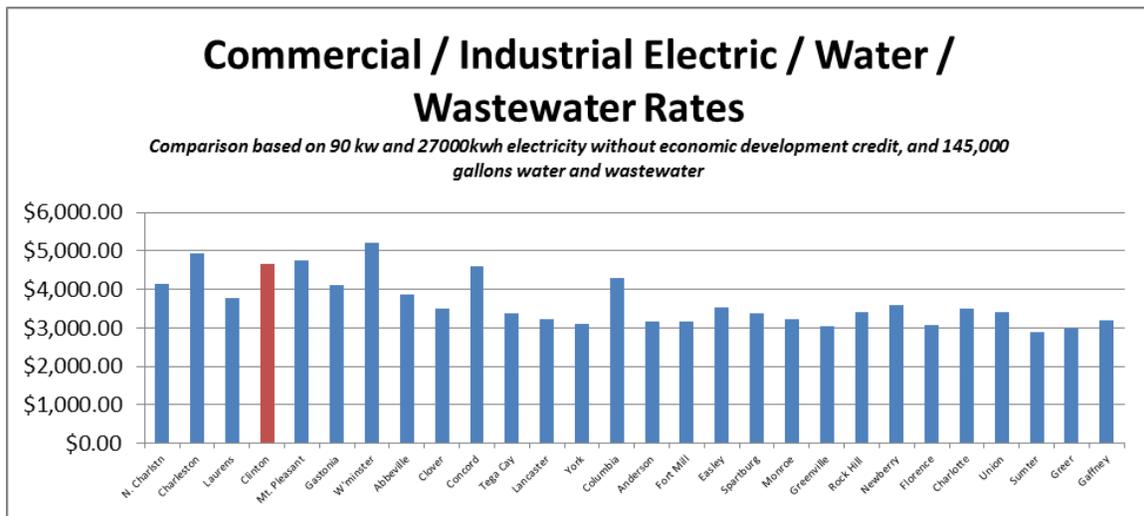
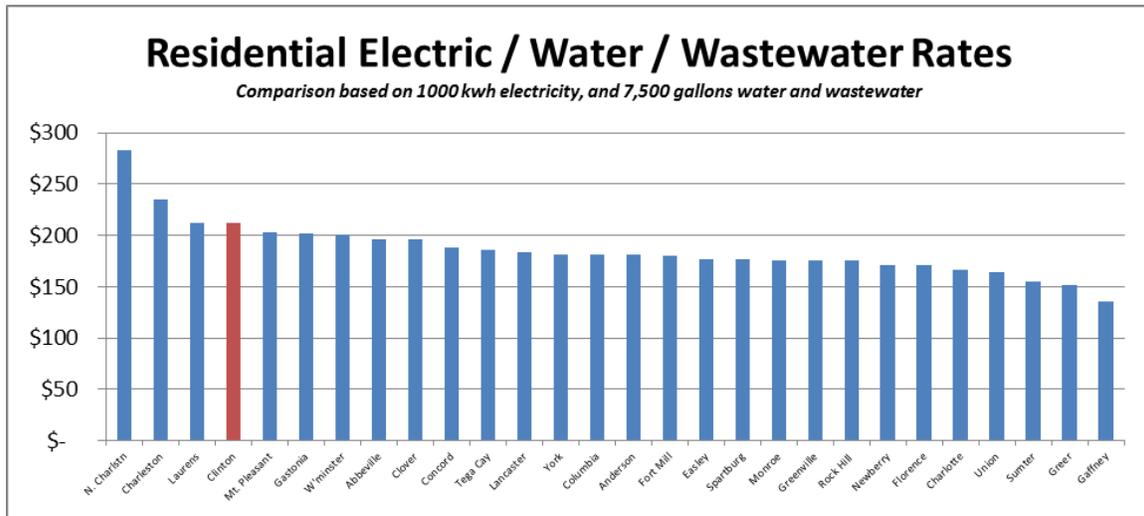
In determining rates for all utilities, the Mayor and City Council as well as City Staff evaluate three primary areas:

- Cost Efficiency – Are the rates covering the cost to provide the services?
- Competitiveness – Are our rates competitive with neighboring utility providers?
- Affordability – What is the effect of our utility rates on our customers?

**Cost Efficiency** – The City of Clinton is committed to keeping operational costs low to minimize any operational rate increases. The chart below shows actual revenues of the electric utility as well as actual expenditures over a six year period.



**Competitiveness** – City Staff survey various other organizations to gauge our competitiveness in our utility rates. The central question is: Are we in line with other utilities with our utility rates? One of the major issues with the City’s utility rates is the size of the utility system. Because Clinton’s customer base is smaller than many surveyed, one should assume that we will have higher rates. In some instances that is true, while in other areas we are below many of the larger utility providers.



**Affordability** – The Mayor and City Council and City Staff strive to make decisions that will not only continue to be of benefit to the organization, but are also mindful of our customers and the economic conditions that many face. While rate increases are sometimes unavoidable, those increases are always weighed with the customer in mind.

**Monthly Impact of Tax & Utility Rates on a Typical Residential Household**

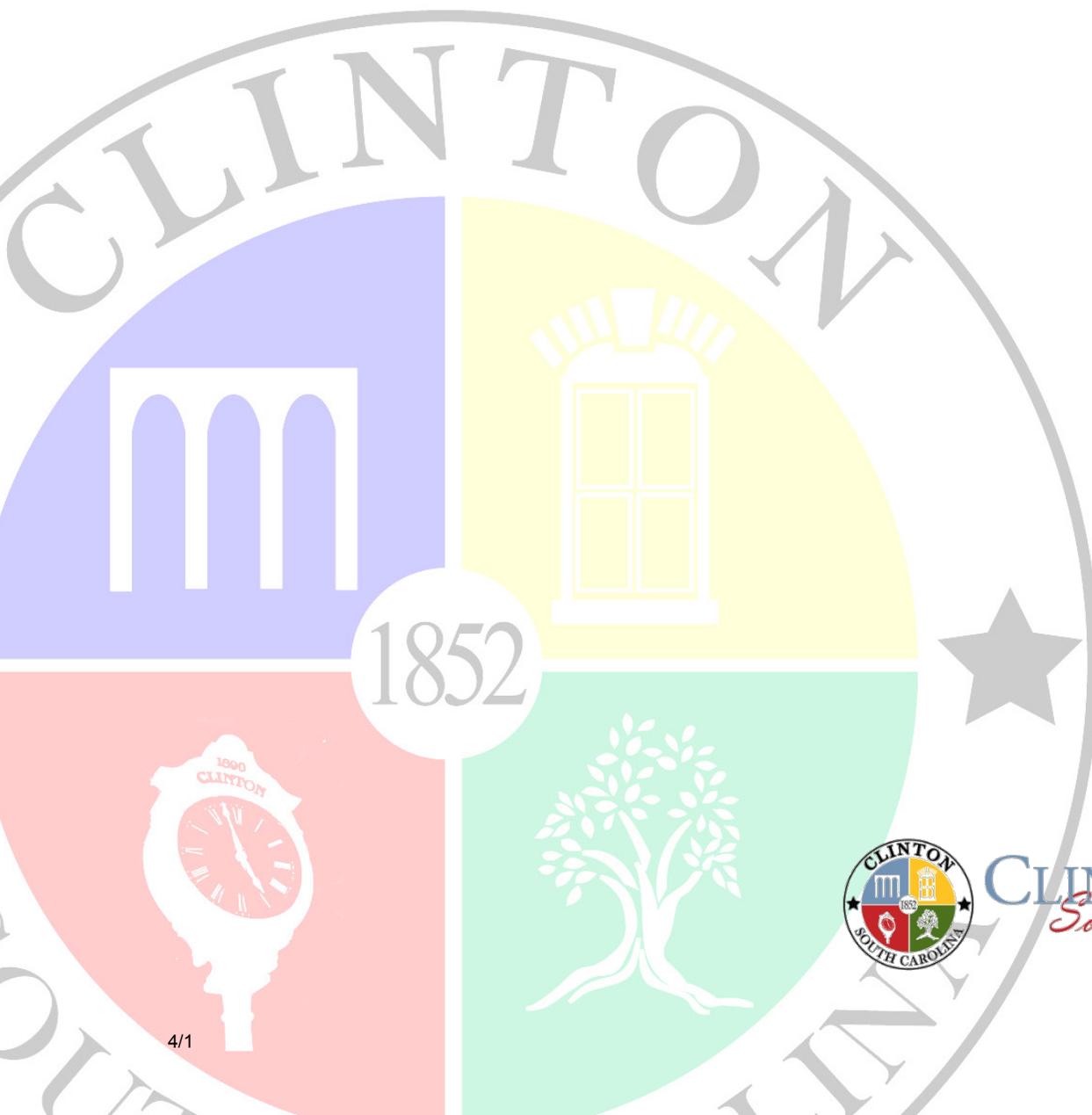
<b>Type</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>2011/2012</b>	<b>2012/2013</b>	<b>2013/2014</b>	<b>Notes</b>
Electricity	\$ 97.74	\$ 105.10	\$ 111.42	\$ 125.91	\$ 133.84	\$ 141.45	1
Sewer	\$ 43.31	\$ 44.60	\$ 46.02	\$ 47.40	\$ 49.38	\$ 50.56	2
Water	\$ 24.27	\$ 24.27	\$ 24.27	\$ 24.27	\$ 24.77	\$ 25.17	2
I & I	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	
Sanitation	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ 12.00	
Taxes	\$ 32.50	\$ 32.50	\$ 32.50	\$ 32.50	\$ 32.50	\$ 32.50	3
Local Option Credit	\$ (28.60)	\$ (28.60)	\$ (28.60)	\$ (28.60)	\$ (28.60)	\$ (23.08)	3
<b>Total</b>	<b>\$ 183.21</b>	<b>\$ 191.87</b>	<b>\$ 199.61</b>	<b>\$ 215.48</b>	<b>\$ 225.89</b>	<b>\$ 241.60</b>	

- Notes**
- 1:Based on average use of 903 kwh per month.
  - 2:Based on 7,500 gallons per month
  - 3:Based on a home value of \$100,000

CITY OF CLINTON, SOUTH CAROLINA

# Summary

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*



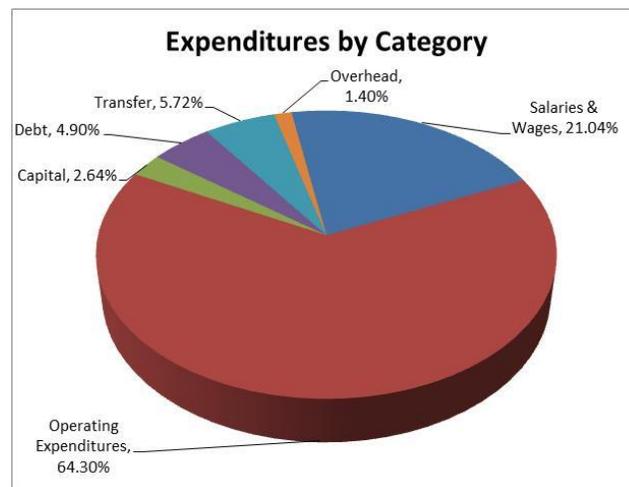
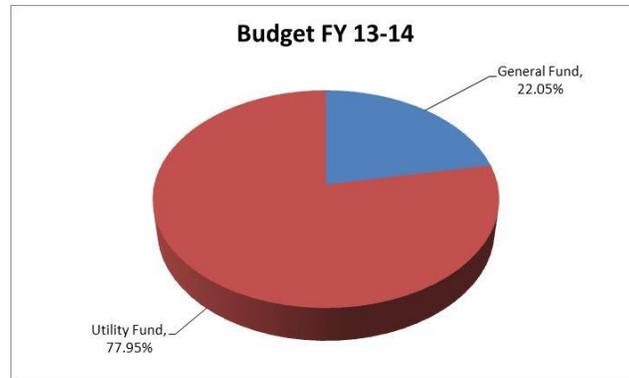
CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

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### Revenue & Expenditure Summary

Organization Summary							FY 13/14
	2010 - 2011 Approved Budget	2011 - 2012 Actual	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013-2014 Requested Budget	Difference (%)	
General Fund Revenues	\$ 6,207,345	\$ 6,146,136	\$ 5,802,837	\$ 6,013,481	\$ 6,101,512	1.46%	
General Fund Expenses	\$ 6,207,345	\$ 5,577,982	\$ 5,802,836	\$ 6,013,481	\$ 6,101,512	1.46%	
Surplus	\$ -	\$ 568,154	\$ 0	\$ (0)	\$ 0	\$ 0	
Utility Fund Revenues	\$ 17,942,261	\$ 19,438,456	\$ 19,723,864	\$ 20,851,195	\$ 21,574,703	3.47%	
Utility Fund Expenses	\$ 17,942,261	\$ 18,165,247	\$ 19,723,864	\$ 20,851,195	\$ 21,574,703	3.47%	
Surplus	\$ -	\$ 1,273,209	\$ 0	\$ 0	\$ 0	\$ 0	
Total Revenues	\$ 24,149,606	\$ 25,584,592	\$ 25,526,700	\$ 26,864,676	\$ 27,676,215	3.02%	
Total Expenses	\$ 24,149,606	\$ 23,743,229	\$ 25,526,700	\$ 26,864,676	\$ 27,676,215	3.02%	
Surplus	\$ -	\$ 1,841,363	\$ 0	\$ 0	\$ 0	\$ 0	





CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

**General Fund Revenue & Expenditures**

General Fund Revenue							FY 13/14
	2010 - 2011 Approved Budget	2011 - 2012 Actual	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013-2014 Requested Budget	Requested Increase	
Taxes	\$ 635,000	\$ 482,014	\$ 550,000	\$ 547,000	\$ 534,000	\$ (13,000)	
Fees	\$ 310,000	\$ 443,059	\$ 310,000	\$ 310,000	\$ 360,000	\$ 50,000	
Licenses & Inspections	\$ 730,000	\$ 700,768	\$ 710,000	\$ 690,000	\$ 695,000	\$ 5,000	
Intergovernmental	\$ 1,111,056	\$ 929,248	\$ 874,000	\$ 782,000	\$ 929,000	\$ 147,000	
Fines & Forfeitures	\$ 207,000	\$ 200,185	\$ 207,000	\$ 209,000	\$ 193,500	\$ (15,500)	
Interest Income	\$ -	\$ 6,866	\$ -	\$ 970	\$ 500	\$ (470)	
Sales & Services	\$ 713,244	\$ 906,308	\$ 729,636	\$ 773,635	\$ 792,531	\$ 18,896	
CNNGA	\$ 628,000	\$ 718,270	\$ 558,000	\$ 558,000	\$ 480,000	\$ (78,000)	
Other Financing Sources	\$ 1,873,045	\$ 1,681,261	\$ 1,864,200	\$ 2,142,876	\$ 2,116,980	\$ (25,896)	
Other Contributions on Audited FS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Financing Sources-Debt issuance	\$ -	\$ 78,157	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL GENERAL FUND</b>	<b>\$ 6,207,345</b>	<b>\$ 6,146,136</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,481</b>	<b>\$ 6,101,511</b>	<b>\$ 88,030</b>	

General Fund Expenses							FY 13/14
	2010 - 2011 Approved Budget	2011 - 2012 Actual	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013-2014 Requested Budget	Requested Increase	0
Mayor & City Council	\$ 123,759	\$ 118,471	\$ 104,909	\$ 114,671	\$ 113,217	\$ (1,455)	-1.39%
City Administration	\$ 811,989	\$ 833,711	\$ 919,577	\$ 928,342	\$ 950,775	\$ 22,432	2.44%
Economic Development	\$ 191,834	\$ 44,299	\$ 133,100	\$ 142,726	\$ 141,720	\$ (1,006)	-0.76%
Municipal Court	\$ 165,779	\$ 201,004	\$ 141,470	\$ 142,187	\$ 142,988	\$ 802	0.57%
Legal Services	\$ 27,100	\$ 19,945	\$ 26,100	\$ 26,100	\$ 25,000	\$ (1,100)	-4.21%
Case Expediter	\$ 83,976	\$ -	\$ -	\$ -	\$ -	\$ -	
Finance	\$ 466,200	\$ 459,536	\$ 472,923	\$ 485,083	\$ 479,909	\$ (5,174)	-1.09%
Public Safety	\$ 2,846,184	\$ 2,526,486	\$ 2,595,552	\$ 2,716,068	\$ 2,807,557	\$ 91,489	3.52%
Streets	\$ 276,917	\$ 293,334	\$ 306,987	\$ 302,770	\$ 337,718	\$ 34,948	11.38%
Parks/Recreation/Library/Cemetery	\$ 351,382	\$ 365,826	\$ 352,534	\$ 360,218	\$ 369,111	\$ 8,894	2.52%
Museum	\$ 21,010	\$ 19,461	\$ 20,482	\$ 21,296	\$ 24,417	\$ 3,121	15.24%
Sanitation	\$ 535,141	\$ 543,630	\$ 404,869	\$ 437,561	\$ 405,375	\$ (32,185)	-7.95%
Planning & Inspections	\$ 236,074	\$ 152,279	\$ 254,333	\$ 266,461	\$ 233,724	\$ (32,737)	-12.87%
Accommodations	\$ 70,000	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.00%
Other Audited Expenses on Fin. Statements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 6,207,345</b>	<b>\$ 5,577,982</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>	<b>\$ 88,030</b>	<b>1.52%</b>
Surplus(deficit)	\$ 0	\$ 568,154	\$ 0				



**CITY OF CLINTON, SOUTH CAROLINA**  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

**Utility Fund Revenue & Expenditures**

**Utility Fund Revenues** FY 13/14

	2010 - 2011 Approved Budget	2011 - 2012 Actual	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013-2014 Requested Budget	Requested Increase
Electric Revenue	\$ 13,212,900	\$ 14,147,494	\$ 14,930,577	\$ 15,930,926	\$ 16,838,987	\$ 908,062
Sewer Revenue	\$ 1,826,448	\$ 1,786,921	\$ 1,890,374	\$ 1,885,000	\$ 1,935,640	\$ 50,640
Sewer Tap Fees	\$ 1,000	\$ 2,100	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Sewer I & I	\$ 150,000	\$ 172,656	\$ 150,000	\$ 160,000	\$ 170,000	\$ 10,000
Water Revenue	\$ 2,417,714	\$ 2,178,425	\$ 2,417,714	\$ 2,466,068	\$ 2,225,876	\$ (240,192)
Water Tap Fees	\$ 15,000	\$ 4,935	\$ 15,000	\$ 8,000	\$ 6,000	\$ (2,000)
Water Heater Maint. Fees	\$ 4,500	\$ 3,631	\$ 4,500	\$ -	\$ -	\$ -
Fire Protection Charges	\$ 5,000	\$ 3,660	\$ 5,000	\$ 3,600	\$ 3,600	\$ -
Penalties Collected	\$ 200,000	\$ 383,064	\$ 200,000	\$ 300,000	\$ 295,000	\$ (5,000)
Miscellaneous Revenue	\$ 55,000	\$ 198,790	\$ 55,000	\$ 43,000	\$ 43,000	\$ -
Material & Equipment Sales	\$ 7,000	\$ 12,504	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Customer Connections	\$ 40,000	\$ 38,450	\$ 40,000	\$ 33,000	\$ 33,000	\$ -
Yard Light Installations	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)
Cable Vision - Pole Rental	\$ 4,200	\$ 1,623	\$ 4,200	\$ 8,000	\$ 8,000	\$ -
Bell South - Pole Rental	\$ 2,000	\$ -	\$ 2,000	\$ 1,600	\$ 1,600	\$ -
Sale of Equipment	\$ 500	\$ 7,763	\$ 500	\$ 2,000	\$ 5,000	\$ 3,000
Interest Income	\$ -	\$ 8,748	\$ -	\$ 1,000	\$ 1,000	\$ -
Grants/audited revenues		\$ 487,692				\$ -
<b>TOTAL</b>	<b>\$ 17,942,262</b>	<b>\$ 19,438,456</b>	<b>\$ 19,723,864</b>	<b>\$ 20,851,194</b>	<b>\$ 21,574,703</b>	<b>\$ 723,510</b>

**Utility Fund Expenses** FY 13/14

	FY 10-11 Approved Budget	2011 - 2012 Actual	FY 11-12 Approved Budget	FY 12-13 Requested Budget	2013-2014 Requested Budget	FY12-13 Requested Increase	Percentage Difference
Public Works Administration	\$ 724,027	\$ 564,449	\$ 637,517	\$ 702,759	\$ 818,869	\$ 116,110	18.21%
IT DEPARTMENT	\$ -	\$ 91,737	\$ 136,351	\$ 128,123	\$ 165,705	\$ 37,582	NA
Utility Billing	\$ 366,905	\$ 353,998	\$ 533,092	\$ 559,303	\$ 557,237	\$ (2,067)	-0.39%
Electric Distribution	\$ 12,490,569	\$ 12,732,442	\$ 13,670,797	\$ 14,990,032	\$ 15,524,091	\$ 534,058	3.91%
Sanitary Sewer	\$ 1,774,904	\$ 1,694,762	\$ 1,859,172	\$ 1,875,098	\$ 1,900,124	\$ 25,026	1.35%
Storm Sewer	\$ 78,071	\$ 121,718	\$ 124,533	\$ 122,564	\$ 117,469	\$ (5,094)	-4.09%
Water Distribution	\$ 848,716	\$ 853,466	\$ 1,074,086	\$ 774,029	\$ 804,786	\$ 30,756	2.86%
Water Filtration	\$ 1,480,590	\$ 1,523,591	\$ 1,538,820	\$ 1,548,503	\$ 1,496,232	\$ (52,271)	-3.40%
Maintenance	\$ 94,843	\$ 65,414	\$ 63,075	\$ 64,395	\$ 78,524	\$ 14,129	22.40%
Risk Management	\$ 83,637	\$ 80,416	\$ 86,420	\$ 86,389	\$ 111,667	\$ 25,277	29.25%
Non Budgeted Items-Depreciation	\$ -	\$ 777,569					
Principal portion of lease payments	\$ -	\$ (694,315)	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 17,942,262</b>	<b>\$ 18,165,247</b>	<b>\$ 19,723,864</b>	<b>\$ 20,851,195</b>	<b>\$ 21,574,703</b>	<b>\$ 723,508</b>	
Surplus(deficit)	\$ -	\$ 1,273,209	\$ 0	\$ (2)	\$ (0)		



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

**Fund Balance – Government Fund**

Governmental Fund - Fund Balance				
FY 13/14				
FY Ending June 30,				
Revenues	Approved Budget 11-12	Actual Rev./Exp. 11-12	Approved Budget 12-13	Approved Budget 13-14
Taxes	\$ 550,000	\$ 482,014	\$ 547,000	\$ 534,000
Licenses and Permits	\$ 710,000	\$ 700,768	\$ 690,000	\$ 695,000
Intergovernmental revenues	\$ 874,000	\$ 902,738	\$ 782,000	\$ 929,000
Fines and forfeitures	\$ 207,000	\$ 200,185	\$ 209,000	\$ 193,500
Accommodations tax	\$ 60,000	\$ 138,781	\$ 60,000	\$ 60,000
Hospitality tax	\$ 250,000	\$ 366,000	\$ 250,000	\$ 300,000
Charges for services	\$ 729,636	\$ 752,282	\$ 773,636	\$ 792,532
CNNGA				
Contributions	\$ 663,000	\$ 514,966	\$ 706,450	\$ 628,450
Interest	\$ -	\$ 6,866	\$ 970	\$ 500
Miscellaneous		\$ 113,026		
<b>Total Revenues</b>	<b>\$ 4,043,636</b>	<b>\$ 4,177,626</b>	<b>\$ 4,019,056</b>	<b>\$ 4,132,982</b>

Expenditures	Approved Budget 11-12	Actual Rev./Exp. 11-12	Approved Budget 12-13	Approved Budget 13-14
<b>Current</b>				
General Government	\$ 1,601,889	\$ 1,182,040	\$1,647,615	\$1,657,156
Public safety	\$ 2,849,885	\$ 2,556,863	\$ 2,982,528	\$ 3,041,281
Streets and sanitation	\$ 711,856	\$ 685,314	\$ 740,331	\$ 743,093
Museum	\$ 20,482	\$ 28,201	\$ 21,296	\$ 24,417
Culture and recreation	\$ 352,534	\$ 365,832	\$ 360,218	\$ 369,111
Capital Outlay		\$ 463,461		
<b>Debt Service</b>				
Principal retirement	\$266,190	\$ 180,569	\$261,494	\$266,453
Interest		\$ 25,549		
<b>Total Expenditures</b>	<b>\$ 5,802,836</b>	<b>\$ 5,487,829</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>
Revenues Under Expenditures	\$ (1,759,200)	\$ (1,310,203)	\$ (1,994,426)	\$ (1,968,530)
<b>Other Financing Sources</b>				
Proceeds from capital leases		\$ 78,157		
Issuance of Long term Debt		\$ -		
Proceeds from sale of capital assets		\$ -		
<b>Operating transfers in</b>				
Overhead allocation transfer	\$ 386,267	\$ 386,267	\$ 386,267	\$ 386,267
Contributions transfer	\$ 1,372,933	\$ 1,413,933	\$ 1,608,159	\$ 1,582,263
<b>Operating transfers out</b>		\$ -		
<b>Total Other Financing Sources and Uses</b>	<b>\$ 1,759,200</b>	<b>\$ 1,878,357</b>	<b>\$ 1,994,426</b>	<b>\$ 1,968,530</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 568,154</b>	<b>\$ 0</b>	<b>\$ (0)</b>
Fund Deficit - Beginning of Year		\$ 1,652,691		
Fund Balance - End of Year		\$ 2,220,845		



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Revenue & Expenditure Summary*

**Fund Balance – Utility Fund**

<b>Utility Fund Balance</b>	<b>FY 13/14</b>
-----------------------------	-----------------

<b>Revenues</b>	<b>Approved Budget 11-12</b>	<b>Actual Rev./Exp. 11-12</b>	<b>Approved Budget 12-13</b>	<b>Approved Budget 13-14</b>
Utility Sales	\$ 19,398,164	\$ 17,939,201	\$ 20,445,594	\$ 21,174,103
Interdepartmental utility sales	\$ -	\$ 349,954	\$ -	\$ -
Hookup fees	\$ 57,000	\$ 38,450	\$ 43,000	\$ 40,000
Penalties	\$ 200,000	\$ 383,064	\$ 300,000	\$ 295,000
Miscellaneous	\$ 68,700	\$ 230,902	\$ 62,600	\$ 65,600
<b>Total Operating Revenues</b>	<b>\$ 19,723,864</b>	<b>\$ 18,941,571</b>	<b>\$ 20,851,194</b>	<b>\$ 21,574,703</b>

<b>Expenditures</b>	<b>Approved Budget 11-12</b>	<b>Actual Rev./Exp. 11-12</b>	<b>Approved Budget 12-13</b>	<b>Approved Budget 13-14</b>
Public works administration department	\$ 637,517	\$ 459,773	\$ 702,759	\$ 818,869
IT department	\$ 136,351	\$ 78,744	\$ 128,123	\$ 165,705
Utility billing department	\$ 533,092	\$ 353,998	\$ 559,303	\$ 557,237
Electric distribution department	\$ 12,360,473	\$ 11,267,825	\$ 13,426,400	\$ 13,954,959
Sanitary sewer department	\$ 1,666,119	\$ 1,440,780	\$ 1,690,483	\$ 1,718,999
Water distribution department	\$ 818,264	\$ 297,833	\$ 527,850	\$ 586,513
Water plant department	\$ 1,538,820	\$ 969,123	\$ 1,548,503	\$ 1,496,232
Storm sewer department	\$ 124,533	\$ 115,769	\$ 122,564	\$ 117,469
Maintenance department	\$ 63,075	\$ 65,414	\$ 64,395	\$ 78,524
Risk management department	\$ 86,420	\$ 80,417	\$ 86,389	\$ 111,667
Depreciation		\$ 777,569		
<b>Total Operating Expenses</b>	<b>\$ 17,964,665</b>	<b>\$ 15,907,245</b>	<b>\$ 18,856,769</b>	<b>\$ 19,606,173</b>

<b>Operating Income</b>	\$ 1,759,199	\$ 3,034,326	\$ 1,994,425	\$ 1,968,530
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**Nonoperating Revenues (Expenses)**

Interest revenue		\$ 8,748		
Interest expense		\$ (401,391)		
Bond issue cost amortization		\$ (7,637)		
<b>Total Nonoperating Revenues (Expenses)</b>		<b>\$ (400,280)</b>		

<b>Income Before Transfers</b>	\$ 1,759,199	\$ 2,634,046	\$ 1,994,425	\$ 1,968,530
Capital Contributions-federal grants		\$ 439,363		
<b>Transfers to Other Funds</b>	\$ 1,759,199	\$ (1,800,200)	(\$1,994,426)	\$ (1,968,530)
<b>Net Income</b>	<b>\$ 0</b>	<b>\$ 1,273,209</b>	<b>\$ -</b>	
Prior Period Adjustment		\$ (411,559)		
<b>Net Assets - Beginning of Year</b>	<b>\$ 9,389,983</b>	<b>\$ 9,389,983</b>	<b>\$ 10,251,633</b>	<b>\$ 10,251,633</b>
<b>Net Assets - End of Year</b>	<b>\$ 9,389,983</b>	<b>\$ 10,251,633</b>	<b>\$ 10,251,633</b>	<b>\$ 10,251,633</b>



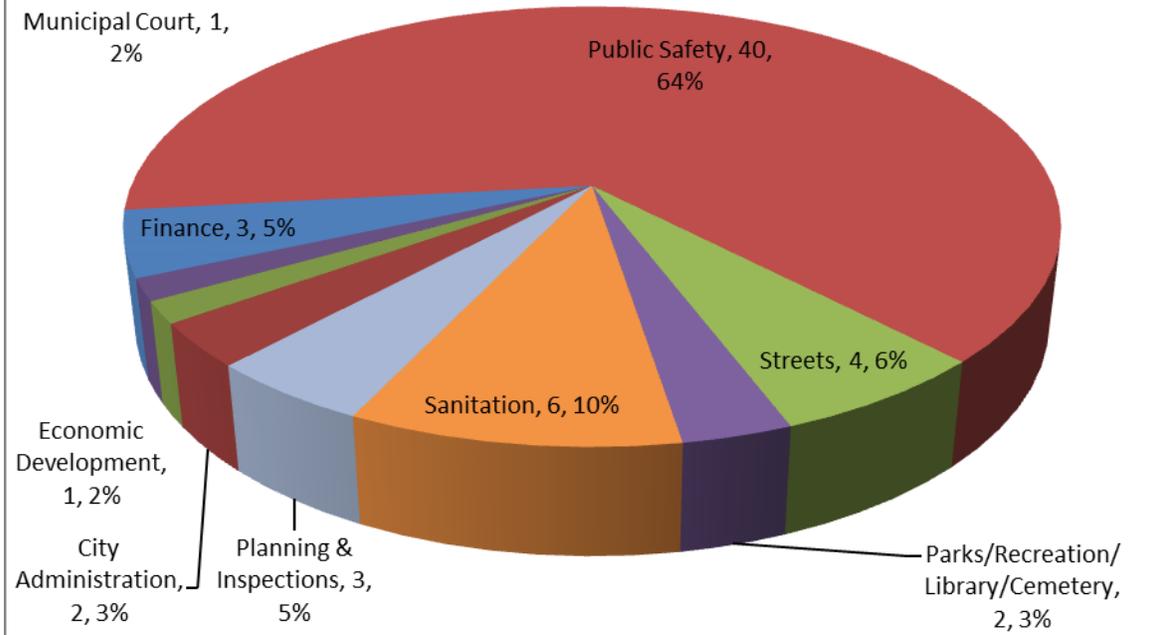
**Summary** – The City of Clinton has had a 18.8% decrease in full-time equivalent positions since 2000. The employee to citizen ratio (11.34 to every 1,000 citizens) remains below the ten-year average of 13.15 to every 1,000 citizens.

Every position is carefully reviewed to make sure that it falls both within the financial restrictions of the organization and also within the overall goals and objectives of the community.

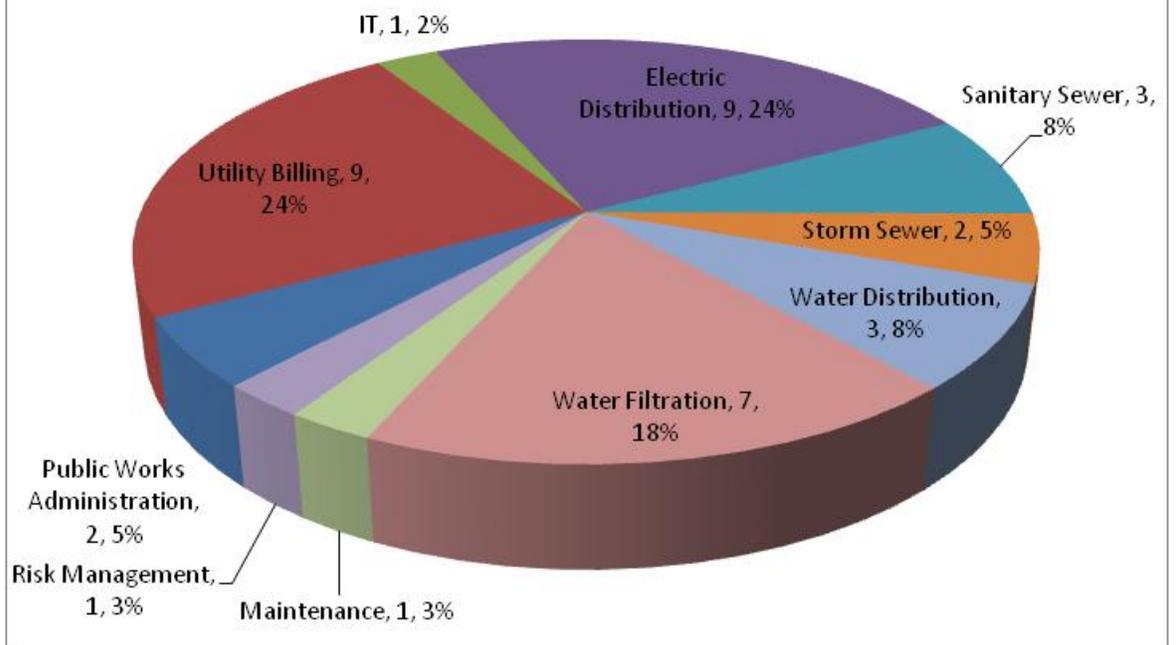
**Personnel Overview - FTE Only**

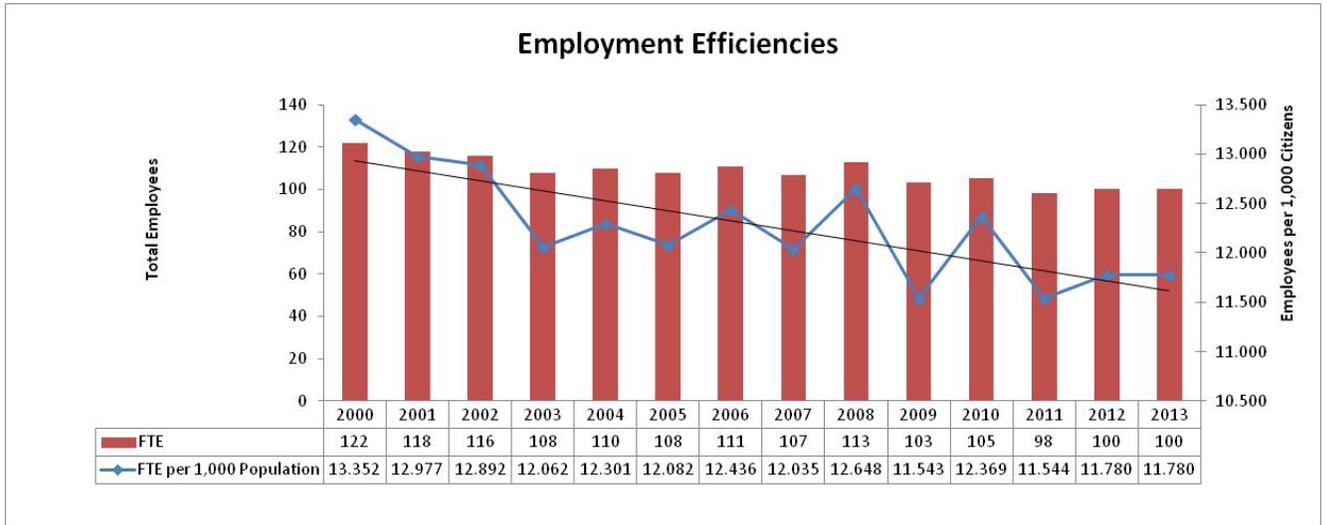
	<b>2010-2011 Approved</b>	<b>2011-2012 Approved</b>	<b>2012-2013 Approved</b>	<b>2013-2014 Proposed</b>
Mayor & City Council	0	0	0	0
City Administration	2	2	2	2
Economic Development	1	1	1	1
Municipal Court	1	1	1	1
Legal Services	0	0	0	0
Case Expediter	1	0	0	0
Finance	3	3	3	3
Public Safety	44	39	40	40
Streets	4	4	4	4
Parks/Recreation/Library/Cem	2	2	2	2
Museum	0	0	0	0
Sanitation	6	6	6	6
Planning & Inspections	3	3	3	3
<b>General Fund</b>	<b>67</b>	<b>61</b>	<b>62</b>	<b>62</b>
Public Works Administration	4	2	2	2
Utility Billing	6	8	9	9
IT	0	1	1	1
Electric Distribution	9	9	9	9
Sanitary Sewer	3	3	3	3
Storm Sewer	1	2	2	2
Water Distribution	5	3	3	3
Water Filtration	7	7	7	7
Maintenance	2	1	1	1
Risk Management	1	1	1	1
<b>Utility Fund</b>	<b>38</b>	<b>37</b>	<b>38</b>	<b>38</b>
<b>Total Organization</b>	<b>105</b>	<b>98</b>	<b>100</b>	<b>100</b>

### General Fund Personnel Allocation



### Utility Fund Personnel Allocation

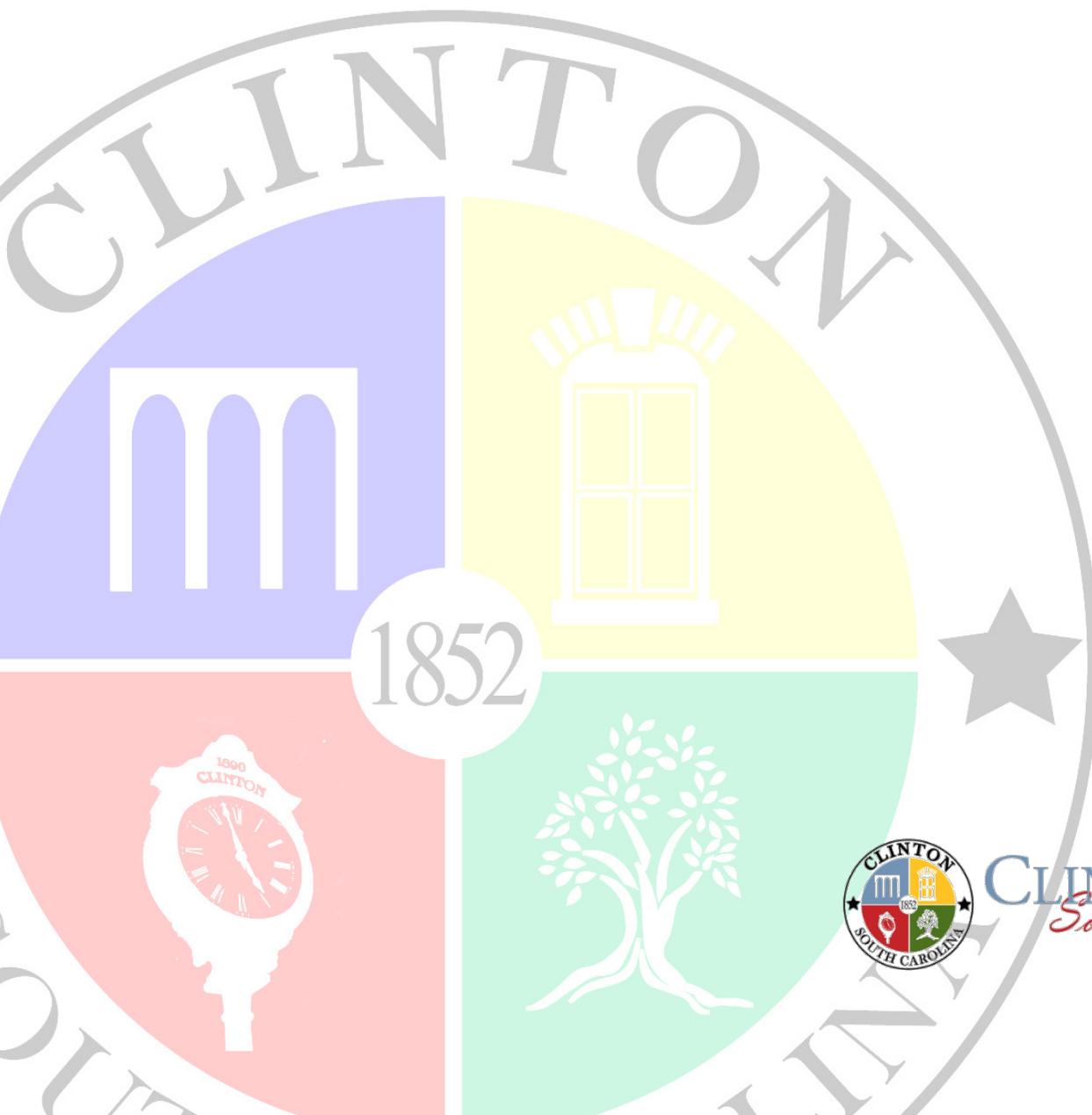




CITY OF CLINTON, SOUTH CAROLINA

# General Fund

*Fiscal Year 2013-2014 Budget*

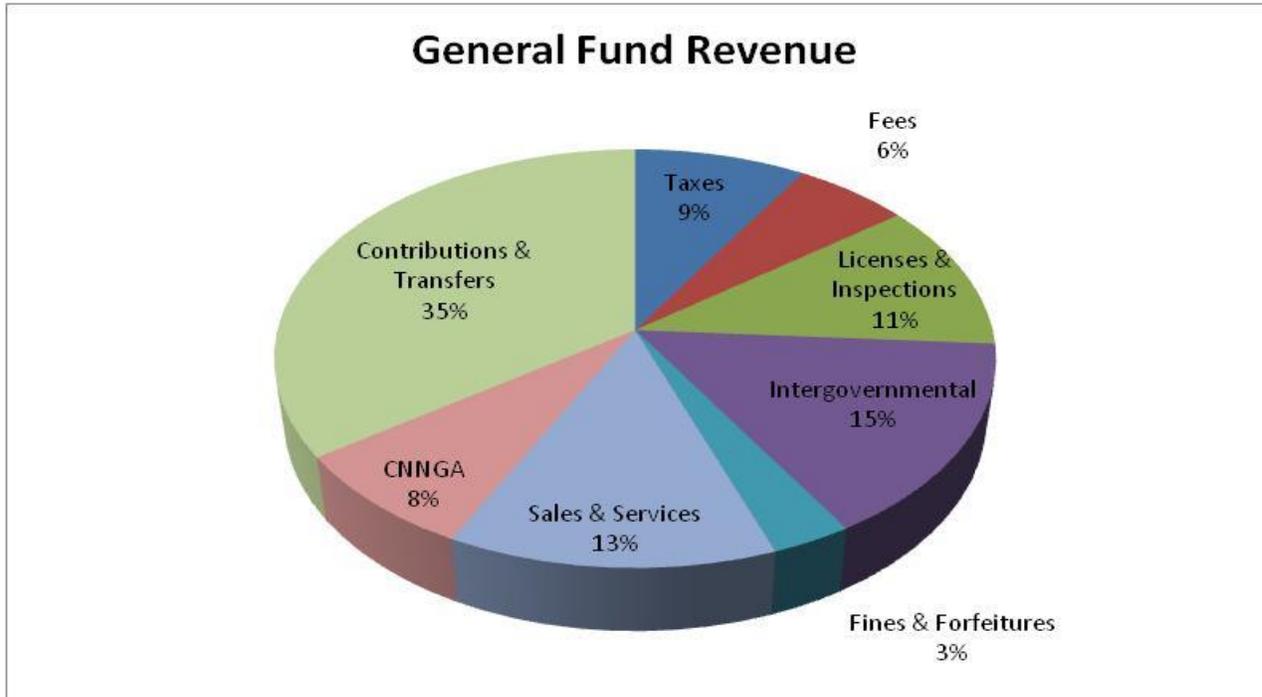


**CLINTON**  
*South Carolina*



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**Figure 1: General Fund Revenue Summary**



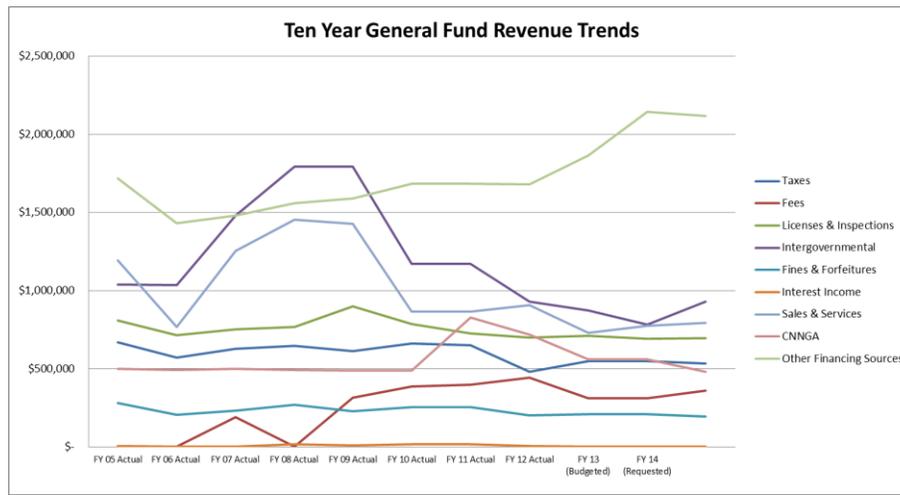
General Fund Revenue		FY 13/14
Taxes	\$	534,000
Fees	\$	360,000
Licenses & Inspections	\$	695,000
Intergovernmental	\$	929,000
Fines & Forfeitures	\$	193,500
Interest	\$	500
Sales & Services	\$	792,532
CNINGA	\$	480,000
Contributions & Transfers	\$	2,116,980
<b>General Fund Revenue</b>	<b>\$</b>	<b>6,101,512</b>

**Figure 2: General Fund Revenue**

General Fund Revenue								FY 13/14
	2010-2011 Budget	2010-2011 Actual	Through December 2012	Year End Projections	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013 - 2014 Requested Budget	Approved Increase
Taxes	\$ 635,000	\$ 482,014	\$ 99,731	\$ 546,046	\$ 550,000	\$ 547,000	\$ 534,000	\$ (13,000)
Fees	\$ 310,000	\$ 443,059	\$ 183,731	\$ 367,462	\$ 310,000	\$ 310,000	\$ 360,000	\$ 50,000
Licenses & Inspections	\$ 730,000	\$ 700,768	\$ 206,113	\$ 741,964	\$ 710,000	\$ 690,000	\$ 695,000	\$ 5,000
Intergovernmental	\$ 1,111,056	\$ 929,248	\$ 493,643	\$ 1,053,286	\$ 874,000	\$ 782,000	\$ 929,000	\$ 147,000
Fines & Forfeitures	\$ 207,000	\$ 200,185	\$ 93,065	\$ 186,130	\$ 207,000	\$ 209,000	\$ 193,500	\$ (15,500)
Interest Income	\$ -	\$ 6,866	\$ 1,000	\$ -	\$ -	\$ 970	\$ 500	\$ (470)
Sales & Services	\$ 713,244	\$ 906,308	\$ 262,763	\$ 849,770	\$ 729,636	\$ 773,636	\$ 792,532	\$ 18,896
CNNGA	\$ 628,000	\$ 718,270	\$ 224,000	\$ 448,000	\$ 558,000	\$ 558,000	\$ 480,000	\$ (78,000)
Other Financing Sources	\$ 1,873,045	\$ 1,681,261	\$ 1,404,133	\$ 2,071,150	\$ 1,864,200	\$ 2,142,876	\$ 2,116,980	\$ (25,896)
<b>TOTAL GENERAL FUND</b>	<b>\$ 6,207,345</b>	<b>\$ 6,067,979</b>	<b>\$ 2,968,179</b>	<b>\$ 6,263,808</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>	<b>\$ 88,030</b>

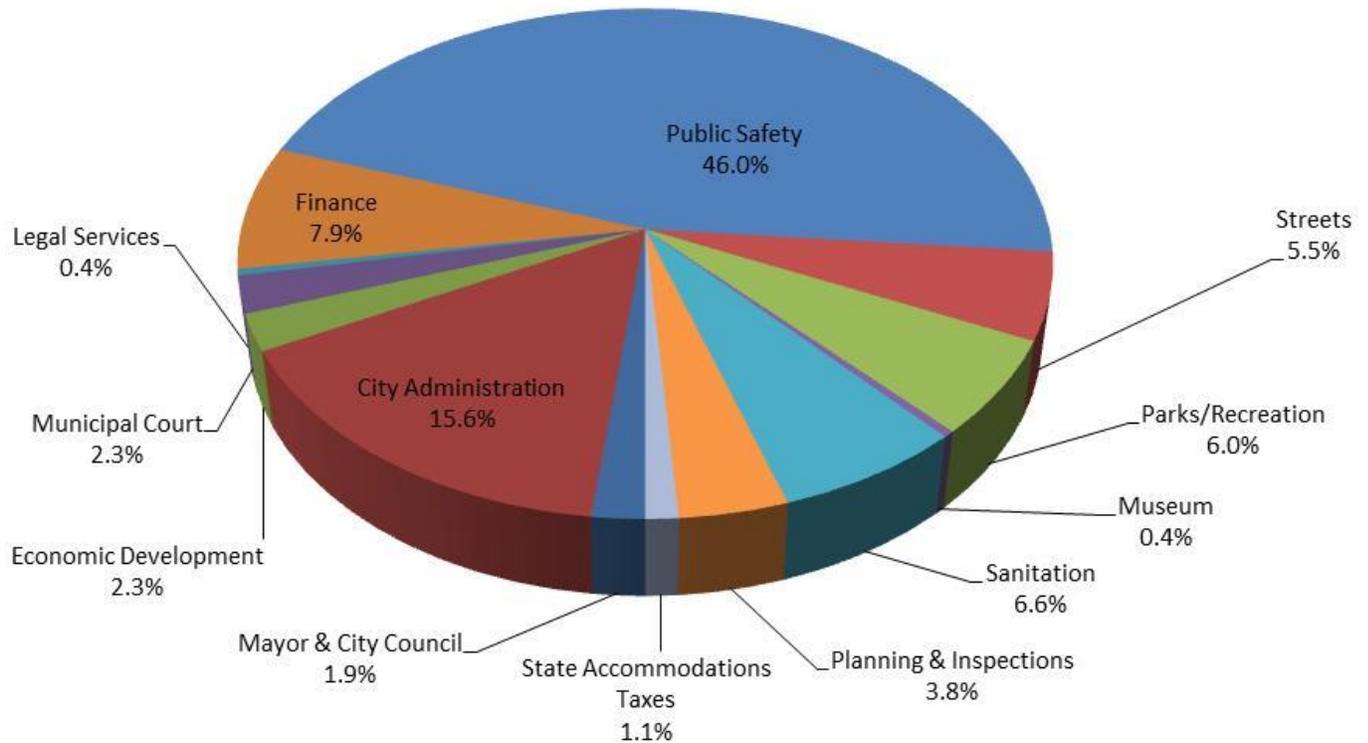
**Figure 4: General Fund Revenue Trends**

General Fund Revenue Trend										10 Year Trend
	FY 05 Actual	FY 06 Actual	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Actual	FY 13 (Budgeted)	FY 14 (Requested)
Taxes	\$ 571,676	\$ 629,117	\$ 646,308	\$ 613,895	\$ 662,479	\$ 651,228	\$ 482,014	\$ 550,000	\$ 547,000	\$ 534,000
Fees	\$ -	\$ 188,062	\$ -	\$ 313,556	\$ 386,060	\$ 398,407	\$ 443,059	\$ 310,000	\$ 310,000	\$ 360,000
Licenses & Inspections	\$ 714,740	\$ 750,132	\$ 765,758	\$ 898,647	\$ 784,473	\$ 726,090	\$ 700,768	\$ 710,000	\$ 690,000	\$ 695,000
Intergovernmental	\$ 1,035,690	\$ 1,478,774	\$ 1,794,168	\$ 1,794,016	\$ 1,170,992	\$ 1,170,992	\$ 929,248	\$ 874,000	\$ 782,000	\$ 929,000
Fines & Forfeitures	\$ 204,924	\$ 230,879	\$ 268,848	\$ 225,800	\$ 253,903	\$ 253,903	\$ 200,185	\$ 207,000	\$ 209,000	\$ 193,500
Interest Income	\$ 2,145	\$ 2,549	\$ 18,209	\$ 10,605	\$ 17,796	\$ 17,796	\$ 6,866	\$ -	\$ 970	\$ 500
Sales & Services	\$ 765,144	\$ 1,254,970	\$ 1,454,461	\$ 1,428,562	\$ 864,364	\$ 864,364	\$ 906,308	\$ 729,636	\$ 773,636	\$ 792,532
CNNGA	\$ 489,985	\$ 499,173	\$ 493,180	\$ 488,000	\$ 488,000	\$ 827,579	\$ 718,270	\$ 558,000	\$ 558,000	\$ 480,000
Other Financing Sources	\$ 1,431,322	\$ 1,479,858	\$ 1,557,378	\$ 1,587,583	\$ 1,684,249	\$ 1,684,249	\$ 1,681,261	\$ 1,864,200	\$ 2,142,876	\$ 2,116,980
<b>TOTAL GENERAL FUND</b>	<b>\$ 5,215,626</b>	<b>\$ 6,513,514</b>	<b>\$ 6,998,310</b>	<b>\$ 7,360,664</b>	<b>\$ 6,312,316</b>	<b>\$ 6,594,608</b>	<b>\$ 6,067,979</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>



**Figure 5: General Fund Expenditure Summary**

### General Fund Expenses



General Fund Expenses	FY 13/14
-----------------------	----------

Mayor & City Council	\$ 113,217
City Administration	\$ 950,775
Economic Development	\$ 141,720
Municipal Court	\$ 142,988
Legal Services	\$ 25,000
Finance	\$ 479,909
Public Safety	\$ 2,807,557
Streets	\$ 337,718
Parks/Recreation	\$ 369,111
Museum	\$ 24,417
Sanitation	\$ 405,375
Planning & Inspections	\$ 233,724
State Accommodations Taxes	\$ 70,000
<b>Total Expenditures</b>	<b>\$ 6,101,512</b>

**Figure 6: General Fund Expenses**

General Fund Expenses										FY 13/14
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 12-13 Requested Increase	Percentage Difference		
Mayor & City Council	\$ 118,471	\$ 42,486	\$ 90,781	\$ 104,909	\$ 114,671	\$ 113,217	\$ (1,455)	-1.27%		
City Administration	\$ 833,711	\$ 408,110	\$ 702,257	\$ 919,577	\$ 928,342	\$ 950,775	\$ 22,432	2.42%		
Economic Development	\$ 44,299	\$ 52,027	\$ 64,144	\$ 133,100	\$ 142,726	\$ 141,720	\$ (1,006)	-0.70%		
Municipal Court	\$ 201,004	\$ 69,169	\$ 127,172	\$ 141,470	\$ 142,187	\$ 142,988	\$ 802	0.56%		
Legal Services	\$ 19,945	\$ 10,196	\$ 23,527	\$ 26,100	\$ 26,100	\$ 25,000	\$ (1,100)	-4.21%		
Case Expediter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
Finance	\$ 459,536	\$ 218,166	\$ 420,757	\$ 472,923	\$ 485,083	\$ 479,909	\$ (5,174)	-1.07%		
Public Safety	\$ 2,526,486	\$ 1,203,096	\$ 2,265,076	\$ 2,658,152	\$ 2,716,068	\$ 2,807,557	\$ 91,489	3.37%		
Streets	\$ 293,334	\$ 164,425	\$ 319,850	\$ 306,987	\$ 302,770	\$ 337,718	\$ 34,948	11.54%		
Parks/Recreation/Library/Cemetery	\$ 365,826	\$ 194,796	\$ 373,882	\$ 352,534	\$ 360,218	\$ 369,111	\$ 8,894	2.47%		
Museum	\$ 19,461	\$ 12,695	\$ 20,830	\$ 20,482	\$ 21,296	\$ 24,417	\$ 3,121	14.65%		
Sanitation	\$ 543,630	\$ 209,676	\$ 429,224	\$ 404,869	\$ 437,561	\$ 405,375	\$ (32,185)	-7.36%		
Planning & Inspections	\$ 152,279	\$ 83,188	\$ 163,581	\$ 254,333	\$ 266,461	\$ 233,724	\$ (32,737)	-12.29%		
Accommodations	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.00%		
<b>TOTAL</b>	<b>\$ 5,577,982</b>	<b>\$ 2,668,030</b>	<b>\$ 5,071,081</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>	<b>\$ 88,030</b>	<b>1.46%</b>		

**Figure 7: General Fund Expenses By Category**

General Fund Expenses - Category						FY 13/14
	Salaries & Wages	Operating Expenditures	Capital	Debt	Total	
Mayor & City Council	\$ 64,242	\$ 48,975	\$ -	\$ -	\$ 113,217	
City Administration	\$ 201,782	\$ 467,540	\$ 15,000	\$ 266,453	\$ 950,775	
Economic Development	\$ 66,320	\$ 75,400	\$ -	\$ -	\$ 141,720	
Municipal Court	\$ 66,873	\$ 76,115	\$ -	\$ -	\$ 142,988	
Legal Services	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	
Case Expediter	\$ -	\$ -	\$ -	\$ -	\$ -	
Finance	\$ 224,459	\$ 252,450	\$ 3,000	\$ -	\$ 479,909	
Public Safety	\$ 2,152,398	\$ 444,181	\$ 170,333	\$ 40,645	\$ 2,807,557	
Streets	\$ 215,701	\$ 91,800	\$ 12,000	\$ 18,217	\$ 337,718	
Parks/Recreation/Library/Cemetery	\$ 112,464	\$ 256,647	\$ -	\$ -	\$ 369,111	
Museum	\$ 15,158	\$ 9,259	\$ -	\$ -	\$ 24,417	
Sanitation	\$ 240,510	\$ 135,175	\$ 13,000	\$ 16,690	\$ 405,375	
Planning & Inspections	\$ 186,296	\$ 47,428	\$ -	\$ -	\$ 233,724	
Accommodations	\$ -	\$ 70,000	\$ -	\$ -	\$ 70,000	
<b>TOTAL</b>	<b>\$ 3,546,204</b>	<b>\$ 1,999,970</b>	<b>\$ 213,333</b>	<b>\$ 342,005</b>	<b>\$ 6,101,512</b>	
<b>Percentages</b>	<b>58%</b>	<b>33%</b>	<b>3%</b>	<b>6%</b>	<b>100%</b>	



CITY OF CLINTON, SOUTH CAROLINA  
 Annual Budget Fiscal Year 2013-2014  
 General Fund Revenue Detail

General Fund Revenue									FY 13/14
	2010 - 2011 Approved Budget	2011-2012 Actual	Through December 2012	Year End Projections	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013 - 2014 Requested Budget	Approved Increase	
Current Property Tax	\$ 550,000	\$ 423,767	69,208	\$ 485,000	\$ 485,000	\$ 490,000	\$ 477,000	\$	(13,000)
Vehicle Tax	\$ 85,000	\$ 58,247	\$ 30,523	\$ 61,046	\$ 65,000	\$ 57,000	\$ 57,000	\$	-
<b>Total Taxes</b>	<b>\$ 635,000</b>	<b>\$ 482,014</b>	<b>\$ 99,731</b>	<b>\$ 546,046</b>	<b>\$ 550,000</b>	<b>\$ 547,000</b>	<b>\$ 534,000</b>	<b>\$</b>	<b>(13,000)</b>
Local Hospitality	\$ 250,000	\$ 366,000	\$ 145,131	\$ 290,262	\$ 250,000	\$ 250,000	\$ 300,000	\$	50,000
Local Accommodations	\$ 60,000	\$ 77,059	\$ 38,600	\$ 77,200	\$ 60,000	\$ 60,000	\$ 60,000	\$	-
<b>Total Fees</b>	<b>\$ 310,000</b>	<b>\$ 443,059</b>	<b>\$ 183,731</b>	<b>\$ 367,462</b>	<b>\$ 310,000</b>	<b>\$ 310,000</b>	<b>\$ 360,000</b>	<b>\$</b>	<b>50,000</b>
Business License	\$ 650,000	\$ 607,828	\$ 145,131	\$ 620,000	\$ 620,000	\$ 605,000	\$ 605,000	\$	-
Franchise Fees	\$ 50,000	\$ 66,110	\$ 33,637	\$ 67,274	\$ 60,000	\$ 65,000	\$ 65,000	\$	-
Permits & Inspections	\$ 30,000	\$ 26,830	\$ 27,345	\$ 54,690	\$ 30,000	\$ 20,000	\$ 25,000	\$	5,000
<b>Total Licenses &amp; Inspections</b>	<b>\$ 730,000</b>	<b>\$ 700,768</b>	<b>\$ 206,113</b>	<b>\$ 741,964</b>	<b>\$ 710,000</b>	<b>\$ 690,000</b>	<b>\$ 695,000</b>	<b>\$</b>	<b>5,000</b>
State Shared Revenue	\$ 175,000	\$ 157,963	\$ 104,803	\$ 209,606	\$ 98,000	\$ 98,000	\$ 98,000	\$	-
LOST	\$ 580,000	\$ 644,395	\$ 318,840	\$ 637,680	\$ 600,000	\$ 600,000	\$ 750,000	\$	150,000
PMPA ED Grant	\$ 16,000	\$ 16,875	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$	-
State Accommodations	\$ 70,000	\$ 88,690	\$ 70,000	\$ 70,000	\$ 70,000	\$ 68,000	\$ 65,000	\$	(3,000)
Law Enforcement Grants	\$ 270,056	\$ 21,325	\$ -	\$ 120,000	\$ 90,000	\$ -	\$ -	\$	-
Revitalization Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
<b>Total Intergovernmental</b>	<b>\$ 1,111,056</b>	<b>\$ 929,248</b>	<b>\$ 493,643</b>	<b>\$ 1,053,286</b>	<b>\$ 874,000</b>	<b>\$ 782,000</b>	<b>\$ 929,000</b>	<b>\$</b>	<b>147,000</b>
Fines & Forfeitures	\$ 195,000	\$ 188,062	\$ 89,497	\$ 178,994	\$ 195,000	\$ 198,000	\$ 185,000	\$	(13,000)
Fees & Assessments	\$ 12,000	\$ 12,123	\$ 3,568	\$ 7,136	\$ 12,000	\$ 11,000	\$ 8,500	\$	(2,500)
<b>Total Fines &amp; Forfeitures</b>	<b>\$ 207,000</b>	<b>\$ 200,185</b>	<b>\$ 93,065</b>	<b>\$ 186,130</b>	<b>\$ 207,000</b>	<b>\$ 209,000</b>	<b>\$ 193,500</b>	<b>\$</b>	<b>(15,500)</b>
<b>Interest Income</b>	<b>\$ -</b>	<b>\$ 4,138</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 970</b>	<b>\$ 500</b>	<b>\$</b>	<b>(470)</b>
Sale of Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
County Fire Contract	\$ 279,744	\$ 279,744	\$ -	\$ 288,136	\$ 288,136	\$ 288,136	\$ 288,136	\$	-
Residential Garbage	\$ 275,000	\$ 269,618	\$ 134,833	\$ 269,666	\$ 275,000	\$ 267,000	\$ 280,717	\$	13,717
Garbage Penalties	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$	-
Commercial Roll Out	\$ 65,000	\$ 68,944	\$ 33,937	\$ 67,874	\$ 65,000	\$ 65,000	\$ 70,179	\$	5,179
Garbage Containers	\$ 4,500	\$ 10,441	\$ 2,374	\$ 4,748	\$ 4,500	\$ 3,500	\$ 3,500	\$	-
Sale of Cemetery Lots	\$ 500	\$ 4,200	\$ 1,500	\$ 3,000	\$ 500	\$ 500	\$ 500	\$	-
Sale of Equipment	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ 5,000	\$ 5,000	\$	-
CSX ROW Maintenance	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$	-
Rental Income	\$ 52,000	\$ 119,035	\$ 31,196	\$ 109,000	\$ 60,000	\$ 109,000	\$ 109,000	\$	-
Misc	\$ 25,000	\$ 149,826	\$ 48,423	\$ 96,846	\$ 25,000	\$ 25,000	\$ 25,000	\$	-
<b>Total Sales &amp; Services</b>	<b>\$ 713,244</b>	<b>\$ 906,308</b>	<b>\$ 262,763</b>	<b>\$ 849,770</b>	<b>\$ 729,636</b>	<b>\$ 773,636</b>	<b>\$ 792,532</b>	<b>\$</b>	<b>18,896</b>
CNNGA Contributions	\$ 620,000	\$ 714,270	\$ 220,000	\$ 440,000	\$ 550,000	\$ 550,000	\$ 480,000	\$	(70,000)
CNNGA Fees	\$ 8,000	\$ 4,000	\$ 4,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	\$	(8,000)
<b>Total CNNGA</b>	<b>\$ 628,000</b>	<b>\$ 718,270</b>	<b>\$ 224,000</b>	<b>\$ 448,000</b>	<b>\$ 558,000</b>	<b>\$ 558,000</b>	<b>\$ 480,000</b>	<b>\$</b>	<b>(78,000)</b>
Contributions - Utility	\$ 1,432,599	\$ 1,372,933	\$ 1,205,000	\$ 1,608,159	\$ 1,372,933	\$ 1,608,159	\$ 1,582,263	\$	(25,896)
Contributions - ED	\$ 128,000	\$ -	\$ 1,000	\$ 71,725	\$ 100,000	\$ 143,450	\$ 143,450	\$	-
Overhead Allocation	\$ 307,446	\$ 307,446	\$ 193,133	\$ 386,266	\$ 386,267	\$ 386,267	\$ 386,267	\$	-
Museum Reimbursement	\$ 5,000	\$ 882	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-
<b>Total Other Financing</b>	<b>\$ 1,873,045</b>	<b>\$ 1,681,261</b>	<b>\$ 1,404,133</b>	<b>\$ 2,071,150</b>	<b>\$ 1,864,200</b>	<b>\$ 2,142,876</b>	<b>\$ 2,116,980</b>	<b>\$</b>	<b>(25,896)</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 6,207,345</b>	<b>\$ 6,065,251</b>	<b>\$ 2,968,179</b>	<b>\$ 6,263,808</b>	<b>\$ 5,802,836</b>	<b>\$ 6,013,482</b>	<b>\$ 6,101,512</b>	<b>\$</b>	<b>77,88,030</b>

**Property & Vehicle Taxes** – Taxes levied on all residential, commercial, and personal property in the City of Clinton. The tax levy on a particular piece of property is determined by three factors:

- Market Value is determined by the Laurens County Assessor’s Office using a variety of factors such as size, condition, location, and recent selling prices of comparable properties.
- Assessment Ratio is a percentage which is multiplied by the appraised market value of a property to determine the assessed value. Owner-occupied residences are assessed at 4%. Commercial properties are generally assessed at 6% and personal property at 10%.
- Millage is a term used to describe the rate of taxes levied. A mil is calculated at one dollar per one thousand dollars of assessed value:

$$(\$1 \text{ of tax}) / (\$1,000 \text{ assessed value}) = .001 = 1 \text{ mil}$$

For property taxes to be fair and uniform, property values need to be updated to reflect market values for every property. State law requires reassessment every five years. The last reassessment occurred during FY 08/09. The current City millage is 97.5 mils.

Example: Calculation of City tax on a \$100,000 owner-occupied residence, using current City millage. Please note that this total tax bill is reduced by Local Option Sales Tax as discussed in item B under Intergovernmental Funds. The example below is for illustration purposes only:

Market Value	\$	100,000
<b>X</b> Assessment Ratio		0.04
Assessed Value	\$	4,000
<b>X</b> Millage Rate		0.0975
<b>Tax Bill</b>	<b>\$</b>	<b>390</b>

**Local Hospitality & Accommodations Fees** – The City of Clinton collects 2% on all prepared foods and beverages and 3% on all accommodations provided inside the City of Clinton.

### **Licenses & Inspection Fees**

- Business Licenses - The City of Clinton collects business license fees from all businesses operating inside the City of Clinton. Business License rates are adopted by the Mayor and City Council and are available in the Clerk/Treasurer’s Office.

- B. Franchise Fees - Clinton collects 5% of gross proceeds from Charter Communications for operations inside the City of Clinton.
- C. Permits & Inspections – In accordance with the International Building Code, Clinton has established permit and inspection fees:

Inspection Fees:                 \$10.00 Administrative-only  
   \$25.00 Residential Inspection  
   \$50.00 Commercial or Industrial Inspection

Building Permit Fees:

<b>Construction/Renovation Range</b>				
<b>Low</b>	<b>High</b>	<b>Base Fee</b>	<b>Additional Per Thousand</b>	<b>Notes</b>
\$ 100.00	\$ 1,000.00	\$ 17.25	\$ -	
\$ 1,000.01	\$ 50,000.00	\$ 17.25	\$ 5.75	
\$ 50,000.01	\$ 100,000.00	\$ 299.00	\$ 4.60	A
\$100,000.01	\$ 500,000.00	\$ 529.00	\$ 3.45	B
\$500,000.01	MAXIMUM	\$ 1,909.00	\$ 2.30	C

Notes:

- A         Base fee of \$299 for the first \$50,000 plus \$4.60 for each additional thousand or fraction thereof.
- B         Base fee of \$529 for the first \$100,000 plus \$3.45 for each additional thousand or fraction thereof.
- C         Base fee of \$1,909 for the first \$500,000 plus \$2.30 for each additional thousand or fraction thereof.

**Intergovernmental**

- A. State Shared Revenue – These funds are based on both the State’s total budget for the previous year as well as the City’s population. Funds are distributed quarterly.
- B. Local Option Sales Tax – Laurens County, which includes the City, adopted a local option sales tax in 1999 to offset the citizens’ property taxes. The tax is 1%, and the revenue received is a reduction to the property tax bill received by citizens.
- C. PMPA Economic Development Grant – Piedmont Municipal Power Agency allocates a small grant for each member city to use for economic development purposes.
- D. State Accommodations Tax – The State of South Carolina imposes a 1% accommodations tax on all transient accommodations throughout the State.

These funds are distributed back to the City and/or County from where they were collected. If a municipality or county collects more than \$50,000 per year, a specific formula must be followed in regard to dispersing these funds to the governing body and other tourism-related organizations.

**Fines & Forfeitures** – The City of Clinton Municipal Court may assess fines and penalties for violations of municipal ordinances and traffic violations.

### **Sales & Services**

- A. County Fire Contract – Laurens County contracts with the City of Clinton for fire protection outside the corporate limits of Clinton.
- B. Residential Garbage – The City of Clinton provides garbage services and building material pick – up to the City’s customers. Collections fees are included on customers’ utility statements.
- Residential - \$12.00 per month with one pick-up per week
    - i. \$5 additional per month for each additional container pick-up per week
  - Building Material Fee - \$16.00 minimum charge (Estimates provided by Sanitation Supervisor for large pick – ups).
- C. Garbage Penalties – The City of Clinton charges a penalty for late payment of residential garbage collection fees.
- D. Commercial Roll-out – The City of Clinton provides commercial roll-out services to businesses and rental property, and fees are included on the customers’ utility statements. The City of Clinton does NOT provide large commercial container/bin services.
- Commercial - \$19.50 per month with one pick-up per week
    - o \$6 additional per month for each additional container pick-up per week.
- E. Garbage Containers – The City of Clinton purchases roll-out containers and sold to customers for use, whether it be a first-time customer, a replacement cart, or for customers that use more than one container per pick-up. The roll-out carts are sold to the customers at cost – there are no additional charges passed to customers.
- F. Sale of Cemetery Lots – The City of Clinton owns, maintains, and sells burial plots to individuals in Rosemont Cemetery.

<b># of Plots Purchased</b>	<b>City Resident</b>	<b>Non-Resident</b>
1	\$ 400.00	\$ 700.00
2	\$ 700.00	\$ 1,200.00
3	\$ 950.00	\$ 1,600.00
4	\$ 1,150.00	\$ 1,900.00
5	\$ 1,355.00	\$ 2,200.00
6	\$ 1,550.00	\$ 2,500.00

**Add \$200 for each additional grave after 6.**

- G. Sale of Equipment – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.
- H. CSX Right-of-Way Maintenance – The City of Clinton provides ROW maintenance on CSX railways throughout the City in order to maintain the appearance of Clinton thoroughfares.
- I. Rental Income – The City of Clinton leases portions of its property to various organizations. Current leases exist with Laurens County School District 56 and Carolina First Bank.
- J. Miscellaneous Revenue – Revenue not normally budgeted is accounted for in this line-item.

### **Clinton Newberry Natural Gas Authority**

- A. CNNGA Contributions – The Clinton Newberry Natural Gas Authority was formed by the Cities of Clinton and Newberry to serve natural gas to citizens and customers in Laurens and Newberry Counties. The Mayors and two members of each City Council, plus one at-large member, serve as the Board of Directors of the CNNGA. Surplus revenues are allocated, per formula, to each of the cities for use in their general operations.

### **Other Financing Sources**

- A. Utility System Contributions – The Utility System contributes approximately 8% of their revenue to the General Fund for operational support. A history of this transfer is shown in the table below:

	<b>2009-2010 Adopted</b>	<b>2010-2011 Adopted</b>	<b>2011-2012 Adopted</b>	<b>2012-2013 Adopted</b>	<b>2013-2014 Proposed</b>
Electric	\$1,001,560	\$1,034,776	\$1,012,977	\$1,266,285	\$1,271,784
Sewer	\$219,520	\$233,183	\$154,295	\$145,857	\$142,367



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*General Fund Revenue Detail*

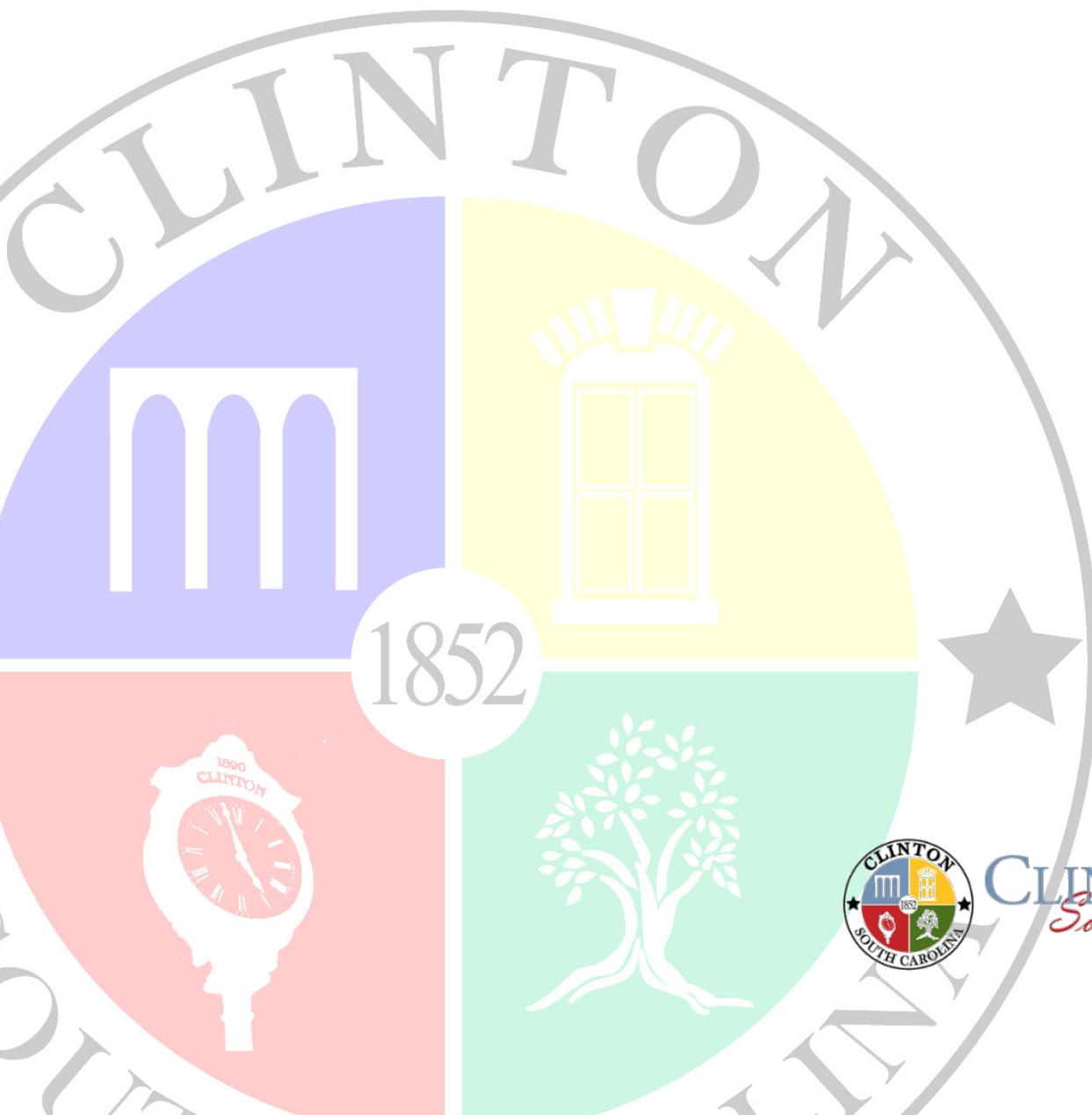
Water	\$150,920	\$164,640	\$205,661	\$196,018	\$168,112
<b>Total</b>	<b>\$1,372,000</b>	<b>\$1,432,599</b>	<b>\$1,372,933</b>	<b>\$1,608,160</b>	<b>\$1,582,263</b>

- B. Economic Development Contribution – The Utility System contributes toward the Economic Development of the City by paying a portion of liabilities incurred by the General Fund for the overall growth of the City which, in turn, generates more utility revenue.
- C. Overhead Contributions – The Utility System transfers funds to the General Fund for work that Council, Administration, Finance, and Legal Services Divisions perform for the Utility System.
- D. Museum Reimbursement – The Museum Commission reimburses the City for a portion of a part-time staff member. Museum funds are generated through its annual fundraising campaign.

CITY OF CLINTON, SOUTH CAROLINA

# Mayor and City Council

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Mayor and City Council is to serve the citizens of Clinton as the governing body of the City, responsible for formulating and enacting public policy which provides for the growth and development of the community and directs the government to provide services which meet the needs of the citizens and enhances the quality of life.

### Goals and Objectives

- To set the direction of the City through proactive and progressive visioning and collaboration.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	0	0	0	0	0	0	0
Part - Time	7	7	7	7	7	7	0
Total	7	7	7	7	7	7	0

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$63,394	\$28,230	\$56,460	\$56,709	\$62,446	\$64,242	\$1,795	3%
Operating Expenditures	\$55,077	\$14,256	\$34,322	\$48,200	\$52,225	\$48,975	(\$3,250)	-6%
Capital Outlay Request	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
<b>TOTAL</b>	<b>\$118,471</b>	<b>\$42,486</b>	<b>\$90,781</b>	<b>\$104,909</b>	<b>\$114,671</b>	<b>\$113,217</b>	<b>(\$1,455)</b>	<b>-1%</b>

The 2013-2014 Mayor and City Council budget has a \$1,455 decrease from the approved 2012-2013 budget. Changes are primarily a result of the changes to health insurance coverage levels and a decrease in advertising funding.

### Capital Requests

There are no capital requests in the 2013-2014 Mayor and City Council budget.

### Debt Service

There is no debt service included in the 2013-2014 Mayor and City Council budget.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
 Mayor & City Council

**Mayor & Council - 400** FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$28,400	\$14,650	\$29,300	\$28,400	\$28,400	\$28,400	\$0	0%
400 Social Security	\$2,127	\$1,114	\$2,229	\$1,605	\$2,173	\$2,173	(\$0)	0%
500 SC Retirement	\$2,634	\$1,346	\$2,692	\$2,624	\$2,992	\$3,038	\$46	2%
1741 Group Health Insurance	\$29,954	\$10,979	\$21,958	\$23,805	\$28,606	\$30,331	\$1,725	6%
1750 Group Life - SC Ret	\$38	\$18	\$37	\$43	\$43	\$43	\$0	1%
3520 Worker's Comp	\$241	\$122	\$244	\$233	\$233	\$257	\$24	10%
<b>TOTAL</b>	<b>\$63,394</b>	<b>\$28,230</b>	<b>\$56,460</b>	<b>\$56,709</b>	<b>\$62,446</b>	<b>\$64,242</b>	<b>\$1,795</b>	<b>3%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$136	\$0	\$0	\$100	\$100	\$100	\$0	0%
2120 Printer Lease	\$0	\$0	\$0	\$200	\$400	\$0	(\$400)	-100%
2210 Cleaning Supplies	\$0	\$0	\$0	\$250	\$150	\$0	(\$150)	-100%
3110 Telephone	\$2,817	\$2,182	\$4,365	\$1,500	\$4,000	\$4,000	\$0	0%
3130 Postage	\$183	\$30	\$60	\$300	\$300	\$150	(\$150)	-50%
3210 Travel	\$7,838	\$4,858	\$12,320	\$20,000	\$20,000	\$20,000	\$0	0%
3300 Advertising - Notices	\$11,753	\$947	\$1,894	\$4,000	\$4,000	\$2,000	(\$2,000)	-50%
3400 Printing	\$383	\$0	\$0	\$250	\$150	\$500	\$350	233%
3623 Utilities Purchased	\$2,621	\$530	\$637	\$4,000	\$4,000	\$2,700	(\$1,300)	-33%
3630 Power Consumed	\$0	\$400	\$800	\$0	\$400	\$800	\$400	100%
3720 Building & Grounds	\$3,025	\$1,153	\$2,306	\$2,500	\$2,500	\$2,500	\$0	0%
4010 Elections	\$0	\$0	\$0	\$100	\$225	\$225	\$0	0%
4031 Local Assistance	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000	\$0	0%
4040 Membership Dues	\$9,367	\$2,442	\$4,884	\$2,500	\$2,500	\$2,500	\$0	0%
4045 Moral & Welfare	\$9,691	\$186	\$4,000	\$3,000	\$4,000	\$4,000	\$0	0%
4050 Incidental Expenses	\$7,263	\$1,528	\$3,055	\$7,500	\$7,500	\$7,500	\$0	0%
5044 Capital Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>TOTAL</b>	<b>\$55,077</b>	<b>\$14,256</b>	<b>\$34,322</b>	<b>\$48,200</b>	<b>\$52,225</b>	<b>\$48,975</b>	<b>(\$3,250)</b>	<b>-6%</b>

	2010-2011 Actual	Through December 2011	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 12-13 Requested Increase	Percentage Difference
<b>Total Expenditures</b>							
Salaries and Wages	\$67,418	\$31,216	\$62,432	\$56,709	\$62,446	\$5,737	10%
Operating Expenditures	\$93,793	\$32,356	\$77,730	\$48,200	\$52,225	\$4,025	8%
Capital Outlay Request	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>TOTAL</b>	<b>\$161,211</b>	<b>\$63,572</b>	<b>\$140,162</b>	<b>\$104,909</b>	<b>\$114,671</b>	<b>\$9,762</b>	<b>9%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$63,394	\$28,230	\$56,460	\$56,709	\$62,446	\$64,242	\$1,795	3%
Operating Expenditures	\$55,077	\$14,256	\$34,322	\$48,200	\$52,225	\$48,975	(\$3,250)	-6%
Capital Outlay Request	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>TOTAL</b>	<b>\$118,471</b>	<b>\$42,486</b>	<b>\$90,781</b>	<b>\$104,909</b>	<b>\$114,671</b>	<b>\$113,217</b>	<b>(\$1,455)</b>	<b>-1%</b>



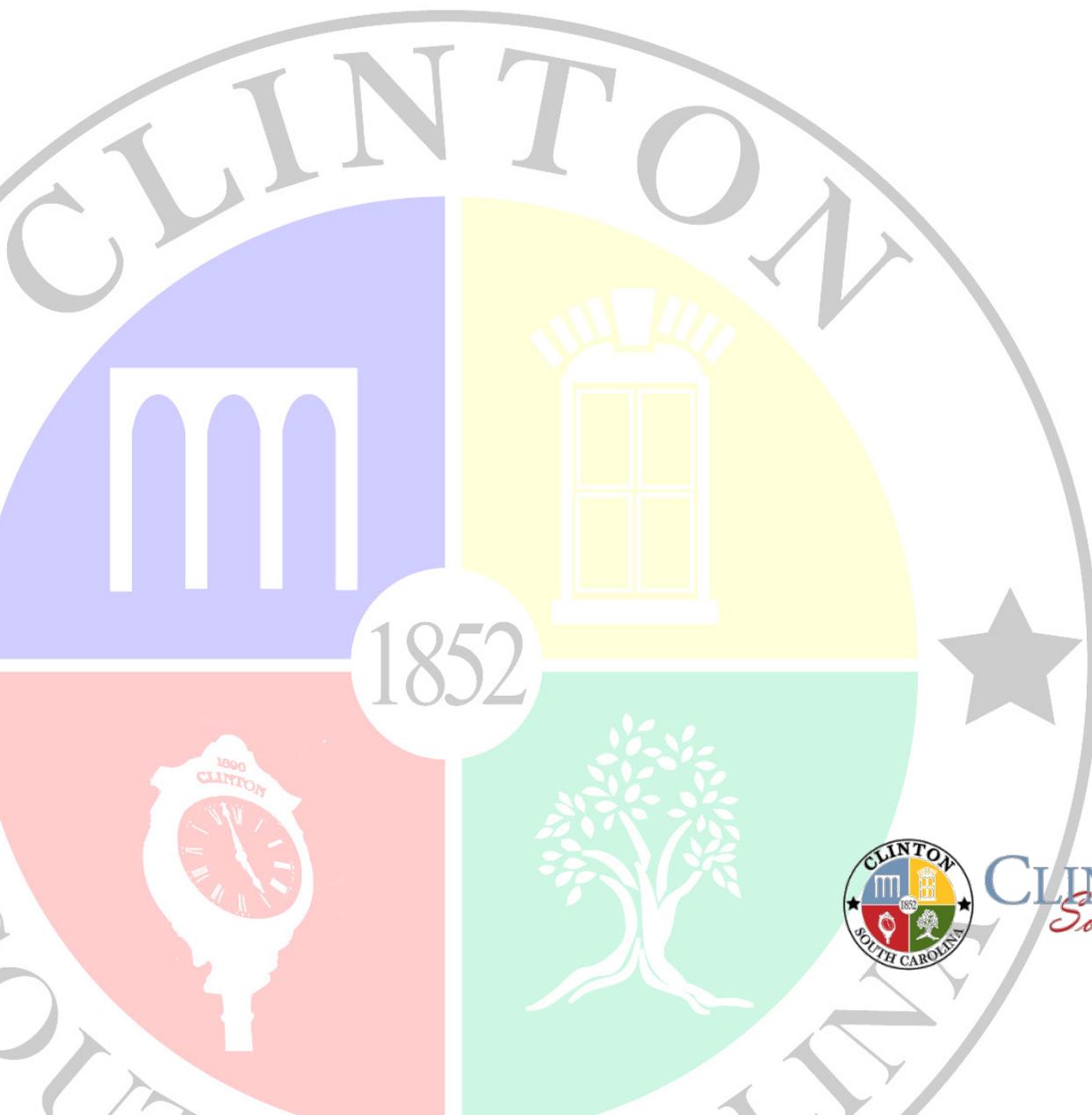
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CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*City Administration*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The Administration Department’s mission is to provide leadership and direction in the administration and execution of all policies set by City Council and supervise City departments to ensure low-cost, high-quality community services.

### Accomplishments

- Completed an organizational restructuring to transition from three departments to four.
- Implemented an annual system of supervisory and leadership training courses for all front line supervisory personnel.
- Hired qualified talent to manage two departments that had department director vacancies.
- Worked with CIO and CFO to identify opportunities to reduce long term costs associated with existing debt and technology.

### Goals and Objectives

- To continue to focus on improving communication and customer service to improve city operations.
- To work towards City Council’s four point strategy of growing the economy, developing exceptional infrastructure, developing new revenue sources, and improving the quality of life.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 12-13 Requested Increase	Percentage Difference
Full - Time	2	2	2	2	2	2	0	0%
Part - Time	0	0	0	0	0	0	0	0%
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0%</b>

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 12-13 Requested Increase	Percentage Difference
Salaries and Wages	\$ 174,521	\$ 185,770	\$ 371,540	\$ 186,337	\$ 195,171	\$ 201,782	\$ 6,610	3%
Operating Expenditures	\$ 130,237	\$ 74,240	\$ 141,564	\$ 463,050	\$ 466,677	\$ 467,540	\$ 863	0%
Debt Service	\$ 264,961	\$ 144,800	\$ 182,553	\$ 266,190	\$ 261,494	\$ 266,453	\$ 4,959	2%
Capital Outlay Request	\$ 263,992	\$ 3,300	\$ 6,600	\$ 4,000	\$ 5,000	\$ 15,000	\$ 10,000	200%
<b>TOTAL</b>	<b>\$ 833,711</b>	<b>\$ 408,110</b>	<b>\$ 702,257</b>	<b>\$ 919,577</b>	<b>\$ 928,342</b>	<b>\$ 950,775</b>	<b>\$ 22,432</b>	<b>2%</b>

The 2013-2014 Administration Department has a total increase of \$22,432 in expenditures from last year primarily due to debt payments in this department. Significant changes include the following line items:

**Additions**

- 5051: Economic Development Land - \$4,959. The Debt payment will increase this year in accordance with Bank Amortization schedules.
- 3110: Public Access Channel- \$9,600. Due to anticipated charges from the provider, the budget allows for \$9,600.
- 00100: Salaries and wages for budgeted merit and cost of living increases.

The 2013-2014 Administration Department budget does request the continued allocation to a reserve/contingency fund in the amount of \$60,000.

**Debt Service**

The Administration Department's budget includes an annual debt service of \$266,453 as described below:

- General Obligation Debt – annual payment of \$133,249
- Vance Trust (Economic Development Lands) – annual payment of \$133,204



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: City Administration*

Administration - 410 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 141,858	\$ 71,770	\$ 143,540	\$ 144,019	\$ 154,323	\$ 160,499	\$ 6,176	4%
400 Social Security	\$ 10,652	\$ 5,399	\$ 10,799	\$ 8,137	\$ 11,806	\$ 12,278	\$ 472	4%
500 SC Retirement	\$ 13,045	\$ 7,608	\$ 15,215	\$ 13,307	\$ 16,127	\$ 17,173	\$ 1,047	6%
1741 Group Health Insurance	\$ 4,385	\$ 97,972	\$ 195,943	\$ 9,502	\$ 9,501	\$ 8,416	\$ (1,085)	-11%
1750 Group Life - SC Ret.	\$ 221	\$ 106	\$ 211	\$ 216	\$ 231	\$ 231	\$ -	0%
3520 Worker's Compensation	\$ 4,360	\$ 2,916	\$ 5,831	\$ 2,756	\$ 3,184	\$ 3,184	\$ -	0%
4000 Auto Allowance	\$ -	\$ -	\$ -	\$ 8,400	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	<b>\$ 174,521</b>	<b>\$ 185,770</b>	<b>\$ 371,540</b>	<b>\$ 186,337</b>	<b>\$ 195,171</b>	<b>\$ 201,782</b>	<b>\$ 6,610</b>	<b>3%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 4,076	\$ 1,049	\$ 2,098	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
2120 Printer Lease	\$ 4,889	\$ 2,712	\$ 5,423	\$ 3,500	\$ 4,000	\$ 4,000	\$ -	0%
2210 Cleaning Supplies	\$ 1,289	\$ 65	\$ 131	\$ 300	\$ 300	\$ 200	\$ (100)	-33%
2220 Fuel & Lubrication	\$ 1,505	\$ 1,226	\$ 2,451	\$ 1,000	\$ 1,500	\$ 1,500	\$ -	0%
Public Access Television	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,600	\$ 9,600	0%
3110 Telephones	\$ 8,127	\$ 6,992	\$ 13,983	\$ 4,800	\$ 4,800	\$ 2,000	\$ (2,800)	-58%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3130 Postage	\$ 1,980	\$ 975	\$ 1,950	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3210 Travel	\$ 8,331	\$ 5,325	\$ 10,650	\$ 10,000	\$ 12,000	\$ 10,000	\$ (2,000)	-17%
3300 Advertising - Notices	\$ 11,581	\$ 8,072	\$ 16,145	\$ 9,500	\$ 9,500	\$ 12,000	\$ 2,500	26%
3400 Printing	\$ 551	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3623 Utilities Purchased	\$ 2,621	\$ 555	\$ 1,111	\$ 7,800	\$ 7,800	\$ 2,000	\$ (5,800)	-74%
3630 Power Consumed	\$ -	\$ 3,458	\$ -	\$ -	\$ 1,000	\$ 8,500	\$ 7,500	750%
3720 Buildings & Ground	\$ 12,997	\$ 5,817	\$ 11,634	\$ 8,500	\$ 8,500	\$ 8,000	\$ (500)	-6%
3730 Equipment Maintenance	\$ -	\$ -	\$ -	\$ 50	\$ 40	\$ 40	\$ -	0%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3766 Downtown Development Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3768 Vehicle Repairs	\$ 8	\$ 90	\$ 181	\$ 250	\$ 250	\$ 250	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ -	0%
3770 Vehicle Maintenance	\$ -	\$ 40	\$ 79	\$ -	\$ 250	\$ 250	\$ -	0%
3782 State Accommodations Tax	\$ 57,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4015 Annexations	\$ 86	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
4020 Employee Training	\$ 1,500	\$ 3,411	\$ 6,822	\$ 3,000	\$ 9,000	\$ 7,000	\$ (2,000)	-22%
4029 Economic Development Corp	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4032 Clinton Business Assoc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4040 Membership Dues	\$ 2,270	\$ 1,933	\$ 3,867	\$ 7,000	\$ 5,000	\$ 4,000	\$ (1,000)	-20%
4046 Special Events	\$ 3,442	\$ 3,545	\$ 7,090	\$ 3,000	\$ 3,500	\$ 4,000	\$ 500	14%
4050 Incidental Expenses	\$ 6,758	\$ 3,975	\$ 7,950	\$ 5,000	\$ 10,537	\$ 8,000	\$ (2,537)	-24%
4069 LCCC	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4090 Industrial Park Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5069 Website Grant	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,000	\$ (500)	-33%
5072 Downtown Prop	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5071 Local Hospitality Tax Transfer	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	0%
5072 Local A-Tax Transfer	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0%
5073 Grant Expenses	\$ 291	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	<b>\$ 130,237</b>	<b>\$ 49,240</b>	<b>\$ 91,564</b>	<b>\$ 384,050</b>	<b>\$ 400,077</b>	<b>\$ 402,940</b>	<b>\$ 2,863</b>	<b>1%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital - Equipment	\$ 25,343	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facility-ADA Enhanceme	\$ 238,649	\$ -	\$ -	\$ 4,000	\$ 5,000	\$ -	\$ (5,000)	-100%
5051 Purchase Land - Vance Trust	\$ 264,961	\$ 144,800	\$ 101,535	\$ 132,941	\$ 128,245	\$ 133,204	\$ 4,959	4%
5052 General Oblig. Bond-03 & 10	\$ -	\$ -	\$ 81,018	\$ 133,249	\$ 133,249	\$ 133,249	\$ -	0%
6100 Depreciation Fund	\$ -	\$ 3,300	\$ 6,600	\$ 20,000	\$ 6,600	\$ 4,600	\$ (2,000)	-30%
6000 Insurance Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!
6000 Contingency/Reserve	\$ -	\$ 25,000	\$ 50,000	\$ 59,000	\$ 60,000	\$ 60,000	\$ -	0%
<b>TOTAL</b>	<b>\$ 528,953</b>	<b>\$ 173,100</b>	<b>\$ 239,153</b>	<b>\$ 349,190</b>	<b>\$ 333,094</b>	<b>\$ 346,053</b>	<b>\$ 12,959</b>	<b>4%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: City Administration*

<b>Total Expenditures</b>	<b>2011-2012</b>	<b>Through</b>	<b>Year</b>	<b>FY 11-12</b>	<b>FY 12-13</b>	<b>FY 13-14</b>	<b>FY 12-13</b>	<b>Percentage</b>
	<b>Actual</b>	<b>December</b>	<b>End</b>	<b>Approved</b>	<b>Requested</b>	<b>Requested</b>	<b>Requested</b>	<b>Difference</b>
		<b>2012</b>	<b>Projections</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Increase</b>	
Salaries and Wages	\$ 174,521	\$ 185,770	\$ 371,540	\$ 186,337	\$ 195,171	\$ 201,782	\$ 6,610	3%
Operating Expenditures	\$ 130,237	\$ 74,240	\$ 141,564	\$ 463,050	\$ 466,677	\$ 467,540	\$ 863	0%
Debt Service	\$ 264,961	\$ 144,800	\$ 182,553	\$ 266,190	\$ 261,494	\$ 266,453	\$ 4,959	2%
Capital Outlay Request	\$ 263,992	\$ 3,300	\$ 6,600	\$ 4,000	\$ 5,000	\$ 15,000	\$ 10,000	200%
<b>TOTAL</b>	<b>\$ 833,711</b>	<b>\$ 408,110</b>	<b>\$ 702,257</b>	<b>\$ 919,577</b>	<b>\$ 928,342</b>	<b>\$ 950,775</b>	<b>\$ 22,432</b>	<b>2%</b>



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CITY OF CLINTON, SOUTH CAROLINA

# Department of Community & Economic Development

*Economic Development*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### **Mission**

The Economic Development Department's mission is to strengthen the City's economy through job creation, business location and retention, redevelopment, and tourism.

### **Accomplishments**

- Continued to work with partner agencies such as the Laurens County Chamber of Commerce, the Laurens County Development Corporation, the Clinton Economic Development Corporation, Upstate Alliance, and the South Carolina Department of Commerce to recruit new businesses to the city.

### **Goals and Objectives**

- To market the City to industrial, retail, and other business prospects.
- To enhance the property tax base of the City of Clinton.
- To foster job creation within the City of Clinton.

### **Personnel Analysis**

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	0	0	0	1	1	1	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	1	1	1	0

### **Budgetary Analysis**

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$0	\$16,126	\$0	\$62,600	\$63,426	\$66,320	\$2,894	5%
Operating Expenditures	\$44,299	\$32,072	\$64,144	\$70,500	\$75,300	\$75,400	\$100	0%
Capital Outlay Request	\$0	\$3,829	\$0	\$0	\$4,000	\$0	(\$4,000)	-100%
<b>TOTAL BUDGET</b>	<b>\$44,299</b>	<b>\$52,027</b>	<b>\$64,144</b>	<b>\$133,100</b>	<b>\$142,726</b>	<b>\$141,720</b>	<b>(\$1,006)</b>	<b>-1%</b>

The Economic Development Department decreased by \$1,006 primarily due decreases in capital outlay.

### **Capital Requests**

There are no capital request in the Economic Development Department..

### **Debt Service**

There is no debt service budgeted in the Economic Development Department.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**

*Department of Community & Economic Development: Economic Development*

Economic Development - 415 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$0	\$13,638	\$0	\$55,000	\$46,000	\$50,272	\$4,272	9%
400 Social Security	\$0	\$1,043	\$0	\$2,000	\$3,519	\$3,846	\$327	9%
500 SC Retirement	\$0	\$1,446	\$0	\$2,000	\$4,807	\$5,379	\$572	12%
1741 Group Health Insurance	\$0	\$0	\$0	\$3,000	\$8,000	\$5,245	(\$2,755)	-34%
1750 Group Life - SC Ret.	\$0	\$0	\$0	\$100	\$100	\$75	(\$25)	-25%
3520 Worker's Compensation	\$0	\$0	\$0	\$500	\$1,000	\$1,503	\$503	50%
4000 Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>TOTAL</b>	<b>\$0</b>	<b>\$16,126</b>	<b>\$0</b>	<b>\$62,600</b>	<b>\$63,426</b>	<b>\$66,320</b>	<b>\$2,894</b>	<b>5%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$0	\$114	\$228	\$1,000	\$1,000	\$500	(\$500)	-50%
2120 Printer Lease	\$0	\$0	\$0	\$0	\$250	\$0	(\$250)	-100%
2210 Cleaning Supplies	\$0	\$0	\$0	\$0	\$250	\$0	(\$250)	-100%
2220 Fuel & Lubrication	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$0	0%
3110 Telephones	\$0	\$301	\$602	\$0	\$800	\$900	\$100	13%
3130 Postage	\$0	\$4	\$7	\$2,500	\$2,500	\$1,500	(\$1,000)	-40%
3210 Travel	\$0	\$1,210	\$2,419	\$0	\$0	\$2,500	\$2,500	0%
3300 Advertising - Notices	\$203	\$90	\$180	\$10,000	\$10,000	\$5,000	(\$5,000)	-50%
3400 Printing	\$0	\$0	\$0	\$5,000	\$5,000	\$2,500	(\$2,500)	-50%
3623 Utilities Purchased	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4020 Employee Training	\$0	\$2,041	\$4,082	\$1,000	\$2,500	\$2,500	\$0	0%
4029 Economic Development Corp	\$9,782	\$800	\$1,600	\$10,000	\$10,000	\$10,000	\$0	0%
4032 Clinton Business Assoc.	\$13,461	\$14,365	\$28,730	\$14,000	\$14,000	\$14,000	\$0	0%
4040 Membership Dues	\$7,845	\$5,725	\$11,450	\$2,000	\$2,000	\$2,000	\$0	0%
4046 Special Events	\$5,508	\$1,699	\$3,398	\$5,000	\$5,000	\$5,000	\$0	0%
4050 Incidental Expenses	\$0	\$3,224	\$6,448	\$0	\$1,000	\$1,000	\$0	0%
Upstate Alliance	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	0
4069 LCDC	\$7,500	\$2,500	\$5,000	\$10,000	\$10,000	\$10,000	\$0	0%
4090 Industrial Park Program	\$0	\$0	\$0	\$10,000	\$10,000	\$7,000	(\$3,000)	-30%
<b>TOTAL</b>	<b>\$44,299</b>	<b>\$32,072</b>	<b>\$64,144</b>	<b>\$70,500</b>	<b>\$75,300</b>	<b>\$75,400</b>	<b>\$100</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital - Equipment	\$0	\$3,829	\$0	\$0	\$4,000	\$0	(\$4,000)	-100%
5044 Capital - Facility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,829</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>(\$4,000)</b>	<b>-100%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$0	\$16,126	\$0	\$62,600	\$63,426	\$66,320	\$2,894	5%
Operating Expenditures	\$44,299	\$32,072	\$64,144	\$70,500	\$75,300	\$75,400	\$100	0%
Capital Outlay Request	\$0	\$3,829	\$0	\$0	\$4,000	\$0	(\$4,000)	-100%
<b>TOTAL BUDGET</b>	<b>\$44,299</b>	<b>\$52,027</b>	<b>\$64,144</b>	<b>\$133,100</b>	<b>\$142,726</b>	<b>\$141,720</b>	<b>(\$1,006)</b>	<b>-1%</b>



CLINTON  
*South Carolina*

CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**

*Department of Community & Economic Development: Economic Development*

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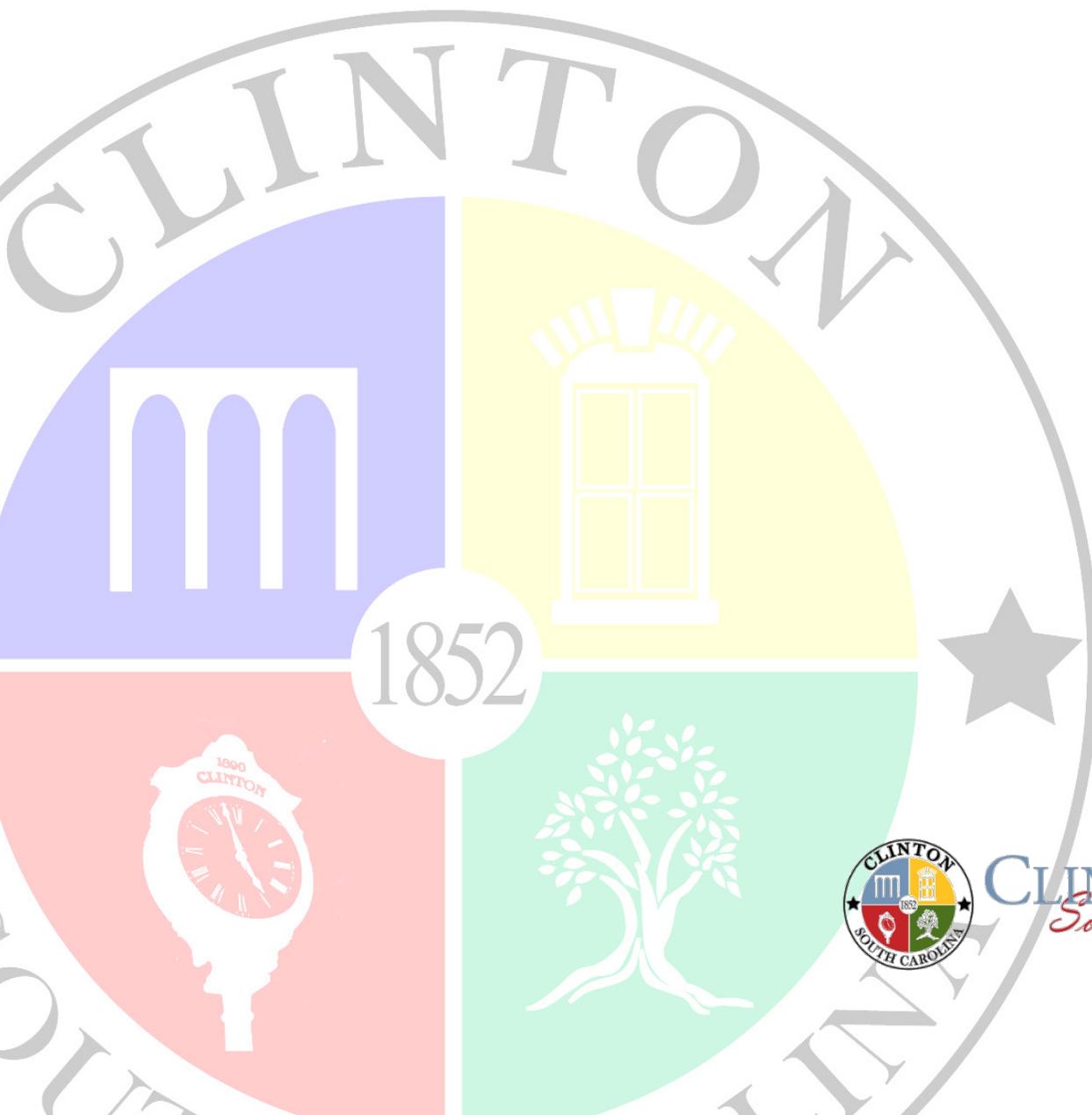
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CITY OF CLINTON, SOUTH CAROLINA

# Department of Administrative Services

*Municipal Court*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The mission of the Municipal Court is to provide efficient, high quality services to the public in the administration of the law, to render judicial decisions fairly and impartially, and to administer the Municipal Court of the City of Clinton in a dignified, professional, customer focused, and efficient manner consistent with both the expectations of the citizens of Clinton and the standards set forth by local, state, and federal regulating agencies.

**Accomplishments**

The Municipal Court achieved the following during the 2012-2013 budget year:

- Operated the court in accordance with all rules and regulations.
- Ensured that all court personnel receive required training as mandated by the state.

**Goals and Objectives**

The Municipal Court has identified the following goals for the 2013-2014 budget year:

The court will continue to provide efficient management of the court operation by doing the following.

- Ensure state mandated training sessions are attended
- Roll out credit card payment system for use by the court
- Improve court security

**Personnel Analysis**

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>
Full - Time	1	1	1	1	1	1	0
Part - Time	3	3	3	3	3	3	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>



**Budgetary Analysis**

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 72,567	\$ 32,498	\$ 64,997	\$ 65,170	\$ 65,787	\$ 66,873	\$ 1,087	2%
Operational	\$ 128,437	\$ 36,670	\$ 62,175	\$ 76,300	\$ 76,400	\$ 76,115	\$ (285)	0%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 201,004</b>	<b>\$ 69,169</b>	<b>\$ 127,172</b>	<b>\$ 141,470</b>	<b>\$ 142,187</b>	<b>\$ 142,988</b>	<b>\$ 802</b>	<b>1%</b>

Municipal Court had no significant changes for this fiscal year.

**Capital Requests**

The Municipal Court has no capital requests for this fiscal year.

**Debt Service**

The Department of the Municipal Court has no existing debt.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Dept. of Administrative Services: Municipal Court*

Municipal Court - 420 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 26,935	\$ 13,565	\$ 27,130	\$ 26,820	\$ 27,221	\$ 27,856	\$ 635	2%
101 Contract Salaries	\$ 35,139	\$ 14,000	\$ 28,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	0%
400 Social Security	\$ 2,023	\$ 1,021	\$ 2,042	\$ 1,515	\$ 2,082	\$ 2,131	\$ 49	2%
500 SC Retirement	\$ 2,522	\$ 1,438	\$ 2,876	\$ 2,528	\$ 2,859	\$ 2,981	\$ 122	4%
600 SC Police Retirement	\$ 7	\$ -	\$ -	\$ 1,160	\$ -	\$ -	\$ -	0%
1741 Group Health Insurance	\$ 4,388	\$ 1,629	\$ 3,258	\$ 4,802	\$ 4,802	\$ 5,244	\$ 442	9%
1750 Group Life-SC Ret.	\$ 40	\$ 19	\$ 39	\$ 83	\$ 83	\$ 42	\$ (41)	-49%
3520 Worker's Compensation	\$ 1,513	\$ 826	\$ 1,653	\$ 1,262	\$ 1,740	\$ 1,620	\$ (120)	-7%
<b>Total</b>	<b>\$ 72,567</b>	<b>\$ 32,498</b>	<b>\$ 64,997</b>	<b>\$ 65,170</b>	<b>\$ 65,787</b>	<b>\$ 66,873</b>	<b>\$ 1,087</b>	<b>2%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
901 Jury Duty Fees	\$ 620	\$ 220	\$ 440	\$ 2,200	\$ 2,200	\$ 900	\$ (1,300)	-59%
2100 Office Supplies	\$ 185	\$ 143	\$ 286	\$ 1,000	\$ 1,000	\$ 600	\$ (400)	-40%
2110 Printer Lease	\$ 1,576	\$ 704	\$ 1,409	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
2120 Copier Supplies	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ (100)	-100%
2210 Cleaning Supplies	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 200	\$ (50)	-20%
2260 Uniforms	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ 125	\$ (275)	-69%
3110 Telephone	\$ 1,133	\$ 569	\$ 1,137	\$ 800	\$ 800	\$ 1,000	\$ 200	25%
3130 Postage	\$ 940	\$ 238	\$ 475	\$ 700	\$ 700	\$ 600	\$ (100)	-14%
3210 Travel	\$ 2,300	\$ 1,700	\$ 2,071	\$ 4,350	\$ 4,350	\$ 3,000	\$ (1,350)	-31%
3300 Advertising and Notices	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
3400 Printing Expense	\$ 359	\$ -	\$ -	\$ 1,100	\$ 1,100	\$ 750	\$ (350)	-32%
3623 Utilities Purchased	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50%
3630 Power Consumed	\$ -	\$ 1,973	\$ -	\$ -	\$ 100	\$ 4,240	\$ 4,140	4140%
3720 Buildings and Grounds	\$ 193	\$ 30	\$ 60	\$ 500	\$ 500	\$ 300	\$ (200)	-40%
4101 State Fine transfer	\$ 105,081	\$ 27,383	\$ 54,767	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0%
4110 Fines Refunds	\$ 4,281	\$ 448	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0%
4200 Victim's Rights	\$ 10,041	\$ 2,497	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0%
4020 Employee Training	\$ 1,498	\$ 765	\$ 1,530	\$ 1,400	\$ 1,400	\$ 1,400	\$ -	0%
4040 Membership Dues	\$ 230	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
4050 Incidental Expenses	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
<b>Total</b>	<b>\$ 128,437</b>	<b>\$ 36,670</b>	<b>\$ 62,175</b>	<b>\$ 76,300</b>	<b>\$ 76,400</b>	<b>\$ 76,115</b>	<b>\$ (285)</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

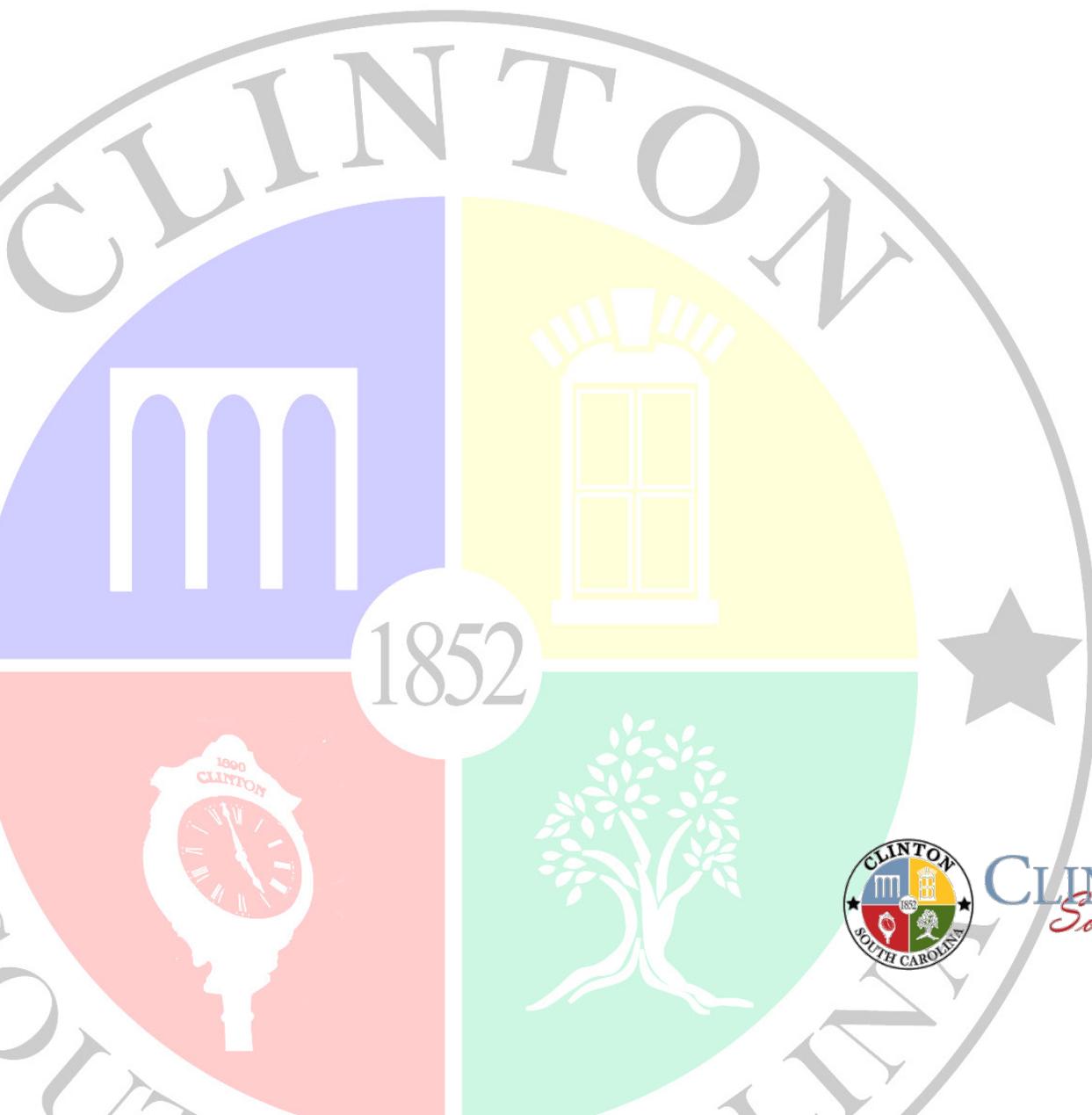
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 12-13 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 72,567	\$ 32,498	\$ 64,997	\$ 65,170	\$ 65,787	\$ 66,873	\$ 1,087	2%
Operational	\$ 128,437	\$ 36,670	\$ 62,175	\$ 76,300	\$ 76,400	\$ 76,115	\$ (285)	0%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 201,004</b>	<b>\$ 69,169</b>	<b>\$ 127,172</b>	<b>\$ 141,470</b>	<b>\$ 142,187</b>	<b>\$ 142,988</b>	<b>\$ 802</b>	<b>1%</b>

CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*Legal Services*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Legal Services division is to serve as legal counsel and provide legal services to the Mayor and City Council, City Manager’s office, boards and commissions, and all departments of the City of Clinton.

### Budgetary Analysis

Legal Services - 430								FY 13/14	
Operational Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference	
1900 Legal Services	\$ 56	\$ 2,233	\$ 7,600	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%	
3000 Professional Services	\$ 19,889	\$ 7,838	\$ 15,677	\$ 20,000	\$ 20,000	\$ 19,000	\$ (1,000)	-5%	
3210 Travel	\$ -	\$ 125	\$ 250	\$ 1,000	\$ 1,000	\$ 900	\$ (100)	-10%	
4040 Membership Dues	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%	
<b>TOTAL</b>	<b>\$ 19,945</b>	<b>\$ 10,196</b>	<b>\$ 23,527</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>	<b>\$ 25,000</b>	<b>\$ (1,100)</b>	<b>-4%</b>	

### Capital Requests

There are no capital requests in the Legal Services Department.

### Debt Service

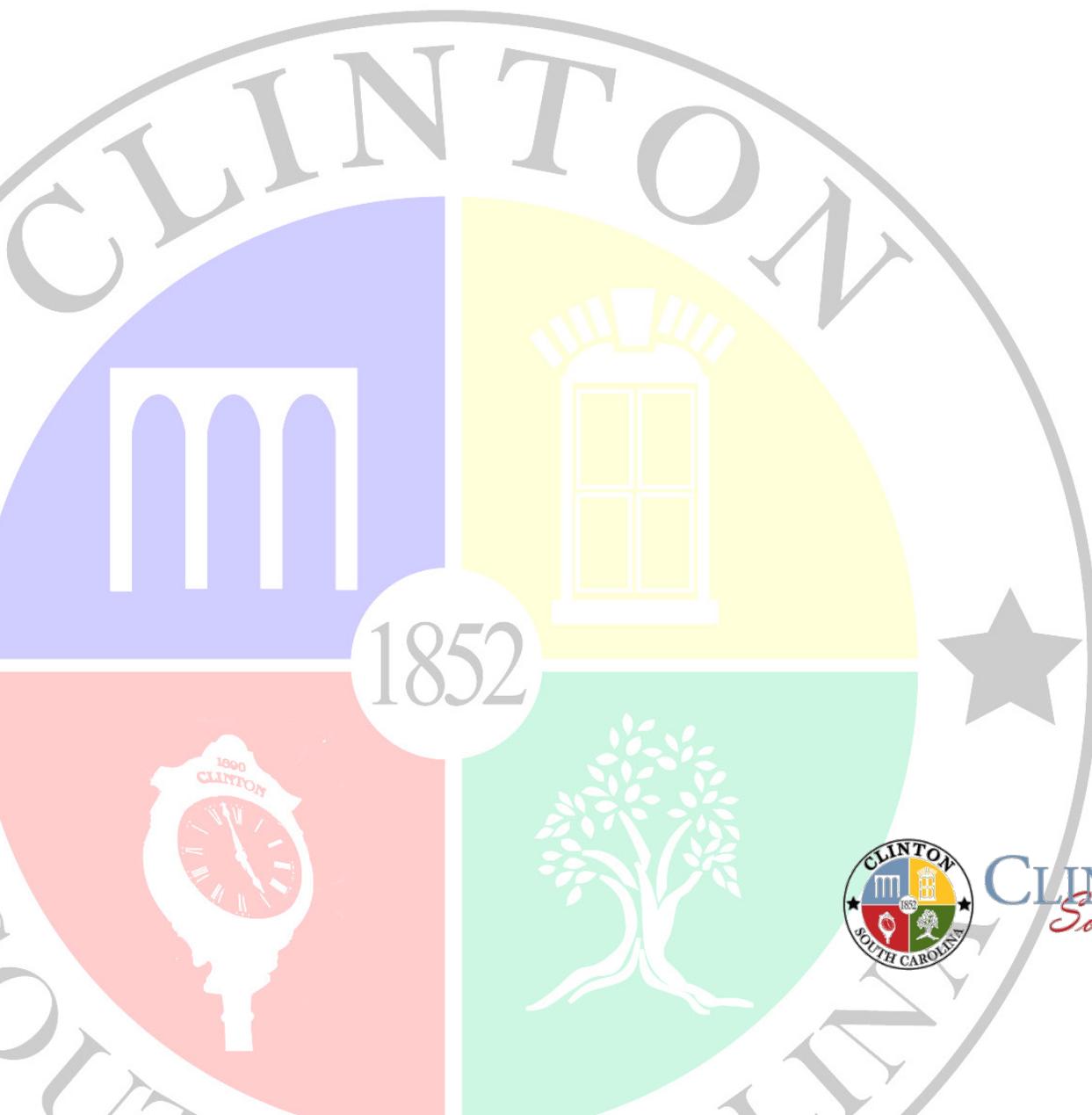
There is no debt service in the Legal Services Department.

CITY OF CLINTON, SOUTH CAROLINA

**Office of the City Manager**

*Office of Finance*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The Office of Finance's mission is to provide administrative leadership, support and direction for all programs in the Office of Finance. The Office of Finance serves as the Municipal Clerk to City Council and provides support services which include the maintenance of all records of the City, codification of ordinances, and compilation of minutes. The Office of Finance provides accounting, financial reporting and internal control services to City departments. The Office of Finance performs all accounts payable and payroll functions of the City while ensuring optimal cash management.

**Accomplishments**

- The Office of Finance received the Certificate for Achievement for Excellence in Financial Reporting from the Governmental Finance Officers Association of the United States and Canada for the twenty-third consecutive year.
- The Office of Finance received the Certificate for Excellence in Distinguished Budget Presentation from the Governmental Finance Officers Association of The United States and Canada for the 2012-2013 Budget. This was the third year that the City of Clinton was awarded this honor.

**Goals and Objectives**

## Finance

- The Office of Finance will continue to develop strategies for the continued management and maintenance of a system of three reserve funds. The three funds will be Depreciation, Utility Reserve, and General Fund Reserve.
- The Office of Finance will begin a multi-year effort to review and rewrite the basic financial management policies and standard operating procedures for fiscal management.
- To continue to receive the Certificate for Achievement for Excellence in Financial Reporting from the Governmental Finance Officers Association of the United States and Canada - the 24th consecutive year if awarded.
- To receive the Certificate for Excellence in Distinguished Budget Presentation from the Governmental Finance Officers Association of The United States and Canada for the 2013-201 Budget for the fourth consecutive year.

### Personnel Analysis

<b>Personnel</b>	<b>2010-2011 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>
Full - Time	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Budgetary Analysis

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 218,951	\$ 106,382	\$ 212,764	\$ 214,506	\$ 221,537	\$ 224,459	\$ 2,923	1%
Operational	\$ 240,585	\$ 111,784	\$ 207,993	\$ 258,417	\$ 263,546	\$ 252,450	\$ (11,096)	-4%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	0%
<b>Total</b>	<b>\$ 459,536</b>	<b>\$ 218,166</b>	<b>\$ 420,757</b>	<b>\$ 472,923</b>	<b>\$ 485,083</b>	<b>\$ 479,909</b>	<b>\$ (5,174)</b>	<b>-1%</b>

Significant changes include the following line items:

- 4086: GASB 45 Future Funding. - \$15,000 – As more employees retire and continue to work, the Future funding was decreased to provide for an insurance reserve fund in anticipation of increased premiums from PEBA.
- 4080: Utilities Transferred.- \$4,000 – As the current year has progressed with correct billings, the numbers will be based upon more accurate figures for the upcoming budget year.

### Capital Requests

The Office of Finance has requested a heavy duty shredder to be used to shred confidential information and information that is required to be shredded to prevent identity theft.

### Debt Service

There is no debt service in the Office of Finance budget.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Finance*

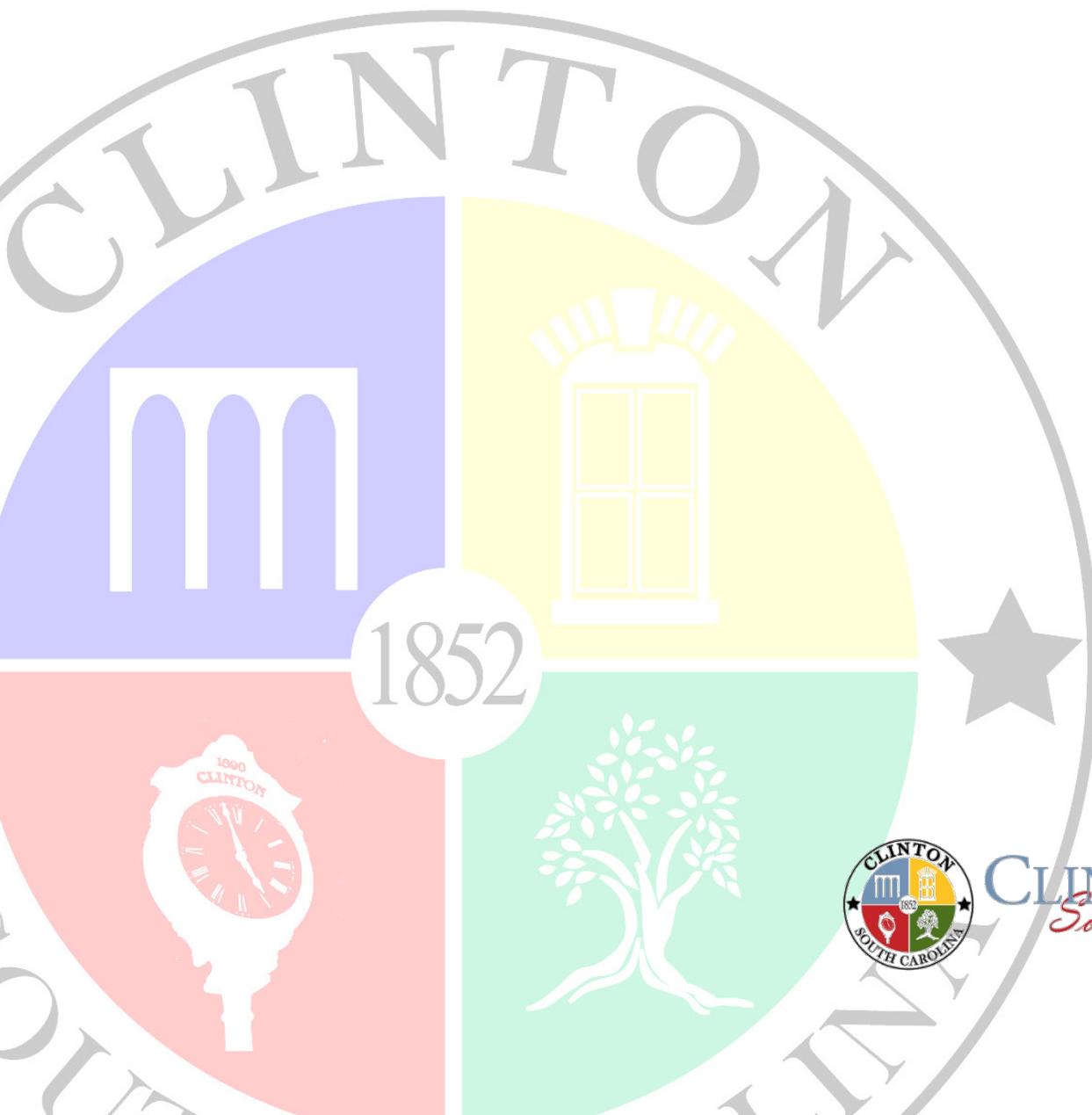
Finance - 440								FY 13/14	
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference	
<b>Salaries &amp; Wages</b>									
100 Salaries	\$ 161,555	\$ 82,676	\$ 165,351	\$ 164,071	\$ 165,298	\$ 167,321	\$ 2,023	1%	
400 Social Security	\$ 11,664	\$ 5,874	\$ 11,747	\$ 9,270	\$ 12,645	\$ 12,800	\$ 155	1%	
500 SC Retirement	\$ 15,445	\$ 8,763	\$ 17,527	\$ 15,160	\$ 17,274	\$ 17,903	\$ 630	4%	
1741 Group Health Insurance	\$ 28,476	\$ 7,874	\$ 15,749	\$ 23,804	\$ 23,805	\$ 23,581	\$ (224)	-1%	
1750 Group Life-SC Ret.	\$ 246	\$ 118	\$ 237	\$ 246	\$ 248	\$ 251	\$ 3	1%	
3520 Worker's Compensation	\$ 1,565	\$ 1,076	\$ 2,153	\$ 1,955	\$ 2,267	\$ 2,603	\$ 336	15%	
<b>Total</b>	<b>\$ 218,951</b>	<b>\$ 106,382</b>	<b>\$ 212,764</b>	<b>\$ 214,506</b>	<b>\$ 221,537</b>	<b>\$ 224,459</b>	<b>\$ 2,923</b>	<b>1%</b>	
<b>Operational Expenditure</b>									
2100 Office Supplies	\$ 2,966	\$ 978	\$ 1,956	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
2120 Printer Lease	\$ 961	\$ 420	\$ 840	\$ 1,000	\$ 900	\$ 900	\$ -	0%	
2210 Cleaning Supplies	\$ 124	\$ 65	\$ 131	\$ 180	\$ 50	\$ 50	\$ -	0%	
2240 Safety Material	\$ 30	\$ -	\$ -	\$ 100	\$ 50	\$ 50	\$ -	0%	
2500 Postage Machine - Rental	\$ 916	\$ 489	\$ 977	\$ 600	\$ 700	\$ 800	\$ 100	14%	
3000 Professional Services - Audit	\$ 12,835	\$ 12,000	\$ 12,000	\$ 19,000	\$ 19,000	\$ 16,000	\$ (3,000)	-16%	
3110 Telephone	\$ 1,365	\$ 465	\$ 929	\$ 1,900	\$ 1,500	\$ 1,000	\$ (500)	-33%	
3130 Postage	\$ 1,040	\$ 284	\$ 568	\$ 480	\$ 600	\$ 600	\$ -	0%	
3210 Travel	\$ 162	\$ 2,574	\$ 2,600	\$ 400	\$ 400	\$ 1,000	\$ 600	150%	
3400 Printing Expense	\$ 4,607	\$ 2,937	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	0%	
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
3550 Property Insurance	\$ 58,631	\$ 26,724	\$ 53,448	\$ 31,700	\$ 37,796	\$ 36,800	\$ (996)	-3%	
3623 Utilities Purchased	\$ 2,622	\$ 530	\$ 1,060	\$ 2,500	\$ 2,500	\$ 1,100	\$ (1,400)	-56%	
3624 Alarm Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
3630 Power Consumed	\$ -	\$ 2,095	\$ 4,190	\$ -	\$ 3,600	\$ 5,000	\$ 1,400	39%	
3720 Buildings and Grounds	\$ 3,122	\$ 1,389	\$ 2,779	\$ 3,000	\$ 2,800	\$ 2,800	\$ -	0%	
3730 Equipment Maint.-Service	\$ 995	\$ 531	\$ 1,063	\$ 700	\$ 1,300	\$ 1,000	\$ (300)	-23%	
3731 Software Maintenance	\$ 6,407	\$ 2,539	\$ 5,078	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%	
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
3768 Vehicle Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
4020 Employee Training	\$ 694	\$ 654	\$ 654	\$ 350	\$ 350	\$ 650	\$ 300	86%	
4025 Banking Services	\$ 445	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 1,000	\$ (1,000)	-50%	
4040 Membership Dues	\$ 1,155	\$ 665	\$ 1,330	\$ 700	\$ 1,000	\$ 1,000	\$ -	0%	
4050 Incidental	\$ 1,644	\$ 55	\$ 110	\$ 500	\$ 500	\$ 200	\$ (300)	-60%	
4080 Utilities Transfer	\$ 53,461	\$ 24,185	\$ 48,371	\$ 36,000	\$ 36,000	\$ 40,000	\$ 4,000	11%	
4085 GASB 45 - Current Funding	\$ 86,403	\$ 32,205	\$ 64,410	\$ 95,807	\$ 91,000	\$ 96,000	\$ 5,000	5%	
4086 GASB 45 - Future Funding	\$ -	\$ -	\$ -	\$ 48,000	\$ 48,000	\$ 33,000	\$ (15,000)	-31%	
<b>Total</b>	<b>\$ 240,585</b>	<b>\$ 111,784</b>	<b>\$ 207,993</b>	<b>\$ 258,417</b>	<b>\$ 263,546</b>	<b>\$ 252,450</b>	<b>\$ (11,096)</b>	<b>-4%</b>	
<b>Capital Expenditure</b>									
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	100%	
5030 Computer Programming- Soft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA	
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>NA</b>	
<b>Total Expenditures</b>									
Salaries and Wages	\$ 218,951	\$ 106,382	\$ 212,764	\$ 214,506	\$ 221,537	\$ 224,459	\$ 2,923	1%	
Operational	\$ 240,585	\$ 111,784	\$ 207,993	\$ 258,417	\$ 263,546	\$ 252,450	\$ (11,096)	-4%	
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	0%	
<b>Total</b>	<b>\$ 459,536</b>	<b>\$ 218,166</b>	<b>\$ 420,757</b>	<b>\$ 472,923</b>	<b>\$ 485,083</b>	<b>\$ 479,909</b>	<b>\$ (5,174)</b>	<b>-1%</b>	

CITY OF CLINTON, SOUTH CAROLINA

## Department of Public Safety

*Police and Fire Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Public Safety Department is to deliver high quality services to the citizens of Clinton through enforcement of criminal statutes and fire protection, and to provide programs and services to enhance relationships between the Department and the public.

### Accomplishments

- Completed all NIMS training requirements.
- Implemented a career development program
- Fifty percent of personnel have achieved FF1 status or greater.
- Conducted over 12,000 hours of fire training and 1,900 hours of police training.
- Responded to 766 fire calls and 13,691 police calls.

### Goals and Objectives

- To continue to development partnerships with community organizations.
- To develop the personnel within the department by offering basic and advance training.
- Upgrade or replace equipment within the department through grants or existing budget.

### Personnel Analysis

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>
Full - Time	45	38	44	39	40	40	0
Part - Time	21	21	21	21	21	21	0
<b>Total</b>	<b>66</b>	<b>59</b>	<b>65</b>	<b>60</b>	<b>61</b>	<b>61</b>	<b>0</b>

### Budgetary Analysis

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 12-13 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$1,985,805	\$915,331	\$1,826,361	\$2,076,843	\$2,164,172	\$2,152,398	(\$11,774)	-1%
Operational	\$418,776	\$225,235	\$398,070	\$441,881	\$434,881	\$444,181	\$9,300	2%
Capital	\$81,260	\$21,885	\$0	\$98,783	\$76,370	\$170,333	\$93,963	123%
Debt	\$40,645	\$40,645	\$40,645	\$40,645	\$40,645	\$40,645	\$0	0%
<b>Total</b>	<b>\$2,526,486</b>	<b>\$1,203,096</b>	<b>\$2,265,076</b>	<b>\$2,658,152</b>	<b>\$2,716,068</b>	<b>\$2,807,557</b>	<b>\$91,489</b>	<b>3%</b>

The 2013-2014 Public Safety Department has a total increase of \$91,489 in expenditures from last year, primarily due to an increase in capital funding. Significant changes include the shifting /decreasing of the following line items:

#### Decreases:

- Salaries & Wages \$11,774
- 02110 Equipment Maintenance moved to Printer Copier \$9,000

- 02300 Special Response Team \$1,500
- 03623 Utilities Purchased-moved a portion of this line item to the power consumed line item. \$29,500
- 04020 Employee Training \$3,500
- 04051 Medical Expenses \$2,000
- 04054 First Responder \$2,000
- 04305 Support Equipment \$4,000

#### Increases

- 02120 Printer Copier-Equipment Maintenance moved to this line \$10,000
- 03630 Power Consumed \$48,500-portion of utilities purchased and this figure reflects accurate power usage figures.
- Depreciation Fund \$ 8,333
- Capital Equipment \$35,630
- Capital Vehicles \$36,000

#### Capital Requests

The Public Safety Department is requesting \$185,333 for capital expenditures.

- Equipment:
  - Body Armor \$5,000
  - Turnout Gear \$28,000
  - Extrication Equipment \$32,000
- Vehicles
  - Police Vehicles \$70,000
- Depreciation
  - Rescue Truck \$27,000
  - Police Vehicle \$8,333

#### Debt Service

The Public Safety Department has a total annual debt service of \$40,645 for a fire truck.

Public Safety - 450								FY 13/14
Salaries & Wages	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
100 Salaries	\$1,286,098	\$621,050	\$1,242,100	\$1,406,836	\$1,448,399	\$1,428,610	(\$19,789)	-1%
110 Overtime Salaries	\$36,844	\$16,389	\$32,777	\$40,000	\$40,000	\$40,000	\$0	0%
400 Social Security	\$99,632	\$48,186	\$96,372	\$83,724	\$116,540	\$115,026	(\$1,514)	-1%
500 SC Retirement	\$7,691	\$4,907	\$9,814	\$7,261	\$7,262	\$7,262	\$0	0%
600 SC Police Retirement	\$141,829	\$73,537	\$147,075	\$155,626	\$171,339	\$179,746	\$8,407	5%
900 Part-time Firefighter Pay	\$35,497	\$22,824	\$45,647	\$35,000	\$35,000	\$35,000	\$0	0%
1750 Group Life - SC Retirement	\$0	\$0	\$0	\$115	\$115	\$115	\$0	0%
1741 Group Health Insurance	\$292,587	\$85,547	\$171,094	\$269,811	\$255,508	\$240,810	(\$14,698)	-6%
1760 Accidental Death Insurance	\$2,493	\$1,159	\$2,317	\$2,797	\$2,880	\$2,937	\$58	2%
1770 Group Life - SC Police Retirement	\$2,627	\$1,224	\$2,449	\$2,797	\$2,880	\$2,937	\$58	2%
3520 Worker's Compensation	\$80,507	\$40,509	\$76,716	\$72,877	\$84,250	\$99,955	\$15,705	19%
<b>Total</b>	<b>\$1,985,805</b>	<b>\$915,331</b>	<b>\$1,826,361</b>	<b>\$2,076,843</b>	<b>\$2,164,172</b>	<b>\$2,152,398</b>	<b>(\$11,774)</b>	<b>-1%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Safety*

Operational Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
920 Fire Prevention	\$2,155	\$849	\$1,699	\$1,500	\$1,500	\$1,500	\$0	0%
2100 Office Supplies	\$2,480	\$2,283	\$4,567	\$4,500	\$2,500	\$2,500	\$0	0%
2105 Materials/Supplies	\$72	\$448	\$896	\$2,000	\$1,500	\$1,500	\$0	0%
2110 Equipment Maintenance - Service	\$0	\$0	\$0	\$0	\$9,000	\$0	(\$9,000)	-100%
2111 Film/Developing Police	\$0	\$0	\$0	\$500	\$200	\$200	\$0	0%
2112 Ammunition Police	\$2,795	\$1,068	\$2,135	\$4,500	\$3,000	\$3,000	\$0	0%
2115 Drug/Grant Materials Police	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
2120 Printer/Copier Lease	\$12,266	\$4,894	\$9,789	\$8,200	\$0	\$10,000	\$10,000	0%
2210 Cleaning Supplies	\$8,674	\$2,805	\$5,610	\$9,500	\$9,500	\$9,000	(\$500)	-5%
2220 Fuel & Lubrication	\$101,905	\$50,759	\$101,518	\$95,000	\$95,000	\$95,000	\$0	0%
2230 Meals for Prisoners	\$3,842	\$1,522	\$3,044	\$3,000	\$3,500	\$3,500	\$0	0%
2231 Prisoner Housing	\$1,453	\$0	\$0	\$5,000	\$3,000	\$3,000	\$0	0%
2235 Trustee Maintenance	\$18,587	\$21,444	\$42,887	\$20,000	\$20,000	\$20,000	\$0	0%
2240 Safety Material	\$1,016	\$379	\$758	\$1,500	\$1,500	\$1,500	\$0	0%
2260 Uniforms	\$13,541	\$4,009	\$8,017	\$16,000	\$16,000	\$16,000	\$0	0%
2275 Sled Computer	\$5,933	\$6,589	\$13,179	\$5,800	\$5,800	\$8,100	\$2,300	40%
2276 Juvenile Costs	\$500	\$325	\$650	\$5,000	\$1,000	\$1,000	\$0	0%
2300 Special Response Team	\$0	\$56	\$112	\$3,000	\$3,000	\$1,500	(\$1,500)	-50%
2400 Small Tools Equipment	\$700	\$218	\$435	\$800	\$800	\$800	\$0	0%
3010 Contract Employee - County Sheriff	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3110 Telephone	\$18,617	\$8,666	\$17,332	\$15,000	\$15,000	\$15,000	\$0	0%
3120 Radio Maintenance	\$28,468	\$11,517	\$23,034	\$24,000	\$24,000	\$24,000	\$0	0%
3121 Pagers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3130 Postage	\$564	\$228	\$455	\$1,000	\$1,000	\$1,000	\$0	0%
3210 Travel	\$444	\$0	\$0	\$4,000	\$2,000	\$2,000	\$0	0%
3300 Advertising	\$246	\$1,590	\$2,000	\$850	\$850	\$850	\$0	0%
3400 Printing Expenses	\$127	\$118	\$235	\$1,000	\$500	\$500	\$0	0%
3402 Explorer Program	\$566	\$61	\$121	\$1,000	\$1,000	\$500	(\$500)	-50%
3540 Unemployment Claims	\$9,715	\$211	\$422	\$1,800	\$1,800	\$1,800	\$0	0%
3620 Gas - Substation	\$11,907	\$1,087	\$2,175	\$2,300	\$2,300	\$2,300	\$0	0%
3623 Utilities Purchased	\$6,053	\$2,679	\$5,357	\$35,000	\$35,000	\$5,500	(\$29,500)	-84%
3630 Power Consumed	\$0	\$23,962	\$0	\$0	\$3,500	\$52,000	\$48,500	1386%
3720 Buildings & Ground Maintenance	\$19,785	\$12,213	\$24,425	\$19,000	\$19,000	\$19,000	\$0	0%
3730 Equipment Maintenance - Service	\$8,056	\$1,613	\$3,225	\$5,500	\$5,500	\$5,500	\$0	0%
3768 Vehicle Repairs	\$37,849	\$21,396	\$42,791	\$25,000	\$25,000	\$25,000	\$0	0%
3769 Vehicle Tire Purchases/Repairs	\$15,908	\$11,223	\$22,445	\$18,000	\$18,000	\$18,000	\$0	0%
3770 Vehicle Maintenance	\$6,394	\$5,022	\$10,045	\$18,000	\$18,000	\$18,000	\$0	0%
4020 Employee Training	\$7,555	\$730	\$1,460	\$8,000	\$8,500	\$5,000	(\$3,500)	-41%
4040 Membership Dues	\$838	\$0	\$0	\$3,000	\$3,000	\$3,000	\$0	0%
4050 Incidental Expenses	\$19,718	\$5,648	\$8,000	\$5,000	\$5,000	\$5,000	\$0	0%
4051 Medical Expenses	\$14,686	\$1,444	\$2,887	\$18,000	\$18,000	\$16,000	(\$2,000)	-11%
4054 First Responder Fire	\$1,391	\$602	\$1,203	\$3,000	\$3,000	\$2,000	(\$1,000)	-33%
4070 Note Payment - Fire Truck(2)	\$40,645	\$40,645	\$40,645	\$40,645	\$40,645	\$40,645	\$0	0%
4071 Note Payment - Police Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4101 State Fine Transfer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4110 Fines - Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4200 Victim's Rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4300 911 Expenses	\$16,850	\$11,554	\$23,109	\$22,631	\$22,631	\$22,631	\$0	0%
4305 Support Equipment	\$9,998	\$306	\$612	\$14,000	\$14,000	\$10,000	(\$4,000)	-29%
4400 NFRIS Reporting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4900 Animal Control - Pound	\$7,122	\$5,720	\$11,441	\$11,000	\$11,500	\$11,500	\$0	0%
4901 Animal Control - Police Canine	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$459,421</b>	<b>\$265,880</b>	<b>\$438,715</b>	<b>\$482,526</b>	<b>\$475,526</b>	<b>\$484,826</b>	<b>\$9,300</b>	<b>2%</b>

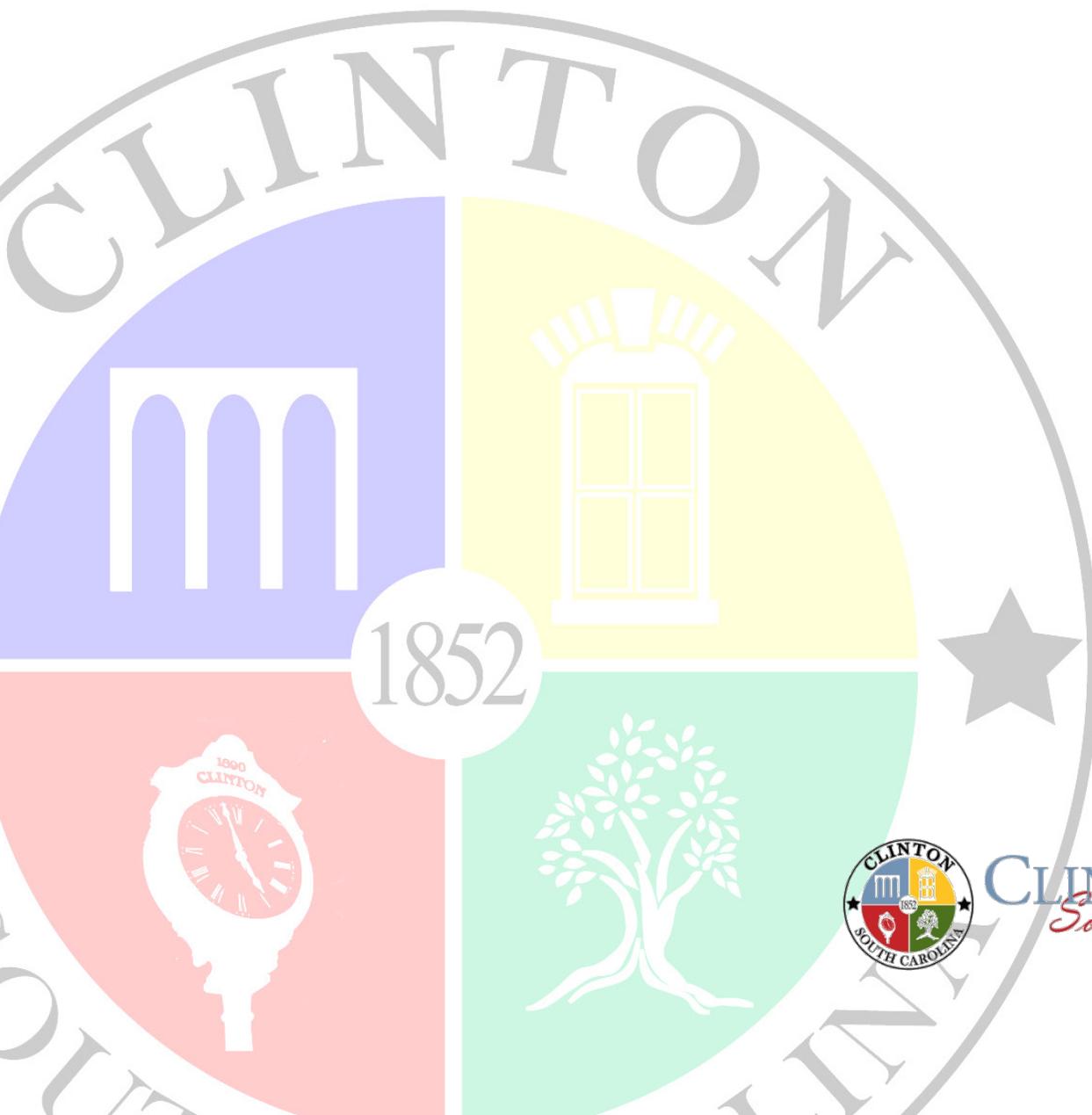
Capital Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
5023 Capital - Equipment	\$6,010	\$8,385	\$0	\$43,783	\$24,370	\$65,000	\$40,630	167%
5024 Capital - Vehicles	\$75,250	\$0	\$0	\$45,000	\$25,000	\$70,000	\$45,000	180%
5044 Capital - Facilities	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	0%
6100 Depreciation Fund	\$0	\$13,500	\$0	\$0	\$27,000	\$35,333	\$8,333	31%
<b>Total</b>	<b>\$81,260</b>	<b>\$21,885</b>	<b>\$0</b>	<b>\$98,783</b>	<b>\$76,370</b>	<b>\$170,333</b>	<b>\$93,963</b>	<b>123%</b>

CITY OF CLINTON, SOUTH CAROLINA

# Department of Public Works

*Streets Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Streets Division is to provide for the safe and efficient movement of traffic and pedestrians by maintaining and cleaning the City’s streets, sidewalks, and curb and gutter in a manner that meets the high standards of the community.

### Accomplishments

The Street Department accomplished the following during the previous Fiscal Year:

- The Street Department has averaged over 600 curbside pick-ups per week.
- The Street Department has mowed all the City and State right of ways along with seven parks and many abandoned properties.

### Goals and Objectives

The goals of the Street Department are as follows:

- Continue to provide and maintain the level of services as currently provided.
- Identify potential funding sources for funding road improvements.

### Personnel Analysis

Personnel	2010-2011 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 12-13 Requested Increase
Full - Time	4	4	4	4	4	4	0
Part - Time	0	0	0	2	2	2	0
Total	4	4	4	6	6	6	0

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$166,681	\$88,019	\$176,039	\$223,996	\$213,128	\$215,701	\$2,573	1%
Operational	\$108,437	\$58,189	\$107,378	\$56,775	\$71,425	\$91,800	\$20,375	29%
Debt	\$18,216	\$18,217	\$36,434	\$18,216	\$18,217	\$18,217	\$0	0%
Capital	\$0	\$0	\$0	\$8,000	\$0	\$12,000	\$12,000	0%
<b>Total</b>	<b>\$293,334</b>	<b>\$164,425</b>	<b>\$319,850</b>	<b>\$306,987</b>	<b>\$302,770</b>	<b>\$337,718</b>	<b>\$34,948</b>	<b>12%</b>

The 2013 – 2014 Street Department budget has a total increase of \$34,948 in departmental expenditures. The highlights are listed below:

- Increase in salaries and wages – \$2,573
- Increase in Fuel and Lubrication - \$20,000
- Increase in Small Tools and Equipment – \$1,500
- Increase in Capital Equipment – \$12,000

**Capital Requests**

The Street Department budgeted \$12,000 for capital expenditures as follows:

- Equipment:
  - Mower \$6,000
  - Bush Hog \$2,000
  - Chemical Sprayer \$4,000

**Debt Service**

The Streets Department has an annual debt service amount of \$18,216 for the lease on the 2011 Leaf Vacuum Truck.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Streets*

Streets - 470 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$106,693	\$60,588	\$121,176	\$144,449	\$130,379	\$131,658	\$1,279	1%
110 Overtime Salaries	\$2,152	\$1,955	\$3,910	\$10,000	\$10,000	\$10,000	\$0	0%
400 Social Security	\$7,680	\$4,543	\$9,087	\$8,726	\$10,739	\$10,837	\$98	1%
500 SC Retirement	\$10,230	\$6,625	\$13,250	\$14,271	\$14,670	\$15,157	\$488	3%
1741 Group Health Insurance	\$24,200	\$8,449	\$16,898	\$34,952	\$34,953	\$34,070	(\$883)	-3%
1750 Group Life - SC Retirement	\$169	\$77	\$154	\$232	\$211	\$212	\$2	1%
3520 Worker's Compensation	\$15,557	\$5,782	\$11,564	\$11,366	\$12,177	\$13,766	\$1,589	13%
<b>Total</b>	<b>\$166,681</b>	<b>\$88,019</b>	<b>\$176,039</b>	<b>\$223,996</b>	<b>\$213,128</b>	<b>\$215,701</b>	<b>\$2,573</b>	<b>1%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$38	\$0	\$0	\$75	\$75	\$50	(\$25)	-33%
2190 Chemicals	\$2,644	\$1,485	\$2,971	\$2,500	\$2,500	\$3,000	\$500	20%
2195 Mosquito Control Chemicals	\$0	\$730	\$1,460	\$1,500	\$1,500	\$1,000	(\$500)	-33%
2196 Fertilizer & Grass Seed	\$0	\$0	\$0	\$500	\$500	\$500	\$0	0%
2210 Cleaning Supplies	\$51	\$2	\$4	\$400	\$400	\$0	(\$400)	-100%
2220 Fuel & Lubrication	\$34,832	\$23,625	\$47,250	\$10,000	\$25,000	\$45,000	\$20,000	80%
2240 Safety Material	\$1,169	\$488	\$977	\$700	\$700	\$700	\$0	0%
2260 Uniforms	\$1,365	\$1,490	\$2,981	\$2,200	\$2,200	\$3,000	\$800	36%
2400 Small Tools & Equipment	\$746	\$1,031	\$2,062	\$800	\$500	\$2,000	\$1,500	300%
3110 Telephone	\$1,239	\$463	\$925	\$1,000	\$1,000	\$1,000	\$0	0%
3120 Radio Maintenance	\$0	\$33	\$66	\$200	\$200	\$200	\$0	0%
3130 Postage	\$190	\$48	\$95	\$150	\$150	\$100	(\$50)	-33%
3210 Travel	\$0	\$0	\$0	\$100	\$100	\$50	(\$50)	-50%
3300 Advertising	\$288	\$292	\$584	\$100	\$500	\$500	\$0	0%
3732 Software Maintenance	\$2,840	\$0	\$0	\$0	\$0	\$0	\$0	0%
3540 Unemployment Claims	\$1,234	\$0	\$0	\$100	\$50	\$50	\$0	0%
3620 Natural Gas	\$558	\$127	\$254	\$550	\$550	\$550	\$0	0%
3630 Power Consumed	\$842	\$800	\$1,600	\$900	\$1,000	\$1,600	\$600	60%
3640 Water Consumed	\$700	\$350	\$700	\$800	\$800	\$0	(\$800)	-100%
3650 Sewer Service	\$600	\$300	\$600	\$700	\$700	\$0	(\$700)	-100%
3720 Building & Grounds	\$2,204	\$15	\$29	\$1,000	\$500	\$250	(\$250)	-50%
3742 Street & Traffic Sign Maintena	\$1,181	\$388	\$777	\$1,000	\$1,000	\$1,000	\$0	0%
3760 Streets Maintenance	\$18,157	\$4,386	\$8,772	\$10,000	\$10,000	\$10,000	\$0	0%
3768 Vehicle Repairs	\$26,985	\$17,459	\$25,917	\$15,000	\$15,000	\$15,000	\$0	0%
3769 Vehicle Tire Purchases/Repairs	\$2,133	\$1,748	\$3,496	\$2,500	\$2,500	\$2,500	\$0	0%
3770 Vehicle Maintenance	\$4,405	\$2,222	\$4,443	\$3,000	\$3,000	\$3,000	\$0	0%
3772 Tree & ROW Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4020 Employee Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4050 Incidental Expenses	\$291	\$178	\$357	\$500	\$500	\$250	(\$250)	-50%
4051 Medical Expenses	\$3,745	\$529	\$1,058	\$500	\$500	\$500	\$0	0%
4064 Note Payment - Leaf Vac Tru	\$18,216	\$18,217	\$36,434	\$18,216	\$18,217	\$18,217	\$0	0%
4066 Note Payment - Tractor/Bushl	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4057 Grant Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$126,653</b>	<b>\$76,406</b>	<b>\$143,812</b>	<b>\$74,991</b>	<b>\$89,642</b>	<b>\$110,017</b>	<b>\$20,375</b>	<b>23%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Streets*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital - Equipment	\$0	\$0	\$0	\$8,000	\$0	\$12,000	\$12,000	NA
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
5041 Capital - Paving & Sidewalks	\$0			\$0	\$0	\$0	\$0	NA
5044 Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>-100%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$166,681	\$88,019	\$176,039	\$223,996	\$213,128	\$215,701	\$2,573	1%
Operational	\$108,437	\$58,189	\$107,378	\$56,775	\$71,425	\$91,800	\$20,375	29%
Debt	\$18,216	\$18,217	\$36,434	\$18,216	\$18,217	\$18,217	\$0	0%
Capital	\$0	\$0	\$0	\$8,000	\$0	\$12,000	\$12,000	0%
<b>Total</b>	<b>\$293,334</b>	<b>\$164,425</b>	<b>\$319,850</b>	<b>\$306,987</b>	<b>\$302,770</b>	<b>\$337,718</b>	<b>\$34,948</b>	<b>12%</b>

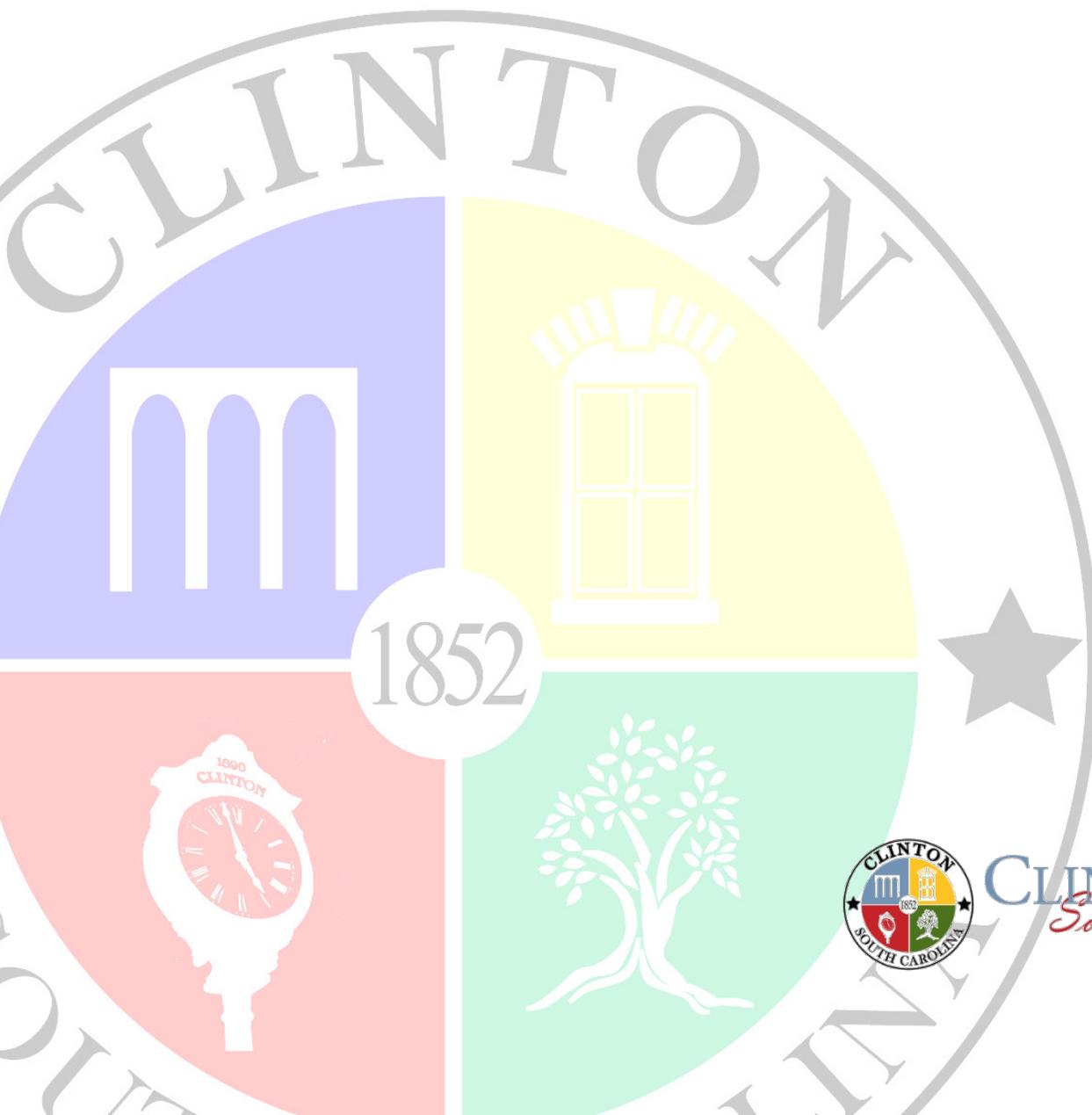
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CITY OF CLINTON, SOUTH CAROLINA

## Department of Public Works

*Parks, Recreation, Cemetery and Library Division*

*Fiscal Year 2013-2014 Budget*



CLINTON  
*South Carolina*

### Mission

The mission of the Parks & Recreation Division is to provide a safe and enjoyable use of public properties by maintaining and cleaning the City's parks, library, and Rosemont Cemetery in a manner that meets the high standards of the community.

### Accomplishments

- The Parks & Recreation Department has improved efforts to keep the City of Clinton beautiful by daily maintenance and cleaning during the Fiscal Year 2012-2013 due to the addition of two part time employees. One of these employees focuses mainly on the parks.
- The seven parks as well as numerous abandoned properties have been mowed on a regular basis.

### Goals and Objectives

- Continue to provide and maintain the level of services as currently provided.

### Personnel Analysis

<b>Personnel</b>	<b>2010-2011 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	3	2	2	2	2	2	0
Part - Time	0	0	0	1	1	1	0
<b>Total</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Budgetary Analysis

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$141,060	\$71,294	\$142,589	\$115,534	\$117,268	\$112,464	(\$4,803)	-4%
Operational	\$224,766	\$115,646	\$231,293	\$224,000	\$234,950	\$256,647	\$21,697	9%
Capital	\$0	\$7,855	\$0	\$13,000	\$8,000	\$0	(\$8,000)	-100%
<b>Total</b>	<b>\$365,826</b>	<b>\$194,796</b>	<b>\$373,882</b>	<b>\$352,534</b>	<b>\$360,218</b>	<b>\$369,111</b>	<b>\$8,894</b>	<b>2%</b>

The 2013 – 2014 Parks, Recreation, Library and Cemetery budget has a total increase of \$8,894 in operational expenditures from last year. Highlights include:

- Decrease in salaries and wages – (\$4,803)
- Increase in Power Consumed - \$4,700
- Increase in Gilliam Center Operation – \$7,947
- Increase in Parks and Park Maintenance – \$1,000
- Increase in YMCA Maintenance - \$12,500
- Elimination of Parks Grant Match - \$5,000
- Decrease in Capital Equipment - \$8,000

**Capital Requests**

The Parks & Recreation Department has no capital Requests.

**Debt Service**

There is no debt service currently budgeted in the Parks/Recreation/Library/Cemetery Department.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**

*Department of Public Works: Parks, Recreation, Library, and Cemetery*

Parks, Recreation, Library, & Cemetery - 471 FY 13/14

	2011-2012	Through	Year	FY 11-12	FY 12-13	FY 13-14	FY 13-14	Percentage
Salaries & Wages	Actual	December	End	Approved	Approved	Requested	Requested	Difference
		2012	Projections	Budget	Budget	Budget	Increase	
100 Salaries	\$102,930	\$49,284	\$98,568	\$88,648	\$86,625	\$81,751	(\$4,874)	-6%
110 Overtime Salaries	\$7,166	\$5,606	\$11,211	\$1,500	\$1,500	\$1,500	\$0	0%
400 Social Security	\$6,411	\$4,066	\$8,133	\$5,093	\$6,742	\$6,369	(\$373)	-6%
500 SC Retirement	\$8,097	\$5,818	\$11,636	\$8,330	\$9,209	\$8,908	(\$301)	-3%
1741 Group Health Insurance	\$13,227	\$4,741	\$9,481	\$9,502	\$9,502	\$9,921	\$419	4%
1750 Group Life - SC Retirement	\$113	\$90	\$180	\$135	\$132	\$125	(\$7)	-6%
3520 Worker's Compensation	\$3,116	\$1,690	\$3,379	\$2,326	\$3,558	\$3,891	\$333	9%
<b>Total</b>	<b>\$141,060</b>	<b>\$71,294</b>	<b>\$142,589</b>	<b>\$115,534</b>	<b>\$117,268</b>	<b>\$112,464</b>	<b>(\$4,803)</b>	<b>-4%</b>
Operational Expenditure	2011-2012	Through	Year	FY 11-12	FY 12-13	FY 13-14	FY 13-14	Percentage
	Actual	December	End	Approved	Approved	Requested	Requested	Difference
		2012	Projections	Budget	Budget	Budget	Increase	
2100 Office Supplies	\$0	\$0	\$0	\$50	\$50	\$50	\$0	0%
2210 Cleaning Supplies	\$0	\$20	\$40	\$150	\$150	\$150	\$0	0%
2220 Fuel & Lubrication	\$3,186	\$1,868	\$3,736	\$3,450	\$3,500	\$3,700	\$200	6%
2240 Safety Material	\$98	\$82	\$163	\$200	\$200	\$200	\$0	0%
2260 Uniforms	\$518	\$671	\$1,342	\$1,000	\$1,000	\$1,350	\$350	35%
2400 Small Tools & Equipment	\$453	\$208	\$417	\$500	\$500	\$500	\$0	0%
3110 Telephone	\$0	\$0	\$0	\$250	\$250	\$250	\$0	0%
3120 Radio Maintenance	\$0	\$0	\$0	\$200	\$200	\$200	\$0	0%
3210 Travel	\$0	\$0	\$0	\$50	\$50	\$50	\$0	0%
3300 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3400 Printing Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3540 Unemployment Claims	\$0	\$0	\$0	\$50	\$50	\$50	\$0	0%
3620 Natural Gas	\$0	\$0	\$0	\$400	\$400	\$400	\$0	0%
3630 Power Consumed	\$0		\$0	\$0	\$500	\$5,200	\$4,700	940%
3720 Building & Grounds	\$1,040	\$60	\$119	\$200	\$100	\$100	\$0	0%
3720 Gilliam Center Operations	\$0	\$0	\$0	\$0	\$0	\$7,947	\$7,947	0%
3740 Library Maintenance	\$30,402	\$16,906	\$33,811	\$26,000	\$30,000	\$30,000	\$0	0%
3761 Park Maintenance	\$3,158	\$3,061	\$6,122	\$1,500	\$4,000	\$5,000	\$1,000	25%
3768 Vehicle Repairs	\$1,188	\$464	\$928	\$2,000	\$1,500	\$1,500	\$0	0%
3769 Vehicle Tire Purchases/Repairs	\$605	\$0	\$0	\$1,000	\$1,000	\$1,000	\$0	0%
3770 Vehicle Maintenance	\$858	\$134	\$268	\$500	\$500	\$500	\$0	0%
3910 YMCA Contract	\$180,000	\$90,000	\$180,000	\$180,000	\$180,000	\$192,500	\$12,500	7%
3930 Parks - Grant Match	\$0	\$0	\$0	\$2,500	\$5,000	\$0	(\$5,000)	-100%
3940 Uptown Beautification	\$3,260	\$2,174	\$4,347	\$4,000	\$6,000	\$6,000	\$0	0%
4020 Employee Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4050 Incidental Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4051 Medical Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$224,766</b>	<b>\$115,646</b>	<b>\$231,293</b>	<b>\$224,000</b>	<b>\$234,950</b>	<b>\$256,647</b>	<b>\$21,697</b>	<b>9%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital - Equipment	\$0	\$7,855	\$0	\$0	\$8,000	\$0	(\$8,000)	-100%
5024 Capital - Vehicles	\$0	\$0	\$0	\$13,000	\$0	\$0	\$0	NA
5044 Capital - Facilities	\$0			\$0	\$0	\$0	\$0	NA
<b>Total</b>	<b>\$0</b>	<b>\$7,855</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$8,000</b>	<b>\$0</b>	<b>(\$8,000)</b>	<b>-38%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$141,060	\$71,294	\$142,589	\$115,534	\$117,268	\$112,464	(\$4,803)	-4%
Operational	\$224,766	\$115,646	\$231,293	\$224,000	\$234,950	\$256,647	\$21,697	9%
Capital	\$0	\$7,855	\$0	\$13,000	\$8,000	\$0	(\$8,000)	-100%
<b>Total</b>	<b>\$365,826</b>	<b>\$194,796</b>	<b>\$373,882</b>	<b>\$352,534</b>	<b>\$360,218</b>	<b>\$369,111</b>	<b>\$8,894</b>	<b>2%</b>



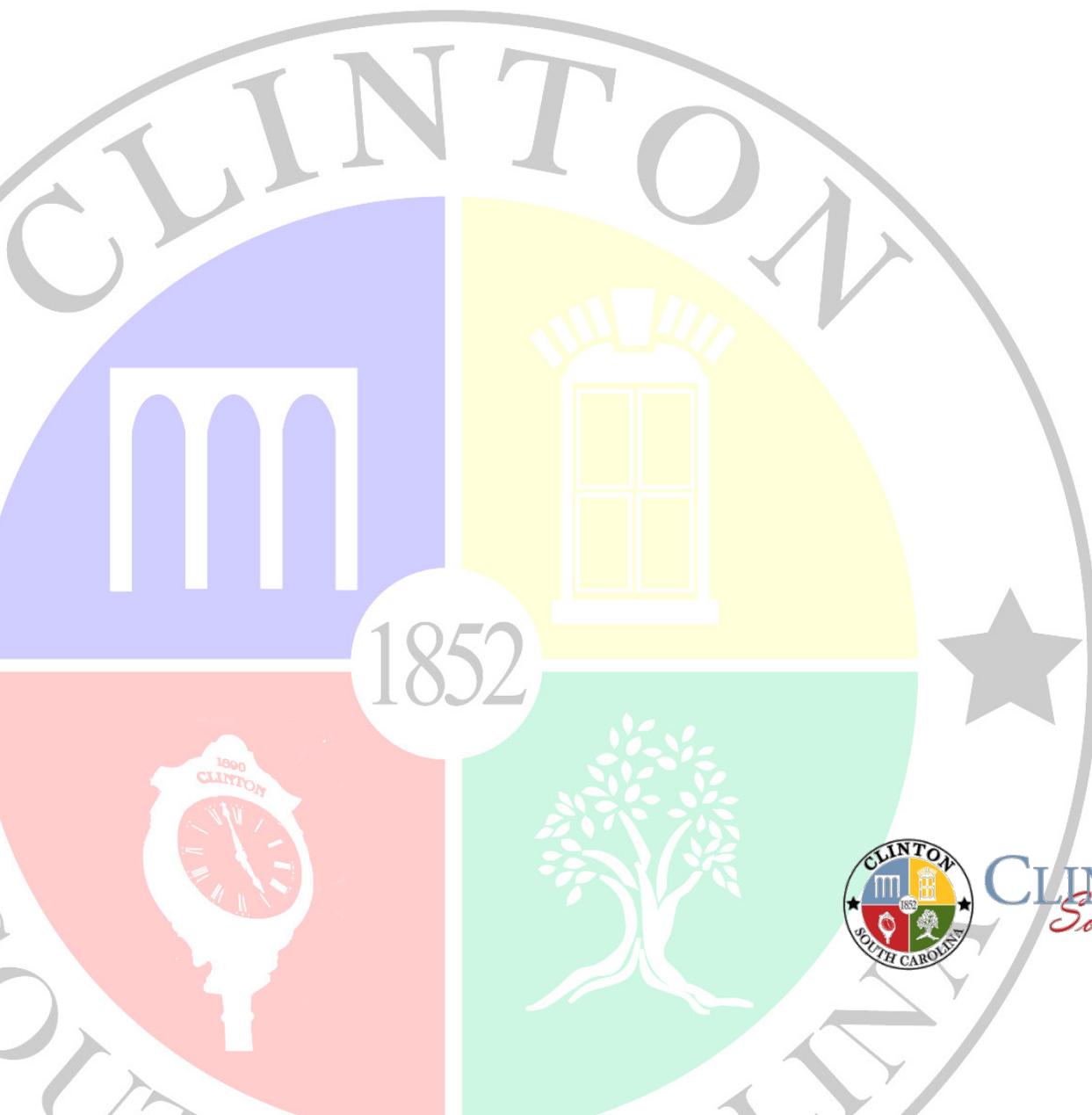
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CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*Clinton Museum*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### **Mission**

The mission of the Clinton Museum is to protect, preserve, and interpret the history of the City of Clinton for the education, enjoyment, and inspiration of the public. The Clinton Museum endeavors to collect artifacts and other items relevant to the history of the City of Clinton and the neighboring areas, to conserve those items through accepted management practices, to communicate the history of our community to the public through a variety of means and to celebrate the rich history of Clinton that continue to mold and shape our community.

### **Accomplishments From FY 12-13**

The Clinton Museum accomplished the following during FY 12-13:

- The Clinton Museum worked with local volunteers to create an exhibit featuring the railroad heritage of our community.
- The Clinton Museum developed a restoration plan for the City of Clinton's antique fire truck.

### **Goals and Objectives For FY 13-14**

The museum has identified the following goals for the 2013/ 2014 budget year:

- The museum will conduct quarterly public programs to expand outreach efforts and provide additional services to members while encouraging appreciation for our local history.

### **Personnel Analysis**

<b>Personnel</b>	<b>2010-2011 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	0	0	0	0	0	0	0
Part - Time	2	2	2	1	1	1	0
Total	2	2	2	1	1	1	0

### **Budgetary Analysis**

<b>Total Expenditures</b>	<b>2010-2011 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$13,876	\$6,992	\$13,984	\$14,707	\$15,121	\$15,158	\$37	0%
Operational	\$5,585	\$5,703	\$6,846	\$5,775	\$6,175	\$9,259	(\$3,084)	-50%
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$19,461</b>	<b>\$12,695</b>	<b>\$20,830</b>	<b>\$20,482</b>	<b>\$21,296</b>	<b>\$24,417</b>	<b>(\$3,047)</b>	<b>-14%</b>

- **Salaries and Wages:** The museum funds the salary of personnel by paying for a portion of the base salary of each employee with funds generated through the museum’s fundraising efforts. For the 2013/2014 year, the museum will raise outside funds to cover 40% of the base salary for employees.
- **3720 Building and Ground Maintenance:** The museum is housed in the historic Griffin House, which was constructed in the early 1900s. The facility’s age requires a significant level of annual maintenance. The museum is requesting a second year of elevated funding in this line item to support the continued maintenance and upkeep of the facility.
- **3210 Travel:** The museum is requesting funds to support travel expenses so that museum staff and board members can attend museum management training courses offered in our region.

### **Capital Requests**

The Museum Division is not requesting capital funds for the FY 12-13 year.

### **Debt Service**

The Museum Division has no existing debt.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Museum*

Museum - 476 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$11,834	\$5,893	\$11,786	\$12,740	\$12,740	\$12,740	\$0	0%
400 Social Security	\$887	\$442	\$884	\$720	\$975	\$975	\$0	0%
500 SC Retirement	\$1,089	\$625	\$1,250	\$1,177	\$1,331	\$1,363	\$32	2%
1741 Group Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
1750 Group Life-SC Ret.	\$17	\$8	\$16	\$19	\$19	\$19	\$0	0%
3520 Worker's Compensation	\$49	\$24	\$48	\$51	\$56	\$61	\$5	9%
<b>Total</b>	<b>\$13,876</b>	<b>\$6,992</b>	<b>\$13,984</b>	<b>\$14,707</b>	<b>\$15,121</b>	<b>\$15,158</b>	<b>\$37</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2210 Cleaning Supplies	\$101	\$0	\$0	\$350	\$200	\$200	\$0	0%
2260 Uniforms	\$71	\$39	\$52	\$75	\$75	\$50	(\$25)	-33%
3110 Telephone	\$0	\$0	\$0	\$400	\$200	\$200	\$0	0%
3210 Travel	\$603	\$0	\$603	\$1,000	\$1,000	\$500	(\$500)	-50%
3620 Natural Gas	\$373	\$0	\$0	\$500	\$300	\$300	\$0	0%
3624 Alarm Systems	\$641	\$541	\$722	\$550	\$500	\$500	\$0	0%
3630 Power Consumed	\$0	\$1,760	\$0	\$0	\$1,000	\$5,009	\$4,009	401%
3720 Building & Grounds	\$3,190	\$3,363	\$4,483	\$2,400	\$2,400	\$2,000	(\$400)	-17%
4020 Employee Training	\$606	\$0	\$986	\$500	\$500	\$500	\$0	0%
<b>Total</b>	<b>\$5,585</b>	<b>\$5,703</b>	<b>\$6,846</b>	<b>\$5,775</b>	<b>\$6,175</b>	<b>\$9,259</b>	<b>\$3,084</b>	<b>50%</b>

	2010-2011 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5044 Capital-Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>NA</b>

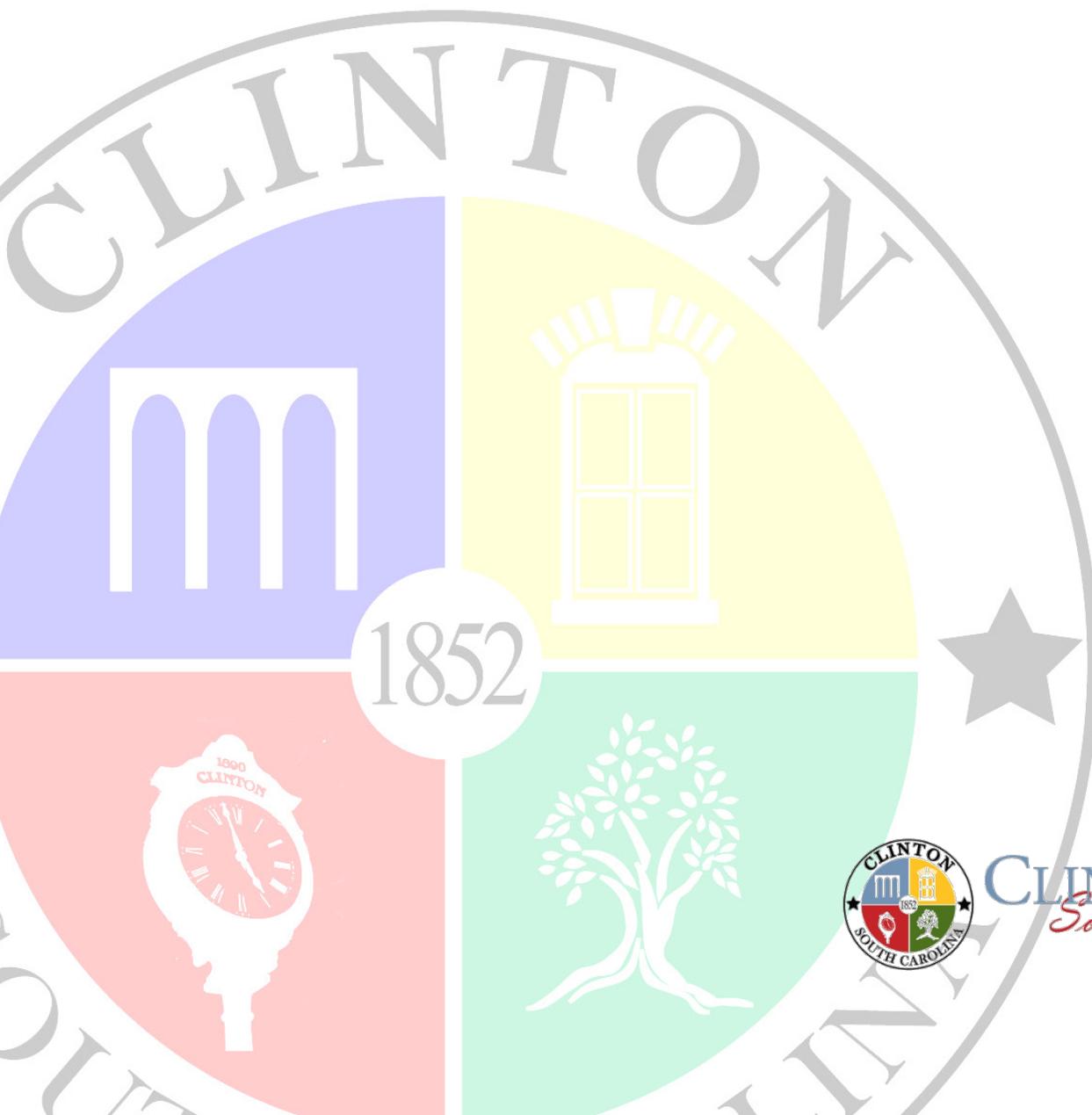
	2010-2011 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$13,876	\$6,992	\$13,984	\$14,707	\$15,121	\$15,158	\$37	0%
Operational	\$5,585	\$5,703	\$6,846	\$5,775	\$6,175	\$9,259	\$3,084	50%
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$19,461</b>	<b>\$12,695</b>	<b>\$20,830</b>	<b>\$20,482</b>	<b>\$21,296</b>	<b>\$24,417</b>	<b>\$3,121</b>	<b>15%</b>

CITY OF CLINTON, SOUTH CAROLINA

# Department of Public Works

*Sanitation Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Sanitation Division is to continually promote environmental health and safety of the community by providing household solid waste removal at a cost that is reasonable to the public and is responsive to the citizen's needs.

### Accomplishments

- The Sanitation Department collected over 3,000 tons of refuse during the Fiscal Year 2012-2013.
- The Sanitation negotiated and entered into a new contract regarding cellulosic waste which has the potential to reduce operating costs in excess of \$20,000.

### Goals and Objectives

- Research options to establish the Sanitation department as an enterprise fund.
- Encourage citizens to recycle in order to decrease the amount municipal solid waste (MSW) collected.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	9	6	6	6	6	6	0
Part - Time	0	0	0	0	0	0	0
Total	9	6	6	6	6	6	0

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$229,596	\$126,957	\$253,914	\$226,933	\$239,485	\$240,510	\$1,026	0%
Operational	\$180,592	\$59,531	\$117,574	\$162,700	\$153,150	\$135,175	(\$17,975)	-12%
Capital	\$118,207	\$6,498		\$0	\$13,000	\$13,000	\$0	0%
Debt	\$15,235	\$16,690	\$57,736	\$15,236	\$31,926	\$16,690	(\$15,236)	-48%
<b>Total</b>	<b>\$543,630</b>	<b>\$209,676</b>	<b>\$429,224</b>	<b>\$404,869</b>	<b>\$437,561</b>	<b>\$405,375</b>	<b>(\$32,185)</b>	<b>-7%</b>

Significant changes include the following:

- Total Salaries & Wages increased – \$1,026
- Fuel and Lubrication decreased - \$15,000
- Landfill Expenses decreased - \$5,000
- Power Consumed increased - \$1,600
- Note Payment decreased: \$15,236 Garbage truck debt paid off.

### Capital Requests

The Sanitation Department has no capital requests funded for the Fiscal Year 2013-2014.

**Debt Service**

The Sanitation Department has a total annual debt service of \$16,690 as shown below:

- Collection truck – annual payments of \$16,690.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Sanitation*

Sanitation - 475 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$144,046	\$87,908	\$175,816	\$143,518	\$145,537	\$148,381	\$2,844	2%
110 Overtime Salaries	\$7,906	\$3,475	\$6,950	\$10,000	\$10,000	\$10,000	\$0	0%
400 Social Security	\$10,754	\$6,694	\$13,388	\$8,674	\$11,899	\$12,116	\$218	2%
500 SC Retirement	\$14,349	\$9,687	\$19,374	\$14,185	\$16,254	\$16,947	\$693	4%
1741 Group Health Insurance	\$33,786	\$9,303	\$18,606	\$34,952	\$34,953	\$31,173	(\$3,780)	-11%
1750 Group Life - SC Retirement	\$233	\$104	\$208	\$230	\$233	\$238	\$4	2%
3520 Worker's Compensation	\$18,522	\$9,786	\$19,572	\$15,374	\$20,609	\$21,656	\$1,047	5%
<b>Total</b>	<b>\$229,596</b>	<b>\$126,957</b>	<b>\$253,914</b>	<b>\$226,933</b>	<b>\$239,485</b>	<b>\$240,510</b>	<b>\$1,026</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$2,060	\$77	\$154	\$50	\$50	\$75	\$25	50%
2190 Chemicals	\$0	\$0	\$0	\$50	\$50	\$50	\$0	0%
2210 Cleaning Supplies	\$1,155	\$508	\$1,016	\$500	\$500	\$0	(\$500)	-100%
2220 Fuel & Lubrication	\$31,813	\$11,722	\$23,444	\$40,000	\$40,000	\$25,000	(\$15,000)	-38%
2240 Safety Material	\$581	\$602	\$1,204	\$1,000	\$1,000	\$1,000	\$0	0%
2260 Uniforms	\$2,482	\$1,762	\$3,524	\$3,000	\$3,000	\$3,500	\$500	17%
2400 Small Tools & Equipment	\$273	\$352	\$704	\$200	\$200	\$300	\$100	50%
2450 Garbage Containers	\$6,114	\$2,929	\$5,858	\$6,000	\$5,000	\$5,000	\$0	0%
3110 Telephone	\$672	\$277	\$554	\$600	\$600	\$600	\$0	0%
3120 Radio Maintenance	\$0	\$33	\$66	\$300	\$200	\$1,000	\$800	400%
3210 Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3300 Advertising	\$1,054	\$219	\$438	\$500	\$500	\$500	\$0	0%
3400 Printing Expenses	\$217	\$0	\$0	\$100	\$100	\$100	\$0	0%
3540 Unemployment Claims	\$0	\$0	\$0	\$500	\$50	\$50	\$0	0%
3620 Natural Gas	\$268	\$174	\$348	\$550	\$550	\$350	(\$200)	-36%
3630 Power Consumed	\$0	\$744	\$0	\$0	\$500	\$2,100	\$1,600	320%
3720 Building & Grounds	\$297	\$27	\$54	\$300	\$300	\$200	(\$100)	-33%
3755 Bond Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
3763 Landfill Fees	\$30,650	\$14,318	\$28,636	\$30,000	\$35,000	\$30,000	(\$5,000)	-14%
3768 Vehicle Repairs	\$59,966	\$9,527	\$19,054	\$30,000	\$30,000	\$30,000	\$0	0%
3769 Vehicle Tire Purchases/Repairs	\$9,338	\$7,250	\$14,500	\$12,000	\$12,000	\$12,000	\$0	0%
3770 Vehicle Maintenance	\$4,945	\$1,333	\$2,666	\$1,000	\$2,500	\$2,500	\$0	0%
3779 Professional Services - Landfil	\$27,776	\$7,375	\$14,750	\$35,000	\$20,000	\$20,000	\$0	0%
4020 Employee Training	\$200	\$70	\$140	\$250	\$250	\$250	\$0	0%
4050 Incidental Expenses	\$550	\$232	\$464	\$400	\$400	\$200	(\$200)	-50%
4051 Medical Expenses	\$181	\$0	\$0	\$400	\$400	\$400	\$0	0%
4065 Note Payment - Nulife Garbag	\$15,235	\$0	\$24,356	\$15,236	\$15,236	\$0	(\$15,236)	-100%
4062 Note Payment - Boom Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4065 Note Payment - Grapple Trucl	\$0	\$16,690	\$33,380	\$0	\$16,690	\$16,690	\$0	0%
<b>Total</b>	<b>\$195,827</b>	<b>\$76,221</b>	<b>\$175,310</b>	<b>\$177,936</b>	<b>\$185,076</b>	<b>\$151,865</b>	<b>(\$33,211)</b>	<b>-18%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Sanitation*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital - Equipment	\$118,207	\$0	\$0	\$0	\$0	\$0	\$0	NA
5024 Capital - Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
5044 Capital - Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
6100 Depreciation Fund	\$0	\$6,498	\$13,000	\$0	\$13,000	\$13,000	\$0	NA
<b>Total</b>	<b>\$118,207</b>	<b>\$6,498</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$0</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$229,596	\$126,957	\$253,914	\$226,933	\$239,485	\$240,510	\$1,026	0%
Operational	\$180,592	\$59,531	\$117,574	\$162,700	\$153,150	\$135,175	(\$17,975)	-12%
Capital	\$118,207	\$6,498	\$0	\$0	\$13,000	\$13,000	\$0	0%
Debt	\$15,235	\$16,690	\$57,736	\$15,236	\$31,926	\$16,690	(\$15,236)	-48%
<b>Total</b>	<b>\$543,630</b>	<b>\$209,676</b>	<b>\$429,224</b>	<b>\$404,869</b>	<b>\$437,561</b>	<b>\$405,375</b>	<b>(\$32,185)</b>	<b>-7%</b>

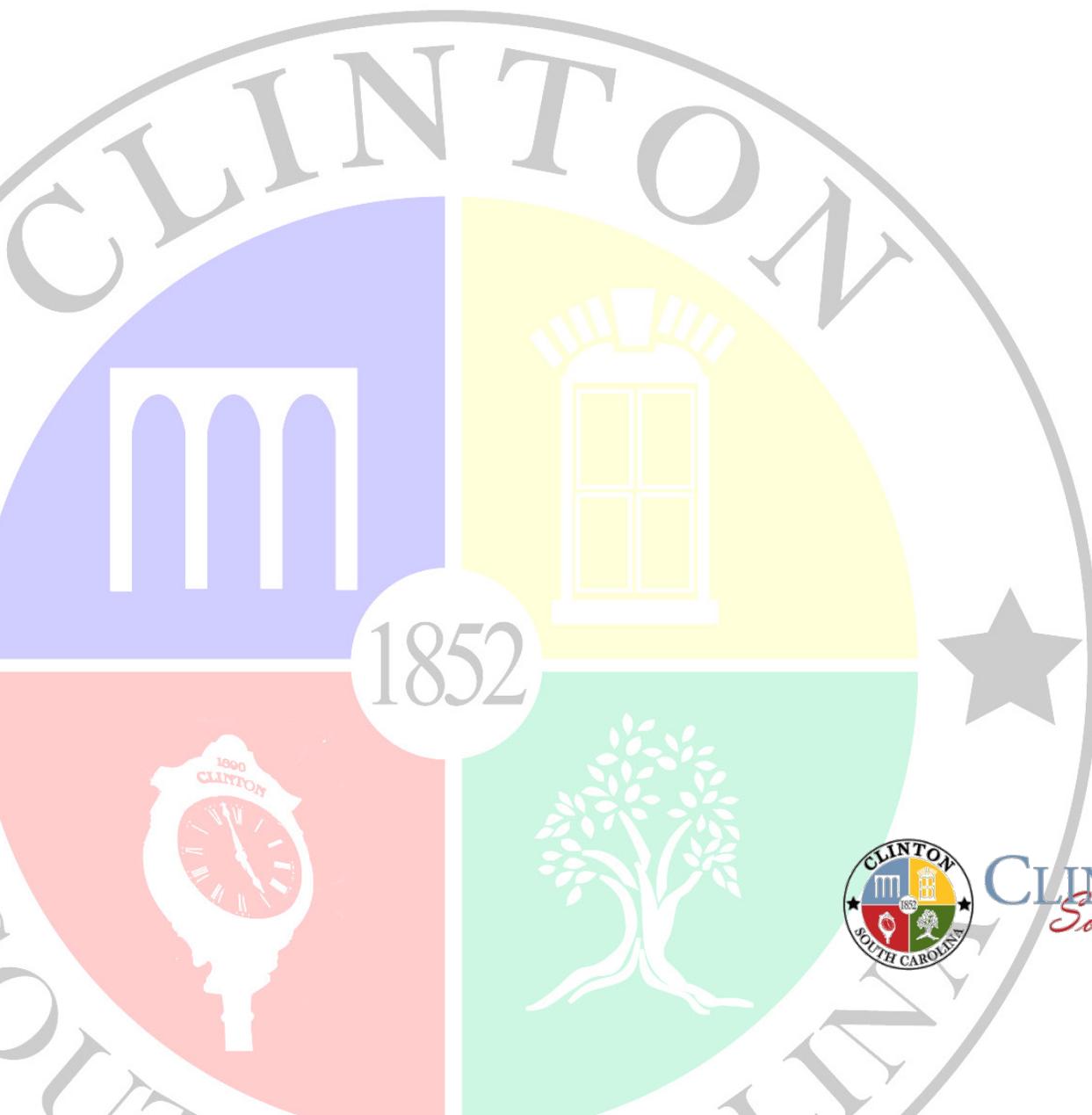
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CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*Inspections and Planning*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### **Mission**

The mission of the Office of Inspections & Planning is to promote sustainable and high quality development and protect the lives and property of our citizens within the City of Clinton through the implementation and management of services such as planning, zoning, land development, building code compliance, property management and maintenance code compliance, architectural and construction review and building inspections which insure compliance with applicable local, state, federal and international building codes and practices.

### **Accomplishments**

The Office of Inspections & Planning accomplished the following during FY 2012-2013:

- Personnel in the Office of Inspections and Planning continued to work diligently to achieve voluntary compliance on code enforcement cases and were able to remove and demolish twenty-one derelict and abandoned properties during the year.
- Conducted an annual inspection of all city owned facilities to accomplish the following: 1.) Provide for the safety of employees. 2.) develop building maintenance needs lists for use in budget planning.

### **Goals and Objectives**

The Department of Planning and Inspections has identified the following goals for the 2013-2014 budget year:

- Develop and implement a database that customer service can use regarding certificate of occupancy inspections.
- Create an inventory of houses for demolition to use to adequately communicate the problem of derelict and abandoned property which can then be utilized for budget planning.
- Utilize technology to streamline code enforcement operations either through Logic Concepts GIS interfaces or through the DPW work order database interface.
- Conduct an annual inspection of all city owned facilities to accomplish the following: 1.) Provide for the safety of employees. 2.) develop building maintenance needs lists for use in budget planning.

### Personnel Analysis

<b>Personnel</b>	<b>2010-2011 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Budgetary Analysis

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 126,842	\$ 63,643	\$ 127,286	\$ 208,858	\$ 221,836	\$ 186,296	\$ (35,540)	-16%
Operational	\$ 25,437	\$ 19,545	\$ 35,396	\$ 43,975	\$ 44,125	\$ 47,428	\$ 3,303	7%
Capital	\$ -	\$ -	\$ 899	\$ 1,500	\$ 500	\$ -	\$ (500)	-100%
<b>Total</b>	<b>\$ 152,279</b>	<b>\$ 83,188</b>	<b>\$ 163,581</b>	<b>\$ 254,333</b>	<b>\$ 266,461</b>	<b>\$ 233,724</b>	<b>\$ (32,737)</b>	<b>-12%</b>

No significant budget changes are reflected in this department.

### Capital Requests

The Office of Inspections & Planning has no capital request.

### Debt Service

The Office of Inspections & planning has no existing debt.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Inspections & Planning*

Planning and Inspections - 480 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 98,471	\$ 50,286	\$ 100,572	\$ 169,832	\$ 175,587	\$ 150,151	\$ (25,436)	-14%
400 Social Security	\$ 7,126	\$ 3,583	\$ 7,166	\$ 9,596	\$ 13,432	\$ 11,487	\$ (1,946)	-14%
500 SC Retirement	\$ 9,336	\$ 5,330	\$ 10,660	\$ 15,692	\$ 18,349	\$ 16,066	\$ (2,283)	-12%
1741 Group Health Insurance	\$ 7,438	\$ 2,139	\$ 4,278	\$ 9,602	\$ 9,501	\$ 5,244	\$ (4,257)	-45%
1750 Group Life-SC Ret.	\$ 151	\$ 72	\$ 144	\$ 255	\$ 263	\$ 225	\$ (38)	-14%
3520 Worker's Compensation	\$ 4,320	\$ 2,233	\$ 4,466	\$ 3,881	\$ 4,703	\$ 3,123	\$ (1,580)	-34%
<b>Total</b>	<b>\$ 126,842</b>	<b>\$ 63,643</b>	<b>\$ 127,286</b>	<b>\$ 208,858</b>	<b>\$ 221,836</b>	<b>\$ 186,296</b>	<b>\$ (35,540)</b>	<b>-16%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 704	\$ 543	\$ 1,086	\$ 750	\$ 600	\$ 600	\$ -	0%
2120 Printer Lease	\$ 333	\$ 146	\$ 292	\$ 325	\$ 325	\$ 325	\$ -	0%
2210 Cleaning Supplies	\$ 124	\$ 65	\$ 130	\$ 300	\$ 300	\$ 300	\$ -	0%
2220 Fuel, Lubrication	\$ 3,589	\$ 1,485	\$ 2,970	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	0%
2260 Uniforms	\$ 982	\$ 629	\$ 1,258	\$ 900	\$ 900	\$ 800	\$ (100)	-11%
3030 Professional Services	\$ 500	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3110 Telephone	\$ 2,868	\$ 1,055	\$ 2,110	\$ 3,300	\$ 3,300	\$ 3,500	\$ 200	6%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
3130 Postage	\$ 853	\$ 152	\$ 304	\$ 700	\$ 700	\$ 700	\$ -	0%
3210 Travel	\$ 899	\$ -	\$ -	\$ 2,500	\$ 2,300	\$ 2,300	\$ -	0%
3300 Advertising and Notices	\$ 105	\$ 52	\$ 104	\$ 1,100	\$ 1,100	\$ 1,100	\$ -	0%
3400 Printing Expense	\$ 203	\$ 477	\$ 954	\$ 1,100	\$ 1,100	\$ 1,100	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
3623 Utilities Purchased	\$ 2,622	\$ 530	\$ 1,060	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
3630 Power Consumed	\$ -	\$ 1,847	\$ -	\$ -	\$ 500	\$ 4,903	\$ 4,403	881%
3720 Buildings and Grounds	\$ 3,497	\$ 1,509	\$ 3,018	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3730 Equipment Maint.-Service	\$ 1,547	\$ 1,578	\$ 3,156	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 200	\$ (100)	-33%
3768 Vehicle Repairs	\$ 2,403	\$ 166	\$ 332	\$ 1,500	\$ 1,500	\$ 700	\$ (800)	-53%
3769 Vehicle Tire Purchases/Repairs	\$ 774	\$ -	\$ -	\$ 600	\$ 600	\$ 400	\$ (200)	-33%
3770 Vehicle Maintenance	\$ 241	\$ 153	\$ 306	\$ 500	\$ 500	\$ 400	\$ (100)	-20%
3800 Code Enforcement	\$ 2,938	\$ 8,570	\$ 17,140	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
4020 Employee Training	\$ 55	\$ 55	\$ 110	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
4040 Membership Dues	\$ 135	\$ 315	\$ 630	\$ 700	\$ 700	\$ 700	\$ -	0%
4050 Incidental Expenses	\$ 65	\$ 38	\$ 76	\$ 500	\$ 500	\$ 500	\$ -	0%
4053 Lot Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4052 Code Books, ETC.	\$ -	\$ 180	\$ 360	\$ 500	\$ 500	\$ 500	\$ -	0%
<b>Total</b>	<b>\$ 25,437</b>	<b>\$ 19,545</b>	<b>\$ 35,396</b>	<b>\$ 43,975</b>	<b>\$ 44,125</b>	<b>\$ 47,428</b>	<b>\$ 3,303</b>	<b>7%</b>

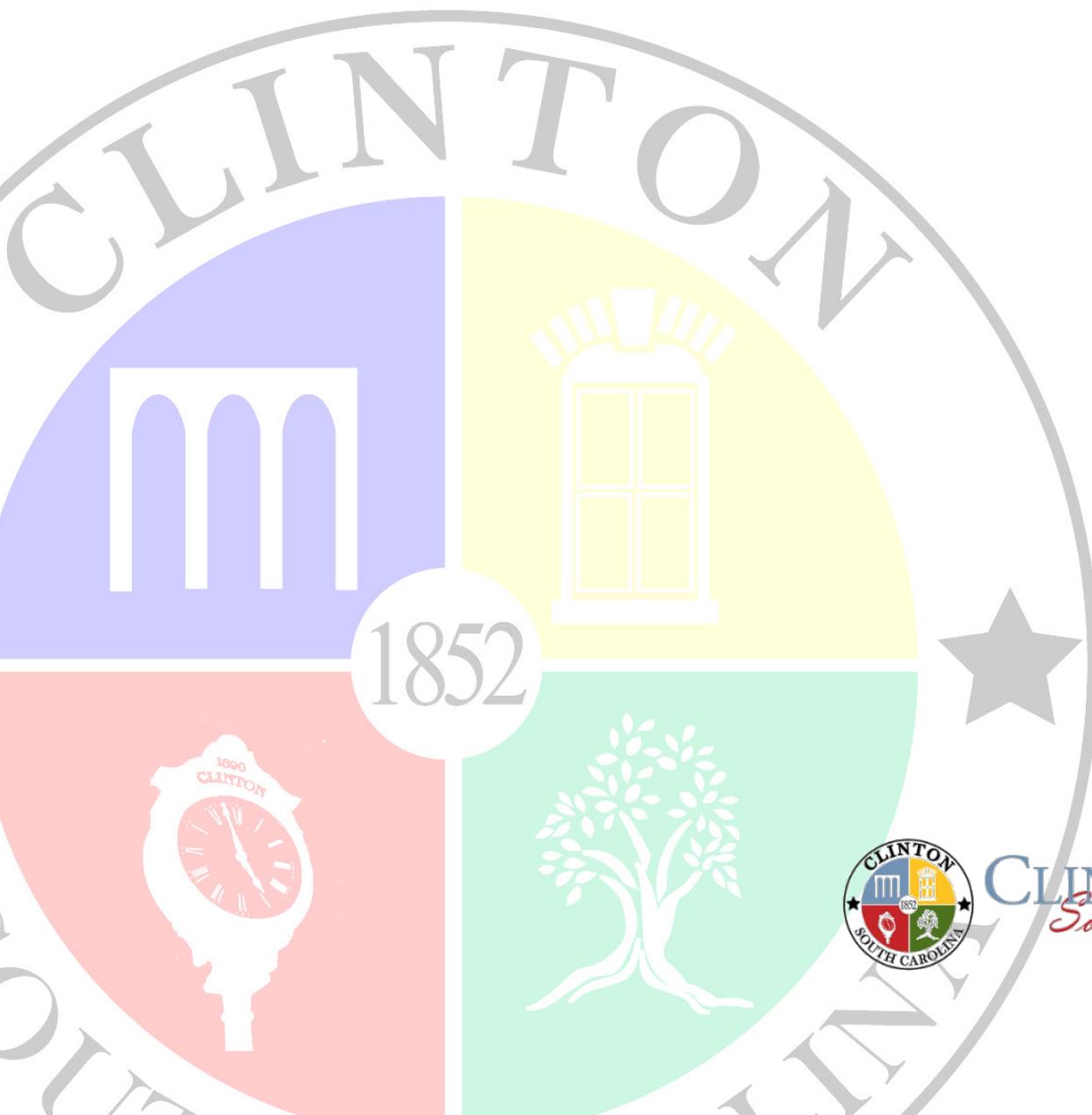
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5024 Capital- Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5400 Planning Commission	\$ -	\$ -	\$ 899	\$ 1,500	\$ 500	\$ -	\$ (500)	-100%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 899</b>	<b>\$ 1,500</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ (500)</b>	<b>-100%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 126,842	\$ 63,643	\$ 127,286	\$ 208,858	\$ 221,836	\$ 186,296	\$ (35,540)	-16%
Operational	\$ 25,437	\$ 19,545	\$ 35,396	\$ 43,975	\$ 44,125	\$ 47,428	\$ 3,303	7%
Capital	\$ -	\$ -	\$ 899	\$ 1,500	\$ 500	\$ -	\$ (500)	-100%
<b>Total</b>	<b>\$ 152,279</b>	<b>\$ 83,188</b>	<b>\$ 163,581</b>	<b>\$ 254,333</b>	<b>\$ 266,461</b>	<b>\$ 233,724</b>	<b>\$ (32,737)</b>	<b>-12%</b>

CITY OF CLINTON, SOUTH CAROLINA

# Accommodations Tax

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Accommodations*

Accommodations Tax - 605	FY 13/14					
	2010-2011 Actual	Year End Projections	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
1101 Allocation to General Fund	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0%
1110 General Fund - 5% of Balance	\$ -	\$ 2,250	\$ 2,250	\$ 2,250	\$ -	0%
1120 Promotion Fund - 30% of Balance	\$ -	\$ 13,500	\$ 13,500	\$ 13,500	\$ -	0%
1130 Tourism Related Fund - 65% of Balance	\$ -	\$ 29,250	\$ 29,250	\$ 29,250	\$ -	0%
<b>Total</b>	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0%

CITY OF CLINTON, SOUTH CAROLINA

# Utility Fund

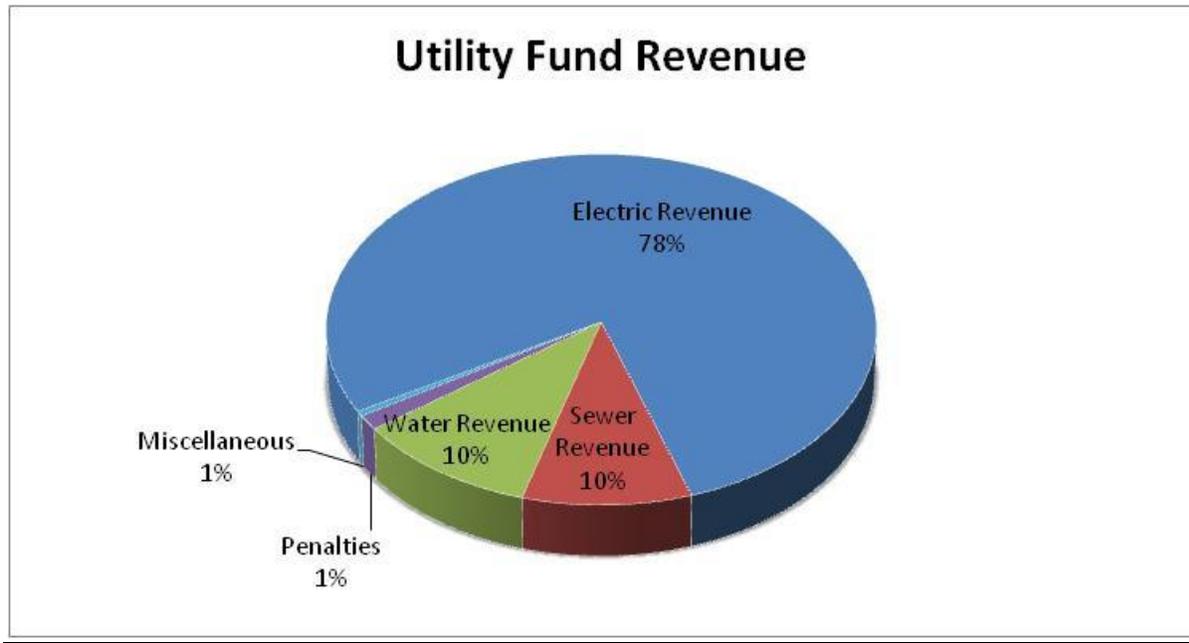
*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

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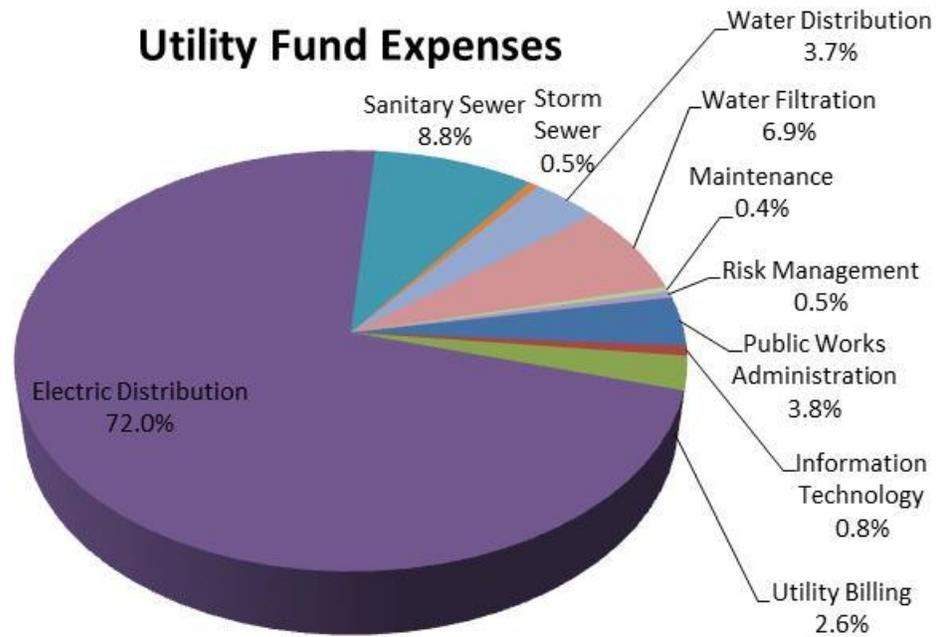
**Figure 1: Utility Fund Revenue Summary**



<b>Utility Fund Revenue</b>	<b>FY 13/14</b>
Electric Revenue	\$16,838,988
Sewer Revenue	\$ 2,106,639
Water Revenue	\$ 2,235,476
Penalties	\$ 295,000
Miscellaneous	\$ 98,600
<b>Total</b>	<b>\$21,574,703</b>

**Figure 2: Utility Fund Revenue Detail**

Utility Fund Revenue											FY 13/14
	2009-2010 Budget	2010-2011 Budget	2011-2012 Actual	Through December 2012	Year End Projections	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013 - 2014 Requested Budget	2013 - 2014 Requested Budget	Approved Increase	
Electric Revenue	12,465,000	\$ 13,212,900	\$ 14,147,494	\$ 7,658,612	\$ 15,317,224	\$ 14,930,577	\$ 15,930,926	\$ 16,838,988		908,062	
Sewer Revenue	1,781,900	\$ 1,826,448	\$ 1,786,921	\$ 906,339	\$ 1,812,678	\$ 1,890,374	\$ 1,885,000	\$ 1,935,640		50,640	
Sewer Tap Fees	13,000	\$ 1,000	\$ 2,100	\$ 1,750	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000		-	
Sewer I & I	150,000	\$ 150,000	\$ 172,656	\$ 91,907	\$ 183,814	\$ 150,000	\$ 160,000	\$ 170,000		10,000	
Water Revenue	2,393,776	\$ 2,417,714	\$ 2,178,425	\$ 1,089,590	\$ 2,179,180	\$ 2,417,714	\$ 2,466,068	\$ 2,225,876		(240,192)	
Water Tap Fees	15,000	\$ 15,000	\$ 4,935	\$ 3,700	\$ 7,400	\$ 15,000	\$ 8,000	\$ 6,000		(2,000)	
Water Heater Maint. Fees	4,500	\$ 4,500	\$ 3,631	\$ 1,846	\$ 3,692	\$ 4,500	\$ -	\$ -		-	
Fire Protection Charges	5,000	\$ 5,000	\$ 3,660	\$ 1,926	\$ 3,852	\$ 5,000	\$ 3,600	\$ 3,600		-	
Penalties Collected	220,000	\$ 200,000	\$ 383,064	\$ 1,777,667	\$ 3,555,334	\$ 200,000	\$ 300,000	\$ 295,000		(5,000)	
Miscellaneous Revenue	55,000	\$ 55,000	\$ 198,790	\$ 356,028	\$ 370,000	\$ 55,000	\$ 43,000	\$ 43,000		-	
Material & Equipment Sales	7,000	\$ 7,000	\$ 12,504	\$ 10,613	\$ 21,226	\$ 7,000	\$ 7,000	\$ 7,000		-	
Customer Connections	45,000	\$ 40,000	\$ 38,450	\$ 20,125	\$ 40,000	\$ 40,000	\$ 33,000	\$ 33,000		-	
Yard Light Installations	1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -		(1,000)	
Cable Vision - Pole Rental	4,200	\$ 4,200	\$ 1,623	\$ -	\$ 17,000	\$ 4,200	\$ 8,000	\$ 8,000		-	
Bell South - Pole Rental	2,000	\$ 2,000	\$ -	\$ -	\$ 1,600	\$ 2,000	\$ 1,600	\$ 1,600		-	
Sale of Equipment	500	\$ 500	\$ 7,763	\$ -	\$ -	\$ 500	\$ 2,000	\$ 5,000		3,000	
Interest Income	10,000	\$ -	\$ 8,748	\$ -	\$ 2,000	\$ -	\$ 1,000	\$ 1,000		-	
<b>TOTAL</b>	<b>\$ 17,172,876</b>	<b>\$ 17,942,262</b>	<b>\$ 18,950,764</b>	<b>\$ 11,920,103</b>	<b>\$ 23,518,500</b>	<b>\$ 19,723,864</b>	<b>\$ 20,851,193</b>	<b>\$ 21,574,703</b>		<b>723,510</b>	

**Figure 3: Utility Fund Expenditure Summary**


<b>Utility Fund Expenses FY 13/14</b>	
Public Works Administration	\$818,869
Information Technology	\$ 165,705
Utility Billing	\$557,237
Electric Distribution	\$15,524,090
Sanitary Sewer	\$ 1,900,124
Storm Sewer	\$117,469
Water Distribution	\$804,786
Water Filtration	\$1,496,232
Maintenance	\$ 78,524
Risk Management	\$ 111,667
<b>Total</b>	<b>\$21,574,703</b>

**Electric Revenue** – The City of Clinton is a member city of the Piedmont Municipal Power Agency. The City serves approximately 4,500 electric customers. The electric rates for the City of Clinton are listed below:

Residential Rate

Basic Facilities Charge – per month:	\$13.45
Energy Charge – per kwh:	\$0.1432

Electric General Service

Basic Facilities Charge – per month:	\$26.10
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$9.22
Energy Charge – per kwh	
First 3,000 kwh:	\$0.1829
Over 3,000 kwh:	\$0.1037

Electric Large General Service

Basic Facilities Charge – per month:	\$39.53
Demand Charge	
First 10 kw of billing demand:	\$0.00
Over 10 kw of billing demand:	\$13.22
Energy Charge – per kwh	
For the first 125 kw of billing demand	
First 3,000 kwh	\$0.1967
Next 87,000 kwh	\$0.1019
Over 90,000 kwh	\$0.0609
For the next 275 kwh over kw of billing demand	
First 140,000 kwh	\$0.0941
Next 60,000 kwh	\$0.0845
Over 200,000 kwh	\$0.0766
For all over 400 kwh per kw of billing demand	
First 1,000,000 kwh	\$0.0752

**Sewer Revenue** – The City of Clinton serves approximately 4,000 sewer customers. The sewer rate is based on the amount of water sold to the customer.

		<b>Inside City Customer</b>		<b>Outside City Customer</b>
Readiness to Serve Charge (Minimum Bill)	\$	6.38	\$	9.57
Wastewater Collection Charge - per 1,000 gallons	\$	2.47	\$	3.72
Wastewater Treatment Charge - per 1,000 gallons	\$	3.42	\$	4.74
<b>Total Monthly Charge - per 1,000 gallons</b>	<b>\$</b>	<b>5.89</b>	<b>\$</b>	<b>8.46</b>

**Sewer Tap Fees** – The City of Clinton charges a fee for allowing a customer to connect to our sewer system. These fees are based solely on the size of the tap.

	<b>Inside City Customer</b>	<b>Outside City Customer</b>
4 inch tap	\$700.00	\$1,050.00
Over 4 inch tap	Cost	Cost + 50 %

**Sewer I & I** – The City of Clinton charges all customers an Inflow & Infiltration fee to repair old sewer and storm drains to reduce the amount of rain water that enters into sanitary sewer lines, which in turn increases sewer treatment expenses.

Residential Sewer Customer:	\$3.00 per month
Institutional Sewer Customer:	\$8.00 per month
Commercial Sewer Customer:	\$3.00 per month plus \$0.0005 per gallon of metered water

**Water Revenue** – The City of Clinton serves approximately 4,000 water customers within three different categories – Inside the City; Outside the City with Power; and Outside the City without Power.

	<b>Inside City Customer</b>	<b>Outside City Customer</b>
<u>Readiness to Serve Charge -</u>		
<u>Based on Size of Meter</u>		
<u>(Minimum Bill)</u>		
3/4" or smaller	\$6.72	\$10.89
1"	\$15.67	\$25.43
1 1/2"	\$27.99	\$45.42
2"	\$50.39	\$81.75
3"	\$100.78	\$163.50
4"	\$167.97	\$272.50
6"	\$335.93	\$545.00
8"	\$559.89	\$908.33
10"	\$951.81	\$1,544.15

	<b>Inside City Customer</b>	<b>Outside City Customer With Power</b>
<u>Usage Charges - Per 1,000 gallons</u>		
First 500,000 gallons	\$2.45	\$3.99
Next 4,500,000 gallons	\$2.30	\$3.73
Over 5,000,000 gallons	\$2.09	\$3.39

	<b>Outside City Customer Without Power</b>
<u>Usage Charges - Per 1,000 gallons</u>	
0 - 1,000 gallons (minimum consumption charge)	\$6.42
next 3,000 gallons	\$5.77
next 4,000 gallons	\$5.48
next 5,000 gallons	\$5.40
next 12,000 gallons	\$5.12

Note: All contractors needing temporary water will be charged Outside City without Power Rates.

**Water Tap Fees** – The City of Clinton charges residential and commercial customers to tap onto the City’s water lines.

<u>Water Tap Size</u>	<b>Inside City Customer</b>	<b>Outside City Customer</b>
3/4"	\$700.00	\$1,050.00
1"	\$900.00	\$1,350.00
1 1/2"	\$1,000.00	\$1,500.00
2" and over	Cost	Cost + 50%
3/4" Irrigation Meter	\$225.00	\$325.00

**Water Heater Maintenance Fees** – The City of Clinton provides water heater maintenance service to customers that register for the service. Customers pay for the service through their monthly utility statements. There are approximately 176 customers utilizing this service.

**Fire Protection Charges** – The City of Clinton provides Fire Protection service to 50 customers, paid through the customers’ monthly utility statements.

Size of Service	Inside City Customer	Outside City Customer
6" and Under	\$70.00	\$105.00
8"	\$130.00	\$220.00
10"	\$350.00	\$525.00
12" and Over	\$500.00	\$750.00

**Penalties** – The City of Clinton charges a 10% penalty on the total utility charges if a customer’s bill is paid after the due date stated on the customer’s utility statement. In addition to the penalty, the City charges a \$25.00 delinquent fee which will be assessed to a utility account on the date it becomes eligible for service disconnection due to nonpayment of a utility bill. For those services that are disconnected, an additional \$25.00 fee would be charged for reconnections. The City of Clinton charges a \$250.00 tamper fee towards a customer account when field personnel are able to discern whether an electric or water meter has been tampered with. In addition to the \$250 per occurrence, the city retains the right to prosecute meter tampering to the fullest extent allowed under the law.

**Miscellaneous Revenue** - Revenue not normally budgeted is accounted for in this line-item.

**Material & Equipment Sales** – The City of Clinton receives payments from customers that have damaged City property and from contractors that purchase material from the City.

**Customer Connections** – The City of Clinton charges customers a connection fee for power and water services.

	Connection Fee	Note
Residential Power/Water or Water Only	\$45.00	
Temporary Power/Water	\$20.00	
Commercial/ Industrial	Material Cost + 15%	<b>A &amp; B</b>

**Notes:**

- A: Minimum Bill for Commercial/Industrial is \$100
- B: Negotiated Utility Agreement required - only on new delivery points.
- C: Customers disconnected for nonpayment are charged a \$25.00 reconnection fee.

**Yard Light Installations** – The City of Clinton charges for installation of yard lights. The customer must pay a fee of \$45.00 if a pole must be set in order to install a light. A two (2) year contract for a yard light installation and a five (5) year contract for ornamental lighting must be signed by the customer prior to installation.

**Cablevision Pole Rental** – The City of Clinton receives funds from Charter Communications for attaching their lines to the City’s utility poles.

**Bell South Pole Rental** – The City of Clinton receives funds from Bell South for attaching their lines to the City’s utility poles.

**Sale of Equipment** – The City of Clinton occasionally sales surplus equipment to the general public. Sales are conducted by public auction.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Utility Fund Summary*

**Utility Fund Revenue** **FY 13/14**

	2009-2010 Budget	2010-2011		Through December 2012	Year End Projections	2011 - 2012 Approved Budget	2012 - 2013 Approved Budget	2013 - 2014 Requested Budget	Approved Increase
		Budget	2011-2012 Actual						
Electric Revenue	12,465,000	\$ 13,212,900	\$ 14,147,494	\$ 7,658,612	\$ 15,317,224	\$ 14,930,577	\$ 15,930,926	\$ 16,838,988	908,062
Sewer Revenue	1,781,900	\$ 1,826,448	\$ 1,786,921	\$ 906,339	\$ 1,812,678	\$ 1,890,374	\$ 1,885,000	\$ 1,935,640	50,640
Sewer Tap Fees	13,000	\$ 1,000	\$ 2,100	\$ 1,750	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	-
Sewer I & I	150,000	\$ 150,000	\$ 172,656	\$ 91,907	\$ 183,814	\$ 150,000	\$ 160,000	\$ 170,000	10,000
Water Revenue	2,393,776	\$ 2,417,714	\$ 2,178,425	\$ 1,089,590	\$ 2,179,180	\$ 2,417,714	\$ 2,466,068	\$ 2,225,876	(240,192)
Water Tap Fees	15,000	\$ 15,000	\$ 4,935	\$ 3,700	\$ 7,400	\$ 15,000	\$ 8,000	\$ 6,000	(2,000)
Water Heater Maint. Fees	4,500	\$ 4,500	\$ 3,631	\$ 1,846	\$ 3,692	\$ 4,500	\$ -	\$ -	-
Fire Protection Charges	5,000	\$ 5,000	\$ 3,660	\$ 1,926	\$ 3,852	\$ 5,000	\$ 3,600	\$ 3,600	-
Penalties Collected	220,000	\$ 200,000	\$ 383,064	\$ 1,777,667	\$ 3,555,334	\$ 200,000	\$ 300,000	\$ 295,000	(5,000)
Miscellaneous Revenue	55,000	\$ 55,000	\$ 198,790	\$ 356,028	\$ 370,000	\$ 55,000	\$ 43,000	\$ 43,000	-
Material & Equipment Sales	7,000	\$ 7,000	\$ 12,504	\$ 10,613	\$ 21,226	\$ 7,000	\$ 7,000	\$ 7,000	-
Customer Connections	45,000	\$ 40,000	\$ 38,450	\$ 20,125	\$ 40,000	\$ 40,000	\$ 33,000	\$ 33,000	-
Yard Light Installations	1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	(1,000)
Cable Vision - Pole Rental	4,200	\$ 4,200	\$ 1,623	\$ -	\$ 17,000	\$ 4,200	\$ 8,000	\$ 8,000	-
Bell South - Pole Rental	2,000	\$ 2,000	\$ -	\$ -	\$ 1,600	\$ 2,000	\$ 1,600	\$ 1,600	-
Sale of Equipment	500	\$ 500	\$ 7,763	\$ -	\$ -	\$ 500	\$ 2,000	\$ 5,000	3,000
Interest Income	10,000	\$ -	\$ 8,748	\$ -	\$ 2,000	\$ -	\$ 1,000	\$ 1,000	-
<b>TOTAL</b>	<b>\$ 17,172,876</b>	<b>\$ 17,942,262</b>	<b>\$ 18,950,764</b>	<b>\$ 11,920,103</b>	<b>\$ 23,518,500</b>	<b>\$ 19,723,864</b>	<b>\$ 20,851,193</b>	<b>\$ 21,574,703</b>	<b>723,510</b>

**Utility Fund Expenditure - Category** **FY 13/14**

	Operating							Total
	Salaries & Wages	Expenditures	Capital	Debt	Transfer	Overhead		
Public Works Administration	\$ 223,323.69	\$ 553,545.00	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 818,869	
IT Department	\$ 72,054.86	\$ 60,150.00	\$ 33,500.00	\$ -	\$ -	\$ -	\$ 165,705	
Utility Billing	\$ 415,413.52	\$ 138,990.00	\$ -	\$ 2,833.00	\$ -	\$ -	\$ 557,237	
Electric Distribution	\$ 644,619.32	\$ 12,693,374.00	\$ 153,800.00	\$ 463,166.00	\$ 1,271,784.00	\$ 297,347.00	\$ 15,524,090	
Sanitary Sewer	\$ 152,705.33	\$ 1,529,090.00	\$ 31,037.00	\$ 6,167.00	\$ 142,367.00	\$ 38,758.00	\$ 1,900,124	
Storm Sewer	\$ 103,269.30	\$ 14,200.00	\$ -	\$ -	\$ -	\$ -	\$ 117,469	
Water Distribution	\$ 150,631.72	\$ 193,766.00	\$ 121,000.00	\$ 121,115.00	\$ 168,112.00	\$ 50,161.00	\$ 804,786	
Water Filtration	\$ 382,385.91	\$ 578,025.00	\$ 106,700.00	\$ 429,121.26	\$ -	\$ -	\$ 1,496,232	
Maintenance	\$ 56,939.47	\$ 9,585.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 78,524	
Risk Management	\$ 72,466.55	\$ 18,200.00	\$ 21,000.00	\$ -	\$ -	\$ -	\$ 111,667	
<b>TOTAL</b>	<b>\$ 2,273,809.65</b>	<b>\$ 15,788,925.00</b>	<b>\$ 521,037.00</b>	<b>\$ 1,022,402.26</b>	<b>\$ 1,582,263.00</b>	<b>\$ 386,266.00</b>	<b>\$ 21,574,703</b>	
Percentages	11%	73%	2%	5%	7%	2%	100%	

**Utility Fund Expenditure** **FY 13/14**

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
IT Department	\$ 91,737	\$ 47,753	\$ 104,309	\$ 136,351	\$ 128,123	\$ 165,705	\$ 37,582	29.33%
Utility Billing	\$ 353,998	\$ 195,004	\$ 381,072	\$ 533,092	\$ 559,303	\$ 557,237	\$ (2,067)	-0.37%
Electric Distribution	\$ 12,732,442	\$ 7,327,955	\$ 13,886,001	\$ 13,670,797	\$ 14,990,032	\$ 15,524,090	\$ 534,058	3.56%
Sanitary Sewer	\$ 1,694,762	\$ 811,212	\$ 1,526,219	\$ 1,859,172	\$ 1,875,098	\$ 1,900,124	\$ 25,026	1.33%
Storm Sewer	\$ 121,718	\$ 57,898	\$ 120,821	\$ 124,533	\$ 122,564	\$ 117,469	\$ (5,094)	-4.16%
Water Distribution	\$ 853,466	\$ 521,537	\$ 863,530	\$ 1,074,086	\$ 774,029	\$ 804,786	\$ 30,756	3.97%
Water Filtration	\$ 1,523,591	\$ 1,523,591	\$ 1,531,142	\$ 1,538,820	\$ 1,548,503	\$ 1,496,232	\$ (52,271)	-3.38%
Maintenance	\$ 65,414	\$ 65,414	\$ 67,100	\$ 63,075	\$ 64,395	\$ 78,524	\$ 14,129	21.94%
Risk Management	\$ 80,416	\$ 80,416	\$ 113,522	\$ 86,420	\$ 86,389	\$ 111,667	\$ 25,277	29.26%
<b>TOTAL</b>	<b>\$ 18,081,993</b>	<b>\$ 10,948,526</b>	<b>\$ 19,242,036</b>	<b>\$ 19,723,864</b>	<b>\$ 20,851,195</b>	<b>\$ 21,574,703</b>	<b>\$ 723,508</b>	<b>3.47%</b>



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CITY OF CLINTON, SOUTH CAROLINA

## Department of Public Works

*Public Works Administration*

*Fiscal Year 2013-2014 Budget*



CLINTON  
*South Carolina*

### Mission

The mission of the Public Works Administration Department is to provide administrative leadership, supervision, support and direction for all programs in the Public Works Department so that services are delivered in a quality, cost-effective manner, while emphasizing friendly and professional customer service.

### Accomplishments

During the Fiscal Year 2013-2014, the Administration Department worked to develop long range strategies for personnel management, support of economic development, and to continue to meet the criteria required to maintain RP3 status. Because of their diligence, The Department of Public Works has received a second RP3 rating.

### Goals and Objectives

The goals and objectives for Public Works Administration are as follows:

- Educate the public on the scope of services offered by public works.
- Continue to improve methods of operation throughout the organization.
- Continue to enhance training opportunities for all public works employees, especially supervisors.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	4	4	4	2	2	2	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$226,054	\$86,224	\$172,448	\$152,735	\$156,662	\$223,324	\$66,662	43%
Operational	\$338,395	\$231,522	\$475,872	\$484,782	\$546,097	\$553,545	\$7,448	1%
Capital	\$0	\$0	\$0	\$0	\$0	\$42,000	\$42,000	0%
<b>Total</b>	<b>\$564,449</b>	<b>\$317,746</b>	<b>\$648,320</b>	<b>\$637,517</b>	<b>\$702,759</b>	<b>\$818,869</b>	<b>\$116,110</b>	<b>17%</b>

The 2013-2014 Public Works Administration Budget has a total increase of \$116,110. The increase is due primarily to the increase in salaries and wages by \$66,662 to incorporate a succession plan for the Director of Public Works. The City also continues to pursue the goal of building reserve funds; therefore, the Contingency and Reserve budget has been increased by \$10,900 for the Budget year 2013-2014. Other highlights, in the Public Works budget, include

the request in the Capital Budget for a full size truck and upgrades to the building to increase energy efficiencies for a total of \$42,000.

### **Capital Requests**

The Public Works Administration budgeted \$42,000 for capital expenditures, as follows:

- Vehicles:
  - Full size Truck \$27,000
- Facilities:
  - Energy efficiency upgrades \$15,000

### **Debt Service**

There currently is no debt service budgeted in the Public Works Administration budget.



CITY OF CLINTON, SOUTH CAROLINA

Annual Budget Fiscal Year 2013-2014

Department of Public Works: Public Works Administration

Public Works Administration - 600	FY 13/14
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	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 169,007	\$ 66,015	\$ 132,030	\$ 116,982	\$ 117,785	\$ 166,874	\$ 49,089	42%
400 Social Security	\$ 12,408	\$ 4,798	\$ 9,596	\$ 6,609	\$ 9,011	\$ 12,766	\$ 3,755	42%
500 SC Retirement	\$ 15,530	\$ 6,098	\$ 12,196	\$ 10,809	\$ 12,309	\$ 17,856	\$ 5,547	45%
1741 Group Health Insurance	\$ 26,131	\$ 8,032	\$ 16,064	\$ 14,302	\$ 14,303	\$ 20,409	\$ 6,106	43%
1750 Group Health Life-SC Ret.	\$ 273	\$ 121	\$ 242	\$ 175	\$ 177	\$ 250	\$ 74	42%
3520 Worker's Compensation	\$ 2,705	\$ 1,160	\$ 2,320	\$ 3,857	\$ 3,078	\$ 5,169	\$ 2,091	68%
<b>Total</b>	<b>\$ 226,054</b>	<b>\$ 86,224</b>	<b>\$ 172,448</b>	<b>\$ 152,735</b>	<b>\$ 156,662</b>	<b>\$ 223,324</b>	<b>\$ 66,662</b>	<b>43%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 537	\$ 296	\$ 592	\$ 900	\$ 500	\$ 600	\$ 100	20%
2120 Printer/Copier Lease	\$ 1,048	\$ 522	\$ 1,044	\$ 1,430	\$ 1,000	\$ 1,045	\$ 45	5%
2210 Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ 3,400	
2220 Fuel, Lubrication	\$ 3,292	\$ 1,650	\$ 3,300	\$ 2,700	\$ 3,600	\$ 1,800	\$ (1,800)	-50%
2240 Safety Material	\$ 173	\$ 77	\$ 154	\$ 50	\$ 100	\$ 150	\$ 50	50%
2260 Uniforms	\$ 27	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2400 Small Tools	\$ 461	\$ 51	\$ 102	\$ 300	\$ 300	\$ 250	\$ (50)	-17%
3030 Professional Services - Audit	\$ 12,647	\$ 4,750	\$ 23,000	\$ 23,000	\$ 23,000	\$ 18,000	\$ (5,000)	-22%
3031 GIS - Maintenance	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	#DIV/0!
3110 Telephone	\$ 2,584	\$ 1,024	\$ 2,048	\$ 2,800	\$ 2,600	\$ 2,100	\$ (500)	-19%
3120 Radio Maintenance	\$ -	\$ -	\$ -	\$ 300	\$ 150	\$ 100	\$ (50)	-33%
3130 Postage	\$ 154	\$ 41	\$ 82	\$ 150	\$ 150	\$ 100	\$ (50)	-33%
3210 Travel	\$ 1,414	\$ 1,143	\$ 2,286	\$ 1,500	\$ 1,200	\$ 2,000	\$ 800	67%
3300 Advertising and Notices	\$ 52	\$ -	\$ -	\$ 100	\$ 150	\$ 100	\$ (50)	-33%
3400 Printing Expense	\$ 35	\$ 35	\$ 70	\$ 200	\$ 100	\$ 100	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ -	\$ (150)	-100%
3550 Property Insurance	\$ 97,771	\$ 31,216	\$ 62,432	\$ 95,151	\$ 113,417	\$ 123,200	\$ 9,783	9%
3630 Power Consumed	\$ -	\$ 336	\$ -	\$ -	\$ 500	\$ 900	\$ 400	80%
3731 Software	\$ 827	\$ 550	\$ 1,100	\$ 1,000	\$ 1,200	\$ 1,100	\$ (100)	-8%
3755 Bond Insurance	\$ -	\$ -	\$ -	\$ 301	\$ 300	\$ -	\$ (300)	-100%
3768 Vehicle Repairs	\$ 160	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3769 Vehicle Tire Purchases/Repairs	\$ 62	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ (500)	-100%
3770 Vehicle Maintenance	\$ 76	\$ 46	\$ 92	\$ 200	\$ 200	\$ 200	\$ -	0%
4020 Employee Training	\$ 2,324	\$ 2,993	\$ 5,986	\$ 3,000	\$ 10,000	\$ 7,500	\$ (2,500)	-25%
4025 Banking Fees	\$ 33,552	\$ 14,880	\$ 29,760	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4040 Membership Dues	\$ 1,077	\$ 360	\$ 720	\$ 400	\$ 550	\$ 550	\$ -	0%
4045 M&W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	0%
4050 Incidental Expenses	\$ 3,535	\$ 141	\$ 282	\$ 500	\$ 500	\$ 200	\$ (300)	-60%
4051 Medical Expenses	\$ 40	\$ 40	\$ 80	\$ 400	\$ 400	\$ 200	\$ (200)	-50%
4085 GASB 45 - Current Funding	\$ 27,969	\$ 11,747	\$ 23,494	\$ 31,480	\$ 31,480	\$ 33,000	\$ 1,520	5%
4086 Gasb 45 - Future Funding	\$ 44,828	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0%
5048 Economic Dev. Contribution	\$ 41,000	\$ 71,724	\$ 143,448	\$ 100,000	\$ 143,450	\$ 143,450	\$ -	0%
Market Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!
6100 Depreciation Fund	\$ 32,000	\$ 37,500	\$ 75,000	\$ 78,670	\$ 75,000	\$ 50,000	\$ (25,000)	-33%
6000 Insurance reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,900	\$ 10,900	#DIV/0!
6000 Contingency/Reserve	\$ 30,750	\$ 50,400	\$ 100,800	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0%
<b>Total</b>	<b>\$ 338,395</b>	<b>\$ 231,522</b>	<b>\$ 475,872</b>	<b>\$ 484,782</b>	<b>\$ 546,097</b>	<b>\$ 553,545</b>	<b>\$ 7,448</b>	<b>1%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Public Works Administration*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ -	NA
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	NA
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ -	NA

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 226,054	\$ 86,224	\$ 172,448	\$ 152,735	\$ 156,662	\$ 223,324	\$ 66,662	43%
Operational	\$ 338,395	\$ 231,522	\$ 475,872	\$ 484,782	\$ 546,097	\$ 553,545	\$ 7,448	1%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000	0%
<b>Total</b>	\$ 564,449	\$ 317,746	\$ 648,320	\$ 637,517	\$ 702,759	\$ 818,869	\$ 116,110	17%



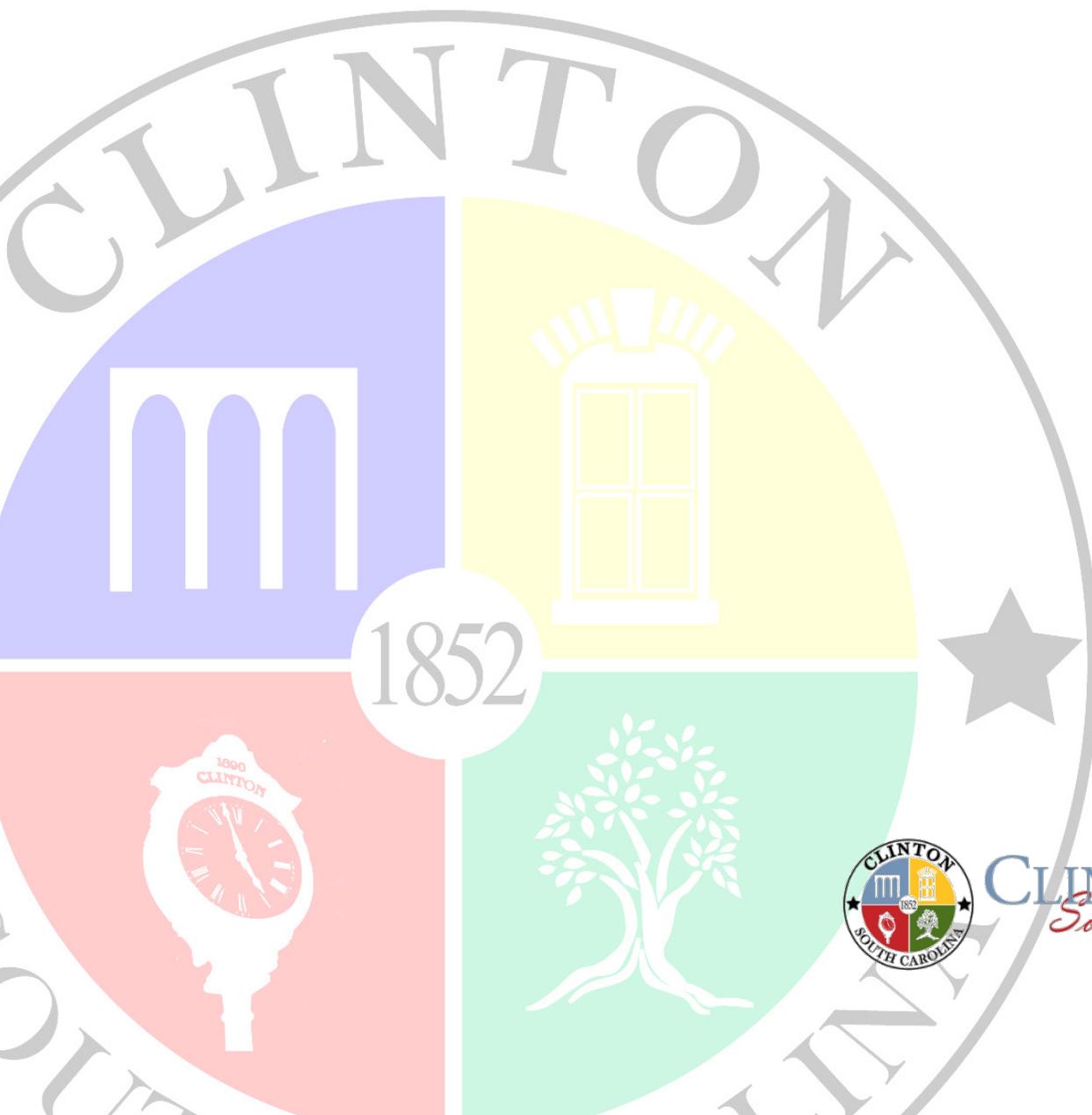
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CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*Information Technology*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The mission of the Information Technology Office is to provide support to all city offices and departments in the use, maintenance, and operation of computer systems and other related technology. This office is also responsible for the management and operation of the city’s GIS programs and mapping.

**Accomplishments**

The Information Technology Office developed a long term computer replacement program, began a cyber security study, continued to refine the internal work order system, and provided support and training for the utility billing office. In addition, the Information Technology department provides support for the selection and implementation of new billing and financial software.

**Goals and Objectives**

The Goals and Objectives of the Information Technology Department are as follows:

- Continue to support the utility billing office including the implementation of new software and the implementation of AMR systems.
- Continue to replace critical infrastructure as needed, including computers.
- Provide support to rate study analysts as needed and assist staff with implementation of rates.

**Personnel Analysis**

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	0	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>

**Budgetary Analysis**

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$62,215	\$31,226	\$62,452	\$69,371	\$71,349	\$72,055	\$706	1%
Operational	\$16,527	\$16,527	\$41,857	\$41,400	\$35,350	\$60,150	\$24,800	70%
Capital	\$12,995	\$0	\$0	\$25,580	\$21,424	\$33,500	\$12,076	56%
<b>Total</b>	<b>\$91,737</b>	<b>\$47,753</b>	<b>\$104,309</b>	<b>\$136,351</b>	<b>\$128,123</b>	<b>\$165,705</b>	<b>\$37,582</b>	<b>29%</b>

The Information Technology Department budget highlights are as follows:

- Professional Services \$20,000: This increase is to support a shared Network Administrator among PMPA member utilities.

- Capital Equipment \$12,076: This increase supports additional computer system upgrades at the Department of Public Safety.

### **Capital Requests**

The Information Technology Office has the following capital requests:

- For the acquisition of replacement computers \$18,500
- Live Scan Server Upgrade \$5,000
- Spare switch/ redundancy \$1,000
- Routers/Firewalls \$3,000
- Point of Presence \$3,000
- LCL Fiber \$3,000

### **Debt Service**

There currently is no debt service budgeted in the Information Technology budget.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Information Technology*

Information Technology	FY 13/14
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Salaries & Wages	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
100 Salaries	\$ 52,726	\$ 26,114	\$ 52,228	\$ 51,838	\$ 52,076	\$ 52,356	\$ 280	1%
400 Social Security	\$ 3,624	\$ 1,915	\$ 3,830	\$ 2,929	\$ 3,984	\$ 4,005	\$ 21	1%
500 SC Retirement	\$ 4,698	\$ 2,413	\$ 4,826	\$ 4,790	\$ 5,442	\$ 5,602	\$ 160	3%
1741 Group Health Insurance	\$ -	\$ -	\$ -	\$ 8,373	\$ 8,374	\$ 8,416	\$ 42	1%
1750 Group Life-SC Ret.	\$ 174	\$ 121	\$ 242	\$ 78	\$ 78	\$ 79	\$ 0	1%
3520 Worker's Compensation	\$ 993	\$ 663	\$ 1,326	\$ 1,364	\$ 1,395	\$ 1,597	\$ 202	14%
<b>Total</b>	<b>\$ 62,215</b>	<b>\$ 31,226</b>	<b>\$ 62,452</b>	<b>\$ 69,371</b>	<b>\$ 71,349</b>	<b>\$ 72,055</b>	<b>\$ 706</b>	<b>1%</b>

Operational Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
2100 Office Supplies	\$ 3	\$ 3	\$ 500	\$ 1,000	\$ 500	\$ 500	\$ -	0%
2220 Fuel and Lubrication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800	\$ -	0%
2260 Uniforms	\$ 532	\$ 532	\$ 450	\$ 500	\$ 450	\$ 450	\$ -	0%
2400 Small Tools, Software, and Eq	\$ 3,637	\$ 3,637	\$ 5,000	\$ 2,600	\$ 5,000	\$ 5,000	\$ -	0%
3030 Professional Services	\$ 190	\$ 190	\$ 10,000	\$ 16,000	\$ 10,000	\$ 30,000	\$ 20,000	200%
3110 Telephone / Cellphone	\$ 4,638	\$ 4,638	\$ 9,276	\$ 1,200	\$ 3,000	\$ 3,000	\$ -	0%
3130 Postage	\$ 6	\$ 6	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%
3210 Travel	\$ 896	\$ 896	\$ 1,500	\$ 3,200	\$ 1,500	\$ 2,000	\$ 500	33%
3730 Equipment Maintenance	\$ 4,691	\$ 4,691	\$ 8,000	\$ 10,000	\$ 8,000	\$ 8,000	\$ -	0%
3630 Power Consumed	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0%
3768 Vehicle Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	#DIV/0!
3769 Vehicle Tires	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0%
3770 Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0%
4020 Employee Training	\$ 1,246	\$ 1,246	\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,000	50%
4040 Membership Dues	\$ 515	\$ 515	\$ 800	\$ 800	\$ 800	\$ 800	\$ -	0%
4050 Incidental Expenses	\$ 173	\$ 173	\$ 3,731	\$ 4,000	\$ 3,500	\$ 3,500	\$ -	0%
<b>Total</b>	<b>\$ 16,527</b>	<b>\$ 16,527</b>	<b>\$ 41,857</b>	<b>\$ 41,400</b>	<b>\$ 35,350</b>	<b>\$ 60,150</b>	<b>\$ 24,800</b>	<b>70%</b>

Capital Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
5044 Capital-Facilities	\$ 12,995	\$ -	\$ -	\$ 25,580	\$ 21,424	\$ 33,500	\$ 12,076	56%
<b>Total</b>	<b>\$ 12,995</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,580</b>	<b>\$ 21,424</b>	<b>\$ 33,500</b>	<b>\$ 12,076</b>	<b>56%</b>

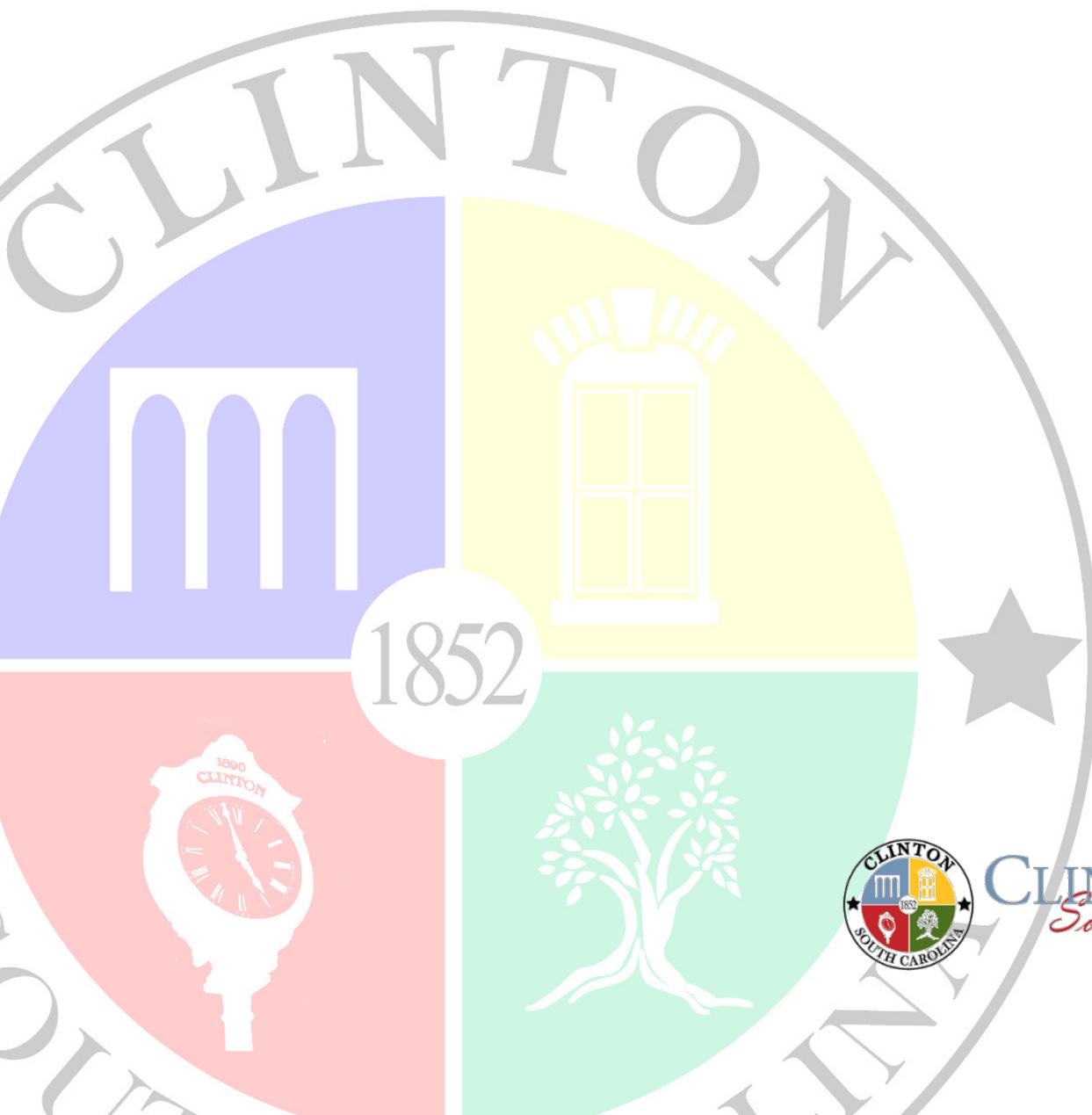
Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 62,215	\$ 31,226	\$ 62,452	\$ 69,371	\$ 71,349	\$ 72,055	\$ 706	1%
Operational	\$ 16,527	\$ 16,527	\$ 41,857	\$ 41,400	\$ 35,350	\$ 60,150	\$ 24,800	70%
Capital	\$ 12,995	\$ -	\$ -	\$ 25,580	\$ 21,424	\$ 33,500	\$ 12,076	56%
<b>Total</b>	<b>\$ 91,737</b>	<b>\$ 47,753</b>	<b>\$ 104,309</b>	<b>\$ 136,351</b>	<b>\$ 128,123</b>	<b>\$ 165,705</b>	<b>\$ 37,582</b>	<b>29%</b>

CITY OF CLINTON, SOUTH CAROLINA

**Department of Administrative Services**

*Utility Billing*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The Utility Billing Department’s mission is to provide accurate and timely invoices to all the utility customers; to investigate customer inquiries regarding utilities’ charges; and also carefully regulate the termination of service for those citizens who are outside of the terms of payment required by the municipal code. The utility department is also responsible for establishing and maintaining the utility services for customers while ensuring that all City policies and procedures relating to these transactions are followed.

**Accomplishments**

The Utility Billing Department attained the following accomplishments during 2012-2013:

- The Utility Billing Department revised the deposit policy to allow current customers who have 24 months of excellent payment history with the city to waive the deposit.
- The Utility Billing Department moved to a new area in the Municipal Building in order to provide better customer service.

**Goals and Objectives**

The Utility Billing Department has the following goals:

- To continue to provide excellent customer service.
- To provide adequate information in a timely manner to the customers of the City of Clinton Utilities.
- To further develop and implement a collections strategy to increase collections.
- To establish a Citizen Advocate position in the Municipal Building to provide enhanced customer service.

**Personnel Analysis**

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY11-12 Approved Budget</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	6	6	8	8	9	9	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>0</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Dept. of Administrative Services: Utility Billing*

**Budgetary Analysis**

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 266,198	\$ 147,837	\$ 295,674	\$ 337,842	\$ 352,903	\$ 415,414	\$ 62,510	18%
Operational	\$ 87,800	\$ 47,167	\$ 85,398	\$ 195,250	\$ 191,400	\$ 138,990	\$ (52,410)	-27%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ (12,167)	-81%
<b>Total</b>	<b>\$ 353,998</b>	<b>\$ 195,004</b>	<b>\$ 381,072</b>	<b>\$ 533,092</b>	<b>\$ 559,303</b>	<b>\$ 557,237</b>	<b>\$ (2,067)</b>	<b>0%</b>

The 2013-2014 Utility Billing Department budget has a total decrease of \$2,067 in operational expenditures from last year. Significant changes include the following line items:

- Salaries and Wages. – \$62,510 –The increase is due to restructuring of positions.
- 3731: Software Billing Maintenance. – (\$44,800) – These funds were in last year’s budget to allow for the partial payment of costs associated with the implementation of a new software package for the utility billing office, enhanced web services such as on line bill payment, and improved collection services.
- 3630: Power consumed-Utilities Purchased.- net \$1,310 - This reflects the reassigning of expenditures to power consumed through our Utility system.
- 5024: The Utility Billing Department does not have no capital expenditures this year.

**Capital Requests**

The Utility Billing Department has no capital requests for FY 2013-2014.

**Debt Service**

There is no debt service in the Utility Billing Department budget.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Dept. of Administrative Services: Utility Billing*

Utility Billing - 610 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 195,334	\$ 113,870	\$ 227,740	\$ 250,970	\$ 257,462	\$ 302,119	\$ 44,657	15%
110 Overtime	\$ 11,493	\$ 2,781	\$ 5,562	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	0%
400 Social Security	\$ 13,497	\$ 8,465	\$ 16,930	\$ 14,660	\$ 20,346	\$ 23,762	\$ 3,416	14%
500 SC Retirement	\$ 16,927	\$ 10,513	\$ 21,026	\$ 23,975	\$ 27,793	\$ 33,236	\$ 5,443	16%
1741 Group Health Insurance	\$ 24,065	\$ 9,774	\$ 19,548	\$ 33,606	\$ 33,607	\$ 41,458	\$ 7,851	19%
1750 Group Health Life-SC Ret.	\$ 331	\$ 157	\$ 314	\$ 389	\$ 399	\$ 466	\$ 67	14%
3520 Worker's Compensation	\$ 4,551	\$ 2,277	\$ 4,554	\$ 5,742	\$ 4,796	\$ 5,872	\$ 1,076	18%
<b>Total</b>	<b>\$ 266,198</b>	<b>\$ 147,837</b>	<b>\$ 295,674</b>	<b>\$ 337,842</b>	<b>\$ 352,903</b>	<b>\$ 415,414</b>	<b>\$ 62,510</b>	<b>15%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 2,268	\$ 1,757	\$ 3,514	\$ 3,500	\$ 2,500	\$ 2,300	\$ (200)	-8%
2110 Printer/Copier Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2113 Equipment Lease Purchase	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
2120 Copier and Printer Lease	\$ 1,573	\$ 747	\$ 1,494	\$ 3,900	\$ 3,000	\$ 3,000	\$ -	0%
2210 Cleaning Supplies	\$ 330	\$ 66	\$ 132	\$ 500	\$ 500	\$ 500	\$ -	0%
2220 Fuel & Lubrication	\$ 5,948	\$ 3,364	\$ 6,728	\$ 5,700	\$ 6,200	\$ 6,000	\$ (200)	-3%
2240 Safety Material	\$ 85	\$ 395	\$ 790	\$ 300	\$ 200	\$ 200	\$ -	0%
2260 Uniforms	\$ 1,587	\$ 254	\$ 508	\$ 2,000	\$ 1,200	\$ 1,500	\$ 300	25%
2400 Small Tools & Equipment	\$ 205	\$ 763	\$ 1,526	\$ 250	\$ 200	\$ 500	\$ 300	150%
2500 Postal Machine Rental	\$ 916	\$ 489	\$ 978	\$ 700	\$ 700	\$ 700	\$ -	0%
3030 Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 5,100	\$ 5,000	\$ (100)	-2%
3110 Telephone	\$ 11,778	\$ 6,201	\$ 12,402	\$ 9,000	\$ 9,000	\$ 8,500	\$ (500)	-6%
3120 Radio	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
3130 Postage	\$ 19,459	\$ 12,923	\$ 25,846	\$ 22,000	\$ 25,000	\$ 25,500	\$ 500	2%
3210 Travel	\$ 75	\$ 1,727	\$ 3,454	\$ 2,000	\$ 1,500	\$ 1,500	\$ -	0%
3400 Printing	\$ 3,268	\$ 1,091	\$ 2,182	\$ 4,000	\$ 9,600	\$ 6,600	\$ (3,000)	-31%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3623 Utilities Purchased	\$ 2,550	\$ 530	\$ 1,060	\$ 20,000	\$ 20,000	\$ 10,500	\$ (9,500)	-48%
3630 Power Consumed	\$ -	\$ 4,468	\$ -	\$ -	\$ 2,000	\$ 10,190	\$ 8,190	410%
3720 Building & Ground Mainten	\$ 3,166	\$ 1,729	\$ 3,458	\$ 5,000	\$ 3,000	\$ 2,500	\$ (500)	-17%
3730 Equipment Maintenance/Se	\$ 4,362	\$ 3,588	\$ 7,176	\$ 10,000	\$ 6,000	\$ 6,000	\$ -	0%
3731 Software/Billing Services	\$ 18,490	\$ 1,741	\$ 3,482	\$ 94,000	\$ 84,800	\$ 40,000	\$ (44,800)	-53%
3768 Vehicle Repairs	\$ 82	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3769 Vehicle Tire Purchases/Rep	\$ 86	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3770 Vehicle Maintenance	\$ 35	\$ 258	\$ 516	\$ 500	\$ 500	\$ 500	\$ -	0%
4020 Employee Training	\$ 3,071	\$ 840	\$ 1,680	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
4040 Membership Dues	\$ 35	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
4050 Incidental Expenses	\$ 6,542	\$ 2,723	\$ 5,446	\$ 3,000	\$ 1,500	\$ 1,000	\$ (500)	-33%
4051 Medical Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4100 Refunds & Corrections	\$ 1,889	\$ 330	\$ 660	\$ 700	\$ 700	\$ 700	\$ -	0%
4105 Water Heater Maintenance	\$ -	\$ 1,183	\$ 2,366	\$ 2,400	\$ 2,400	\$ -	\$ (2,400)	-100%
<b>Total</b>	<b>\$ 87,800</b>	<b>\$ 47,167</b>	<b>\$ 85,398</b>	<b>\$ 195,250</b>	<b>\$ 191,400</b>	<b>\$ 138,990</b>	<b>\$ (52,410)</b>	<b>-27%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Dept. of Administrative Services: Utility Billing*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ (15,000)	-100%
5021 Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,833	\$ 2,833	0%
5044 Capital-Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ (12,167)	-81%

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 266,198	\$ 147,837	\$ 295,674	\$ 337,842	\$ 352,903	\$ 415,414	\$ 62,510	18%
Operational	\$ 87,800	\$ 47,167	\$ 85,398	\$ 195,250	\$ 191,400	\$ 138,990	\$ (52,410)	-27%
Capital	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 2,833	\$ (12,167)	-81%
<b>Total</b>	\$ 353,998	\$ 195,004	\$ 381,072	\$ 533,092	\$ 559,303	\$ 557,237	\$ (2,067)	0%



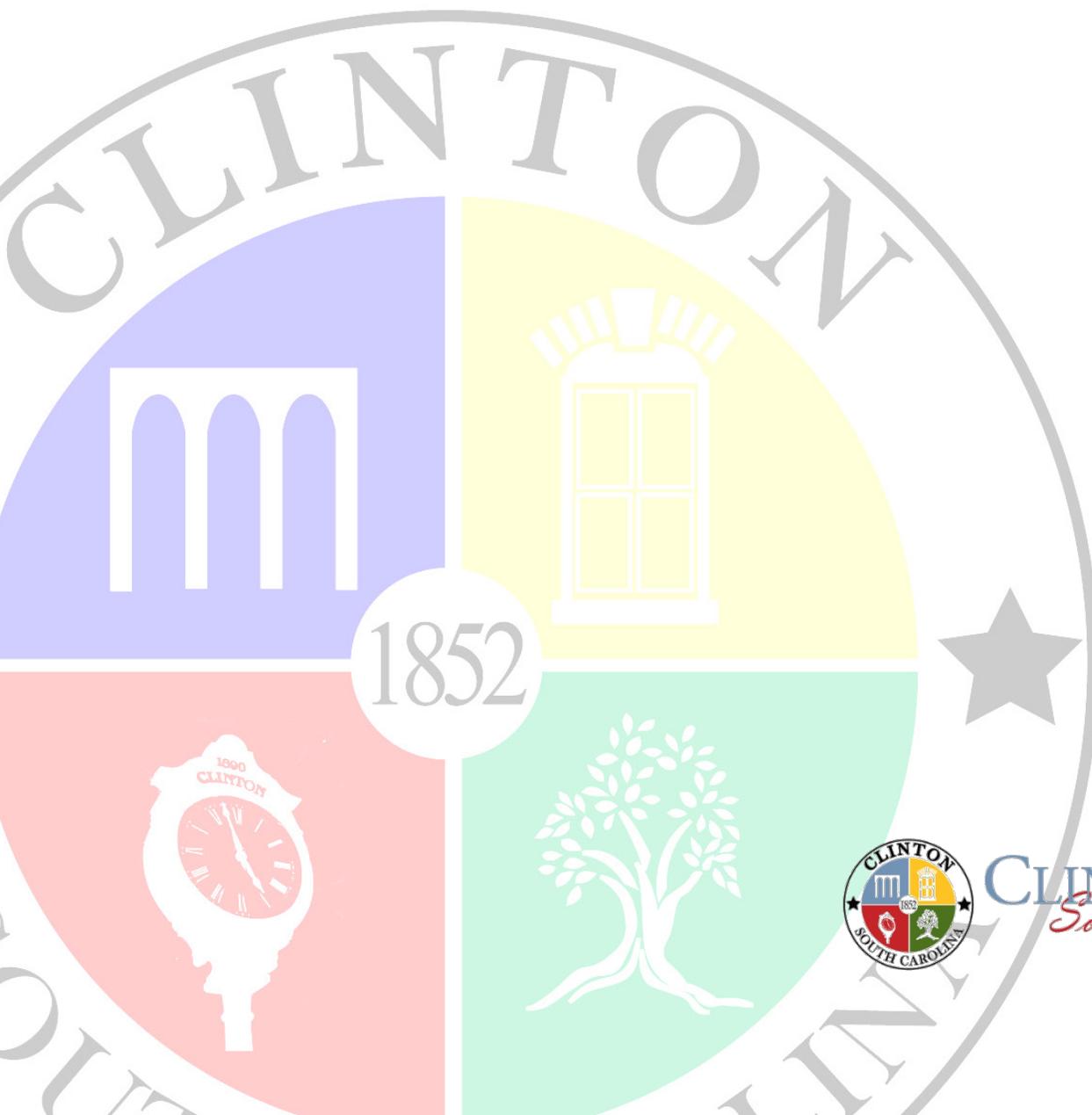
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CITY OF CLINTON, SOUTH CAROLINA

# Department of Public Works

*Sewer Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Sanitary Sewer Department is to provide customers with reliable and safe wastewater services in a cost-effective manner and to plan, design, and expand the wastewater system to support regional growth.

### Accomplishments

The Sanitary Sewer Department achieved during the budget year 2012-2013 the following:

- New sewer lift station installation at Horseshoe Lane.
- Conducted preventative maintenance on sewer lines.
- Maintained sewer right of ways by mowing two times per year.

### Goals and Objectives

The goals and objectives for Sanitary Sewer for Fiscal Year 2013-2014 are as follows:

- Complete FOG ordinance implementation.
- Reduce Infiltration & Inflow beginning with severe areas.
- Continue to Jet and T.V. line on a regular basis.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	3	3	3	3	3	3	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 123,826	\$ 57,753	\$ 115,506	\$ 143,032	\$ 149,367	\$ 152,705	\$ 3,338	2%
Operational	\$ 1,316,950	\$ 578,090	\$ 1,156,180	\$ 1,447,366	\$ 1,462,425	\$ 1,529,090	\$ 66,665	5%
Capital	\$ 11,343	\$ 7,593	\$ 15,186	\$ 37,021	\$ 47,152	\$ 31,037	\$ (16,115)	-34%
Debt	\$ 31,539	\$ -	\$ 38,700	\$ 38,700	\$ 31,539	\$ 6,167	\$ (25,372)	-80%
Transfer	\$ 164,752	\$ 144,600	\$ 154,295	\$ 154,295	\$ 145,857	\$ 142,367	\$ (3,490)	-2%
Overhead	\$ 46,352	\$ 23,176	\$ 46,352	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
<b>Total</b>	<b>\$ 1,694,762</b>	<b>\$ 811,212</b>	<b>\$ 1,526,219</b>	<b>\$ 1,859,172</b>	<b>\$ 1,875,098</b>	<b>\$ 1,900,124</b>	<b>\$ 25,026</b>	<b>1%</b>

The 2013 – 2014 Sanitary Sewer Budget has a total net increase of \$25,026 in expenditures from last year, primarily due to the decrease of \$25,000 in sewer maintenance costs and the reduction of debt payments for the sewer vacuum truck for \$31,739 and the increase in LCWSC treatment costs that reflects their six percent rate increase.

**Capital Requests**

The Sanitary Sewer Department requests a total of \$31,038 in capital expenditures in 2013/2014.

- Backhoe 72,500 financed over two and half years - \$31,038

**Debt Service**

The Sanitary Sewer Department has one no debt service.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Sanitary Sewer*

Sanitary Sewer - 710 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 76,780	\$ 36,710	\$ 73,420	\$ 93,216	\$ 95,264	\$ 96,318	\$ 1,054	1%
110 Overtime	\$ 8,013	\$ 5,029	\$ 10,058	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0%
400 Social Security	\$ 6,127	\$ 2,996	\$ 5,992	\$ 5,690	\$ 7,861	\$ 7,942	\$ 81	1%
500 SC Retirement	\$ 7,785	\$ 3,857	\$ 7,714	\$ 9,306	\$ 10,739	\$ 11,109	\$ 370	3%
1741 Group Health Insurance	\$ 20,112	\$ 6,631	\$ 13,262	\$ 22,776	\$ 22,777	\$ 24,148	\$ 1,371	6%
1750 Group Health Life-SC Ret.	\$ 306	\$ 127	\$ 254	\$ 151	\$ 154	\$ 156	\$ 2	1%
3520 Worker's Compensation	\$ 4,703	\$ 2,403	\$ 4,806	\$ 4,392	\$ 5,072	\$ 5,533	\$ 461	9%
<b>Total</b>	<b>\$ 123,826</b>	<b>\$ 57,753</b>	<b>\$ 115,506</b>	<b>\$ 143,032</b>	<b>\$ 149,367</b>	<b>\$ 152,705</b>	<b>\$ 3,338</b>	<b>2%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2010 Material Sales	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
2050 LCWSC Treatment	\$ 1,240,576	\$ 552,350	\$ 1,104,700	\$ 1,238,241	\$ 1,300,000	\$ 1,378,000	\$ 78,000	6%
2100 Office Supplies	\$ 30	\$ 42	\$ 84	\$ 100	\$ 100	\$ 100	\$ -	0%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
2210 Cleaning Supplies	\$ 69	\$ 5	\$ 10	\$ 400	\$ 400	\$ -	\$ (400)	-100%
2220 Fuel & Lubrication	\$ 13,447	\$ 7,689	\$ 15,378	\$ 11,000	\$ 13,000	\$ 13,000	\$ -	0%
2240 Safety Material	\$ 370	\$ 502	\$ 1,004	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
2260 Uniforms	\$ 982	\$ 555	\$ 1,110	\$ 1,825	\$ 1,825	\$ 1,500	\$ (325)	-18%
2400 Small Tools & Equipment	\$ 2,370	\$ 1,488	\$ 2,976	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3030 Professional Services - Eng	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3110 Telephone	\$ 1,864	\$ 254	\$ 508	\$ 1,300	\$ 2,000	\$ 2,000	\$ -	0%
3120 Radio	\$ 100	\$ 94	\$ 188	\$ 250	\$ 250	\$ 250	\$ -	0%
3130 Postage	\$ 89	\$ 15	\$ 30	\$ 100	\$ 100	\$ 100	\$ -	0%
3210 Travel	\$ 242	\$ -	\$ -	\$ 200	\$ 500	\$ 500	\$ -	0%
3300 Advertising	\$ -	\$ 23	\$ 46	\$ 150	\$ 150	\$ 150	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3620 Natural Gas	\$ 574	\$ -	\$ -	\$ 950	\$ 800	\$ 800	\$ -	0%
3630 Power Consumed	\$ 1,048	\$ 2,891	\$ 5,782	\$ 1,000	\$ 1,000	\$ 5,100	\$ 4,100	410%
3640 Water Consumed	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)	-100%
3650 Sewer Service - Intrafund T	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)	-100%
3720 Building & Ground Maintainer	\$ 29	\$ 3	\$ 6	\$ 500	\$ 500	\$ 500	\$ -	0%
3728 New Sewer Taps	\$ 347	\$ 191	\$ 382	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3630 Power Consumed	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ (500)	-100%
3768 Vehicle Repairs	\$ 20,101	\$ 1,541	\$ 3,082	\$ 3,000	\$ 3,000	\$ 13,000	\$ 10,000	333%
3769 Vehicle Tire Purchases/Rep	\$ 3,717	\$ 1,625	\$ 3,250	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3770 Vehicle Maintenance	\$ 1,969	\$ 409	\$ 818	\$ 3,000	\$ 3,000	\$ 5,640	\$ 2,640	88%
3771 Sanitary Sewer System Mai	\$ 9,612	\$ 4,597	\$ 9,194	\$ 150,000	\$ 100,000	\$ 75,000	\$ (25,000)	-25%
3773 ROW Clearing	\$ -	\$ 22	\$ 44	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
3780 Lift Station Maintenance	\$ 16,056	\$ 815	\$ 1,630	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
3810 Rent - City Hall	\$ 1,238	\$ 675	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	0%
4020 Employee Training	\$ -	\$ 120	\$ 240	\$ 300	\$ 300	\$ 1,000	\$ 700	233%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ (200)	-100%
4050 Incidental Expenses	\$ 120	\$ 1,144	\$ 2,288	\$ 300	\$ 600	\$ 250	\$ (350)	-58%
4051 Medical Expenses	\$ -	\$ 40	\$ 80	\$ 500	\$ 150	\$ 150	\$ -	0%
5016 Note Payment - Ditch Witcl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4072 Note Payment - Jet Vac (1)	\$ 31,539	\$ -	\$ 38,700	\$ 38,700	\$ 31,539	\$ -	\$ (31,539)	-100%
<b>Total</b>	<b>\$ 1,348,489</b>	<b>\$ 578,090</b>	<b>\$ 1,194,880</b>	<b>\$ 1,486,066</b>	<b>\$ 1,493,964</b>	<b>\$ 1,529,090</b>	<b>\$ 35,126</b>	<b>2%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Sanitary Sewer*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ 3,750	\$ -	\$ -	\$ 11,867	\$ 7,152	\$ 31,037	\$ 23,885	334%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 25,154	\$ 40,000	\$ -	\$ (40,000)	-100%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5052 Overhead Allocation	\$ 46,352	\$ 23,176	\$ 46,352	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
5053 Contribt to Gen. Fund	\$ 164,752	\$ 144,600	\$ 154,295	\$ 154,295	\$ 145,857	\$ 142,367	\$ (3,490)	-2%
5060 Capital - System	\$ 7,593	\$ 7,593	\$ 15,186	\$ -	\$ -	\$ -	\$ -	0%
5210 Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,167	\$ 6,167	0%
<b>Total</b>	<b>\$ 222,447</b>	<b>\$ 175,369</b>	<b>\$ 215,833</b>	<b>\$ 230,074</b>	<b>\$ 231,767</b>	<b>\$ 218,329</b>	<b>\$ (13,438)</b>	<b>-6%</b>
								0%

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 123,826	\$ 57,753	\$ 115,506	\$ 143,032	\$ 149,367	\$ 152,705	\$ 3,338	2%
Operational	\$ 1,316,950	\$ 578,090	\$ 1,156,180	\$ 1,447,366	\$ 1,462,425	\$ 1,529,090	\$ 66,665	5%
Capital	\$ 11,343	\$ 7,593	\$ 15,186	\$ 37,021	\$ 47,152	\$ 31,037	\$ (16,115)	-34%
Debt	\$ 31,539	\$ -	\$ 38,700	\$ 38,700	\$ 31,539	\$ 6,167	\$ (25,372)	-80%
Transfer	\$ 164,752	\$ 144,600	\$ 154,295	\$ 154,295	\$ 145,857	\$ 142,367	\$ (3,490)	-2%
Overhead	\$ 46,352	\$ 23,176	\$ 46,352	\$ 38,758	\$ 38,758	\$ 38,758	\$ -	0%
<b>Total</b>	<b>\$ 1,694,762</b>	<b>\$ 811,212</b>	<b>\$ 1,526,219</b>	<b>\$ 1,859,172</b>	<b>\$ 1,875,098</b>	<b>\$ 1,900,124</b>	<b>\$ 25,026</b>	<b>1%</b>



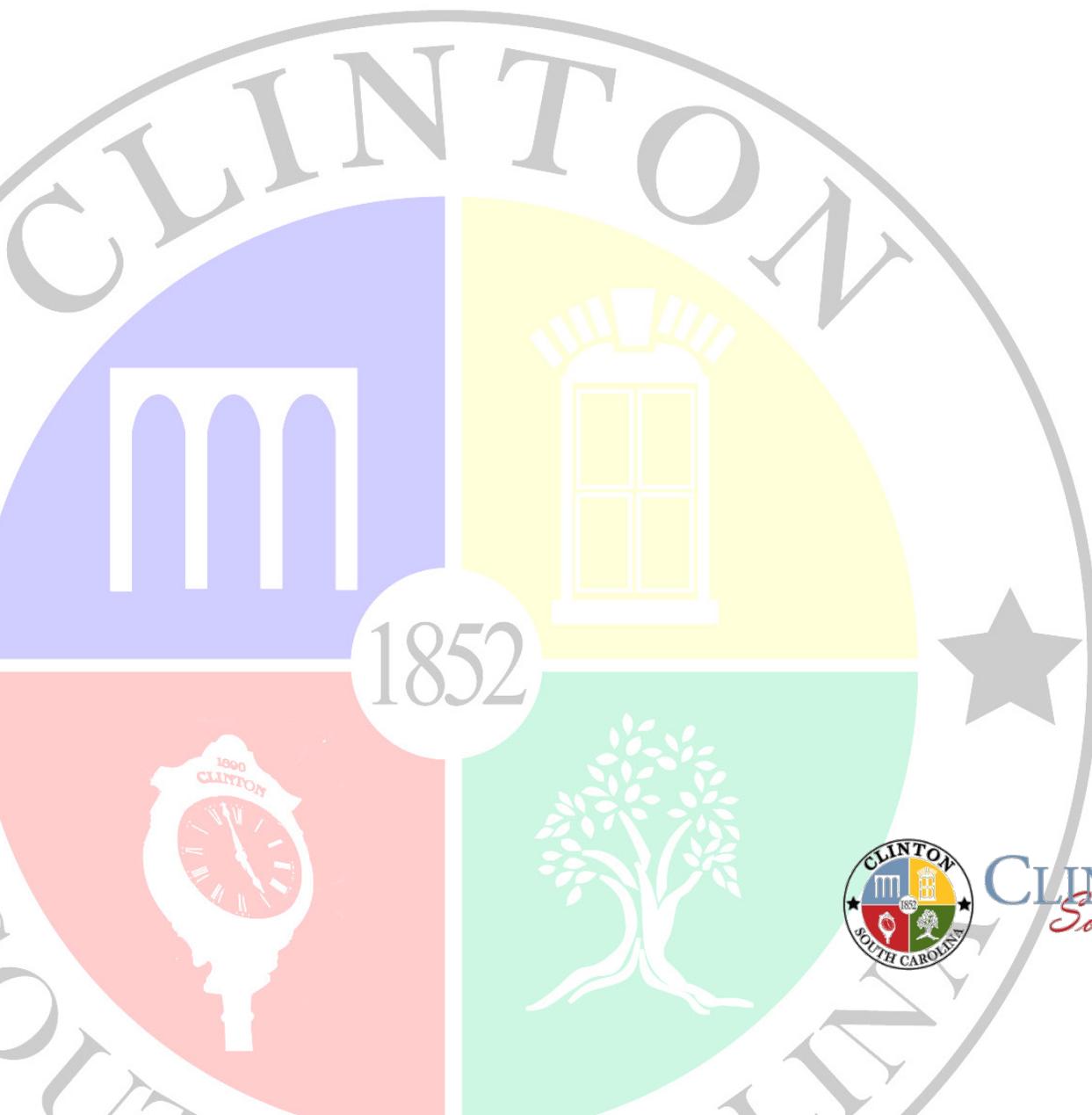
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CITY OF CLINTON, SOUTH CAROLINA

# Department of Public Works

*Storm Sewer Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Storm Sewer Division is to improve drainage throughout the City by performing improvement projects, routine maintenance and repair on the City's storm water drainage system.

### Accomplishments

The Storm Sewer Department had the following accomplishment during FY 2012-2013:

- Continued maintenance of storm water systems throughout the City.

### Goals and Objectives

The Storm Sewer Department goals and objectives are as follows:

- Develop a storm water plan to fund upgrades.
- Continue to require storm water best management practices.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	1	1	1	2	2	2	0
Part - Time	0	0	0	0	0	0	0
Total	1	1	1	2	2	2	0

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 112,671	\$ 56,539	\$ 113,079	\$ 97,433	\$ 101,164	\$ 103,269	\$ 2,106	2%
Operational	\$ 3,097	\$ 1,359	\$ 1,792	\$ 22,100	\$ 17,400	\$ 14,200	\$ (3,200)	-18%
Capital	\$ 5,950	\$ -	\$ 5,950	\$ 5,000	\$ 4,000	\$ -	\$ (4,000)	-100%
<b>Total</b>	<b>\$ 121,718</b>	<b>\$ 57,898</b>	<b>\$ 120,821</b>	<b>\$ 124,533</b>	<b>\$ 122,564</b>	<b>\$ 117,469</b>	<b>\$ (5,094)</b>	<b>-4%</b>

The 2013 – 2014 Storm Sewer budget has a total decrease of \$5,094 from last year's budget, primarily due to the reduction in the Capital Budget.

### Capital Requests

There are no capital requests in the Storm Sewer budget.

### Debt Service

There is currently no debt service in the Storm Sewer department.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Storm Sewer*

Storm Sewer - 715 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 82,054	\$ 42,011	\$ 84,022	\$ 66,568	\$ 67,430	\$ 68,580	\$ 1,150	2%
110 Overtime	\$ 1,107	\$ 442	\$ 884	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0%
400 Social Security	\$ 5,760	\$ 2,996	\$ 5,992	\$ 3,987	\$ 5,464	\$ 5,552	\$ 88	2%
500 SC Retirement	\$ 7,462	\$ 3,923	\$ 7,846	\$ 6,520	\$ 7,464	\$ 7,766	\$ 302	4%
1741 Group Health Insurance	\$ 12,742	\$ 5,374	\$ 10,749	\$ 13,174	\$ 13,175	\$ 13,660	\$ 485	4%
1750 Group Life-SC Ret.	\$ 268	\$ 121	\$ 242	\$ 106	\$ 107	\$ 109	\$ 2	2%
3520 Worker's Compensation	\$ 3,278	\$ 1,672	\$ 3,344	\$ 3,078	\$ 3,522	\$ 3,602	\$ 80	2%
<b>Total</b>	<b>\$ 112,671</b>	<b>\$ 56,539</b>	<b>\$ 113,079</b>	<b>\$ 97,433</b>	<b>\$ 101,164</b>	<b>\$ 103,269</b>	<b>\$ 2,106</b>	<b>2%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2010 Material Sales	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
2100 Office Supplies	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
2210 Cleaning Supplies	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
2220 Fuel & Lubrication	\$ 563	\$ 105	\$ 210	\$ 3,300	\$ 3,300	\$ 1,500	\$ (1,800)	-55%
2240 Safety Material	\$ 25	\$ 67	\$ 134	\$ 300	\$ 300	\$ 300	\$ -	0%
2260 Uniforms	\$ 594	\$ 338	\$ 676	\$ 600	\$ 600	\$ 600	\$ -	0%
2400 Small Tools & Equipmen	\$ -	\$ 10	\$ 20	\$ 250	\$ 250	\$ 250	\$ -	0%
3030 Professional Services - Er	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	0%
3110 Telephone	\$ 600	\$ 72	\$ 144	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
3120 Radio	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3130 Postage	\$ 56	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3210 Travel	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3620 Natural Gas	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ 125	\$ -	0%
3630 Power Consumed	\$ -	\$ 463	\$ -	\$ -	\$ 500	\$ 1,000	\$ 500	100%
3720 Building & Ground Maint	\$ 4	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3768 Vehicle Repairs	\$ 1,008	\$ 10	\$ 20	\$ 1,500	\$ 1,500	\$ 500	\$ (1,000)	-67%
3769 Vehicle Tire Purchases/Rt	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50%
3770 Vehicle Maintenance	\$ 128	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
3774 Storm Sewer Maintenance	\$ 11	\$ 266	\$ 532	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
3810 Rent - City Hall	\$ -	\$ -	\$ -	\$ 675	\$ 675	\$ 675	\$ -	0%
4020 Employee Training	\$ -	\$ -	\$ -	\$ 400	\$ 200	\$ 200	\$ -	0%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4050 Incidental Expenses	\$ 80	\$ -	\$ -	\$ 250	\$ 250	\$ 100	\$ (150)	-60%
4051 Medical Expenses	\$ 28	\$ 28	\$ 56	\$ 500	\$ 500	\$ 250	\$ (250)	-50%
4066 Note Payment - Backhoe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 3,097</b>	<b>\$ 1,359</b>	<b>\$ 1,792</b>	<b>\$ 22,100</b>	<b>\$ 17,400</b>	<b>\$ 14,200</b>	<b>\$ (3,200)</b>	<b>-18%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
5061 Capital - System	\$ 5,950	\$ -	\$ 5,950	\$ 5,000	\$ 4,000	\$ -	\$ (4,000)	-100%
5210 Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA
<b>Total</b>	<b>\$ 5,950</b>	<b>\$ -</b>	<b>\$ 5,950</b>	<b>\$ 5,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ (4,000)</b>	<b>NA</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Storm Sewer*

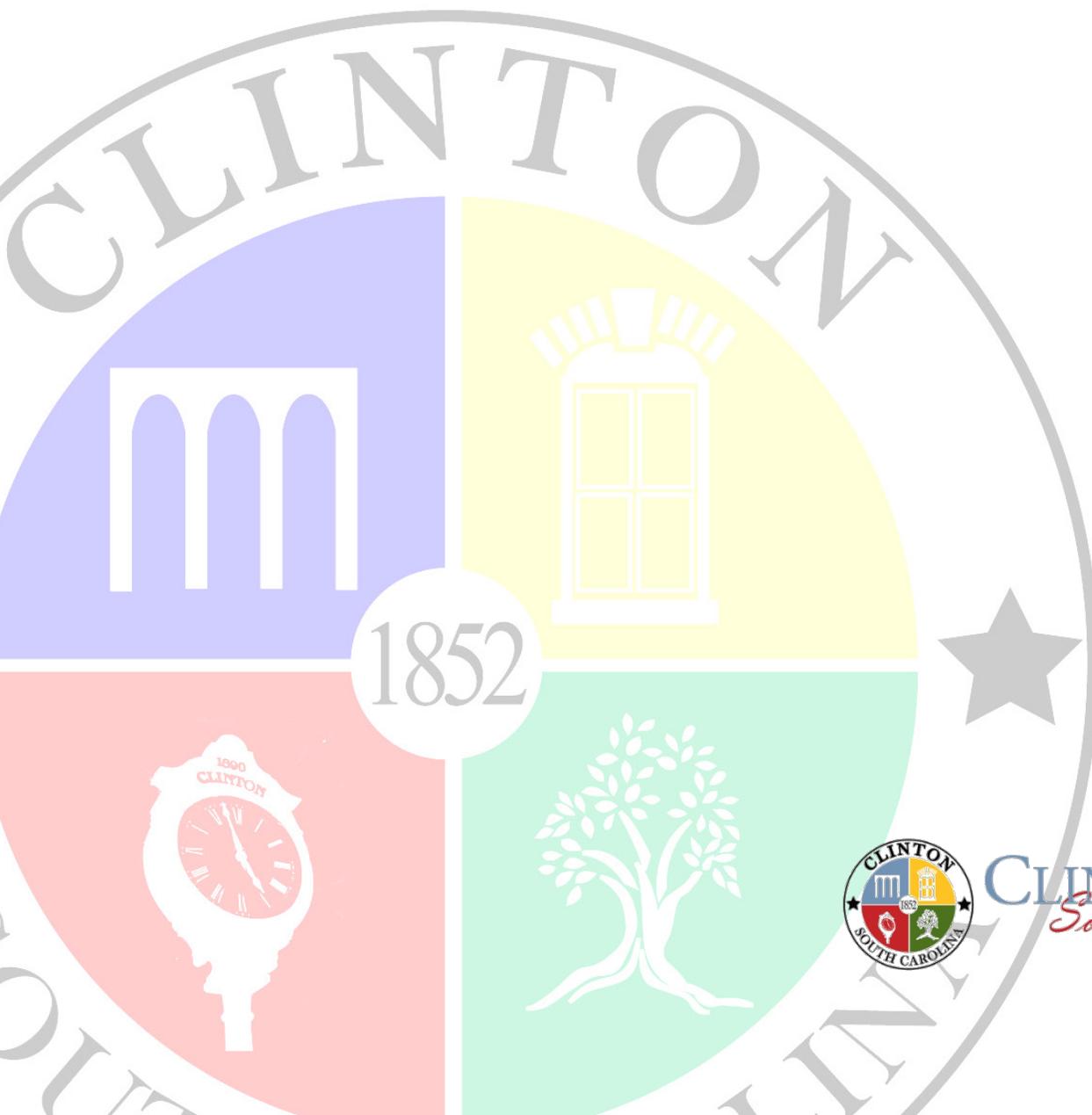
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 112,671	\$ 56,539	\$ 113,079	\$ 97,433	\$ 101,164	\$ 103,269	\$ 2,106	2%
Operational	\$ 3,097	\$ 1,359	\$ 1,792	\$ 22,100	\$ 17,400	\$ 14,200	\$ (3,200)	-18%
Capital	\$ 5,950	\$ -	\$ 5,950	\$ 5,000	\$ 4,000	\$ -	\$ (4,000)	-100%
<b>Total</b>	<b>\$ 121,718</b>	<b>\$ 57,898</b>	<b>\$ 120,821</b>	<b>\$ 124,533</b>	<b>\$ 122,564</b>	<b>\$ 117,469</b>	<b>\$ (5,094)</b>	<b>-4%</b>

CITY OF CLINTON, SOUTH CAROLINA

## Department of Public Works

*Electric Division*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The Electric Distribution Department’s mission is to provide the most reliable and efficient service of electrical power and street lighting with the best possible service and support to our customers.

**Accomplishments**

The Electric Department has the following accomplishments during the fiscal year 2013-2014:

- Whitten Center conversion allowed us to shut down Whitten Center substation
- Submitted 2<sup>nd</sup> RP3 application and received a score of 98
- Have avoided major outages and have an overall decrease from previous year

**Goals and Objectives**

The goals and objectives of the electric department are as follows:

- Need to pursue security cameras in substations and other critical areas in next fiscal year
- Need to be more aggressive in our ROW maintenance
- Frontage road project
- Continue capacitor installation
- Continue voltage conversion
- Explore possibility of acquiring the electrical system at Thornwell
- Continue system upgrades

**Personnel Analysis**

<b>Personnel</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 12-13 Requested Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>
Full - Time	10	9	9	9	9	9	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>

### **Budgetary Analysis**

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 12-13 Approved Budget	FY 12-13 Approved Budget	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 684,944	\$ 306,471	\$ 612,942	\$ 573,473	\$ 620,142	\$ 644,619	\$ 24,477	3.9%
Operational	\$ 10,499,211	\$ 5,751,690	\$ 11,503,379	\$ 11,473,700	\$ 12,136,328	\$ 12,693,374	\$ 557,046	4.6%
Capital	\$ 12,631	\$ 34,437	\$ 45,774	\$ 160,667	\$ 204,968	\$ 153,800	\$ (51,168)	-25.0%
Debt	\$ 251,440	\$ 214,720	\$ 428,955	\$ 152,633	\$ 464,962	\$ 463,166	\$ (1,796)	-0.4%
Transfer	\$ 1,002,241	\$ 879,650	\$ 1,012,977	\$ 1,012,977	\$ 1,266,285	\$ 1,271,784	\$ 5,499	0.4%
Overhead	\$ 281,975	\$ 140,987	\$ 281,974	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
<b>Total</b>	<b>\$ 12,732,442</b>	<b>\$ 7,327,955</b>	<b>\$ 13,886,001</b>	<b>\$ 13,670,797</b>	<b>\$ 14,990,032</b>	<b>\$ 15,524,091</b>	<b>\$ 534,058</b>	<b>3.6%</b>

The 2013 – 2014 Electric Distribution budget has a total increase of \$534,058 in operational expense from last year primarily due to the increase in power cost. Significant changes include the following line items.

#### **Additions**

- 2000: Purchased Power - \$355,276
- 6100: Depreciation - \$23,100
- 3630: Power Consumed - \$133,900
- 3771: System Maintenance - \$60,000
- 6100: Depreciation - \$21,000
- 4059: Generator Fuel - \$9,500

#### **Reductions**

- 5023: Capital Equipment (\$5,868)
- 5050: Capital Systems – (\$85,000)

### **Capital Requests**

The Electric Distribution Department requests \$153,800 in capital expenditures for the following:

- Vehicle – Bucket Truck – financed over 5 years - \$34,700
- Facility Improvements - \$25,000 to be used to conduct an Arc Flash Study and continue to install switched capacitors.
- Facility Improvements – \$50,000 to be used to upgrade generators to RICE standards.

### **Debt Service**

There is \$464,962 budgeted for debt service in the Electric Distribution Department:

- Note payment for 2011 ROW bucket truck - \$19,029. This is the second annual installment of a five year lease on this vehicle.
- Note payment for 40' WH utility bucket truck – \$24,575. These funds cover the FY 13-14 annual payment. There are two annual payments remaining on this vehicle lease.

- Note Payment for 55' WH Bucket Truck \$24,356. Only one payment remains for FY2014.
- Bond payment - \$395,206. This includes the 2012A, 2012B and 2011 bonds for the portion allocated to the Electric Department, \$116,273, \$157,818, \$121,115, respectively.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Electric Distribution*

Electric Distribution - 700	FY 13/14
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Salaries & Wages	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
100 Salaries	\$ 427,407	\$ 207,191	\$ 414,382	\$ 370,583	\$ 390,799	\$ 406,296	\$ 15,497	4%
110 Overtime	\$ 31,045	\$ 19,281	\$ 38,562	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0%
400 Social Security	\$ 33,591	\$ 16,493	\$ 32,986	\$ 23,198	\$ 32,956	\$ 34,142	\$ 1,186	3%
500 SC Retirement	\$ 42,445	\$ 20,916	\$ 41,832	\$ 37,934	\$ 45,880	\$ 47,754	\$ 1,874	4%
1741 Group Health Insurance	\$ 99,187	\$ 21,975	\$ 43,950	\$ 62,112	\$ 65,685	\$ 63,850	\$ (1,835)	-3%
1750 Group Health Life-SC Ret.	\$ 269	\$ 151	\$ 302	\$ 617	\$ 617	\$ 617	\$ -	0%
3520 Worker's Compensation	\$ 51,000	\$ 20,464	\$ 40,928	\$ 39,029	\$ 44,205	\$ 51,961	\$ 7,756	15%
<b>Total</b>	<b>\$ 684,944</b>	<b>\$ 306,471</b>	<b>\$ 612,942</b>	<b>\$ 573,473</b>	<b>\$ 620,142</b>	<b>\$ 644,619</b>	<b>\$ 24,477</b>	<b>4%</b>

Operational Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
2000 Purchased Power	\$ 10,162,278	\$ 5,330,688	\$ 10,661,376	\$ 11,098,920	\$ 11,842,548	\$ 12,197,824	\$ 355,276	3.0%
2010 Material Sales	\$ 2,426	\$ 5,863	\$ 11,726	\$ 2,700	\$ 2,000	\$ 2,000	\$ -	0.0%
2100 Office Supplies	\$ 359	\$ 117	\$ 234	\$ 750	\$ 300	\$ 300	\$ -	0.0%
2120 Printer/Copier Lease/Maint. Contr.	\$ 504	\$ 233	\$ 466	\$ 1,430	\$ 1,430	\$ 500	\$ (930)	-65.0%
2210 Cleaning Supplies	\$ 1,257	\$ 621	\$ 1,242	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)	-100.0%
2220 Fuel & Lubrication	\$ 18,858	\$ 12,805	\$ 25,610	\$ 20,500	\$ 22,000	\$ 26,000	\$ 4,000	18.2%
2240 Safety Material	\$ 12,921	\$ 5,173	\$ 10,346	\$ 14,000	\$ 14,000	\$ 14,000	\$ -	0.0%
2250 Street Light Maintenance	\$ 18,707	\$ 10,584	\$ 21,168	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	0.0%
2260 Uniforms	\$ 4,990	\$ 2,954	\$ 5,908	\$ 11,000	\$ 11,000	\$ 10,000	\$ (1,000)	-9.1%
2400 Small Tools & Equipment	\$ 6,460	\$ 11,469	\$ 22,938	\$ 20,000	\$ 15,000	\$ 15,000	\$ -	0.0%
3000 Professional Services - Agent	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	0.0%
3030 Professional Services - Engineers	\$ 27,955	\$ 30,693	\$ 61,386	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
3110 Telephone	\$ 6,128	\$ 2,109	\$ 4,218	\$ 4,000	\$ 5,000	\$ 5,000	\$ -	0.0%
3120 Radio	\$ 735	\$ 104	\$ 208	\$ 800	\$ 800	\$ 800	\$ -	0.0%
3130 Postage	\$ 348	\$ 197	\$ 394	\$ 300	\$ 300	\$ 300	\$ -	0.0%
3210 Travel	\$ 3,086	\$ 2,188	\$ 4,376	\$ 1,500	\$ 1,500	\$ 3,500	\$ 2,000	133.3%
3300 Advertising	\$ 447	\$ 23	\$ 46	\$ 200	\$ 200	\$ 200	\$ -	0.0%
3400 Printing	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	\$ -	0.0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3620 Natural Gas	\$ 951	\$ 128	\$ 256	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
3630 Power Consumed	\$ 9,391	\$ 64,170	\$ 128,340	\$ 8,100	\$ 8,100	\$ 142,000	\$ 133,900	1653.1%
3640 Water Consumed	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)	-100.0%
3650 Sewer Service - Intrafund Transfer	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)	-100.0%
3655 Railroad Lease	\$ 2	\$ 2	\$ 4	\$ 4,000	\$ 4,000	\$ 2,000	\$ (2,000)	-50.0%
3720 Building & Ground Maintenance	\$ 430	\$ 115	\$ 230	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
3725 New Electrical Connections	\$ 10,230	\$ 9,848	\$ 19,696	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
3726 New Rental Light Connections	\$ 12,914	\$ 2,280	\$ 4,560	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.0%
3768 Vehicle Repairs	\$ 31,711	\$ 14,971	\$ 29,942	\$ 50,000	\$ 30,000	\$ 30,000	\$ -	0.0%
3769 Vehicle Tire Purchases/Repairs	\$ 2,200	\$ 911	\$ 1,822	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Electric Distribution*

3770 Vehicle Maintenance	\$ 6,503	\$ 4,549	\$ 9,098	\$ 2,500	\$ 2,500	\$ 5,000	\$ 2,500	100.0%
3771 Electrical System Maintenance	\$ 137,325	\$ 203,563	\$ 407,126	\$ 150,000	\$ 100,000	\$ 160,000	\$ 60,000	60.0%
PCB Sampling - Transformers (EP)	\$ -	\$ -	\$ -	\$ 10,000	\$ 2,000	\$ -	\$ (2,000)	-100.0%
3810 Rent - City Hall	\$ 1,238	\$ 675	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	0.0%
4020 Employee Training	\$ 5,568	\$ 4,236	\$ 8,472	\$ 9,000	\$ 9,000	\$ 8,000	\$ (1,000)	-11.1%
4040 Membership Dues	\$ -	\$ 500	\$ 1,000	\$ 1,450	\$ 1,450	\$ 500	\$ (950)	-65.5%
4050 Incidental Expenses	\$ -	\$ 624	\$ 1,248	\$ 1,500	\$ 1,500	\$ 250	\$ (1,250)	-83.3%
4051 Medical Expenses	\$ 707	\$ 322	\$ 644	\$ 750	\$ 750	\$ 750	\$ -	0.0%
4059 Generator Fuel	\$ 6,202	\$ 13,180	\$ 26,359	\$ 8,000	\$ 8,000	\$ 17,500	\$ 9,500	118.8%
4060 Generator Maintenance	\$ 4,380	\$ 14,795	\$ 29,590	\$ 3,000	\$ 3,000	\$ 5,000	\$ 2,000	66.7%
4076 Nte Pymnt - ROW BktTrck11 (4)	\$ 19,029	\$ -	\$ 23,871	\$ 19,029	\$ 19,029	\$ 19,029	\$ -	0.0%
Nte Pymnt - ROW BktTrck12(5)	\$ -	\$ -	\$ -	\$ -	\$ 24,500	\$ 24,575	\$ 75	0.3%
Pubic Power Week					\$ 1,500	\$ 1,500	\$ -	0.0%
5010 Nte Pymnt - Altec Bucket Truck2)	\$ 24,576	\$ 24,356	\$ 24,356	\$ 24,356	\$ 24,356	\$ 24,356	\$ -	0.0%
<b>Total</b>	<b>\$ 10,542,816</b>	<b>\$ 5,776,046</b>	<b>\$ 11,551,606</b>	<b>\$ 11,517,085</b>	<b>\$ 12,204,213</b>	<b>\$ 12,761,334</b>	<b>\$ 557,121</b>	<b>4.4%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ 3,750	\$ 9,395	\$ 18,790	\$ 11,367	\$ 5,868	\$ -	\$ (5,868)	-100.0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ 34,300	\$ 26,000	\$ 34,700	\$ 8,700	33.5%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	0.0%
5050 Capital - System	\$ 8,881	\$ 13,492	\$ 26,984	\$ 65,000	\$ 150,000	\$ 75,000	\$ (75,000)	-50.0%
6100 Depreciation	\$ -	\$ 11,550	\$ -	\$ -	\$ 23,100	\$ 44,100	\$ 21,000	90.9%
5052 Overhead Allocation	\$ 281,975	\$ 140,987	\$ 281,974	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
5053 Contributions to General Fund	\$ 1,002,241	\$ 879,650	\$ 1,012,977	\$ 1,012,977	\$ 1,266,285	\$ 1,271,784	\$ 5,499	0.4%
5210 Bond Payment11 & 12	\$ 207,835	\$ 190,364	\$ 380,728	\$ 109,248	\$ 397,077	\$ 395,206	\$ (1,871)	-0.5%
<b>Total</b>	<b>\$ 1,504,682</b>	<b>\$ 1,245,438</b>	<b>\$ 1,721,453</b>	<b>\$ 1,580,239</b>	<b>\$ 2,165,677</b>	<b>\$ 2,118,137</b>	<b>\$ (47,540)</b>	<b>-2.2%</b>

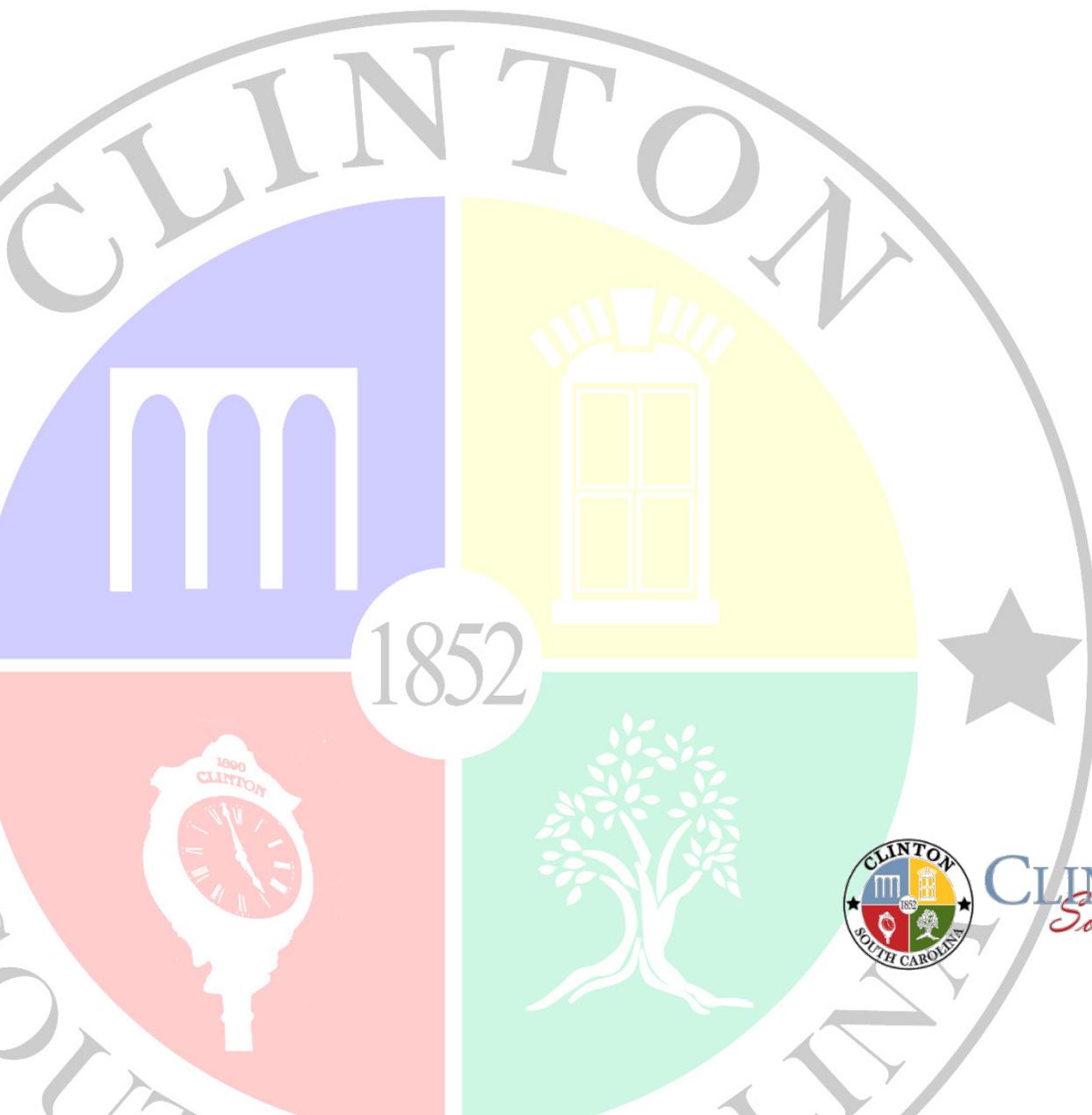
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 12-13 Approved Budget	FY 12-13 Approved Budget	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 684,944	\$ 306,471	\$ 612,942	\$ 573,473	\$ 620,142	\$ 644,619	\$ 24,477	3.9%
Operational	\$ 10,499,211	\$ 5,751,690	\$ 11,503,379	\$ 11,473,700	\$ 12,136,328	\$ 12,693,374	\$ 557,046	4.6%
Capital	\$ 12,631	\$ 34,437	\$ 45,774	\$ 160,667	\$ 204,968	\$ 153,800	\$ (51,168)	-25.0%
Debt	\$ 251,440	\$ 214,720	\$ 428,955	\$ 152,633	\$ 464,962	\$ 463,166	\$ (1,796)	-0.4%
Transfer	\$ 1,002,241	\$ 879,650	\$ 1,012,977	\$ 1,012,977	\$ 1,266,285	\$ 1,271,784	\$ 5,499	0.4%
Overhead	\$ 281,975	\$ 140,987	\$ 281,974	\$ 297,347	\$ 297,347	\$ 297,347	\$ -	0.0%
<b>Total</b>	<b>\$ 12,732,442</b>	<b>\$ 7,327,955</b>	<b>\$ 13,886,001</b>	<b>\$ 13,670,797</b>	<b>\$ 14,990,032</b>	<b>\$ 15,524,091</b>	<b>\$ 534,058</b>	<b>3.6%</b>

CITY OF CLINTON, SOUTH CAROLINA

# Department of Public Works

*Water Distribution*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The mission of the Water Distribution Department is to effectively repair, replace, and expand the City’s water system to allow an adequate, uninterrupted supply of safe water for domestic, industrial, and fire protection needs of the community.

**Accomplishments**

The Water Distribution Department accomplished the following during 2012-2013:

- Continued large meter change out program -have changed four to date.
- Continued to replace galvanized water mains - have replaced 1500 ft of 2” water line on Pine, Poplar, Spruce in College View.
- Completed Lydia Mill water line upgrade.
- All Elevated Water tanks cleaned and painted.
- Awarded \$500k grant for Clinton Mills water line upgrade.

**Goals and Objectives**

The Water Distribution Department goals and objectives are as follows:

- Continue large meter change out program.
- Continue replacing galvanized water mains.
- Duncan Creek – continue to pursue storage in Reservoir
- Conduct detailed survey for F.H. replacement
- Install 12” water line along frontage road
- Repair Gastley Drive water main
- Repair Skyland Drive water main
- Repair Edgewood water main

**Personnel Analysis**

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 12-13 Requested Budget	FY 12-13 Requested Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	0	5	5	3	3	3	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### **Budgetary Analysis**

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 129,209	\$ 71,228	\$ 142,456	\$ 145,721	\$ 151,289	\$ 150,632	\$ (658)	0%
Operational	\$ 168,898	\$ 92,763	\$ 185,526	\$ 113,266	\$ 160,266	\$ 193,766	\$ 33,500	21%
Capital	\$ -	\$ 17,962	\$ 25,250	\$ 101,199	\$ 51,500	\$ 121,000	\$ 69,500	135%
Debt	\$ 291,479	\$ 129,864	\$ 246,697	\$ 458,078	\$ 164,795	\$ 121,115	\$ (43,680)	-27%
Transfer	\$ 205,940	\$ 180,750	\$ 205,661	\$ 205,661	\$ 196,018	\$ 168,112	\$ (27,906)	-14%
Overhead	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
<b>Total</b>	<b>\$ 853,466</b>	<b>\$ 521,537</b>	<b>\$ 863,530</b>	<b>\$ 1,074,086</b>	<b>\$ 774,029</b>	<b>\$ 804,786</b>	<b>\$ 30,756</b>	<b>4%</b>

The 2013-2014 Water Distribution budget has a total decrease of \$30,756 from the previous year due to the reallocation of the transfer to General Fund which is based upon a percentage of revenue. Significant changes include the following line items:

#### **Additions**

- 3030: Professional services for Water Rate Study - \$24,000.
- 3771: Water System Maintenance - \$5,000.
- 5023: Capital Equipment – \$17,500
- 5070: Capital Extensions - \$52,000

#### **Reductions**

- 5052: Contributions to General Fund –(\$27,908)
- 5030: 2008 Bonds(Dunkin Donuts Bonds) – (\$43,287)

### **Capital Requests**

The Water Distribution Department is requesting a total of \$121,000 in capital requests:

- Equipment: Small Trencher- \$11,000
- Equipment: Ross Altitude Valve - \$10,000
- Capital Extensions - \$100,000

### **Debt Service**

The Water Distribution Department has \$121,115 allocated for debt service.

- 2012 Construction Bond – 121,115



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Water Distribution*

Water Distribution - 720 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 84,743	\$ 43,097	\$ 86,194	\$ 100,042	\$ 101,289	\$ 102,939	\$ 1,650	2%
110 Overtime	\$ 12,032	\$ 8,465	\$ 16,930	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
400 Social Security	\$ 6,797	\$ 3,713	\$ 7,426	\$ 5,991	\$ 8,208	\$ 8,334	\$ 126	2%
500 SC Retirement	\$ 8,900	\$ 4,764	\$ 9,528	\$ 9,798	\$ 11,212	\$ 11,656	\$ 445	4%
1741 Group Health Insurance	\$ 11,534	\$ 8,550	\$ 17,100	\$ 19,104	\$ 19,105	\$ 15,732	\$ (3,373)	-18%
1750 Group Life-SC Ret.	\$ 269	\$ 121	\$ 242	\$ 159	\$ 161	\$ 163	\$ 2	2%
3520 Worker's Compensation	\$ 4,934	\$ 2,518	\$ 5,036	\$ 4,626	\$ 5,315	\$ 5,807	\$ 492	9%
<b>Total</b>	<b>\$ 129,209</b>	<b>\$ 71,228</b>	<b>\$ 142,456</b>	<b>\$ 145,721</b>	<b>\$ 151,289</b>	<b>\$ 150,632</b>	<b>\$ (658)</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2010 Material Sales	\$ 686	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
2100 Office Supplies	\$ 115	\$ 30	\$ 60	\$ 250	\$ 250	\$ 250	\$ -	0%
2120 Printer/Copier Lease/Maint.	\$ 504	\$ 232	\$ 464	\$ 1,430	\$ 1,430	\$ 1,430	\$ -	0%
2190 Chemicals	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
2210 Cleaning Supplies	\$ 1,257	\$ 579	\$ 1,158	\$ 600	\$ 600	\$ 600	\$ -	0%
2220 Fuel & Lubrication	\$ 6,629	\$ 3,811	\$ 7,622	\$ 6,750	\$ 8,000	\$ 8,000	\$ -	0%
2240 Safety Material	\$ 833	\$ 806	\$ 1,612	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
2260 Uniforms	\$ 1,300	\$ 1,062	\$ 2,124	\$ 2,186	\$ 2,186	\$ 2,186	\$ -	0%
2400 Small Tools & Equipment	\$ 6,360	\$ 2,855	\$ 5,710	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0%
3030 Profess. Services - Engineers	\$ -	\$ 8,750	\$ 17,500	\$ 1,500	\$ 36,500	\$ 60,500	\$ 24,000	66%
3110 Telephone	\$ 3,390	\$ 985	\$ 1,970	\$ 2,500	\$ 4,000	\$ 4,000	\$ -	0%
3120 Radio	\$ 95	\$ 837	\$ 1,674	\$ 200	\$ 200	\$ 200	\$ -	0%
3130 Postage	\$ 133	\$ 34	\$ 68	\$ 100	\$ 150	\$ 150	\$ -	0%
3210 Travel	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3300 Advertising	\$ -	\$ 52	\$ 104	\$ 100	\$ 100	\$ 100	\$ -	0%
3400 Printing	\$ 43	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3540 Unemployment Claims	\$ 669	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
3620 Natural Gas	\$ 1,091	\$ 632	\$ 1,264	\$ 950	\$ 800	\$ 1,000	\$ 200	25%
3630 Power Consumed	\$ 458	\$ 719	\$ 1,438	\$ 500	\$ 550	\$ 1,200	\$ 650	118%
3640 Water Consumed	\$ 459	\$ 251	\$ 502	\$ 500	\$ 500	\$ 500	\$ -	0%
3650 Sewer Service	\$ 459	\$ 251	\$ 502	\$ 500	\$ 500	\$ 500	\$ -	0%
3655 Railroad Lease	\$ 1,182	\$ 200	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3720 Building & Ground Maintenan	\$ 422	\$ 30	\$ 60	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3728 New Taps	\$ 10,360	\$ 4,136	\$ 8,272	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
3768 Vehicle Repairs	\$ 3,263	\$ 104	\$ 208	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3769 Vehicle Tire Purchases/Repai	\$ 2,059	\$ 4,651	\$ 9,302	\$ 1,500	\$ 1,500	\$ 5,000	\$ 3,500	233%
3770 Vehicle Maintenance	\$ 1,665	\$ 790	\$ 1,580	\$ 300	\$ 300	\$ 1,500	\$ 1,200	400%
3771 Water System Maintenance	\$ 117,744	\$ 59,687	\$ 119,374	\$ 60,000	\$ 70,000	\$ 75,000	\$ 5,000	7%
3773 ROW Clearing	\$ -	\$ 22	\$ 44	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
4020 Employee Training	\$ 111	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
4040 Membership Dues	\$ -	\$ -	\$ -	\$ 1,000	\$ 300	\$ -	\$ (300)	-100%
4050 Incidental Expenses	\$ 7,308	\$ 1,257	\$ 2,514	\$ 1,000	\$ 1,000	\$ 250	\$ (750)	-75%
4051 Medical Expenses	\$ 303	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0%
5016 Note Payment - Ditch Witch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4066 Note Payment - Backhoe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 168,898</b>	<b>\$ 92,763</b>	<b>\$ 185,526</b>	<b>\$ 113,266</b>	<b>\$ 160,266</b>	<b>\$ 193,766</b>	<b>\$ 33,500</b>	<b>21%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Water Distribution*

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ 11,867	\$ 3,500	\$ 21,000	\$ 17,500	500%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facilities	\$ -	\$ 17,962	\$ 25,250	\$ -	\$ -	\$ -	\$ -	0%
5049 Bnd Pymnt - Industrial park w	\$ 244,585	\$ 101,705	\$ 203,410	\$ 250,000	\$ -	\$ -	\$ -	0%
5050 Bnd Pymnt - Dunk Donuts L	\$ 46,894	\$ 18,036	\$ 43,287	\$ 43,287	\$ 43,287	\$ -	\$ (43,287)	-100%
5052 Overhead Allocation	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
5053 Contribt to General Fund	\$ 205,940	\$ 180,750	\$ 205,661	\$ 205,661	\$ 196,018	\$ 168,112	\$ (27,906)	-14%
5070 Capital - Extensions	\$ -	\$ -	\$ -	\$ 89,332	\$ 48,000	\$ 100,000	\$ 52,000	108%
5054 Bond Payment - 2011 Const	\$ -	\$ 10,123	\$ -	\$ 164,791	\$ 121,508	\$ 121,115	\$ (393)	0%
<b>Total</b>	<b>\$ 555,359</b>	<b>\$ 357,546</b>	<b>\$ 535,548</b>	<b>\$ 815,099</b>	<b>\$ 462,474</b>	<b>\$ 460,388</b>	<b>\$ (2,086)</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 129,209	\$ 71,228	\$ 142,456	\$ 145,721	\$ 151,289	\$ 150,632	\$ (658)	0%
Operational	\$ 168,898	\$ 92,763	\$ 185,526	\$ 113,266	\$ 160,266	\$ 193,766	\$ 33,500	21%
Capital	\$ -	\$ 17,962	\$ 25,250	\$ 101,199	\$ 51,500	\$ 121,000	\$ 69,500	135%
Debt	\$ 291,479	\$ 129,864	\$ 246,697	\$ 458,078	\$ 164,795	\$ 121,115	\$ (43,680)	-27%
Transfer	\$ 205,940	\$ 180,750	\$ 205,661	\$ 205,661	\$ 196,018	\$ 168,112	\$ (27,906)	-14%
Overhead	\$ 57,940	\$ 28,970	\$ 57,940	\$ 50,161	\$ 50,161	\$ 50,161	\$ -	0%
<b>Total</b>	<b>\$ 853,466</b>	<b>\$ 521,537</b>	<b>\$ 863,530</b>	<b>\$ 1,074,086</b>	<b>\$ 774,029</b>	<b>\$ 804,786</b>	<b>\$ 30,756</b>	<b>4%</b>



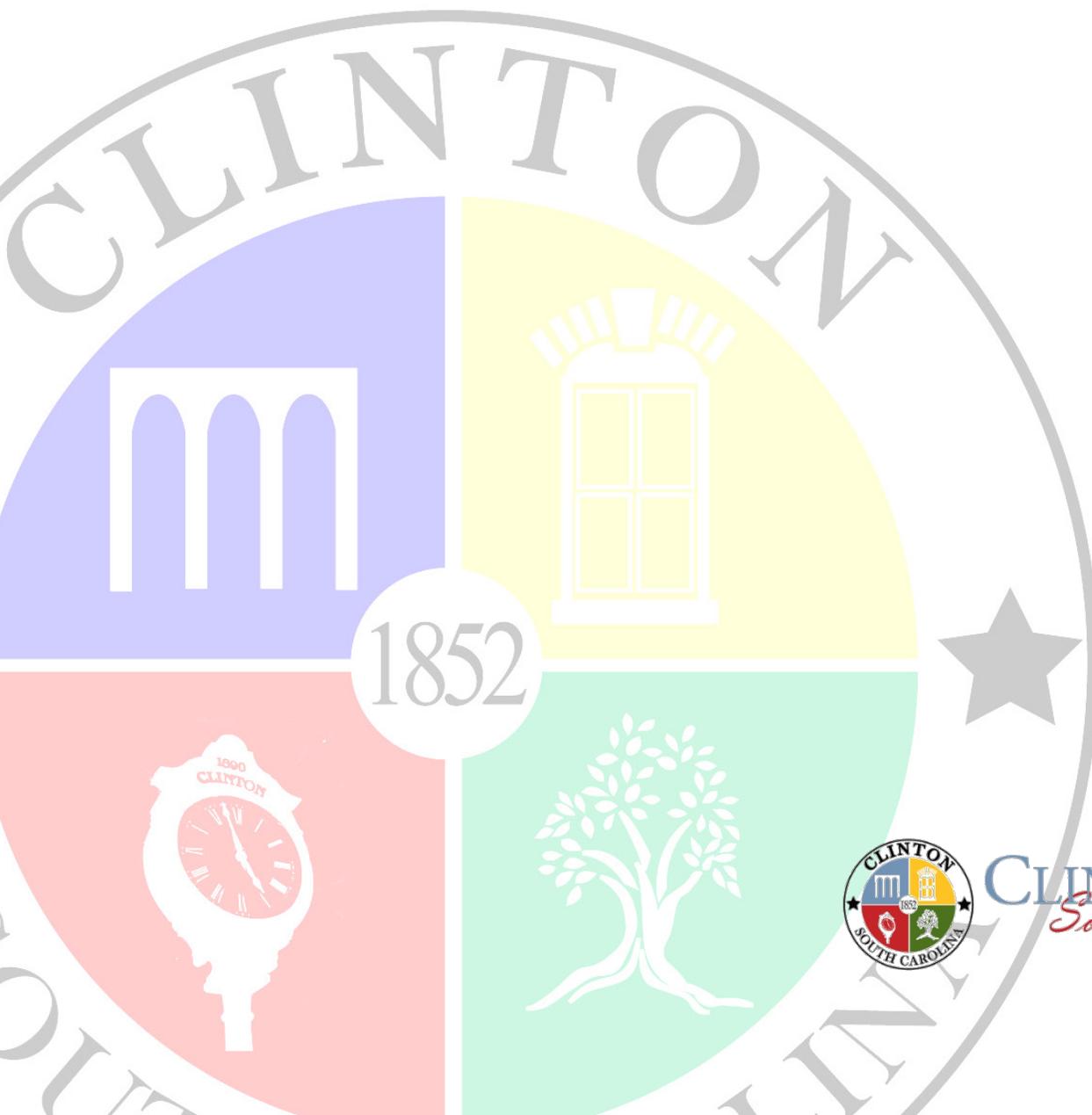
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CITY OF CLINTON, SOUTH CAROLINA

## Department of Public Works

*Water Treatment and Filtration*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

### Mission

The mission of the Water Filtration Department is to provide residents and customers with an adequate, high quality supply of drinking water through the effective operation of the Water Filter Plant.

### Accomplishments

The Water Filtration Department achieved the following during the Fiscal Year 2013-2014:

- Had a satisfactory sanitary survey from DHEC.
- Awarded AWOP recognition for drinking water.

### Goals and Objectives

The Water Filtration Department has the following goals for Fiscal Year 2013-2014:

- Move forward with expansion of Duncan Creek reservoir storage.
- Evaluate the possibility of changing coagulants.

### Personnel Analysis

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	7	5	6	7	7	7	0
Part - Time	2	2	2	2	2	2	0
<b>Total</b>	<b>9</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>

### Budgetary Analysis

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 396,830	\$ 173,948	\$ 337,492	\$ 418,388	\$ 441,368	\$ 382,386	\$ (58,982)	-13%
Operational	\$ 572,293	\$ 388,901	\$ 777,803	\$ 609,145	\$ 671,225	\$ 578,025	\$ (93,200)	-14%
Capital	\$ 50,327	\$ 2,467	\$ 47,473	\$ 91,500	\$ 16,000	\$ 106,700	\$ 90,700	567%
Debt	\$ 504,141	\$ 184,187	\$ 368,374	\$ 419,787	\$ 419,910	\$ 429,121	\$ 9,211	2%
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Overhead	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 1,523,591</b>	<b>\$ 749,503</b>	<b>\$ 1,531,142</b>	<b>\$ 1,538,820</b>	<b>\$ 1,548,503</b>	<b>\$ 1,496,232</b>	<b>\$ (52,271)</b>	<b>-3%</b>

The 2012 – 2013 Water Filtration Budget has a total decrease of \$52,271 due to various increases and decreases in expenditures. Significant changes include the following line items.

**Additions**

- 5044: Capital Facilities – \$99,000
- 2280: Water Treatment – \$40,000
- Salaries and Wages - \$58,982

**Reductions**

- 5024: Capital Equipment – (\$8,300)
- 3630: Power Consumed – (\$74,000)
- 3000: Professional Srvces- (\$30,500)
- 4059: Generator Fuel – (\$9,500)

**Capital Requests**

The Water Filtration Department has a total capital expenditure request of \$104,000.

- Equipment – Flashmix Gear Drive \$1,700
- Equipment – Pump \$3,300
- Facilities – \$99,000
  - WTP Roof Replacement - \$39,000
  - Clear Well Cleaning - \$60,000

**Debt Service**

The Water Filtration Department has \$429,121 budgeted for payment of the 2012 Bond Issuances.

**Depreciation**

The Water Filtration Department has \$2,700 budgeted for depreciation on capital equipment purchased in 2011-2012.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**

*Department of Public Works: Water Filtration & Treatment*

Water Filtration - 730 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 290,248	\$ 128,896	\$ 257,792	\$ 315,687	\$ 321,130	\$ 271,686	\$ (49,444)	-15%
110 Overtime	\$ 7,865	\$ 3,908	\$ 7,816	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
400 Social Security	\$ 22,294	\$ 9,903	\$ 19,806	\$ 18,232	\$ 25,102	\$ 21,319	\$ (3,782)	-15%
500 SC Retirement	\$ 27,211	\$ 12,240	\$ 24,480	\$ 29,816	\$ 34,290	\$ 29,819	\$ (4,470)	-13%
1741 Group Health Insur	\$ 33,966	\$ 11,164	\$ 11,924	\$ 33,607	\$ 37,180	\$ 37,809	\$ 629	2%
1750 Group Life-SC Ret.	\$ 336	\$ 157	\$ 314	\$ 484	\$ 492	\$ 418	\$ (74)	-15%
3520 Worker's Compensa	\$ 14,910	\$ 7,680	\$ 15,360	\$ 13,562	\$ 16,174	\$ 14,334	\$ (1,840)	-11%
<b>Total</b>	<b>\$ 396,830</b>	<b>\$ 173,948</b>	<b>\$ 337,492</b>	<b>\$ 418,388</b>	<b>\$ 441,368</b>	<b>\$ 382,386</b>	<b>\$ (58,982)</b>	<b>-13%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 300	\$ 139	\$ 278	\$ 500	\$ 500	\$ 500	\$ -	0%
2110 Office Equip Maint	\$ 816	\$ 370	\$ 740	\$ 775	\$ 775	\$ 775	\$ -	0%
2210 Cleaning Supplies	\$ 643	\$ 235	\$ 470	\$ 500	\$ 500	\$ 500	\$ -	0%
2220 Fuel & Lubrication	\$ 888	\$ 852	\$ 1,704	\$ 1,000	\$ 1,000	\$ 1,800	\$ 800	80%
2240 Safety Material	\$ 1,033	\$ 919	\$ 1,838	\$ 700	\$ 700	\$ 1,800	\$ 1,100	157%
2280 Uniforms	\$ 1,645	\$ 1,589	\$ 3,178	\$ 2,600	\$ 2,600	\$ 2,600	\$ -	0%
2271 Lab Chemicals	\$ 34,272	\$ 13,628	\$ 27,256	\$ 27,500	\$ 30,250	\$ 30,250	\$ -	0%
2280 Water Treatment C	\$ 102,433	\$ 78,606	\$ 157,212	\$ 140,000	\$ 120,000	\$ 160,000	\$ 40,000	33%
2281 Sludge Disposal	\$ 2,881	\$ 1,548	\$ 3,096	\$ 20,000	\$ 20,000	\$ 17,000	\$ (3,000)	-15%
2400 Small Tools Equip.	\$ 457	\$ 246	\$ 492	\$ 1,000	\$ 500	\$ 500	\$ -	0%
3000 Professional Services	\$ 32,772	\$ -	\$ -	\$ 30,500	\$ 30,500	\$ -	\$ (30,500)	-100%
3029 Lab Testing	\$ 5,694	\$ 2,537	\$ 5,074	\$ 7,000	\$ 7,000	\$ 6,000	\$ (1,000)	-14%
3030 Professional Services	\$ 3,150	\$ 3,500	\$ 7,000	\$ 40,000	\$ 25,000	\$ 20,000	\$ (5,000)	-20%
3110 Telephone	\$ 2,675	\$ 1,078	\$ 2,156	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
3120 Radio	\$ 145	\$ 275	\$ 550	\$ 500	\$ 500	\$ 500	\$ -	0%
3130 Postage	\$ 1,255	\$ 646	\$ 1,292	\$ 5,750	\$ 5,000	\$ 3,000	\$ (2,000)	-40%
3210 Travel	\$ 1,808	\$ 805	\$ 1,610	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3300 Advertising	\$ 272	\$ 60	\$ 120	\$ 300	\$ 300	\$ 300	\$ -	0%
3400 Printing	\$ 984	\$ 490	\$ 980	\$ 2,000	\$ 2,000	\$ 1,250	\$ (750)	-38%
3540 Unemployment Cla	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 1,459	\$ 308	\$ 616	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
3630 Power Consumed	\$ 261,115	\$ 232,749	\$ 465,498	\$ 215,000	\$ 285,000	\$ 211,000	\$ (74,000)	-26%
3640 Water Consumed	\$ 500	\$ 250	\$ 500	\$ 500	\$ 500	\$ -	\$ (500)	-100%
3650 Sewer Service	\$ 500	\$ 250	\$ 500	\$ 500	\$ 500	\$ -	\$ (500)	-100%
3720 Building and Ground	\$ 999	\$ 627	\$ 1,254	\$ 3,200	\$ 3,200	\$ 2,200	\$ (1,000)	-31%
3768 Vehicle Repairs	\$ 114	\$ 150	\$ 300	\$ 400	\$ 400	\$ 300	\$ (100)	-25%
3769 Vehicle Tire Purcha	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 100	\$ (100)	-50%
3770 Vehicle Maintenanc	\$ 30	\$ 47	\$ 94	\$ 200	\$ 200	\$ 200	\$ -	0%
3771 Filter Plant System	\$ 85,463	\$ 26,717	\$ 53,434	\$ 53,300	\$ 70,000	\$ 64,000	\$ (6,000)	-9%
3773 R.O.W. Maintenanc	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
3774 Maintenance Contr	\$ 1,840	\$ 1,440	\$ 2,880	\$ 3,000	\$ 3,300	\$ 3,000	\$ (300)	-9%
3776 Regulatory Agency	\$ 10,631	\$ 9,768	\$ 19,536	\$ 16,170	\$ 20,250	\$ 20,250	\$ -	0%
3810 Rent - City Hall	\$ 1,283	\$ 700	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ -	0%
4020 Employee Training	\$ 1,881	\$ 196	\$ 392	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
4040 Membership Dues	\$ 50	\$ 100	\$ 200	\$ 600	\$ 600	\$ -	\$ (600)	-100%
4050 Incidental Expenses	\$ 1,025	\$ 598	\$ 1,196	\$ 250	\$ 250	\$ 250	\$ -	0%
4051 Medical Expense	\$ 263	\$ 108	\$ 216	\$ 750	\$ 750	\$ 500	\$ (250)	-33%
Drinking Water We	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0%
4059 Generator Fuel	\$ 8,356	\$ 7,362	\$ 14,725	\$ 14,000	\$ 17,500	\$ 8,000	\$ (9,500)	-54%
4060 Generator - Operati	\$ 2,661	\$ 8	\$ 16	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0%
<b>Total</b>	<b>\$ 572,293</b>	<b>\$ 388,901</b>	<b>\$ 777,803</b>	<b>\$ 609,145</b>	<b>\$ 671,225</b>	<b>\$ 578,025</b>	<b>\$ (93,200)</b>	<b>-14%</b>



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Department of Public Works: Water Filtration & Treatment*

<b>Capital Expenditure</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
5023 Capital Equipment	\$ 4,200	\$ 1,117	\$ 4,200	\$ 3,500	\$ 13,300	\$ 5,000	\$ (8,300)	-62%
5024 Capital - Vehicles	\$ 13,355	\$ -	\$ 13,451	\$ 14,000	\$ -	\$ -	\$ -	0%
5043 Capital - Facilities	\$ 32,772	\$ -	\$ 29,822	\$ 74,000	\$ -	\$ 99,000	\$ 99,000	0%
6100 Depreciation Fund	\$ -	\$ 1,350	\$ -	\$ -	\$ 2,700	\$ 2,700	\$ -	0%
5210 Bond Payment - 12	\$ 504,141	\$ 184,187	\$ 368,374	\$ 419,787	\$ 419,910	\$ 429,121	\$ 9,211	2%
<b>Total</b>	<b>\$ 554,468</b>	<b>\$ 186,654</b>	<b>\$ 415,847</b>	<b>\$ 511,287</b>	<b>\$ 435,910</b>	<b>\$ 535,821</b>	<b>\$ 99,911</b>	<b>23%</b>

<b>Total Expenditures</b>	<b>2011-2012 Actual</b>	<b>Through December 2012</b>	<b>Year End Projections</b>	<b>FY 11-12 Approved Budget</b>	<b>FY 12-13 Approved Budget</b>	<b>FY 13-14 Requested Budget</b>	<b>FY 13-14 Requested Increase</b>	<b>Percentage Difference</b>
Salaries and Wages	\$ 396,830	\$ 173,948	\$ 337,492	\$ 418,388	\$ 441,368	\$ 382,386	\$ (58,982)	-13%
Operational	\$ 572,293	\$ 388,901	\$ 777,803	\$ 609,145	\$ 671,225	\$ 578,025	\$ (93,200)	-14%
Capital	\$ 50,327	\$ 2,467	\$ 47,473	\$ 91,500	\$ 16,000	\$ 106,700	\$ 90,700	567%
Debt	\$ 504,141	\$ 184,187	\$ 368,374	\$ 419,787	\$ 419,910	\$ 429,121	\$ 9,211	2%
Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Overhead	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 1,523,591</b>	<b>\$ 749,503</b>	<b>\$ 1,531,142</b>	<b>\$ 1,538,820</b>	<b>\$ 1,548,503</b>	<b>\$ 1,496,232</b>	<b>\$ (52,271)</b>	<b>-3%</b>



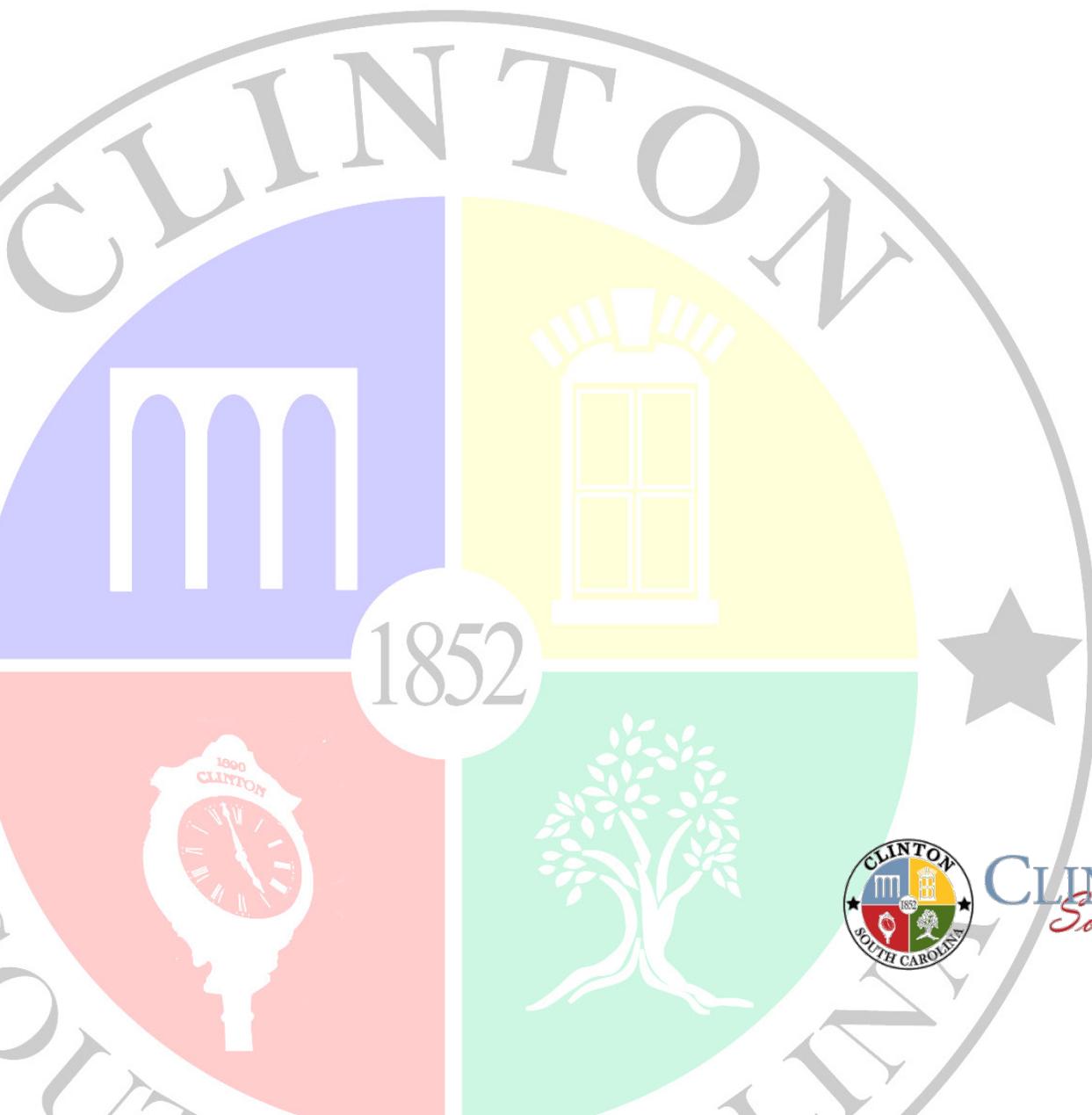
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CITY OF CLINTON, SOUTH CAROLINA

## Department of Administrative Services

*Fleet Services*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

**Mission**

The mission of the Maintenance Division is to provide the city's vehicle and equipment fleet with effective and efficient maintenance at the lowest possible cost.

**Accomplishments**

The Maintenance Department improved operational efficiencies by:

- The addition of a full-time trustee to assist with maintenance of fleet.

**Goals and Objectives**

- To continually provide fast efficient repairs to city equipment so that the services provided by each department are not jeopardized because of long down times.

**Personnel Analysis**

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	1	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>

**Budgetary Analysis**

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 55,741	\$ 27,352	\$ 54,704	\$ 54,655	\$ 56,120	\$ 56,939	\$ 819	3%
Operational	\$ 9,673	\$ 6,386	\$ 12,396	\$ 8,420	\$ 8,275	\$ 9,585	\$ 1,310	-2%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	0%
<b>Total</b>	<b>\$ 65,414</b>	<b>\$ 33,738</b>	<b>\$ 67,100</b>	<b>\$ 63,075</b>	<b>\$ 64,395</b>	<b>\$ 78,524</b>	<b>\$ 14,129</b>	<b>2%</b>

**Capital Requests**

The capital requests in the Maintenance Department's Budget are for Maintenance Facility Upgrades.

**Debt Service**

The Maintenance Department has no debt service budgeted.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Dept. of Administrative Services: Fleet Services*

Maintenance - 735								FY 13/14
Salaries & Wages	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
100 Salaries	\$ 36,919	\$ 18,569	\$ 37,138	\$ 37,037	\$ 37,012	\$ 37,482	\$ 470	1%
110 Overtime	\$ 3,338	\$ 2,280	\$ 4,560	\$ 1,800	\$ 1,800	\$ 1,800	\$ -	0%
400 Social Security	\$ 2,796	\$ 1,520	\$ 3,040	\$ 2,194	\$ 2,969	\$ 3,005	\$ 36	1%
500 SC Retirement	\$ 3,680	\$ 1,927	\$ 3,854	\$ 3,589	\$ 4,056	\$ 4,203	\$ 147	4%
1741 Group Health Insurance	\$ 7,350	\$ 2,218	\$ 4,436	\$ 8,374	\$ 8,375	\$ 8,416	\$ 41	0%
1750 Group Life-SC Ret.	\$ -	\$ -	\$ -	\$ 58	\$ 58	\$ 58	\$ -	0%
3520 Worker's Compensatio	\$ 1,658	\$ 838	\$ 1,676	\$ 1,603	\$ 1,850	\$ 1,975	\$ 125	7%
Total	\$ 55,741	\$ 27,352	\$ 54,704	\$ 54,655	\$ 56,120	\$ 56,939	\$ 819	1%
Operational Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
2100 Office Supplies	\$ 29	\$ -	\$ -	\$ 100	\$ 75	\$ 75	\$ -	0%
2190 Chemicals	\$ 1,270	\$ 580	\$ 1,160	\$ 1,300	\$ 1,200	\$ 1,200	\$ -	0%
2210 Cleaning Supplies	\$ 641	\$ 509	\$ 1,018	\$ 300	\$ 300	\$ 300	\$ -	0%
2220 Fuel & Lubrication	\$ 1,048	\$ 1,158	\$ 2,316	\$ 1,120	\$ 900	\$ 2,500	\$ 1,600	178%
2240 Safety Material	\$ 38	\$ 133	\$ 266	\$ 100	\$ 100	\$ 100	\$ -	0%
2260 Uniforms	\$ 520	\$ 247	\$ 494	\$ 850	\$ 650	\$ 550	\$ (100)	-15%
2400 Small Tools & Equipm	\$ 4,953	\$ 3,127	\$ 6,254	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
3110 Telephone	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0%
3120 Radio	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3540 Unemployment Claims	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0%
3620 Natural Gas	\$ 46	\$ 54	\$ 108	\$ 500	\$ 500	\$ 400	\$ (100)	-20%
3630 Electric Utilities	\$ -	\$ 168	\$ -	\$ -	\$ 500	\$ 410	\$ (90)	-18%
3720 Building & Ground Mai	\$ 663	\$ 179	\$ 358	\$ 250	\$ 250	\$ 250	\$ -	0%
3768 Vehicle Repairs	\$ -	\$ 80	\$ 160	\$ 300	\$ 300	\$ 300	\$ -	0%
3769 Vehicle Tire Purchases	\$ 12	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ -	0%
3770 Vehicle Maintenance	\$ 370	\$ 123	\$ 246	\$ 200	\$ 200	\$ 200	\$ -	0%
4050 Incidental Expenses	\$ 43	\$ 8	\$ 16	\$ 200	\$ 100	\$ 100	\$ -	0%
4051 Medical Expenses	\$ 40	\$ 20	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0%
Total	\$ 9,673	\$ 6,386	\$ 12,396	\$ 8,420	\$ 8,275	\$ 9,585	\$ 1,310	16%
Capital Expenditure	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	0%
Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 55,741	\$ 27,352	\$ 54,704	\$ 54,655	\$ 56,120	\$ 56,939	\$ 819	3%
Operational	\$ 9,673	\$ 6,386	\$ 12,396	\$ 8,420	\$ 8,275	\$ 9,585	\$ 1,310	-2%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	0%
Total	\$ 65,414	\$ 33,738	\$ 67,100	\$ 63,075	\$ 64,395	\$ 78,524	\$ 14,129	2%



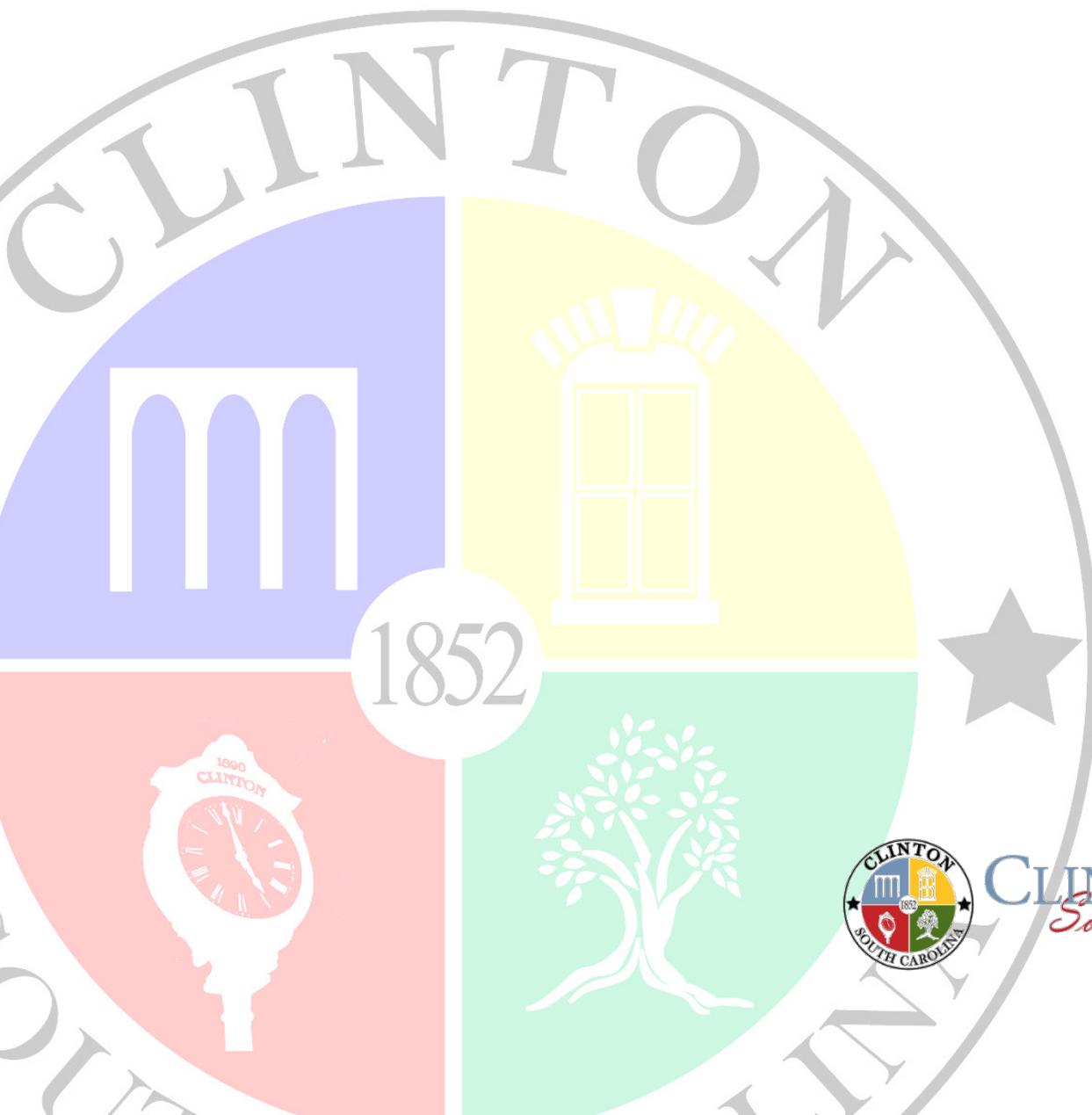
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CITY OF CLINTON, SOUTH CAROLINA

# Office of the City Manager

*Office of Risk Management*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

## **Mission**

Risk Management, a unit of the Department of Administrative & Community Services, is committed to furnishing each city employee a place of employment that is free from recognized hazards through compliance with all OSHA regulatory mandates, personnel training, and continuous evaluation of the employee safety program. The Office of Risk Management is also charged with the responsibility for the preservation of assets, both physical and human by identifying, evaluating, and controlling loss exposures faced by the City of Clinton. The Office of Risk Management seeks to reduce workers' compensation claims, reduce damage to city assets and private property, and reduce premiums for workers' compensation and property/liability insurance coverage.

Risk Management includes Human Resources which strives to provide an equal opportunity for employment and advancement to the most highly qualified recruits and current employees through comprehensive screening processes, competitive pay structure, and employee benefits that meet or exceed requirements of state and federal labor laws and are consistent with established employment practice law.

## **Accomplishments**

The Office of Risk Management accomplished the following during FY 2012-2013:

- Restructured deductibles and eliminated unnecessary coverage of depreciated equipment that resulted in a premium savings of approximately \$19,000.
- Through effective safety and loss prevention practices and dedicated employees, reduced the City of Clinton's recordable OSHA incidents by 25% and vehicle incidents by 50%.
- Brought DOT Alcohol Testing for CDL drivers in-house resulting in savings of:
  - Testing fees
  - Travel time/expense to/from testing site
  - Time away from job for the testing employee

## **Goals and Objectives**

The goals of Risk Management are as follows:

- Develop and implement a City-wide Safety Sensitive Random Drug Testing policy.
- Develop and implement an Employee Workers' Compensation Claim Process Awareness education program.

- Review current hiring processes for efficiency and retention practices for effectiveness. Begin work on a step-process to allow for structured step advancement in both responsibility and compensation.

**Personnel Analysis**

Personnel	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase
Full - Time	1	1	1	1	1	1	0
Part - Time	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>

**Budgetary Analysis**

Total Expenditures	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
Salaries and Wages	\$ 68,422	\$ 50,751	\$ 101,502	\$ 68,870	\$ 71,144	\$ 72,467	\$ 1,322	2%
Operational	\$ 11,994	\$ 6,648	\$ 12,020	\$ 17,550	\$ 15,245	\$ 18,200	\$ 2,955	19%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	0%
<b>Total</b>	<b>\$ 80,416</b>	<b>\$ 57,399</b>	<b>\$ 113,522</b>	<b>\$ 86,420</b>	<b>\$ 86,389</b>	<b>\$ 111,667</b>	<b>\$ 25,277</b>	<b>29%</b>

**Capital Requests**

The capital requests for Risk Management Office budget are:

- Vehicle(shared)      \$21,000

**Debt Service**

The Risk Management Office has no debt service budgeted.



CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Office of the City Manager: Risk Management*

Risk Management - 740 FY 13/14

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Salaries &amp; Wages</b>								
100 Salaries	\$ 50,686	\$ 40,470	\$ 80,940	\$ 50,598	\$ 50,977	\$ 51,457	\$ 480	1%
110 Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
400 Social Security	\$ 3,481	\$ 2,890	\$ 5,780	\$ 2,859	\$ 3,900	\$ 3,936	\$ 37	1%
500 SC Retirement	\$ 4,635	\$ 3,739	\$ 7,478	\$ 4,675	\$ 5,327	\$ 5,506	\$ 179	3%
1741 Group Health Insurance	\$ 8,515	\$ 3,101	\$ 6,202	\$ 9,502	\$ 9,503	\$ 9,921	\$ 418	4%
1750 Group Life-SC Ret.	\$ -	\$ -	\$ -	\$ 76	\$ 76	\$ 77	\$ 1	1%
3520 Worker's Compensation	\$ 1,105	\$ 551	\$ 1,102	\$ 1,160	\$ 1,361	\$ 1,569	\$ 208	15%
<b>Total</b>	<b>\$ 68,422</b>	<b>\$ 50,751</b>	<b>\$ 101,502</b>	<b>\$ 68,870</b>	<b>\$ 71,144</b>	<b>\$ 72,467</b>	<b>\$ 1,322</b>	<b>2%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Operational Expenditure</b>								
2100 Office Supplies	\$ 1,108	\$ 409	\$ 818	\$ 1,800	\$ 1,400	\$ 1,200	\$ (200)	-14%
2110 Printer/Copier Maint. Contrac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2220 Fuel & Lubrication	\$ 550	\$ 291	\$ 582	\$ 375	\$ 450	\$ 600	\$ 150	33%
2240 Safety Material	\$ 160	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0%
2260 Uniforms	\$ 144	\$ 177	\$ 354	\$ 150	\$ 150	\$ 150	\$ -	0%
3110 Telephone	\$ 2,541	\$ 1,410	\$ 2,820	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,000	50%
3120 Radio	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	0%
3130 Postage	\$ 122	\$ 92	\$ 184	\$ 125	\$ 75	\$ 200	\$ 125	167%
3210 Travel	\$ 2,410	\$ 712	\$ 1,424	\$ 2,100	\$ 2,600	\$ 2,500	\$ (100)	-4%
3630 Power Consumed	\$ -	\$ 638	\$ -	\$ -	\$ 500	\$ 1,300	\$ 800	160%
3770 Vehicle Maintenance	\$ 9	\$ 16	\$ 32	\$ 400	\$ 300	\$ 300	\$ -	0%
4020 Employee Training	\$ 1,077	\$ 801	\$ 1,602	\$ 1,500	\$ 1,750	\$ 1,500	\$ (250)	-14%
4040 Membership	\$ 420	\$ 140	\$ 280	\$ 600	\$ 420	\$ 450	\$ 30	7%
4050 Incidental Expenses	\$ 18	\$ 316	\$ 632	\$ 400	\$ 400	\$ 400	\$ -	0%
4051 Medical Expenses	\$ 1,127	\$ 1,294	\$ 2,588	\$ 1,500	\$ 1,200	\$ 2,600	\$ 1,400	117%
4056 Safety/Health Incentives	\$ 2,308	\$ 352	\$ 704	\$ 6,000	\$ 3,500	\$ 3,500	\$ -	0%
<b>Total</b>	<b>\$ 11,994</b>	<b>\$ 6,648</b>	<b>\$ 12,020</b>	<b>\$ 17,550</b>	<b>\$ 15,245</b>	<b>\$ 18,200</b>	<b>\$ 2,955</b>	<b>19%</b>

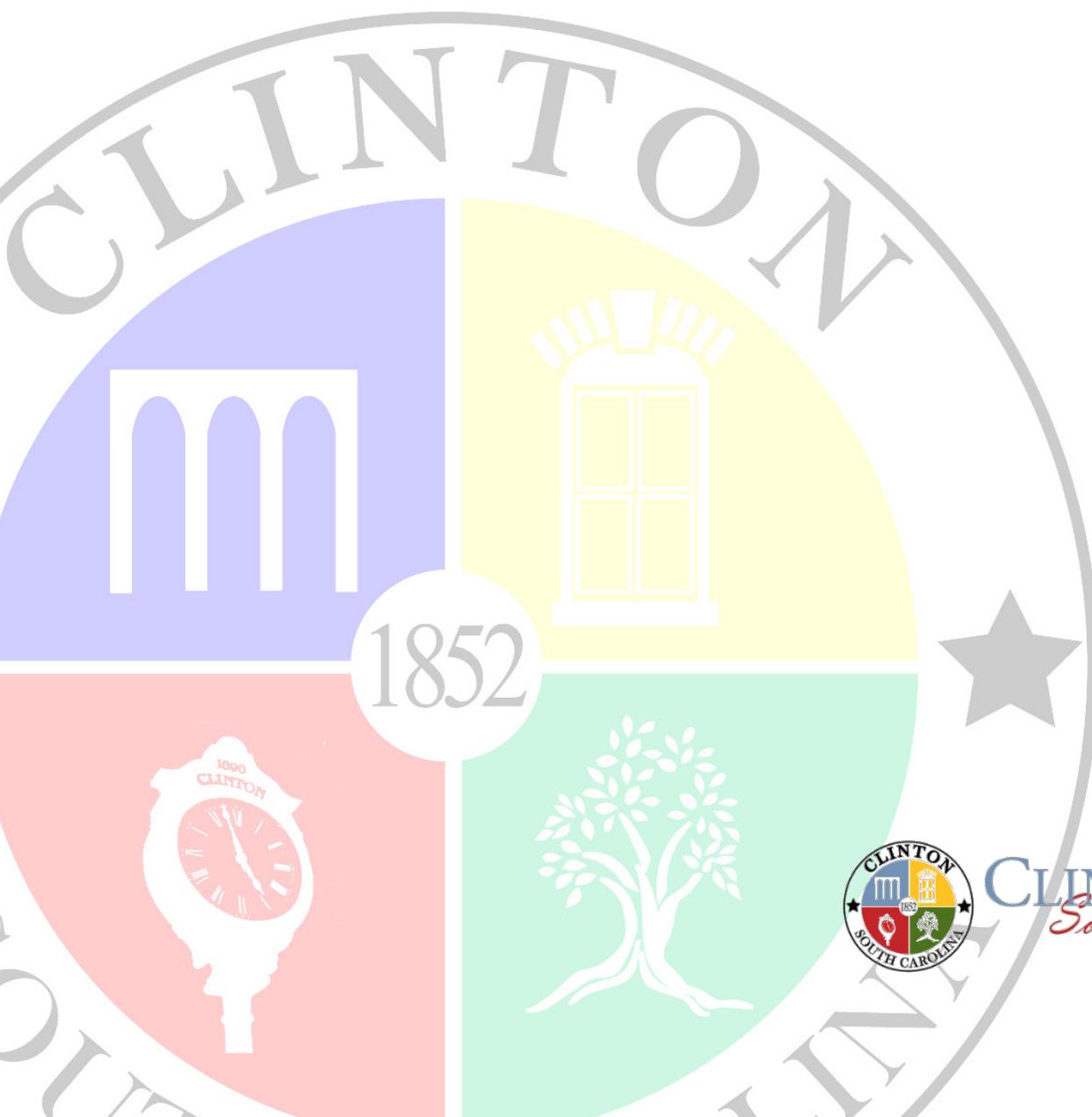
	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Capital Expenditure</b>								
5023 Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5024 Capital - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	0%
5044 Capital - Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>	<b>0%</b>

	2011-2012 Actual	Through December 2012	Year End Projections	FY 11-12 Approved Budget	FY 12-13 Approved Budget	FY 13-14 Requested Budget	FY 13-14 Requested Increase	Percentage Difference
<b>Total Expenditures</b>								
Salaries and Wages	\$ 68,422	\$ 50,751	\$ 101,502	\$ 68,870	\$ 71,144	\$ 72,467	\$ 1,322	2%
Operational	\$ 11,994	\$ 6,648	\$ 12,020	\$ 17,550	\$ 15,245	\$ 18,200	\$ 2,955	19%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	0%
<b>Total</b>	<b>\$ 80,416</b>	<b>\$ 57,399</b>	<b>\$ 113,522</b>	<b>\$ 86,420</b>	<b>\$ 86,389</b>	<b>\$ 111,667</b>	<b>\$ 25,277</b>	<b>29%</b>

CITY OF CLINTON, SOUTH CAROLINA

## Supplemental Data

*Fiscal Year 2013-2014 Budget*



CLINTON  
*South Carolina*

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## **Glossary of Terms**

**ACCOUNT GROUP:** A self-balancing set of accounts that has no expendable financial resource. Account groups are used to maintain records of general long-term debts and general fixed assets.

**ACCOUNTING SYSTEM:** The total set of records and procedures which are used to record, classify, and report information on the financial status and separations of an entity.

**ACCRUAL BASIS OF ACCOUNTING:** The method of Accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

**APPROPRIATION:** An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

**ASSESSED VALUATION:** The estimated value placed on real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

**ASSETS:** Property owned by a government which has monetary value.

**AUDIT:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- ascertain whether financial statements fairly present financial position and results of operations;
- test whether transactions have been legally performed;
- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources.

**BOND:** A written promise to pay (debt) a specified sum of money (called principal of face value) at a specified future date (called maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

**BUDGET:** A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

**BUDGET CALENDAR:** The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

**BUDGETARY CONTROL:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

**BUDGET DOCUMENT:** The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

**CAPITAL OUTLAYS:** Expenditures for the acquisition of capital assets.

**CURRENT TAXES:** Taxes levied and due within one year.

**DEBT:** An obligation resulting from borrowed money or from the purchase of goods and services. Debts of governments issued in bonds and notes.

**DEBT LIMIT:** The maximum amount of general obligation debt which is legally permitted. The State of South Carolina forbids cities from incurring debt in excess of 8% of the total assessed valuation of taxable property within the City.

**DEBT SERVICE:** Payment of interest and repayment of principal to holders of a government's

**DELINQUENT TAXES:** Taxes that remain unpaid on and after the date they are due, and which include a penalty for nonpayment

**DEPARTMENT:** A major administrative division of the city which manages an operation or group of related operations.

**DEPRECIATION:** The decrease in value of physical assets due to the use and passage of time.

**ENTERPRISE FUNDS:** To account for operations that are financial and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

**EXPENDITURES:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

**FISCAL YEAR:** Any consecutive 12-month period designated as the budget year.

**FIXED ASSET:** Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

**FUND:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**FUND BALANCE:** The excess of an entity's assets over its liabilities.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** A body of accounting and financial reporting standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, and by the Financial Accounting Standards Board (FASB) for private sector organizations.

**GENERAL FUND:** To account for all resources not required to be accounted for in another fund.

**GENERAL OBLIGATION BONDS:** When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligations (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB):** The authoritative accounting and financial reporting standard setting body for government entities.

**INTERFUND TRANSFERS:** Amounts transferred from one fund to another.

**LEVY:** To impose taxes, special assessments, or service charges for the support of city activities.

**LONG TERM DEBT:** Within the context of General Long Term Debt Account Group, any unmatured debt that is not a fund liability since it is not currently due.

**MILL:** A property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

**MODIFIED ACCRUAL ACCOUNTING:** A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are

"measurable" and available. It is recommended as the standard for most governmental funds.

**OBJECTION OF EXPENDITURE:** Expenditure classifications based upon the types or categories of goods and services purchased. Typically objects of expenditures include:

- personal services (salaries & wages);
- contracted services (utilities, maintenance contracts, travel);
- supplies and materials;
- capital outlays.

**OBJECTIVES:** Specific quantitative measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

**OPERATING BUDGET:** A budget for general expenditures such as salaries, utilities and supplies.

**PROPERTY TAX:** Property taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate applied.

**REVENUE:** The term designates an increase to a fund's assets which:

- does not increase a liability;
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities;
- does not represent an increase in contributed capital.

**REVENUE BOND:** When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. Revenue bonds are not included in the 8% general obligation debt limit set by the State.

**SOURCE OF REVENUE:** Revenues are classified according to their source or point of origin.

**SPECIAL ASSESSMENTS:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**SPECIAL REVENUE FUNDS:** To account for resources which are legally restricted for specific purposes.

**TAX ANTICIPATION NOTES:** Notes issued in anticipation of taxes which are retired usually from taxes collected.

**TRANSMITTAL LETTER:** A general discussion of the proposed budget presented in writing as a part of our supplement of the budget document. The transmittal letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer.

**UNENCUMBERED BALANCE:** The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for further purchases.

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**Chart of Accounts****0100 SALARIES**

Funds are provided in this account for compensation of the employees for their services to the City of Clinton. A Christmas Bonus is included.

**0110 OVERTIME SALARIES**

Budgeted amount based on time worked over 40 hours per workweek.

**0400 SOCIAL SECURITY**

The City is required to pay social security wages based on employee's gross wages. The current contribution rate is .0145 ( Medicare ) and .0620 ( FICA ).

**0500 SOUTH CAROLINA RETIREMENT**

The City participates in the S C Retirement System. The employee contributes .065 of gross wages. The City contributes .1045 of total wages.

**0600 SOUTH CAROLINA POLICE RETIREMENT**

The City participates in the S. C. Police Retirement system. The employees contribute .0650 of gross wages. The City contributes .1190 of total wages.

**0900 PART-TIME FIRE FIGHTER PAY**

The Fire Department currently has twenty-two volunteer firefighters and twenty-four public safety officers. A volunteer is paid \$12.50 for the first hour and \$6.00 per hour for every hour thereafter. Volunteer firemen are paid by the quarter, starting in January of each year. Public Safety Officers and full time personnel are paid their regular hourly salary.

**1101 ALLOCATION TO GENERAL FUND**

State law requires that the first \$25,000.00 from Accommodations taxes be allocated to the City's General Fund.

**1110 GENERAL FUND – 5% BALANCE**

This account provides funds to the City for 5% of the balance after the first \$25,000.00 is funded to the City.

**1120 PROMOTION FUND – 3% BALANCE**

This account provides funds to be used for promotion of the City of Clinton. After funds are distributed to the City's General Fund, 30% of the balance is available for the Accommodations Committee to use for promotions.

**1130 TOURISM – RELATED FUND – 35%**

This account provides funds to be used for the promotion of tourism in the City of Clinton. After funds are distributed to the City's General Fund, 65% of the balance is available for the Accommodations Committee to use for tourism.

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**0901 JURY DUTY FEES**

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Fees associated with the use of a jury trial.

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**1760 ACCIDENTAL DEATH INSURANCE**

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Accidental death insurance is provided through the S. C. Retirement System for police officers and fireman. Total salaries multiply the rate .002.

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**1770 GROUP LIFE POLICE – SOUTH CAROLINA RETIREMENT**

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Group Life Insurance is provided through the South Carolina Retirement System. The rate of .002 is multiplied by total salaries.

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**1741 GROUP HEALTH INSURANCE**

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The City provides health insurance to all full time employees. The coverage is provided by Blue Choice of South Carolina.

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**1750 GROUP LIFE – SOUTH CAROLINA RETIREMENT**

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Group Life Insurance is provided through the South Carolina Retirement System. The rate of .0015 is multiplied by total salaries.

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**1900 LEGAL FEES**

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This account provides for expenses associated with legal advice pertaining to personnel issues.

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**3520 WORKER'S COMPENSATION**

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The City provides insurance coverage to employees injured as a result of employment. The City is a member of the South Carolina Municipal Insurance Trust, which provides workers with compensation coverage. The rate varies by job.

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**0920 FIRE PREVENTION**

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This account provides funds for Fire Marshall re-certification and Public Fire Education, which includes Smoke Detector programs, Code Enforcement and Fire Department Open House materials e.g.: Refreshments, Balloons, Fire Prevention handouts and postings.

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**2000 PURCHASED POWER**

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This account provides the funds necessary for the purchase of power that the City of Clinton sells to its customers. The City of Clinton purchases power from the Piedmont Municipal Power Agency.

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**2010 MATERIAL SALES**

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This fund is provided for an avenue to charge material purchased from the City of Clinton due to traffic accidents or vandalism to the City's Electrical System. Material purchased by contractors is also charged to this account.

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**2050 LCWSC TREATMENT**

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This account provides funds to pay for sewer treatment charges to Laurens County Water and Sewer Authority.

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**2100 OFFICE SUPPLIES**

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The purchase of basic office supplies is needed to maintain the offices, e.g. copier paper, staples, pens, pencils, etc.

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**2105 MATERIALS AND SUPPLIES**

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Funds in this account are provided to cover any expenses not budgeted in any other line item.

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**2110 OFFICE EQUIPMENT MAINTENANCE –COPIER AND PRINTERS**

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This account covers the expenses associated with the maintenance and upkeep with this department office equipment. It includes the maintenance contract for the Xerox Copier, toner and drum cartridges

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**2111 FILM/DEVELOPING**

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This account provides funds for the purchase of film and film developing for accidents and crime scenes. The Police Department will use digital cameras for the booking process and on some crime scenes. We are still required to use 35mm film on all major crime scenes due to ability to manipulate digital photos.

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**2112 AMMUNITION**

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Funds are provided in this account for the purchase of ammunition to be used by the police officers during qualifying at the firing range. During this budget year, initial and recurring training is required for the approximately 60 public safety employees (police and fire division combined). A need for continued education and training is necessary to maintain a safe level of security at our area schools. Training will be required for 12 public safety officers to possess a long-rifle while on patrol.

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**2115 DRUG/GRANT MATERIAL**

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The purchase of materials to be used with equipment purchased through grant funds. The City provides matching funds for grants with this account. LLBG 10% match COPS 25% match School Res. 25%.

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**2190 CHEMICALS**

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Expenses for chemicals used in the Sewer Streets and Sanitation Department are funded here. The Sewer Department has the responsibility for the up keep of several lift stations. Chemicals such as weed killer and degreasers are used here These include degreasers and chemicals used to disinfect the garbage trucks.

**2210 CLEANING MATERIALS**

Funds in this line item cover the routine cleaning and upkeep of the City Buildings. This account also covers the materials and supplies to maintain the cleanliness of the City's vehicles.

**2220 FUEL/LUBRICATION**

This account provides funds for the purchase of fuel and the purchase of oil and lubricants for the vehicles assigned to the various City Departments.

**2230 MEALS FOR PRISONERS**

The Police Department must supply meals to all prisoners housed at the Police Department. This account provides funds to cover expenses associated with housing prisoners. The increase is due to the increase in crime and the expansion of the area to protect.

**2235 TRUSTEE MAINTENANCE**

The City participates in the State program that allows the City to house up to five trustees. This service is cost effective for the City. The City currently houses three trustees. This account provides funds to cover all expenses associated with the housing and the maintenance of the trustees. Costs include \$50.00 per week for meals, \$45.00 per month for services, medical expenses, etc.

Meals \$50.00 per week x 5 men x 52 weeks = \$13,000.00  
Services \$45.00 per month x 5 men x 12 months = \$2,700.00  
Medical costs for trustees - \$500.00  
SC Dept. of Corrections Dress Code \$500

**2240 SAFETY MATERIAL**

Funds in this account are provided to cover the expenses associated with the purchase of safety material and supplies. The City of Clinton complies with all OSHA and EPA regulations regarding safety practices. This covers all purchases of safety related equipment.

**2250 STREET LIGHT MAINTENANCE**

The Electrical Department is responsible for the maintenance of the streetlights within the city limits of Clinton. Funds are provided in this account for this purpose.

**2260 UNIFORMS**

Funding from this account provides uniforms for current personnel in this department. As required by OSHA, the employees of the Electrical Department wear Nomex Fire Retardant clothing. Right-of-way maintenance employees wear 100% cotton. If the uniform is not issued through a uniform vendor, and the employee is required to wear a City of Clinton LOGO shirt then the standard practice is to allow up to \$450 per employee per year.

---

**2271 LAB SUPPLIES AND CHEMICALS**

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Funds are provided in this account for the purchase of supplies necessary to perform daily tasks as required by DHEC. It is required by DHEC that our Filter Plant personnel run certain tests each day to determine the quality of water that we are producing.

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**2275 SLED COMPUTER**

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The Police Department has access to SLED information by computer. This is used to run license checks and to obtain background information

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**2276 JUVENILE COST**

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The City must provide funds to cover costs for housing juveniles in Columbia. The City is charged \$35.00 per day per juvenile.

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**2280 WATER TREATMENT CHEMICALS**

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Funds are made available in this line item for the purchase of chemicals in the water treatment process. Chemicals used include chlorine, lime slurry, fluoride and alum. Chemicals are currently bid for a period of one year.

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**2281 SLUDGE DISPOSAL**

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During the process of back washing the filter at the Filter Plant, solid particles that have been filtered out of the raw water are sent to a holding tank at our location. Over a period of time this waste is run through a press system that separates these particles from the water. Once these particles are separated it leaves a mud-like substance that must be disposed of in a landfill. This account provides for this disposal and also any chemicals that may be used in this process.

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**2400 SMALL TOOLS AND EQUIPMENT**

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Funds in this account are provided for the purchase and replacement of small hand tools by the Crewmembers in performing their day-to-day duties. Also, Class A pumpers and aerial ladders in the Fire Department are required to be equipped with hand tools, salvage covers, drop lights and hand lights

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**2450 GARBAGE CONTAINERS**

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This account is used to purchase residential garbage containers. These containers are sold to City of Clinton residential customers at the cost the City pays for them.

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**3000 PROFESSIONAL SERVICES – AGENT**

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This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc.

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**3029 LAB TESTING – OUTSIDE SERVICES**

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This account covers expenses incurred for testing of lab samples that cannot be performed by our lab at the Filter Plant.

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**3030 PROFESSIONAL SERVICES**

---

This account provides the funds necessary to pay professional services that the various departments may contract with to perform any necessary tasks as required by regulatory agencies, etc. such as the Annual Audit, electrical engineers, etc.. For example, these engineers provide services such as mapping, designs in upgrading our electrical and SCADA systems, and rate studies.

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**3031 GIS – MAINT., SOFTWARE, UPGRADES**

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Funds in this account are provided for the software, computer maintenance and upgrades for the City's GIS Computer System.

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**3110 TELEPHONE**

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Each department is responsible for budgeting an amount based on expected use for long distance and monthly fees. This account also includes charges for cellular phone usage.

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**3120 RADIO MAINTENANCE**

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This account provides funds for repairs to and the maintenance of all radios owned by the City.

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**3130 POSTAGE**

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This account provides funds for postage needs throughout the City. The postage machine's functionality allows Departmental coding; therefore, the costs are allocated by the postage machine reports

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**3210 TRAVEL**

---

This account covers transportation to and from meetings associated with departmental training seminars, schools, and various other meetings. The City provides per diem for all employees.

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**3300 ADVERTISING**

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This account is provided for the publishing of advertisements and legal notices in publications of general circulation.

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**3400 PRINTING**

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This account funds printing needs for the City Departments. e.g. incident reports, letterhead, forms, etc.

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**3540 UNEMPLOYMENT CLAIMS**

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The City of Clinton must provide funds for unemployment claims made by employees that have resigned or have had their employment terminated.

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**3620 NATURAL GAS**

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Funds in this account are provided to purchase natural gas to supply the standby generator located at the Public Works Building. This generator is utilized during power outages to supply power to the radio and telephone systems. Natural gas is also purchased to provide a heat source in several of the City buildings.

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**3623 UTILITIES PURCHASED**

---

This account provides funds for the purchase of natural gas for City Hall and the Community Building.

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**3630 POWER CONSUMED**

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This account covers the cost of power consumed by all of the City owned facilities. These meters are read monthly and a journal entry is made.

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**3640 WATER CONSUMED**

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This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

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**3650 SEWER SERVICE**

---

This entry covers the various properties water usage. These meters are read monthly and a journal entry is made.

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**3655 RAILROAD LEASE**

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This account covers the expenses paid to CSX Railroad for rights-of-way privileges. The City has several electrical lines that cross or run parallel to CSX property.

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**3720 BUILDING AND GROUNDS MAINTENANCE**

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This account provides funds for the general maintenance of the city's buildings. Items that may be included in this account are as follows: plumbing repairs, replacement of florescent tubes.

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**3725 NEW ELECTRICAL CONNECTIONS**

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Funds in this account are provided for the expenses incurred while making a new customer connection to the city's electrical system.

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**3726 NEW RENTAL LIGHT CONNECTIONS**

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This account is provided for the expense of adding new lighting customers to our system. The customer has several choices from which to choose.

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**3728 NEW SEWER/WATER TAPS**

---

This account provides the funds necessary to make new sewer/water taps for customers on our system.

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**3730 EQUIPMENT MAINTENANCE/SERVICE**

---

This account covers contract costs for computers, computer software and toner for copiers. The City currently contracts with Smith Data for software maintenance.

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**3731 SOFTWARE MAINTENANCE**

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Funds from this account are provide for maintenance contracts for the City software.

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**3742 STREET AND TRAFFIC SIGN MAINTENANCE**

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Funds in this account are provided for the purchase and maintenance of street name and traffic signs. The City of Clinton maintains only the City streets and state roads are maintained by the SCDOT.

---

**3755 BOND INSURANCE**

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The City of Clinton currently provides a blanket bond of \$50,000.00 in order to cover all employees with the exception of the Finance Department, e.g. City Manager, Building Inspectors, Street and Sanitation Supervisor, Public Works Director, etc.

---

**3760 STREET MAINTENANCE**

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Funds in this account are provided for routine street maintenance

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**3763 LANDFILL FEES**

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Expenses paid to Laurens County and to Waste Management for the disposal of citywide waste are paid from this account.

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**3768 VEHICLE REPAIRS**

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This account covers maintenance repairs for the vehicles assigned to this department. This covers engine, brakes and other repairs that may be performed by local repair shops.

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**3769 VEHICLE TIRE PURCHASES**

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This account provides the funds to purchase and repair tires for City vehicles. Purchase prices are based on bid prices and prices through State Purchasing.

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**3770 VEHICLE MAINTENANCE**

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This expenditure account covers the cost of routine maintenance for the vehicles assigned to the Electrical Department. Routine maintenance is defined as engine oil and filter changes, transmission filter changes, headlamps, and windshield wipers, etc.

---

**3771 SYSTEM MAINTENANCE**

---

The funds provided in this account cover the expenses with the maintenance of the City's electrical system.

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**3772 TREE AND ROW MAINTENANCE**

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Funds in this account are provided for stump removal within street rights-of-way in the general fund.

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**3773 R. O. W. CLEARING**

---

Funds from this account provide for the expenses associated with the clearing of electrical rights-of-way. Funds are also provided in this account for removal of stumps that is within our rights-of-way.

---

**3779 PROFESSIONAL SERVICES – LANDFILL**

---

The South Carolina Department of Health and Environmental Control requires that the City of Clinton monitor the City Landfill for chemicals and other matter that has been placed in the landfill. Davis and Floyd Engineering of Greenwood provides these services for the City and also submits reports to DHEC as to their findings each year.

---

**3810 RENT – CITY HALL**

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The Public Works Building is charged each month for rent to City of Clinton. The expenses are divided between the Electric, Sewer, Storm Sewer Departments and the Filter Plant.

---

**3910 YMCA**

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The City of Clinton does not operate a recreation department but supports the work of the Clinton YMCA. The City's funds 28% of the YMCA'S annual operating budget. The City has an agreement with the YMCA that is approved by City Council each year.

---

**3930 PARKS**

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This account provides 20% matching funds for any grants that the City may receive for the purchase of playground equipment for the City parks.

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**3940 UPTOWN BEAUTIFICATION**

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The Streets and Parks Department provides maintenance and upkeep on the uptown of Clinton. These services include planting of flowers, on a bi-annual basis, in the pots located along store fronts, and maintaining the monument area.

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**4010 ELECTIONS**

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The City pays Laurens County Board of Elections and Registration to conduct the City's elections. The City holds elections every two years.

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**4015 ANNEXATIONS**

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This account provides expenses associated with annexations of parcels into the corporate City limits of Clinton. (Maps, plats, and other expenses associated with annexations)

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**4020 EMPLOYEE TRAINING**

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This account provides funds for training to enhance personnel safety and enrich employee and departmental professionalism.

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**4025 BANKING SERVICES**

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This account funds costs associated with banking services for the General Fund, e.g. wire fees, service charges, return check fees, etc.

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**4029 ECONOMIC DEVELOPMENT CORPORATION**

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This fund provides for the expenses incurred by the economic development board.

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**4031 SPECIAL NEEDS, DISABILITIES AND UNITED WAY**

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This account provides funds for United Way, Special Needs and Disabilities.

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**4032 MAIN STREET PROGRAM**

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This account provides the funds necessary for the implementation of the main street program

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**4040 MEMBERSHIP DUES**

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This account provides funding for professional publications and manuals. It also funds membership dues for various organizations and associations for membership of department personnel.

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**4045 MORALE AND WELFARE**

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This account funds events to show appreciation for the City employees. The City sponsors dinners, door prizes, and special events.

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**4046 SPECIAL EVENTS**

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This account provides funding for special events for organizations, e.g. Planning Commission, Appeals Board, United Way, Chamber of Commerce, and the NAACP.

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**4050 INCIDENTAL EXPENSES**

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This account provides funds for expenses not normally budgeted, e.g. bereavement, car tags, etc.

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**4051 MEDICAL EXPENSES**

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SCDOT requires that each employee that possesses a Commercial Drivers License undergo random drug and alcohol screenings. Each quarter 25% of these drivers are tested. This account also covers Hepatitis B vaccinations, and pre-employment drug testing.

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**4052 CODE BOOKS**

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This accounts account provides funds for the purchase of building codebooks for use by the code enforcement officer.

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**4054 MEDICAL EXPENSES/EQUIPMENT/FIRST RESPONDER EQUIPMENT**

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This account provides funding for Medical Expenses for the City of Clinton. Also included in this account are expenditures to initiate an Automated External Defibrillator (AED) program throughout the city's buildings and police cruisers.

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**4056 SAFETY INCENTIVES**

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This account provides funds for incentives to promote and encourage safety (\$20 per Employee.) It also includes monetary incentives for a new program related to the City's health fair and health program incentives. This program will reward employees for maintaining certain benchmark levels with regards to their health in areas of blood pressure, weight, cholesterol, etc. and will offer additional bonuses for multiple category reductions. The reward and bonus can be collected only once per category in a fiscal year. For those employees who do not participate in our health fair but do get annual wellness physicals may submit the results from their physician's tests to the rewards program.

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**4054 FIRST RESPONDER EQUIPMENT AND SUPPLIES**

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This account funds the cost of medical supplies and other related expenses associated with the Fire Department's First Responder program. e.g. B.B. Pathogen Kits, Medical Trauma supplies, Oxygen Cylinders.

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**4057 GRANT EXPENSES**

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When the City obtains a grant, this account allows for any matching funds that may be required by the grant.

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**4059 GENERATOR FUEL**

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This line item provides for the expenses incurred in purchasing fuel for the city's generators.

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**4060 GENERATOR MAINTENANCE**

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The City of Clinton owns a stand by generator located on the grounds of the Public Works Complex that is used to shed load during hours of peak electrical usage and to also provide power to the finished water pumps at the Filter Plant. Funds in this account are provided for routine maintenance of these generators.

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**4066 NOTE PAYMENT – EQUIPMENT**

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Funds in this account are provided for the note payment on the purchase equipment

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**4070 NOTE PAYMENT – FIRE TRUCK**

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Funds from this account are provided for the note payment for the fire truck purchased with financing.

---

**4080 UTILITIES TRANSFER TO COMBINED UTILITY SYSTEM**

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This account provides funds to repay the Utility System for services used by City Hall.

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**4090 INDUSTRIAL PARK PROGRAM**

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Funds in this account are provided the development of the new industrial park.

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**4100 REFUNDS AND CORRECTIONS**

---

This account provides funds to help cover the cost of billing errors and problems associated with the electrical system.

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**4105 WATER HEATER MAINTENANCE**

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The City provides a water heater maintenance service for customers. The City contracts with S & S Development to handle the maintenance. The cost is approximately \$236.00 per month. The City pays S & S Development a fee for every water heater.

Gas water heaters \$2.50 per month      Electric \$2.00 per month

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**4101 STATE FINE TRANSFER**

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The Police Department is required to transfer a portion of all fines collected to the State.

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**4110 FINES – REFUNDS**

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This account covers refunds for fines overturned in City Court. The City keeps \$800 in petty cash and charges the refund back to this account.

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**4200 VICTIM'S RIGHTS**

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The City pays Laurens County 25% of the Victims Assistance Program's Budget. The payments are made in four installments.

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**4300 911 EXPENSES**

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This account covers the cost for 911 services provided by Laurens County. The City pays for an emergency dispatcher. The City pays \$19,531.20 per year in four installments, one half paid by the Fire Department and one-half paid by the Police Department.

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**4305 SUPPORT EQUIPMENT**

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This account funds expenses for equipment in order for all Firefighters to do their job accordingly. Support equipment includes turn out gear, SCBA, and related tools and equipment.

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**4400 NFRIS REPORTING**

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The State of South Carolina requires the Fire Department to network with the county for all fire activities such as pre fire planning, fire reporting, and a mapping system. This line item provides funding for these needs.

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**4900 ANIMAL CONTROL-POUND POLICE**

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This account covers any costs associated with the upkeep of the dogs utilized by the Police Department for investigations.

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**5010 NOTE PAYMENT – ELECTRIC EQUIPMENT**

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This account provides the funds necessary to make the lease/purchase payments for the new electric equipment.

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**5023 CAPITAL – EQUIPMENT**

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This line item is provided for the purchase of the department's capital equipment purchases. To qualify for a capital purchase the item must be in excess of \$400.00.

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**5024 CAPITAL – VEHICLES**

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This line item is provided for the purchase of the city department's capital vehicle purchases.

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**5044 CAPITAL – FACILITIES**

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Funds in this account are provided for any capital upgrades to the City's Buildings. Any upgrades may be split between all of the in the particular building.

**5050 CAPITAL – SYSTEM**

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This account covers the cost of capital upgrades of the Utilities Systems. From time to time it is necessary to build new power water and sewer lines to serve a new customer on our system. This line also covers the costs related to any new meter installation.

**5052 OVERHEAD ALLOCATION**

---

The Utility Fund transfers money to the General Fund for work that Mayor and Council, Administration, Finance, and the Legal Department perform for the Utility System. This amount is split between the Electrical Department, Sanitary Sewer, and Water Distribution.

**5053 CONTRIBUTION TO GENERAL FUND**

---

The Utility System contributes no more than 8% of their revenues to the General Fund for operations. These funds are split between the Electrical Department, Sanitary Sewer, and Water Distribution.

**5210 BOND PAYMENT**

---

Funds in this account are provided for repayment of a bond used to upgrade the Electrical System and refinance an outstanding bond used for Filter Plant upgrade.

CITY OF CLINTON, SOUTH CAROLINA

# Capital Improvement Plan Fiscal Year 2014-2018

*Version 2014-2018*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

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The Capital Improvement Plan (CIP) is the City of Clinton's plan for growth and development for the fiscal years 2014 – 2018. The City faces a challenge in meeting its capital needs with limited financial resources. The purpose of this five-year plan is to identify all necessary projects, facilities, and large equipment costs. Improvements and modifications to this CIP will continue to be made in future years as the City expands and develops this process.

### **Scope of the Capital Improvement Plan**

The CIP includes all Utility and General Fund facilities and major equipment purchases greater than \$1,000 with a useful life of at least three years. In some cases, items with a cost less than \$1,000 each have been placed on the list due to their critical need, lifespan, or aggregate cost. This plan does include projects funded by Special Revenue Sources (such as Hospitality and Accommodations Fees). The CIP document also includes projects or vehicles that are purchased as part of the capital line items in the operating budget however, these items are accounted for separately in the normal budget process and in each budget section. Other capital line items which are part of each department's annual operating expenditure have been omitted from this plan since they are addressed elsewhere in this document. For example, debt service has not been included in the CIP since it is addressed previously in the budget as well as in each individual department or division's budget.

Each project detail includes a project description, the year in which it will be started/acquired, the amount to be expended and possible financing sources for each project. The CIP will not fund all community needs but will fund high priority projects.

This capital budget is updated annually as part of the City's regular budget process. Coordinating the comprehensive capital budget with the operating budget should give the City more insight into long range planning. The information helps decision-makers improve coordination of services for greater efficiency and assess short-run financing requirements in the context of long-run fiscal needs and constraints.

Choosing among the various projects is a difficult process, as the City must decide how to provide a list of projects to an affordable level and balance competing community needs. Priorities are set based on legal mandates, budget impacts, health and safety issues, environmental issues, economic development impacts, project feasibility, inter-jurisdictional effects, and relationship to other projects.

This plan is a constantly changing one. Projects included here do not necessarily mean a guarantee for funding since priorities are constantly changing. However, this is a crucial tool to help the City in adequately preparing for future costs.

### **Financing the Capital Improvement Plan**

The two basic methods to fund the CIP projects are 1) pay-as-you-go, which requires use of current revenues or cash on hand, and 2) pay-as-you-use, which involves leveraging debt to spread the acquisition expenditures over the period of time the City uses the capital asset. Funds dedicated to pay-as-you-go include ad valorem taxes, special tax assessments, grants, hospitality/accommodations fee and annual capital transfers from the General Fund. Both of the financing approaches are useful and which method utilized would depend upon the nature of the project being financed.

CITY OF CLINTON, SOUTH CAROLINA

# Capital Improvement Plan Fiscal Year 2014-2018

*Major Projects*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*



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**Project:** **Clinton Park Improvements**

**Division:** **Economic Development**

**Description:**

The City created Clinton Park Phases I, II, and III to enable the City to be able to recruit business and industry into the City, thereby increasing the property tax base and/or creating jobs for the citizens of Clinton. Continued infrastructure improvements will be required to attract the highest quality economic development projects. In addition, the City is developing an industrial park on I-26 to support recruiting industry that could benefit from close proximity to the interstate.

Immediate needs include:

- Clinton Park Phase II (Frontage Road)
  - Underground Electric installation - \$425,000
  - Water line extension - \$450,000
  - Sewer main extension - \$845,000
  - Facility Enhancements - \$250,000
- Clinton Park Phase III
  - Roadway extension - \$396,000
  - Water system installation - \$1,205,000
  - Sewer system installation - \$1,358,250
  - Facility Enhancements - \$250,000
- 12-acre Retail Site (corner of Ring Road & Hwy 72)
  - Water & Sewer extensions - \$250,000
- CentrePointe Commerce Park Development
  - Sewer system installation: \$475,000
  - Spec Building Construction: \$2,000,000
  - Roadway Improvements: \$986,000
  - Interstate Interchange Enhancements: \$450,000
  - Facility Enhancements - \$250,000

**Financing Plan:**

<b>Project</b>	<b>Estimated Cost</b>	<b>Year Needed</b>
Clinton Park Phase III	\$ 3,209,250	2014 – 2018
Clinton Park Phase II	\$ 1,970,000	2014
12-acre Retail	\$ 250,000	2014-2018
CentrePointe Development	\$ 4,161,000	2014-2018
	<b>\$ 9,590,250</b>	

**Possible Financing Sources**

2011 Utility Bond	\$ 1,745,000
Santee Cooper Loan Program	\$ 2,000,000
Shortfall	\$ 5,845,250
	<b>\$ 9,590,250</b>

**NOTE:** If a large industrial project were to located in Clinton Park, possible funding for infrastructure improvements could be obtained from the SC Department of Commerce.

**Assessment of Operating Impact:**

Extending utilities will increase operating costs; however, new lines will require significantly less maintenance and current rate structures support the provision of services.

**Assessment of Financing Issues:**

City staff plan to propose a 2011 Utility Bond to be issued in the 3<sup>rd</sup> quarter of 2011 to finance Clinton Park Phase II utilities and AMR deployment.

**Project:** **Martha Dendy Community Center & Park**

**Division:** **Administration**

**Description:**

The Martha Dendy facility is a vacant school located near downtown Clinton. Community supporters and the City of Clinton would like to reinvigorate this facility and create a Community Center and public park. The project will involve partial demolition of the existing facility.

**Financing Plan:**

<b>Project</b>	<b>Estimated Cost</b>	<b>Year Needed</b>
Martha Dendy Partial Demolition	\$ 500,000	2014
Martha Dendy Community Center	\$ 650,000	2015
Campus Park Development	\$ 125,000	2015
Roadway Improvements	\$ 250,000	2015
Public Pool Redevelopment	\$ 365,000	2015
	<u>\$ 1,890,000</u>	

**Possible Financing Sources**

CDBG Grant	\$ 500,000
Shortfall	\$ 1,390,000
	<u>\$ 1,890,000</u>

**Assessment of Operating Impact:**

The City of Clinton does not currently own the facility but will own and operate if funding for repairs is secured. Operational costs could be up to \$100,000 per year. The City received a CDBG grant in 2013 to support the first phase of the project.

**Assessment of Financing Issues:**

The City of Clinton is currently pursuing numerous grants to fund the facility improvements as well as operational support.

**Project:** **Downtown Streetscape Improvements**

**Division:** **Administration**

**Description:**

The City has completed three phases of the Downtown Streetscape plan through various grants. The streetscape plan calls for several more phases of improvements.

**Financing Plan:**

<b>Project</b>	<b>Estimated Cost</b>	<b>Year Needed</b>
Phase 3	\$ 250,000	2014
Phase 4	250,000	2015
Phase 5	250,000	2016
Phase 6	250,000	2017
Phase 7	250,000	2018
	<u>\$ 1,250,000</u>	

**Possible Financing Sources**

CDBG	\$ 250,000
Shortfall	<u>1,000,000</u>
	<u>\$ 1,000,000</u>

**Assessment of Operating Impact:**

None

**Assessment of Financing Issues:**

The City will aggressively seek grant funding to continue the streetscape improvement plan.

**Project:** Recreation Center

**Division:** Administration

**Description:**

The Mayor and City Council have highlighted the need for a multi-use recreation facility to serve as a recreational-tourism magnet as well as a recreation facility for citizen use.

**Financing Plan:**

<b>Project</b>	<b>Estimated Cost</b>	<b>Year Needed</b>
Recreation Center Engineering	\$ 500,000	2014
Recreation Center Property Acquisition	1,000,000	2015
Recreation Center Construction	6,500,000	2016-2018
	<u>\$ 8,000,000</u>	

**Possible Financing Sources**

Hospitality & Accommodations Fees	\$ 8,000,000
Shortfall	-
	<u>\$ 8,000,000</u>

**Assessment of Operating Impact:**

Construction of the recreation facility will require annual operational expenditures. Portions of hospitality and accommodations fees collected can be used for this purpose.

**Assessment of Financing Issues:**

The City will need to issue a revenue bond in order to construct the facility in the time allotted, and current fee collections could sustain the bond payment, however the bond will need to be for at least 31 years based on our current collections amounts.



**Project:** **Radio Read Meter Installation**

**Division:** **Electric and Water Divisions**

**Description:**

City staff has made a recommendation to install radio-read meters in all residential and general service customers. These meters would replace current analog meters, requiring a sight inspection at each reading.

**Financing Plan:**

<b>Project</b>	<b>Estimated Cost</b>	<b>Year Needed</b>
Radio-read Meter Installation	\$ 1,500,000	2014
	\$ 1,500,000	
<b>Possible Financing Sources</b>		
Revenue Bond	\$ 1,500,000	
Shortfall	-	
	\$ 1,500,000	

**Assessment of Operating Impact:**

Operational expenditures should decrease and revenues should increase.

**Assessment of Financing Issues:**

Issuance of a revenue bond has added to the City's debt margin within the Utility System; however, the Utility Fund is able to cover this bond at this time.

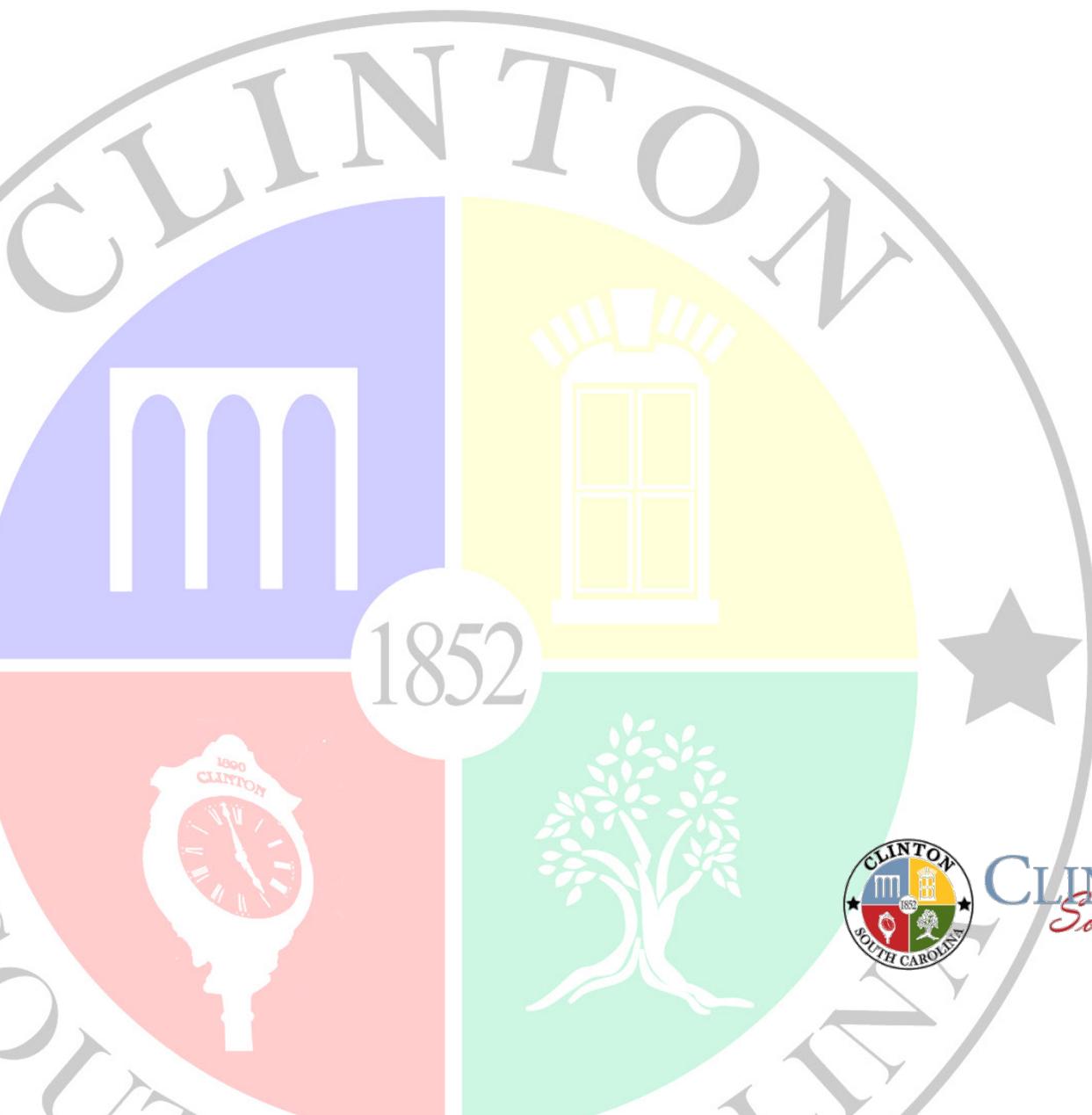
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CITY OF CLINTON, SOUTH CAROLINA

# Capital Improvement Plan Fiscal Year 2014-2018

*Vehicles, Equipment, and Facilities*

*Fiscal Year 2013-2014 Budget*



**CLINTON**  
*South Carolina*

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CITY OF CLINTON, SOUTH CAROLINA  
**Annual Budget Fiscal Year 2013-2014**  
*Capital Improvement Plan*

2014-2018 CAPITAL IMPROVEMENT PLAN

CITY OF CLINTON

DEPARTMENT

OCM

<b>PROJECT:</b>	Repair, replace, and upgrade facilities, equipment, and vehicles assigned to the OCM departments.
<b>DESCRIPTION:</b>	Based on recommendations from departmental staff, this is a listing and plan for the maintenance and repair of existing facilities and for the construction of new facilities as needed.
<b>JUSTIFICATION:</b>	OCMFG12-2,13-4; 14-1: Meet regulatory requirements. OCMFG13-1: Provide training facility for use by all departments. OCMFG14-3;14-4;14-5;12-1; 14-2; 18-2: Replace and repair existing facilities and equipment. OCMFUF14-1;14-2;14-3; 14-4; 14-5; 14-6: Upgrade, repair, and enhance existing computer and technology systems. OCMVUF14-1: Replace existing vehicles that have exceeded their useful life.

PROJECT NO:	Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
			Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	
OCMFG12-2	ADA Access Improvements	All	GF1	\$ 2,000	\$ 5,000	GF1	\$ 5,000	GF1	\$ 5,000				\$ 15,000
OCMFG13-4	ADA Bathroom Rehab	All	GF-4	\$ -	\$ 40,000	GF2	\$ 15,000	GF2	\$ 15,000				\$ 70,000
OCMFG13-1	Trading Room Rehab.	All	GF1	\$ -	\$ 10,000	GF1	\$ 15,000						\$ 25,000
OCMFG14-3	BMC Roof Repairs	All				GF3	\$ 20,000	GF3	\$ 20,000	GF1	\$ 20,000		\$ 60,000
OCMFG14-4	Paint Griffin House	Museum	GF4	\$ -	\$ 5,000								\$ 5,000
OCMFG14-5	Repair Facing	Museum	GF5	\$ -	\$ 3,000								\$ 3,000
OCMEG12-1	Furniture replacement	All	GF1	\$ 1,000	\$ 15,000	GF1	\$ 7,000	GF1	\$ 10,000	GF1	\$ 10,000		\$ 42,000
OCMEG14-1	Shredder	Finance	GF1	\$ 2,000	\$ 2,000								\$ 2,000
OCMEG14-2	Plat Storage	I&P	GF2	\$ -	\$ 10,000								\$ 10,000
OCMVG18-1	SUV	City Manager									GF1	\$ 26,000	\$ 26,000
<b>Facilities</b>													
No Requests													
<b>Equipment</b>													
OCMU14-1	Computer Replacement	IT	UF1	\$ 18,500	\$ 18,500	UF1	\$ 10,000	UF1	\$ 10,000	UF1	\$ 10,000	\$ 10,000	\$ 58,500
OCMU14-2	Servers / Switches / Routers	IT	UF2	\$ 15,000	\$ 18,000	UF2	\$ 3,000	UF2	\$ 3,000	UF2	\$ 3,000	\$ 15,000	\$ 42,000
OCMU14-3	SCADA	IT	UF3	\$ -	\$ 6,000	UF3	\$ 100,000						\$ 106,000
OCMU14-4	Radio Upgrades	IT	UF4	\$ -	\$ 17,000	UF4	\$ 10,000						\$ 27,000
OCMU14-5	Security / Cyber Security	IT	UF5	\$ -	\$ 45,000	UF5	\$ 50,000	UF3	\$ 75,000	UF3	\$ 10,000	\$ 10,000	\$ 190,000
OCMU14-6	Field Tablet Systems	IT	UF6	\$ -	\$ 2,000	UF6	\$ 2,000	UF4	\$ 2,000	UF4	\$ 2,000	\$ 2,000	\$ 10,000
OCMVU14-1	Vehicle	IT / RISK	UF1	\$ 21,000	\$ 21,000	UF1	\$ 21,000						\$ 42,000
<b>Total Utility Fund</b>													
				\$ 54,500	\$ 127,500		\$ -	\$ 196,000	\$ -	\$ 90,000	\$ -	\$ 25,000	\$ 485,500
<b>Total General Fund</b>				\$ 5,000	\$ 90,000		\$ -	\$ 50,000	\$ -	\$ 30,000	\$ -	\$ 26,000	\$ 258,000
<b>Total</b>				\$ 59,500	\$ 217,500		\$ -	\$ 140,000	\$ -	\$ 55,000	\$ -	\$ 73,000	\$ 743,500

<b>FUNDING SOURCES:</b>	UF Priority items will be funded from utility fund annual budgeted expenditures and utility fund revenue sources. GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.
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**2014-2018 CAPITAL IMPROVEMENT PLAN**
**CITY OF CLINTON**
**DEPARTMENT**
Public Safety

<b>PROJECT:</b> Repair and Maintenance of DPS Facilities.	<b>DESCRIPTION:</b> Based on recommendations from departmental staff this is a listing and plan for the maintenance and repair of existing facilities and for the construction of new facilities as needed.
<b>JUSTIFICATION:</b>	Items requested to improve security and operational efficiency of existing facilities.

PROJECT NO:	Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
			Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	
DPSGF14-1	General Facilities Repair	All	1	\$ 15,000									\$ 15,000
DPSGF14-2	Repair Jail Area	All	2	\$ 10,000									\$ 10,000
DPSGF14-3	Carpet and Flooring Repair	All	3	\$ 8,000									\$ 8,000
DPSGF14-4	Window Repair	All	4	\$ 11,000									\$ 11,000
DPSGF14-5	Roof Repair	All	5	\$ 60,000									\$ 60,000
DPSGF14-6	Security Improvements	All	6	\$ 22,000									\$ 22,000
DPSGF14-7	AC Unit Repair	All	7	\$ 65,000									\$ 65,000
DPSGF14-8	Office Repair	All	8	\$ 22,000									\$ 22,000
DPSGF14-9	Dispatch Area Repairs	All	9	\$ 35,000									\$ 35,000
DPSGF15-1	Evidence Storage Systems	All			1	\$ 150,000							\$ 150,000
DPSGF16-1	Reconfigure Booking / Duty Area	All											\$ 150,000
DPSGF17-1	First Floor Office Reconstruction	All											\$ 150,000
DPSGF18-1	Second Floor Office Reconstruction	All											\$ 150,000
<b>Total Utility Fund</b>				\$ -		\$ -		\$ -		\$ -		\$ -	\$ 848,001
<b>Total General Fund</b>				\$ 15,000		\$ 150,000		\$ 150,000		\$ 150,000		\$ 150,000	\$ 848,001
<b>Total</b>				\$ 15,000		\$ 248,000		\$ 150,000		\$ 150,000		\$ 150,000	\$ 848,001

**FUNDING SOURCES:**

GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

2014-2018 CAPITAL IMPROVEMENT PLAN

CITY OF CLINTON

DEPARTMENT

Public Safety

<b>PROJECT:</b> Replacement and upgrade of DPS Vehicles	<b>DESCRIPTION:</b> Based on recommendations from departmental staff, this is a listing and plan for the replacement of existing vehicles and for the purchase of new vehicles as needed.
<b>JUSTIFICATION:</b>	Items requested to provide for the replacement of DPS vehicles

DESCRIPTION PROJECT NO:	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
		Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	
Vehicles												
DPSGV14-1	Police	1	\$ 70,000	1	\$ 105,000	1	\$ 105,000	1	\$ 105,000	1	\$ 105,000	\$ 490,004
DPSGV15-3	Police			3	\$ 22,000							\$ 22,003
DPSGV15-4	Fire			4	\$ 26,000							\$ 26,004
DPSGV15-5	Fire			5	\$ 26,000							\$ 26,005
DPSGV15-2	Fire			2	\$ 275,000	2	\$ 275,000	2	\$ 275,000	2	\$ 275,000	\$ 825,006
DPSVG18-3	Fire					3	\$ 85,000			3	\$ 150,000	\$ 150,003
DPSVG16-3	Fire											\$ 85,003
<b>Total Utility Fund</b>			\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
<b>Total General Fund</b>			\$ 70,000		\$ 454,000		\$ 465,000		\$ 105,000		\$ 530,000	\$ 1,624,028
<b>Total</b>			\$ 70,000		\$ 454,000		\$ 465,000		\$ 105,000		\$ 530,000	\$ 1,624,028

**FUNDING SOURCES:**  
 GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

2014-2018 CAPITAL IMPROVEMENT PLAN

CITY OF CLINTON

DEPARTMENT

Public Safety

<b>PROJECT:</b> Replacement and upgrade of DPS Equipment	<b>DESCRIPTION:</b> Based on recommendations from departmental staff, this is a listing and plan for the replacement of existing equipment and for the purchase of new equipment as needed.
<b>JUSTIFICATION:</b>	Items requested to provide for the replacement of DPS equipment

DESCRIPTION PROJECT NO: Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
		Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	
DPSEG14-1 Body Armor		1	\$ 5,000	1	\$ 4,800	1	\$ 4,800	1	\$ 4,800	1	\$ 4,800	\$ 24,200
DPSEG14-2 Turnout Gear		2	\$ 28,000					7	\$ 15,000	7	\$ 15,000	\$ 43,000
DPSEG14-3 Extrinsic Equipment		3	\$ 32,000									\$ 32,000
DPSEG14-4 Tactical Body Armor		4	\$ -									\$ 14,760
DPSEG14-5 Ballistics Helmets		5	\$ -	3	\$ 40,000	3	\$ 20,000	3	\$ 20,000	3	\$ 20,000	\$ 104,320
DPSEG14-6 Entry Shields		6	\$ -	5	\$ 12,000	4	\$ 6,000	4	\$ 6,000	4	\$ 6,000	\$ 33,200
DPSEG14-7 Night Vision		7	\$ -	4	\$ 40,000	5	\$ 40,000	5	\$ 25,000	5	\$ 25,000	\$ 108,300
DPSEG14-8 Boots		8	\$ -	2	\$ 3,250	2	\$ 3,250	2	\$ 3,250	2	\$ 3,250	\$ 31,000
DPSEG14-9 SCBA		9	\$ -	3	\$ 29,000	3	\$ 18,000					\$ 167,000
DPSEG14-10 Ballistic Blanket		10	\$ -							10	\$ 1,200	\$ 2,200
DPSEG14-11 Radios		11	\$ -					8	\$ 12,000			\$ 14,500
DPSEG14-12 Mobile Radios		12	\$ -					9	\$ 10,000			\$ 39,000
DPSEG14-13 Hoes Bed Covers		13	\$ -									\$ 15,880
DPSEG14-14 Fire Hoses		14	\$ -					2	\$ 4,680			\$ 32,640
DPSEG14-15 Duty Belt Equipment		15	\$ -	15	\$ 10,000					12	\$ 4,320	\$ 10,000
DPSEG14-16 In Car Camera Systems		16	\$ -	12	\$ 4,320							\$ 25,000
DPSEG14-17 Tasers		17	\$ -									\$ 4,750
DPSEG14-18 5" Hose		18	\$ -									\$ 10,800
DPSEG14-19 1 3/4 hose		19	\$ -									\$ 3,360
DPSEG14-20 Fire Paging System		20	\$ -									\$ 100,000
<b>Total Utility Fund</b>			\$ 65,000		\$ 440,190		\$ -		\$ 56,050		\$ -	\$ 815,910
<b>Total General Fund</b>			\$ 65,000	\$ 143,370	\$ 143,370	\$ 96,730	\$ 96,730	\$ 56,050	\$ 56,050	\$ 79,570	\$ 79,570	\$ 815,910
<b>Total</b>			\$ 65,000	\$ 440,190	\$ 143,370	\$ 96,730	\$ 96,730	\$ 56,050	\$ 56,050	\$ 79,570	\$ 79,570	\$ 815,910

**FUNDING SOURCES:**

GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

**CITY OF CLINTON**
**2014-2018 CAPITAL IMPROVEMENT PLAN**
**DEPARTMENT**
**Public Works**

<b>PROJECT:</b>	Repair and Maintenance of DPW Facilities.	<b>DESCRIPTION:</b>	Based on recommendations from departmental staff, this is a listing and plan for the maintenance and repair of existing facilities and for the construction of new facilities as needed.
<b>JUSTIFICATION:</b>			Items funded are those items required for continued operation and maintenance of the utility system. DPWFU13-1 - required by National Electrical Safety Code and Enforced by OSHA DPWFU13-2 - EPA Emissions requirement - will not be able to peak shave unless upgraded DPWFU13-3, -5, -6, -7, -8, -10, -11, & -13 - range from no upgrades for 20 yrs to DHEC and/or OSHA requirements DPWFU13-9, -12, -15, & -17 - increase electrical system reliability

PROJECT NO:	Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
			Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	
DPWFU13-1	Close in Bays	Streets	GF1	\$ -	\$ 20,000	GF1	\$ 20,000						\$ 40,000
DPWFU13-2	Insulate Storage Building	Streets											\$ 1,000
DPWFU13-3	Arc Flash Study	Electric	UF1	\$ 25,000	\$ 25,000								\$ 25,000
DPWFU13-4	Rice Gen. Upgrade	Electric	UF2	\$ 50,000	\$ 50,000								\$ 50,000
DPWFU13-5	WTP Roof Replacement	Treatment	UF3	\$ 39,000	\$ 39,000								\$ 39,000
DPWFU13-6	Ross Altitude Valve	Water	UF4	\$ 10,000	\$ 10,000								\$ 10,000
DPWFU13-7	Clear Well Cleaning	Treatment	UF5	\$ -	\$ 39,000								\$ 39,000
DPWFU13-8	Raw Water Reservoir Maint.	Treatment	UF6	\$ 60,000	\$ 60,000								\$ 60,000
DPWFU13-9	Belt Press Maint.	Treatment	UF7	\$ -	\$ 100,000								\$ 100,000
DPWFU13-10	Repair Walls of WTP	Treatment	UF8	\$ -	\$ 2,500								\$ 2,500
DPWFU13-11	Switched Capacitors	Electric	UF9	\$ -	\$ 25,000	UF6	\$ 25,000						\$ 75,000
DPWFU13-12	Press Building Roof	Treatment	UF10	\$ -	\$ 15,000								\$ 15,000
DPWFU13-13	Chlorine Roof	Treatment	UF11	\$ -	\$ 600								\$ 600
DPWFU13-14	Elec. Sectionalizers	Treatment	UF12	\$ -	\$ 12,000	UF4	\$ 12,000						\$ 36,000
DPWFU13-15	Safety Cages	Electric	UF13	\$ -	\$ 11,000								\$ 11,000
DPWFU13-16	Circuit Conversion	Electric	UF14	\$ -	\$ 50,000	UF4	\$ 50,000						\$ 100,000
DPWFU13-17	Wildlife Guards	Electric	UF15	\$ -	\$ 13,000	UF5	\$ 13,000						\$ 39,000
DPWFU13-18	Pole Barn	Electric	UF16	\$ -	\$ 20,000								\$ 20,000
DPWFU13-19	System Upgrades	Electric	UF17	\$ -	\$ 50,000	UF5	\$ 50,000						\$ 250,000
DPWFU13-20	Stabilize Storm Sewer	Storm Sewer	UF18	\$ -	\$ 5,000								\$ 10,000
DPWFU13-21	Security Cameras*	All	UF19	\$ -	\$ 25,000								\$ 50,000
DPWFU14-1	Sludge Basin	Treatment	UF1	\$ 1,400,000		UF1	\$ 1,400,000						\$ 1,400,000
DPWFU14-2	Duncan Creek	Treatment	UF2	\$ 8,000,000		UF2	\$ 8,000,000						\$ 8,000,000
DPWFU13-17ALL	Replace Water Lines**	Water	UF3	\$ 100,000	\$ 130,000	UF3	\$ 150,000	UF1	\$ 150,000	UF1	\$ 150,000		\$ 730,000
<b>Total Utility Fund</b>				\$ 284,000	\$ 682,100		\$ 968,000		\$ 300,000		\$ 200,000		\$ 11,062,100
<b>Total General Fund</b>				\$ -	\$ 20,000		\$ 20,000		\$ 1,000		\$ -		\$ 41,000
<b>Total</b>				\$ 284,000	\$ 702,100		\$ 970,000		\$ 301,000		\$ 200,000		\$ 11,103,100

**FUNDING SOURCES:**

UF Priority items will be funded from utility fund annual budgeted expenditures and utility fund revenue sources. \*\*Grant funding will be sought

GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources. \*Partial funding will be from GF

2014-2018 CAPITAL IMPROVEMENT PLAN

CITY OF CLINTON

DEPARTMENT

Public Works

<b>PROJECT:</b>	Replacement and Upgrade of Equipment	<b>DESCRIPTION:</b>	Based on recommendations from departmental staff, this is a listing and plan for the acquisition of new equipment to replace existing equipment that is out of date and to purchase new equipment that the department feels is necessary to successfully complete assigned responsibilities.
<b>JUSTIFICATION:</b>			DPWEU13-1 – Current backhoes worn out and a danger to operate DPWEU13-2 – DHIC requirement for Sewer Dept. DPWEU13-3 – current trencher is worn out DPWEU13-6 & 10 – Current equipment is over 20 yrs old

DESCRIPTION	PROJECT NO:	Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total	
				Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested
DPWEG13-1		Chemical Sprayer	Streets	GF1	\$ 4,000										\$ 4,000
DPWEG13-2		Bush Hog	Streets	GF2	\$ 2,000										\$ 2,000
DPWEG13-3		Mowers	Streets	GF3	\$ 6,000										\$ 24,000
DPWEG13-4		Tractor	Streets	GF4	\$ -										\$ 22,000
DPWEG15-1		Trailer for Aluminum Cans	Streets					GF1	\$ 5,000						\$ 5,000
DPWEU13-1		*Backhoe	W, Sewer, Electric	UF1	\$ 31,038										\$ 140,000
DPWEU13-2		Tractor & Single Wing Mower	W, Sewer, Electric	UF2	\$ -										\$ 72,000
DPWEU13-3		Small Trencher	W, Sewer, Electric	UF3	\$ 11,000										\$ 11,000
DPWEU13-4		Flashmix Gear Drive	Treatment	UF4	\$ 1,700										\$ 1,700
DPWEU13-5		Polymer Blending Pump	Treatment	UF5	\$ 3,300										\$ 3,300
DPWEU13-6		Sludge Pump and Motor	Treatment	UF6	\$ -										\$ 14,000
DPWEU13-7		* Chipper	W, Sewer, Electric	UF7	\$ -										\$ 60,000
DPWEU13-8		Hydraulic Pipe/Chainsaw	Water	UF8	\$ -										\$ 4,000
DPWEU13-9		Sewer Station Pumps	Sanitary Sewer	UF9	\$ -										\$ 30,000
DPWEU13-10		Polymer Blending System	Treatment	UF10	\$ -										\$ 11,000
DPWEU13-11		Flocculation Motor	Treatment	UF11	\$ -										\$ 5,100
DPWEU13-12		Raw Water Pump	Treatment	UF12	\$ -										\$ 32,000
DPWEU13-13		Hydraulic Submersible Pump	Water	UF13	\$ -										\$ 3,000
DPWEU13-14		* Stumpgrinder	W, Sewer, Electric	UF14	\$ -										\$ 47,000
DPWEU13-15		Forklift	W, E, Treatment	UF15	\$ -										\$ 30,000
DPWEU13-16		ATV	W, Sewer, Electric	UF16	\$ -										\$ 11,000
DPWEU13-17		Skidder Attachments	W, Sewer, Electric	UF17	\$ -										\$ 6,000
DPWEU14-3		SCADA	Electric												\$ 100,000
DPWEU14-1		Trailer Jet Machine	Sanitary Sewer												\$ 45,000
DPWEU15-1		Service Minder	Electric												\$ 8,000
DPWEU16-1		Side Reel Trailer	Electric												\$ 5,000
<b>Total Utility Fund</b>					\$ 47,038	\$ 402,700									\$ 639,100
<b>Total General Fund</b>					\$ 12,000	\$ 40,000									\$ 57,000

**Total** \$ 59,038 \$ 442,700 \$ 221,700 \$ 14,700 \$ 5,000 \$ 12,000 \$ 696,100

**FUNDING SOURCES:**

UF Priority items will be funded from utility fund annual budgeted expenditures and utility fund revenue sources.  
 \*25% to be funded from GF  
 GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

**CITY OF CLINTON**
**2014-2017 CAPITAL IMPROVEMENT PLAN**
**DEPARTMENT** Public Works

<b>PROJECT:</b>	Replacement of departmental vehicles	<b>DESCRIPTION:</b>	This is a prioritized assessment of existing vehicle replacement needs during the plan period.
<b>JUSTIFICATION:</b>			DPWVG - ALL REQUESTS - By the time of the need, the identified vehicles will have surpassed their estimated time of use DPWVU13-1 - Vehicle is worn and has wrong type of utility bed DPWVU13-2 - Needs boom overhaul - repairs estimated over \$30K

DESCRIPTION	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
		Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	
DPWVG13-1	Sanitation	GF1	\$ -	\$ 16,000								\$ 16,000
DPWVG14-1	Sanitation			GF1	\$ 150,000							\$ 150,000
DPWVG14-2	Streets			GF2	\$ 180,000							\$ 180,000
DPWVG14-3	Sanitation			GF2	\$ 130,000							\$ 130,000
DPWVG16-1	Streets					GF1	\$ 170,000					\$ 170,000
DPWVG17-1	Streets									GF1	\$ 80,000	\$ 80,000
DPWVU13-1	Sewer	UF1	\$ 40,000	\$ 40,000			UF1	\$ 40,000				\$ 80,000
DPWVU13-2	Electric	UF2	\$ 34,700	\$ 170,000					UF1	\$ 170,000		\$ 340,000
DPWVU13-3	Administration	UF3	\$ 26,000	\$ 26,000								\$ 26,000
DPWVU14-1	Water			UF1	\$ 26,000							\$ 26,000
DPWVU14-2	Electric			UF2	\$ 26,000							\$ 26,000
DPWVU15-2	Sewer					UF2	\$ 80,000					\$ 80,000
DPWVU15-3	Electric					UF3	\$ 190,000					\$ 190,000
<b>Total Utility Fund</b>			\$ 100,700	\$ 236,000			\$ 310,000		\$ 170,000			\$ 768,000
<b>Total General Fund</b>			\$ -	\$ 16,000					\$ 170,000		\$ 80,000	\$ 726,000
<b>Total</b>			\$ 100,700	\$ 252,000		\$ 512,000	\$ 310,000	\$ 340,000	\$ 80,000		\$ 80,000	\$ 1,494,000

**FUNDING SOURCES:**

UF Priority items will be funded from utility fund annual budgeted expenditures and utility fund revenue sources.  
 GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

**CITY OF CLINTON**
**2014-2018 CAPITAL IMPROVEMENT PLAN**
**DEPARTMENT**

Admin Services

<b>PROJECT:</b>	Address facility, equipment, and vehicle needs.	<b>DESCRIPTION:</b>	This is a prioritized assessment of existing capital replacement needs during the plan period.
<b>JUSTIFICATION:</b>			Creation of a motor pool for vehicles having and upgrades to existing facilities to improve security and function.

DESCRIPTION	PROJECT NO:	Description	Division	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
				Priority	Funded	Requested	Priority	Requested	Priority	Requested	Priority	Requested	Priority	
<i>Vehicles</i>														
DASVG14-1		Minivan	Motor Pool		\$ -	\$ 22,000								\$ 22,000
DASVG14-2		Sedan	Motor Pool		\$ -	\$ 20,000								\$ 20,000
<i>Facilities</i>														
DASFG14-1		Courtroom Construction	Muni. Court		\$ -	\$ 80,000								\$ 80,000
DASFG14-2		Court office relocation	Muni Court		\$ -	\$ 35,000								\$ 35,000
<i>Equipment</i>														
DASEG15-1		Jury Room Furniture	Muni Court			\$ 10,000	EGF1							\$ 10,000
DASEG15-2		Court Room Furniture	Muni Court			\$ 35,000	EGF2							\$ 35,000
<i>Vehicles</i>														
DASVU15-1		Truck	Fleet			\$ 20,000	VUF1							\$ 20,000
DASVU15-2		Truck	Utility Billing			\$ 20,000	VUF2							\$ 20,000
DASVU16-1		Truck	Utility Billing					VUF1	\$ 20,000					\$ 20,000
<i>Facilities</i>														
DASFU14-1		Maint. Facility Upgrade	Fleet			\$ 12,000	FUF1							\$ 12,000
<i>Equipment</i>														
No Requests														
<b>Total Utility Fund</b>					\$ -	\$ 157,000		\$ 45,000	\$ -				\$ -	\$ 202,000
<b>Total General Fund</b>					\$ 12,000	\$ 12,000		\$ 40,000	\$ 20,000				\$ -	\$ 72,000
<b>Total</b>					\$ 12,000	\$ 169,000		\$ 85,000	\$ 20,000				\$ -	\$ 274,000

GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

**FUNDING SOURCES:**

**2014-2018 CAPITAL IMPROVEMENT PLAN**
**DEPARTMENT**

Comm &amp; Econ Dev.

<b>PROJECT:</b> Address facility, equipment, and vehicle needs.	<b>DESCRIPTION:</b> This is a prioritized assessment of existing capital replacement needs during the plan period.
<b>JUSTIFICATION:</b>	Department has no vehicles for department use.

DESCRIPTION	FY 13-14		FY 14-15		FY 15-16		FY 16-17		FY 17-18		Total Requested
	Priority	Funded	Priority	Requested	Priority	Requested	Priority	Requested	Priority	Requested	
<i>Vehicles</i>											
CEDV/G14-1 Vehicle	VGFI	\$ -	\$ -	\$ 22,000							\$ 22,000
<i>Facilities</i>											
CEDF14-2 Upgrade to CCP/III Econ Dev	FGF1	\$ -	\$ -	\$ 250,000							\$ 250,000
<i>Equipment</i>											
No Request											
<i>Vehicles</i>											
No Request											
<i>Facilities</i>											
No Request											
<i>Equipment</i>											
No Requests											
<b>Total Utility Fund</b>		\$ -	\$ -	\$ -							\$ -
<b>Total General Fund</b>		\$ -	\$ -	\$ 272,000							\$ 272,000
<b>Total</b>		\$ -	\$ -	\$ 272,000							\$ 272,000

**FUNDING SOURCES:**

GF Priority items will be funded from general fund annual budgeted expenditures and general fund revenue sources.

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