

AUGUST 4, 2014

The regular Council meeting was held at the M.S. Bailey Memorial Center at 6:00 PM with Mayor Bob McLean presiding with Councilmembers Cook, Dowdle, Byrd, McGee, Jenkins, and Scarborough. The City Attorney and City Manager were present. Local news present were Larry Franklin from the Clinton Chronicle, Randy Stephens from WLBG, and Judith Brown from the Laurens Advertiser. Notice was mailed and emailed to all local news media on July 30, 2014.

INVOCATION The invocation was given by Reverend Jeri Parris Perkins from the First Presbyterian Church.

**PLEDGE
ALLEGIANCE** Mayor McLean asked Council and the audience to stand and recite the Pledge of Allegiance.

MINUTES Mayor McLean asked Council to approve the minutes from July 1. Motion was made by Councilmember Cook to approve the July 1, 2014 minutes and seconded by Councilmember Scarborough. The vote was unanimous.

**PROCLAMATION
BACK TO SCHOOL** Mayor McLean recognized Mr. Stovall, City Manager. Mr. Stovall stated that the first item on the agenda is the approval of a Proclamation declaring August as Clinton Goes Back to School Month. Councilmember McGee made a motion to approve the Proclamation and seconded by Councilmember Byrd. The vote was unanimous.

**LAURENS
COUNTY
CHAMBER
COMMERCE** Mr. Stovall stated that the next item on the agenda is a presentation regarding the efforts of the Laurens County Chamber of Commerce. Mr. Stovall recognized Mr. Greg Alexander, President and CEO of the Laurens County Chamber of Commerce. Mr. Stovall stated that the City believes in the Laurens County Chamber of Commerce's mission to make Laurens County a better place to live and work. Mr. Alexander thanked the City of Clinton for its support of the Laurens County Chamber of Commerce and the Chamber is glad to have the City of Clinton as a partner. Mr. Alexander stated that the City of Clinton is an example of planning and execution of making Clinton a better place to live. Mr. Alexander stated that the Laurens County of Chamber is a community support program. Mr. Alexander stated that the Chamber provides networking, weekly news letters, and business information to small businesses in order to get their product out to the public. Mr. Alexander stated that the Laurens County of Commerce is the unified voice for businesses as well as a community development leader. Mr. Alexander stated that the Chamber has several initiatives such as the Junior Leadership of Laurens County. Mr. Alexander stated that this is the third class of high school students from Clinton and Laurens and the students undergo leadership training. Mr. Alexander stated that Workforce Development is important to the Chamber. Mr. Alexander thanked the City of Clinton and School District 56 for winning the grant for technology for Laurens

County. Mr. Alexander stated that the Laurens County Chamber of Commerce is also working on tuition free grants for residents in Laurens County to attend Piedmont Technical College. Mr. Alexander stated that the Laurens County Chamber of Commerce also promotes tourism in Laurens County. Mr. Alexander stated that Shop Laurens County First is another Community project. Mr. Alexander stated that the Chamber would kick off year five this September and run through February. Mr. Alexander stated that the Chamber promotes educational programs such as the Science Olympiad teams and the Pharmacy School. Mr. Alexander stated that the Laurens Chamber of Commerce is starting a new Business After Hours program. Mr. Alexander stated that the Chamber has reduced the cost in order to make it more affordable for small businesses. Mr. Alexander stated that the Laurens County Chamber of Commerce has set goals for 2014 which include the creation of a Municipal Committee and Retail Development.

Mr. Alexander thanked the City of Clinton for their support of the Laurens County Chamber of Commerce. Councilmember Dowdle asked how many students from Laurens County were going to Piedmont Technical College tuition free and Mr. Alexander stated approximately 140 students.

SOFTWARE PRESENTATION MUNIS Mr. Stovall stated that the next item on the agenda is a presentation regarding the implementation of the Munis Software System Phase I- Financial System. Mr. Stovall recognized Mr. Hasty, Chief Information & Technology Officer, Renee Morrow, Finance Director, and Joey Meadors, Administrative Services Director. Mr. Stovall stated that the Munis System is replacing the City's current software system which has been in place for thirty years. Mr. Stovall stated that the presentation would update Council on the first phase which is the financial system. Mr. Hasty stated that Phase I started November 2013 and the City went live on July 1, 2014. Mr. Hasty stated that Phase II, payroll and HR, would be implemented January 1, 2015 and Phase III, Utility Billing, would be implemented October 2015. Ms. Morrow stated that the Munis Representative was on site to help City staff as they went live July 1, 2014. Ms. Morrow stated that City staff set up training sessions during this week to refresh employees on the new Munis system. Ms. Morrow stated that City staff entered requisitions all the way to making journal entries and printing checks on the new system in July. Ms. Morrow stated that on August 20, 2014 a Munis Representative would be on site to help City staff in closing periods and generating reports. Ms. Morrow stated that the new system also enables the Departments to track their budget and see what is being spent. Ms. Morrow stated that the Departments could look at the details of each expenditure such as the purchase order, the invoice, and a copy of the accounts payable check. Mr. Meadors stated that the Munis System is an upgrade on the way the City would make purchases and track the purchases. Mr. Meadors stated that the Munis System enables City staff to have a work flow for approvals and tracking the requisitions and purchase orders. Mr. Meadors stated

that the work flow mirrors the Purchasing Ordinance. Mr. Meadors stated that January 2015 City staff would start the work on the Utility Billing System. Mr. Meadors stated that Phase III would be the most in-depth transition due to the volume of information that would be converted. Mr. Meadors stated that the Utility Billing Department implemented the Tyler Cashiering portion July 1, 2014. Mr. Meadors stated that Customer Service no longer writes a receipt to the customer but processes the receipt through the Munis System. Mr. Hasty stated that each computer has a dashboard that alerts City staff on approvals and shortcuts for programs in the Munis system. Ms. Morrow stated that City staff started work on Phase II in June. Ms. Morrow stated that currently City staff is working on job positions and salary levels. Ms. Morrow stated that in December City Staff would process payroll in Munis as well as QS1 in order to make sure the transition to Munis would be as smooth as possible. Mr. Stovall thanked Mr. Meadors, Mr. Hasty, and Ms. Morrow for their hard work on the implementation of the new software system. Mr. Stovall stated that the new system has made a tremendous impact on the work flow. Mr. Stovall stated that the new system is so efficient that information and approvals could be processed from the employee's cell phone. Mr. Stovall stated that supervisors can now keep track of their budget on a daily basis and to be active budget managers.

EXECUTIVE SESSION Motion was made by Councilmember Dowdle to go into executive session to discuss one personnel matter related to the Department of Public Safety, one contractual matter related to the potential acquisition of property on North Adair Street, one contractual matter related to the potential partnerships in recreation service provisions, one contractual matter related to the Pole Attachment Contract, one economic development matter related to Project Picket Fence, one economic development matter related to Project Opportunity, and one economic development matter related to Project Frontage Road and return to open session on the call of the chair and seconded by Councilmember Byrd. The vote was unanimous.

OPEN SESSION Mayor McLean declared Council back in open session. Mayor McLean stated that Council discussed one personnel matter, three contractual matters, and three economic development matters in executive session and no action was taken.

MAYOR'S REPORT Mayor McLean stated that on Friday, August 8 at 11:30 AM is the grand opening of the 3Tailers at 105 East Main Street. Mayor McLean stated that Thursday, August 21 the Laurens County Chamber of Commerce and Bailey Manor is hosting Business After Hours from 5:00 PM to 8:00 PM. Mayor McLean stated that the next Council meeting is Tuesday, September 2 at 5:00 PM. Mayor McLean stated that Saturday, August 23 at 8:00 AM is the Flight of the Dove Bike Ride starting at Presbyterian College's football stadium. Mayor McLean stated that Thursday, September 4 the City of Clinton and the Clinton Downtown Association would host Party on the Square to welcome Presbyterian College

students back to Clinton. Mayor McLean stated that Saturday, September 6 at 9:30 AM Beautify Laurens County would host their quarterly trash pick-up.

**COUNCILMEMBER
REPORT**

Councilmember Jenkins stated that she has received several reports on stray cats. Councilmember Jenkins stated that she was aware the City did not have an Ordinance to deal with stray cats but could the City do something about the problem. Mr. Stovall stated that the County does not accept cats and the City does not have a place to take the stray cats. Mr. Stovall stated that some municipalities neuter the stray cats to help control the population but that would require funds.

Councilmember Byrd stated that she was surprised the Embers played in the rain at the Town Rhythms. Councilmember Byrd stated that she also stayed and enjoyed the performance.

Councilmember McGee asked if Council still had the economic development training session in September and Mr. Stovall stated that the meeting would have to be rescheduled.

ADJOURNED

With there being no further business before Council motion was made by Councilmember Dowdle to adjourn the meeting and seconded by Councilmember Byrd. The vote was unanimous.

CITY CLERK

MAYOR